



RUTHANNE FULLER  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

223-23<sup>ne</sup>  
(617) 796-1100

Telefax  
(617) 796-1113

TDD  
(617) 796-1089

E-mail  
[rfuller@newtonma.gov](mailto:rfuller@newtonma.gov)

June 5, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer fifty dollars (\$50) from 0110538-542000 Purchasing – Office Supplies to 0110538-511001 Purchasing – Full Time Salaries, to cover an anticipated shortage in the department's payroll budget.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller  
Mayor

RECEIVED  
2023 JUN -5 PM 3:20  
CITY CLERK  
NEWTON, MA. 02459