



Finance Committee Agenda

City of Newton In City Council

Wednesday, October 11, 2017

7 PM
Room 211

CANCELLED

Items Scheduled for Discussion:

- #318-17 Grant from AARP for a pilot study to help seniors retrofit their homes**
HIS HONOR THE MAYOR requesting authorization to accept and expend a grant from the American Association of Retired Persons (AARP) in the amount of four thousand three hundred twenty dollars (\$4,320) to perform a pilot study of ways to help Newton seniors retrofit their homes to make aging-in -place more feasible. [09/25/17 @ 10:11 AM]
- #319-17 Inclusionary zoning funds to develop affordable abutting Jackson Gardens**
HIS HONOR THE MAYOR requesting consideration of a request from the Newton Housing Authority to use their portion of the Inclusionary Zoning funds in the amount of three hundred fifty-five thousand nine hundred sixty dollars (\$355,960) to develop new affordable housing on NHA-owned property next to Jackson Gardens. [09/25/17 @ 11:52AM]
- #142-17 Funding for a Public Information Plan for site clean-up at the Horace Mann School**
HIS HONOR THE MAYOR requesting authorization to transfer the sum of fifteen thousand dollars (\$15,000) from the following accounts to the Public Building Department for the development of a public information plan regarding the site clean-up at the Horace Mann School for an oil leak that occurred in 1998. [05/08/17 @ 6:49 PM]
- | | |
|---|---------|
| Comptroller Wage & Salary Reserve
(0110498-5197) | \$5,375 |
| Comptroller Budget Reserve
(0110498-5790) | \$3,810 |
| Free Cash
(01-3497) | \$5,815 |

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: ifairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

Referred to Public Facilities and Finance Committees

- #56-17 Request to increase the Public Works Department by one full-time position**
HIS HONOR THE MAYOR requesting authorization to add one full-time employee within the Public Works Department to manage all detail requests submitted to the Police Detail Coordinator. [02/27/17 @ 2:42 PM]

Referred to Public Facilities and Finance Committees

- #357-16 Reallocate \$250,467.24 for decommissioning two elevated storage tanks**
HIS HONOR THE MAYOR requesting authorization to reallocate the sum of two hundred fifty thousand four hundred sixty-seven dollars and twenty-four cents (\$250,467.24) from the Waban Hill Reservoir Improvements Account to be used for the decommissioning of the Stanton Avenue and Winchester Street elevated storage tanks. [10/11/16 @ 11:29 AM]
Public Facilities Approved 6-0 on 10/19/16

Note: It is the Chair's intention to review the following items for end of term action:

- #217-17 Acceptance of MGL to create a special revenue fund for PEG and Cable funds**
COUNCILOR LAPPIN requesting the acceptance of General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the Public, Educational, and Government (PEG) Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2019, which begins on July 1, 2018. [06/13/2017 @ 1:41 PM]

Referred to Public Safety; Prog. & Serv., Zoning & Planning; and Finance Committees

- #140-14 (2) Amend ordinances to add licensing requirements and criteria for lodging houses**
ZONING & PLANNING COMMITTEE requesting to amend Chapter 17, City of Newton Ordinances, to establish licensing requirements and criteria for lodging houses.

Referred to Public Facilities and Finance Committees

- #171-17 Ordinance Amendment Sec 29-80 Sewer Use Charge**
HIS HONOR THE MAYOR requesting an amendment to Section 29-80 Sewer Use Charge of the City of Newton Ordinances by adding the following sentence at the end of Paragraph (a): Notwithstanding the foregoing, seasonal water takers not eligible for an outdoor meter under said Section 29-24, shall pay a charge for the use of sewerage works in proportion to water consumption. [05/30/17@ 3:21 PM]

Referred to Programs & Service, Public Facilities and Finance Committees

- #178-17 Appropriate \$500,000 for renovations to the Newton Free Library**
HIS HONOR THE MAYOR requesting authorization to appropriate the sum of five hundred thousand dollars (\$500,000) from bonded indebtedness for the purpose of

funding renovations at the Newton Free Library to include expansion of the Children's Room and other improvements to the First Floor. [05/30/17 @ 2:38 PM]

Item split into Part A and Part B. Part A – \$75,000 for design and soft costs. Part B - \$425,000 for construction costs

City Council Approved Part A on 06/19/17

- #110-17** **Appropriate \$2 million from Free Cash to the Rainy Day Stabilization Fund**
HIS HONOR THE MAYOR requesting authorization to appropriate two million dollars (\$2,000,000) from Free Cash to the Rainy Day Stabilization Fund. [04/12/17 @ 9:37 PM]

Referred to Public Safety & Transportation, Public Facilities, and Finance Committees

- #179-17** **Request for parking meter pilot(s)**
COUNCILORS ALBRIGHT, KALIS, LAREDO AND LEARY requesting a parking meter pilot or multiple pilots in Fiscal Year 2018 using the latest technology, which allows payment by credit card and other features, such as monitoring meter usage, providing feedback to administrators, information to drivers, and allowing time-based fee adjustment. [05/22/17 @ 9:15 AM]

Referred to Land Use and Finance Committees

- #122-17** **Discussion on fees for Special Permits**
COUNCILOR COTE requesting a discussion with the Planning & Development Department regarding the fees charged for Special Permits and what the actual costs are for issuing Special Permits. [04-18-17 @ 12:32 PM]

Referred to Public Facilities and Finance Committees

- #123-17** **Pilot Program for curbside food waste collection**
COUNCILORS SANGIOLO, NORTON, CROSSLEY, LENNON, AUCHINCLOSS, HARNEY, FULLER, ALBRIGHT, LAPPIN, AND LAREDO requesting the City through the Department of Public Works, pilot a curbside food waste collection program. [04/21/17 @ 11:15 AM]

Referred to Public Facilities and Finance Committees

- #91-17** **Licensing agreement for wireless carriers to install equipment on city poles**
COUNCILORS CROSSLEY, ALBRIGHT AND LAPPIN requesting a discussion with the administration regarding possible licensing agreements with wireless carriers, and to create a policy and to develop and adopt a uniform license agreement for wireless carriers to install wireless communication devices on city-owned poles in the public way. [03/27/17 @ 4:44 PM]

Referred to Public Facilities and Finance Committees

- #6-17** **Request to establish filing fee for wireless attachments in the public way**

COUNCILORS CROSSLEY, ALBRIGHT, LAPPIN AND GENTILE requesting the establishment of a filing fee from petitioners seeking to attach wireless communications devices to existing or proposed structures in the public way. [12/23/2016 @ 8:37 AM]

Public Facilities Approved 6-0 and referred the item to Finance

Referred to Zoning & Planning and Finance Committees

#444-16

Amendment add fines for certain violations of the Accessory Apartment Ord.

COUNCILOR BAKER AND COMMISSIONER OF INSPECTIONAL SERVICES proposing an amendment to Chapter 20 of the City of Newton Revised Ordinances to allow non-criminal ticketing of certain violations of the Accessory Apartment Ordinance. [12/16/16 @ 1:40 PM]

Referred to Public Facilities and Finance Committees

#385-16

Discussion about the Community Solar Share Program

PUBLIC FACILITIES COMMITTEE requesting discussion with the Administration and Public Buildings Department about the Community Solar Share Program, which intends to provide credits resulting from solar power generated at 70 Elliot Street to qualifying low income residents. [10/26/16 @ 4:20 PM]

Public Facilities Held on 11/09/16

#353-16

Review/Acceptance of the FY 2018 – FY 2022 5-year Financial Forecast

HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 5-Year Financial Forecast for City Council review/acceptance. [10/11/16 @ 11:28 AM]

Referred to Land Use, Programs & Services and Finance Committees

#256-16

Request to extend notification area of notice for special permit petitions

COUNCILORS COTE, NORTON, HARNEY, BLAZER, BROUSAL-GLASER, AND LEARY requesting an amendment to the City Council Rules, Article X; Section 6 – Additional Notification Requirements, to include that the area of notice for special permit petitions be expanded beyond the abutters to abutters within 300' required by Massachusetts General Law Chapter 40A to also include property owners within 600' of the subject property. This notification will apply to all classes of building except for residential 1 and 2-family units that will remain 1 or 2-family units after receiving a special permit. Only abutters to abutters within 300' will be entitled to the rights conferred by Massachusetts General Law Chapter 40A. [07/01/16 @2:09 PM]

#209-16

Discussion of expenditures related to the Complete Streets Grant

COUNCILOR FULLER requesting discussion regarding expenditures related to the Complete Streets grant with representatives of the Department of Public Works. [05/26/16 @ 1:11 PM]

#112-16 Appropriation of mitigation funds for pedestrian and traffic improvements
HIS HONOR THE MAYOR requesting authorization to appropriate and expend the following Mitigation Funds:

A. Village Café at 719 Washington Street	\$2,500
B. 258 Nevada Street at Linwood Street	\$1,500
C. Cherry Street at Washington Street	\$2,000
D. O’Hara’s Restaurant, Newton Highlands	\$2,500
E. Rox Diner Parking & Pedestrian Improvements	\$2,500
G. Canton Circle LLC, 714-724 Beacon Street	\$10,000

#40-16 Request to accept MGL 149 Sec 148C related to earned sick time for employees
COUNCILOR SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Massachusetts General Law Chapter 149, Section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election as Ballot Question 4 – Earned Sick Time for Employees. [01/19/16 @ 2:35 PM]

Referred to Public Facilities and Finance Committees

#223-15 Discussion on the process of licensing the use of city buildings
ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]

#190-15 Discussion of policy to record all meetings and post meeting materials online
ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City’s website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

Referred to Zoning & Planning, Land Use and Finance Committees

#104-15 Qualification of affordable units developed at Comm Ave, Pearl St, and Eddy St
ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department re how many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify for inclusion on the State’s Subsidized Housing Inventory List; if a property is not on the list, what can be done to make it eligible. [04/09/15 @ 12:00 PM]

Referred to Land Use and Finance Committees

#49-14

Implementation of technology to monitor compliance with special permits

LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]

Respectfully submitted;

Leonard J. Gentile, Chair



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#318-17
Telephone
(617) 796-1100
Facsimile
(617) 796-1113
TDD/TTY
(617) 796-1089
E-mail
swarren@newtonma.gov

September 25, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
Newton City Clerk
2017 SEP 25 AM 10: 11
David A. Olson, CMC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to accept a grant from AARP for \$4320.00 to perform a pilot study of ways to help Newton seniors retrofit their homes to make aging-in-place more feasible. Please see attached letter from Jayne Colino, Director of Senior Services.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

Newton Council on Aging



The Senior Center

Mayor Setti D. Warren
1000 Commonwealth Ave
Newton, MA 02459

September 14, 2017

Dear Mayor Warren,

I am writing on behalf of the Department of Senior Services and the Newton Council on Aging to ask that you docket an item with the City Council requesting them to authorize the acceptance and expenditure of a grant from AARP in the amount of \$4320.00 to implement a program called "So You Want to Stay in Your Home" and to create a "How To" age-friendly home environment evaluation/implementation guide, conduct assessments of volunteer participants' homes using NCOA tools, to update/revise available tools using participant input and to educate Newton senior residents about available guides, resources, and tools.

This grant supports Newton's designation as an Age-Friendly Community. It helps us to respond immediately to needs that have been articulated through our needs assessment and our community engagement listening sessions.

Thank you for your support of this. Please let me know if you have any questions.

Jayne Colino
Director, Department of Senior Services





SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#319-17
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(617) 796-1100
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(617) 796-1089
E-mail
swarren@newtonma.gov

September 25, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
Newton City Clerk
2017 SEP 25 AM 11:32
David A. Olson, CMC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request from the Newton Housing Authority (NHA) to use their portion of the Inclusionary Zoning funds in the amount of \$355,960 to develop new affordable housing on NHA-owned property next to Jackson Gardens. The fund in this amount is currently sitting in fund 14 (14-3314Q1), which is reserved for special appropriations. The Law Department has indicated that while these funds have not been expended by the NHA to date, the requested use is allowed. Please see attached letter from Amy Zarechian, Executive Director of the NHA.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

Newton Housing Authority
82 Lincoln Street
Newton Highlands, MA 02461

Telephone: (617) 552-5501
Fax: (617) 964-8387
TD: (617) 332-3802

Amy Zarechian
Executive Director

August 25, 2017

Maureen Lemieux, Chief of Staff/CFO
City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

Re: NHA Inclusionary Zoning Funds

Dear Ms. Lemieux,


As you may know, the Newton Housing Authority (NHA) is seeking to develop new affordable housing in the City of Newton on NHA-owned land adjacent to its Jackson Gardens development. The NHA recognizes the need for affordable rental housing in Newton and currently has extensive waiting lists for all of its housing programs. As described in the City of Newton's Consolidated Plan, the number of older adults is expected to increase dramatically over the next twenty years and, with it, the demand for affordable and accessible multifamily rental housing in the City of Newton. The proposed development will help meet the needs of this growing population by providing forty or more units of affordable and accessible housing within the NHA's current extensive housing portfolio. In addition, the proposed NHA development is also included as a top priority in the City's Housing Strategy.

Extensive predevelopment work is required to determine feasibility of the project, develop the design, identify and apply for funding, and complete the necessary preconstruction studies and planning. The NHA has put together a development team consisting of consultants experienced in affordable housing development and construction and has been working diligently for several years on this project.

In order to continue this important work and move ahead with the development, the NHA is requesting its portion of the Inclusionary Zoning Funds currently held by the City of Newton in the amount of \$355,960.

Please let me know the process for receiving these funds and if you need any additional information to process this request.

Sincerely,


Amy Zarechian
Executive Director



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#142-17

Telephone
(617) 796-1100

Telefax
(617) 796-1113

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(617) 796-1089

E-mail
swarren@newtonma.gov

May 8, 2017

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
Newton City Clerk
2017 MAY - 8 PM 6:49
David A. Olson, OMC
Newton, MA 02459

Ladies and Gentlemen:

As a result of receiving a petition signed by 10 residents of the City, I write to request that your Honorable Council docket for consideration a request to transfer the following amounts to the Public Buildings Department for the development of a Public Information Plan regarding the site clean-up at the Horace Mann School for an oil leak that occurred in 1998.

<u>From Account #</u>	<u>Account</u>	<u>Amount</u>
0110498-5197	Wage & Salary Reserve	\$5,375
0110498-5790	Budget Reserve	\$3,810
June 30, 2016 Certified Free Cash		\$5,815

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

City of Newton



Setti D. Warren
Mayor

PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Building Commissioner
Telephone (617) 796-1600
FAX (617) 796-1601
TTY: (617) 796-1608
52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

RECEIVED
Newton City Clerk

2017 APR 28 AM 10: 53

David A. Olson, CMC
Newton, MA 02459

April 28, 2017

Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Funding for Horace Mann School Public Information Plan for Site Clean-up

Dear Mayor Warren:

The Public Buildings Department respectfully requests the following funding for a Public Information Plan regarding the Site Clean-up at the Horace Mann School, as a result of the receipt of the attached Petition from ten (10) City of Newton citizens, who are requesting a Public Information Plan for the Site Clean-up at the Horace Mann School for an oil leak that occurred in 1998, the City of Newton must have our LSP prepare the proper documentation required for this DEP Process, attend and preside at Public meeting(s) regarding this matter.

The initial anticipated cost for this work is \$15,000, with potentially additional costs depending on the outcome of the results of this PIP and Public meeting(s).

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Program Director
Dori Zaleznik, Chief Admin Officer

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

Alison [Signature]
Key Petitioner Signature City Council

192 Chapel St
Address

Alison Leamy
Lead Petitioner Printed Name

617-527-1182
Phone Number

Emily Norton
Signature

58 Prescott St Newton
Address

Emily Norton
Printed Name

617-795-0362
Phone Number

[Signature]
Signature

86 Prescott St
Address

Normand Rousseau
Printed Name

617-527-1358
Phone Number

Helen Rousseau
Signature

86 PRESCOTT ST NEWTON
Address

HELEN ROUSSEAU
Printed Name

617-974-1919
Phone Number

[Signature]
Signature

87 Prescott St
Address

Brian Sullivan
Printed Name

617 842 9706
Phone Number

Robert Norton
Signature

62 West St. Newton
Address

Robert Norton
Printed Name

857 222-5391
Phone Number

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

[Signature]
Signature

Laura Sullivan
Printed Name

87 Prescott St
Address

617 244 7224
Phone Number

[Signature]
Signature

Susan Gedick
Printed Name

30 Wedgewood Rd. 02465
Address

617-460-6619
Phone Number

[Signature]
Signature

STEFANO M. VANDOLI
Printed Name

62 PRESCOTT ST.
Address

617 964 0133
Phone Number

[Signature]
Signature

Lois Bienen
Printed Name

62 Prescott St.
Address

617 964 0133
Phone Number

Signature

Printed Name

Address

Phone Number

Signature

Printed Name

Address

Phone Number

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

Alison M. Leary Alison M. Leary
Key Petitioner Signature City Council Lead Petitioner Printed Name

192 Chapel St 617-527-1182
Address Phone Number

Amy Tai Amy Tai
Signature Printed Name

66 Allison St. #1 857-231-0360
Address Phone Number

Mary Mooradian Mary Mooradian
Signature Printed Name

190 Chapel St 617-332-7594
Address Phone Number

Signature Printed Name

Address Phone Number

Signature Printed Name

Address Phone Number

Signature Printed Name

Address Phone Number

Part I ADMINISTRATION OF THE GOVERNMENT

Title VII CITIES, TOWNS AND DISTRICTS

Chapter 44 MUNICIPAL FINANCE

Section PEG ACCESS AND CABLE RELATED FUND
53F3/4

Section 53F3/4. Notwithstanding section 53 or any other general or special law to the contrary, a municipality that accepts this section may establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.