



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

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April 11, 2022

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to enter into a five-year contract with a Parking Enforcement Services vendor.

This vendor will provide services to three City Departments, and also will provide the City with parking enforcement hardware, parking payment collection services, and a parking ticket adjudication portal for appealed parking tickets. The vendor will also interface with the Massachusetts Registry of Motor Vehicles (RMV) on behalf of the City.

These services were last bid out in 2014, with a five-year initial contract (which has been extended since that time). We plan to go out to bid for these services this spring.

The reason for a five-year authorization is because changing vendors for these Parking Violation Process and Collection Services, should we choose to make a change through the bid process, requires a significant amount time and effort from the previous vendor, the new vendor, and City staff, over many months to ensure a smooth transition. Five-year contracts are what the City has traditionally done for these services.

Per MGL, Chapter 30B, §12, a majority vote of the City Council is required to enter into any contract, greater than three years.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

2022 APR 11 PM 4:09

RECEIVED

City of Newton
Ruthanne Fuller
Mayor

DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

March 31, 2023

To: Jonathan Yeo, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer

From: James McGonagle, Commissioner

Subject: Request for Docket Item for 5-year contract duration for Parking Enforcement Services

The Department of Public Works (DPW), in conjunction with Newton Police Department and the City's Treasury Department, like to request approval to enter into a 5-year contract with a vendor for Parking Violation Process and Collection Services. This vendor will provide services to three City Departments, and provides the City with parking enforcement hardware, the parking payment collection services, interfaces with the Massachusetts Registry of Motor Vehicles (RMV) on behalf of the City, and provides a parking ticket adjudication portal for appealed parking tickets. These services were last bid out in 2014, with a five-year initial contract (which has been extended since that time).

Any change vendor for these Parking Violation Process and Collection Services requires a significant amount time and effort, from the previous vendor, the new vendor, and City staff, over many months to ensure a smooth transition.

Sincerely,

James McGonagle
Commissioner Public Works

cc: Shawna Sullivan, DPW Deputy Commissioner
Jason Sobel, P.E., PTOE, Director of Transportation Operations
Capt. Damien Doucette, NPD
Ron Mendes, City Treasurer