



# Finance Committee Agenda

## City of Newton In City Council

Monday, October 16, 2017

7 PM  
Room 211

### Items Scheduled for Discussion:

- #318-17 Grant from AARP for a pilot study to help seniors retrofit their homes**  
HIS HONOR THE MAYOR requesting authorization to accept and expend a grant from the American Association of Retired Persons (AARP) in the amount of four thousand three hundred twenty dollars (\$4,320) to perform a pilot study of ways to help Newton seniors retrofit their homes to make aging-in -place more feasible. [09/25/17 @ 10:11 AM]
- #319-17 Inclusionary zoning funds to develop affordable abutting Jackson Gardens**  
HIS HONOR THE MAYOR requesting consideration of a request from the Newton Housing Authority to use their portion of the Inclusionary Zoning funds in the amount of three hundred fifty-five thousand nine hundred sixty dollars (\$355,960) to develop new affordable housing on NHA-owned property next to Jackson Gardens. [09/25/17 @ 11:52AM]
- #142-17 Funding for a Public Information Plan for site clean-up at the Horace Mann School**  
HIS HONOR THE MAYOR requesting authorization to transfer the sum of fifteen thousand dollars (\$15,000) from the following accounts to the Public Building Department for the development of a public information plan regarding the site clean-up at the Horace Mann School for an oil leak that occurred in 1998. [05/08/17 @ 6:49 PM]
- |   |         |
|---|---------|
| Comptroller Wage & Salary Reserve<br>(0110498-5197) | \$5,375 |
| Comptroller Budget Reserve<br>(0110498-5790)        | \$3,810 |
| Free Cash<br>(01-3497)                              | \$5,815 |

---

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [ifairley@newtonma.gov](mailto:ifairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

**Referred to Public Facilities and Finance Committees**

**#56-17**

**Request to increase the Public Works Department by one full-time position**

HIS HONOR THE MAYOR requesting authorization to add one full-time employee within the Public Works Department to manage all detail requests submitted to the Police Detail Coordinator. [02/27/17 @ 2:42 PM]

**Referred to Public Facilities and Finance Committees**

**#357-16**

**Reallocate \$250,467.24 for decommissioning two elevated storage tanks**

HIS HONOR THE MAYOR requesting authorization to reallocate the sum of two hundred fifty thousand four hundred sixty-seven dollars and twenty-four cents (\$250,467.24) from the Waban Hill Reservoir Improvements Account to be used for the decommissioning of the Stanton Avenue and Winchester Street elevated storage tanks. [10/11/16 @ 11:29 AM]

**Public Facilities Approved 6-0 on 10/19/16**

**Note: It is the Chair's intention to review the following items for end of term action:**

**#217-17**

**Acceptance of MGL to create a special revenue fund for PEG and Cable funds**

COUNCILOR LAPPIN requesting the acceptance of General Laws Chapter 44, Section 53F¾, which establishes a special revenue fund known as the Public, Educational, and Government (PEG) Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2019, which begins on July 1, 2018. [06/13/2017 @ 1:41 PM]

**Referred to Public Safety; Prog. & Serv., Zoning & Planning; and Finance Committees**

**#140-14 (2)**

**Amend ordinances to add licensing requirements and criteria for lodging houses**

ZONING & PLANNING COMMITTEE requesting to amend Chapter 17, City of Newton Ordinances, to establish licensing requirements and criteria for lodging houses.

**Referred to Public Facilities and Finance Committees**

**#171-17**

**Ordinance Amendment Sec 29-80 Sewer Use Charge**

HIS HONOR THE MAYOR requesting an amendment to Section 29-80 Sewer Use Charge of the City of Newton Ordinances by adding the following sentence at the end of Paragraph (a): Notwithstanding the foregoing, seasonal water takers not eligible for an outdoor meter under said Section 29-24, shall pay a charge for the use of sewerage works in proportion to water consumption. [05/30/17@ 3:21 PM]

**Referred to Programs & Service, Public Facilities and Finance Committees**

**#178-17**

**Appropriate \$500,000 for renovations to the Newton Free Library**

HIS HONOR THE MAYOR requesting authorization to appropriate the sum of five hundred thousand dollars (\$500,000) from bonded indebtedness for the purpose of

funding renovations at the Newton Free Library to include expansion of the Children's Room and other improvements to the First Floor. [05/30/17 @ 2:38 PM]

**Item split into Part A and Part B. Part A – \$75,000 for design and soft costs. Part B - \$425,000 for construction costs**

**City Council Approved Part A on 06/19/17**

- #110-17** **Appropriate \$2 million from Free Cash to the Rainy Day Stabilization Fund**  
HIS HONOR THE MAYOR requesting authorization to appropriate two million dollars (\$2,000,000) from Free Cash to the Rainy Day Stabilization Fund. [04/12/17 @ 9:37 PM]

**Referred to Public Safety & Transportation, Public Facilities, and Finance Committees**

- #179-17** **Request for parking meter pilot(s)**  
COUNCILORS ALBRIGHT, KALIS, LAREDO AND LEARY requesting a parking meter pilot or multiple pilots in Fiscal Year 2018 using the latest technology, which allows payment by credit card and other features, such as monitoring meter usage, providing feedback to administrators, information to drivers, and allowing time-based fee adjustment. [05/22/17 @ 9:15 AM]

**Referred to Land Use and Finance Committees**

- #122-17** **Discussion on fees for Special Permits**  
COUNCILOR COTE requesting a discussion with the Planning & Development Department regarding the fees charged for Special Permits and what the actual costs are for issuing Special Permits. [04-18-17 @ 12:32 PM]

**Referred to Public Facilities and Finance Committees**

- #123-17** **Pilot Program for curbside food waste collection**  
COUNCILORS SANGIOLO, NORTON, CROSSLEY, LENNON, AUCHINCLOSS, HARNEY, FULLER, ALBRIGHT, LAPPIN, AND LAREDO requesting the City through the Department of Public Works, pilot a curbside food waste collection program. [04/21/17 @ 11:15 AM]

**Referred to Public Facilities and Finance Committees**

- #91-17** **Licensing agreement for wireless carriers to install equipment on city poles**  
COUNCILORS CROSSLEY, ALBRIGHT AND LAPPIN requesting a discussion with the administration regarding possible licensing agreements with wireless carriers, and to create a policy and to develop and adopt a uniform license agreement for wireless carriers to install wireless communication devices on city-owned poles in the public way. [03/27/17 @ 4:44 PM]

**Referred to Public Facilities and Finance Committees**

#6-17

**Request to establish filing fee for wireless attachments in the public way**

COUNCILORS CROSSLEY, ALBRIGHT, LAPPIN AND GENTILE requesting the establishment of a filing fee from petitioners seeking to attach wireless communications devices to existing or proposed structures in the public way. [12/23/2016 @ 8:37 AM]

**Public Facilities Approved 6-0 and referred the item to Finance**

**Referred to Zoning & Planning and Finance Committees**

#444-16

**Amendment add fines for certain violations of the Accessory Apartment Ord.**

COUNCILOR BAKER AND COMMISSIONER OF INSPECTIONAL SERVICES proposing an amendment to Chapter 20 of the City of Newton Revised Ordinances to allow non-criminal ticketing of certain violations of the Accessory Apartment Ordinance. [12/16/16 @ 1:40 PM]

**Referred to Public Facilities and Finance Committees**

#385-16

**Discussion about the Community Solar Share Program**

PUBLIC FACILITIES COMMITTEE requesting discussion with the Administration and Public Buildings Department about the Community Solar Share Program, which intends to provide credits resulting from solar power generated at 70 Elliot Street to qualifying low income residents. [10/26/16 @ 4:20 PM]

**Public Facilities Held on 11/09/16**

#353-16

**Review/Acceptance of the FY 2018 – FY 2022 5-year Financial Forecast**

HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 5-Year Financial Forecast for City Council review/acceptance. [10/11/16 @ 11:28 AM]

**Referred to Land Use, Programs & Services and Finance Committees**

#256-16

**Request to extend notification area of notice for special permit petitions**

COUNCILORS COTE, NORTON, HARNEY, BLAZER, BROUSAL-GLASER, AND LEARY requesting an amendment to the City Council Rules, Article X; Section 6 – Additional Notification Requirements, to include that the area of notice for special permit petitions be expanded beyond the abutters to abutters within 300' required by Massachusetts General Law Chapter 40A to also include property owners within 600' of the subject property. This notification will apply to all classes of building except for residential 1 and 2-family units that will remain 1 or 2-family units after receiving a special permit. Only abutters to abutters within 300' will be entitled to the rights conferred by Massachusetts General Law Chapter 40A. [07/01/16 @2:09 PM]

- #209-16 Discussion of expenditures related to the Complete Streets Grant**  
COUNCILOR FULLER requesting discussion regarding expenditures related to the Complete Streets grant with representatives of the Department of Public Works. [05/26/16 @ 1:11 PM]
- #112-16 Appropriation of mitigation funds for pedestrian and traffic improvements**  
HIS HONOR THE MAYOR requesting authorization to appropriate and expend the following Mitigation Funds:
- |  |          |
|--|----------|
| A. Village Café at 719 Washington Street       | \$2,500  |
| B. 258 Nevada Street at Linwood Street         | \$1,500  |
| C. Cherry Street at Washington Street          | \$2,000  |
| D. O’Hara’s Restaurant, Newton Highlands       | \$2,500  |
| E. Rox Diner Parking & Pedestrian Improvements | \$2,500  |
| G. Canton Circle LLC, 714-724 Beacon Street    | \$10,000 |
- #40-16 Request to accept MGL 149 Sec 148C related to earned sick time for employees**  
COUNCILOR SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Massachusetts General Law Chapter 149, Section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election as Ballot Question 4 – Earned Sick Time for Employees. [01/19/16 @ 2:35 PM]
- Referred to Public Facilities and Finance Committees**
- #223-15 Discussion on the process of licensing the use of city buildings**  
ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]
- #190-15 Discussion of policy to record all meetings and post meeting materials online**  
ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City’s website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

**Referred to Zoning & Planning, Land Use and Finance Committees**

**#104-15**

**Qualification of affordable units developed at Comm Ave, Pearl St, and Eddy St**

ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department re how many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify for inclusion on the State's Subsidized Housing Inventory List; if a property is not on the list, what can be done to make it eligible. [04/09/15 @ 12:00 PM]

**Referred to Land Use and Finance Committees**

**#49-14**

**Implementation of technology to monitor compliance with special permits**

LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]

Respectfully submitted;

Leonard J. Gentile, Chair



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#318-17  
Telephone  
(617) 796-1100  
Facsimile  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
E-mail  
swarren@newtonma.gov

September 25, 2017

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

RECEIVED  
Newton City Clerk  
2017 SEP 25 AM 10:11  
David A. Olson, CMC  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to accept a grant from AARP for \$4320.00 to perform a pilot study of ways to help Newton seniors retrofit their homes to make aging-in-place more feasible. Please see attached letter from Jayne Colino, Director of Senior Services.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

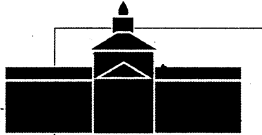
1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE

Newton Council on Aging



The Senior Center

Mayor Setti D. Warren  
1000 Commonwealth Ave  
Newton, MA 02459

September 14, 2017

Dear Mayor Warren,

I am writing on behalf of the Department of Senior Services and the Newton Council on Aging to ask that you docket an item with the City Council requesting them to authorize the acceptance and expenditure of a grant from AARP in the amount of \$4320.00 to implement a program called "So You Want to Stay in Your Home" and to create a "How To" age-friendly home environment evaluation/implementation guide, conduct assessments of volunteer participants' homes using NCOA tools, to update/revise available tools using participant input and to educate Newton senior residents about available guides, resources, and tools.

This grant supports Newton's designation as an Age-Friendly Community. It helps us to respond immediately to needs that have been articulated through our needs assessment and our community engagement listening sessions.

Thank you for your support of this. Please let me know if you have any questions.

Jayne Colino  
Director, Department of Senior Services







SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#319-17  
Telephone  
(617) 796-1100  
Facsimile  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
E-mail  
swarren@newtonma.gov

September 25, 2017

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request from the Newton Housing Authority (NHA) to use their portion of the Inclusionary Zoning funds in the amount of \$355,960 to develop new affordable housing on NHA-owned property next to Jackson Gardens. The fund in this amount is currently sitting in fund 14 (14-3314Q1), which is reserved for special appropriations. The Law Department has indicated that while these funds have not been expended by the NHA to date, the requested use is allowed. Please see attached letter from Amy Zarechian, Executive Director of the NHA.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

**RECEIVED**  
Newton City Clerk  
**2017 SEP 25 AM 11:32**  
David A. Olson, CMC  
Newton, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE

**Newton Housing Authority  
82 Lincoln Street  
Newton Highlands, MA 02461**

**Telephone:** (617) 552-5501  
**Fax:** (617) 964-8387  
**TD:** (617) 332-3802

**Amy Zarechian  
Executive Director**

August 25, 2017

Maureen Lemieux, Chief of Staff/CFO  
City of Newton  
1000 Commonwealth Avenue  
Newton, MA 02459

Re: NHA Inclusionary Zoning Funds

Dear Ms. Lemieux,


As you may know, the Newton Housing Authority (NHA) is seeking to develop new affordable housing in the City of Newton on NHA-owned land adjacent to its Jackson Gardens development. The NHA recognizes the need for affordable rental housing in Newton and currently has extensive waiting lists for all of its housing programs. As described in the City of Newton's Consolidated Plan, the number of older adults is expected to increase dramatically over the next twenty years and, with it, the demand for affordable and accessible multifamily rental housing in the City of Newton. The proposed development will help meet the needs of this growing population by providing forty or more units of affordable and accessible housing within the NHA's current extensive housing portfolio. In addition, the proposed NHA development is also included as a top priority in the City's Housing Strategy.

Extensive predevelopment work is required to determine feasibility of the project, develop the design, identify and apply for funding, and complete the necessary preconstruction studies and planning. The NHA has put together a development team consisting of consultants experienced in affordable housing development and construction and has been working diligently for several years on this project.

In order to continue this important work and move ahead with the development, the NHA is requesting its portion of the Inclusionary Zoning Funds currently held by the City of Newton in the amount of \$355,960.

Please let me know the process for receiving these funds and if you need any additional information to process this request.

Sincerely,

  
Amy Zarechian  
Executive Director



City of Newton, Massachusetts  
Office of the Mayor

SETTI D. WARREN  
MAYOR

#142-17

Telephone  
(617) 796-1100  
Telefax  
(617) 796-1113  
TDD  
(617) 796-1089

E-mail  
swarren@newtonma.gov

May 8, 2017

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RECEIVED  
Newton City Clerk  
2017 MAY - 8 PM 6: 49  
David A. Olson, OMC  
Newton, MA 02459

Ladies and Gentlemen:

As a result of receiving a petition signed by 10 residents of the City, I write to request that your Honorable Council docket for consideration a request to transfer the following amounts to the Public Buildings Department for the development of a Public Information Plan regarding the site clean-up at the Horace Mann School for an oil leak that occurred in 1998.

<u>From Account #</u>	<u>Account</u>	<u>Amount</u>
0110498-5197	Wage & Salary Reserve	\$5,375
0110498-5790	Budget Reserve	\$3,810
June 30, 2016 Certified Free Cash		\$5,815

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

City of Newton



PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Building Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1608

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren

Mayor

April 28, 2017

Mayor Setti D. Warren  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Funding for Horace Mann School Public Information Plan for Site Clean-up

Dear Mayor Warren:

The Public Buildings Department respectfully requests the following funding for a Public Information Plan regarding the Site Clean-up at the Horace Mann School, as a result of the receipt of the attached Petition from ten (10) City of Newton citizens, who are requesting a Public Information Plan for the Site Clean-up at the Horace Mann School for an oil leak that occurred in 1998, the City of Newton must have our LSP prepare the proper documentation required for this DEP Process, attend and preside at Public meeting(s) regarding this matter.

The initial anticipated cost for this work is \$15,000, with potentially additional costs depending on the outcome of the results of this PIP and Public meeting(s).

Sincerely,

Josh Morse  
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer  
Alex Valcarce, Program Director  
Dori Zaleznik, Chief Admin Officer

RECEIVED  
Newton City Clerk  
2017 APR 28 AM 10: 53  
David A. Olson, CMC  
Newton, MA 02459

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

Alison [Signature]  
Key Petitioner Signature City Council  
192 Chapel St  
Address

Alison Leamy  
Lead Petitioner Printed Name  
617-527-1182  
Phone Number

Emily Norton  
Signature  
58 Prescott St Newton  
Address

Emily Norton  
Printed Name  
617-795-0362  
Phone Number

[Signature]  
Signature  
86 Prescott St  
Address

Normand Rousseau  
Printed Name  
617-527-1358  
Phone Number

Helen Rousseau  
Signature  
86 Prescott St Newton  
Address

HELEN ROUSSEAU  
Printed Name  
617-974-1919  
Phone Number

[Signature]  
Signature  
87 Prescott St  
Address

Brian Sullivan  
Printed Name  
617 842 9706  
Phone Number

Robert Norton  
Signature  
62 West St. Newton  
Address

Robt Norton  
Printed Name  
857-222-5391  
Phone Number

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

[Signature]  
Signature

Laura Sullivan  
Printed Name

87 Prescott St.  
Address

617 244 7224  
Phone Number

[Signature]  
Signature

Susan Grednick  
Printed Name

30 Wedgewood Rd. 02465  
Address

617-460-6619  
Phone Number

[Signature]  
Signature

STEFANO M. VAVANOU  
Printed Name

62 PRESCOTT ST.  
Address

617 964 0133  
Phone Number

[Signature]  
Signature

Lois Bienen  
Printed Name

62 Prescott St.  
Address

617 964 0133  
Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

We the undersigned request that the Horace Mann School Site, 687 Watertown Street, Newton, DEP Release Tracking Number 3-16552 be designated as a Public Involvement Plan Site under the provisions of M.G.L. c. 21E and the Massachusetts Contingency Plan, 310 CMR 40.1400.

Alison M. Leary      Alison M. Leary  
Key Petitioner Signature      City Council      Lead Petitioner Printed Name

192 Chapel St      617-527-1182  
Address      Phone Number

Amy Tai      Amy Tai  
Signature      Printed Name

66 Allison St. #1      857-231-0360  
Address      Phone Number

Mary Mooradian      Mary Mooradian  
Signature      Printed Name

190 Chapel St      617-332-7594  
Address      Phone Number

\_\_\_\_\_  
Signature      Printed Name

\_\_\_\_\_  
Address      Phone Number

\_\_\_\_\_  
Signature      Printed Name

\_\_\_\_\_  
Address      Phone Number

\_\_\_\_\_  
Signature      Printed Name

\_\_\_\_\_  
Address      Phone Number

**Part I** ADMINISTRATION OF THE GOVERNMENT

**Title VII** CITIES, TOWNS AND DISTRICTS

**Chapter 44** MUNICIPAL FINANCE

**Section** PEG ACCESS AND CABLE RELATED FUND  
**53F3/4**

---

Section 53F3/4. Notwithstanding section 53 or any other general or special law to the contrary, a municipality that accepts this section may establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.