



Finance Committee Agenda

City of Newton **In City Council**

Monday, June 12, 2017

7 PM

Room 211

Items Scheduled for Discussion:

#169-17 Transfer \$45,000 to settle a claim against the City

HIS HONOR THE MAYOR requesting authorization to transfer the sum of forty-five thousand dollars (\$45,000) from the Law Department's Full-time Salaries Account to the Law Department's Claims/Settlements Account to provide funding for claims filed against the City. [05/30/17 @ 2:28 PM]

Referred to Public Safety & Transportation and Finance Committees

#174-17 Transfer \$340,000 to fund Police and Fire overtime

HIS HONOR THE MAYOR requesting authorization to transfer the sum of three hundred forty thousand dollars (\$340,000) from the full-time salaries accounts in various department to fund Police and Fire Department overtime. [05/30/17 @ 2:38 PM]

From:	Human Resources Full-time Salaries	\$150,000
	Planning Department Full-time Salaries	\$20,000
	Inspection Services Full-time Salaries	\$70,000
	Library Salaries	\$100,000

To:	Police Department Overtime	\$110,000
	Fire Department Overtime	\$230,000

Public Safety Approved 5-0 on 06/07/17

Referred to Public Safety & Transportation and Finance Committees

#175-17 Appropriate \$150,000 from Cable Fees for video cameras for 30 traffic signals

HIS HONOR THE MAYOR requesting authorization to appropriate and expend eighty thousand four hundred seventy-seven dollars (\$80,477) from Cable TV Capital Franchise Fees and sixty-nine thousand five hundred twenty-three dollars (\$69,523) from Cable TV Operating Franchise Fees for the installation of video cameras on approximately 30 traffic signals in Newton. [05/30/17 @ 2:38 PM]

Public Safety Approved Subject to Second Call 5-0 on 06/07/17

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting:

jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

#172-17 Transfer \$210,000 to fund technology enhancements

HIS HONOR THE MAYOR requesting authorization to make the following transfers from the full-time salaries accounts in various department to fund system enhancements to Voice Over Internet Protocol (VoIP), improvements to the Storage Area Network, and enhancements to the City's fiber infrastructure. [05/30/17 @ 2:38 PM]

From:	Executive Full-time Salaries	\$30,000
	Assessing Full-time Salaries	\$20,000
	Treasury Full-time Salaries	\$10,000
	Human Resources Full-time Salaries	\$50,000
	IT Full-time Salaries	\$100,000

To:	IT System Enhancements	\$210,000
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Referred to Programs & Services and Finance Committees**#173-17 Appropriate \$57,676 from E-Rate Funds to purchase technology for schools**

HIS HONOR THE MAYOR requesting authorization to appropriate and expend fifty-seven thousand six hundred seventy-six dollars (\$57,676) from E-Rate reimbursement funds to purchase technology for the Newton Public Schools. [05/30/17 @ 2:38 PM]

Programs & Services Approved 3-0 (Hess-Mahan, Sangiolo, Schwartz not voting) on 06/07/17

Referred to Public Facilities and Finance Committees**#176-17 Appropriate \$350,000 for replacement of the Mondo Track at South High School**

HIS HONOR THE MAYOR requesting authorization to appropriate the sum of three hundred fifty thousand dollars (\$350,000) from bonded indebtedness for the purpose of funding the replacement costs of the Mondo Track at Newton South High School. [05/30/17 @ 2:38 PM]

Public Facilities Approved 7-0 on 06/07/17

Referred to Programs & Service, Public Facilities and Finance Committees**#178-17 Appropriate \$500,000 for renovations to the Newton Free Library**

HIS HONOR THE MAYOR requesting authorization to appropriate the sum of five hundred thousand dollars (\$500,000) from bonded indebtedness for the purpose of funding renovations at the Newton Free Library to include expansion of the Children's Room and other improvements to the First Floor. [05/30/17 @ 2:38 PM]

Programs & Services Approved 6-0 on 06/07/17

Public Facilities split the item into Part A and Part B. Part A – \$75,000 for design and soft costs. Part B - \$425,000 for construction costs

Public Facilities Approved Part A 7-0 and Held Part B 7-0 on 06/07/17

#181-17 Accept and expend a \$4,981 grant to support the Newton Talks Project

HIS HONOR THE MAYOR requesting authorization to accept and expend a grant in the amount of four thousand nine hundred eighty-one (\$4,981) from the State Historical Records Advisory Board to support the Newton Talks Project. [05/30/17 @ 2:38 PM]

#142-17 Funding for a Public Information Plan for site clean-up at the Horace Mann School

HIS HONOR THE MAYOR requesting authorization to transfer the sum of fifteen thousand dollars (\$15,000) from the following accounts to the Public Building Department for the development of a public information plan regarding the site clean-up at the Horace Mann School for an oil leak that occurred in 1998. [05/08/17 @ 6:49 PM]

Comptroller Wage & Salary Reserve (0110498-5197)	\$5,375
Comptroller Budget Reserve (0110498-5790)	\$3,810
Free Cash (01-3497)	\$5,815

Referred to Public Safety & Transportation, Public Facilities, and Finance Committees**#182-17 Appropriate \$450,000 for additional costs for the Dedham/Nahanton St Project**

HIS HONOR THE MAYOR requesting authorization to appropriate the sum of four hundred fifty thousand dollars (\$450,000) from bonded indebtedness for the purpose of funding additional costs for the Dedham/Nahanton/Brookline Streets Intersection Improvements Project including the relocation of utilities and the realigning of Carlson Avenue and Brookline Street. [06/02/17 @ 9:54 AM]

Public Safety Approved 3-0-2 (Harney, Yates abstaining) on 06/07/17

Public Facilities Approved 6-0-1 (Gentile abstaining) on 06/07/17

#170-17 Approval of various sidewalk/curb betterments

COMMISSIONER OF PUBLIC WORKS requesting approval of the following mentioned sidewalk/driveway apron and/or curb betterments; said betterments to be levied under the provisions of MGL Chapter 83, Sec. 26, authorizing the assessment of betterments for construction:

Address	Owner Name	Book/Page	Sec/Block/Lot	Total Cost
10 Kilburn Road	Christopher D. & Gabriele SouthGate	026438/0562	330310019	\$2,006.25
888 Beacon Street	Thomas H. & Xiaonng W. Crowley	029290/0026	620090010	\$2,185.00
184 Ward Street (5 Nobscott Rd)	Marvin B. Krims TR, Krims Realty Trust	031477/0304	730390010	\$3,842.50

538 Ward Street	Robert D. & Phuli Cohan	061708/0391	130320005	\$2,912.50
139 Winchester Street	Robert C. & Eleanor M. Pandorf TRS, Winchester Street Realty Trust	001221/0115	830110011	\$2,847.50
		Total		\$13,793.75

#171-17 Ordinance Amendment Sec 29-80 Sewer Use Charge

HIS HONOR THE MAYOR requesting an amendment to Section 29-80 Sewer Use Charge of the City of Newton Ordinances by adding the following sentence at the end of Paragraph (a): Notwithstanding the foregoing, seasonal water takers not eligible for an outdoor meter under said Section 29-24, shall pay a charge for the use of sewerage works in proportion to water consumption. [05/30/17@ 3:21 PM]

Referred to Public Facilities and Finance Committees**#177-17 Transfer \$150,000 to remove yard waste at the Rumford Avenue Landfill**

HIS HONOR THE MAYOR requesting authorization to transfer the sum of one hundred fifty thousand dollars (\$150,000) from the Public Works Department's Snow and Ice Control Account to the Public Works Department's Processing Recyclables to cover costs of removing several years' worth of soft yard waste in preparation for the Rumford Solar installation. [05/30/17 @ 2:38 PM]

Public Facilities Approved 6-0 (Albright not voting)

#168-17 Rescind bond authorizations for Elliot Street Bridge and Harvard St signalization

HIS HONOR THE MAYOR requesting rescission of Council Order #280-16 authorizing the City to borrow one hundred sixty-five thousand dollars (\$165,000) for the Elliot Street Bridge Project and rescission of Council Order #271-65 authorizing the City to borrow five hundred thirty thousand dollars (\$530,000) for the Washington Street @ Harvard Street Signalization Project. [05/30/17 @ 2:38 PM]

Referred to Public Facilities and Finance Committees**#384-16 Appropriate \$71,000 to build an observation deck on the greenway**

HIS HONOR THE MAYOR requesting authorization to appropriate and expend seventy-one thousand dollars (\$71,000) from Free Cash for the purpose of construction an observation on the greenway walking corridor. [10/31/16 @ 2:05 PM]

Public Facilities Held on 11/09/16

Referred to PS&T, Prog & Serv, Public Facilities and Finance Committees**#59-17 Appropriate \$350,000 for construction of a Parks & Recreation/Police building**

HIS HONOR THE MAYOR requesting authorization to appropriate three hundred fifty thousand dollars (\$350,000) from Overlay Surplus for the purpose of funding the construction of a new combined Parks & Recreation and Police Department facility to be located at the Elliot Street DPW yard. [02-17-17 @ 9:29 AM]

#397-16 Discussion w School Administration re \$1.2 million budget deficit

COUNCILOR GENTILE requesting a discussion with the School Department and members of the School Committee regarding the \$1.2 million deficit in the School Department budget as outlined in the 2017 Fiscal and Operational Update Memo dated October 24, 2016. [11/16/16 @ 10:48 AM]

Items Not Scheduled for Discussion at this Meeting:

#110-17 Appropriate \$2 million from Free Cash to the Rainy Day Stabilization Fund

HIS HONOR THE MAYOR requesting authorization to appropriate two million dollars (\$2,000,000) from Free Cash to the Rainy Day Stabilization Fund. [04/12/17 @ 9:37 PM]

Referred to Public Safety & Transportation, Public Facilities, and Finance Committees

#179-17 Request for parking meter pilot(s)

COUNCILORS ALBRIGHT, KALIS, LAREDO AND LEARY requesting a parking meter pilot or multiple pilots in Fiscal Year 2018 using the latest technology, which allows payment by credit card and other features, such as monitoring meter usage, providing feedback to administrators, information to drivers, and allowing time-based fee adjustment. 05/22/17 @ 9:15 AM]

Referred to Land Use and Finance Committees

#122-17 Discussion on fees for Special Permits

COUNCILOR COTE requesting a discussion with the Planning & Development Department regarding the fees charged for Special Permits and what the actual costs are for issuing Special Permits. [04-18-17 @ 12:32 PM]

Referred to Public Facilities and Finance Committees

#123-17 Pilot Program for curbside food waste collection

COUNCILORS SANGIOLO, NORTON, CROSSLEY, LENNON, AUCHINCLOSS, HARNEY, FULLER, ALBRIGHT, LAPPIN, AND LAREDO requesting the City through the Department of Public Works, pilot a curbside food waste collection program. [04/21/17 @ 11:15 AM]

Referred to Public Facilities and Finance Committees

#91-17 Licensing agreement for wireless carriers to install equipment on city poles

COUNCILORS CROSSLEY, ALBRIGHT AND LAPPIN requesting a discussion with the administration regarding possible licensing agreements with wireless carriers, and to create a policy and to develop and adopt a uniform license agreement for wireless carriers to install wireless communication devices on city-owned poles in the public way. [03/27/17 @ 4:44 PM]

Referred to Public Facilities and Finance Committees

#56-17

Request to increase the Public Works Department by one full-time position

HIS HONOR THE MAYOR requesting authorization to add one full-time employee within the Public Works Department to manage all detail requests submitted to the Police Detail Coordinator. [02/27/17 @ 2:42 PM]

Referred to Public Facilities and Finance Committees

#6-17

Request to establish filing fee for wireless attachments in the public way

COUNCILORS CROSSLEY, ALBRIGHT, LAPPIN AND GENTILE requesting the establishment of a filing fee from petitioners seeking to attach wireless communications devices to existing or proposed structures in the public way. [12/23/2016 @ 8:37 AM]

Public Facilities Approved 6-0 and referred the item to Finance

Referred to Zoning & Planning and Finance Committees

#444-16

Amendment add fines for certain violations of the Accessory Apartment Ord.

COUNCILOR BAKER AND COMMISSIONER OF INSPECTIONAL SERVICES proposing an amendment to Chapter 20 of the City of Newton Revised Ordinances to allow non-criminal ticketing of certain violations of the Accessory Apartment Ordinance. [12/16/16 @ 1:40 PM]

Referred to Public Facilities and Finance Committees

#385-16

Discussion about the Community Solar Share Program

PUBLIC FACILITIES COMMITTEE requesting discussion with the Administration and Public Buildings Department about the Community Solar Share Program, which intends to provide credits resulting from solar power generated at 70 Elliot Street to qualifying low income residents. [10/26/16 @ 4:20 PM]

Public Facilities Held on 11/09/16

Referred to Finance and Appropriate Committees

#359-16

Submittal of the FY 2018 to FY 2021 Capital Improvement Plan

HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/11/16 @ 11:28 AM]

Referred to Public Facilities and Finance Committees

#357-16

Reallocate \$250,467.24 for decommissioning two elevated storage tanks

HIS HONOR THE MAYOR requesting authorization to reallocate the sum of two hundred fifty thousand four hundred sixty-seven dollars and twenty-four cents (\$250,467.24) from the Waban Hill Reservoir Improvements Account to be used for the decommissioning of the Stanton Avenue and Winchester Street elevated storage tanks. [10/11/16 @ 11:29 AM]

Public Facilities Approved 6-0 on 10/19/16

#353-16 Review/Acceptance of the FY 2018 – FY 2022 5-year Financial Forecast

HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 5-Year Financial Forecast for City Council review/acceptance. [10/11/16 @ 11:28 AM]

Referred to Land Use, Programs & Services and Finance Committees**#256-16 Request to extend notification area of notice for special permit petitions**

COUNCILORS COTE, NORTON, HARNEY, BLAZER, BROUSAL-GLASER, AND LEARY requesting an amendment to the City Council Rules, Article X; Section 6 – Additional Notification Requirements, to include that the area of notice for special permit petitions be expanded beyond the abutters to abutters within 300' required by Massachusetts General Law Chapter 40A to also include property owners within 600' of the subject property. This notification will apply to all classes of building except for residential 1 and 2-family units that will remain 1 or 2-family units after receiving a special permit. Only abutters to abutters within 300' will be entitled to the rights conferred by Massachusetts General Law Chapter 40A. [07/01/16 @2:09 PM]

#209-16 Discussion of expenditures related to the Complete Streets Grant

COUNCILOR FULLER requesting discussion regarding expenditures related to the Complete Streets grant with representatives of the Department of Public Works. [05/26/16 @ 1:11 PM]

#112-16 Appropriation of mitigation funds for pedestrian and traffic improvements

HIS HONOR THE MAYOR requesting authorization to appropriate and expend the following Mitigation Funds:

A. Village Café at 719 Washington Street	\$2,500
B. 258 Nevada Street at Linwood Street	\$1,500
C. Cherry Street at Washington Street	\$2,000
D. O'Hara's Restaurant, Newton Highlands	\$2,500
E. Rox Diner Parking & Pedestrian Improvements	\$2,500
G. Canton Circle LLC, 714-724 Beacon Street	\$10,000

#40-16 Request to accept MGL 149 Sec 148C related to earned sick time for employees

COUNCILOR SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Massachusetts General Law Chapter 149, Section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election as Ballot Question 4 – Earned Sick Time for Employees. [01/19/16 @ 2:35 PM]

Referred to Public Facilities and Finance Committees

#223-15

Discussion on the process of licensing the use of city buildings

ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]

#190-15

Discussion of policy to record all meetings and post meeting materials online

ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City's website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

Referred to Zoning & Planning, Land Use and Finance Committees

#104-15

Qualification of affordable units developed at Comm Ave, Pearl St, and Eddy St

ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department re how many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify for inclusion on the State's Subsidized Housing Inventory List; if a property is not on the list, what can be done to make it eligible. [04/09/15 @ 12:00 PM]

Referred to Land Use and Finance Committees

#49-14

Implementation of technology to monitor compliance with special permits

LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]

Respectfully submitted;

Leonard J. Gentile, Chair



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#169-17

(617) 796-1100

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(617) 796-1113

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(617) 796-1089

E-mail

swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the sum of \$45,000 from Acct # 0110801-511001 Law Department Full Time Salaries to Acct # 0110893-5725 Legal Claims/Settlements to provide funding for claims filed against the City.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
DAVID A. OLSON, GMC
Newton, MA 02459



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#174-17

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E-mail
swarren@newtonma.gov

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Newton City Clerk
2017 MAY 30 PM 2:37
DAVID A. OLSON, GMC
Newton, MA 02459

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the following amounts from Payroll Savings from Attrition in the following departments to cover Police and Fire Department Overtime.

<u>From Account</u>	<u>Account #</u>	<u>Amount</u>
Human Resources - Full Time Salaries	0110901-511001	\$ 150,000
Planning Dept - Full Time Salaries	0111401-511001	\$ 20,000
I.S.D. - Full Time Salaries	0122001-511001	\$ 70,000
Newton Free Library	0160103-511001	\$ 100,000

<u>To Account</u>	<u>Account #</u>	<u>Amount</u>
Police Dept - Overtime	0120103-513001	\$ 110,000
Fire Dept - Overtime	0121002-513001	\$ 230,000

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#175-17

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May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
DAVID A. OLSON, GMC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation and expenditure of \$80,477 from Cable TV Capital Franchise Fees and \$69,523 from Cable TV Operating Franchise Fees for the installation of video cameras on approximately 30 traffic signals in the City of Newton as requested in the attached letter from the Emergency Management Team and signed by Fire Chief Bruce Proia, Police Chief David MacDonald, DPW Commissioner James McGonagle, and Public Buildings Commissioner Joshua Morse in order to better perform each of their missions individually and collectively to provide unparalleled public safety for the Citizens of the City of Newton.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor



Bruce A. Proia
Chief

CITY OF NEWTON, MASSACHUSETTS
FIRE DEPARTMENT HEADQUARTERS

106 Waban Street, Newton, MA 02458

Chief: (617) 796-2210 Fire Prevention: (617) 796-2230

FAX: (617) 796-2211 EMERGENCY: 911



Setti D. Warren
Mayor

May 15, 2017

Mayor Setti Warren
City of Newton
1000 Commonwealth Ave
Newton, MA 02459

Mayor Warren,

On behalf of the Emergency Management Committee, I am writing to request that you docket a special appropriation in the amount of \$150,000 for the installation of video cameras on approximately 30 traffic signals in the City of Newton.

Cameras at busy signalized intersections will improve upon our Public Safety mission for both active and post incident management. The cameras would allow the Emergency Operations Center (EOC) to monitor large scale events such as the marathon, as well as assist the Police Department in post incident investigation.

In addition to public safety benefits, cameras can also be used to assist in traffic management around the City by monitoring newly designed intersections, or altering signal timing in areas where roadwork is underway. The cameras can also be used to monitor street safety and snow clearance during winter storms.

The Emergency Management team consisting of myself, Chief Dave MacDonald, Commissioner Jim McGonagle, and Commissioner Josh Morse, we all feel strongly that cameras will allow us to better perform our missions and improve upon public safety for the citizens of this city.

Thank you for your consideration.

A handwritten signature in black ink, appearing to be "BPR", written over a horizontal line.

Chief Bruce Proia

A handwritten signature in black ink, appearing to be "Dave MacDonald", written over a horizontal line.

Chief Dave MacDonald

A handwritten signature in black ink, appearing to be "Josh Morse", written over a horizontal line.

Commissioner Josh Morse

A handwritten signature in black ink, appearing to be "Jim McGonagle", written over a horizontal line.

Commissioner Jim McGonagle

DRAFT 6/9/17**I. PURPOSES / OVERVIEW**

The City of Newton shall deploy, operate, and maintain a fixed video camera monitoring system within the jurisdiction of the City of Newton to monitor major thoroughfares and evacuation routes that are deemed critical infrastructure as well as "problem" intersections (i.e. those that have been deemed prone to accidents and traffic concerns). The purpose of the camera program is to protect the health, safety and welfare of those who live and work in, visit, and transact business within the City.

The program may also be used to deter criminal activity and public disorder, reduce fear of crime, identify criminal activity and suspects, identify and gather possible evidence for use in criminal and civil court actions, document police actions, safeguard citizen and police officer rights, aid in Amber alerts or in the search for missing children or elders, assist emergency services personnel when responding to incidents, assist with the monitoring of traffic conditions, otherwise assist Department of Public Works officials with the provision of municipal services in order to enhance overall municipal efficiency, and assist with the training of city personnel.

The camera system shall not be used to replace current policing techniques. It is to be used to supplement proven policing techniques and assist in the delivery of public safety, provide Homeland Security surveillance during special events and improve the delivery of municipal services.

II. OPERATION AND MANAGEMENT:**A. *Functions of the Program***

Cameras The deployment of the cameras will enable the City of Newton to view, on an ongoing basis and in real time only, images produced by the Newton Camera Program. The Newton Police Chief, Newton Fire Chief and the Commissioner of Public Works shall have exclusive authority over such images.

1. **Monitoring and Response** The camera system will be passively monitored (*i.e.*, no personnel shall be assigned specifically to observe video monitor screens) under normal operating conditions 24/7. At other times and for specific purposes, the Police may assign officers to monitor the live images. The images will also be actively monitored at any time the Emergency Operations Center (EOC) is operational at Fire Headquarters.

Police Department personnel, with the approval of the Chief are authorized to view archival footage for investigatory purposes.

2. **Installation and Recording** Cameras shall transmit signals when operating to a Digital Video Recorder ("DVR"), which shall be maintained

in a secure environment.

3. **Privacy** Cameras will be positioned to monitor areas of the roadway where the public has no expectation of privacy. Cameras will not be used for the purpose of viewing private property. The privacy rights of individuals will be protected in accordance with the 4th amendment to the U.S. Constitution and article 14 of the Massachusetts Declaration of Rights.
4. **Camera Inventory/Log** The City's Information Technology (IT) Department shall create and maintain a camera inventory of all cameras placed into service. The IT Department shall document the date each camera is placed into service and, if applicable, discontinued, its location and the places or activities being monitored.
5. **Monthly Visual Inspection** The IT department shall conduct a visual inspection of all cameras on a monthly basis. IT shall document the visual condition of each camera and lighting in the area of the camera observed during each such inspection.
6. **No Sound Recordings** The Newton Camera Program shall not monitor or record sound unless appropriate court orders are obtained.

B. IMPERMISSIBLE USES

It is a violation of this Policy to observe or record footage of areas or people in the following manners and for the following purposes:

1. **Invasion of Privacy** Except pursuant to a court order, it is a violation of this Policy to observe, or record footage of, locations except those that are in public view from a vantage point that is accessible to the general public and where there is no reasonable expectation of privacy. Areas in which there is a reasonable expectation of privacy include the interior of private premises such as a home.
2. **Harassment / Intimidation** It is a violation of this Policy to use the Newton Camera Program to harass and/or intimidate any individual or group.
3. **Use / Observation Based on a Protected Characteristic** It is a violation of this Policy to observe individuals solely because of their race, ethnicity, sexual orientation, gender identity or expression, disability or other classification protected by law.
4. **Personal Use** It is a violation of this Policy to use the program for any personal purpose.
5. **First Amendment Rights** It is a violation of this Policy to use the program for the purpose of infringing upon First Amendment rights.

C. Violations of the Policy

Anyone who engages in an impermissible use of the Newton Camera program may be subject to:

- a. criminal prosecution,
- b. civil liability, and/or
- c. administrative sanctions, including termination, pursuant to and consistent with the relevant collective bargaining agreements and Department policies.

III. REQUESTS FOR REPRODUCTION

- A. **Authority to Request / Permissible Requests** Sworn Police Department personnel of the rank of Sergeant and higher are authorized to make a request to IT for a reproduction of a video recording. Requests for reproduction may be made only for legitimate law enforcement purposes, as part of normal procedures for investigations and the handling of evidence.
- B. **Prompt Request** All requests to reproduce a video recording shall be made promptly and in any event as soon as possible to ensure that needed data is not over-written. Requests for reproduction of footage of significant incidents (e.g., an assault, an arrest, an accident, etc.) shall be made prior to the conclusion of the patrol shift during which the incident occurred if possible. All images shall be maintained for seventy-two (72) hours.

IV. RETENTION

(To be determined)

V. SPECIFICATIONS/CAPABILITIES

(To be determined)

VI. DISSEMINATION OF INFORMATION INQUIRIES / FOI REQUESTS

(To be determined)

Recommended CAMERA LOCATIONS

1. Washington Street & Concord Street
2. Washington Street & Wales Street & Quinobequin Road
3. Washington Street & Beacon Street
4. Washington Street & Arbor Point
5. Washington Street & Commonwealth Ave
6. Commonwealth Ave & Chestnut Street
7. Commonwealth Ave & Homer
8. Commonwealth Ave & Walnut Street
9. Commonwealth Ave & Centre Street
10. Commonwealth Ave & Grant Ave
11. Commonwealth Ave & Hammond Street
12. Commonwealth Ave & Lexington Street
13. Washington Street & Cherry Street
14. Washington Street & Adams Street
15. Washington Street & Lowell Ave
16. Washington Street & Walnut Street
17. Washington Street & Chestnut Street
18. Washington Street & Centre Street
19. Washington Street & Crafts Street
20. Parker Street @ Route 9
21. Centre Street & Walnut Street
22. Centre Street & Cabot Street
23. Beacon Street & Langley Road
24. Beacon Street & Grant Ave
25. Beacon Street & Centre Street
26. Beacon Street & Walnut Street
27. Needham Street & Oak Street
28. Needham Street & Winchester Street
29. Wells Avenue & Nahanton Street
30. Crafts Street & North Street
31. Walnut Street & Watertown Street
32. Watertown Street & Crafts Street
33. Watertown Street & Adams Street



SETTI D. WARREN
MAYOR

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Office of the Mayor

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swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
David A. Olson, GMC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer funding from the following accounts to provide funding for Technology Enhancements Voice Over Internet Protocol (VoIP), improvements to the Storage Area Network, and enhancements to the City's fiber infrastructure.

<u>From Account</u>	<u>Account #</u>	<u>Amount</u>
Executive - Full Time Salaries	0110301-511001	\$ 30,000
Assessing - Full Time Salaries	0110601-511001	\$ 20,000
Treasury - Full Time Salaries	0110701-511001	\$ 10,000
Human Resources - Full Time Salaries	0110901-511001	\$ 50,000
IT - Full Time Salaries	0111101-511001	\$ 100,000

<u>To Account</u>	<u>Account #</u>	<u>Amount</u>
IT - System Enhancements	0111101-C_____	\$ 210,000

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor



Setti D. Warren, Mayor

Joseph P. Mulvey
Chief Information Officer

CITY OF NEWTON, MASSACHUSETTS

DEPARTMENT OF INFORMATION TECHNOLOGY

Telephone (617) 796-1180
Facsimile (617) 796-1196
TDD/tty # (617) 796-1089

To: Maureen Lemieux
From: Joseph Mulvey, IT Department
Date: May 26, 2017
Re: Request for Additional Funding

Hi Maureen,

As we previously discussed, and on behalf of the Information Technology Department I am respectfully requesting additional funding to perform the following projects:

- Voice Over IP Project – for the procurement of phones, gateways and updating the existing internal cable plant for Police Headquarters, Police Annex, Fire Stations #1 & 2, and the Library.
Our estimated cost for this is \$100,000.
- Our Storage Area Network is comprised of many components; our original core will be five years old in 2018. We believe replacing this portion prior to any issues arising would be in the best interests of the city. I am happy to provide additional details regarding equipment, recovery and location but am always leery of sharing too much information on the internet.
Our estimated cost for this is \$40,000.
- The City Fiber project was an incredible success that has paved the way for the replacement phone system, the future radio system, local college collaboration, and our ability to consolidate so many Centrex lines away from Verizon. Our needs evolve with technology, new initiatives, the changing duties performed by city buildings and, of course, public safety requirements such as cameras at key intersections. It would be in proactive to have an account ready to pay for these various modifications and enhancements to our infrastructure. **Based upon discussion regarding projects in the pipeline, our request for additional fiber is \$70,000.**

The total of these three requests amounts to \$210,000.

Maureen, as always, thank you for your consideration. If I may be of further assistance in answering any questions or for further clarification, I am always available at your convenience.

Thank you,
Joe



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#173-17

(617) 796-1100

Telefax

(617) 796-1113

TDD

(617) 796-1089

E-mail

swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation and expenditure of E-Rate Funds in the amount of \$57,676 to the Newton Public Schools for district technology purchases to be made from E-Rate reimbursements.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
David A. Olson, GMC
Newton, MA 02459

NEWTON

PUBLIC SCHOOLS

100 Walnut Street, Newtonville, MA 02460

AREA CODE (617) 559-9025

Memorandum

TO: David Fleishman, Superintendent
School Committee

FROM: Liam Hurley, Assistant Superintendent/Chief Financial and Administrative
Officer

DATE: March 29, 2017

RE: E-Rate Funds for School Technology Spending

This memo serves as a request that the School Committee make a request of the Mayor that E-Rate funds collected through March 2017 be appropriated to the School Department.

Attached is a detailed request from Eileen Keane, Director of Information Technology and Library Services, for district technology purchases to be made using the funds received from E-Rate (Universal Service Discount) reimbursements. The new funds will be used for network equipment and licensing purchases. The FY17 funds collected year-to-date total \$57,676. Per agreement with the City Council, the School Committee must request appropriation of these funds for the purpose of purchasing technology items. I have enclosed the April 29, 1998 memo with this provision and agreement. Since FY99, \$1,701,509 has been received. This request for network equipment and licensing purchases has been prepared by Eileen Keane in keeping with the current technology plan for Newton. Please see the table on the next page for a listing of all E-rate funds received and appropriated from FY99 to the present.

In order to access these funds, the School Committee may vote to request them from the City Council. After such vote, the School Committee must send a letter to the Mayor and City Council requesting that this item be placed on the docket.

Attachments

cc: Susan Dzikowski, Comptroller
Maureen Lemieux, Chief Financial Officer
Mary Eich, Assistant Superintendent for Teaching & Learning

	E-Rate Funds Received	E-Rate Funds Appropriated
FY99	\$78,397	\$0
FY00	\$78,505	\$0
FY01	\$65,220	\$193,646
FY02	\$73,470	\$63,112
FY03	\$31,923	\$69,338
FY04	\$74,242	\$45,745
FY05	\$0	\$29,916
FY06	\$51,467	\$0
FY07	\$72,639	\$124,106
FY08	\$18,020	\$0
FY09	\$191,190	\$0
FY10	\$130,841	\$201,497
FY11	\$96,678	\$235,232
FY12	\$212,666	\$212,666
FY13	\$119,426	\$119,426
FY14	\$119,259	\$119,259
FY15	\$112,977	\$112,977
FY16	\$116,913	\$116,913
FY17	\$57,676	\$57,676 – (requested)
Total	\$1,701,509	\$1,701,509

NEWTON

PUBLIC SCHOOLS

100 Walnut Street, Newtonville, MA 02460-1398

Office of Information Technology

Phone: 617-559-6190

Eileen P. Keane, Director of Information Technology and Library Services K-12

TO: Mary Eich
Assistant Superintendent for Teaching and Learning

FR: Eileen P. Keane
Director of Information Technology and Library Services

RE: E-Rate Funds

DT: March 10, 2017

Wide-Area Network - WAN Fiber Project

The purpose of this memo is to request \$57,676.30 in E-Rate funds, which will be used with the funds that were requested last year for E-Rate Category 2 network equipment and licensing purchases. The money will enable the department to replace two district network core switches. It would establish 10gb links between all the schools and the two district network core hubs located at the Education Center and the Police Station. In addition, these improvements will allow the school department to make use of city wide-area fiber network bi-directional redundancy and load balancing. Finally, access to these funds will also allow replacement of the core network switches at two elementary locations (Williams and Franklin Schools).

The improvements to the network infrastructure will support the ongoing instructional and operational technologies in our schools.

Please let me know if I can provide further information.

Sincerely,
Eileen P. Keane

Eileen P. Keane
Director of Information Technology and Library Services K-12

Cc: Liam Hurley, Chief Financial and Administrative Officer

E-Rate Categories:

Category One: Data Transmission Services and Internet Access, and Voice Services (being phased out).

Category Two: Internal Connections, Managed Internal Broadband Services, and Basic Maintenance of Internal Connections.

COMPTROLLER'S OFFICE

1000 Commonwealth Avenue
Newton, Massachusetts 02159
(617) 552-7088

April 29, 1998

TO: Janet Goldrick, Acting Superintendent of Schools

FROM: David Wilkinson, Comptroller 

SUBJECT: Federal E-rate Reimbursements

Thank you for inviting me to the E-rate meeting at the Education Center yesterday afternoon. The purpose of this communication is to confirm my understanding of the financial accounting and reporting issues of this program.

Vendor Payment:

It is my understanding that the School Department will pay vendors the full cost of purchases potentially eligible for reimbursement under the E-rate program. The vendor will make application for reimbursement from the *Schools and Libraries Corporation* and will pass this refund on to the School Department. As I understand it the School Department will enter into a written agreement with each vendor to insure that any and all rebates that are granted will be passed along to the School Department in full. This agreement will be reviewed by the City Solicitor's Office to make certain that it is legally binding upon the vendor.

In order to avoid losing track of rebates that are owed to the City, I would recommend that employees of the School Department provide the Comptroller's Office with written notification of the dollar amount of each expected rebate, by vendor, at the point that it becomes known that a rebate is owed to the School Department. We will use this information to record an account receivable on the City's books, which can be monitored until such time as the rebate is actually received.

E-rate Cash Receipts:

All rebated cash receipts are City of Newton revenues, and can not be spent without an appropriation by the Mayor and Board of Aldermen. All rebate checks must be forwarded to the City Treasurer's Office, along with a standard cash receipt schedule, within one week of receipt. All E-rate cash receipts should be coded to Receipts Reserved for Appropriation account 14K301-4890.

The new receipts reserved for appropriation account will be used exclusively to account for E-rate reimbursements. As E-rate reimbursements are received, they will be deposited in this account, which will serve as a source for future technology appropriations. The appropriations can be requested of the Mayor and Board as frequently as you wish.

Funds appropriated from the E-rate Receipts Reserved for Appropriation account will be accounted for in the School Technology special appropriation section of the City's general ledger. This will insure that the funds are only used for school technology purposes. The specific expense budget account numbers will be provided to you within the text of the board order, which is used to appropriate the funds.

Please give me a call if you have any questions about these procedures.

Cc: Steve Cirillo
Don Jensen
Powers & Sullivan, CPA



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#176-17

(617) 796-1100

Telefax

(617) 796-1113

TDD

(617) 796-1089

E-mail

swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to docket for consideration a request to authorize the appropriation of \$350,000 and authorize a general obligation borrowing of an equal amount for the purpose of funding the replacement costs of the Mondo Track at Newton South High School.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
David A. Olson, OMC
Newton, MA 02459



Setti D. Warren
Mayor

PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Interim Building Commissioner
Telephone (617) 796-1600
FAX (617) 796-1601
TTY: (617) 796-1608
52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

May 18, 2017

Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Newton South High School Gym Floor

Dear Mayor Warren:

The Public Buildings Department respectfully requests \$350,000 for the replacement of the Mondo gym floor at Newton South High School.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Program Director
Dori Zaleznik, Chief Admin Officer



63 Valley Street, Dunstable MA, 01827 978-649-3111 978-649-3112 (fax)
www.vanguardconstruction.com

June 1, 2017

Mr. Art Cabral
City of Newton

RE: Newton South High School Gymnasium Floor Replacement

We are pleased to present the following proposal for the scope of work specified below. All work to be completed Monday – Friday from 7:00 am – 5:00 pm.

SCOPE OF WORK

OPTION 1 – \$350,000

ProTraxx Flooring

Remove and Dispose of existing rubber flooring system in gymnasium

Install 23,500 SQFT of ProTraxx Flooring Area will include existing Fieldhouse complete with:

- A. ProTraxx 12mm Athletic Flooring (standard colors)
- B. Removal of existing floor
- C. Door Transitions
- D. Re-Do Existing Game Lines
- E. Manufacturers Standard Warranty

OPTION 2 – \$290,000

9+4 Spike Resistant Elastiplus Floor

Remove and Dispose of existing rubber flooring system in gymnasium

Install 23,500 SQFT of Elastiplus Flooring Area will include existing Fieldhouse complete with:

- A. Elastiplus Athletic Flooring (standard colors)
- B. Removal of existing floor
- C. Door Transitions
- D. Re-Do Existing Game Lines
- E. Manufacturers Standard Warranty

Notes:

Owner to provide all necessary power, water, utilities

Owner to move furniture, fixture, equipment, bleachers

Price does not include floor prep. Repairs to be completed on a T&M Basis.

Exclusions:

Work on Athletic or Electrical floor inserts and cover plates

Moisture Mitigation

Any work not listed on this proposal

Off Hour Work

#176-17

TERMS: Payment terms are NET 30. A finance charge of 1.5% per month (18% per annum) on all accounts 30 days past due will be added. In the event collection activity is required, the customer shall be responsible for all cost of collection, including reasonable attorney's fees.

Regards,

ACCEPTED BY:

Jonathan Mousseau

City of Newton



#176-17

Mike Bouboulis, Sr. Project Manager
195 Broadway, Arlington, MA 02474
T: 781-648 - 3372 F: 781-648-4915
mike@homercontracting.com

City of Newton
Public Buildings Department
52 Elliot St.
Newton, MA 02461

5/27/17

RE: Newton South High School Field House Flooring Proposal

We propose to provide all labor, materials, tools, staging, and equipment to complete the above referenced work as per our walkthrough for a price of \$418,800. We will be replacing the existing 12mm Mondo Super-X flooring in the areas indicated at our walkthrough. Scope of work is as follows:

1. Remove and save existing aluminum threshold at wood floor
2. Remove and dispose existing rubber track surfacing and all rubber inside of the track oval
3. Remove and dispose rubber at main entrance (approx. 60' x 8')
4. Remove adhesive and provide minor prep to concrete as needed. Any major concrete prep will need to be completed on a T&M basis.
5. Furnish & install new 12mm Mondo Super-X over properly prepared concrete.
6. Track and infield areas to be in two (2) colors as chosen by owner
7. Paint game lines and track lines to match existing
8. Re-install aluminum threshold at wood floor

Notes:

- 1.) Proposal is valid for 15 days.
- 2.) We will need approximately 5-7 weeks to complete the scope after material has arrived.
- 3.) Material lead time is currently 8 weeks and could increase depending on the time of award.
- 4.) Any other work not explicitly stated here in is excluded.
- 5.) Work hours to be Monday-Friday, 7am-3:30pm.
- 6.) Assumes full access to work area. All furniture, equipment, etc. to be removed by Owner prior to our mobilization.
- 7.) Permits are excluded.
- 8.) Coordination with any other contractors working on site is the responsibility of the Owner.
- 9.) We will require exclusive access to our areas of work, as well as staging and parking areas. Students, teachers, and staff are not permitted to be within the work areas.
- 10.) We will make every attempt to complete the work as soon as possible within the parameters of our proposal, but can not guarantee that it will be complete before the beginning of the school year given the long lead times of the material. We will work with the City of Newton on a schedule upon award.

Please do not hesitate to contact me with any questions.

Sincerely,

Mike Bouboulis, Sr. Project Manager



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#178-17

(617) 796-1100

Telefax

(617) 796-1113

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E-mail

swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
David A. Olson, CMC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation of \$500,000 and authorize a general obligation borrowing of an equal amount for the purpose of funding renovations at the Newton Free Library to include expansion of the Children's Room and other improvements to the first floor.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor



Newton Free Library

The door to your imagination

Library Director
Philip E. McNulty



Mayor
Setti D. Warren

May 30, 2017

Ms. Maureen Lemieux,
Chief Financial Officer
City of Newton

Re: Docketing Supplemental CIP for Library Improvements

Dear Maureen,

Please docket at your earliest opportunity the \$500,000 amount set aside in the FY18 Supplemental Capital Improvement Plan. The Library improvement purposes of the plan will be as follows:

Enlarge the Children's Story & Crafts room and re-purpose other library space for integration into the Children's Room. To the extent feasible, make improvements to first floor meeting, entry, and stairway spaces, consolidate first floor service desks and replace security gates.

We will use these funds to plan and execute as much of the above as feasible in the upcoming fiscal year. It will be a challenging project and we wish to begin the next level of planning as soon as possible.

Sincerely Yours,

Philip E. McNulty
Library Director



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#181-17

(617) 796-1100

Telefax

(617) 796-1113

TDD

(617) 796-1089

E-mail

swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

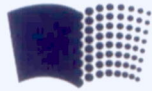
I write to request that your Honorable Council docket for consideration a request to authorize the acceptance and expenditure of a grant in the amount of \$4,981 from the State Historical Records Advisory board to support the Newton Talks project. An explanation is attached.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
Newton City Clerk
2017 MAY 30 PM 2:38
DAVID A. OLSON, OMC
Newton, MA 02459



Newton Free Library

The door to your imagination

Library Director
Philip E. McNulty

#181-17



Mayor
Setti D. Warren

March 17, 2017

Ms. Maureen Lemieux
Chief Financial Officer
City of Newton

Re: Acceptance of grant to support the Newton Talks project

Dear Ms. Lemieux,

The Newton Free Library has applied for and received a grant from the State Historical Records Advisory Board to support the Newton Talks project. Newton Talks is a joint project of the library, Historic Newton, Senior Services and our Veteran's Services office to capture and provide access to the oral histories of Newton residents. The project began in late 2015 with a focus on Newton veterans. That focus will continue into 2017 and has garnered the enthusiastic support of SHRAB through their Preservation Grants for Veteran's Collections, Sites, and Memorials.

The grant will provide equipment, transcriptions and audio file restoration work that will increase the effectiveness of the Newton Talks team. Information and recordings of Newton Talks can be seen at <http://guides.newtonfreelibrary.net/newtontalks> or on YouTube.

On behalf of the project team I request that a docket item be prepared for the City Council to consider acceptance of the grant. The grant amount is \$4,981, with the details as described in the enclosed award notification letter from the Secretary of State's office.

Sincerely Yours,

Philip E. McNulty
Library Director



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth
Archives Division

February 8, 2017

Newton Free Library
330 Homer Street
Newton, MA 02459
Attn: Phil McNulty

Dear Mr. McNulty:

Congratulations on your successful application to the Preservation Grants for Veterans' Collections, Sites, and Memorials. This letter serves as the scope of work statement for your project and lays out your reporting responsibilities for this program.

Amount of Award: \$4,981.00

Anticipated cost share (cash or in-kind): \$8,081.04

Description of Project: Support of the Newton Talks Program for

- Transcription of audio recordings for access and preservation
- Audio file restoration
- Purchase of recording kit
- Cloud storage – Amazon Glacier for storage of preservation copy

Reporting Requirements:

Within 60 days of completion of the proposed project, please submit a final report including the following:

- A description of the completed work;
- A final budget, including sources of cost share funds or in-kind services;
- Other documentation such as photographs of the completed project or finding aids;
- Copies of any press or publicity generated by the project.

This report should be submitted to:

Massachusetts Archives
220 Morrissey Blvd
Boston, MA 02125
Attn: SHRAB

Or by email to SHRAB@sec.state.ma.us

Any questions or concerns as the project progresses can be directed to Dr. John D. Warner Jr. or Veronica Martzahl at SHRAB@sec.state.ma.us. Thank you for your cooperation with this reporting, and again, congratulations on your award.

City of Newton



PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Building Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1608

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren

Mayor

April 28, 2017

Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Funding for Horace Mann School Public Information Plan for Site Clean-up

Dear Mayor Warren:

The Public Buildings Department respectfully requests the following funding for a Public Information Plan regarding the Site Clean-up at the Horace Mann School, as a result of the receipt of the attached Petition from ten (10) City of Newton citizens, who are requesting a Public Information Plan for the Site Clean-up at the Horace Mann School for an oil leak that occurred in 1998, the City of Newton must have our LSP prepare the proper documentation required for this DEP Process, attend and preside at Public meeting(s) regarding this matter.

The initial anticipated cost for this work is \$15,000, with potentially additional costs depending on the outcome of the results of this PIP and Public meeting(s).

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Program Director
Dori Zaleznik, Chief Admin Officer

RECEIVED
Newton City Clerk
2017 APR 28 AM 10:53
David A. Olson, CMC
Newton, MA 02459

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

Alison Leamy
Key Petitioner Signature City Council

192 Chapel St

Address

Emily Norton
Signature

58 Prescott St Newton

Address

Normand Rousseau
Signature

86 Prescott St

Address

Helen Rousseau
Signature

86 PRESCOTT ST NEWTON

Address

[Signature]
Signature

87 Prescott St

Address

Robert Norton
Signature

62 West St. Newton

Address

Alison Leamy
Lead Petitioner Printed Name

617-527-1182

Phone Number

Emily Norton
Printed Name

617-795-0362

Phone Number

Normand Rousseau
Printed Name

617-527-1358

Phone Number

HELEN ROUSSEAU
Printed Name

617-974-1919

Phone Number

Brian Sullivan
Printed Name

617-842-9706

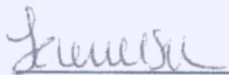
Phone Number

Robt Norton
Printed Name

857-222-5391

Phone Number

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.



Signature



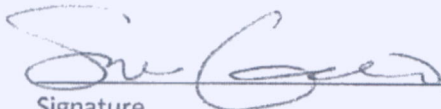
Printed Name

87 Prescott St.

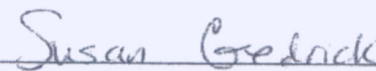
Address

617 244 7224

Phone Number



Signature



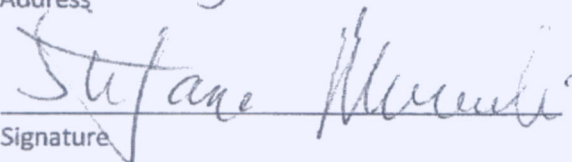
Printed Name

30 Wedgewood Rd. 02465

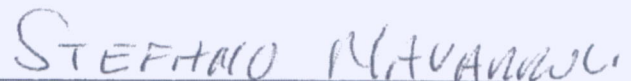
Address

617-460-6619

Phone Number



Signature



Printed Name

62 PRESCOTT ST.

Address

617 964 0133

Phone Number



Signature



Printed Name

62 Prescott St.

Address

617 964 0133

Phone Number

Signature

Printed Name

Address

Phone Number

Signature

Printed Name

Address

Phone Number

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

Key Petitioner Signature

Alison M. Leary
City Council

Lead Petitioner Printed Name

Alison M. Leary

Address

192 Chapel St

Phone Number

617-527-1182

Signature

Amy Tai

Printed Name

Amy Tai

Address

66 Allison St. #1

Phone Number

857-231-0360

Signature

Mary Mooradian

Printed Name

Mary Mooradian

Address

190 Chapel St

Phone Number

617-332-7594

Signature

Printed Name

Address

Phone Number

Signature

Printed Name

Address

Phone Number

Signature

Printed Name

Address

Phone Number



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#142-17

Telephone
(617) 796-1100
Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
swarren@newtonma.gov

May 8, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Clerk
2017 MAY -8 PM 6:49
David A. Olson, OMC
Newton, MA 02459

Ladies and Gentlemen:

As a result of receiving a petition signed by 10 residents of the City, I write to request that your Honorable Council docket for consideration a request to transfer the following amounts to the Public Buildings Department for the development of a Public Information Plan regarding the site clean-up at the Horace Mann School for an oil leak that occurred in 1998.

<u>From Account #</u>	<u>Account</u>	<u>Amount</u>
0110498-5197	Wage & Salary Reserve	\$5,375
0110498-5790	Budget Reserve	\$3,810
June 30, 2016 Certified Free Cash		\$5,815

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#182-17

Telephone
(617) 796-1100
Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
swarren@newtonma.gov

May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to docket for consideration a request to authorize the appropriation of \$450,000 and authorize a general obligation borrowing of an equal amount for the purpose of funding the additional costs associated with the Dedham St/Nahanton St/Brookline St Intersection Improvements. This funding will be necessary to cover the costs associated with the relocation of utilities as the project not includes the realigning of Carlson Ave and Brookline Street.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
Newton City Clerk
2017 JUN -2 AM 9:54
DAVID A. OLSON, GMC
Newton, MA 02459

City of Newton



DEPARTMENT OF PUBLIC WORKS

OFFICE OF THE COMMISSIONER

1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Setti D. Warren
Mayor

May 31, 2017

DAVID A. OLSON, GMC
Newton, MA 02459

2017 JUN -2 AM 9:54

RECEIVED
Newton City Clerk

To: Maureen Lemieux, Chief of Staff, and Chief Financial Officer

From: James McGonagle, Commissioner
Louis M. Taverna, P.E., City Engineer

Subject: Request for Docket Item for Construction Funds
Dedham St – Nahanton St – Brookline St Intersection Improvements

I request a total of \$450,000 in funds for construction of the Dedham St – Nahanton St – Brookline St Intersection Improvements project.

Brief Description of the Project: Environmental Partners Group has designed the intersection improvements project. The project includes new traffic signals and roadway improvements, milling and paving, sidewalks, curb accessible ramps, and new striping and crosswalks. It also includes the taking of an easement at the intersection of Carlson Ave and Dedham St, owned by Mt. Ida College, for the purpose of realigning Carlson Ave with Brookline Street.

The project schedule is as follows: bidding in summer 2017, and construction to begin in fall 2017.

Please docket this request with the Honorable City Council for their consideration.

Sincerely,


James McGonagle
Commissioner Public Works

City of Newton




DEPARTMENT OF PUBLIC WORKS

OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Setti D. Warren
Mayor

April 26, 2017

To: Maureen Lemieux, Chief of Staff and Chief Financial Officer
From: James McGonagle, Commissioner of Public Works 
Subject: Request for Docket Item
Assessment of Curb Betterments, Calendar Year 2017

The Department of Public Works (DPW) respectfully request the Honorable Mayor docket for consideration the assessment of curb betterments on the properties listed on the attached table. These curb betterments will be completed by DPW in calendar year 2017, using both in-house crews and construction contractors, and will be inspected by the Engineering Division who will confirm the work is complete. A copy of each application is attached. The formal request is as follows:

The Commissioner of Public Works is requesting approval of the assessment of the following mentioned curb betterments; said curb betterments to be graded and constructed, and assessments to be levied under the provisions of MGL Chapter 83, Sec. 26, and city ordinance Section 26-73 (c) authorizing the assessment of betterments for curb construction.

Thank you.

cc: Susan Dzikowski, Comptroller
David Olsen, City Clerk
Robert Symanski, DPW Budget and Finance
Louis M. Taverna, P.E., City Engineer

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Newton, MA 02459

Betterments to be Assessed

Address	Owner Name	Book/Page	Sec/Block/Lot	Date of Application	Betterment Type	Betterment Received Date	Total Cost
10 Kilburn Road	Christopher D. & Gabrielle SouthGate	026438/0562	330310019	04/17/17	Granite Curb & Corner Blks	04/17/17	\$2,006.25
888 Beacon Street	Thomas H. & Xiaonng W. Crowley	029290/0026	620090010	02/23/17	Granite Curb & Corner Blks	02/23/17	\$2,185.00
184 Ward Street (5 Nobscott Rd)	Marvin B. Krims TR, Krims Realty Trust	031477/0304	730390010	04/12/17	Granite Curb & Corner Blks	04/12/17	\$3,842.50
538 Ward Street	Robert D. & Phuli Cohan	061708/0391	130320005	04/25/17	Granite Curb & Corner Blks	04/25/17	\$2,912.50
139 Winchester Street	Robert C. & Eleanor M. Pandorf TRS, Winchester Street Realty Trust	001221/0115	830110011	04/11/17	Granite Curb & Corner Blks	04/11/17	\$2,847.50
						Total	\$13,793.75

David A. Olson, CMC
Newton, MA 02459

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#170-17



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

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May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to amend Sec 29-80 of the Newton Ordinances – Sewer Use Charge by adding the following sentence at the end of Paragraph (a):

Notwithstanding the foregoing, seasonal water takers not eligible for an outdoor meter under said section 29-24, shall pay a charge for the use of sewerage works in proportion to water consumption.

This change will bring the ordinance in accordance with longstanding Department of Public Works billing policy pertaining to sewer charges. City policy is and has been to charge seasonal water users not eligible for an outdoor meter a sewer charge in proportion to water consumption.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

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Newton, MA 02459

- (2) Chemical analyses of sewage conducted by an approved wastewater testing laboratory.
- (3) Information on raw materials, processes and products affecting sewage volume and quality.
- (4) Quantity and disposition of specific liquid, sludge, oil, solvent or other materials important to sewer use control.
- (5) A plot plan of sewers of the user's property showing sewer and pretreatment facility location.
- (6) Details of sewage pretreatment facilities.
- (7) Details of systems to prevent and control the losses of materials through spills to the municipal sewer. (Ord. No. R-153, 6-17-81)

Sec. 29-79. Standards for waste analysis.

All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this chapter shall be conducted in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater," published by the American Public Health Association, and shall be conducted at the control manhole or other structure provided, or upon suitable samples taken at said structure. In the event that no special manhole or other structure has been required, the control manhole shall be a sampling point, determined by the commissioner or, should none be established, shall be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected. Sampling shall be carried out by customarily accepted methods to determine the effect of constituents upon the sewage works and to determine the existence of hazards to life, limb and property and to determine the existence of damage or impairment to the operation of the sewerage works. (Ord. No. R-153, 6-17-81)

Sec. 29-80. Sewer use charge.

(a) Estates whose building sewers discharge directly or indirectly into public sewers of the city, shall pay a charge for the use of sewage works in proportion to water consumption except that a charge for the use sewage works shall not be made for water consumption registered on or attributable to outdoor meters installed at residential properties in accordance with section 29-24 of this chapter. Notwithstanding the foregoing, seasonal water takers not eligible for an outdoor meter under said section 29-24, shall pay a charge for the use of sewage works in proportion to water consumption.

(1) Sewer rates

A charge for the use of sewer, which charge shall be made in proportion to water consumption, based on the water meter reading, or estimated water meter reading, excluding outdoor meters for the same property, for the prior quarterly billing period shall be made at the following schedule of rates or prices (effective July 1, 2016). Such sewer bill shall be issued on a quarterly basis:

Nine dollars and forty-five cents (\$9.45) per hundred cubic feet for consumption from 0 to 10 hundred cubic feet;

Ten dollars and ninety-five cents (\$10.95) per hundred cubic feet for consumption from 11 to 25 hundred cubic feet;

Eleven dollars and seventy-five cents (\$11.75) per hundred cubic feet for consumption from 26-60 hundred cubic feet;



SETTI D. WARREN
MAYOR

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May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the sum of \$150,000 from Acct # 0140110-513001 Snow & Ice Control Overtime to Acct # 0140111-52924 DPW Processing Recyclables to cover costs of removing several years' worth of soft yard waste in preparation for the Rumford Solar installation.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

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DAVID A. OLSON, CMC
Newton, MA 02459

City of Newton



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Mayor

DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

To: Newton City Council

Subject: FY17 Yard Waste and Cart Docket Justification

Date: June 2, 2017

Due to the installation of the solar farm at the Rumford Avenue site, all yard waste was required to be removed from the location. We initially estimated that the site would contain roughly 15,000 yd³ of yard waste. The actual amount of yard waste collected for hauling for FY17 will total approximately 22,000yd³.

FY16 was the first full year that yard waste was hauled offsite. At the end of FY16, there was approximately 7,000yd³ of yard waste material remaining that had been collected from fall of 2015 and spring of 2016. In addition, this actual determined amount of 22,000yd³ held true for yard waste collected in fall 2016 into spring of 2017. The total cost to complete this project is \$150,000 for FY17.

Jim McGonagle
Commissioner

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SETTI D. WARREN
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May 30, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
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Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to rescind the following bond authorizations:

<u>Project</u>	<u>Amount</u>
Elliot Street Bridge Repair	\$ 165,000
Traffic Signalization – Washington @ Harvard	\$ 530,000

As you know I requested to bond these projects last summer, when Free Cash or other funding sources were not yet available. I had hoped that the City would not have to sell bonds for each of these projects.

We were successful in securing a "Complete Streets Grant" for \$400,000 for the traffic signal at Washington at Harvard, and only needed approximately \$75,000 of the \$165,000 for the Elliot Street Bridge. We have been able to fund the needed amounts through the Department of Public Works and therefore, are able to rescind these bond authorizations.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

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Newton City Clerk

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David A. Olson, GMC
Newton, MA 02459