



Finance Committee Report

Monday, November 27, 2017

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, Blazar, Fuller, and Lappin
Also present: Councilors Auchincloss, Baker, Hess-Mahan, Kalis, Leary, Sangiolo, and Schwartz
City staff present: Bob DeRubeis (Commissioner of Parks & Recreation), Joe Mulvey (Chief of Information Technology), Karen Griffey (Director of Financial Information Systems), Jim McGonagle (Commissioner of Public Works), Donnalyn Kahn (City Solicitor) Sue Dzikowski (Comptroller), and Maureen Lemieux (Chief Financial Officer/Chief of Staff)

Referred To Programs & Services and Finance Committees

#381-17 Transfer \$109,200 to address tree damage resulting from severe wind storms

HIS HONOR THE MAYOR requesting authorization to transfer the sum of one hundred nine thousand two hundred dollars from the Budget Reserve Snow and Ice Account to fund overtime staffing expenses and tree services incurred and anticipated because of wind storms that result in tree damage to the following accounts:

P&R Overtime	
(01602011-513001)	\$12,200
Forestry/Tree Services	
(01602011-5243).....	\$97,000

Programs & Services Approved 7-0 on 11/27/17

Action: Finance Approved 5-0 (Norton not voting)

Note: The Committee met jointly with the Programs & Services Committee to discuss the above item. Parks and Recreation Commissioner Bob DeRubeis presented the request for \$109,200 to supplement the overtime and tree services accounts within the Parks and Recreation Department’s budget. A wind event on October 20, 2017 with sustained winds of 45 to 55 miles per hour resulted in 220 calls from residents regarding tree damage. There were 16 downed trees and a significant number of downed tree limbs due to the windstorm. The Parks and Recreation Department used in-house staff and contracted with Northern Tree Services to clean-up the damage expeditiously, which resulted in \$12,200 in overtime costs, \$79,000 in contractor costs, and \$18,000 for the disposal of the tree debris.

Chief of Staff Maureen Lemieux explained that, if approved, the requested funds will transfer to the overtime account and tree services account from the snow and ice budget reserve within the Comptroller’s budget. There is currently \$1 million in the Department of Public Works budget and \$3 million within the Comptroller’s budget for snow and ice. Ms. Lemieux is comfortable funding this request from the snow and ice budget reserve. There is not a line item within the Parks and Recreation Department’s budget to deal with unanticipated storms. The Parks & Recreation Department budget includes \$500,000 for tree services, which is already committed.

A committee member asked if there was any ability to enter into a contract for emergency tree services. Commissioner DeRubeis explained that there are limited choices for tree contractors, as

many contractors do not have the equipment to meet large-scale emergencies. The City has a great relationship with Northern Tree and they are equipped to handle emergencies. The Parks and Recreation Department has pruned 629 trees, removed 1,000 dead trees, and replanted 700 trees this year in attempt to minimize tree damage during weather events. The City spent over \$500,000 in the past to address tree damage because of storms but due to the proactive approach to tree management, emergency costs have dropped significantly. Director of Forestry Marc Welch is in close contact with the MBTA and private utilities regarding their tree removal program to ensure that it is in line with the City's program. With that, Councilor Leary moved approval in the Programs and Services Committee and Councilor Lappin moved approval. Both motions carried unanimously.

#350-17 Bond authorization for \$1,507,105 for upgrading the financial software

HIS HONOR THE MAYOR requesting authorization to appropriate one million five hundred seven thousand one hundred five dollars (\$1,507,105) from bonded indebtedness to upgrade the City's financial system to Tyler Technology's Munis Software. [10/30/17 @ 2:12 PM]

Action: Finance Approved as Amended 5-0 (Fuller not voting)

Note: The Finance Committee held the above request at its meeting on November 20, 2017 for further discussion. Chief Information Officer Joe Mulvey and Chief of Staff Maureen Lemieux presented the request to appropriate \$1,507,105 to fund the purchase of a new financial software package. The Administration is asking that the funding source for the item be amended from bonded indebtedness to Free Cash. The Administration is recommending that the City replace the existing software with Munis Software, as the City's current financial software provider continues to fall short in providing the City with the necessary technical support. Mr. Mulvey provided the attached justification for the selection of Munis Software.

The Administration formed a Financial System Replacement Committee with representatives from departments that play a key role in municipal finance. The Committee met with Tyler Technologies, the owners of Munis Software, for a number of software demonstrations that included broad overviews and specific functions of the software. Tyler Technologies tailored some of the demonstrations to demonstrate Munis's ability to address some the common functions of departments like Comptroller, Purchasing, Retirement, and Schools. Everyone that participated in the demonstrations was very pleased with the capabilities of the software. All members of the Financial Software Replacement Committee support the recommendation to upgrade the financial software to Munis.

The City currently uses Munis Software for its billing applications. It would be beneficial to use the same software for both accounts payable and receivable by eliminating the need for software bridges between receivables and payables within the general ledger. In addition, approximately 160 communities in Massachusetts use Munis Software, which means that Munis is familiar with Massachusetts finance laws and with a large customer base in Massachusetts, it must address any

changes in State or Federal Law that requires software updates. Newton is the only community in Massachusetts that uses the current financial software provider.

The request does not include funding for new software for permitting and licensing. The administration will continue to work with departments with a stake in choosing the best permitting and licensing software for the City. Munis will need to work with the City to ensure that the City's current licensing and permitting software works with Munis.

Although moving to Munis Software is a big commitment on the City's part, Mr. Mulvey is confident it will be a successful transition. Munis customer service has improved drastically over the past several years and the City is pleased with the company's responsiveness.

A Committee member moved approval of the item as amended by changing the funding source to Free Cash which carried by a unanimous vote.

Referred to Programs & Services and Finance Committees

#351-17 **Bond authorization for \$215,000 to purchase a bucket truck for the Forestry Division**
HIS HONOR THE MAYOR requesting authorization to appropriate and expend two hundred fifteen thousand dollars (\$215,000) from bonded indebtedness for the purpose of purchasing a bucket truck for the Forestry Division of the Parks and Recreation Department. [10/30/17 @ 2:15 PM]
Programs & Services Approved 3-0-1 (Sangiolo abstaining; Leary, Schwartz, Kalis not voting) on 11/08/17

Action: **Finance Approved 5-0 (Fuller not voting)**

Note: Commissioner of Parks and Recreation Bob DeRubeis presented the request for \$215,000 to purchase a bucket truck for the department's Forestry Division. The current truck will not be road worthy at the end of 2018 due to the State's safety requirement for hoisting equipment. The truck is at the very end of its useful life and is a vital piece of equipment for the Forestry Division's operations. The new bucket truck is included in the Fiscal Year 2018 Capital Improvement Plan. Councilor Blazar moved approval, which carried by a vote of five in favor and none opposed.

Referred to Programs & Services and Finance Committees

#352-17 **Bond authorization for \$213,000 to renovate tennis courts at McGrath Park**
HIS HONOR THE MAYOR requesting authorization to appropriate and expend two hundred thirteen thousand dollars (\$213,000) from bonded indebtedness for the purpose of renovating three tennis courts at McGrath Park. [10/30/17 @ 2:15 PM]
Programs & Services Approved 3-0-1 (Sangiolo abstaining; Leary, Schwartz, Kalis not voting) on 11/08/17

Action: **Finance Approved 5-0 (Fuller not voting)**

Note: Commissioner of Parks and Recreation Bob DeRubeis presented the request for \$213,000 for the renovation of tennis courts at McGrath Park. There are currently four tennis courts located on the right hand side of the Warren House, which are in such bad shape that they are unusable. The plan is to reduce the number of courts in that area to three and fully-renovate the area of the three tennis courts including new fencing and gates as needed. The bid attached to the Finance agenda includes pricing for the upgrade of an existing off-leash dog park at McGrath Park. The funding for the upgrade is through the off-leash dog park receipts account and none of the requested funding for the tennis courts is going towards the dog park. The City received an extremely favorable bid for the project. The Parks and Recreation Department has fully vetted the low-bidder and found the company to be reputable. The renovation of the tennis court is included in the Capital Improvement Plan for Fiscal Year 2018. Councilor Lappin moved approval, which carried unanimously.

Referred to Programs & Services and Finance Committees

#353-17 Bond authorization for \$192,000 for two Parks & Recreation trash/recycling trucks
HIS HONOR THE MAYOR requesting authorization to appropriate and expend one hundred ninety two thousand dollars (\$192,000) from bonded indebtedness for the purpose of replacing the current Parks & Recreation trash truck with two F-550 6-cubic yard packers – one for trash and one for recycling. [10/30/17 @ 2:14 PM]

Programs & Services Approved 4-0-1 (Sangiolo abstaining; Schwartz and Kalis not voting) on 11/08/17

Action: Finance Approved 5-0 (Fuller not voting)

Note: Commissioner of Parks and Recreation Bob DeRubeis presented the request for \$192,000 from bonded indebtedness to purchase two trash trucks to collect trash and recycling from public spaces and at large city events. The two trucks will replace the one truck that the department uses for trash and recycling pickup on alternating days. The new trucks will be smaller than the current truck as the Big Belly trash compactors reduce the volume of trash. The new trucks will only require one operator instead of the two operators currently needed for the one truck and the department will be able to collect trash and recycling on the same day. The trash trucks will be purchased from the State contract list. The trucks are included in the Fiscal Year 2018 Capital Improvement Plan. Councilor Lappin moved approval, which carried unanimously.

#342-17 Curb betterment abatement request
MELISSA PARENTE requesting an abatement of a curb betterment assessment in the amount of three thousand four hundred dollars (\$3,400), which improved 321 Central Street Auburndale. [10/13/17 @ 2:09 PM]

Action: Finance Held 6-0

Note: Commissioner of Public Works Jim McGonagle joined the Committee and explained that historically the curbing and sidewalk betterments are docketed for approval the following spring after the work is complete. The Public Works Department is moving away from that practice but the curb betterment for 321 Central Street was complete in 2015 and submitted for approval in 2016. The

Council approved the betterment in March 2016 along with several other curbing betterments but there were a number of errors in the betterment order, which meant it could not be recorded with the Middlesex Registry of Deeds. The changes to the order required the betterments to be re-docketed and re-voted, which occurred on February 20, 2017.

Ms. Parente joined the Committee and explained that she purchased the property at 321 Central Avenue on November 7, 2016. Because the betterment was not recorded at this point, there was no record with the City or Registry of Deeds that there was an outstanding bill for the betterment. Ms. Parente would like the City to abate the \$3,400 betterment charge, as she was unaware of the bill at the time she purchased the home and it seems unreasonable that it took the City 21 months to record the betterment.

The Committee members were sympathetic to Ms. Parente but felt that she should be seeking payment of the betterment from the former property owner who failed to disclose the bill for the betterment at the time of purchase. The property did receive the betterment and the City paid for 50% of the cost of the curbing. Committee members suggested that Ms. Parente ask her real estate attorney to send a letter to the previous owners demanding payment. There is language in the purchase and sale agreement that covers non-disclosure to protect the buyer.

The Committee held the item in order to give Ms. Parente an opportunity to attempt to get payment from the property owner.

Referred To Public Facilities and Finance Committees

#382-17 Appropriate \$5 million from Overlay Surplus to the Accelerated Roads Program

HIS HONOR THE MAYOR requesting authorization to appropriate five million dollars (\$5,000,000) from the November 13, 2017 Overlay Surplus Declaration to fund the Accelerated Roads Program.

Public Facilities Approved 6-0 on 11/29/17

Action: **Finance Approved 6-0**

Note: Commissioner of Public Works Jim McGonagle joined the Committee to discuss the request for \$5 million dollars to fund portions of the Fiscal Year 2018/2019 Accelerated Roads Program. The Administration is requesting the funding at this time to ensure that the paving contract is awarded in time to begin work in spring 2018. In addition, when the City is able to get its paving bids out early for the upcoming construction season, the bids are generally more favorable for the City. Chief of Staff Maureen Lemieux added that the City should not have to bond for the Accelerated Roads Program for the first two years of the program.

The Commissioner provided the attached a list of the streets scheduled for paving in the upcoming construction season. Committee members were pleased that the list includes several streets or portions of streets with very low Paving Condition Indices (PCI), which means that those streets are in very poor condition. Some of the other roads with slightly higher PCIs are being done

because roads with lower PCIs connect to those roads and it is more efficient to repair roads in the same area. Some of the roads with lower PCIs are not included on the list because they are scheduled for utility work in the next few years. The Commissioner added that all roads with a PCI of 25 or lower would be addressed within the next five years. With that, Councilor Brousal-Glaser moved approval, which carried by a vote of six in favor and none opposed.

#344-17 Accept a grant from Mass DEP to be used for the recycling program

HIS HONOR THE MAYOR requesting authorization to accept and expend a grant from the Massachusetts Department of Environmental Protection as part of the Recycling Dividends Grant Program in the amount of forty-four thousand dollars (\$44,000) to support the City's recycling program. [10/17/17 @ 1:06 PM]

Action: **Finance Approved 6-0**

Note: The request is to authorize the acceptance and expenditure of a \$44,000 grant from the Massachusetts Department of Environmental Protection (DEP) as part of the Recycling Dividends Grant Program. The Public Works Department will use the grant funds for the organic collection pilot, increased recycling signage at the Rumford Avenue recycling site, recycling training, community education, and public outreach.

At the request of a Councilor, Commissioner McGonagle provided an update on the organic collection pilot. There are two hundred homes participated in the collection of organic waste. The city is providing containers and pick-up of the containers. Councilor Norton moved approval, which carried by a vote of eight in favor and none opposed.

#379-17 Request to appropriate \$35,674 to settle a claim

HIS HONOR THE MAYOR requesting authorization to appropriate thirty-five thousand six hundred seventy-four dollars and sixty-five cents (\$35,674.65) from the Judgments and Settlements Account to fund an indemnification award.

Action: **Finance Approved 6-0**

Note: City Solicitor Donnalyn Kahn informed the Committee that the request for funding is to settle an indemnification award. The City was required to provide indemnification to former Chief of Police Matthew Cummings for some of the cases filed by former city employee Jeanne Sweeney Mooney against both the City and former Chief Cummings in both federal and state court. After the Law Department provided multiple briefs on what indemnification and the amount of indemnification required by the City, the arbitrator awarded Former Chief Cummings \$35,764 instead of the original demand of \$142,000. The former Chief is not appealing the award.

Ms. Kahn explained that it is not appropriate for here to discuss the other claims related to the former Chief's claims of wrongful termination, as they are active cases. The arbitration award is a very good deal for the City and Councilor Brousal-Glaser moved approval, which carried unanimously.

#380-17 Appropriate \$2 million from Overlay Surplus to the Rainy Day Stabilization Fund
HIS HONOR THE MAYOR requesting authorization to appropriate two million dollars (\$2,000,000) from the November 13, 2017 Overlay Surplus Declaration to the Rainy Day Stabilization Fund.

Finance Approved as Amended 6-0

Note: Chief of Staff Maureen Lemieux presented the request to appropriate \$2 million from the recent declaration of overlay surplus to the Rainy Day Stabilization Fund for investment. She explained that though the Rainy Day Stabilization fund is at the desired level of 5% of the city's budget, it still requires the City to increase the fund by 5% of the budget each year. Interest rates have been at a historic low over the past several years, which means that the City does not earn enough interest to fund the required increase in the Rainy Day Stabilization Fund through generated interest.

An Investment Advisory Committee was formed in 2015 to look at the best ways to invest the Rainy Day Stabilization funds to maximize the return on investment with minimal risk. The Investment Advisory Committee is currently working on an investment policy for the Rainy Day Stabilization Fund and once the policy is in place, the \$2 million would be used for investment. The Finance Chair explained that he is requesting that the item be amended to include language stating that if the City has not adopted an investment policy for the Rainy Day Stabilization Fund by April 30, 2018, the \$2 million would automatically revert to the Overlay Surplus Account. Councilor Fuller moved approval of the item as amended, which carried unanimously.

#347-17 Request to transfer \$26,000 to support changes in the Comptroller's Office
HIS HONOR THE MAYOR requesting authorization to transfer the sum of twenty-six thousand dollars (\$26,000) within the Comptroller's budget from the Staffing Reserve Account to the Full-time Salaries Account to support changes in the Comptroller's Office. [10/30/17 @ 2:13 PM]

Action: **Finance Approved as Amended 6-0 Subject to Second Call**

Note: Comptroller Sue Dzikowski presented the request to transfer \$26,000 within the Comptroller's budget from the staffing reserve account to the full-time salaries account. The funds will be used to fund a retroactive salary increase of \$11,000 for an upgrade of an employee from H7 to H9, and to fund a stipend retroactive to January 1, 2016 of last fiscal year of \$3,123 per year for another employee within the department who has taken on additional work that is within the scope of her job responsibilities. The request also includes \$10,000 to fund additional hours for the department's part-time employee.

Ms. Dzikowski would like to upgrade one of the accounting positions within the department to a Deputy Comptroller position. The Committee members explained that in order to do that it would require a reorganization of the department, which can either be done as part of the next fiscal year's budget or after a public hearing held by the City Council. Ms. Dzikowski stated that she would wait to

propose the reorganization until the upcoming budget but would still like to fund the salary increase at this time.

The Committee was in favor of the salary increase at the H9 grade level but did not support it being retroactive. The Chair pointed out that the employee is receiving a generous raise that is significantly larger than the City usually gives. The investment in the employee is certainly worth it, as the employee is critical to the success of the Comptroller's Office but the Chair did not feel that he could justify making the raise retroactive to July 1, 2017 especially as there was an opportunity to propose increases as part of the budget discussions in April and May. He felt that it was appropriate to make the raise effective January 1, 2017. Other Committee members agreed with the Chair's concern with the retroactive salary increase. A motion to approve the item as amended subject to second call in order to get the amended amount of the request was approved unanimously. The Comptroller subsequently provided the attached e-mail requesting that the item be amended from \$26,000 to \$15,000.

All other items before the Committee were held without discussion and the Committee meeting adjourned at 9:30 PM. Draft Council Orders for the above items that are recommended for City Council action are attached.

Respectfully submitted;

Leonard J. Gentile, Chair

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, a transfer of funds in the amount of one hundred nine thousand two hundred dollars (\$109,200) from the Budget Reserve Snow and Ice Fund to the Parks and Recreation Department for the purpose of funding expenses due to a significant amount of tree damage caused by several recent windstorms, be and is hereby approved as follows:

From:	Budget Reserve Snow and Ice (0110498-5794)	\$109,200
To:	Forestry Services - Overtime (01602011-513001)	\$12,200
	Forestry Services – Forest/Tree Services (01602011-5243)	\$97,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

Financial System Upgrade Bullet Points for Finance Committee 11/27/2017

What is Finance Plus?

- Accounting, Auditing, Budgeting, Reporting, Free Cash, Chart of Accounts, CAFR, etc
- We have been using this system since 1995.
- Employee data – payroll, benefits, pay checks, w2's
- Procurement – requisitions and purchase orders, payments
- Catastrophe - this system becoming unavailable for more than a day
- This system is used and relied upon by every department in the City,
- licensed for ~100 simultaneous users, 170 user accounts

Justification of Upgrade

- Lack of support by Sungard
- Inability to perform a relatively minor upgrade in a timely manner
- Reluctance to increase functionality
- Unable to build reports required by the Commonwealth of MA
- Apparent dearth of municipalities using the system
- Sale of the company and subsequent move from PA to FL

Financial System Upgrade Steps

- We created a group of key personnel from nearly all of our departments,
- We brought on Ann Cornaro as her expertise is priceless.
- We scheduled regular, weekly meetings to discuss building an RFQ
- We scheduled a demo of Munis as it seemed like the most logical option
- We scheduled task specific demos by Munis for key groups such as School, Comptroller, FIS, Purchasing and Retirement. Many demos expanded into subsequent meetings.
- We had a school specific webex to demo many of the modules critical to the department
- We had a Purchasing specific webex to demo many of the modules critical to the Purchasing
- The School Department recommended that we go with Munis for the Financial system because they were quite impressed with all the system could do and felt that it would cut to the chase, eliminating hundreds of hours of meetings to write and evaluate via the RFP process
- We scheduled phone calls to discuss specific Comptroller takes between the respective offices at Wellesley, Springfield and Lawrence.
- We had a core group regarding Retirement and worked with Munis and key experts over the course of 3 or 4 meetings.

Commitment to Munis

- We formed a subcommittee including Maureen Lemieux, Sue Dzikowski, Liam Hurley, Sean Mannion, Ann Cornaro and myself; this group voted unanimously that Munis was the way to go and that no further outside vendor reviews were necessary
- From an IT perspective eliminating silos to consolidate resources and maintenance costs is always desirable but certainly not at the price of functionality; we feel very comfortable with using Munis for both sides of the ledger.
- I emailed the entire group and essentially explained that we are considering going forth with Munis – speak now or forever hold your peace. Nobody responded negatively.
- We have relied on Munis for the “receivables” side of the ledger and are quite pleased with their support and the volume of support staff.

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, five million dollars (\$5,000,000) be and is hereby appropriated from Overlay Surplus for the purpose of supplementing funding for the Accelerated Roads Program, as follows:

From:	Overlay Surplus (01-3220)	\$5,000,000
To:	Fin Software System Upgrade (C401077-5795).....	\$5,000,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That for the purpose of paying costs of purchasing a bucket truck for the Forestry Division of the Parks & Recreation Department and for the payment of any and all costs associated therewith, there be and is hereby appropriated and authorized to be borrowed under and pursuant to Chapter 44, Section 7(1) of the General Laws, as amended and supplemented, or pursuant to any other enabling authority, the sum of two hundred fifteen thousand dollars (\$215,000). The term of this bond authorization shall not exceed ten (10) years.

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That for the purpose of paying costs of renovating three tennis courts at McGrath Park and for the payment of any and all costs associated therewith, there be and is hereby appropriated and authorized to be borrowed under and pursuant to Chapter 44, Section 7(1) of the General Laws, as amended and supplemented, or pursuant to any other enabling authority, the sum of two hundred thirteen thousand dollars (\$213,000). The term of this bond authorization shall not exceed () years.

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That for the purpose of paying for the purchase of two trash trucks with two F-550 6-cubic yard packers for the Parks and Recreation Department and for the payment of any and all costs associated therewith, there be and is hereby appropriated and authorized to be borrowed under and pursuant to Chapter 44, Section 7(1) of the General Laws, as amended and supplemented, or pursuant to any other enabling authority, the sum of one hundred ninety-two thousand dollars (\$192,000). The term of this bond authorization shall not exceed fifteen (15) years.

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, five million dollars (\$5,000,000) be and is hereby appropriated from Overlay Surplus for the purpose of supplementing funding for the Accelerated Roads Program, as follows:

From:	Overlay Surplus (01-3220)	\$5,000,000
To:	Accelerated Roads Program (C401077-5795).....	\$5,000,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, the authorization to expend a grant from the Massachusetts Department of Environmental Protection Recycling Dividends Grant Program in the amount of forty-four thousand dollars (\$44,000) to be administered by the Commissioner of Public Works for the purpose of improving the City's recycling infrastructure and education and outreach materials/activities , be and is hereby approved.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, thirty-five thousand six hundred seventy-four dollars and sixty-five cents (\$35,674.65) be and is hereby appropriated from the Law Departments Legal Claims and Settlements Account Overlay Surplus for the purpose of settling a claim against the City.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, two million dollars (\$2,000,000) be and is hereby appropriated from Overlay Surplus for the purpose of supplementing the Rainy Day Stabilization Fund.

From: Overlay Surplus
(01-3220)\$2,000,000

To: Rainy Day Stabilization
(0110499-5922A)\$2,000,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

From: [Susan Dzikowski](#)
To: [Shawna Sullivan](#)
Subject: FW: Docket Request Concerning Comptroller's Office Budget
Date: Tuesday, November 28, 2017 10:24:24 AM
Attachments: [Docket Request 10.26.17.pdf](#)
[Docket Request 10.26.17.docx](#)
[FY18 Comptroller Budget Additions 10.25.17.xlsx](#)

Shawna,

FYI, see my email below to amend the amount for #347-17. Also attached are the original documents sent in October.

Thanks, Sue

From: Susan Dzikowski
Sent: Tuesday, November 28, 2017 10:23 AM
To: Maureen Lemieux
Cc: Leonard J. Gentile; Therese M. Struth; Regina K. Zegarelli
Subject: FW: Docket Request Concerning Comptroller's Office Budget

Maureen,

As a result of last night's Finance Committee meeting of 11/27/17, please amend the dollar amount in council order #347-17 from \$26,000 to \$15,000.

Please let me know if you need more information.

Thank you,

Sue

From: Susan Dzikowski
Sent: Thursday, October 26, 2017 11:56 AM
To: Maureen Lemieux
Cc: Leonard J. Gentile; Therese M. Struth; Regina K. Zegarelli
Subject: Docket Request Concerning Comptroller's Office Budget

Maureen,

Attached for your consideration is a docket request concerning the Comptroller's Office budget. Please let me know if you require additional information.

Thank you,

Sue

Susan Dzikowski
Comptroller, City of Newton

Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459
sdzikowski@newtonma.gov
617-796-1305

CITY OF NEWTON

IN CITY COUNCIL

2017

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard J. Gentile, a transfer of funds in the amount of fifteen thousand dollars (\$15,000) from the Comptroller’s Staffing Reserve Account to the Comptroller’s Full-time Salaries Account for the purpose of supporting changes in the Comptroller’s Office , be and is hereby approved as follows:

From:	Comptroller Staffing Reserve (0110498-5794A).....	\$15,000
To:	Comptroller Full-time Salaries (0110401-511001).....	\$15,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____