



Finance Committee Agenda

City of Newton In City Council

Monday, June 26, 2023

The Finance Committee will hold this meeting as a virtual meeting on Monday, June 26, 2023, at 7:00 pm. To view this meeting using Zoom use this link:

<https://newtonma.gov.zoom.us/j/84616999301> or call 1-646-558-8656 and use the following Meeting ID: 846 1699 9301

Items scheduled for discussion:

#238-23 Appointment to the Financial Audit Advisory Committee

PRESIDENT ALBRIGHT appointing Alexander B. Jablon, 114 Pearl St, Newton, as a member of the FINANCIAL AUDIT ADVISORY COMMITTEE for a term to expire on June 20, 2026. (60 days: 08/19/23)

Referred to Public Facilities and Finance Committees

#217-23 Appropriate \$1,000,000 for Wash Bay Project at the Crafts Street yard

HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of one million dollars (\$1,000,000) from both the Sewer and Water funds to complete the Wash Bay Project at the Crafts Street yard. The total project cost will be \$1,500,000 which includes the \$500,000 that the City Council approved in 2018.

Public Facilities Approved 5-0 (Councilors Kelley and Norton not voting) on 06/21/23

#212-23 Appropriate \$11,847.54 for the full and final settlement of Eastern Bus Company Inc. v. City of Newton

HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of eleven thousand eight hundred forty-seven dollars and fifty-four cents (\$11,847.54) from the Stormwater Operating Fund for the full and final settlement Eastern Bus Company Inc. v. City of Newton.

Referred to Programs & Services and Finance Committees

#155-23 Appropriate \$90,000 to a Parks, Recreation & Culture Account

HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of ninety thousand dollars (\$90,000) from acct # 5503R602-590001 B.A.A. Marathon to a Parks, Recreation & Culture Account to fund playground improvements.

Programs & Services Approved 7-1 (Councilor Noel Opposed) on 06/21/23

Respectfully submitted,

Rebecca Walker Grossman, Chair

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

CITY COUNCIL

CITY OF NEWTON

DOCKET REQUEST FORM

DEADLINE NOTICE: Council Rules require items to be docketed with the Clerk of the Council NO LATER THAN 7:45 P.M. ON THE MONDAY PRIOR TO A FULL COUNCIL MEETING.

To: Clerk of the City Council

Date: 06/12/2023

From (Docketer): Council President Susan Albright

Address: _____

Phone: _____ E-mail: _____

Additional sponsors: _____

1. Please docket the following item (it will be edited for length if necessary):

PRESIDENT ALBRIGHT appointing Alexander B. Jablon, 114 Pearl St, Newton as a member of the Financial Audit Advisory Committee for a term of office to expire on June 20, 2026.

2. The purpose and intended outcome of this item is:

- | | |
|--|--|
| <input type="checkbox"/> Fact-finding & discussion | <input type="checkbox"/> Ordinance change |
| <input type="checkbox"/> Appropriation, transfer, | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Expenditure, or bond authorization | <input type="checkbox"/> License or renewal |
| <input type="checkbox"/> Special permit, site plan approval, | <input checked="" type="checkbox"/> Appointment confirmation |
| <input type="checkbox"/> Zone change (public hearing required) | <input type="checkbox"/> Other: _____ |

3. I recommend that this item be assigned to the following committees:

- | | | |
|--|---|--|
| <input type="checkbox"/> Programs & Services | <input checked="" type="checkbox"/> Finance | <input type="checkbox"/> Real Property |
| <input type="checkbox"/> Zoning & Planning | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Special Committee |
| <input type="checkbox"/> Public Facilities | <input type="checkbox"/> Land Use | <input type="checkbox"/> No Opinion |

4. This item should be taken up in committee:

Immediately (Emergency only, please). Please state nature of emergency:

- As soon as possible, preferably within a month
- In due course, at discretion of Committee Chair
- When certain materials are made available, as noted in 7 & 8 on reverse
- Following public hearing

PLEASE FILL OUT BOTH SIDES

5. I estimate that consideration of this item will require approximately:

- One half hour or less
- More than one hour
- More than one meeting
- Up to one hour
- An entire meeting
- Extended deliberation by subcommittee

6. The following people should be notified and asked to attend deliberations on this item. (Please check those with whom you have already discussed the issue, especially relevant Department Heads):

City personnel

Citizens (include telephone numbers/email please)

- _____
- _____
- _____
- _____
- _____

- _____
- _____
- _____
- _____
- _____

7. The following background materials and/or drafts should be obtained or prepared by the Clerk's office prior to scheduling this item for discussion:

8. I have or intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. *

(*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk's office by 2 p.m. on Friday before the upcoming Committee meeting when the item is scheduled to be discussed so that Councilors have a chance to review all relevant materials before a scheduled discussion.)

Please check the following:

- 9. I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.
- 10. I would like the Clerk's office to contact me to confirm that this item has been docketed. My daytime phone number is:
- 11. I would like the Clerk's office to notify me when the Chairman has scheduled the item for discussion.

Thank you.

/s/Susan Albright
Signature of person docketing the item

[Please retain a copy for your own records]

Application Form**Profile**

Alexander

First Name

B

Middle Initial

Jablon

Last Name

Email Address

114 Pearl St

Home Address

Suite or Apt

Newton

City

MA

State

02458

Postal Code

What Ward do you live in? Ward 1

Primary Phone

Alternate Phone

Raytheon Technologies

Employer

Principal Auditor

Job Title

Which Boards would you like to apply for?

Financial Audit Advisory Committee: Submitted

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

The two commissions in which I seek appointment to bear significant importance to me and bear equivalent significance to the city of Newton. To start, I have been a resident of Newton for most of my life. I was raised in Newtonville, began my journey at Cabot, transitioned to F.A. Day, and graduated from NNHS with the class of 2014. After spending college and multiple professional years apart from Newton from 2014-2020, my return to the Garden City has remind me of how special this city is. With my real world experience in finance and audit, I hope to provide a balanced finance-based approach at 27 to the EDC or FAAC. I want newton to be a place of equity, opportunity and affordability. As an auditor, and finance leader at a fortune 500, I have a unique perspective to add to either of the two committee/commission's I have applied for. Madam Mayor, I do request you seek a member of either commission/committee that has grown up here, continued to strive here, and continue to advocate for the improvement of the city I am so passionate to represent.

[Alexander_Jablon_AJ_Resume_MBA_Final.pdf](#)

Upload a Resume

Alexander B. Jablon

EXPERIENCE

Raytheon Technologies, Waltham, MA June 2021-Present
Principal Internal Auditor

- Presented on behalf of Internal Audit to Raytheon Technologies Finance, leading to additional interest in the department and applications into the department
- Identified multiple control gaps in the inventory verification process during a site audit, directly leading to multiple revamped processes implemented affecting \$34.23 million of raw materials and finished goods
- Co-founded the Internal Audit Data Analytics team, concentrated on using DA to help the whole department assess risk/control gaps through both standard and ad hoc analytic construction and training

Finance Leadership Development Program; Senior Staff Auditor June 2020-June 2021

- Founding member of the audit DE&I team, focusing on ways the department can improve diversity awareness, education, and hiring/retention of team members of all backgrounds
- Built a custom dashboard used by the Pratt & Whitney corporate Environmental, Health & Safety team to conduct in depth analysis for quarterly environmental reporting, improving accuracy and saving 30 hours of manpower per cycle
- Conducted culture interviews with two auditees who previously did not report unethical behavior due to fear of retaliation, resulting in reporting and positive resolutions for both

Raytheon Company, Tucson AZ June 2019-June 2020
Finance Leadership Development Program; Program Controls Analyst II, Standard Missile 1&2

- Managed the day to day financial operations for four Standard Missile 1&2 contracts, including a major program, with combined values of over \$120 million
- Member of the four person team to perform all the close out activities of Standard Missile 1, a legacy program which ended in late 2019 after over 50 years in service
- Represented the program finance team during contract negotiations with the federal government, which resulted in contract value rising from \$72.1 million to \$128.9 million

Finance Leadership Development Program, FP&A Analyst, Intelligence, Dulles, VA June 2018-June 2019

- Constructed a dashboard to track element of cost actuals vs. forecast and day labor rate by program, used weekly by the controller and all of the finance leads in the business unit from 2018-2020
- Chosen by the Business Development VP to create a revitalization plan for the business unit's \$4B pipeline for the next five years, in addition to managing the New Business Investment budget of \$23M
- Utilized knowledge of Microsoft Excel and pipeline management tools to create efficiencies in existing reports to streamline close week activities, leading to a reduction in 3 hours of manpower per week

EDUCATION

Indiana University, Kelley School of Business, Bloomington, IN May 2018
Bachelor of Science in Business Overall GPA 3.67/4.00
Majors: Finance and Law, Ethics & Decision Making (LEAD)
Hutton Honors College Program Notation

University of Strathclyde, Study Abroad, Glasgow, UK January 2017-May 2017

VOLUNTEER EXPERIENCE/ INVOLVEMENT

Raytheon Technologies, Waltham, MA
Diversity, Equity and Inclusion Leadership Team
Finance Leadership Development Program – Community Engagement Team – Chairman

AWARDS

4 Peer to Peer Awards – Internal Audit 2020-2022 ♦ RTX Financial Leadership Graduate June 2021 ♦ RTX SixSigma Specialist June 2019 ♦ RTX SixSigma Principal Specialist June 2021 ♦ Raytheon Spot Award (Accountability and Collaboration) January 2019-November 2021 ♦ Raytheon Achievement Award May 2020



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

217-23

Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

May 30, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit this docket item to the Honorable Council requesting the appropriation and expenditure of \$1,000,000 to complete the Wash Bay Project at the Crafts Street yard. The total project cost will be \$1,500,000 and includes \$500,000 that the City Council approved in 2018.

The original \$500,000 was approved from the Stormwater Fund. This additional \$1 million will be split evenly between the Sewer and Water Funds due to the mixture of project benefits and types of equipment using the facility on a regular basis.

Please see the attached memo from Public Buildings Commissioner Josh Morse that details the need for, history of, and changes to the scope of this project. Also attached is the estimate of costs.

Thank you for your consideration of this matter.

Sincerely,

Mayor Ruthanne Fuller

Crafts Street Wash Bay Equipment & Building Modifications Revised Budget

Wash Bay Equipment (furnish and install)	\$ 306,426
GC Mark-up	\$ 20,156
GC Work	\$ 906,801
CA Crowley - Design/CA	\$ 39,870
MWRA	\$ 6,282
Miscellaneous Expenses	\$ 10,000
Sub Total	\$ 1,289,535
Contingency	<u>\$ 210,465</u>
Revised Budget	\$ 1,500,000
Less Previously Funded	<u>\$ (500,000)</u>
Additional Fundng Required	\$ 1,000,000



CITY OF NEWTON, MASSACHUSETTS
PUBLIC BUILDINGS DEPARTMENT
52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse
Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

May 30, 2023

Ruthanne Fuller, Mayor
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Funding for Crafts Street Wash Bay

Dear Mayor Fuller:

The Public Buildings Department respectfully requests \$1,000,000 to complete the Wash Bay Project at the Crafts Street yard.

\$500K was originally requested and made available in early 2019 to replace the DPW wash bay vehicle wash system. Working with DPW and our engineering firm, it became clear that based on the conditions of the supporting systems and equipment that the scope of work would need to be expanded to ensure that a sound investment was made.

The project had to include the replacement of the water, sewer, and electrical services, water heating systems, electrical panel and distribution systems, plumbing distribution, grounding, and much more. Without this work the new vehicle wash system would not be able to function in some cases, and in others it would likely prematurely fail. The condition of the supporting systems and the need to replace them could not have been known until we got into the design development phase of design, and completed, the subsurface system analysis.

The design schedule had to be extended to complete a more complex project, and as such there was a compounding effect on costs through construction inflation between 2019 and 2020.

Like many projects, the wash bay was placed on hold during the pandemic while our attention and resources were focused on the pandemic response.

Coming out of the pandemic, our design team updated the design to account for code changes and prepared the project documents for bid. The project funding request now includes the necessary expanded scope, and it reflects the increased costs due to the historic construction cost escalation the country has experienced over the past few years. This project was recently bid out and the funds being requested are based on the lowest responsible bidder.

Please see attached estimate of costs.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Morse", written in a cursive style.

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Deputy Buildings Commissioner
Jonathan Yeo, Chief Operating Officer

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Rebecca Walker Grossman to appropriate and expend the sum of one million dollars (\$1,000,000) from both the Sewer Fund Undesignated Fund Balance and Water Fund Undesignated Fund Balance to complete the Wash Bay Project at the Crafts Street yard. The total project cost will be \$1,500,000 which includes the \$500,000 that the City Council approved in 2018 be and is hereby approved as follows:

FROM:	Water Fund Undesignated Fund Balance (6000-3599).....	\$500,000
	Sewer Fund Undesignated Fund Balance (6100-3599).....	\$500,000
TO:	Crafts St Wash Bay Construction Supplies (7121L401-553000).....	\$1,000,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

212-23
Telephone
(617) 796-1100

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(617) 796-1113

TDD
(617) 796-1089

E-mail
rfuller@newtonma.gov

June 22, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully request that the Honorable City Council amend docket item 212-23 to read as follows...

"I respectfully submit a docket item to the Honorable Council requesting authorization to transfer and expend the sum of \$11,847.54 from the Stormwater Budgeted Reserves Fund (62A10498-579000) to Stormwater Legal Claims & Settlements (62A10841-572500), for full and final settlement of *Eastern Bus Company Inc. v. City of Newton (City Claim No. 22-255)*."

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

CITY CLERK
NEWTON, MA, 02459

2023 JUN 23 AM 9:21

RECEIVED

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Rebecca Walker Grossman to transfer and expend the sum of eleven thousand eight hundred forty-seven dollars and fifty-four cents (\$11,847.54) from the Stormwater Budgeted Reserves Fund (62A10498-579000) to Stormwater Legal Claims & Settlements (62A10841-572500) for the full and final settlement of Eastern Bus Company Inc. v. City of Newton (City Claim No. 22-255) be and is hereby approved as follows:

FROM:	Stormwater Budgeted Reserves (62A10498-579000)	\$11,847.54
TO:	Stormwater Legal Claims and Settlements (62A10841-572500)	\$11,847.54

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Rebecca Walker Grossman and Programs & Services Committee through its Chair Joshua Krintzman to appropriate and expend the sum of ninety thousand dollars (\$90,000) from acct # 5503R602-590001 B.A.A. Marathon to a Parks, Recreation & Culture Account to fund playground improvements to be and is hereby approved as follows:

FROM:	BAA Marathon Funds (5503R602-590001)	\$90,000
TO:	BAA Playground Improvements (01C60217-585241)	\$90,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#155-23

Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

April 24, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to appropriate and expend the sum of \$140,000 from Acct # 5503R602-590001 B.A.A. Marathon to a Parks, Recreation & Culture Account to fund a "Heartbreak Hill" banner and playground improvements.

\$50,000 will be used for improvements to the Heartbreak Hill summit area for the installation of permanent support poles for the City's top of Heartbreak Hill marathon banner. The banner has been temporarily hung using trucks for the past two marathons and a permanent pole solution would be advantageous from staffing and aesthetic perspectives.

The second amount is for \$90,000 for playground improvements. The certified playground safety inspector in the Department of Parks, Recreation & Culture is conducting site reviews this spring. The playground locations and extent of each improvement will be determined by her findings. BAA Boston Marathon funds have traditionally been used for City playground improvements.

Please see attached a memo from Nicole Banks, Commissioner of Parks, Recreation & Culture.

Thank you for your consideration of this matter.

Sincerely,

Mayor Ruthanne Fuller

CITY CLERK
NEWTON, MA, 02459

2023 APR 24 PM 4:44

RECEIVED

Newton Parks, Recreation & Culture Department
246 Dudley Road, Newton, MA 02459
Office: (617) 796-1500
parks@newtonma.gov
Nicole Banks, Commissioner

#155-23



April 24, 2023

Re: Request for BAA Marathon funds to be appropriated for playground improvements and Heartbreak Hill improvements.

Dear Mayor Fuller:

I am writing to respectfully request that you docket an amount of \$140,000 with the Honorable City Council for two purposes. The first is for \$50,000 improvements to the Heartbreak Hill summit area for the installation of permanent support poles for the City's top of Heartbreak Hill marathon banner. The second amount is for \$90,000 for playground improvements at locations throughout the city. Our Department's certified playground safety inspector is conducting site reviews now. The playground locations and extent of each improvement will be based on her findings. Having these funds available promptly will allow us to implement repairs and improvements without delay.

Thank you for your consideration of this request.

Respectfully,

A handwritten signature in cursive script that reads "Nicole Banks".

Nicole Banks, Commissioner, Parks, Recreation & Culture

4/24/2023

Date



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Department of Financial Planning & Analysis
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone
(617) 796-1047

Email
prosenfield@newtonma.gov

www.newtonma.gov

Perry Rosenfield
Manager

MEMORANDUM

Date: June 15, 2023
To: Joshua Krintzman, Chair of Programs & Services
From: Perry Rosenfield, Manager of Financial Planning & Analysis
Cc: Maureen Lemieux, CFO & Jonathan Yeo, COO
Subject: Request for Actual Expenses for the 2023 Boston Marathon

President Albright requested information on the costs incurred by City Departments for the 2023 Boston Marathon.

City Departments do a lot to prepare for, host and clean-up after the Boston Marathon. Especially after the 2013 bombing, we work hard to provide a safe and joyous experience for thousands of runners and spectators on the longest stretch of the Marathon in any city or town.

In 2023, the direct overtime costs for the Marathon were:

Public Works:	\$ 45,011.88
Parks, Recreation & Culture:	\$ 9,988.00
Police:	\$ 32,599.51
Fire:	\$ 16,219.18
<i>Total</i>	<i>\$103,818.57</i>

In 2023, the Boston Athletic Association (BAA) compensated the City for costs associated with the Marathon with a payment of \$140,600. As part of the budget process, those funds are applied as revenue to next year’s General Fund.

Due to the pandemic, we had an unusual year with two Boston Marathons in one fiscal year. The funding in docket # 155-23 pertains to the BAA payment from the October 2021 Marathon. The City had only appropriated one BAA payment (April 2022) toward the FY2023 revenue budget, and therefore, has a surplus in that fund. Per the docket item, the \$140,000 request is for \$50,000 for the installation of permanent poles for a “Heartbreak Hill” banner as well as \$90,000 for playground improvements.