



Finance Committee Agenda

City of Newton In City Council

Monday, May 8, 2023

The Finance Committee will hold this meeting as a virtual meeting on Monday, May 8, 2023, at 7:00 pm. To view this meeting using Zoom use this link: <https://newtonma.gov.zoom.us/j/85121015914> or call 1-646-558-8656 and use the following Meeting ID: 851 2101 5914

Items scheduled for discussion:

#161-23 Acceptance of \$2,500 grant from the Mass Cultural Council
HER HONOR THE MAYOR requesting authorization to accept and expend the sum of two thousand five hundred dollars (\$2,500) from the Mass Cultural Council for the purpose of supporting the Family FunFEST event scheduled for May 13 and 14, 2023.

#162-23 Acceptance of \$15,830 grant from the Mass Cultural Council
HER HONOR THE MAYOR requesting authorization to accept and expend the sum of fifteen thousand eight hundred thirty dollars (\$15,830) from Mass Cultural Council for the purpose of supporting Cultural Development's recovery efforts due to negative impact from the COVID-19 pandemic.

Referred to Public Facilities and Finance Committees

#156-23 Transfer \$1,500,000 to improve the City's roadways, sidewalks and ramps
HER HONOR THE MAYOR requesting authorization to transfer the sum of one million five hundred thousand dollars (\$1,500,000) from DPW Admin-Full Time Salaries (0140121-511001) to DPW Admin-Paving Supplies (0140121-553300) to allow DPW to reach the target spending of \$9.5 million for FY23, with the goal of continuing to improve the city's roadways, sidewalks, and ramps.

Public Facilities Approved 5-0 on 05/04/23

Referred to Public Facilities and Finance Committees

#157-23 Appropriate \$1,000,000 to DPW's Vehicle Equipment Account
HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of one million dollars (\$1,000,000) from June 30, 2022 Certified Free Cash to the Department of Public Works Vehicle Equipment Account to fund the vehicle replacements per the City's Vehicle Replacement Schedule as detailed in the FY24-FY28 C.I.P

Public Facilities Approved 5-0 on 05/04/23

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

- #160-23** **Transfer \$21,950 for an Online Code Management Program**
HER HONOR THE MAYOR requesting authorization to transfer the sum of twenty-one thousand nine hundred and fifty dollars (\$21,950) from Acct # 0110111-511001 City Council-Full Time Salaries to Acct # 0110111-524100 City Council-Software Maintenance to fund the purchase of an Online Code Management program.

Please Note: Budget materials can be found on the City's website at the following link:

<https://www.newtonma.gov/government/comptroller/budget>

DEPARTMENT BUDGET & CIP DISCUSSIONS:

Comptroller/Retirement

Treasurer

Purchasing

Referred to Finance and Appropriate Committees

- #1-23** **Submittal of the FY 2024 to FY 2028 Capital Improvement Plan**
HER HONOR THE MAYOR submitting the Fiscal Years 2024 to 2028 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter.

Referred to Finance and Appropriate Committees

- #1-23(3)** **Submittal of the FY24 Municipal/School Operating Budget**
HER HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY24 Municipal/School Operating Budget, passage of which shall be concurrent with the FY24-FY28 Capital Improvement Program (#1-23).
EFFECTIVE DATE OF SUBMISSION 05/01/23; LAST DATE TO PASS THE BUDGET 06/15/23

Referred to Finance and Appropriate Committees

- #1-23(4)** **Submittal of the FY24 – FY28 Supplemental Capital Improvement Plan**
HER HONOR THE MAYOR submitting the FY24 – FY28 Supplemental Capital Improvement Plan.

Chair's Note: *After the conclusion of the FY24 Budget items the Committee will discuss the following items.*

- #151-23** **Appropriate \$55,000 for the full and final settlement of Alison Larkin v City of Newton**
HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of fifty-five thousand dollars from June 30, 2022 Certified Free Cash for the full and final settlement of Alison Larkin v. City of Newton et al (C.A. No 2085-CV-00283).

Note: A motion for Executive Session may be entertained

- #152-23** **Appropriate \$525,000 for the full and final settlement of John Doe, Jane Doe and David Doe v Newton Public Schools**
HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of five hundred twenty-five thousand dollars (\$525,000) from June 20, 2022 Certified Free

Cash, for full and final settlement of John Doe, Jane Doe, and David Doe v Newton Public Schools et al (C.A. No. 19-CV-12293-PBS)

Note: A motion for Executive Session may be entertained

Respectfully submitted,

Rebecca Walker Grossman, Chair



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#161-23
Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

April 28, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit this docket item to this Honorable Council requesting authorization to accept and expend grant funds from the Mass Cultural Council in the amount of \$2,500.00 for the purpose of supporting the Family FunFEST event scheduled for May 13 and 14, 2023.

Family FunFEST is the City's annual day of entertainment and a celebration of art for all ages at City Hall, including live musical performances, community art project, live public art event, craft/vendor booths, a carnival and more.

Attached is a memo from Nicole Banks, Commissioner of Parks, Recreation & Culture.

Thank you for your consideration of this matter.

Sincerely,

Mayor Ruthanne Fuller

RECEIVED
2023 APR 28 PM 2:10
CITY CLERK
NEWTON, MA. 02459



NICOLE BANKS
COMMISSIONER

NEWTON PARKS, RECREATION & CULTURE DEPARTMENT

246 Dudley Road, Newton, MA 02459
Office: (617) 796-1500
TDD/TTY: (617) 796-1089
parks@newtonma.gov

April 26, 2023

Mayor Ruthanne Fuller
Newton City Hall
1000 Commonwealth Ave
Newton, Ma 02459-1449

Dear Mayor Fuller:

I write to request that you submit a docket item to our Honorable City Council, requesting authorization to accept and expend grant funds from the Mass Cultural Council in the amount of \$2,500.00 for the purpose of supporting the Family FunFEST event scheduled for May 13 and 14, 2023.

Thank you for your consideration of this matter.

Very truly yours,

Nicole Banks
Parks, Recreation & Culture Commissioner

Cc: Maureen Lemieux, CFO
Alissa O. Giuliani, City Solicitor



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#162-23

Telephone
(617) 796-1100

Fax

(617) 796-1113

TDD/TTY

(617) 796-1089

Email

rfuller@newtonma.gov

April 28, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit this docket item to this Honorable Council requesting authorization to accept and expend grant funds from the Mass Cultural Council in the amount of \$15,830.00 for the purpose of supporting Cultural Development's recovery efforts due to negative impact from the COVID-19 pandemic.

The funds will be used in several specific ways:

- ten weeks of salary for a part-time staff person in Cultural Development as we continue to return to pre-pandemic activity levels
- improvements to the City Hall Art Galleries (lighting and a new student exhibit space)
- additional signage at the new Cultural Development office at 1294 Centre Street
- a three-year subscription to CANVA graphics software (the department now creates all marketing materials in house)
- a small, portable raised platform for outdoor performances

Attached is a memo from Nicole Banks, Commissioner of Parks, Recreation & Culture.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller

Mayor Ruthanne Fuller

CITY CLERK
NEWTON, MA, 02459

700 APR 28 PM 3:30

RECEIVED

NEWTON PARKS, RECREATION & CULTURE DEPARTMENT

246 Dudley Road, Newton, MA 02459
Office: (617) 796-1500
TDD/TTY: (617) 796-1089
parks@newtonma.gov



April 26, 2023

Mayor Ruthanne Fuller
Newton City Hall
1000 Commonwealth Ave
Newton, Ma 02459-1449

Dear Mayor Fuller:

I write to request that you submit a docket item to our Honorable City Council, requesting authorization to accept and expend grant funds from the Mass Cultural Council in the amount of \$15,830.00 for the purpose of supporting Cultural Development's recovery efforts due to negative impact from the COVID-19 pandemic. We expect the funds will be used to pay 10 weeks of salary for a part time staff person in Cultural Development as we continue to return to pre-pandemic activity levels. We will also use funds for improvements to the City Hall Art Galleries (lighting and a new student exhibit space), additional signage at the new Cultural Development office location where the department was moved during COVID, a three-year subscription to CANVA as the department now creates all marketing materials in house. We also anticipate a portion of this grant will fund a small, portable raised platform that could be used for outdoor performances, so that performers have a flat surface rather than grass.

Thank you for your consideration of this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Nicole Banks".

Nicole Banks
Parks, Recreation & Culture Commissioner

Cc: Maureen Lemieux, CFO
Alissa O. Giuliani, City Solicitor



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

RECEIVED
2023 APR 24 PM 4:43

CITY CLERK
NEWTON, MA. 02459

#156-23
Telephone
(617) 796-1100
Telefax
(617) 796-1113
TDD
(617) 796-1089
E-mail
rfuller@newtonma.gov

April 24, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer one-million, five-hundred thousand dollars, (\$1,500,000), from DPW Admin – Full Time Salaries (0140121-511001) to DPW Admin – Paving Supplies (0140121-553300).

Throughout the course of Fiscal Year 2023, the Department of Public Works had several vacant positions which have generated a substantial amount of savings from attrition. The use of these funds, combined with savings from other controllable line items in the Department of Public Works' FY23 budget, will allow us to reach our target spending of \$9.5 million for Fiscal Year 2023, with the goal of continuing to improve the city's roadways, sidewalks, and ramps.

Under the leadership of DPW Commissioner Jim McGonagle and Deputy Commissioner Shawna Sullivan, our paving condition index continues to improve as we pave miles and miles of roads each year; but, we have a lot of work still in front of us to make our streets safer and smoother for those driving, walking, riding or rolling.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



CITY OF NEWTON, MASSACHUSETTS
DEPARTMENT OF PUBLIC WORKS

Ruthanne Fuller, Mayor
James McGonagle
Commissioner of Public Works

Telephone (617) 796-1000
Facsimile (617) 796-1050
E-mail: jmcgonagle@newtonma.gov

To: Maureen Lemieux, Chief Financial Officer; Jonathan Yeo, Chief Operating Officer,
From: James McGonagle, Commissioner
Date: April 19, 2023
Subject: Request for Transfer FY23 Attrition Savings to Transportation Network Improvements Accounts

I respectfully request that the Mayor docket a request to transfer \$1.5 million in FY23 attrition savings within the Department of Public Works to the Transportation Network Improvements Accounts.

The Department of Public Works will use this funding to support our planned paving projects during FY24 with the goal of continuing to improve the city's roadways, sidewalks, and ramps.

Thank you for your consideration.

cc: Shawna Sullivan, Deputy Commissioner
Kelley Cadman, DPW Budget Director

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Public Facilities Committee through its Chair Alison Leary and the Finance Committee through its Chair Rebecca Walker Grossman, to appropriate and expend the sum of one million five hundred thousand dollars (\$1,500,000) from DPW Admin- Full Time Salaries (0140121-511001) to DPW Admin- Paving Supplies (0140121-553300) to continue to improve the City’s roadways, sidewalks, and ramps be and is hereby approved as follows:

FROM:	DPW Admin-Full Time Salaries (0140121-511001).....	\$1,500,000
TO:	DPW Admin- Paving Supplies (0140121-553300).....	\$1,500,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#157-23
Telephone
(617) 796-1100
Telefax
(617) 796-1113
TDD
(617) 796-1089
E-mail
rfuller@newtonma.gov

April 24, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to appropriate and expend the sum of \$1,000,000 from June 30, 2022, Certified Free Cash to the Department of Public Works Vehicle Equipment Account to fund vehicle replacements per the City's Vehicle Replacement Schedule as detailed in the FY24-FY28 C.I.P.

Vehicles included in this request include two street sweepers for the Sustainable Materials Division, a utility truck for the Traffic Division, two asphalt rollers and a backhoe for the Streets Division, and a work van for the Public Buildings Department. These vehicles and equipment are in poor condition and beyond their useful life, and will be replaced per the Capital Improvement Plan. All new vehicles and equipment will be used in daily operations.

In an effort to minimize debt service payments and free-up operating funds, and because the June 30, 2022 Certified Free Cash was much higher than is customary, we have proposed utilizing Free Cash for these one-time expenditures.

Please see the attached memo from Public Works Commissioner Jim McGonagle, as well as the included information for each of the replacement vehicles.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Ruthanne Fuller
Mayor

CITY CLERK
NEWTON, MA. 02459

2023 APR 27 PM 1:47

RECEIVED



CITY OF NEWTON, MASSACHUSETTS
DEPARTMENT OF PUBLIC WORKS

Ruthanne Fuller, Mayor
James McGonagle
Commissioner of Public Works

Telephone (617) 796-1000
Facsimile (617) 796-1050
E-mail: jmcgonagle@newtonma.gov

To: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer

From: James McGonagle, Commissioner of Public Works

Subject: Request to Appropriate \$1,000,000 for Vehicle/Equipment
Replacement

Date: April 27, 2023

I respectfully request that the Mayor docket a request to appropriate \$1,000,000 to replace two street sweepers in Sustainable Materials Management Division, a utility truck in Traffic Division, and two asphalt rollers and a backhoe in Streets Division, and a work van in Public Buildings Department. These vehicles and equipment are in poor condition and beyond their useful life. All new vehicles and equipment will be used in daily operations.

Attached are vehicle profiles for the vehicles and equipment to be replaced.

The purchase of these vehicles and equipment is in line with the City's Vehicle Replacement Plan.

Thank you for your consideration of this matter.

cc: Shawna Sullivan, Deputy Commissioner
Kelley Cadman, DPW Budget Director



CITY OF NEWTON, MASSACHUSETTS
DEPARTMENT OF PUBLIC WORKS

Ruthanne Fuller, Mayor
James McGonagle
Commissioner of Public Works

Telephone (617) 796-1000
Facsimile (617) 796-1050
E-mail: jmcgonagle@newtonma.gov

To: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer

From: James McGonagle, Commissioner of Public Works

Subject: Request to Appropriate \$2,500,000 for the Transportation Network
Improvement Plan

Date: April 21, 2023

I respectfully request that the Mayor docket a request to appropriate \$1,000,000 to replace two street sweepers in Sustainable Materials Management Division, a utility truck in Traffic Division, and two asphalt rollers in Streets Division, and a work van in Public Buildings Department. These vehicles and equipment are in poor condition and beyond their useful life. All new vehicles and equipment will be used in daily operations.

Attached are vehicle profiles for the vehicles and equipment to be replaced.

The purchase of these vehicles and equipment is in line with the City's Vehicle Replacement Plan.

Thank you for your consideration of this matter.

cc: Shawna Sullivan, Deputy Commissioner
Kelley Cadman, DPW Budget Director



Vehicle Profile

Newton, MA

Vehicle: 34 2011 Chevrolet Silverado 1500 (White) (Plate# M87558)

Vehicle Identification and Status:

VIN:	1GCNKPE05BZ451411	Mileage:	62169	Status:	Available
Title No.:		Engine Hours:	0	Location:	Crafts Street
USDOT No.:		Condition:	Average	Use Category:	Intermittent Rough Use

Vehicle Photos **Vehicle Specifications**

Driver Front Corner



Passenger Front



Driver Rear Corner



Passenger Rear



Liters:	5.3L	Fuel Type:	Gas
Cylinders:	8	Fuel Tank Size:	
Alt Fuel:	No	Transmission:	AUTO
GVW:	7000	MTW:	
Front Tire Size:		Rear Tire Size:	
Front Brakes:		Rear Brakes:	
Brake System:	Hydraulic	Drivetrain:	4WD

Vehicle Fluids

Motor Oil:	5w20 Syn Blend	Rear Axle Fluid:	
Transfer Case Fluid:		Hub Fluid:	
Transmission Fluid:	80w90	Hydraulic Fluid:	
Front Axle Fluid:		Coolant:	Zerex NF HD

Vehicle Filters

Oil Filter 1:		Cabin Filter 1:	
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:		Cabin Filter 3:	
Air Filter 2:		Breather 1:	
Air Filter 3:		Breather 2:	
Fuel Filter 1:		Gasket / O-Ring 1:	
Fuel Filter 2:		Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:		Coolant Filter:	
Hydraulic Filter 2:		Other 1:	
Transmission Filter 1:		Other 2:	
Transmission Filter 2:		Other 3:	



Vehicle Profile

Newton, MA

Vehicle: 34 2011 Chevrolet Silverado 1500 (White) (Plate# M87558)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2023	8	\$ 1,705.05	1	\$ 76.49	\$ 1,781.54
2022	3	\$ 1,744.87	1	\$ 76.49	\$ 1,821.36
2021	8	\$ 5,816.97	3	\$ 178.85	\$ 5,995.82
2020	12	\$ 4,620.67	2	\$ 164.20	\$ 4,784.87
2019	4	\$ 69.44	1	\$ 66.29	\$ 135.73
2018	3	\$ 485.76	0	\$ 0.00	\$ 485.76



Vehicle Profile

Newton, MA

Vehicle: 114 2009 Stone WP3100 (Yellow) (Plate# None)

Vehicle Identification and Status:

VIN:	152009055	Mileage:	0	Status:	Available
Title No.:		Engine Hours:	822	Location:	
USDOT No.:		Condition:	Average	Use Category:	Medium Consistent Duty

Vehicle Photos Vehicle Specifications

Driver Front Corner	Liters:		Fuel Type:	Diesel
	Cylinders:		Fuel Tank Size:	
	Alt Fuel:	No	Transmission:	AUTO
	GVW:		MTW:	
	Front Tire Size:		Rear Tire Size:	
	Front Brakes:		Rear Brakes:	
	Brake System:		Drivetrain:	RWD

Vehicle Fluids			
Motor Oil:	15w40	Rear Axle Fluid:	
Transfer Case Fluid:		Hub Fluid:	
Transmission Fluid:		Hydraulic Fluid:	Mobil 424
Front Axle Fluid:		Coolant:	Zerex NF HD

Vehicle Filters			
Oil Filter 1:	1365	Cabin Filter 1:	
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:	6449	Cabin Filter 3:	
Air Filter 2:		Breather 1:	
Air Filter 3:		Breather 2:	
Fuel Filter 1:	3389	Gasket / O-Ring 1:	
Fuel Filter 2:	3972	Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:		Coolant Filter:	
Hydraulic Filter 2:		Other 1:	
Transmission Filter 1:		Other 2:	
Transmission Filter 2:		Other 3:	

Driver Front Corner
 Passenger Front
 Driver Rear Corner
 Passenger Rear



Vehicle Profile

Newton, MA

Vehicle: 114 2009 Stone WP3100 (Yellow) (Plate# None)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2023	2	\$ 142.52	0	\$ 0.00	\$ 142.52
2022	4	\$ 3,454.17	1	\$ 107.89	\$ 3,562.06
2021	11	\$ 3,086.11	1	\$ 0.00	\$ 3,086.11
2020	1	\$ 1,130.21	1	\$ 68.87	\$ 1,199.08
2019	9	\$ 2,915.47	1	\$ 67.00	\$ 2,982.47
2018	1	\$ 394.38	1	\$ 175.28	\$ 569.66



Vehicle Profile

Newton, MA

Vehicle: 116 2009 Stone WP4100 (Yellow) (Plate# None)

Vehicle Identification and Status:

VIN:	192009046	Mileage:	0	Status:	Available
Title No.:		Engine Hours:	1042	Location:	Highway Elliot
USDOT No.:		Condition:	Average	Use Category:	Medium Consistent Duty

Vehicle Photos Vehicle Specifications

Driver Front Corner	Liters:	0.898 L	Fuel Type:	Diesel
	Cylinders:		Fuel Tank Size:	
	Alt Fuel:	No	Transmission:	AUTO
	GVW:		MTW:	
	Front Tire Size:		Rear Tire Size:	
	Front Brakes:		Rear Brakes:	
	Brake System:		Drivetrain:	RWD

Vehicle Fluids

Motor Oil:	15w40	Rear Axle Fluid:	
Transfer Case Fluid:		Hub Fluid:	
Transmission Fluid:		Hydraulic Fluid:	Mobil 424
Front Axle Fluid:		Coolant:	Zerex NF HD

Vehicle Filters

Oil Filter 1:	7712	Cabin Filter 1:	
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:	6449	Cabin Filter 3:	
Air Filter 2:		Breather 1:	
Air Filter 3:		Breather 2:	
Fuel Filter 1:	3389	Gasket / O-Ring 1:	
Fuel Filter 2:		Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:	1586	Coolant Filter:	
Hydraulic Filter 2:		Other 1:	Fan belt: Napa
Transmission Filter 1:		Other 2:	
Transmission Filter 2:		Other 3:	

Driver Front Corner
 Passenger Front
 Driver Rear Corner
 Passenger Rear



Vehicle Profile

Newton, MA

Vehicle: 116 2009 Stone WP4100 (Yellow) (Plate# None)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2023	5	\$ 340.83	0	\$ 0.00	\$ 340.83
2022	4	\$ 2,210.09	1	\$ 114.09	\$ 2,324.18
2021	8	\$ 2,593.99	1	\$ 199.89	\$ 2,793.88
2020	4	\$ 207.63	1	\$ 86.93	\$ 294.56
2019	5	\$ 526.79	1	\$ 94.78	\$ 621.57
2018	1	\$ 781.76	0	\$ 0.00	\$ 781.76



Vehicle Profile

Newton, MA

Vehicle: 143 2014 Elgin Pelican (Orange) (Plate# M87254)

Vehicle Identification and Status:

VIN:	NP30171	Mileage:	0	Status:	OS
Title No.:		Engine Hours:	6751	Location:	
USDOT No.:		Condition:	Average	Use Category:	Heavy Consistent Duty

Vehicle Photos Vehicle Specifications

Driver Front Corner	Liters:	4.5L	Fuel Type:	Diesel
	Cylinders:	4	Fuel Tank Size:	
	Alt Fuel:	No	Transmission:	CV
	GVW:	15500	MTW:	
	Front Tire Size:	11R22.5	Rear Tire Size:	10R17.5
	Front Brakes:	Disc	Rear Brakes:	
	Brake System:	Hydraulic	Drivetrain:	FWD

Vehicle Fluids			
Motor Oil:	15w40	Rear Axle Fluid:	
Transfer Case Fluid:		Hub Fluid:	Mobil SHC-629
Transmission Fluid:		Hydraulic Fluid:	Mobil NUTO H68
Front Axle Fluid:		Coolant:	Zerex NF HD

Vehicle Filters			
Oil Filter 1:	7750S	Cabin Filter 1:	2562
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:	2330	Cabin Filter 3:	
Air Filter 2:	2331	Breather 1:	
Air Filter 3:		Breather 2:	
Fuel Filter 1:	3739	Gasket / O-Ring 1:	R502513
Fuel Filter 2:		Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:	7970171 (once a	Coolant Filter:	
Hydraulic Filter 2:		Other 1:	Crank case breather
Transmission Filter 1:		Other 2:	
Transmission Filter 2:		Other 3:	

Driver Front Corner
 Passenger Front
 Driver Rear Corner
 Passenger Rear



Vehicle Profile

Newton, MA

Vehicle: 143 2014 Elgin Pelican (Orange) (Plate# M87254)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2023	3	\$ 1,951.24	0	\$ 0.00	\$ 1,951.24
2022	26	\$ 14,581.42	3	\$ 1,244.41	\$ 15,825.83
2021	23	\$ 11,605.90	4	\$ 1,162.13	\$ 12,768.03
2020	28	\$ 17,848.95	2	\$ 2,514.00	\$ 20,362.95
2019	27	\$ 7,214.72	3	\$ 586.95	\$ 7,801.67
2018	2	\$ 52.76	1	\$ 0.00	\$ 52.76



Vehicle Profile

Newton, MA

Vehicle: 144 2013 Elgin Pelican (Orange) (Plate# M85544)

Vehicle Identification and Status:

VIN:	NP2689D	Mileage:	0	Status:	OS
Title No.:		Engine Hours:	6531	Location:	
USDOT No.:		Condition:	Average	Use Category:	Heavy Consistent Duty

Vehicle Photos Vehicle Specifications

Driver Front Corner	Liters:	4.5L	Fuel Type:	Diesel
	Cylinders:	4	Fuel Tank Size:	
	Alt Fuel:	No	Transmission:	CV
	GVW:	15500	MTW:	
	Front Tire Size:	11R22.5	Rear Tire Size:	10R17.5
	Front Brakes:	Disc	Rear Brakes:	
	Brake System:	Hydraulic	Drivetrain:	FWD

Vehicle Fluids

Motor Oil:	15w40 17 qts	Rear Axle Fluid:	
Transfer Case Fluid:		Hub Fluid:	Mobil SHC-629
Transmission Fluid:		Hydraulic Fluid:	Mobil NUTO H68
Front Axle Fluid:		Coolant:	Zerex NF HD

Vehicle Filters

Oil Filter 1:	7750S	Cabin Filter 1:	2562
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:	2330	Cabin Filter 3:	
Air Filter 2:	2331	Breather 1:	
Air Filter 3:		Breather 2:	
Fuel Filter 1:	3977	Gasket / O-Ring 1:	R502513
Fuel Filter 2:	3978	Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:	7970171 (once a	Coolant Filter:	
Hydraulic Filter 2:		Other 1:	Crank case breather
Transmission Filter 1:		Other 2:	
Transmission Filter 2:		Other 3:	

Driver Front Corner
 Passenger Front
 Driver Rear Corner
 Passenger Rear



Vehicle Profile

Newton, MA

Vehicle: 144 2013 Elgin Pelican (Orange) (Plate# M85544)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2023	1	\$ 1,033.62	0	\$ 0.00	\$ 1,033.62
2022	17	\$ 5,933.41	2	\$ 6,628.14	\$ 12,561.55
2021	19	\$ 10,352.28	3	\$ 816.59	\$ 11,168.87
2020	23	\$ 26,477.72	2	\$ 5,569.06	\$ 32,046.78
2019	20	\$ 5,017.83	1	\$ 65.73	\$ 5,083.56
2018	2	\$ 174.65	1	\$ 0.00	\$ 174.65



Vehicle Profile

Newton, MA

Vehicle: 727 2013 Ford E250 (White) (Plate# M99396)

Vehicle Identification and Status:

VIN:	1FTNE2EWXDDA04698	Mileage:	113286	Status:	Available
Title No.:		Engine Hours:	0	Location:	Elliot Street
USDOT No.:		Condition:	Very Poor	Use Category:	Medium Consistent Duty

Vehicle Photos Vehicle Specifications

Driver Front Corner	Liters:	4.6	Fuel Type:	Gas
	Cylinders:	8	Fuel Tank Size:	
	Alt Fuel:	No	Transmission:	AUTO
	GVW:	9000	MTW:	
	Front Tire Size:	245/75R16	Rear Tire Size:	245/75R16
	Front Brakes:		Rear Brakes:	
	Brake System:	Hydraulic	Drivetrain:	RWD

Vehicle Fluids			
Motor Oil:	5w20 Syn Blend	Rear Axle Fluid:	
Transfer Case Fluid:		Hub Fluid:	
Transmission Fluid:	Motorcraft LV	Hydraulic Fluid:	
Front Axle Fluid:		Coolant:	Zerex NF HD

Vehicle Filters			
Oil Filter 1:		Cabin Filter 1:	
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:		Cabin Filter 3:	
Air Filter 2:		Breather 1:	
Air Filter 3:		Breather 2:	
Fuel Filter 1:		Gasket / O-Ring 1:	
Fuel Filter 2:		Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:		Coolant Filter:	
Hydraulic Filter 2:		Other 1:	
Transmission Filter 1:		Other 2:	
Transmission Filter 2:		Other 3:	

Driver Front Corner
 Passenger Front
 Driver Rear Corner
 Passenger Rear



Vehicle Profile

Newton, MA

Vehicle: 727 2013 Ford E250 (White) (Plate# M99396)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2022	7	\$ 3,256.93	2	\$ 101.98	\$ 3,358.91
2021	9	\$ 7,765.79	4	\$ 300.52	\$ 8,066.31
2020	7	\$ 3,939.88	3	\$ 228.29	\$ 4,168.17
2019	4	\$ 272.18	3	\$ 246.94	\$ 519.12



Vehicle Profile

Newton, MA

Vehicle: **122 2011 Volvo BL70 (Yellow) (Plate# M88537)**

Vehicle Identification and Status:

VIN:	VCE00B70C00020361	Mileage:	0	Status:	Available
Title No.:		Engine Hours:	3378	Location:	
USDOT No.:		Condition:	Average	Use Category:	Medium Consistent Duty

Vehicle Photos **Vehicle Specifications**

Driver Front Corner



Passenger Front



Driver Rear Corner



Passenger Rear



Liters:		Fuel Type:	Diesel
Cylinders:		Fuel Tank Size:	
Alt Fuel:	No	Transmission:	AUTO
GVW:	14000	MTW:	
Front Tire Size:	12.5/80R18	Rear Tire Size:	19.5L-24
Front Brakes:	Drum	Rear Brakes:	Drum
Brake System:	Hydraulic	Drivetrain:	4WD

Vehicle Fluids

Motor Oil:	15w40 17 qts	Rear Axle Fluid:	WB102
Transfer Case Fluid:		Hub Fluid:	
Transmission Fluid:	AT102	Hydraulic Fluid:	Volvo Super 46
Front Axle Fluid:	WB102	Coolant:	Zerex NF HD

Vehicle Filters

Oil Filter 1:	1820	Cabin Filter 1:	9979
Oil Filter 2:		Cabin Filter 2:	
Air Filter 1:	2330	Cabin Filter 3:	
Air Filter 2:	2816	Breather 1:	Transmission
Air Filter 3:		Breather 2:	Differential
Fuel Filter 1:	3358	Gasket / O-Ring 1:	
Fuel Filter 2:	3782	Gasket / O-Ring 2:	
Fuel Filter 3:		Gasket / O-Ring 3:	
Fuel Filter 4:		Power Steering Filter:	
Hydraulic Filter 1:	1730	Coolant Filter:	
Hydraulic Filter 2:	11882636	Other 1:	
Transmission Filter 1:	7220	Other 2:	
Transmission Filter 2:		Other 3:	



Vehicle Profile

Newton, MA

Vehicle: 122 2011 Volvo BL70 (Yellow) (Plate# M88537)

Annual Vehicle Maintenance Summary

Year	Num Of Repairs	Repair Costs	Num Of PMs	PM Costs	Annual Costs
2023	5	\$ 1,366.03	0	\$ 0.00	\$ 1,366.03
2022	16	\$ 5,812.70	1	\$ 313.01	\$ 6,125.71
2021	18	\$ 15,230.15	0	\$ 0.00	\$ 15,230.15
2020	24	\$ 16,499.06	1	\$ 265.07	\$ 16,764.13
2019	21	\$ 8,824.16	1	\$ 68.04	\$ 8,892.20
2018	2	\$ 0.00	0	\$ 0.00	\$ 0.00

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Public Facilities Committee through its Chair Alison Leary and the Finance Committee through its Chair Rebecca Walker Grossman, to appropriate and expend the sum of one million dollars (\$1,000,000) from June 30, 2022, Certified Free Cash to the Department of Public Works Vehicle Account to fund vehicle replacements be and is hereby approved as follows:

FROM:	June 30, 2022 Certified Free Cash (0001-3240).....	\$1,000,000
TO:	DPW Vehicle Replacement (7637E401-585020).....	\$1,000,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#160-23
Telephone
(617) 796-1100
Telefax
(617) 796-1113
TDD
(617) 796-1089
E-mail
rfuller@newtonma.gov

April 26, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer the sum of \$21,950 from Acct # 0110111-511001 City Council – Full Time Salaries to Acct # 0110111-524100 to City Council - Software Maintenance to fund the purchase of an Online Code Management program.

Throughout the course of Fiscal Year 2023, the City Clerk's Office had several vacant positions which generated savings from attrition. These funds will cover the initial upload and transfer of files, as well as training. An annual maintenance fee in the amount of \$11,000 has been added to the Clerk's FY2024 budget to host the code online and cover monthly code updates.

Please see the attached request from Carol Moore, Clerk of the Council, for further details.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

CITY CLERK
NEWTON, MA. 02459

2023 APR 28 PM 12:43

RECEIVED

City Clerk/Clerk of the Council

2022-2023

City of Newton



April 25, 2023

Mayor Fuller:

The City Clerk respectfully requests the approval of \$21,947.20 to fund the purchase of an Online Code Management program.

After working with Council members, LAW, IT and Planning to get their feedback on the details of purchasing an online code management service, Municode/Civicplus was the most responsive company with added features that Council and City staff need to research and create Ordinance amendments. All programs provided secure cloud-based storage and hosting, language translation and accessibility. This program will greatly increase internal and external customer service. Please let me know what else you need for approval of this purchase and to move forward.

The costs would be \$21,947.20 for the initial upload and transfer, along with training, taking about 7 months to complete. After the first year, it would be a \$11,000 yearly fee to update our code monthly and host our code online with all the added features to help City staff research and modify our code.

I look forward to introducing the final product once this transfer is complete. Thank you for your consideration on this matter.

Sincerely,

Carol Moore
City Clerk/Clerk of the Council



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

RECEIVED

2023 APR 24 PM 4:44

CITY CLERK
NEWTON, MA. 02459

April 24, 2023

#151-23

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
rfuller@newtonma.gov

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to the Honorable Council requesting authorization to appropriate and expend the sum of \$55,000 from June 30, 2022 Certified Free Cash, for full and final settlement of *Alison Larkin v. City of Newton et al* (C.A. No. 2085-CV-00283).

Please see the attached request from Carolyn Weisman, Assistant City Solicitor.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

LAW DEPARTMENT



CITY OF NEWTON, MASSACHUSETTS

CITY HALL

1000 COMMONWEALTH AVENUE

NEWTON CENTRE, MA 02459

TELEPHONE (617) 796-1240

FACSIMILE (617) 796-1254

CITY SOLICITOR
ALISSA O. GIULIANI

DEPUTY CITY SOLICITOR
JONAH M. TEMPLE

ASSISTANT CITY SOLICITORS
ALAN D. MANDL
JACLYN R. ZAWADA
ANDREW S. LEE
CAROLYN A. WEISMAN
JENNIFER M. WILSON
KRISNA M. BASU
JENNIFER S. KELLY

March 31, 2023

Mayor Ruthanne Fuller
City of Newton
1000 Commonwealth Avenue
Newton Centre, MA 02459

Re: Settlement of *Alison Larkin v. City of Newton et al* (C.A. No. 2085-CV-00283)

Dear Honorable Mayor Fuller:

Plaintiff Alison Larkin, a Newton Public Schools employee, filed suit against the City of Newton, Newton Public Schools, and two City contractors in March 2020. The lawsuit seeks damages for injuries sustained by the plaintiff in January 2018 when she opened a preschool classroom window (at 150 Jackson Road) and was struck on the head by a board that fell from ceiling height. Plaintiff brought this case pursuant to MGL ch. 258 (MA Tort Claims Act), asserting that the City failed to maintain a safe premises.

The parties have been exploring settlement of this matter, and have arrived at a negotiated compromise whereby the City shall contribute \$55,000 in full and final settlement of all claims against the City and NPS resulting from the accident. We believe this settlement is reasonable given the circumstances of the case. Therefore, I respectfully request that you docket this item for City Council authorization for a transfer of funds in the amount of \$55,000 from an account designated by you into the Law Department's "judgments and settlements" account in accordance with City Ordinance § 15-5.

Sincerely,

/s/Carolyn A. Weisman
Assistant City Solicitor

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Rebecca Walker Grossman, to appropriate and expend the sum of fifty-five thousand dollars (\$55,000) from June 30, 2022, Certified Free Cash for the full and final settlement of Alison Larkin v. City of Newton et al be and is hereby approved as follows:

FROM:	Certified Free Cash (0001-3240).....	\$55,000
TO:	Legal Claims and Settlements (0110841-572500).....	\$55,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#152-23
Telephone
(617) 796-1100
Telefax
(617) 796-1113
TDD
(617) 796-1089
E-mail
rfuller@newtonma.gov

April 24, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to the Honorable Council requesting authorization to appropriate and expend the sum of \$525,000 from June 30, 2022 Certified Free Cash, for full and final settlement of *John Doe, Jane Doe and David Doe v. Newton Public Schools et al* (C.A. No. 19-cv-12293-PBS).

Please see the attached request from Carolyn Weisman, Assistant City Solicitor.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

CITY CLERK
NEWTON, MA 02459

2023 APR 24 PM 4:43

RECEIVED

LAW DEPARTMENT



CITY OF NEWTON, MASSACHUSETTS

CITY HALL

1000 COMMONWEALTH AVENUE

NEWTON CENTRE, MA 02459

TELEPHONE (617) 796-1240

FACSIMILE (617) 796-1254

CITY SOLICITOR
ALISSA O. GIULIANI

DEPUTY CITY SOLICITOR
JONAH M. TEMPLE

ASSISTANT CITY SOLICITORS
ALAN D. MANDL
JACLYN R. ZAWADA
ANDREW S. LEE
CAROLYN A. WEISMAN
JENNIFER M. WILSON
KRISNA M. BASU
JENNIFER S. KELLY

April 24, 2023

Mayor Ruthanne Fuller
City of Newton
1000 Commonwealth Avenue
Newton Centre, MA 02459

Re: Settlement of *John Doe, Jane Doe and David Doe v. Newton Public Schools et al* (C.A. No. 19-cv-12293-PBS)

Dear Honorable Mayor Fuller:

Plaintiffs John Doe and Jane Doe, parents of former Newton Public Schools student, David Doe, filed suit against the Newton Public Schools in December 2022. The lawsuit seeks recovery of attorneys' fees for prior litigation with NPS before the Bureau of Special Education Appeals, the US District Court, and the First Circuit Court of Appeals. Plaintiffs brought this case to recover attorneys' fees as the prevailing party pursuant to the Individuals with Disabilities Education Act.

On April 14, 2023, the parties participated in a court-ordered mediation with a magistrate judge of the US District Court, and arrived at a negotiated compromise whereby the City shall pay \$525,000 to Plaintiffs in full and final settlement of all claims against NPS. We believe this settlement is reasonable given the circumstances of the case. Therefore, I respectfully request that you docket this item for City Council authorization for a transfer of funds in the amount of \$525,000 from an account designated by you into the Law Department's "judgments and settlements" account in accordance with City Ordinance § 15-5.

Sincerely,

/s/Carolyn A. Weisman
Assistant City Solicitor

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Rebecca Walker Grossman, to appropriate and expend the sum of five hundred twenty-five thousand dollars (\$525,000) from June 30, 2022, Certified Free Cash for the full and final settlement of John Doe, Jane Doe and David Doe v. Newton Public Schools et al be and is hereby approved as follows:

FROM:	Certified Free Cash (0001-3240).....	\$525,000
TO:	Legal Claims and Settlements (0110841-572500).....	\$525,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____