



Finance Committee Report

City of Newton In City Council

Monday, June 11, 2018

Present: Councilors Gentile (Chair), Ciccone, Norton, Cote, Rice, Noel, Grossman, and Lappin

Also present: Councilors Kelley and Crossley

City staff present: Barney Heath (Director of Planning & Development), James Freas (Deputy Director of Planning & Development), Josh Morse (Commissioner of Public Buildings), Jim McGonagle (Commissioner of Public Works), David MacDonald (Chief of Police), Bruce Proia (Fire Chief), Jonathan Yeo (Chief Operating Officer), and Sue Dzikowski (Comptroller)

#326-18 Acceptance of Mass Housing Grant for \$85,000

HER HONOR THE MAYOR requesting authorization to accept and expend the Commonwealth of Massachusetts Mass Housing Grant in the amount of eighty-five thousand dollars (\$85,000) for purpose of funding work with an expert fiscal impact team to analyze financial impacts from various building scenarios along Washington and Needham Streets, Riverside, as well as an examination of the proposed new Zoning Ordinance.

Action: Finance Approved as Amended 7-0 @ \$50,000 (Cote not voting)

Note: Director of Planning & Development Barney Heath presented the request to accept a grant to work with a consultant hired through MassHousing to develop a fiscal impact model for development proposals. The Committee received a letter (attached) from the Mayor requesting that the Council amend the Docket item by reducing the grant amount to \$50,000, as that is the amount of the award. The Finance Committee held the item at its May 30, 2018 meeting in order to review material handed out at that meeting.

The grant will provide the City with \$50,000 worth of consulting services from a consultant aid through MassHousing. The City is required to provide a 10% match of \$5,000, which will be funded from the Washington Street Corridor Study as part of the analysis of the Washington Street development. The end-result of the work will provide a Newton specific model for the fiscal impact of developments.

There was a request that the work be consistent, open and transparent with opportunity for Councilors to discuss the process with the consultant. There was a suggestion that the consultant give a 1-hour presentation to the Council at the conclusion of the work. Mr. Heath agreed to include the presentation in the scope of work for the consultant. It would also be interesting for the consultant to use their model to do a fiscal impact analysis on the approved Riverside Project and compare it with the previous fiscal impact analysis from that project. With that, Councilor Lappin moved approval of the item as amended, which carried by a vote of seven in favor and none opposed.

Referred to Public Facilities and Finance Committees**#333-18 Transfer of \$120,000 to purchase four vehicles**

HER HONOR THE MAYOR requesting authorization to transfer the sum of one hundred twenty thousand dollars (\$120,000) from Budget Reserve to the Public Works Vehicle Maintenance-Vehicles Account to replace three vehicles in the Inspectional Services Department and one vehicle for the Inspector of Weights & Measures.

Public Facilities Approved 5-0 on 06/11/18

Action: **Finance Approved 7-0 (Cote not voting)**

Note: The Committee met jointly with the Public Facilities Committee to discuss the item. Commissioner of Public Works Jim McGonagle explained that this is a request to fund the purchase of one truck and three electric vehicles. The truck will replace the Sealer of Weights and Measures' 2001 Ford Ranger with over 100,000 miles on it. The three new electric vehicles will replace three 2007 sedans that are part of the Inspectional Services' fleet.

Councilors have received complaints regarding the length of time that city vehicles use the charging stations in the War Memorial making them unavailable to the public. Commissioner McGonagle responded that he is working with the Public Buildings Department on coordinating charging the City vehicles and installing more charging stations around the City to make them more accessible to the public. There is discussion about installing charging stations in the city yards for use by city vehicles.

There was a question regarding why the budget reserve account is the funding source instead of Free Cash. Comptroller Sue Dzikowski believes that the reasoning behind using Budget Reserve is that the City's Free Cash is almost gone. In addition, it is the end of the fiscal year, which means that remaining Budget Reserve funds will close out to Free Cash on June 30, 2018 and will not be available until the state certifies it. The Chief Financial Officer Maureen Lemieux will confirm that this is the case for the use of Budget Reserve for funding. A memo from Ms. Lemieux is attached.

There were no further questions regarding the request. Councilor Gentile and Norton made motions for approval in the Public Facilities Committee and the Finance Committee respectively, which carried unanimously.

Referred to Public Facilities and Finance Committees**#334-18 Appropriate \$75,000 to replace the Eliot Street generator**

HER HONOR THE MAYOR requesting authorization to appropriate and expend seventy-five thousand dollars (\$75,000) from Free Cash to fund the replacement of the Eliot Street generator and related electric service upgrade.

Public Facilities Approved 5-0 on 06/11/18

Action: **Finance Approved 7-0 (Cote not voting)**

Note: The Committee met jointly with the Public Facilities Committee to discuss the item. Commissioner of Public Buildings Josh Morse explained that this is a request for \$75,000 to replace the existing generator at the Eliot Street DPW/Public Buildings Yard. The existing generator is over 20 years old and is a manual start generator. The new generator would be a remote start, natural gas powered generator that would kick on automatically when the yard loses power. The project includes upgrades to the existing electrical service to a 400-amp service and upgrading the electrical panels to accommodate the new service.

There was a question related to the possibility of using solar power to charge the generator batteries. Currently, this is not an option but Commissioner Morse expects that eventually there will be mobile batteries fed by solar power. The replacement generator would not preclude using solar powered batteries. With that, Councilor Lappin moved approval of the item in both Public Facilities and Finance Committees, which carried unanimously.

Referred to Public Facilities and Finance Committees

#335-18 Transfer of \$100,000 for building improvements

HER HONOR THE MAYOR requesting authorization to transfer the sum of one hundred thousand dollars (\$100,000) from the Human Resources Full-time Salaries Account to the Public Buildings Repairs & Maintenance Account for the purpose of funding assorted year-end building improvements.

Public Facilities Approved 4-0-1 (Lappin abstaining) on 06/11/18

Action: **Finance Approved 7-0-1 (Lappin abstaining)**

Note: The Committee met jointly with the Public Facilities Committee to discuss the item. Commissioner of Public Buildings Josh Morse presented the item and explained that this is a request for additional funding for building improvements. Generally, the repairs and maintenance account is supplemented towards the end of the year to allow the Public Buildings Department to accelerate maintenance and repair projects. Commissioner Morse expects to expend the funds before the end of this year on things like preventative maintenance projects for roofs and boilers, generator repairs, repointing masonry, and elevator maintenance. The additional funds will allow the Commissioner in pending building maintenance projects.

The department has expended its current repair and maintenance funds on unanticipated projects that include a boiler replacement at the Nonantum Library, repair of the generator at Eliot Street, a door replacement at the Newton Corner Library, and a boiler repair at Fire Station #4 (Crafts Street).

There was concern that the funding would be transfer from a salaries account in another department. The funding is available in the Human Resources salaries line item due to vacancies in the department during this fiscal year. It is not common to do this type of transfer but it happens and is allowable. Committee members requested that the Chief Financial Officer provide an explanation on why this type of transfer is allowed, which is attached. Councilor Kelley moved approval in Public

Facilities Committee and Councilor Grossman moved approval in the Finance Committee and both motions were supported unanimously.

Referred to Public Facilities and Finance Committees

#336-18 Transfer of \$150,000 to address storm water issues at the Franklin School

HER HONOR THE MAYOR requesting authorization to transfer the sum of one hundred fifty thousand dollars (\$150,000) from the Stormwater Current Year Budget Reserve to a capital project account for the purpose of funding repair of the storm water retention system at the Franklin Elementary School.

Public Facilities Approved 5-0 on 06/11/18

Action: Finance Approved 8-0

Note: The Committee met jointly with the Public Facilities Committee to discuss the item. Commissioner of Public Works Jim McGonagle and City Engineer Lou Taverna reviewed the request for \$150,000 to address the storm water retention system at the Franklin School. The current storm water system is rudimentary and during rainstorms, water enters the building. The plan is to divert storm water away from the school into a new underground infiltration system. The requested money will cover the cost of investigation, survey, design, and some construction, if not all of the construction costs. The construction costs cannot be determined until the investigation is complete.

The project is listed in the Capital Improvement Program under the Franklin School Project. This portion of the school project is now deemed a priority due to flooding at the school. The hope is to complete the project by the start of the next school year. Councilor Lappin moved approval in both the Public Facilities and Finance Committees. The motion carried unanimously in both Committees.

Referred to Public Facilities and Finance Committees

#337-18 Appropriate 400,000 to fund the MWRA Lead Pipe Replacement loan payment

HER HONOR THE MAYOR requesting authorization to appropriate and expend four hundred thousand dollars (\$400,000) from the Water Fund Surplus - Available for Appropriation Account for the purpose of making the FY 18 MWRA Lead Pipe Replacement Program loan payment.

Public Facilities Approved 5-0 on 06/11/18

Action: Finance Approved 8-0

Notes: City Engineer Lou Taverna explained that the City was granted a \$4 million, zero interest loan from the MWRA to fund a lead pipe replacement program for property owners. The City initially thought the program would start this fiscal year and the first payment would be due in Fiscal Year (FY) 2019. Fortunately, the City was able to begin the program in late FY 17, which means that there is a 10% payment (\$400,000) due this fiscal year. Members of both Committees understood the need and Councilor Kelley moved approval in Public Facilities Committee, which carried by a vote of five in favor and none opposed. Councilor Ciccone moved approval in the Finance Committee, which carried by a vote of eight in favor and none opposed.

Referred to Programs & Services and Finance Committees**#330-18 Appropriate \$100,000 to repair fences**

HER HONOR THE MAYOR requesting authorization to appropriate and expend one hundred thousand dollars (\$100,000) from Free Cash for the purpose of funding the repair of fences damaged in winter storms over the past few years at several locations throughout the City under the direction of the Commissioner of Parks and Recreation.

Programs & Services Approved 6-0 on 06/06/18

Action: **Finance Approved 8-0**

Note: Commissioner of Public Buildings Josh Morse presented the request on behalf of the Commissioner of Parks and Recreation. The item is a request for \$100,000 from Free Cash to repair both public and private fences damaged during City plowing events. There are 33 locations on the list of fences to be repaired, which is attached. The Parks and Recreation Department is working with the City plow drivers and contractors on finding a way to reduce damage to fences in the future.

There was question regarding why the City is paying for damage done by a City contractor. It would seem that the contractor should be responsible for the repair. Commissioner Morse explained that the City has to prove the contractor caused the damage, which is difficult. Often times there are contractors, city sidewalk clearing vehicles and private snow plows working in the area of the fence. The City makes every attempt to dispute damages by contractors but in the end if the City cannot prove liability it must repair the fence. Councilor Rice moved approval, which carried by a vote of five in favor and none opposed.

#348-18 Request to transfer funds for improvements to the War Memorial Veterans Museum

HER HONOR THE MAYOR requesting authorization to transfer the sum of ten thousand dollars (\$10,000) from the Veterans Services Benefits Account to fund the War Memorial Veterans Museum improvements.

Action: **Finance Approved 8-0**

Note: Commissioner of Public Buildings Josh Morse presented the request for \$10,000 for work in the War Memorial rotunda to update some of the displays. The request came about in response to a budget resolution from the City Council to the Mayor to provide funding to update the War Memorial Museum.

An Eagle Scout was the first to propose the project and provided a summary of the project that was included as an attachment to the agenda. The backup also included detailed costs for materials to update the area. The dioramas are not included in this project but there could be enough funding to update the plaques to provide further information on the dioramas. It was suggested that someone reach out to former Councilor Yates, as he has knowledge and would be interested in helping with the project. Councilor rice moved approval, which carried unanimously.

Referred to Programs & Services and Finance Committees

#329-18

Transfer of \$75,000 for the installation of a PA system at the Library

HER HONOR THE MAYOR requesting authorization to transfer the sum of seventy-five thousand dollars (\$75,000) from the Main Library Full-time Salaries Account to the Main Library Building Improvements Account for the purpose of installing a public address system.

Programs & Services Approved 6-0 on 06/06/18**Action:****Finance Approved 8-0**

Note: Commissioner of Public Buildings Josh Morse explained that this is a request for funding to replace the antiquated public address system at the library. The existing system was installed when the library was built 27 years ago. The system does not cover the whole building, which is a safety concern as well as a problem notifying staff and patrons about routine. The new system would provide effective communication to the entire building.

The Committee members were supportive of the request and suggested that police and fire test their radio communications in the building in the near future to make sure that there does not need to be equipment to enhance radio communication. Both the Fire and Police Chiefs agreed to do the testing. Councilor Ciccone moved approval, which carried by a vote of eight in favor and none opposed.

Referred to Public Facilities and Finance Committees

#355-18

Appropriate \$150,000 to make repairs to 1294 Centre Street

HER HONOR THE MAYOR requesting authorization to appropriate and expend one hundred fifty thousand dollars (\$150,000) from Free Cash for repairs to 1294 Centre Street (the former Health Department building).

Public Facilities Approved 6-0 on 06/06/18**Action:****Finance Approved 8-0**

Note: Commissioner of Public Buildings presented the request to fund envelope repairs and modest interior improvements in order to make the space at 1294 Centre Street available for short-term use while the City determines the appropriate long-term use for the building. The anticipated cost for the improvements is \$150,000. Exterior improvements include replacing slate tiles, replacing missing gutters, repairing flashing, and glazing the windows. Interior improvements include painting, flooring, and carpeting. The project also includes the installation of a vertical lift to improve accessibility.

The Parks and Recreation Department has programs such as senior yoga, art studio, and playtime that could run in the space for the short-term. Commissioner Morse is aware that the \$150,000 is not enough to make all the improvements that the building needs but the Administration needs to determine the long-term use of the building before expending additional funds.

A Committee member requested that Commissioner Morse communicate with the neighboring business regarding the reopening of the building. There is minimal parking in the area and during the building's vacancy the City allowed the businesses to use the three parking spaces on site. Commissioner Morse explained that the City is cognizant of the parking situation in the area and will choose a program that does not require a large amount parking. Commissioner Morse will also communicate with the neighbors regarding the need to reclaim the parking spaces. Council Lappin moved approval, which carried unanimously.

#349-18 Assessment of Curb Betterments

COMMISSIONER OF PUBLIC WORKS requesting approval of the following mentioned sidewalk/driveway apron and/or curb betterments; said betterments to be levied under the provisions of MGL Chapter 83, Sec. 26, authorizing the assessment of betterments for construction:

Address	Owner Name	Book/Page	Sec/Block/Lot	Total Cost
66 Waban Hill Road	Kiley Manley J., Jr. & Leahy Mary M.	64001/532	63008 0041	\$2,445.00
94 Waban Hill Road	Crocetti Francis P. & Lucinda A.	985/151	63008 0036	\$4850.00
225 Arnold Road	Schwartz Jeffrey G. & Schwartz Laura P.	51178/524	81008 0001	\$4,850.00
59 Hancock Avenue	Foster William & Rachel	63660/469	64016 0020	\$2,550.00
26 Dartmouth Street	Marjorie E. Korff Trust, Korff, Robert S. & Fellman, Ronald M. Trs	59358/389	32033 0011	\$5,500.00
35 Dartmouth Street	Silverman Steven & Elisa	63326/136	32029 0012A	\$10,032.50
20 Beechcroft Road	Cahill Lawrence & Cahill Lisa G. Sowie	56966/281	72035 0004	\$2,132.50
321 Commonwealth Avenue	Deng Shaohua & Shen Lin	67833/494	61009 0005	\$2,672.50

Action: Finance Approved 8-0

Note: City Engineer Lou Taverna reviewed the request to assess eight curb betterments that are all part of the requested betterment list instead of the betterments done during a road

reconstruction. These property owners requested that the City install granite curbing in front of their property. The City pays half of the total cost of installation and the property owner pays the other half. If the property owners cost is over \$2,000, they have the option of paying the City their portion over a twenty-year period. The betterment assessment is included in the real estate tax bill. The Department of Public Works hopes to install the curb betterments during this calendar year. Councilor Rice moved approval, which carried unanimously.

Referred to Public Facilities and Finance Committees

#354-18 **Appropriate \$338,000 for the rehabilitation of the Forest Grove Pump Station**
HER HONOR THE MAYOR requesting authorization to appropriate three hundred thirty-eight thousand dollars (\$338,000) from bonded indebtedness to fund the rehabilitation of the Forest Grove Pump Station.
Public Facilities Approved 6-0 on 06/06/18
Action: **Finance Approved 8-0**

Note: City Engineer Lou Taverna stated that this is a request to bond \$388,000 to fund the rehabilitation of the Forest Grove Pump Station. The station controls water levels for mosquito abatement in the Flowed Meadow Conservation Area. The rehabilitation will improve reliability, safety and security at the pump station. The working design includes structural upgrades, repairs to damaged components of the pump station, a new electrical system and a new generator, replacement of the door and closure of two window openings. Further details on the project were included as attachments to the agenda for the meeting.

Once the design is complete, the Department of Public Works will file a Request for Determination of Applicability (RDA) with the Newton Conservation Commission. There are two possible determinations the commission can make. The Commission can make a negative determination, saying that the project is not subject to regulation under the Wetlands Protection Act and the work can proceed without a permit from the Commission. A positive determination indicates that the proposed work is subject to regulation under the Wetlands Protection Act and requires a permit from the Conservation Commission to continue. If the Conservation Commission deems it necessary, the Public Works Department will file a Notice of Intent and receive an order of conditions from the Conservation Commission. The Committee no questions regarding the project and Councilor Lappin moved approval of the item, which carried by a vote of eight in favor and none opposed.

Referred to Public Facilities and Finance Committees

#356-18 **Request to transfer \$150,000 to fund repair/replacement of streetlights**
HER HONOR THE MAYOR requesting authorization to transfer the sum of one hundred fifty thousand dollars (\$150,000) from Current Year Budget Reserve for the purpose of funding the repair/replacement of streetlights that have been out service for many years due to underground problems.
Public Facilities Approved 6-0 on 06/06/18
Action: **Finance Approved 8-0**

Note: Commissioner of Public Works Jim McGonagle joined the Committee to discuss the request for \$150,000 to repair streetlights with underground electrical issues. There are currently 54 streetlights out because of this issue. The City has confirmed with Eversource that the City is responsible for the repair of these lights. The funds will enable the City to address half of the lights. The Commissioner will be back for additional funds to repair the remaining streetlights. The Commissioner will provide committee members with a list of lights scheduled for repair.

Commissioner McGonagle informed the Committee that his department is in the process of doing light studies to determine the appropriate lighting for different areas of the City. The first step is to do a pilot study of one or two areas of the City to determine the appropriate lighting. Councilor Grossman moved approval, which carried unanimously.

#352-18 Request to transfer funds to purchase time and attendance software

HER HONOR THE MAYOR requesting authorization to transfer the sum of forty thousand dollars (\$40,000) from the Police Department Full-time Salaries Account to the Police Department Computer Server Software Account to fund a time and attendance software system for the Police Department.

Action: Finance Approved 8-0

Note: Police Lieutenant John Daly presented the request for \$40,000 to purchase new software to track time and attendance in the Police Department. The current software is archaic and not very functional. Lt. Daly provided the attached example that highlights the need to make handwritten notes on the attendance sheets. The notes can be difficult to interpret. They are written in pencil and then copied over in ink once it is determined that it is accurate. The current software does not interface with any of the other software in the department. A new system will enable the Police Department to categorize and track time. New software will also interface with the department's other software. There were no questions related to the request and Councilor Ciccone moved approval, which carried unanimously.

Referred to Public Safety & Transportation and Finance Committees

#353-18 Request to transfer funds to purchase an Incident Command Vehicle for the Police

HER HONOR THE MAYOR requesting authorization to transfer the sum of one hundred thousand dollars (\$100,000) from Current Year Budget Reserve for the purpose of purchasing an Incident Command Vehicle for the Police Department.

Public Safety & Transportation Approved 8-0 on 06/06/18

Action: Finance Approved 8-0

Note: Police Chief David MacDonald discussed the request for \$100,000 to purchase an incident command vehicle for the Police Department. The department had hoped to retrofit a donated RV for use as a mobile command vehicle; however, it would be very expensive with limited options on what equipment could be installed.

The Police Department currently uses the Northeastern Massachusetts Law Enforcement Council (NEMLEC) vehicle for large events like the Boston Marathon. The Chief expects there to be a greater demand on the NEMLEC vehicle as other communities join NEMLEC.

A City-owned vehicle would allow the Police to set up a mobile command at large-scale incidents allowing efficient management and quicker response. An incident vehicle is equipped with communication equipment that is capable of replacing or augmenting a communication in the event of a disaster or problems with communication range. It is also equipped with a meeting room for planning and briefing personnel. The mobile command vehicle has an onboard generator and water supply making it possible for the vehicle to stay in the field for extended durations.

The Incident Command Vehicle would also be used at the Boston Marathon in conjunction with the NEMLEC vehicle or as substitution, if the NEMLEC vehicle were unavailable. The vehicle is a multi-purpose vehicle that is great for use at community policing events. The Police run a number of programs for the community that would benefit from this type of vehicle.

The Committee understood the need and Councilor Lappin moved approval, which carried unanimously.

Referred to Public Safety & Transportation and Finance Committees

#331-18 **Appropriate \$121,770 to replace Self Contained Breathing Apparatus**
HER HONOR THE MAYOR requesting authorization to appropriate and expend one hundred twenty-one thousand seven hundred seventy dollars (\$121,770) from Free Cash for the purpose of replacing 120 bottles (50% of the Fire Department's inventory) for the Self Contained Breathing Apparatus.

Public Safety & Transportation Approved 7-0 on 06/06/18

Action: **Finance Approved 8-0**

Note: Fire Chief Bruce Proia presented the request to fund the replacement of 120 bottles for the Self-Contained Breathing Apparatus. The bottles to be replaced are 15 years old and will be beyond the National Fire Protection Association's recommended standard of life next year. The bottles are used with the air packs firefighters use when fighting fires and in hazardous environments. The Committee had no questions and Councilor Cote moved approval, which carried unanimously.

Referred to Public Safety & Transportation and Finance Committees

#332-18 **Appropriate \$33,739 for extractor and gear dryer for two fire stations**
HER HONOR THE MAYOR requesting authorization to appropriate and expend thirty-three thousand seven hundred thirty-nine dollars (\$33,739) from Free Cash to purchase an extractor and gear dryer for both Station 1 (Newton Corner) and Station 2 (Commonwealth Avenue).

Public Safety & Transportation Approved 7-0 on 06/06/18

Action: **Finance Approved 8-0**

Note: Fire Chief Bruce Proia presented the request for \$33,739 from Free Cash to purchase an extractor (commercial washer) and gear dryer for the only two fire stations in Newton without this equipment. Both pieces of equipment are essential in decontamination firefighter gear. There are high rates of cancer in fire service and one of the ways to remediate exposure is to decontaminate gear and equipment.

Chief Proia has asked the Harvard School of Public Health to do a study of the City's fire stations and decontamination procedures. The study will make recommendations on improving procedures for decontamination. The long-term health of the firefighters is very important and this equipment will benefit the firefighters. Councilor Ciccone moved approval of the item, which carried by a vote of eight in favor and none opposed.

Referred to Public Safety & Transportation and Finance Committees

#351-18 Request to transfer funds to cover increases in cost of electricity for Fire Department
HER HONOR THE MAYOR requesting authorization to transfer the sum of one hundred thousand dollars (\$100,000) from the ~~Fire Department Full-time Salaries~~ *Fire Health Insurance* Account to the Fire Department Electricity Account to fund the increase in costs of electricity as a result of the Station #3 addition.

Public Safety & Transportation Approved 7-0 on 06/06/18

Action: Finance Approved as Amended 8-0

Note: The Mayor submitted the attached letter requesting that the requested funds be transferred from the Fire Department's Health Insurance Account instead of the Full-time Salaries Account. Fire Chief Bruce Proia joined the Committee and explained that the transfer is needed to cover electricity costs for the six fire stations and headquarters for the rest of this fiscal year. The Fire Department's electricity costs have risen due to the increase in size of Station 3 and the addition of the Emergency Operations Center building.

Committee members asked if the Fire Department's electricity budget was increased in the budget. Chief Proia responded that there was a \$65,000 increase in that line item in the FY 19 budget. Councilors questioned if that was a large enough increase, as this request is for \$100,000. The Committee members requested that Chief Financial Officer Maureen Lemieux respond to the question. There were no further questions and Councilor Cote moved approval as amended, which carried unanimously.

#346-18 Request to transfer funds for overlap in office manager position in the Law Department
HER HONOR THE MAYOR requesting authorization to transfer the sum of ten thousand dollars (\$10,000) from Current Year Budget Reserve to the Law Department's Full-time Salaries Account to provide funding for a few weeks of overlap in the Office Manager position.

Finance Approved 8-0

Note: The office manager in the Law Department is retiring. The requested funds will allow the Law Department to bring on the new office manager to work with the retiring office manager, which will make for a smooth transition. Committee members had no questions and Councilor Lappin moved approval, which was unanimously supported.

#344-18 Request to transfer funds to hire a consultant to develop a cultural strategy

HER HONOR THE MAYOR requesting authorization to transfer the sum of thirty thousand dollars (\$30,000) from Current Year Budget Reserve to the Executive Office Consulting Account for the purpose of developing a cultural strategy for the City.

Action: Finance Approved 5-1-2 (Norton opposed; Noel, Lappin abstaining)

Note: Chief Operating Officer Jonathan Yeo presented the request to fund a consultant to develop a strategic plan to determine the direction of cultural programming in the City. It has been a number of years since the City has looked at all of cultural affairs programs and program organization. There is a great need and desire for some cohesiveness in terms of where the City is going with cultural affairs. A number of local cities and towns have used the Massachusetts Area Planning Council (MAPC) or a similar organization to pull together through an inclusive planning process a cultural strategic plan. The links for the Arlington and Boston Cultural Plans are below. The Executive Department is very interested in doing this type of plan. There are many different cultural organizations in this City with different needs. A plan will identify how the City fits into cultural programming and how it fosters and encourages cultural organization.

Arlington Arts & Culture Action Plan: <https://www.arlingtonma.gov/home/showdocument?id=36849>

Boston Creates (City of Boston's Cultural Plan): <http://plan.bostoncreates.org/plan/>

The City has a Cultural Affairs Division with two employees that oversee the day-to-day operations and management that will work with the consultant. The consultant would not be a substitute for the Cultural Affairs Division. The consultant would be meeting with all of the cultural organizations to analyze what the needs are and how the City fits into cultural programming. The consultant would provide the City with a strategy and recommendations. The end-result may include different organization ideas, different areas for public/private partnership, and different opportunities for the City to move forward with cultural programming. The City would look to MAPC or other organizations that have expertise with developing a plan or strategy for cultural programming.

It would be helpful if the Administration could provide a scope of services for the consultant in order for Councilors to better understand what the City is getting for the \$30,000. Mr. Yeo responded that he would provide the scope. There was also a comment that it seems that the Cultural Affairs Division could do this work and develop a vision. Other councilors felt that there is a real need for this type of plan and that it was worth hiring a consultant. Councilor Rice moved approval, which carried by a vote of five in favor, one opposed, and two abstentions.

#345-18 Request to transfer funds to hire a consultant to assist in identifying permit software
HER HONOR THE MAYOR requesting authorization to transfer the sum of twenty five thousand dollars (\$25,000) from Current Year Budget Reserve to the Executive Office Consulting for the purpose of hiring a consultant to assist the Permit Software Working group as they prepare to search for a new permitting software system.

Action: Finance Approved 6-0-2 (Norton, Lappin abstaining)

Note: The Executive Department formed a Permit Working Group consisting of representatives from the Information Technology Department, Executive Office and the departments involved in licensing and permitting to identify the best permitting software system. The \$25,000 request is to fund a consultant to assist the working group.

Committee members felt that the requested \$25,000 is expensive for this type of work especially as the City has an Information Technology Department. The Committee member requested that the Executive Department provide a breakdown of how the consultant will use the \$25,000 and provide justification of the need. Councilor Ciccone moved approval of the item subject to second call, which carried by a vote of six in favor, none opposed and two abstentions.

#347-18 Request to transfer funds to cover the costs of the December advanced refunding
HER HONOR THE MAYOR requesting authorization to transfer the sum of two hundred sixty thousand dollars (\$260,000) from the Treasury Long Term Interest Account and ten thousand dollars (\$10,000) from the Treasury-Advanced Refunding Contribution to cover the costs of the December advanced refunding.

Action: Finance Approved 8-0

Note: The above is a request to transfer funds to pay the costs of the December 2017 advanced refunding (refinancing) of some bonds. The City was able to advance refund \$12.7 million of debt issued in 2010 and 2011 saving the City \$1.6 million in interest payments. The Committee members had no questions on the request and Councilor Lappin moved approval, which carried unanimously.

The Committee adjourned at 9:30 PM and all other items before the Committee were held without discussion. Draft Council Orders for the above items that are recommended for City Council action are attached.

Respectfully submitted,

Leonard J. Gentile, Chair



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#326-18
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rfuller@newtonma.gov

June 11, 2018

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council amend Docket Item # 326-18 requesting authorization to accept and expend the Commonwealth of Massachusetts Mass Housing Grant in the amount of eighty-five thousand dollars (\$85,000) by reducing the grant amount to \$50,000. The actual grant from the State will be \$50,000 and the City is required to make a 10% match (\$5,000) which will come from the Washington Street Study.

This grant will enable the City to work with an expert fiscal impact team to analyze financial impacts from various building scenarios across the city, including Washington Street, Needham Street and Riverside. It will also help the city examine the proposed new Zoning Ordinance.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller

Ruthanne Fuller
Mayor

RECEIVED
Newton City Clerk
2018 JUN 11 PM 3:42
BEVERLY A. OLSON, CLERK
NEWTON, MA 02459



RUTHANNE FULLER
MAYOR

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To: Councilor Leonard Gentile, Chair Finance Committee

Cc: Mayor Ruthanne Fuller
Jonathan Yeo, C.O.O.
All City Council Members
David Olson, Clerk of the Council
Susan Djikowski, Comptroller

From: Maureen Lemieux, C.F.O.

Date: June 14, 2018

Subject: Responses to - Questions Raised at Finance Committee – June 11, 2018

Please accept the following as the Administration's response to questions that were raised at the June 11th Finance Committee meeting.

1) Why use budget reserve instead of Free Cash to fund the vehicle replacements? – this pertains to all of the requests for Budget Reserve.

Very often it is a judgment call based on the time of year and the amount requested. Both funding sources are appropriate for 1 time expenditures. At this point in FY18 we have exhausted Free Cash and so have now turned to Budget Reserve.

2) Is it okay to use salary accounts from a different department to fund the Public Buildings building improvements account? One of the councilor could not recall ever doing this before.

It is definitely "ok", especially at this point in the year, to move money from an unspent salary account to some other use. Although it is appropriate, it is beyond the "Administration's Legal Level of Control" because it is moving funding from a Salary Account to an Expenditure Account, thus the reason for the docket item. I have attached a list of several similar year end requests for movement of funds over the past few years.

Ironically, you will see that we moved \$100,000 from HR Unspent Salaries to Public Buildings in 2014.

3) Is the FY 19 budget line item for the Fire Department fully funded?

Unfortunately, I cannot guarantee that the funds appropriated in the FY19 Budget for Fire Department Overtime expenditures will be sufficient. That being said, we have increased

the FY19 overtime budget request by almost \$200,000 as compared to the FY18 budget. We have also reached a point where we have fully funded all of the 12 new positions that were associated with the deployment of the Technical Rescue Vehicle. We are looking carefully at the drivers of each overtime, and are in the process of developing a strategy to effectively deal with it.

Further, we are also hopeful that the State will offer enough positions at the academy throughout the next year so that we will be able to deploy new firefighters in a timely fashion.

4) Provide a breakdown on how the \$25,000 for the consultant for the permitting software will be spent.

The team that has been put together (including Councilors Albright and Markiewicz) to work on the evaluation and selection of a new software permitting system, that will fully integrate all departments that need access to parcel records, is recommending that the City hire a consultant to analyze work flow of multiple departments, existing database and permitting systems, work with staff to determine future needs and coordinated city-wide system, and draft RFP for new system.

The specifics have not yet been set out, nor have we sought prices yet, but we recognize that this is an important endeavor and wanted to set aside the funds to allow this project to move forward.

City of Newton, Massachusetts
Year-end Inter Departmental Transfers

11-Jun-18
mll

<u>Docket #</u>	<u>Date Approved</u>	<u>Amount</u>	<u>Transfer From Account #</u>	<u>Transfer To Account #</u>
# 199-17	10-Jul-17	\$ 338,397.00	FY17 Retiree Health Insurance	Underground Utilities @ Austin Street Lot
#200-17	10-Jul-17	\$ 669,235.00	FY17 DPW Health Insurance, FY17 Budget Reserve, Interest on Debt Service Refinancing, DPW Admin Salaries & DPW Street Dept Health Ins	Accelerated Roads Programs
#172-17	19-Jun-17	\$ 210,000.00	Executive, Assessing, Treasury, HR and IT Full Time Salaries	Technology Enhancements
#174-17	19-Jun-17	\$ 440,000.00	HR, Planning, ISD, and Library Salaries and Budget Reserve	Fire Department and Police Department Overtime
#211-16	20-Jun-16	\$ 700,000.00	FY16 Wage Reserve (\$600K) and Retiree Health Insurance (\$100K)	Fire Salaries
#219-14	16-Jun-14	\$ 1,000.00	Executive Office Salaries	Veterans Svcs Salaries
#220-14	16-Jun-14	\$ 100,000.00	Human Resources	Public Buildings Expenses

City of Newton
 Department of Parks and Recreation
 Division of Maintenance
 2014-2018 Snow Season Fence Damage
 5/12/18

#330-18

location	owner	contractor	project status	price	year	invoice status
61 auburndale ave.	private	not caused by city contractor, private contractor snow plow damage to residential fence				
57 elm rd	private	private	not started	\$ -		no pricing to law dept
102 thurston rd.	private	steelco	not started	\$ 1,706.00		no pricing to law dept
upper falls bollard				\$ -		
carr school bollard				\$ -		
adams street parking lot	public	steelco	not started	\$ 3,060.00		not billed to dpw
adams street rear of parking lot	public	steelco	not started	\$ 4,910.00		not billed to dpw
brown	public	steelco	not started	\$ 3,520.00		not billed to dpw
comm ave guardrail by lyon's *safety concern	public	steelco	not started	\$ 13,431.00		not billed to dpw
cronin's cove	public	steelco	not started	\$ 1,720.00		not billed to dpw
crystal lake parking lot	public	steelco	not started	\$ 3,050.00		not billed to dpw
horace mann school	public	steelco	not started	\$ 1,437.00		not billed to dpw
lincoln elliot guardrail on gardner st	public	steelco	not started	\$ 4,527.50		not billed to dpw
newton highlands park	public	steelco	not started	\$ 6,242.00		not billed to dpw
nshs	public	steelco	not started	\$ 1,590.00		not billed to dpw
oak hill	public	steelco	not started	\$ 1,793.00		not billed to dpw
pettee st. galv clf	public	steelco	not started	\$ 3,332.00		not billed to dpw
williams school by driveway	public	steelco	not started	\$ 11,988.75		not billed to dpw
503 watertown st	private	steelco	not started	\$ 4,253.25	2018	not billed to dpw
161 clark st	private	steelco	not started	\$ 2,000.00	2018	not billed to dpw
17 woodward st	private	steelco	not started	\$ 1,500.00	2018	not billed to dpw
69 ruane rd pierce school	private	steelco	not started	\$ 1,500.00	2018	not billed to dpw
2235 comm ave	private	steelco	not started	\$ 2,500.00	2018	not billed to dpw
10 indiana ct	private	steelco	not started	\$ 1,500.00	2018	not billed to dpw
fa day	public	steelco	not started	\$ 1,146.50	2018	not billed to dpw
clyde st	public	steelco	not started	\$ 2,500.00	2018	not billed to dpw
aquinas gate	public	steelco	not started	\$ 1,500.00	2018	not billed to dpw
nshs	public	steelco	not started	\$ 2,500.00	2018	not billed to dpw
burr school	public	steelco	not started	\$ 13,500.00	2018	not billed to dpw
auburndale cove	public	steelco	not started	\$ 2,000.00	2018	not billed to dpw
fa day tree damage	public	steelco	not started	\$ 1,344.50	2018	not billed to dpw
131 brandeis rd tree damage	private	steelco	not started	\$ 1,972.25	2018	not billed to dpw
memorial spaulding tree damage	public	steelco	not started	\$ 1,829.85	2018	not billed to dpw
ward tree damage	public	steelco	not started	\$ 3,000.00	2018	not billed to dpw
Totals:	public			\$ 89,922.10		
33 sites	private			\$ 16,931.50		



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#351-18

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(617) 796-1100

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(617) 796-1113

TDD/TTY
(617) 796-1089

Email
rfuller@newtonma.gov

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Clerk
June 1, 2018
2018 JUN 11 PM 3:42
BRYAN A. OLSON, CLIC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council amend Docket Item #351-18 request to transfer funds to cover increases in the cost of electricity for Fire Department by deleting Fire Department Salaries as the source of funds and inserting Acct # 0121003-57HLTH Fire Department Health Insurance as the source of funds.

The City has seen a recent uptick in overtime costs, and as we still have a few weeks remaining in the fiscal year, it is prudent to change the funding source for this item to keep funds in the Fire Department Salaries account.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, the authorization to expend a grant awarded by MassHousing in the amount of fifty thousand five hundred dollars (\$50,000) from the Planning for Housing Production Program to be used to analyze financial impacts from building scenarios and create a development impact model, be and is hereby approved.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, a transfer of funds in the amount of one hundred twenty thousand dollars (\$120,000) from Budget Reserve to the Public Works Department to fund the replacement of three vehicles in the Inspectional Service Department and one vehicle for the Inspector of Weights and Measures, be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$120,000
TO:	DPW Vehicle Maintenance (0140103-585011).....	\$120,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities Committee and Finance Committee through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, the sum of seventy-five thousand dollars (\$75,000) to be appropriated from Free Cash, be and is hereby appropriated, granted, and expenditure authorized under the direction of the Commissioner of Public Buildings to fund the replacement of the Eliot Street generator and related electric service upgrades.

FROM:	Free Cash (01-3497).....	\$75,000
TO:	Eliot St. Generator/Electrical (C115039-5795)	\$75,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD)RUTHANNE FULLER
Mayor

Date _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, a transfer of funds in the amount of one hundred thousand dollars (\$100,000) from Human Resources Full-time Salaries to the Public Buildings Repairs & Maintenance Account for the purpose of funding assorted year-end building improvements, be and is hereby approved as follows:

FROM:	Human Resources Salaries (0110901-511001).....	\$100,000
TO:	Public Buildings Repair & Maintenance (0111502-52407).....	\$100,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, a transfer of funds in the amount of one hundred fifty thousand dollars (\$150,000) from Stormwater Current Year Budget Reserve to a capital project account for the purpose of funding site and building storm water repairs and improvements, be and is hereby approved as follows:

FROM:	Stormwater Budget Reserve (26A10498-5790)	\$150,000
TO:	Stormwater Project Franklin (37SW401A5-5795).....	\$150,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, the sum of four hundred thousand dollars (\$400,000) to be appropriated from Water Fund Surplus-Available for Appropriation, be and is hereby appropriated, granted, and expenditure authorized under the direction of the Commissioner of Public Works for the purpose of making the first payment of the \$4 million interest free MWRA Lead Pipe Replacement Loan due in Fiscal Year 2018:

FROM:	Water Reserve (28A10498-5790)	\$400,000
TO:	Debt Service (28A10771-581E25)	\$400,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Programs & Services and Finance Committees through their respective Chairs John B. Rice and Leonard J. Gentile, the sum of one hundred thousand dollars (\$100,000) to be appropriated from Free Cash, be and is hereby appropriated, granted, and expenditure authorized under the direction of the Commissioner of Parks and Recreation for the purpose of funding the repair of fences damaged in winter storms over the past few years at several locations throughout the city:

FROM:	Free Cash (01-3498).....	\$100,000
TO:	Parks & Recreation Repairs & Maintenance (01602010-52409).....	\$100,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committees through its Chair Leonard J. Gentile, a transfer of funds in the amount of ten thousand dollars (\$10,000) from Veterans Services Benefits to fund improvements to the War Memorial Veterans Museum Improvements, be and is hereby approved as follows:

FROM:	Veterans Services-Reimbursements (0150301-3709).....	\$10,000
TO:	War Memorial Museum Improvements (C50302-5795)	\$10,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Programs & Services and Finance Committees through their respective Chairs John B. Rice and Leonard J. Gentile, a transfer of funds in the amount of seventy-five thousand dollars (\$75,000) from Main Library Full-time Salaries to the Main Library Building Improvements Account for the purpose of funding the installation of a public address system, be and is hereby approved as follows:

FROM:	Library Salaries (0160103-511001).....	\$75,000
TO:	Library Building Improvements (0160103-5825).....	\$75,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, the sum of one hundred fifty thousand dollars (\$150,000) to be appropriated from Free Cash, be and is hereby appropriated, granted, and expenditure authorized under the direction of the Commissioner of Public Buildings for the purpose of funding repairs to 1294 Centre Street (the former Health Department Building).

FROM:	Free Cash (01-3498).....	\$150,000
TO:	Repairs – 1294 Centre St (C1151802-5795)	\$150,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTONIN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Commissioner of Public Works and the Finance Committee, the following mentioned sidewalk/driveway apron and/or curb betterments to be graded and constructed and assessments to be levied under the provisions of MGL Chapter 83, Sec. 26, be and are hereby authorized:

Address	Owner Name	Book/Page	Sec/Block/Lot	Total Cost
66 Waban Hill Road	Kiley Manley J., Jr. & Leahy Mary M.	64001/532	63008 0041	\$2,445.00
94 Waban Hill Road	Crocetti Francis P. & Lucinda A.	985/151	63008 0036	\$4850.00
225 Arnold Road	Schwartz Jeffrey g. & Schwartz Laura P.	51178/524	81008 0001	\$4,850.00
59 Hancock Avenue	Foster William & Rachel	63660/469	64016 0020	\$2,550.00
26 Dartmouth Street	Marjorie E. Korff Trust, Korff, Robert S. & Fellman, Ronald M. Trs	59358/389	32033 0011	\$5,500.00
35 Dartmouth Street	Silverman Steven & Elisa	63326/136	32029 0012A	\$10,032.50
20 Beechcroft Road	Cahill Lawrence & Cahill Lisa G. sowie	56966/281	72035 0004	\$2,132.50
321 Commonwealth Avenue	Deng Shaohua & Shen Lin	67833/494	61009 0005	\$2,672.50

Under Suspension of Rules
Readings Waived and Approved by Voice Vote
22 yeas 0 nays 2 absent (Councilors Fuller and Rice)

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2018

ORDERED:

That for the purpose of paying costs of rehabilitating the Forest Grove Pump Station and for the payment of any and all costs associated therewith, there be and is hereby appropriated and authorized to be borrowed under and pursuant to Chapter 44, Section 7(1) of the General Laws, as amended an supplemented, or pursuant to any other enabling authority, the sum of three hundred thirty-eight thousand dollars (\$338,000).

Under Suspension of
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, a transfer of funds in the amount of one hundred fifty thousand dollars (\$150,000) from Budget Reserve for the purpose of funding the repair/replacement of streetlights that have been out of service due to underground problems, be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$150,000
TO:	Street Light Repairs (C401054-5795)	\$150,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committees through its Chair Leonard J. Gentile, a transfer of funds in the amount of forty thousand dollars (\$40,000) from Police Department Full-time Salaries to fund the purchase of a time and attendance software system for the Police Department, be and is hereby approved as follows:

FROM:	Police Salaries (0120103-511001).....	\$40,000
TO:	Police Computer Server Software (0120110-58512).....	\$40,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Safety & Transportation and Finance Committees through their respective Chairs Allan L. Ciccone, Jr. and Leonard J. Gentile, a transfer of funds in the amount of one hundred thousand dollars (\$100,000) from Budget Reserve for the purpose of purchasing an incident command vehicle for the Police Department, be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$100,000
TO:	Police Vehicle Replacement (C201049-58501)	\$100,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Safety & Transportation and Finance Committees through their respective Chairs Allan L. Ciccone, Jr. and Leonard J. Gentile, the sum of one hundred twenty-one thousand seven hundred seventy dollars (\$121,770) to be appropriated from Free Cash, be and is hereby appropriated, granted, and expenditure authorized under the direction of the Fire Chief for the purpose of replacing 120 bottles for the self-contained breathing apparatus equipment.

FROM:	Free Cash (01-3498).....	\$121,770
TO:	Fire Supplies (0121002-5580).....	\$121,770

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Safety & Transportation and Finance Committees through their respective Chairs Allan L. Ciccone, Jr. and Leonard J. Gentile, the sum of thirty-three thousand seven hundred thirty-nine dollars (\$33,739) to be appropriated from Free Cash, be and is hereby appropriated, granted, and expenditure authorized under the direction of the Fire Chief for the purpose of purchasing an extractor and gear dryer for both Station 1 (Newton Corner) and Station 2 (Commonwealth Avenue_.

FROM:	Free Cash (01-3498).....	\$33,739
TO:	Fire Equipment (0121005-58506).....	\$33,739

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Public Safety & Transportation and Finance Committees through their respective Chairs Allan L. Ciccone, Jr. and Leonard J. Gentile, a transfer of funds in the amount of one hundred thousand dollars (\$100,000) from Fire Department full-time salaries to the Fire Department electricity account for the purpose of funding the increase in costs of electricity as a result of the Station #3 addition, be and is hereby approved as follows:

FROM:	Fire Salaries (0121002-57HLTH)	\$100,000
TO:	Fire Dept Electricity (C201049-58501)	\$100,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committees through its Chair Leonard J. Gentile, a transfer of funds in the amount of ten thousand dollars (\$10,000) from Budget Reserve to Law Department salaries to fund overlap in the office manager’s position, be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$10,000
TO:	Law Department Full-time Salaries (0110801-511001).....	\$10,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committees through its Chair Leonard J. Gentile, a transfer of funds in the amount of thirty thousand dollars (\$30,000) from Budget Reserve to the Executive Department to fund the development of a cultural strategy for the City, be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$30,000
TO:	Executive Department Consulting (0110301-5301).....	\$30,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committees through its Chair Leonard J. Gentile, a transfer of funds in the amount of twenty -five thousand dollars (\$25,000) from Budget Reserve to the Executive Department to hire a consultant to assist the Permit Software Working Group as they prepare to search for a new permitting software system, be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$25,000
TO:	Executive Department Consulting (0110301-5301).....	\$25,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2018

ORDERED:

That, in accordance with the recommendation of the Finance Committees through its Chair Leonard J. Gentile, a transfer of funds in the amount of two hundred seventy thousand dollars (\$270,000) from Treasury Long-term Interest and Treasury Full-time Salaries to fund the costs of the December advanced refunding, be and is hereby approved as follows:

FROM:	Treasury Long-term Interest (0110772-582A57)	\$260,000
	Treasury Full-time Salaries (0110701-511001)	\$10,000
TO:	Advance Refunding Contribution (0110775-5978).....	\$270,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____