**CITY COUNCIL** # \_\_\_\_\_\_\_\_\_\_\_\_\_

**CITY OF NEWTON**

# DOCKET REQUEST FORM

DEADLINE NOTICE: Council Rules require items to be docketed with the Clerk of the Council NO LATER THAN 7:45 P.M. ON THE MONDAY PRIOR TO A FULL COUNCIL MEETING*.*

**To: Clerk of the City Council Date:** **3/13/2023**

**From (Docketer*)*:** **Councilors Gentile, Grossman, Kalis, Laredo, and Lipof**

**Address:**

**Phone:** **6175043301 E-mail:** **dkalis@newtonma.gov**

**Additional sponsors:**

1. **Please docket the following item (it will be edited for length if necessary):**

Councilors Gentile, Grossman, Kalis, Laredo, and Lipof requesting a discussion with the administration, specifically the Treasurer, to understand the City’s rainy day fund investment strategy and how rainy day fund investment decisions are made.

1. **The purpose and intended outcome of this item is:**

Fact-finding & discussion  Ordinance change

Appropriation, transfer,  Resolution

Expenditure, or bond authorization  License or renewal

Special permit, site plan approval,  Appointment confirmation

Zone change (public hearing required)  Other:

**3. I recommend that this item be assigned to the following committees*:***

Programs & Services  Finance  Real Property

Zoning & Planning  Public Safety  Special Committee

Public Facilities  Land Use  No Opinion

**4. This item should be taken up in committee:**

Immediately (Emergency only, please). Please state nature of emergency:

As soon as possible, preferably within a month

In due course, at discretion of Committee Chair

When certain materials are made available, as noted in 7 & 8 on reverse

Following public hearing

**PLEASE FILL OUT BOTH SIDES**

**5. I estimate that consideration of this item will require approximately:**

One half hour or less  Up to one hour

More than one hour  An entire meeting

More than one meeting  Extended deliberation by subcommittee

**6. The following people should be notified and asked to attend deliberations on this item. (Please checkthose with whom you have already discussed the issue, *especially relevant Department Heads*):**

City personnel Citizens (include telephone numbers/*email please*)

Ron Mendes - Treasurer

Maureen Lemieux - CFO

     

     

     

1. **The following background materials and/or drafts should be obtained or prepared by the Clerk’s office prior to scheduling this item for discussion:**

Anything deemed appropriate by Treasurer Mendes - possibly any written approach to recent money decisions and why they were made

1. **I**  **have or**  **intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. \***

*(\*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk’s office by 2 p.m. on Friday before the upcoming Committee meeting when the item is scheduled to be discussed so that Councilors have a chance to review all relevant materials before a scheduled discussion.)*

**Please check the following:**

**9.**  **I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.**

**10.  I would like the Clerk’s office to contact me to confirm that this item has been docketed. My daytime phone number is:**

**11.  I would like the Clerk’s office to notify me when the Chairman has scheduled the item for discussion*.***

**Thank you.**

**Signature of person docketing the item**

**[Please retain a copy for your own records]**