



# Finance Committee Agenda

## City of Newton In City Council

Monday, May 9, 2016

7 PM  
Room 211

Please Bring Your Budget and CIP Books

### ITEMS SCHEDULED FOR DISCUSSION:

- #134-16 MEMA Grant for equipment for the heavy duty rescue truck**  
HIS HONOR THE MAYOR requesting authorization to expend a reimbursable Massachusetts Emergency Management Agency grant in the amount of twenty-two thousand seventy dollars (\$22,070) for a for the purpose of purchasing equipment and related items for the Fire Department's heavy duty rescue truck. [04/11/16 @ 11:32 AM]
- #167-16 Acceptance and Appropriation of a bequest to the Parks and Recreation Department**  
HIS HONOR THE MAYOR requesting authorization to accept and appropriate a gift of two hundred thousand dollars (\$200,000) from the Estate of Helen Curtis Abel to be used for the purchase of a van or transportation for senior citizens and/or for the benefit of programs for Senior Citizens. [04/25/16 @ 6:53]
- #170-16 Authorization of appropriation and expenditure of E-rate Funds**  
HIS HONOR THE MAYOR requesting authorization to appropriate and expend one hundred sixteen thousand nine hundred twelve dollars and eighty-seven cents (\$116,912.87) from E-Rate Receipts – Schools to the Newton Public Schools. [04/25/16 @ 6:53 PM]
- Referred to Public Facilities and Finance Committees**
- #142-16 Appropriation from Free Cash for Street Paving**  
HIS HONOR THE MAYOR requesting authorization to appropriate and expend five hundred thousand dollars (\$500,000) from Free Cash for the purpose of supplementing Chapter 90, override and grant funding for street paving in Fiscal Year 2017. [04/11/16 @ 11:32 AM]  
**Public Facilities Approved 7-0 on 05/04/16**

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The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, *please contact Jini Fairley, at least two days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov), or 617-796-1253. For Telecommunications Relay Service dial 711.*

**Referred to Public Facilities and Finance Committees**

**#144-16** **Transfer to supplement DPW accounts for vehicle parts and recyclable collection**  
HIS HONOR THE MAYOR , requesting authorization to transfer the sum of two hundred fifty thousand dollars (\$250,000) from Public Works Full-time Salaries Account to the following accounts:

Vehicle Repair Parts  
(0140103-5484).....\$50,000

Collection-Recyclables  
(0140111-52322) .....\$200,000

[04/11/16 @ 11:32 AM]

**Public Facilities Approved 7-0 on 05/04/16**

**#166-16** **Funding for training expenses in the Inspectional Services Department**  
HIS HONOR THE MAYOR requesting authorization to appropriate twelve thousand sixty-one dollars and twenty cents (\$12,061.20) from the Special Appropriation Fund created for receipt of funds for tickets issued under MGL 148A for the purpose of funding building inspector training expenses. [04/25/16 @ 6:54 PM]

**#168-16** **Interagency payment for admin of Homelessness Consortium Continuum of Care**  
HIS HONOR THE MAYOR requesting authorization to accept and appropriate the sum of thirty-nine thousand eighty dollars (\$39,080) from the inter-agency agreements executed between the City of Newton and agencies of the Brookline-Newton-Waltham-Watertown Homelessness Consortium Continuum of Care for administrative services provided by the City of Newton in Fiscal Years 2014/2015 as the lead agency for this program. 04/25/16 @ 6:53 PM]

**#169-16** **Interagency payment for admin of Homelessness Consortium Continuum of Care**  
HIS HONOR THE MAYOR requesting authorization to accept and appropriate the sum of ninety-nine thousand one hundred twenty-six eighty dollars (\$99,126) from the inter-agency agreements executed between the City of Newton and agencies of the Brookline-Newton-Waltham-Watertown Homelessness Consortium Continuum of Care for administrative services provided by the City of Newton in Fiscal Year 2015/2016 as the lead agency for this program. [04/25/16 @ 6:53 PM]

**Referred to Public Facilities and Finance Committees**

**#133-15(A2)** **Amend lease agreement to replace 60 Elliot St with 70 Elliot St as solar panel site**  
HIS HONOR THE MAYOR requesting an amendment to Board Order #133-15(A) on November 16, 2015 by replacing 60 Elliot Street with 70 Elliot Street as an approved site for solar car canopies. [04/25/16 @ 6:52 PM]

**Public Facilities Approved 7-0 on 05/04/16**

**Referred to Public Facilities and Finance Committees**

- #171-16** **Transfer within Public Buildings to fund CO2 Detectors, elevator, electrical repairs**  
HIS HONOR THE MAYOR requesting authorization to transfer the sum of seventy-five six hundred forty-two dollars (\$75,642) from the Public Buildings Full-time Salaries Account to the Public Buildings Repairs and Maintenance Account for the purpose of funding CO2 Detectors, major elevator and electrical repairs, as well as other repair requests.  
[04/25/16 @ 6:53]  
**Public Facilities Approved 7-0 on 05/04/16**

**Referred to Public Facilities and Finance Committees**

- #172-16** **Free Cash appropriation to fund security cameras at City Hall and the Police Dept**  
HIS HONOR THE MAYOR requesting authorization to appropriate ninety-nine thousand four hundred seventy-five dollars (\$99,475) from Free Cash to the Public Buildings Department for costs associated with the installation of security cameras at City Hall and the Police Department. [04/25/16 @ 6:53 PM]  
**Public Facilities Approved 7-0 on 05/04/16**

- #138-16** **Appropriation to fund busing Zervas School students to Carr School**  
HIS HONOR THE MAYOR requesting authorization to appropriate the sum of two hundred fifty thousand dollars from the Override Capital Project Stabilization Fund to the Newton Public Schools for the purpose of funding the busing costs associated with the transfer of the Zervas Students to the Carr Elementary School for the January 2016 – June 2016 timeframe. [04/11/16 @ 11:32 AM]

**BUDGET & CIP DISCUSSIONS:**

Assessing  
Treasurer  
Purchasing  
Executive/Sustainability

**Referred To Finance and Appropriate Committees**

- #288-15** **Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred To Finance and Appropriate Committees**

- #288-15(2)** **Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]  
**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred To Finance and Appropriate Committees**

- #288-15(4) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**Items Not Scheduled for Discussion at this Meeting:**

- #173-16 Interest charges on late payment of utility bills**  
COUNCILOR SANGIOLO requesting creation of a policy or ordinance related to interest charges on late payments of utility bills to the City and proportional return of interest charges if or when the utility bill is abated. [04/27/16 @ 1:39 PM]
- #174-16 Acceptance of MGL Chapter 60 Section 1 of MGL**  
COUNCILORS SANGIOLO, HARNEY and COTE requesting adoption of local option provision in Chapter 60A, Section 1 of Massachusetts General Law that exempts military personnel from paying excise tax if they are deployed outside the state for at least 45 days. [4/27/16 @ 1:39 PM]
- #165-16 Mayor’s appointment of Michael Engel as a trustee of the Chaffin Fund**  
MICHAEL S. ENGEL, 83 Staniford Street, Unit #7, Auburndale, appointed as a lifetime trustee of the Chaffin Fund/Fig Newton Scholarship replacing Charlotte Kaitz. (60 days 6/30/16) [04/22/16 @ 12:53 PM]
- #164-16 Mayor’s re-appointment of Edward Gourdeau as a Constable**  
EDWARD W. GOURDEAU, JR., 94 Clearwater Road, Newton Lower Falls, re-appointed as a Constable for the City of Newton for a term of office to expire April 30, 2019. (60 days 6/30/16) [04/13/16 @ 3:55 PM]

**Referred to Public Safety & Transportation and Finance Committees**

- #197-15(2) Pilotless Aircraft Operation**  
Councilors Albright, Baker, and Norton proposing an ordinance regulating the operation and registration of pilotless aircraft in the City of Newton. [04/07/16 @ 4:25 PM]

**Referred to Zoning & Planning, Land Use and Finance Committees**

- #104-15 Qualification of affordable units developed at Comm Ave, Pearl St, and Eddy St**  
ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department re how many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify for inclusion on the State’s Subsidized Housing Inventory List; if a property is not on the list, what can be done to make it eligible. [04/09/15 @ 12:00 PM]

- #31-15(3) Discussion of Financial Impact of Leaf Blower Ban on Newton's Budget**  
PROGRAMS & SERVICES COMMITTEE requesting a discussion of the financial impact of a seasonal leaf blower ban on the City's operating budget. [03/24/16 @1:41 PM]

**Referred to Programs & Services and Finance Committees**

- #31-15(4) Amend Chapter 20 Section 51 Civil Fine for Littering to Include Yard Waste**  
PROGRAMS & SERVICES COMMITTEE requesting that the City of Newton Ordinances Chapter 20, Section 51, Depositing of Litter, be amended to include leaves, yard waste, and other similar material, and that civil fines be associated with violations of the section and added to Chapter 20, Section 21. [03/24/16 @1:41 PM]

- #112-16 Appropriation of mitigation funds for pedestrian and traffic improvements**  
HIS HONOR THE MAYOR requesting authorization to appropriate and expend the following Mitigation Funds:

Village Café at 719 Washington Street	\$2,500
258 Nevada Street at Linwood Street	\$1,500
Cherry Street at Washington Street	\$2,000
O'Hara's Restaurant, Newton Highlands	\$2,500
Rox Diner Parking & Pedestrian Improvements	\$2,500
Riverside, Old Jordan marsh	\$16,045
Canton Circle LLC, 714-724 Beacon Street	\$10,000

**Referred to Public Safety & Transportation and Finance Committees**

- #64-16 Increase the number of Chief of Operation positions in the Fire Department**  
HIS HONOR THE MAYOR requesting a temporary increase in the number of Chief of Operations in the Fire Department from one to two Chief, as the current Assistant Chief of Operations is on extended sick leave, does not intend to return to his position, and his accrued time does not run out until August 2016. An Assistant Chief has been working as the acting Chief of Operations and the Fire Chief would like to permanently appoint him as the Chief of Operations before August 2016, as the acting Chief of Operations cannot attend bargaining sessions due to a possible conflict of interest should he return to a union position as Deputy Chief. [02/09/16 @ 2:47 PM]  
**Public Safety & Transportation Held 6-0 on 02/17/16**

- #40-16 Request to accept MGL 149 Sec 148C related to earned sick time for employees**  
COUNCILOR SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Massachusetts General Law Chapter 149, Section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election as Ballot Question 4 – Earned Sick Time for Employees. [01/19/16 @ 2:35 PM]

**Referred to Programs & Services, Public Facilities, and Finance Committees**

**#357-15 Request for CPA funding for the Newton Highlands Playground**  
COMMUNITY PRESERVATION COMMITTEE recommending the appropriation of two million five hundred thousand dollars (\$2,500,000) from the Community Preservation Fund's open space and general reserves or fund balance to the Parks & Recreation Department, for the rehabilitation of the Newton Highlands Playground at Winchester and Dedham Streets, as described in the proposal submitted to the Community Preservation Committee in November 2015. [12/15/15 @ 12:32 PM]

**#287-15 Submittal by the Mayor of the 5-Year Financial Forecast**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 5-Year Financial Forecast for Board of Aldermen review/acceptance. [10/01/15 @ 1:53 PM]

**Referred to Public Facilities and Finance Committees**

**#223-15 Discussion on the process of licensing the use of city buildings**  
ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]

**#190-15 Discussion of a policy to record all meetings and post all meeting materials online**  
ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City's website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

**Referred to Land Use and Finance Committees**

**#49-14 Implementation of technology to monitor compliance with special permits**  
LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]

**#248-12 Ordinance amendments to Article IV Purchases and Contracts**  
RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

**Respectfully submitted;**

**Leonard J. Gentile, Chair**



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#134-16

Telephone  
(617) 796-1100

Facsimile  
(617) 796-1113

TDD/TTY  
(617) 796-1089

E-mail  
swarren@newtonma.gov

April 11, 2016

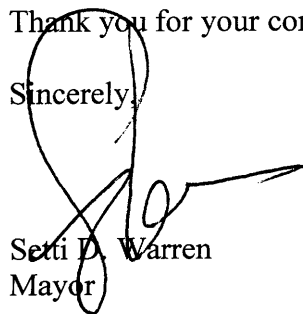
Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to accept and appropriate the sum of \$22,070 for a reimbursable Massachusetts Emergency Management Agency (MEMA) Grant for the purpose of purchasing equipment and related items for the Heavy Duty Rescue Truck.

Thank you for your consideration of this matter.

Sincerely,



Setti D. Warren  
Mayor

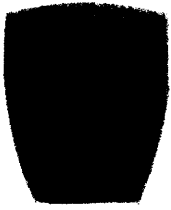
David A. Olson, CMO  
Newton, MA 02459

2016 APR 11 AM 11:32

RECEIVED  
NEWTON CITY CHAM







Bruce A. Proia  
Chief

**CITY OF NEWTON, MASSACHUSETTS  
FIRE DEPARTMENT HEADQUARTERS**

**1164 Centre Street, Newton Center, MA 02459-1584  
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230  
FAX: (617) 796-2211 EMERGENCY: 911**



Setti D. Warren  
Mayor

March 25, 2016

Maureen Lemieux  
Chief Financial Officer  
City of Newton  
1000 Commonwealth Ave  
Newton, MA 02459

Maureen,

I respectfully request to docket funding of \$22,070.00 from Massachusetts Emergency Management Agency (MEMA) Grant.

The funding is going to be used to purchase equipment and related items for the Heavy Duty Rescue Truck. Such equipment to purchase will be gas meters and thermal imaging cameras.

The Grant is a reimbursement grant, therefore, we would respectfully request authorization to expend the grant and when refunded by MEMA to replenish our account of expenditure.

Thank you for your consideration to this request.

Respectfully,

Bruce Proia  
Chief of Department



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#167-16

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(617) 796-1089

E-mail  
swarren@newtonma.gov

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459



DAVID A. OLSON, OND  
Newton, MA 02459

2016 APR 25 PM 6:53

RECEIVED  
Newton City Clerk

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the acceptance and appropriation of a bequest of \$200,000 from the Estate of Helen Curtis Abel.

Ms. Curtis Abel was a resident of Auburndale for more than 50 years who volunteered at or participated in many senior activities and programs run by the Parks and Recreation Department.

It is with tremendous gratitude for Ms. Curtis Abel's generosity that I request your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



NEWTON PARKS AND RECREATION DEPARTMENT

246 Dudley Road, Newton, MA 02459  
Office: (617) 796-1500  
TDD/TTY: (617) 796-1089  
parks@newtonma.gov



SETTI D. WARREN  
MAYOR

ROBERT J. DERUBEIS  
COMMISSIONER

March 18, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Ave  
Newton, Ma 02459-1449

Dear Honorable Councilor's:

In compliance with Newton City Ordinance, Section 2-10, para (b), and Massachusetts General Law, Chapter 44, Section 53A, I respectfully request authorization to accept and expend a monetary gift from the Estate of Helen Curtis Abel. The gift amount of \$200,000.00 is to be spent for the purchase of a van or transportation for Senior Citizens and/or for the benefit of programs for Senior Citizens.

As a resident of Auburndale for over 50 years and prior to Helen's death, she volunteered and participated in multiple senior recreation activities and programs. The Newton Parks and Recreation Department played an integral part in her retirement years.

Please direct any questions regarding this gift to me at 617-796-1502.

Very truly yours,

Robert J. DeRubeis, Commissioner

Cc: Hon. Mayor Setti D. Warren  
Maureen Lemieux, Chief of Staff/CFO  
Ms. Donnalyn Kahn, City Solicitor

COMMISSION  
MEMBERS

WARD 1 - BETHEL CHARKOUDIAN  
WARD 2 - ARTHUR MAGNI, CHAIRMAN  
WARD 3 - PETER JOHNSON

WARD 4 - PETER KASTNER  
WARD 5 - BYRON DUNKER  
WARD 6 - ANDREW STERN

WARD 7 - RICHARD TUCKER, VICE-CHAIR  
WARD 8 - DONALD FISHMAN  
SECRETARY-ROBIN MCLAUGHLIN

ALTERNATES: MICHAEL CLARKE, JACK NEVILLE, SAM FIGLER, PAT PALMER



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#170-16

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(617) 796-1089

E-mail  
swarren@newtonma.gov

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RECEIVED  
Newton City Clerk  
2016 APR 25 PM 6:53  
HOWARD A. OLSON, CLERK  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the appropriation to the Newton Public Schools and expenditure by same of \$116,912.87 of E-Rate funds in accordance with the attached correspondence from David Wilkinson, Comptroller, dated April 29, 1998.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE

Mayor Setti Warren  
Ex officio



- Ward I Ellen Gibson
- II Margaret Albright
- III Angela Pitter-Wright
- IV Diana Fisher Gomberg
- V Steven Siegel
- VI Ruth Goldman, Vice-Chairperson
- VII Matthew Hills, Chairperson
- VIII Margie Ross Decter

Newton School Committee  
 100 Walnut Street  
 Newtonville, MA 02460  
 Tel (617) 559-6110  
 Fax (617) 559-6101  
 www.newton.k12.ma.us  
 schoolcommittee@newton.k12.ma.us

March 28, 2016

Mayor Setti Warren  
 Newton City Hall  
 1000 Commonwealth Ave.  
 Newton Centre, MA 02459

Dear Mayor Warren:

At the meeting of 3/28/16, the School Committee voted to approve the request for \$116,912.87 to update the elementary network cores to take advantage of the new wide area fiber network completed last year. Access to these funds will allow us to replace the Cisco equipment at all our elementary locations and purchase the necessary network equipment to take advantage of the advanced design of our new fiber network with built in bidirectional redundancy and load balancing.

This request and the recommended uses for the funding are within the prescribed process and policy on use of E-rate funds, as referenced in the attached memorandum from David Wilkinson.

The Committee requests that you docket this before the Board of Aldermen for their approval. Please do not hesitate to contact me if you have any questions.

  
 Chairperson

- cc: David Fleishman, Superintendent  
 Sandra Guryan, Deputy Superintendent/Chief Administrative Officer  
 Toby Romer, Acting Co-Director of Information Technology  
 Mary Eich, Acting Co-Director of Information Technology  
 Jack Polnar, Manager of Information Systems  
 David Wilkinson, Comptroller  
 Dori Zaleznik, Chief Operating Officer  
 Maureen Lemieux, Chief Financial Officer

Atts.

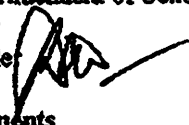
MH/lam

**COMPTROLLER'S OFFICE**

1000 Commonwealth Avenue  
Newton, Massachusetts 02159  
(617) 552-7088

April 29, 1998

TO: Janet Goldrick, Acting Superintendent of Schools

FROM: David Wilkinson, Comptroller 

SUBJECT: Federal E-rate Reimbursements

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Thank you for inviting me to the E-rate meeting at the Education Center yesterday afternoon. The purpose of this communication is to confirm my understanding of the financial accounting and reporting issues of this program.

**Vendor Payment:**

It is my understanding that the School Department will pay vendors the full cost of purchases potentially eligible for reimbursement under the E-rate program. The vendor will make application for reimbursement from the *Schools and Libraries Corporation* and will pass this refund on to the School Department. As I understand it the School Department will enter into a written agreement with each vendor to insure that any and all rebates that are granted will be passed along to the School Department in full. This agreement will be reviewed by the City Solicitor's Office to make certain that it is legally binding upon the vendor.

In order to avoid losing track of rebates that are owed to the City, I would recommend that employees of the School Department provide the Comptroller's Office with written notification of the dollar amount of each expected rebate, by vendor, at the point that it becomes known that a rebate is owed to the School Department. We will use this information to record an account receivable on the City's books, which can be monitored until such time as the rebate is actually received.

**E-rate Cash Receipts:**

All rebated cash receipts are City of Newton revenues, and can not be spent without an appropriation by the Mayor and Board of Aldermen. All rebate checks must be forwarded to the City Treasurer's Office, along with a standard cash receipt schedule, within one week of receipt. All E-rate cash receipts should be coded to Receipts Reserved for Appropriation account 14K301-4890.

The new receipts reserved for appropriation account will be used exclusively to account for E-rate reimbursements. As E-rate reimbursements are received, they will be deposited in this account, which will serve as a source for future technology appropriations. The appropriations can be requested of the Mayor and Board as frequently as you wish.

Funds appropriated from the E-rate Receipts Reserved for Appropriation account will be accounted for in the School Technology special appropriation section of the City's general ledger. This will insure that the funds are only used for school technology purposes. The specific expense budget account numbers will be provided to you within the text of the board order, which is used to appropriate the funds.

Please give me a call if you have any questions about these procedures.

Cc: Steve Cirillo  
Don Jensen  
Powers & Sullivan, CPA

# NEWTON PUBLIC SCHOOLS

100 Walnut Street, Newtonville, MA 02460

AREA CODE (617) 559-9025

## Memorandum

\*\*\*\*\*

**TO:** David Fleishman, Superintendent  
School Committee

**FROM:** Sandra Guryan, Deputy Superintendent/Chief Administrative Officer

**DATE:** March 28, 2016

**RE:** E-Rate Funds for School Technology Spending

\*\*\*\*\*

This memo serves as a request that the School Committee make a request of the Mayor that E-Rate funds collected through March 2016 be appropriated to the School Department.

Attached is a detailed request from Leo Brehm, former Director of Information Technology and Libraries, for district technology purchases to be made using the funds received from E-Rate (Universal Service Discount) reimbursements. The new funds will be used to "update the elementary network cores to take advantage of the new wide area fiber network completed last year." The FY16 funds collected year-to-date total \$116,910.87. Per agreement with the Board of Aldermen, the School Committee must request appropriation of these funds for the purpose of purchasing technology items. I have enclosed the April 29, 1998 memo with this provision and agreement. Since FY99, \$1,643,831 has been received. This request for elementary network cores has been prepared by Leo Brehm in keeping with the current technology plan for Newton. Please see the table on the next page for a listing of all E-rate funds received and appropriated from FY99 to the present.

In order to access these funds, the School Committee may vote to request them from the Board of Aldermen. After such vote, the School Committee must send a letter to the Mayor and Board of Aldermen requesting that this item be placed on the docket.

### Attachments

cc: David Wilkinson, Comptroller  
Maureen Lemieux, Chief Financial Officer  
Mary Eich, Assistant Superintendent for Teaching & Learning  
Jack Polnar, Manager of Information Systems



**Leo G Brehm II**  
*Director of Information Technology and Libraries*  
**NEWTON PUBLIC SCHOOLS**  
100 Walnut Street,  
Newtonville, MA 02460-1398  
Phone: 617-559-6190  
Fax: 617-559-6191

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To: Dr. David A. Fleishman  
Superintendent of Schools

From: Leo Brehm

Date: March 1, 2016

Subject: E-Rate funds request to expand the wide area network

The purpose of this memo is to request \$116,910.87 in E-Rate funds to update the elementary network cores to take advantage of the new wide area fiber network completed last year. Access to these funds will allow us to replace the Cisco equipment at all our elementary locations and purchase the necessary network equipment to take advantage of the advanced design of our new fiber network with built in bidirectional redundancy and load balancing.

The improvements to the network infrastructure will support not only the ongoing instructional and operational technologies leveraged in our schools, but will support the transition to voice over ip (VOIP). The city and the schools have been engaged in transitioning our telephones to a more modern and flexible system. This system will allow us to take advantage of more cost-effective telephony services and allow for easier transitions within our facilities.

Don't hesitate to reach out with any further questions about this request.

Thank you

Leo Brehm

A handwritten signature in black ink, appearing to read "Leo Brehm", written over the printed name.

cc: Sandy Guryan



	<b>E-Rate Funds Received</b>	<b>E-Rate Funds Appropriated</b>
FY99	\$78,397	\$0
FY00	\$78,505	\$0
FY01	\$65,220	\$193,646
FY02	\$73,470	\$63,112
FY03	\$31,923	\$69,338
FY04	\$74,242	\$45,745
FY05	\$0	\$29,916
FY06	\$51,467	\$0
FY07	\$72,639	\$124,106
FY08	\$18,020	\$0
FY09	\$191,190	\$0
FY10	\$130,841	\$201,497
FY11	\$96,678	\$235,232
FY12	\$212,666	\$212,666
FY13	\$119,426	\$119,426
FY14	\$119,259	\$119,259
FY15	\$112,977	\$112,977
FY16	\$116,911	\$116,911 - requested
<b>Total</b>	<b>\$1,643,831</b>	<b>\$1,643,831</b>



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#142-16

Telephone  
(617) 796-1100

Facsimile  
(617) 796-1113

TDD/TTY  
(617) 796-1089

E-mail  
swarren@newtonma.gov

April 11, 2016

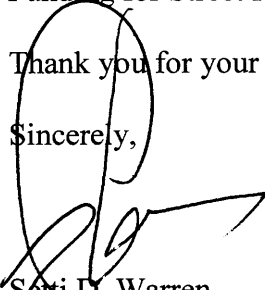
Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the transfer and appropriation of \$500,000 from June 30, 2015 Certified Free Cash to Acct # 0140104-52409 DPW Public Property Repairs & Maintenance to supplement Chapter 90, Override and Grant Funding for Street Paving in FY2017.

Thank you for your consideration of this matter.

Sincerely,

  
Setti D. Warren  
Mayor

DAVID A. OLSON, CHIEF  
NEWTON, MA 02459

2016 APR 11 AM 11:32

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NEWTON CITY CLERK





SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#144-16

Telephone  
(617) 796-1100

Facsimile  
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E-mail  
swarren@newtonma.gov

April 11, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

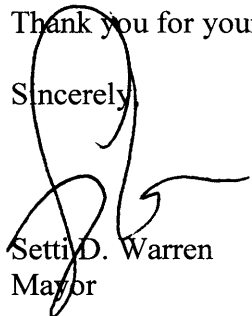
Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the sum of \$250,000 from Acct # 0140103-511001 Department of Public Works Full Time Salaries to the following accounts:

0140103-5484	Vehicle Repair Parts	\$ 50,000
0140111-52922	Collection – Recyclables	\$200,000

Thank you for your consideration of this matter.

Sincerely,

  
Setti D. Warren  
Mayor

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2016 APR 11 AM 11:32  
DAVID A. OISIN, CMC  
Newton, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

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City of Newton



DEPARTMENT OF PUBLIC WORKS  
OFFICE OF THE COMMISSIONER  
1000 Commonwealth Avenue  
Newton Centre, MA 02459-1449

Setti D. Warren  
Mayor

April 11, 2016

To: Mayor Setti Warren,  
Maureen Lemieux, CFO

I write to request that the Honorable Council docket for consideration a request to transfer the sum of \$250,000 from Acct # 0140103-511001 Department of Public Works Full Time Salaries to the following accounts:

0140103-5484	Vehicle Repair Parts	\$ 50,000
0140111-52922	Collection – Recyclables	\$200,000

Thank you for your consideration of this matter.

Sincerely,

James McGonagle,  
Commissioner of Public Works

Jim McGonagle  
Commissioner

Telephone: (617) 796-1009 • Fax: (617) 796-1050 • [jmcgonagle@newtonma.gov](mailto:jmcgonagle@newtonma.gov)



SETTI D. WARREN  
MAYOR

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Office of the Mayor

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swarren@newtonma.gov

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize a special appropriation of \$12,061.20 to Acct # 0122001-5319 Inspectional Services Department Training Expenses per MGL 148A. Details are attached.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

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Newton City Clerk  
2016 APR 25 PM 6:54  
DAVID A. OLSON, CMC  
Newton, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

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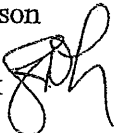
# Inspectional Services Department

City of Newton  
Massachusetts

## Inter-Office Correspondence

---

**TO:** Mayor Setti D. Warren  
City Councilors  
Maureen Lemieux  
Dori F. Zaleznik  
David Wilkinson

**FROM:** John D. Lojek 

**DATE:** February 16, 2016

**RE:** MGL 148A Funds Account 14M220-4720  
MGL 148A Funds Account Special Appropriation of \$12,061.20

---

Attached, please find the information authorizing the accumulation and expenditure of funds under MGL 148A, Alternative Non-criminal Fire and Building Code Violations Procedures.

An account was established by Inspectional Services and the Comptroller's Office, 14M220-4720, for the receipt of funds collected pursuant to tickets issued under MGL 148A. These funds, as noted in the attached materials, MGL 148A s. 5, are to be dedicated to the training and education of building inspectors employed by the City of Newton.

I understand Mayoral and City Council approval is required to appropriate these funds for Inspectional Services Department continuing education and training.

At this time I make a formal request for a special appropriation of \$12,061.20 to the Inspectional Services Department continuing education and training account.



THE 187<sup>TH</sup> GENERAL COURT OF  
THE COMMONWEALTH OF MASSACHUSETTS

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PART I ADMINISTRATION OF THE GOVERNMENT  
(Chapters 1 through 182)

PREV NEXT

TITLE XX PUBLIC SAFETY AND GOOD ORDER

PREV NEXT

CHAPTER 148A CODE ENFORCEMENT OFFICER

PREV NEXT

Section 5 Fines, penalties, assessments

PREV NEXT

Section 5. All fines, penalties or assessments in actions under this chapter, brought by a local code enforcement officer, shall be paid to the general fund of the city or town in which the violation occurred. Such city or town shall earmark such fines, penalties or assessments collected for enforcement, training and education of fire prevention officers, building inspectors, and the stipend for municipal hearing officers, which shall be not less than \$2,500 a year. All fines, penalties or assessments in actions brought under this chapter by a state code enforcement officers shall be paid to the commonwealth and shall be forwarded to the department of fire services as revenue to the General Fund and shall be assigned to the department's retained revenue account for the purposes of enforcement, training and education of state code enforcement officers.

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	FYI 2015	FYI 2016			
	12 months	to 1-18-16			
Training	\$3,187.79	\$ 3,376.80			
Dues	\$1,142	\$ 735.00			
Training & Dues	\$4,329.79	\$ 4,111.80			\$4,112.00
Pre-Approved Training		\$ 370.00			\$450.00
Pre-Approved Dues		\$ 275.00			\$300.00
Increase cost of training & dues			close	estimate	\$300.00
Additional future training & dues not in budget			close	estimate	\$800.00
Velcociraptor-V3	x16				
Extended Run Time Set	includes				
	new guys	\$ 1,600.00		\$149.95 ea.	\$2,399.20
IRC & IBC Books/Tab	1 set	\$ 700.00			\$700.00
Inhouse printing of above	X8 includes				
	new guy		\$75. each	estimate	\$600.00
IRC Tabs Book	x8		\$25. each	estimate	\$200.00
IBC Tabs Book	x8		\$25. each	estimate	\$200.00
IRC Tabs Commentary	x8		\$25. each	estimate	\$200.00
IBC Tabs Commentary	x8		\$25. each	estimate	\$200.00
safety type gauges, etc.					\$500.00
2016 sq ft cost data book		\$ 300.00			\$300.00
Misc Additional Code Books electrical/plumbing/building updates to be current		\$ 800.00	close	estimate	\$800.00
					\$12,061.20
This does not include new inspectors auto, equipment, desk area, etc.					
3 new inspectors are being hired (bags and contents)					







SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

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NEWTON CITY CLERK  
2016 APR 25 PM 6:53  
DAVID A. OLSON, CLERK  
NEWTON, MA 02459

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the acceptance and appropriation of \$39,080 from interagency agreements executed between the City of Newton and agencies of the Brookline-Newton-Waltham-Watertown Homelessness Consortium Continuum of Care for administrative services provided by the City of Newton as the lead entity for this program. These funds originate from the Federal Fiscal Year 2014 Continuum of Care grant allocation through the U.S. Department of Housing and Urban Development.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE



Setti D. Warren  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

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(617) 796-1089  
www.newtonma.gov

James Freas  
Acting Director

Date: March 28, 2016

To: Leonard Gentile, Finance Committee Chair  
Members of the Finance Committee of the City Council

From: James Freas, Acting Director of Planning and Development  
Lydia Scott, Community Development Planner  
Danielle Bailey, Grants Manager

Re: City Council authorization of \$39,080 for expenditure from Account 18EE11415 (FFY14/FY15) for Continuum of Care program administration

**RECOMMENDATION:**

Authorize expenditure of \$39,080 (FFY14/FY15 funds) to offset City staff salary and benefits, software and hardware needs, training, consultants and other administration costs for the Continuum of Care program.

**BACKGROUND:**

The City of Newton is the Collaborative Applicant (lead entity) for the U.S. Department of Housing and Urban Development (HUD) Brookline-Newton-Waltham-Watertown Homelessness Continuum of Care (CoC). As such, the City is responsible for performing and/or coordinating numerous functions related to CoC compliance with HUD regulations. These functions include but are not limited to:

- Administering the CoC: hold membership meetings; establish a board selection process, develop and follow a governance charter; establish performance measures and take action against poor performers; report project outcomes to HUD (including the Annual Homelessness Assessment Report); establish and operate a centralized or coordinated assessment system; create and follow written standards for providing CoC assistance.
- Designating and Operating a Homeless Management Information System (HMIS): designate a single HMIS; manage the CoC's HMIS data across two separate systems; monitor project participation in the HMIS; review and approve privacy, security and data quality plans.
- Conducting CoC Planning: coordinate the implementation of a housing and service system within the CoC's geographic area; conduct an annual Point-in-Time count of sheltered homeless persons (with an unsheltered count biennially) and an annual Housing Inventory Count; conduct an annual analysis of unmet need; provide information to complete the Consolidated Plan; consult with Emergency Solutions Grant (ESG) recipients.
- Responding to HUD's Annual Notice of Funding Availability (NOFA) for Homelessness Assistance Resources: maintain the CoC's Grant Inventory Worksheet; review and approve all project applications submitted in response to the NOFA; complete and submit the consolidated application for the entire CoC.

The FFY2014 BNWW CoC award was \$1,517,832 of which approximately 5% is reserved for administration, \$78,160. Newton's 50% share of the administration comes to \$39,080.

The City has entered into interagency agreements with service providers to offset City staff salary for performance of the above detailed activities on behalf of the CoC. This agreement was created in consultation with the City's Law Department, and is executed with all service providers operating projects within the CoC: Advocates, Inc., Pine Street Inn, Viñfen, The Second Step, and the Brookline Community Mental Health Center. The agreements initiate a 50% sharing with the City of all administration funds provided by HUD for operation of the projects. The most recent agreement was signed on March 3, 2016 and covers funding allocations for FFY2014, FFY2015 and FFY2016. Based on the resources allocated by HUD, the City is to receive \$39,080 in account number 18EE11415 for FFY2014 funds for deposit of administration sharing funds received from the service providers.

**ACTION REQUESTED:**

To docket for consideration as authorization is needed from the City Council to allow for expenditure of the administration sharing funds in account 18EE11415 to offset City staff salary, software and hardware needs, training, consultants and other administration costs.



SETTI D. WARREN  
MAYOR

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Office of the Mayor

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swarren@newtonma.gov

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

DAVID A. GIBSON, Clerk  
Newton, MA 02459

2016 APR 25 PM 6:53

RECEIVED  
NEWTON CITY CLERK

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the acceptance and appropriation of \$99,126 from interagency agreements executed between the City of Newton and agencies of the Brookline-Newton-Waltham-Watertown Homelessness Consortium Continuum of Care for administrative services provided by the City of Newton as the lead entity for this program. This allocation includes a direct planning grant of \$60,046 to support a staff person dedicated to this work. These funds originate from the Federal Fiscal Year 2015 Continuum of Care grant allocation through the U.S. Department of Housing and Urban Development.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



Setti D. Warren  
Mayor

**City of Newton, Massachusetts**  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

~~#169-16~~  
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Telefax  
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(617) 796-1089  
www.newtonma.gov

James Freas  
Acting Director

Date: March 28, 2016

To: Leonard Gentile, Finance Committee Chair  
Members of the Finance Committee of the City Council

From: James Freas, Acting Director of Planning and Development  
Lydia Scott, Community Development Planner  
Danielle Bailey, Grants Manager

Re: City Council authorization of up to \$99,126 for expenditure from Account 18EE11416 (FFY15/FY16) for Continuum of Care program administration

**RECOMMENDATION:**

Authorize expenditure of up to \$99,126 (FFY2015/FY2016 funds) to offset City staff salary and benefits, software and hardware needs, training, consultants, and other administration costs for the Continuum of Care program.

**BACKGROUND:**

The City of Newton is the Collaborative Applicant (lead entity) for the U.S. Department of Housing and Urban Development (HUD) Brookline-Newton-Waltham-Watertown Homelessness Continuum of Care (CoC). As such, the City is responsible for performing and/or coordinating numerous functions related to CoC compliance with HUD regulations. These functions include but are not limited to:

- Administering the CoC: hold membership meetings; establish a board selection process; develop and follow a governance charter; establish performance measures and take action against poor performers; report project outcomes to HUD (including the Annual Homelessness Assessment Report); establish and operate a centralized or coordinated assessment system; create and follow written standards for providing CoC assistance.
- Designating and Operating a Homeless Management Information System (HMIS): designate a single HMIS; manage the CoC's HMIS data across two separate systems; monitor project participation in the HMIS; review and approve privacy, security and data quality plans.
- Conducting CoC Planning: coordinate the implementation of a housing and service system within the CoC's geographic area; conduct an annual Point-in-Time count of sheltered homeless persons (with an unsheltered count biennially) and an annual Housing Inventory Count; conduct an annual analysis of unmet need; provide information to complete the Consolidated Plan; consult with Emergency Solutions Grant (ESG) recipients.
- Responding to HUD's Annual Notice of Funding Availability (NOFA) for Homelessness Assistance Resources: maintain the CoC's Grant Inventory Worksheet; review and approve all project applications

submitted in response to the NOFA; complete and submit the consolidated application for the entire CoC.

HUD released the Tier 1 FFY2015 CoC renewal awards in March 2016. The Tier 1 award totaled \$1,293,629 of which approximately 5% is reserved for administration (\$63,924 – Newton's 50% share comes to \$31,962). The Tier 2 awards will be released in April 2016 and may add \$7,118 for Newton, dependent upon the award amounts.

For the first time, the City of Newton applied for a CoC planning grant to provide for a dedicated staff person to develop more comprehensive strategies for addressing homelessness within the Continuum communities. The City was awarded the grant of \$60,046 in March 2016. The CoC has several priorities to tackle in the upcoming year including implementation of a coordinated entry system and update of the strategic plan. The City plans to hire a new staff person with this planning grant to develop and enact the strategies. The CoC planning grant requires a 25% match (\$15,011); City of Newton general funds will provide this match.

The City has entered into interagency agreements with service providers to offset City staff salary for performance of the above detailed activities on behalf of the CoC. This agreement was created in consultation with the City's Law Department, and is executed with all service providers operating projects within the CoC: Advocates, Inc., Pine Street Inn, Vinfen, The Second Step, and the Brookline Community Mental Health Center. The agreements initiate a 50% sharing with the City of all administration funds provided by HUD for operation of the projects. The most recent agreement was signed on March 3, 2016 and covers funding allocations for FFY2014, FFY2015 and FFY2016. Based on the resources allocated by HUD, the City is to receive \$92,008 through the Tier 1 and planning grant award, and up to an additional \$7,118 in Tier 2 awards, for a total of \$99,126 in account number 18EE11416 for FFY2015/FY2016 CoC funds.

**ACTION REQUESTED:**

To docket for consideration as authorization is needed from the City Council to allow for expenditure of the administration sharing and planning grant funds in account 18EE11416 to offset City staff salary, software and hardware needs, training, consultants and other administration costs.



**PUBLIC BUILDINGS DEPARTMENT**

Josh Morse, Building Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1608

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

**Setti D. Warren**  
Mayor

March 11, 2016

Mayor Setti D. Warren  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Authorization to negotiate Solar leases

Dear Mayor Warren:

The Public Buildings Department respectfully requests that you obtain authorization from the Board of Alderman to negotiate a lease for solar car canopies at 70 Elliot Street and to amend their approval of Part A to add the solar car canopies at 70 Elliot Street and to remove solar car canopies at 60 Elliot Street. This approval of Part A was given by the Public Facilities Committee on November 16, 2015 under item #133-15.

Sincerely,

Josh Morse  
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer  
Alex Valcarce, Deputy Building Commissioner

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Newton City Office  
2016 APR 25 PM 6:52  
David A. Olson, CMIC  
Newton, MA 02459

**APPROVED**





SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#171-16

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E-mail  
swarren@newtonma.gov

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the sum of \$75,642 from Acct # 0111502-511002 Public Buildings Full Time Wages to Acct # 0111502-52407 Public Buildings Repairs and Maintenance for the purpose of funding CO2 Detectors, major elevator and electrical repairs, as well as other requests as detailed on the attached request from the Commissioner of the Public Buildings Department.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

DELLA A. OLSON, CLK  
Newton, MA 02459

2016 APR 25 PM 6:53

RECEIVED  
Newton City Clerk

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



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## PUBLIC BUILDINGS DEPARTMENT

Joshua R. Morse, Commissioner  
Telephone (617) 796-1600  
FAX (617) 796-1601  
TTY: (617) 796-1089  
52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren  
Mayor

March 16, 2016

The Honorable Setti D. Warren  
Mayor  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Public Buildings Department FY16 Contractual Services Additional Funding Request

Dear Mayor Warren:

The Public Buildings Department respectfully requests the sum of \$75,642.00 be transferred from our craftsmen salary account to both the City Hall and Public Buildings contractual maintenance accounts within the FY16 Operating Budget. Funds in these salary accounts have become available due to the retirement of one department employee, two open positions, as well as the early departure from employment with the City by another employee. While we are actively seeking replacements for these employees, we do not anticipate these positions to be filled until sometime in the early summer.

This fiscal year contractual account funds have been or are anticipated to be spent on the installation of CO2 detectors, major elevator and electrical repairs, as well as waste plumbing repairs and Stage II Vapor Recovery Decommissioning.

Attached is a summary of the expenses for the above mentioned projects that have or will be paid for within the contractual maintenance accounts of the department.

Should you have any questions regarding this matter, please feel free to contact my office.

Sincerely,

Josh Morse  
Commissioner of Public Buildings

JRM:st  
Enclosure

CC: Maureen Lemieux, Chief Financial Office  
Dori Zaleznik, Chief Admin Officer

**Public Buildings Department Supplemental Maintenance Funding Request**

<u>Project</u>	<u>Facility (ies)</u>	<u>Cost</u>
Install CO2 Detectors	City Hall, Senior Center & Main Library	\$ 13,032.00
Major Elevator Repairs	City Hall	\$ 25,100.00
Stage II Vapor Recovery System Decommissioning	Crafts Street & Elliot Street Fuel Dispensing Tanks	\$ 14,500.00
Major Electrical Repairs	Various	\$ 14,660.00
Waste Plumbing Repairs	City Hall Basement	\$ 8,350.00
	<b>Total Request</b>	<b>\$ 75,642.00</b>



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MAYOR

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swarren@newtonma.gov

April 25, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the sum of \$99,475 from June 30, 2015 Certified Free Cash to the Public Buildings Department for the costs associated with the installation of security cameras at City Hall and the Police Department.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

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2016 APR 25 PM 6:53  
Devil A. Olson, Clerk  
Newton, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

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City of Newton



PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Building Commissioner  
Telephone (617) 796-1600  
FAX (617) 796-1601  
TTY: (617) 796-1608  
52 ELLIOT STREET  
NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren  
Mayor

February 26, 2016

Mayor Setti D. Warren  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

RE: Request for funds: Police HQ and City Hall Security Camera Systems

Dear Mayor Warren:

The Public Buildings Department requests the sum of \$99,475.00 for funding of the installation of Camera Security Systems at City Hall and Police Headquarters.

Security camera & related work	\$88,275
Electrical & IT work	\$ 6,425
Contingency	\$ 4,775
Total Request	\$99,475

Should you have any questions regarding the above, please feel free to contact my office.

Sincerely,

Josh Morse  
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer  
Alex Valcarce, Deputy Commissioner  
Dori Zaleznik, Chief Admin Officer



SETTI D. WARREN  
MAYOR

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Office of the Mayor

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April 11, 2016

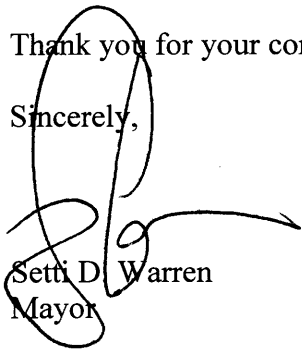
Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to transfer the sum of \$250,000 from Override Capital Project Stabilization Fund to the Newton Public Schools for the purpose of funding the busing costs associated with the transfer of the Zervas students to the Carr Elementary School for the January 2016 – June 2016 timeframe.

Thank you for your consideration of this matter.

Sincerely,



Setti D. Warren  
Mayor

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NEWTON CITY OFFICE  
2016 APR 11 AM 11:32  
DAVID A. OLSON, CMC  
NEWTON, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

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