



Finance Committee Report

City of Newton **In City Council**

Monday, March 13, 2017

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, and Lappin

Absent: Councilors Ciccone, Rice, Blazar, and Fuller

Also present: Councilor Crossley

City staff present: Maureen Lemieux (Chief of Staff/Chief Financial Officer), Jim McGonagle (Commissioner of Public Works), Sue Dzikowski (Comptroller), Bob DeRubeis (Commissioner of Parks and Recreation), Julie Kirrane (Director of Long Range Planning; School Department), Mike Cronin (Director of Operations; School Department), and Andy Savitz (Director of Sustainability)

Chair's Note: The Committee met with Matt Hunt of Clifton, Larson, Allen, LLP (CLA), the City's external auditing firm, to discuss CLA's review of the City's Comprehensive Annual Financial Report (CAFR) and to review the Reports on Internal Control and Federal Awards and the Management Letter related to the Fiscal Year 2016 Audit. The Committee members received copies of all documents related to the audit. The CAFR, Federal Grants Report and the Management Letter can be found at: <http://www.newtonma.gov/gov/comptroller/audrep.asp>

The attached presentation that was provided to the Financial Audit Advisory Committee contains all of the information that Mr. Hunt provided to the Finance Committee including information on the City's pension and other post-employment benefit liabilities.

As part of the presentation, Mr. Hunt reviewed the sewer fund balances, and Councilor Crossley pointed out that there appeared to be an excess in the sewer reserve account. She suggested that the Water, Sewer, and Stormwater Working Group should meet to see if the excess funds could be used to advance the sewer infrastructure improvement plan. It was explained that though the CAFR reflects a large balance in unrestricted funds, the City may have plans or have encumbered the funds.

Referred to Programs & Services, Public Facilities and Finance Committees

#58-17 **Authorize submittal of Lincoln Eliot statement of interest to the MSBA**
SUPERINTENDENT FLEISHMAN requesting a vote of the City Council to complement the vote of the School Committee to authorize the Superintendent of Schools to submit to the Massachusetts School Building Authority (MSBA) they FY 17 Statement of Interest no later than April 7, 2017 for the consideration of Lincoln-Eliot Elementary School as a major school Building project after Cabot Elementary School. [02-17-17 @ 9:29 AM]

Programs & Services Approved 4-0-2 (Baker, Hess-Mahan) on 03/08/17

Public Facilities Approved 7-0-1 (Gentile) on 03/08/17**Action: Approved 4-0**

Note: Julie Kirrane and Mike Cronin of the School Department joined the Committee to discuss the request that the City Council authorize the Superintendent of Schools to submit a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) for the Lincoln-Eliot Elementary School. The Public Facilities and the Programs & Services Committees met jointly on March 8, 2017 to discuss the item. Although both Committees approved the item, there were a number of questions that the Committees requested that the School Department provide answers to during the Finance Committee's discussion.

There was concern during the joint meeting that the moving of the Lincoln-Eliot School to the Aquinas site is not being viewed as the final plan. Ms. Kirrane explained that the SOI is based on the needs of the Lincoln-Eliot School. The SOI process is to let the MSBA know of the needs of the school and the district's enrollment needs. The MSBA asks that school districts communicate a suggested solution when submitting an SOI but the final solution is determined during the feasibility study phase if a project is accepted into the MSBA process. The Aquinas School is the City's preferred solution. The School Department feels confident it can make a strong case for Aquinas as the preferred solution.

If the MSBA agrees that Aquinas is the preferred solution, the recommendation is that the Horace-Mann School moves to the current swing space at the Carr School and the Lincoln-Eliot School would become the swing space for future elementary school renovations. It would require modest renovations at Lincoln-Eliot like window renovations and an upgraded HVAC system. The School Committee has not yet voted the recommendation.

Committee members asked if the MSBA does not accept the project this time, will the City fund a feasibility study. Ms. Lemieux stated that she could envision the City trying one more time to get the project accepted by the MSBA. If the MSBA then accepted the project, the MSBA would not allow the City to submit its own feasibility study and would require the City to do another feasibility study as part of their process. If the Lincoln-Eliot School is not invited in by the MSBA this time, the School Department would consider doing the windows and HVAC projects over the next few summers in order not to take the school offline during the school year.

There were a number of questions regarding the cost of the proposed Aquinas renovations. A \$60 million price tag was mentioned at the joint meeting. Chief of Staff Maureen Lemieux stated that she believes the estimate in the Capital Improvement Plan is \$53 million, which includes the \$17 million for the acquisition of the Aquinas and the window replacement project. Ms. Lemieux reviewed some of the anticipated renovation costs with the Committee. The convent building was supposed to be the space for the City's pre-K program; however, after looking at the space, it may make more sense to create a new space for an estimated cost of \$15 million. The Aquinas building also needs a new gym at a cost of between \$8 and \$10 million. There are a number of accessibility improvements required including an

elevator. The total price tag reaches \$50 million quickly but it is important to keep in mind that the Aquinas project is the solution to both the pre-k and the Lincoln-Eliot School space needs. The pre-k enrollment is at 350 children and the Lincoln-Eliot enrollment is at 450 students. The MSBA is interested in assisting school districts with pre-k spaces but will not fund separate pre-k building projects. The School Department is looking at sharing things like administrative staff and the HVAC system between the two programs to create efficiencies.

The Mayor and Ms. Lemieux spoke with the Executive Director of the MSBA who encouraged the City to resubmit the SOI. This year the MSBA received SOIs from several districts with severe overcrowding issues, which is one of the top priorities that the MSBA looks to address. The enrollment numbers for Newton have changed and the new SOI reflects those numbers, which highlight overcrowding at elementary schools north of the Mass Pike.

The City Council was told that the Aquinas was in good shape and would not require much renovation but the Councilors are now hearing that the classroom spaces will need to be remodeled. Mike Cronin explained that some of the classrooms are much larger than needed and will need to be refitted. There are no boys' rooms on the upper floors of the building, which will need to be addressed.

The Committee was satisfied with the responses to the Council's questions and Councilor Norton moved approval. The Committee voted unanimously to approve the motion.

#397-16 Discussion w School Administration re \$1.2 million budget deficit

COUNCILOR GENTILE requesting a discussion with the School Department and members of the School Committee regarding the \$1.2 million deficit in the School Department budget as outlined in the 2017 Fiscal and Operational Update Memo dated October 24, 2016. [11/16/16 @ 10:48 AM]

Action: Held 4-0

Note: Julie Kirrane provided an update on the deficit in the School Department's current-year budget. The February Fiscal and Operational Update Memo provided a report that the deficit decreased to \$510,000. At this point, the deficit has further decreased to \$235,000 and the School Department anticipates that the Schools will close the gap by the end of the fiscal year. The School Department is using salary savings, a freeze on non-essential spending, and reduction in overtime. Ms. Kirrane added that the exercise in closing the gap has been helpful in reducing the projected deficit in next fiscal year's budget. The Committee asked that the School Department continue to provide the fiscal and operational updates to the Council. Councilor Lappin moved hold, which carried unanimously.

Referred to Programs & Services and Finance Committees

#54-17 Request to increase the Parks & Recreation Department by 1 full-time position
HIS HONOR THE MAYOR requesting authorization to add one full-time employee within the Parks and Recreation Department. The position will be involved extensively in the administration of camps. [02/27/17 @ 2:42 PM]

Programs & Services Approved 6-0 on 03/08/17

Action: Approved 4-0

Note: Commissioner of Parks and Recreation Bob DeRubeis stated that this a request to add a new general management position that will mainly be involved with administration of the department's 14 camps. The Parks and Recreation Department is thin on personnel in this area and camp enrollment is up over the past few years. The department currently has three part time employees that handle camp management but a full time person is necessary for more efficient and improved management of the camps. If the new position is approved, two of the part-time positions will be eliminated.

The Parks and Recreation Department is creating new types of camps and new locations to meet demand. The position will be funded through the department's revolving funds. The camp revenues have grown from \$1.3 million to \$1.7 million over the past three years but camp expenses have grown but there is enough money within the revolving funds to cover the position including the benefits. The Committee understood the need for the new position and Councilor Norton moved approval, which carried unanimously.

Referred to Programs & Services and Finance Committees

#55-17 **Appropriate \$200,000 for repairs to the Gath Pool**

HIS HONOR THE MAYOR requesting authorization to appropriate two hundred thousand dollars (\$200,000) from Overlay Surplus for the purpose of funding repairs to the Gath Pool. (03/02/17 @ 9:55 AM]

Programs & Services Approved 6-0 on 03/08/17

Action: Approved 4-0

Note: Commissioner of Parks and Recreation Bob DeRubeis reviewed the request to appropriate \$200,000 to fund repairs to the Gath Pool. The pool is over 50 years old and is a wonderful asset to the community; however, some of the infrastructure is in tough shape. The concrete deck and pool valves are in especially poor shape. The requested funding will go a long way in addressing a number of issues. Commissioner DeRubeis provided pictures, details of the repairs, and cost breakdowns that were attached to the agenda for the meeting.

The funds will be used to make repairs to the concrete pool deck, the wading pool, replace drains, anchors and valves, repairs to the women's showers, the pool's gutter system and a number of other repairs including replacing the diving board and the bottom section of the water slide. There was some consideration given to replacing the pool's gutter system, which is leaking, at a cost of approximately \$150,000 but it seems to make sense to use the funds to address more issues. The gutter system will be sealed and the anticipation is that the City can get another five years out of it.

There was a project in the City's Capital Improvement Plan (CIP) for a much larger renovation/replacement of the pool but it included a new recreation center. Now that the Horace Mann School may become a community recreation building, the project has been

withdrawn from the CIP. The Parks and Recreation Department will regroup and come in with a new plan for the pool that may include renovations that allow for year-round use of the pool.

The Committee supported the request and Councilor Brousal-Glaser moved approval. The motion carried by a vote of four in favor and none opposed.

Referred to Public Facilities and Finance Committees

#57-17 **Appropriate \$400,000 for design of street improvements-Newtonville corridor**
HIS HONOR THE MAYOR requesting authorization to appropriate four hundred thousand dollars (\$400,000) from Free Cash for the purpose of designing streetscape improvements to the Walnut Street/Newtonville corridor.
[02/27/17 @ 2:42 PM]

Public Facilities Approved 8-0 on 03/08/17

Action: **Approved 4-0**

Note: Commissioner of Public Works Jim McGonagle presented the request to appropriate \$400,000 to fund preliminary design, public meetings and bid documents for the next "Complete Streets" project on Walnut Street from the MassPike Bridge to Newton North High School. The request was reviewed and unanimously approved by the Public Facilities Committee. Councilor Norton moved approval, which carried unanimously.

Referred to Public Facilities and Finance Committees

#42-17 **Request to authorize contract(s) to aggregate the electricity load**
COUNCILORS CROSSLEY, ALBRIGHT, BROUSAL-GLASER, LEARY AND NORTON requesting the City Council authorize the Administration to direct the appropriate City departments to research, develop, and participate in a contract or contracts to aggregate the electricity load of residents and businesses in the City of Newton, and for the other related services, independently, or in joint action with other municipalities, and authorize the Mayor to execute all documents to accomplish the same. [02/13/17 @ 4:53 PM]

Public Facilities Approved 8-0 on 03/08/17

Action: **Approved 4-0 with a recommendation that the Mayor form a working group**

Note: Sustainability Director Andy Savitz joined the Committee to discuss the request to authorize the Mayor to direct departments to pursue the possibility of entering into a contract to aggregate electricity for residents and businesses in Newton. The Chair pointed out that all of the Committee members attended the presentation and discussion on this item at the Public Facilities Committee on March 8, 2017; therefore, it was not necessary to repeat the presentation. The Chair suggested that the Finance Committee include a recommendation to the Mayor to form a working group to look at municipal aggregation and to select a consultant that specializes in aggregation. It seems appropriate that the Chairs of the Public Facilities and Programs and Services Committees or their designees serve along with the Sustainability Directors and other representatives of the Administration on the proposed working group. It makes sense for the Council to have a formal role in a municipal aggregation process. The Chair

has spoken with members of the Administration, who are supportive of forming the working group. Councilor Norton moved approval with the recommendation that the Mayor establish a working group that includes at least the Chairs of the Public Facilities and Programs and Services Committees. The Committee voted unanimously to support the motion.

#53-17 Appropriate \$48,984 from Cable Television Franchise Fees to NewTV

HIS HONOR THE MAYOR requesting authorization to appropriate forty-eight thousand nine hundred eighty-four dollars (\$48,984) from Cable Television Franchise Fees-Capital to Newton Communications Access Center, Inc. (NewTV) for the purpose of upgrading the video equipment in the City Council Chamber from Standard Definition (SD) to High Definition (HD). [02/27/17 @ 2:42 PM]

Action: Approved 4-0

Note: Bob Kelly, Executive Director of NewTV, and Steve Russo of NewTV explained that NewTV is requesting a grant of \$48,984 from the City's cable television franchise fees to upgrade video equipment to High Definition (HD) in the City Council Chamber. Mr. Kelly provided the attached information, which includes a cost breakdown, description of the equipment, and photos showing improved quality of HD video. Although the City is providing funding, NewTV will own the equipment in order to maintain and operate the equipment.

The cable franchise fees are generated through the cable provider agreements with Comcast, Verizon, and RCN. Cable providers are mandated to provide funding to operate public, educational, and government (PEG) access programming in municipalities, as well as capital dollars. NewTV retains 80% of PEG funds as the access provider and the City receives 20% of the PEG funds. The City receives 80% of the capital dollars and NewTV receives 20%. The City also uses the funds to fund the telecommunication attorney position in the Law Department. Chief of Staff Maureen Lemieux assured the Committee that the money is available to be spent and will be replenished in the upcoming year. The City receives approximately \$400,000 in capital dollars.

The current contract with NewTV expires in 2018 and the City will look at the operating funds split to determine if it should be renegotiated. The City receives approximately \$350,000 from the PEG operating funds. The Committee asked if the funds could be used by the School Department. Mr. Kelly responded that yes the TV studios could use some of the funding but NewTV provides equipment to both schools Media Departments. With that Councilor Lappin moved approval, which carried by a vote of four in favor and none opposed.

All other items before the Committee were held without discussion and the Committee adjourned at 8:30 PM. Draft Council Orders for the above items that are recommended for City Council action are attached.

Respectfully submitted;

Leonard J. Gentile, Chair

City of Newton, Massachusetts

Fiscal Year 2016 Audit Exit Conference

December 13, 2016

Presented by: Matthew Hunt, CPA, Shareholder

Agenda

- Engagement summary
- CAFR/Financial Statement summary
 - CAFR Structure
 - New pronouncements
 - Opinion
 - Financial highlights, including significant footnotes and RSI
- Reports on Internal Control and Federal Awards
- Management Letter

Engagement Summary

- Audit began September 2016
- Information provided timely and was well organized
- Management and staff responsive to all inquiries
- No disagreements with management
- End result – smooth audit process
- Audit received a quality control review by an independent partner outside of our office

CAFR Structure

- Introductory section (p i-viii)
 - Includes the Letter of Transmittal
- Financial section
 - Auditors' opinion (p 1-3)
 - Management's discussion and analysis (p 4-17)
 - Financial statements and footnotes (p 18-78)
 - Required supplementary information (p 79-84)
 - Combining statements and schedules (p 85-119)
 - Additional information (p 120-131)
- Statistical Section (p 132-155)

New Pronouncements

- Governmental Accounting Standards Board (GASB)
 - GASB Statement No. 72
 - ◊ Current impact – New disclosures about fair value measurements of investments with a hierarchy (Level 1, Level 2 and Level 3) that is based on how the investments are measured (quoted market prices, etc.)
 - ◊ See page 49 of the CAFR for the new disclosures
 - All other GASB Statements had no impact
 - ◊ See page 38 of the CAFR for a list of new Statements
- Auditing Standards Board
 - No new auditing standards of impact

Opinion

- Opinion (p 1-3)
 - Unmodified opinion (consistent with prior years)
 - ◊ Best opinion available
 - Other auditors audited Newton Commonwealth Foundation
 - ◊ Discretely presented component unit

Financial Highlights

- Government-Wide Financial Statements (p 18-21)
 - Statement of Net Position - Governmental Activities (p 18-19)
 - ◇ Assets - \$703m
 - Cash and investments - \$171m
 - Capital assets - \$503m
 - ◇ Liabilities - \$892m
 - Bonds payable - \$266m
 - Net OPEB obligation - \$256m
 - Net pension liability - \$307m
 - \$18m increase from the prior year
 - ◇ Net Position– (\$161m)
 - Net investment in capital assets - \$261m
 - Restrictions - \$34m
 - Unrestricted – (\$456m)
 - Statement of Net Position - Business-type Activities (p 18-19)
 - ◇ Represent collective balances of enterprise funds, which are discussed individually further in this document

Financial Highlights

- Government-Wide Financial Statements (continued)
 - Statement of Activities - Governmental Activities (p 20-21)
 - ◇ Decrease in net position of \$14.8m, or 10.2% - see p 21
 - Primarily the result of approx. \$47m increases to OPEB and pension liabilities
 - ◇ Total expenses - \$464m (p 20)
 - Education - \$288m, or 62%
 - Public safety - \$75m, or 16%
 - Public works - \$30m, or 6%
 - ◇ Total revenues and transfers – \$449m (p 20-21)
 - Program revenues - \$105m (p 20)
 - State Aid/Grants/Gifts for education - \$59m
 - General revenues and transfers - \$344m (p 21)
 - Real estate - \$310m

FOR FINANCIAL AUDIT ADVISORY COMMITTEE MEETING ONLY

Financial Highlights

- Governmental Funds Financial Statements

- General Fund

- ◇ Balance Sheet (p 22)

- Fund balance - \$57.5m (see p 69 for details below)
 - Restricted - \$2.8m (debt service)
 - Committed - \$8.9m (FY 17 budget, cont. approp. and capital)
 - Assigned - \$2.2m (encumbrances and capital)
 - Unassigned - \$43.6m
 - Includes \$18.8m of "rainy day" stabilization funds (p 70)
 - Represents 11.5% of total revenues/OFS (p 12)
 - 7.9% last year (p 12)
 - 4.4% in FY 11 (p 12)
 - See page 12 for historical trends

Financial Highlights

- General Fund
 - ◇ Statement of changes in fund balance (p 24)
 - Net change in fund balance – \$18.9m
 - Budget and actual helps summarize results (p 26)
 - Use of reserves – \$12m
 - Budgeted revenue positive variance - \$9m
 - Premium from bonds (unbudgeted) - \$4m
 - Budgeted expenditures positive variance - \$10.3m
 - Other factor is reduction in tax refunds payable estimate
 - General Fund debt service as a percentage of total expenditures and transfers out (per p 24)
 - 5.2%
 - 5.0% in prior year

Financial Highlights

– Other Governmental Funds

◇ Fund balances

- Community Preservation - \$15.3m (p 22)
- Revolving and Receipts Reserved - \$10.6m (p 87)
- Capital Projects - \$20.8m (p 89)

Financial Highlights

- Proprietary Funds Financial Statements (p 28-30)
 - Sewer Enterprise (p 28)
 - ◇ Assets - \$84m
 - Cash - \$30m
 - Capital assets - \$44m
 - ◇ Liabilities - \$21m
 - Bonds payable - \$13.2m
 - Net OPEB obligation - \$2.8m
 - Net pension liability - \$4.4m
 - ◇ Net position - \$63m
 - Net investment in capital assets - \$47m
 - Unrestricted - \$15.7m
 - ◇ Change in net position - \$9.4m (p 29)

Financial Highlights

- Proprietary Funds Financial Statements (p 28-30)
 - Water Enterprise (p 28)
 - ◇ Assets - \$68m
 - Cash - \$12m
 - Capital assets - \$49m
 - ◇ Liabilities - \$24m
 - Bonds payable - \$14m
 - Net OPEB obligation - \$3.3m
 - Net pension liability - \$5.0m
 - ◇ Net position - \$44m
 - Net investment in capital assets - \$40m
 - Unrestricted - \$4m
 - ◇ Change in net position - \$3.9m (p 29)

Financial Highlights

- Proprietary Funds Financial Statements (p 28-30)
 - Stormwater Enterprise (p 28)
 - ◇ Assets - \$4.0m
 - Cash - \$1.4m
 - Capital assets - \$2.0m
 - ◇ Liabilities - \$1.6m
 - Bonds payable - \$0.8m
 - Net OPEB obligation - \$0.1m
 - Net pension liability - \$0.7m
 - ◇ Net position - \$2.5m
 - Net investment in capital assets - \$1.9m
 - Unrestricted - \$0.6m
 - ◇ Change in net position - \$0.8m (p 29)

Financial Highlights

- Proprietary Funds Financial Statements (p 28-30)
 - Internal Service (Health/Workers Comp – p 28)
 - ◇ Assets - \$31m
 - ◇ Liabilities - \$15m
 - IBNR Health Claims - \$4.7m
 - Workers Comp - \$8.3m
 - ◇ Net position - \$16m
 - Health - \$13.7m (p 96)
 - W/C - \$2.3m (p 96)
 - ◇ Change in net position – (\$0.9m) – p 29
 - Health Insurance fund decrease – (\$645k) – p 97

Financial Highlights

- Fiduciary Funds Financial Statements (p 31-32)
 - Pension Trust Fund
 - ◇ Statement of Fiduciary Net position (p 31)
 - Net position- \$290m (primarily consisting of cash and investments)
 - ◇ Statement of Changes in Fiduciary Net Assets (p 32)
 - Change in net position – (\$4.0m); prior year increase of \$14m
 - Net investment income – \$2m (prior year - \$21m)
- ◇ Net pension liability and related (GASB 67/68) discussed further in discussion of footnotes

Financial Highlights

– OPEB Trust Fund

- ◇ Statement of Fiduciary Net position (p 31)
 - Net position- \$3.6m
- ◇ Statement of Changes in Fiduciary Net Position (p 32)
 - Change in net position – \$1.5m
 - City contribution - \$1.4
 - Interest and dividends - \$79k
- ◇ OPEB liability discussed further in discussion of footnotes

Significant Footnotes

- Note 10 - Long-term Debt (p 58-64)
 - Total outstanding - \$293.9m
 - ◊ Governmental Funds - \$265.6m (p 59)
 - ◊ Water - \$14.3m (p 61)
 - ◊ Sewer - \$13.2m (p 62)
 - ◊ Stormwater - \$0.8m (p 63)
 - Debt Refunding (p 60)
 - ◊ New bonds - \$19.6m
 - ◊ Retired bonds - \$20.1m
 - ◊ Debt service reduction - \$3.1m
 - ◊ Economic gain - \$2.1m

Significant Footnotes

- Note 12 – OPEB (p 64-67)
 - 9th year of OPEB accrual
 - UAAL at 06/30/16 - \$722.8m (p 65)
 - ◊ 0.5% funded with assets of \$3.6m
 - ◊ Increase from \$702m in prior year (approx. 3%)
- Per table on page 65:
 - ◊ Annual OPEB Cost - \$49.2m
 - ◊ City Contributions - \$19.8m
 - ◊ Increase in Liability - \$29.4m
 - ◊ Net OPEB Obligation at 06/30/16 – \$261.8m

Significant Footnotes

- Note 14 – Fund Balances (p 69)
 - Provides detail of fund balances reported in Governmental Funds
- Note 15 - Stabilization Funds (p 70)
 - Describes establishment and use of funds
 - Capital stabilization - \$2.5m
 - Rainy-Day stabilization - \$18.8m (\$17.3m in prior year)

Significant Footnotes

◦ Note 17 – Pension (p 70-75)

– The following is a summary of the Retirement System as a whole:

- ◊ Total Pension Liability - \$610.2m (p 71)
- ◊ System's Net Position - \$289.9m (p 71)
- ◊ Net Pension Liability - \$320.3m (p 71)
 - \$301.7m in the prior year
- ◊ Net Position as % of the Net Pension Liability – 47.5% (p 71)
 - 49.4% in the prior year
- ◊ Net Pension Liability “Sensitivity” Analysis (p 74):
 - -1% (6.35%) - \$386.8m
 - +1% (8.35%) - \$264.2m

Significant Footnotes

- The following is a summary of the City's pension and related balances:
 - Liability - \$317.1m (p 72)
 - ◊ \$298.7m in the prior year
 - Deferred Outflows - \$32.3m (p 72)
 - ◊ Expected vs. actual experience - \$1.4m
 - ◊ Change of assumptions - \$15.4m
 - ◊ Expected vs. actual investment income - \$15.5m
 - ◊ \$298.7m in the prior year
 - Deferred Inflows - \$3.2m (p 72)
 - ◊ Expected vs. actual experience - \$3.1m
 - ◊ Change in proportion - \$0.1m

Significant Footnotes

- The following is a summary of the City's pension and related balances (continued):
 - Sensitivity of City share of liability using +1%/-1% discount rate (p 74):
 - ◊ -1% (6.35%) - \$382.9m
 - ◊ +1% (8.35%) - \$261.5m

GASB 68 – Separate Report

- Per AICPA guidance, we will be issuing a separate report related to GASB 68 to the Retirement Board
- The report will not contain any information related to the City that is not already in the CAFR
- The purpose of the report is to show the allocation of pension balances between the City and Newton Housing Authority

Significant Footnotes

- Note 18 – MTRS (p 75-77)
 - Expanded disclosures with implementation of GASB 68
 - State is responsible for all employer contributions and benefit payments related to MTRS
 - City does not have a pension liability related to MTRS
 - State’s liability *associated with* the City - \$337.5m (p 76)
 - Off-setting revenue and expense recorded for City’s share of State support to the MTRS - \$16.8m (p 76)

Required Supplementary Information

- Pages 79-84
 - Pension Schedules
 - ◊ Changes in net pension liability (System)
 - ◊ Employer contributions (System)
 - ◊ Investment returns (System)
 - ◊ City share of net pension liability (System)
 - ◊ City contributions (System)
 - ◊ City share of net pension liability (MTRS)
 - ◊ City contributions (MTRS)
 - OPEB Schedule
 - ◊ Funding progress

GAO and OMB Reports

- Document structure
 - Report on internal control (IC) over financial reporting (FR), compliance and other matters (p 1-2)
- ◊ Required by Government Auditing Standards
- ◊ No opinion provided
- ◊ Must report the following:
 - Any significant deficiencies or material weaknesses in internal control over financial reporting
 - Material noncompliance related to laws, regulations, contracts and grant agreements

GAO and OMB Reports

- Document structure (continued)
 - Report on Compliance, IC and Expenditures - Federal Award Programs (p 3-5)
 - ◊ Provides an opinion on compliance related to major federal award programs
 - ◊ Reports on any significant deficiencies or material weaknesses in internal control over major federal award program compliance
 - ◊ Provides “in relation to” opinion on schedule of expenditures
 - Schedule of Expenditures of Federal Awards (p 6-8)
 - Notes to Schedule (p 9)
 - Schedule of Findings and Questioned Costs (p 10-12)

GAO and OMB Reports

- Major Programs (p 10)
 - HOME
 - Special Education (SPED)
- Reduction in number of major grants is due to the new “Uniform Grant Guidance”
 - Increased threshold for Type A grants (\$300k to \$750k)
 - Increased criteria for “High Risk” Type A grants
 - Decrease in percentage coverage (50% to 40%)

GAO and OMB Reports

- Results
 - No financial reporting findings
 - Prior year federal grant findings resolved (p 11-12)
 - No current year grant findings
 - Unmodified opinion on federal award programs (p 4)
 - Total federal award expenditures - \$12.2m (p 8)

Management Letter

- Does not identify the strengths of the financial systems
- Summary
 - Two (2) of five (5) prior comments resolved
 - One (1) of five (2) prior comments partially resolved
 - Two (2) of five (5) prior comments unresolved
 - Four (4) new comments

Management Letter

- Prior Year Comments – Resolved (page 2)
 - Risk Assessment
 - ◊ City has taken measures (Sub-Committee, etc.)
 - ◊ Cost/benefit considerations are a factor in our recommendations
 - ◊ Will continue to be an ongoing matter
 - Water, Sewer and Stormwater Payroll
 - ◊ Policies and procedures implemented
 - ◊ Management passed on changing the current “Daily Report” system
 - ◊ Changes in automated payroll allocations

FOR FINANCIAL AUDIT ADVISORY COMMITTEE MEETING ONLY

Management Letter

- Prior Year Comments – Partially Resolved (pages 4)
 - Financial Policies and Procedures
 - ◊ Policies developed for Department of Planning and Development and fraud protection over bank accounts and transactions
 - ◊ Personnel policies and procedures were not completed until after year end
 - ◊ FY 17 areas of priority:
 - Personnel – finalize draft documents and assess need for further documentation
 - Areas chosen by management

FOR FINANCIAL AUDIT ADVISORY COMMITTEE MEETING ONLY

Management Letter

- Prior Year Comments – Unresolved (pages 6-7)
 - Police Details (page 6)
 - ◊ Billing and collection system not integrated with the G/L
 - ◊ Cost/benefit considerations
 - Investment Policies for Trust Funds (page 7)
 - ◊ No new policies developed in FY 16

Management Letter

- Personnel/Payroll (pages 9-10)
 - Tests focused on new hires, departmental transfers and terminations
 - Summary of findings:
 - ◊ Personnel Action Forms (PAF) not being approved timely
 - ◊ PAF's with missing information (hire date, etc.)
 - ◊ One (1) instance of incorrect pay rate
 - ◊ One (1) instance of information not on file

RECOMMENDATION

- Implement procedures to address the matters identified in our testing
 - ◊ Increased supervision and review should be a consideration

Management Letter

- Stormwater Billings (page 11)
 - Only sewer customers are billed for stormwater
 - Identified an instance of a taxpayer being charged for stormwater despite using septic (not City sewer)
 - ◊ Taxpayer brought it to City's attention
 - ◊ Prior stormwater fees were abated
 - Utilities Department does not have procedures to perform periodic reconciliations to ensure that only City sewer customers are being billed for stormwater

RECOMMENDATION

- Implement procedures to perform periodic reconciliations to ensure that only City sewer customers are being billed for stormwater

Management Letter

- Implementing Employee Agreements (page 12)
 - After new CBA signed with Fire Department employees, payroll included incorrect pension deductions
 - Prior to implementation of new agreements:
 - ◊ Distribute copies of agreement to applicable personnel
 - ◊ HR to conduct meeting with applicable personnel (including Retirement Board) to review the agreement

RECOMMENDATION

- Develop a standard process for implementing employee agreements
 - ◊ To include payroll considerations

Management Letter

- Municipal Modernization Bill (page 13)
 - Aimed at enhancing partnership between State and municipalities and granting more local control
 - Most of the changes were effective in November 2016
 - Many of the changes relate to municipal finance

RECOMMENDATION

- Implement a plan to promote, document and monitor compliance

CITY OF NEWTON

IN CITY COUNCIL

2017

Resolution to the Newton Superintendent of Schools Authorizing the Superintendent to Submit to the Massachusetts School Building Authority a Statement of Interest for the Lincoln-Eliot Elementary School by April 7, 2017

BE IT RESOLVED: Having convened in an open meeting on March 20, 2017 prior to the closing date, the City Council of Newton, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 7, 2017 for the Lincoln-Eliot School located at 191 Pearl Street which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for: the elimination of existing severe overcrowding; replacement, the renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and the replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Newton School District to filing an application for funding with the Massachusetts School Building Authority.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON, City Clerk

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Programs & Services and Finance Committees through their respective Chairs John B. Rice and Leonard J. Gentile, authorization be and is hereby approved to increase the authorized number of Full Time Equivalent (FTE) positions in the Parks Recreation Department by one (1) FTE position for a general management position.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Programs & Services and Finance Committees through their respective Chairs John B. Rice and Leonard J. Gentile, an appropriation of two hundred thousand dollars (\$200,000) from Overlay Surplus to the Parks and Recreation Department for the purpose of funding repairs to the Gath Pool be and is hereby approved as follows:

FROM:	Overlay Surplus (01-3220).....	\$200,000
TO:	Gath Pool Repairs 2017 (C115035-52409)	\$200,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON

City Clerk

(SGD) SETTI D. WARREN

Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairs Deborah J. Crossley and Leonard J. Gentile, the sum of four hundred thousand dollars (\$400,000) be and is hereby appropriated from Free Cash for the purpose of funding design services for streetscape improvements to the Walnut Street/Newtonville corridor, as follows:

From:	Free Cash	
	(01-3497)	\$400,000
To:	Walnut/Nwtnvl Str. Improve	
	(C401059-530203)	\$400,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That the City Council authorize the appropriate departments to research, develop and participate in a contract, or contracts, to aggregate the electricity load of the residents and businesses in the City and or other related services, independently, or in joint action with other municipalities, and authorize the Mayor to execute all documents necessary to accomplish the same.

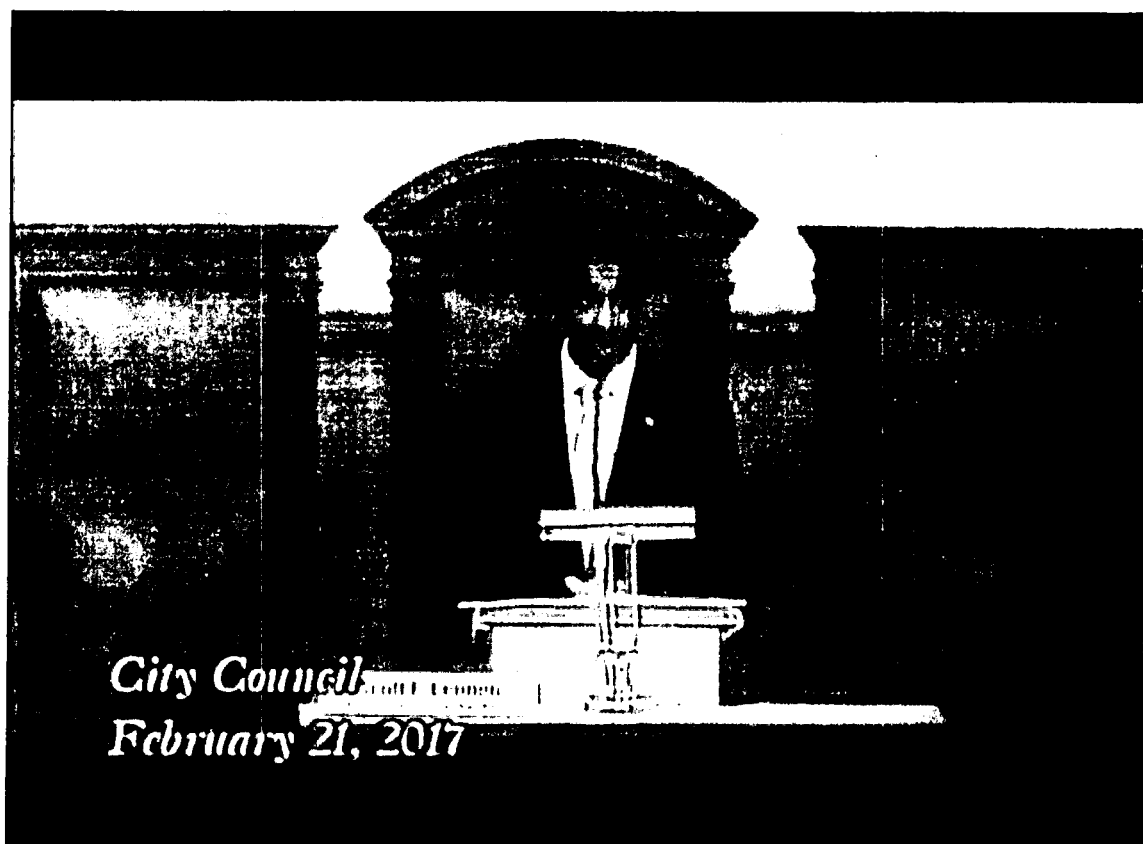
Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

NewTV SD Broadcast Using Chamber Cameras



Facebook LIVE Video in High Definition



NewTV Equipment Inventory at City Hall

- 1.) Black and White Monitor (2001)
- 2.) Color Monitor (1998)
- 3.) (3) Small Black and White Monitors (1991)
- 4.) Audio Mixer (1997)
- 5.) Audio Speakers (2007)
- 6.) Compix Graphics Computer (2004)
- 7.) Sony SD Cameras (2007)
- 8.) Remote Camera Controller (2007)
- 9.) SD Video Switcher (2010)
- 10.) DVD Recorder (2008)
- 11.) AJA Digital Recorder (2015)

NewTV- Newton City Hall

ATTN: Steve Russo

23 Needham St

Newton, MA

Date: 5/27/14



Broadcast Pix

NorthEast Dealer of the Year
2005 - 7 Consecutive Years - 2012
National Dealer of the Year
2007

ACCESS A/V



SALES & INSTALLATIONS

8 Integra Drive • Concord, NH 03301

Phone: 603-224-2300 • Fax: 603-224-2308

www.accessavnh.com

Qty.	Mfgr / Model #	Description		Cost:	Ext. Cost
3	Sony BRCH900	14x 3MOS 1/2" chip HDSI PTZ camera	\$ 26,700.00	\$ 7,998.00	\$ 23,994.00
1	Broadcast Pix Flint LX	4 SDI/HDMI Inputs, record, stream, CG control surface	\$ 9,995.00	\$ 8,998.00	\$ 8,998.00
1	Broadcast Pix CP500	Sony PTZ Camera control	\$ 3,395.00	\$ 2,998.00	\$ 2,998.00
1	Broadcast Pix Option 800/814	27" LCD desktop for Interface	\$ 1,650.00	\$ 1,470.00	\$ 1,470.00
1	NEC EA273WMI-BK	23" Progm Return, Articulating arm, install	\$ 629.00	\$ 425.00	\$ 425.00
1	NEC EA234WMI-BK	23" Progm Return, Articulating arm, install	\$ 647.00	\$ 498.00	\$ 498.00
1	Custom Countertop w Keyboard Shelf, 12 space rack, Install, materials		\$ 1,032.00	\$ 787.00	\$ 787.00
3	Middle Atlantic Shelves		\$ 174.00	\$ 33.00	\$ 99.00
1	Decimator 2	HD SDI to HDMI and Composite converter	\$ 495.00	\$ 488.00	\$ 488.00
1	Cables + Misc Supplies	Cables + Misc Supplies	\$ 418.00	\$ 348.00	\$ 348.00
1	Custom Design, Installation, tech support, loaner program + Training		\$ 3,390.00	\$ 2,890.00	\$ 2,890.00
	OPTION				
	credit for existing equipment trade in			\$ 1,000.00	
	Atomos Ronin kit	ProRes recorder, 5" TFT screen, 2 500GB HD, rack mount		\$ 1,587.00	
	SurgeX SX1115	power conditioner and surge protector		\$ 399.00	

Quotes good for 30 days

Shipping not included

submitted by Kevin Long

\$ 48,525.00 COST: \$ 42,995.00

Install Notes:

Swap in New HD PTZs
remove old gear and rack
Build custom Countertop Surface install 12RU rack
Install new gear and wire in to rack
Install articulating Prog Return monitor
Clean Feed Record to Existing Tape Deck
Tie in to existing Playback send



INTEGRATED SOLUTIONS GROUP

Broadcast | Lighting | Design
A Division of The Camera Company

Date: 6/10/14

Prepared for: NewTV, Attn: Steve Russo
23 Needham St., Newton, MA 02461 Tel. 617-965-7200
x122. E-Mail: steve@newtv.org (REVISED 6/10/14)
This REVISION adds the custom rack console.
Quote #: Q140610.2.NewTV CITY HALL PTZ System

Qty	Model	Description	Price	Ext
3	BRC-H900	Sony three half-inch chip PTZ Camera	\$8,399.00 \$	25,197.00
1	Flint LS	Broadcast Pix Switcher/Production System	\$11,500.00 \$	11,500.00
1	CP500	Broadcast Pix Control Panel	\$3,095.00 \$	3,095.00
1	Option 800	Broadcast Pix PTZ Control for Sony	\$895.00 \$	895.00
1	Option 814	Broadcast Pix RS422 (required for above)	\$650.00 \$	650.00
2	RKMTL-7U-17-HDV	KVM 17" Monitor: 16:9 1080p for rackmounting, LCD flat panel design, inputs for DVI-D, & VGA 15p, (one to be employed as the FLINT multiviewer with option of using second monitor in dual configuration with the FLINT. The second monitor may alternately be used for PGM, VGA sources and other uses.	\$829.00 \$	1,658.00
1	OMX-SDI-HDMI-3G	HD-SDI to HDMI converter. Permits HD-SDI source to be used with either of the KVM 17" monitors.	\$95.00 \$	95.00

#53-17

Integrated Solutions Group
858 Providence Highway, Norwood, MA 02062
Phone 781-769-7810 Fax 781-769-5750

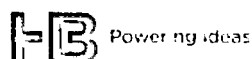
2	BMD-HDLSMTVDUO	Blackmagic Design DUAL 8" HD-SDI monitors. Displays the three PTZ cameras in HD. Fourth monitor will display KiPro recorder output.	\$469.00	\$	938.00				
3	VM2HD	Kramer HD-SDI Distribution Amplifier (sends the camera signals to both switcher and 8" monitors)	\$355.00	\$	1,065.00				
1	OMIX-HDMI-1x4DA	HDMI Distribution Amplifier, 1x4 (provides the option of various destinations for the HDMI signal from the switcher)	\$95.00	\$	95.00				
1	VP-400K	Kramer VGA Distribution Amplifier	\$249.00	\$	249.00				
1	DAC-70	Data Video VGA to HD-SDI (for fourth switcher input). Converts PowerPoint to HD-SDI for switcher use.	\$500.00	\$	500.00				
1	VM-3VN	Kramer Composite video DA	\$140.00	\$	140.00				
1	LEDTV1926	Coby 19" HDTV w/ATSC/NTSC/QAM tuners (for off cable & DVD monitoring)	\$199.00	\$	199.00				
1	RKLCDBK	Startech (or equiv.) 75mm VESA to Rack mount adapter.	\$49.00	\$	49.00				
1	KiPro Rack	AJA ProRes/DNxHD recorder and converter	\$3,495.00	\$	3,495.00				
2	KiStor500	AJA 500GB Removable Drives	\$349.00	\$	698.00				
1	DR430	Toshiba DVD Recorder	\$129.00	\$	129.00				
1	VM-3AN	Kramer Audio DA	\$140.00	\$	140.00				
1	RK-3T	Kramer Rack Mount	\$40.00	\$	40.00				
1	RK-4PT	Kramer Rack Mount	\$69.00	\$	69.00				
1	RSH Custom	Middle Atlantic Rack Mount for DR430 DVD Player	\$125.00	\$	125.00				
3	PD915R	Rack Power Strip	\$109.00	\$	327.00				
1	HDMF-DVIDM	UPS HDMI to DVI-D Adapter	\$19.00	\$	19.00				
1	DVIAB-1	UPS HDMI/DVI-D Passive Switch	\$49.00	\$	49.00				
2	U2	Middle Atlantic Rack Shelf	\$49.00	\$	98.00				
1	Spkr Rack Mount	Rack mount for existing powered speaker	\$69.00	\$	69.00				

Integrated Solutions Group

858 Providence Highway, Norwood, MA 02062
Phone 781-769-7810 Fax 781-769-5750

[illegible]

Integrated Solutions Group
858 Providence Highway, Norwood, MA 02062
Phone 781-769-7810 Fax 781-769-5750



Project # P-206451
Date: 5/18/2014
Ver# 1

Quoted To: NewTV
23 Needham Street
Newton, MA 02461
Mr. Steve Russo

Installation Site: City of Newton
City Hall - Education Center
Newton, MA 02461

Quoted By: William Mintzer

Project Name: City Hall / Ed. Center Upgrades

Item	Qty	Manufacturer	Model	Description	Unit	Total
EQUIPMENT						
CITY HALL						
1	3	Sony	BRCH900	1/2" HD 3CMOS Remote PTZ Camera	8,500.00	25,500.00
2				- 14x Optical Zoom (5.8-81.2mm, F1.9-2.8)	-	-
3				- Simultaneous HD-SDI and SD Output	-	-
4	2	Blackmagic	HYPERD/ST/PRO2	HyperDeck Studio Pro 2 SSD Recorder	1,835.00	3,670.00
5	4	SanDisk	SDSSDXP-480G	480GB Ultra Fast 2.5" SSD SATA Drive	326.00	1,304.00
6	1	Broadcast Pix	Flint LS	Flint w/4HD/SD, 2HDMI/Analog, Clips, Graphics	12,306.00	12,306.00
7	1	Broadcast Pix	500	1ME Control Panel - 500 Model	3,317.00	3,317.00
8	1	Broadcast Pix	800	Sony Camera Control	929.00	929.00
9	1	Broadcast Pix	814	USB to RS422 box for 4 cameras, need 800 or 802	684.00	684.00
10	1	Samsung	ME40C	40" LCD Monitor with HDMI, Composite, RF Tuner	828.00	828.00
11	2	Vaddio	999-5500-003	PreVIEW Triple 5.6 ICD SD Rack Mount Monitors	1,027.00	2,054.00
12	1	ToteVision	LED-1212TW	12.1" LCD Monitor with Tuner and Wall Mount	585.00	585.00
13						
EDUCATION CENTER						
15	3	Sony	BRCH900	1/2" HD 3CMOS Remote PTZ Camera	8,500.00	25,500.00
16				- 14x Optical Zoom (5.8-81.2mm, F1.9-2.8)	-	-
17				- Simultaneous HD-SDI and SD Output	-	-
18	1	Blackmagic	HYPERD/ST/PRO2	HyperDeck Studio Pro 2 SSD Recorder	1,835.00	1,835.00
19	2	SanDisk	SDSSDXP-480G	480GB Ultra Fast 2.5" SSD SATA Drive	326.00	652.00
20	1	Broadcast Pix	Flint LS	Flint w/4HD/SD, 2HDMI/Analog, Clips, Graphics	12,306.00	12,306.00
21	2	Vaddio	999-5500-003	PreVIEW Triple 5.6 ICD SD Rack Mount Monitors	1,027.00	2,054.00
22	1	ToteVision	LED-1212TW	12.1" LCD Monitor with Tuner and Wall Mount	585.00	585.00
23						
24						

TOTAL EQUIPMENT: **94,109.00**

TECHNICAL SERVICES						
1	HB	Engineering		system design & engineering		2,720.00
2	HB	Drafting		drafting & documentation		600.00
3	HB	Pre-installation		shop assembly & testing		-
4	HB	Programming		system programming		-
5	HB	Installation		on site installation & testing		10,260.00
6	sub	Installation		sub-contract labor		-
7	HB	UC Services		videoconference & unified communications		-
8	HB	Project Management		project management & site coordination		920.00
9	HB	G&A		general administration		-
10	HB	Freight		freight in/out		2,050.00
11	HB	Site Warranty		6-months, see terms		no charge

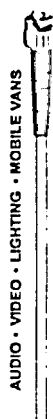
TOTAL NON-EQUIPMENT: **16,550.00**

** Prices shown are good for 30 days **

TOTAL PROJECT - excluding applicable taxes: **110,659.00**

Sales tax -

TOTAL PROJECT INCLUDING TAX: **110,659.00**



SALES & INSTALLATIONS

8 Integra Drive • Concord, NH 03301
P-603 224 2300 • F-603 224 2308
www.accessavnh.com

Quoted to:
Phone:
Customer:
City, State:

Steve Russo
617-965-7200
New TV
Newton, MA

Quoted by:
Date:
Quote #:

Mike Berardinangelo
2/21/2017
MB22117B

School Committee Room

Quantity	Manufacturer	Product Description	Item Description	Unit Price	Total Price
3	Panasonic	AW-HE130	3G SDI Full HD PTZ Camera w/POE +30x Zoom	\$ 8,125.00	\$ 24,375.00
1	Panasonic	AW-RP50	PTZ Remote Controller (optional)	\$ 1,890.00	\$ 1,890.00
1	Cisco	SG-300-10MP	10 Port POE Switch	\$ 289.00	\$ 289.00
1	Broadcast Pix	Flint LX	4 SDI/HDMI Inputs, record, stream, CG	\$ 8,995.00	\$ 8,995.00
1	Broadcast Pix	Options 802/814	Panasonic PTZ Camera Control	\$ 1,470.00	\$ 1,470.00
1	Marshall	M-Lynx-702	Dual 7" LED Monitors	\$ 539.00	\$ 539.00
2	NEC	EA234WMI-BK	23" LCD Monitor w/Articulating Arm	\$ 489.00	\$ 978.00
1	Decimator	Decimator2	SDI/HDMI/Composite Converter/Scaler	\$ 344.00	\$ 344.00
1	Cables+Connectors	Various	RG6/CAT6/HDMI/AV/Splitters/Combiners	\$ 499.00	\$ 499.00
1	Atomos	Samurai Blade	ProRes HD Recorder w/2 SSD Drives	\$ 1,075.00	\$ 1,075.00
1	Middle Atlantic	PD-920R	9 Outlet 20AMP Strip w/Surge Protection	\$ 209.00	\$ 209.00
1	Installation		See Scope of Work Below	\$ 2,995.00	\$ 2,995.00

TOTAL PRICE \$46,995.00

Applicable shipping charges are not included in the above total and will be added to your invoice.
This price quote is valid until March 22 2017

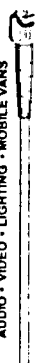
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Scope of Work:

Site visit will be required before install
600.00 Panasonic Mail In Rebate on AW-HE130 (offer good until March 31st 2017)
Swap in New HD PTZs
Install new gear and wire in to rack
Install articulating Prog Return monitor
Tie in to existing Playback send
Use Existing Wall Brackets
Use Existing B-Pix Controller



AUDIO • VIDEO • LIGHTING • MOBILE VANS



SALES & INSTALLATIONS

8 Integra Drive • Concord, NH 03301
P- 603 224 2300 • F- 603 224 2308
www.accessavnh.com

Quoted to: Steve Russo
Phone: 617-965-7200
Customer: New TV
City, State: Newton, MA

Quoted by: Mike Berardinangelo
Date: 2/21/2017
Quote #: MB22117A

City Hall

Item #	Part Description	Unit Price	Total Price	Total Cost
3	Panasonic AW-HE130	\$ 8,125.00	\$ 8,125.00	\$ 24,375.00
1	Panasonic AW-RP50	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00
1	Cisco SG-300-10MP	\$ 289.00	\$ 289.00	\$ 289.00
1	Broadcast Pix Flint LX	\$ 8,995.00	\$ 8,995.00	\$ 8,995.00
1	Broadcast Pix GP500	\$ 2,998.00	\$ 2,998.00	\$ 2,998.00
1	Broadcast Pix Options 802/814	\$ 1,470.00	\$ 1,470.00	\$ 1,470.00
1	Marshall M-Lynx-702	\$ 539.00	\$ 539.00	\$ 539.00
1	Shure SCM268	\$ 230.00	\$ 230.00	\$ 230.00
2	NEC EA234WMi-BK	\$ 389.00	\$ 389.00	\$ 778.00
1	Datavideo OBV-Rack	\$ 1,599.00	\$ 1,599.00	\$ 1,599.00
3	Middle Atlantic U1	\$ 33.00	\$ 99.00	\$ 99.00
5	Middle Atlantic Blanks	\$ 20.00	\$ 100.00	\$ 100.00
1	Decimator2	\$ 344.00	\$ 344.00	\$ 344.00
1	Cables+Connectors Various	\$ 499.00	\$ 499.00	\$ 499.00
1	Atomos Samurai Blade	\$ 1,075.00	\$ 1,075.00	\$ 1,075.00
1	Middle Atlantic PD-920R	\$ 209.00	\$ 209.00	\$ 209.00
1	Installation	\$ 3,495.00	\$ 3,495.00	\$ 3,495.00

TOTAL COST \$ 49,361.00

Applicable shipping charges are not included in the above total and will be added to your invoice.
This price quote is valid until March 22 2017

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Distribution of this material without express written permission is strictly prohibited.

Scope of Work:

Site visit will be required before install

600.00 Panasonic Mail In Rebate on AW-HE130 (offer good until March 31st 2017)

Swap in New HD PTZs

remove old gear and rack

Build custom Countertop Surface install 12RU rack

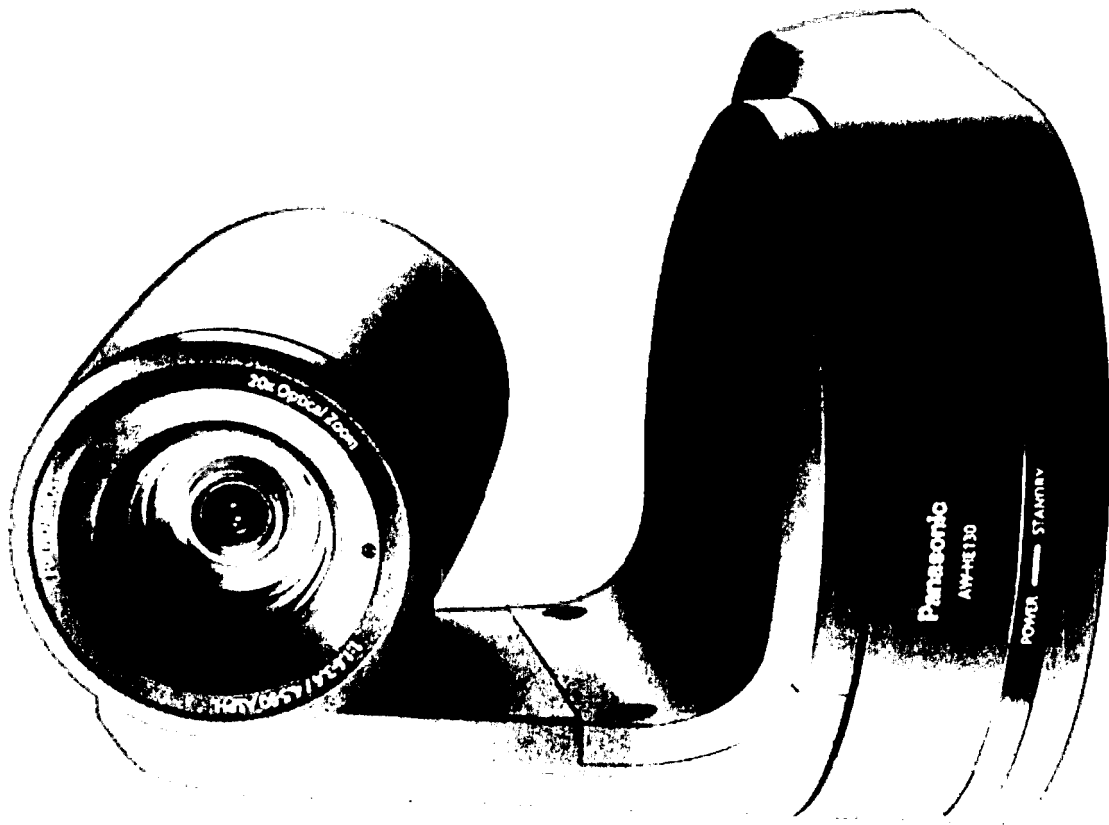
Install new gear and wire in to rack

Install articulating Prog Return monitor

Clean Feed Record to Existing Tape Deck

Tie in to existing Playback send

Use Existing wall brackets for cameras



CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the appropriation of forty-eight thousand nine hundred eighty-four dollars (\$48,984) from CATV Franchise Fees-Capital for the purpose of upgrading the video equipment in the City Council Chamber from Standard Definition (SD) to High Definition (HD) be and is hereby approved as follows:

FROM:	CATV Receipts Reserved (14L114C-442036C).....	\$48,984
TO:	NCAC – HD Upgrade Chamber (C11112-5795)	\$48,984

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON

City Clerk

(SGD) SETTI D. WARREN

Mayor

Date: _____