



Finance Committee Report

City of Newton In City Council

Monday, January 23, 2017

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, Blazar, Fuller and Lappin

Absent: Councilors Ciccone and Rice

Also present: Councilor Sangiolo

City staff present: Maureen Lemieux (Chief of Staff/Chief Financial Officer), Sally Pellegrom (Cousens Fund Administrator), and Jim McGonagle (Commissioner of Public Works)

#441-16 **Mayor's appointment of Daniel Kunitz as a trustee of the Cousens Fund**
DANIEL KUNITZ, 51 Pratt Drive, West Newton appointed as a trustee of the Cousens Fund for a term of office to expire on January 30, 2019. [11/29/16 @ 9:21 AM]

Action: **Finance Approved 5-0 (Fuller not voting)**

Note: Administrator of the Cousens Fund Sally Pellegrom, Cousens Fund Trustees William Pappas and Doris Bray, and Mr. Kunitz joined the Committee to discuss Mr. Kunitz's appointment as a Trustee of the Horace Cousens Industrial Fund. Mr. Kunitz provided the Committee with his background and why he wishes to serve as a trustee.

Mr. Kunitz is a retired teacher, who is a long-time Newton resident and he is interested in giving back to the City. He began his career as a teacher in Newton in 1963 at Day Middle School and moved to Newton North High School in 1985. Mr. Kunitz has attended a meeting of the Board of Trustees and really enjoyed it. He has also done some research on his own regarding the Cousens Fund and feels it is a great resource for people in need.

Sally Pellegrom added that she and the Board of Trustees really think about who to recommend for appointment when a position opens on the Board. The Board is interested in appointees with community values that are inherently generous and have no conflicts. Ms. Pellegrom explained that the Cousens Fund is a charitable trust that provides financial aid to residents. The trustees are generally long-time residents of Newton, who want to give back. The trustees meet once a month and Ms. Pellegrom feels that they set a community standard for service to their community. Mr. Kunitz is a perfect appointee to the Trustees of the Horace Cousens Fund.

The Committee thanked Mr. Kunitz for his commitment to serve the City in this capacity. With that, Councilor Norton, former student of Mr. Kunitz, moved approval of his appointment, which carried by a vote of five in favor and none opposed

#14-17 **Expend Wells Ave Mitigation Funds for improvements @ Wells Ave/Nahanton St**
HIS HONOR THE MAYOR requesting authorization to appropriate and expend sixty-seven thousand five hundred dollars (\$67,500) from the Wells Avenue/Nahanton Street and Winchester Street traffic improvement mitigation funds for the completed design and installation of updated pavement markings to decrease congestion at the intersection of Wells Avenue and Nahanton Street. [01/09/17 @ 11:20 AM]

Action: **Finance Approved 5-0 (Fuller not voting)**

Note: Commissioner of Public Works Jim McGonagle presented the request to appropriate and expend \$67,500 from the Wells Avenue/Nahanton Street and Winchester Mitigation Fund. All of the work at the intersection was completed in October. The total cost of the design, a controller cabinet for the traffic signals, and pavement markings was \$78,000. The \$10,500 shortfall in funding will come from the Public Works Department’s budget.

Committee members were concerned that the work is done and the Council has not approved the appropriation. The Department of Public Works expedited the work due to traffic gridlock because of the Elliot Street Bridge Project and the 128 Add-A-Lane Project. Commissioner McGonagle did check with the Comptroller before moving forward to with the project. Mr. Wilkinson gave the go ahead as the money in the mitigation fund is specific to the intersection. The Committee understood the need to address the traffic but asked that Commissioner McGonagle docket a request for funding as soon as possible. Councilor Lappin moved approval, which carried unanimously.

Referred to Public Facilities and Finance Committees

#15-17 **Transfer \$1 million for snow and ice removal expenses**
HIS HONOR THE MAYOR requesting authorization to transfer the sum of one million dollars (\$1,000,000) from the Budget Reserve – Snow and Ice Removal Account to the following accounts:

Personnel Costs – Overtime
(0140110-513001)..... \$300,000
Sand & Salt
(0110410-5532)..... \$700,000

[01/09/17 @ 11:20 AM]

Public Facilities Approved 6-0 (Lennon not voting) on 01/18/17

Action: **Finance Approved as Amended 5-0 @ \$1.5 million (Fuller not voting)**

Note: Chief of Staff Maureen Lemieux provided the attached letter requesting that the transfer request be amended to \$1.5 million to cover all snow and ice removal costs and leave some funding for an upcoming snow or ice event. Commissioner of Public Works Jim McGonagle informed the Committee that there have been six winter events that have generated 14.5” of snow. To date the City has spent 1.7 million on snow and ice removal, purchase and repair equipment, filling the salt sheds and other miscellaneous related expenses. The Department of Public Works starts each fiscal year with \$1 million in its budget for snow and ice removal.

There was concern that the cost per inch seemed high when compared to the previous year's cost. It was explained that the City spends an average of \$100,000 per inch of snow removal. This year's current cost per inch is \$123,000, which is high because it includes all of the winter operations startup costs like filling the salt sheds and repairing equipment. The average cost per inch will decrease over the remainder of the winter. Incidentally, the City got a great deal on its salt and is saving \$11 per ton of salt.

The City pays all but one contractor on a per inch of snowfall basis. The Public Works Department will monitor the costs of paying the one contractor hourly versus the per inch contractor costs. The Public Works Department also limits the number of contractors it calls in depending on the time of the snow fall and the number of inches expected. The Department tries to keep costs down but the City has a "black streets" policy, which is expensive. The Chair informed the Committee that there was a snow working group that looked at the possibility of changing the policy to reduce costs but there was no support. With that Councilor Brousal-Glaser moved approval as amended, which carried unanimously.

Referred to Land Use and Finance Committees

#10-17 **Appropriate \$2 million for development of housing units at 70 Crescent Street**
HIS HONOR THE MAYOR requesting authorization to appropriate two million dollars (\$2,000,000) from the November 16, 2016 Overlay Surplus Declaration for the purpose of funding the City's share of the development of market rate and affordable housing units at 70 Crescent Street. {12/28/16 @ 4:48 PM]

Action: **Finance Held 6-0**

Note: Chief of Staff Maureen Lemieux provided the attached letter requesting that the Council bifurcate the request by appropriating \$298,500 at this time for feasibility and schematic design and hold the remainder of the request for discussion once the site plan design process is completed.

The Chair of the Committee provided an update on the project and the work of the Crescent Street Working Group. The group developed a Request for Qualifications (RFQ) for an owner's project manager for the Crescent Street Project. The RFQ was advertised and two firms responded. The City's Designer Selection Committee's first choice for the owner's project manager is a firm known as City Point. The City is currently working to hire them.

The Community Preservation Committee approved the initial funding request for feasibility and design funds for the improved park and a portion of the housing component of the project. The City is funding half of the housing portion of the project as agreed upon with the Community Preservation Committee. The Community Preservation Committee previously provided \$100,000 in funding for the environmental study of the property and the City funded the necessary environmental clean-up. Not all of the \$100,000 for the environmental study was needed; therefore, the money is being repurposed for design.

The Crescent Street project has an estimated budget of \$4.7 million, which is less than the originally estimated \$5.3 million. The City is also providing in-kind services such as construction services to the project. The City is looking for a total of \$2.7 million from the Community Preservation Act Fund: \$1.3 million for the park, as the park redesign is eligible for full funding with Community Preservation Funds and \$2.4 million for the housing component of the project. The City is committed to funding \$2 million of the cost of the project.

The project will follow the Real Property Reuse Council Order Conditions for the site. The order states that of the eight units of proposed housing, a minimum of four units will be affordable. The City will work with the owner's project manager to increase the number of affordable units. The current construction cost per unit is \$425,000.

Committee members felt that it would be appropriate to hold this item to discuss it with the Community Preservation Committee's funding recommendation for feasibility and design that will be before the Committee in a few weeks. Additional material will be available for the Committee to review at that point. Councilor Lappin moved hold, which carried unanimously.

Ms. Lemieux added that the City's bond counsel has stated that the City can issue tax-exempt bonds to fund their portion of the project, therefore, Ms. Lemieux may ask that the Council amend the request. The City could use the rent from the project to pay back bonds, which means the residents of the property and not the tax payers would be paying for the project.

#248-12 **Ordinance amendments to Article IV Purchases and Contracts**
RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

Action: **Finance Voted No Action Necessary 6-0**

Note: The Committee voted no action necessary on this request, as the proposed amendments are still under review. The 2012 ordinances will be recodified this year and the item will be re-docketed at that time.

Referred to Finance and Appropriate Committees

#359-16 **Submittal of the FY 2018 to FY 2021 Capital Improvement Plan**
HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter.
[10/11/16 @ 11:28 AM]

Action: **Finance Held 6-0**

Note: Chief of Staff Maureen Lemieux updated the Committee on the 5-year Capital Improvement Program with a focus on the finished and upcoming 2017 projects. She informed the Committee that the MSBA did not invite the Aquinas School into its process this year but that does not mean that it will not be accepted in the future. The city will resubmit a Statement of Interest to the MSBA for the Aquinas School but at this point the project is on hold. Ms. Lemieux has told the School Department it may need to scale back on some of its

plans for the Aquinas Building. The Administration and School Department need to work together to determine what the Aquinas Building really needs to make it appropriate for a day care and an elementary school.

The City has not yet received any funding from the MSBA for the Cabot School Project and will not receive any money until the City takes full ownership of the Potter property. The Administration started a conversation regarding what direction to go in regards to future school projects particularly the Aquinas project. The Administration is exploring what work to do at Lincoln-Elliott Elementary School to prepare it for use as swing space in the future.

The Department of Public Works is moving forward with the road repair program. Discussions on the road repair plan have started in Public Facilities Committee. The Administration is hoping to increase funding for road repair from \$3 million a year to \$9 million a year through savings, bonding and Free Cash.

The funding for the design of a portion of the Laundry Brook culvert was approved this year but there will be a new request for the funds for construction of the portion of the culvert. Some of the Public Works Department traffic signal improvement projects are complete but there will be an additional funding request. The design for the Dedham, Brookline and Nahanton Intersection is complete and the Public Works Department will be looking for funds for construction of the design.

The City will be selling its bonds for a number of capital improvement projects on Wednesday, January 25, 2017. One of Ms. Lemieux goals is to avoid selling Bond Anticipation Notes (BANs) this year. She will provide the Committee with information on the bond sale. The Chair's anticipates that the Committee will hold the item for future discussions and a public hearing. With that, Councilor Norton moved hold, which carried unanimously.

#353-16 **Review/Acceptance of the FY 2018 – FY 2022 5-year Financial Forecast**
HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 5-Year Financial Forecast for City Council review/acceptance. [10/11/16 @ 11:28 AM]

Action: **Finance Held 6-0**

Note: Chief of Staff Maureen Lemieux informed the Committee that the Administration had its annual rating call last week and the City received a Aaa rating from both Moody Investment Services and Standard Poor's. Standard Poor's upgraded the City's fiscal management rating from strong to very strong. Both firms were happy with the City's debt management policy, which helped keep the Aaa rating. They were also pleased with the City's pension funding plan and added that if the City opted to take a few more years to fund pension, it would not hurt its rating.

When the City sells its bonds next week, Ms. Lemieux will know if the 5-year Financial Forecast is in good shape. Further validation of the forecast will be available when the State releases its budget, as the City will then know how much State aid to expect.

There was a question regarding the approximate 1% funding gap each of the five years in the forecast. Ms. Lemieux explained that the gap is really a philosophy: if the forecast was balanced, the Chief Financial Officer would not be doing a good job. Ms. Lemieux budgets the City's revenues conservatively. The City's revenue average over ten year is higher than the 1% funding gap. She also aggressively budgets expenditure costs. It is a method, which drives Ms. Lemieux to make tougher decisions.

The Committee plans to continue to discuss the item when the city's budget is presented; therefore, Councilor Fuller moved hold, which carried by a vote of six in favor and none opposed.

#173-16 Interest charges on late payment of utility bills

COUNCILOR SANGIOLO requesting creation of a policy or ordinance related to interest charges on late payments of utility bills to the City and proportional return of interest charges if or when the utility bill is abated. [04/27/16 @ 1:39 PM]

Action: Finance Voted No Action Necessary 5-0 (Fuller not voting)

Note: The Chair spoke with the Treasurer regarding the item and learned that the attached State Law dictates how the City handles fees and interest on abated utility and tax bills. The Treasurer assured the Chair that the City follows the State law to the letter. A person is liable for costs and fees incurred before providing an abatement certificate but if it turns out that no tax is due, all payments for fees and interest is returned.

As the City is following State law, Councilor Sangiolo agreed that a motion of no action necessary was appropriate for this item. Councilor Lappin moved no action necessary, which carried by a vote of five in favor and one abstention. Councilor Fuller was not present for the entire discussion on the item; therefore, she abstained on the vote.

#40-16 Request to accept MGL 149 Sec 148C related to earned sick time for employees

COUNCILOR SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Massachusetts General Law Chapter 149, Section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election as Ballot Question 4 – Earned Sick Time for Employees. [01/19/16 @ 2:35 PM]

Action: Finance Held 5-0 (Fuller not voting)

Note: Councilor Sangiolo joined the Committee for the discussion of this item. During the Committee's discussion on this item in June 2016, the Committee learned that there are some year-round employees that work at the library and school department that work just under 20 hours a week; therefore, they do not qualify to earn sick time. At that time, the Committee requested that the Administration investigate whether the new State law allows the City to provide earned sick time to year-round employees but not seasonal employees or if the City could adopt portions of the new law.

Since then, the Administration has learned that acceptance of the law is all or nothing, which would mean that the City would have to offer all seasonal, part-time, and temporary employees sick time. If the City were to accept the law, there are approximately 1,000 employees that would now receive sick time. On average these employees work six hours per week. If the City accepts the law, the Administration is concerned that the cost to the City would be substantial.

Councilor Sangiolo suggested that the City could look at adopting a policy on sick time for part-time employees that excludes seasonal employees. The Committee would like information before making any decisions. Committee members asked for the following information:

- The number of season employees and the number of part-time employees.
- The cost to the City if a sick time benefit is provided to seasonal, part-time, and temporary employees.
- What would the requirements be for part-time employees to qualify to earn sick-time
- How long would it take to earn a sick day?
- Would it be necessary to substitute staff for part time employees that use sick time and if so, what would the cost be?

Once the requested information is available, the Committee can make a determination on how to proceed with the item. It is also important that the Human Resources Department provides input on the possibility of providing sick time to part-time employees. With that, the Committee approved a motion to hold the item.

#190-15 **Discussion of policy to record all meetings and post meeting materials online**
ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City's website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

Action: **Finance Held 5-0**

Note: Councilor Sangiolo joined the Committee for discussion of the item and stated that she has noticed improvement in the boards' and commissions' materials available on the City's website but she would like to see agendas, related materials, reports, and audio for every one of the City's boards and commissions available on the City's website. She is aware that her request goes beyond the Open Meeting Law requirements but making the information available goes towards making government more transparent.

It was pointed out that the City has over 150 boards and commissions and a large amount of those boards and commissions are not staffed with City personnel; therefore, it would be difficult to designate someone to ensure that materials get on a web page. There is also concern that there is not enough staff to upload all committee and board materials to the respective web pages. It was pointed out that all city-staffed boards and commissions should

be providing all public documents on their web page including reports and agendas. The Open Meeting Law requires agendas and reports to be published for each board and commission but there is no requirement to make audio of meetings available. If the City implements a policy requiring audio recording of all meetings, it will require the purchase of recording equipment.

The Committee asked for a listing of all of the city-staffed Boards and Commissions, how and if all boards can commissions could be staffed and a cost estimate for the implementation of this type of policy. It was pointed out that there is ongoing discussion regarding the recommendation in the Planning Department Study to reduce the number of City boards and commissions. The Chief Administrative Officer and Planning Department are looking at that possibility but they have not reached any determination. Councilor Lappin moved that the Committee hold the item for the requested information, which carried unanimously.

All other items before the Committee were held without discussion and the Committee adjourned at 9:30 PM. Draft Council Orders for the above items that are recommended for City Council action are attached.

Respectfully submitted,

Leonard J. Gentile, Chair

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That in accordance with the recommendation of His Honor the Mayor and with the confirmation of the City Council, be it known that DANIEL KUNITZ is hereby appointed as a member of the BOARD OF TRUSTEES OF THE HORACE COUSENS INDUSTRIAL FUND for a term to expire January 30, 2019.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the sum of sixty-seven thousand five hundred dollars (\$67,500) be and is hereby appropriated from the Wells Ave/Nahanton Street and Winchester Street Traffic Improvement Development Mitigation Funds for the design and installation of updated pavement markings to decrease congestion at the intersection of Wells Avenue and Nahanton Street.

FROM:	Receipts Reserved for Appropriation (14T1011-5901)..... \$67,500
TO:	Wells/Nahanton/Winchester Traffic Improvements (c401076-586002)..... \$67,500

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#15-17

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
swarren@newtonma.gov

January 23, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Hall
2017 JAN 23 PM 5:17
DAVID A. OLSON, CMR
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council amend Docket # 15-17 by replacing the request for \$1,000,000 with a request of \$1,500,000. As of today's date, the City has encumbered a total of \$1.8 million for removal of snow and ice. This will bring the allocation to \$2.5 million.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

Budgeted		Expenses		Balance		
Budgeted	Total Personnel	Total Personnel Costs	Total Contracted Costs	Budget	Balance	
\$ 283,300.00	\$ 505,233.70	\$ (221,923.70)	\$ (221,923.70)	\$ -	\$ -	
\$ 197,979.79	\$ 570,757.50	\$ (372,777.71)	\$ (372,777.71)	\$ -	\$ -	
\$ 273,666.00	\$ 538,695.22	\$ (265,029.22)	\$ (265,029.22)	\$ -	\$ -	
\$ 566,157.20	\$ 1,042,088.42	\$ (491,826.14)	\$ (491,826.14)	\$ -	\$ -	
\$ 1,321,102.99	\$ 2,124,176.62	\$ (803,752.36)	\$ (803,752.36)	\$ -	\$ -	
BUDGET CODE	BUDGET CODE	Account Title	Account	YTD Expenses	Encumbrances	Balance
0140110	SNOW/ICE CONTROL	FULL TIME SALARIES	511001	\$ -	\$ -	\$ -
0140110	SNOW/ICE CONTROL	FULL TIME WAGES	511002	\$ -	\$ -	\$ -
0140110	SNOW/ICE CONTROL	PART TIME < 20 HRS/WK	511101	\$ -	\$ -	\$ -
0140110	SNOW/ICE CONTROL	REGULAR OVERTIME	513001	\$ 337,500.61	\$ -	\$ (141,500.61)
0140110	SNOW/ICE CONTROL	REG OVERTIME-BLDG/SCHLS	513001A	\$ 65,928.51	\$ -	\$ (32,628.51)
0140110	SNOW/ICE CONTROL	OVERTIME/VEH MAINT-SNOW	513001E	\$ 16,511.21	\$ -	\$ (16,511.21)
0140110	SNOW/ICE CONTROL	WORK BY OTHER DEPTS.	513004	\$ -	\$ -	\$ (1,508.55)
0140110	SNOW/ICE CONTROL	SNOW STAND-BY PAY	514311	\$ 69,918.49	\$ -	\$ (36,918.49)
0140110	SNOW/ICE CONTROL	SNOW WATCH PAY	514318	\$ 13,400.83	\$ -	\$ 6,595.17
0140110	SNOW/ICE CONTROL	PROMPTNESS PAY STIPEND	514321	\$ 455.50	\$ -	\$ 544.50
		Personnel		\$ 505,223.70	\$ -	\$ (221,923.70)
		Contracts		\$ 197,979.79	\$ -	\$ -
		Salt and Sand		\$ 273,666.00	\$ -	\$ -
		MOTOR VEHICLE R-M	52403	\$ -	\$ -	\$ -
		COMPUTER EQUIPMT R-M	52405	\$ 378.00	\$ -	\$ 378.00
		PUBLIC PROPERTY R-M	52409	\$ -	\$ -	\$ -
		SOFTWARE MAINTENANCE	52410	\$ 60,931.24	\$ -	\$ 71.04
		RENTAL-BOB CATS/SNOW BL.	5273C	\$ 64,923.00	\$ 37,330.45	\$ 0.48
		CONSULTANTS	5301	\$ -	\$ -	\$ -
		CELLULAR TELEPHONES	53402	\$ 761.00	\$ -	\$ -
		PRINTING	5342	\$ -	\$ -	\$ -
		WEATHER FORECAST SVS	5386	\$ 4,700.00	\$ -	\$ 109.00
		GROUNDS MAINT SUPPLIES	5460	\$ 2,649.95	\$ -	\$ -
		VEHICLE REPAIR PARTS	5484	\$ 105,992.26	\$ 30,255.07	\$ 10,013.76
		IN-STATE CONFERENCES	5711	\$ 650.00	\$ -	\$ -
		REFRESHMENTS/MEALS	5712	\$ -	\$ -	\$ -
		PRIVATE PROPERTY DAMAGE	5783	\$ 5,000.00	\$ -	\$ 5,000.00
		MEDICARE PAYROLL TAX	57MEDA	\$ -	\$ -	\$ (5,014.52)
		OPEB CONTRIBUTION	57OPEB	\$ 141.47	\$ -	\$ (141.47)
		CONSTRUCTION EQUIPMENT	58502	\$ 300,000.00	\$ -	\$ 212,230.00
		VEH MAINT GARAGE EQUIP	58507	\$ -	\$ -	\$ -
		STORAGE TANKS	58526	\$ -	\$ -	\$ -
		R&M PUBLIC PROPERTY	RS2409	\$ 6,952.75	\$ -	\$ 6,952.75
		SOFTWARE MAINTENANCE	RS2410	\$ 6,919.00	\$ -	\$ 6,919.00
		CONSTRUCTION EQUIPMENT	RS8502	\$ 6,300.00	\$ -	\$ 6,300.00
		Equipment		\$ 167,983.64	\$ 175,527.27	\$ 222,646.29

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Public Facilities and the Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, the transfer of the sum of one million five hundred dollars (\$1,500,000) from the Budget Reserve - Snow/Ice Removal to the Public Works Department is hereby approved as follows:

FROM:	Budget Reserve – Snow & Ice (0110498-5794).....	\$1,500,000
TO:	DPW Salaries (0140110-513001).....	\$450,000
	DPW Expenses (0140110-5273A)	\$525,000
	(0140110-5532).....	\$575,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____



City of Newton, Massachusetts
Office of the Mayor

SETTI D. WARREN
MAYOR

#10-17

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(617) 796-1100
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January 23, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Office
2017 JAN 23 PM 5: 17
David A. Olson, CMG
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council amend Docket Item # 10-17 by bifurcating the request to appropriate \$298,500 at this time to complete feasibility/schematic design and site plan approval for the Crescent Street Housing and Park Redevelopment Project and hold the remainder of the request until the site plan has been approved.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor



PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Interim Building Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1608

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren
Mayor

January 20, 2017

Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Crescent Street Project

Dear Mayor Warren:

The Public Buildings Department respectfully requests \$298,500 to complete feasibility/schematic design and site plan approval for the Crescent Street Housing and Park Redevelopment Project. The total budget is \$4,700,000 as follows:

CPC Funding: 2,700,000

City Funding: 2,000,000

Total Funding: 4,700,000

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Deputy Public Buildings Commissioner
Dori Zaleznik, Chief Admin Officer

Crescent Street Housing and Park Redevelopment Project

Account Code	BUDGET CATEGORIES	<u>Total Budget</u>	<u>Requested Funds</u>
530220	OPM and Project Management	\$ 331,000.00	\$ 110,000.00
530202	Architect	\$ 361,000.00	\$ 120,000.00
530225	Construction	\$ 3,610,000.00	\$ -
5301	Consultants	\$ 143,000.00	\$ 47,000.00
5342	Other Admin Costs and Printing	\$ 15,000.00	\$ 5,000.00
5825	Other Construction Related Costs	\$ 50,000.00	\$ 16,500.00
5793	Construction Contingency (5%)	\$ 190,000.00	\$ -
	PROJECT BUDGET	\$ 4,700,000	\$ 298,500

CITY OF NEWTON

IN CITY COUNCIL

, 2017

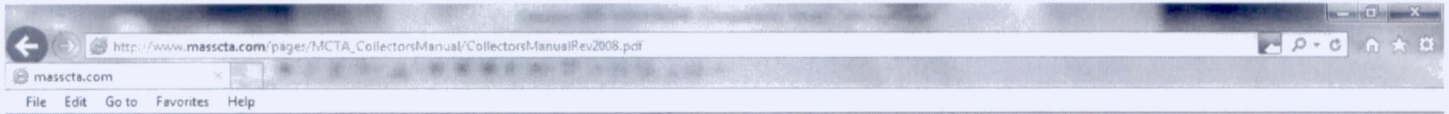
ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, the following item be and is hereby voted NO ACTION NECESSARY:

#248-12 **Ordinance amendments to Article IV Purchases and Contracts**
RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

Under Suspension of Rules
Readings Waived and Item Voted NO ACTION NECESSARY

(SGD) DAVID A. OLSON, City Clerk



Fees on an Abated Warrant [60:20]

A person claiming the benefit of an abatement should exhibit the abatement certificate to a collector or deputy collector demanding payment. Such person is liable for all costs and officer's fees incurred before exhibiting this certificate. However, if it ultimately turns out that no tax is due, the person is not liable for any costs, interest or fees. All such amounts collected prior to abatement should be returned to the taxpayer.

Collector-Deputy Relationship

Since a deputy collector is the collector's agent, the collector should exercise great care to appoint only those persons in whom he has complete trust and who are of unimpeachable character. The deputy's conduct reflects directly upon the office of the collector.

Additional Statutory Remedies of Collection

The statutes provide collectors with a number of procedures to enforce collection of delinquent taxes and excises. With the exception of a civil suit, no statute of limitations terminates a collector's option to use these procedures. The remedies are cumulative and concurrent, that is, more than one remedy may be used and more than one may be used at the same time. Restrictions exist, however, on the use of some of the remedies; further, the use of certain combinations of remedies would be inconsistent. Restrictions and limitations are set out below.

Civil Suit

1. When To Use

- a. The collector may use this remedy when the delinquent is



CITY OF NEWTON

IN CITY COUNCIL

, 2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, the following item be and is hereby voted NO ACTION NECESSARY:

#173-16 Interest charges on late payment of utility bills
COUNCILOR SANGIOLO requesting creation of a policy or ordinance related to interest charges on late payments of utility bills to the City and proportional return of interest charges if or when the utility bill is abated.

Under Suspension of Rules
Readings Waived and Item Voted NO ACTION NECESSARY

(SGD) DAVID A. OLSON, City Clerk