

CITY OF NEWTON, MASSACHUSETTS
PURCHASING DEPARTMENT
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Fax (617) 796-1227

May 19, 2023

ADDENDUM #1
INVITATION FOR BID #23-101

SUPPLY & DELIVER ART SUPPLIES

THIS ADDENDUM IS TO: ANSWER THE FOLLOWING QUESTIONS:

Q1. Category K Line item 02-35-055; LM-20 has been discontinued by Amaco. The entire LM glaze series was discontinued over a year ago. Please let me know if you want to substitute this glaze or delete it from this category.

A1. It should say Amaco LUG-20

Q2. I do not see any clay included in any of the categories. We have been providing clay to you for years and would like to continue to do so. Please let me know if there is a separate bid for the clay.

A2. See Item Numbers: 02-35-011 and 02-35-013

Q3. My question is do we need to submit a copy of bid on Flash Drive with the mailed hardcopy or does electronic copy refer to emailing the bid?

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All bids shall be submitted as **one (1) ORIGINAL, one paper (1) COPY and one (1) digital copy of both the Bid Form and the Item Spreadsheet. Once the bid opens, please email excel spreadsheets to purchasing@newton.k12.ma.us.**

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All Bids, including a printout of the Item Spreadsheet, shall be submitted with one (1) **original** and one (1) **copy**. Bidders will submit a digital version of the Excel Item Spreadsheet **after** the bid opening

A3. All bids shall be submitted as one (1) ORIGINAL and one (1) COPY, including a print copy of the Excel Item Spreadsheet. Once the bid opens, please email excel spreadsheet to purchasing@newton.k12.ma.us.

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR
BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD
RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.**

Thank you.



Nicholas Read
Chief Procurement Officer