



Finance Committee

Special Meeting Agenda

City of Newton In City Council

Monday, August 8, 2016

7:30 PM
Room 211

ITEM SCHEDULED FOR DISCUSSION:

#165-16(2) Mayor's appointment of Michael Engel as a trustee of the Chaffin Fund

MICHAEL S. ENGEL, 83 Staniford Street, Unit #7, Auburndale, appointed as a lifetime trustee of the Chaffin Fund/Fig Newton Scholarship replacing Charlotte Kaitz. (60 days 09/09/16) [06/24/16 @ 3:06 PM]

All other items before the Committee will be held without discussion.

Respectfully submitted,

Leonard J. Gentile, Chair

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, *please contact Jini Fairley, at least two days in advance of the meeting: jfairley@newtonma.gov, or 617-796-1253. For Telecommunications Relay Service dial 711.*



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#165-16(2)

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June 24, 2016

David Olson
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
NEWTON CITY HALL
2016 JUN 24 PM 3:06
DAVID A. OLSON, CHS
NEWTON, MA 02459

Dear Mr. Olson:

Due to scheduling, I understand that the City Council has not been able to take up the appointment of Michael S. Engle to be a Trustee of the Chaffin Educational Fund within the sixty day period. Since this is a lifetime appointment, I know the Council is interested in evaluating Mr. Engle.

Therefore, I am asking to withdraw the previous appointment letter and refile his appointment as of the date of your next scheduled Council meeting. I believe this should give the Council adequate time to review the appointment.

Sincerely,

Setti D. Warren
Mayor



Finance Committee Report

City of Newton In City Council

Monday, June 27, 2016

Present: Councilors Gentile (Chair), Norton, Rice, Blazar, Fuller, and Lappin

Absent: Councilors Ciccone and Brousal-Glaser

Also present: Councilor Sangiolo

City staff present: Phil McNulty (Library Director), Lieutenant John Daley (Executive Officer; Police Department), James McGonagle (Public Works Commissioner), Robert DeRubeis (Parks and Recreation Commissioner), Alice Ingerson (Community Preservation Planner), Carol Schein (Open Space Coordinator), Maureen Lemieux (Chief of Staff/Chief Financial Officer), and David Wilkinson (Comptroller)

#165-16 Mayor's appointment of Michael Engel as a trustee of the Chaffin Fund

MICHAEL S. ENGEL, 83 Staniford Street, Unit #7, Auburndale, appointed as a lifetime trustee of the Chaffin Fund/Fig Newton Scholarship replacing Charlotte Kaitz. (60 days 06/30/16) [04/22/16 @ 12:53 PM]

Action: Finance Voted No Action Necessary 6-0

Note: Michael Engel joined the Committee to discuss his lifetime appointment as a trustee of the Chaffin Fund/Fig Newton Scholarship Fund. Mr. Engel is a School Guidance Counselor at the Madeline English School in Everett and lacrosse coach at Buckingham, Browne and Nichols School. Mr. Engel is an Auburndale resident, who also attended Newton North High School. He is looking forward to serving on the Chaffin Fund and helping students and families.

Mr. Engel has not attended a meeting at this point but has done some research on the Chaffin Fund and is aware that the Chaffin Fund contains a significant amount of money. Comptroller David Wilkinson informed the Committee that the fund's balance is over \$5 million. Committee members are pleased to have an educator as a trustee and asked how Mr. Engel learned of the opening on the Board of Trustees. Mr. Engel responded that Co-Chair of the Chaffin Fund Board of Trustees Beth Tishler recruited him.

Mayor Warren submitted the attached letter withdrawing and resubmitting Mr. Engel's appointment, as the City Council will not be able to take a vote before the 60-day action date expires on June 30, 2016. The appointment will be re-docketed to give the Council the opportunity to support the lifetime appointment of Mr. Engel. The Chair stated that Mr. Engel would not need to rejoin the Committee again for discussion of his appointment. With that, the Committee thanked Mr. Engle for serving the Community. The Chair suggested that Mr. Engel attend the next meeting of the trustees, even if it is scheduled before the Council takes an action on his appointment. Councilor Fuller moved the item no action necessary, which carried by a vote of six in favor and none opposed.

FIELD EXPERIENCE

- 2015-Present** **Madeline English Elementary/Middle School, Everett, MA**
School Guidance Counselor - 450 student case load
- PARCC administration
 - Director of Kiwanis Student Builders Club
 - Deployment of RTI (Response to Intervention) peer tutoring program
 - Handle all 504 plans on my caseload
 - Conduct IEP mandated student observations
 - Directly assist Educational Team Leader in IEP meetings with parents/guardians/advocates
 - Teach guidance curriculum in classrooms
 - IEP counseling consults
 - Interact with students individually to help them make more appropriate academic plans and life decisions
 - Active member of The Massachusetts School Counseling Association
 - Complete IEP progress reports
 - Basic French Creole speaker
 - Deployment of tardiness reduction program through parent meetings, SRO communication and positive reinforcement with students
 - Extensive Utilization of translators for ELL parent meetings
- 2008-2015** **Everett High School, Everett, MA**
School Guidance Counselor - 530 student case load
- Was awarded the prestigious Everett Public Schools Gold Apple Award in 2010
 - Teach guidance curriculum within classrooms
 - Interact with students individually to help them make more appropriate academic plans and life decisions
 - Selected to work on and eventually help coordinate The Race To The Top Campaign within Everett Public Schools
 - Manage all 504 plans and their respective meetings on my case load
 - Create and run workshop for Guidance staff focusing on details of online management program – X2 Aspen
 - Selected to write and administer \$38,000 "Safe Schools" grant
 - Administer MCAS
 - Deliver monthly classroom lesson plans
 - Manage all class scheduling needs
 - Create cumulative tracking sheets to ensure timely graduation
 - Liaison to team of freshmen teachers to ensure smooth transition to high school
 - Maintain a file for each student including all current academic and home life documentation
 - Assist athletes with NCAA Clearing House procedures
 - Active member of The Massachusetts School Counseling Association
 - Director of ELL (English Language Learner) Summer Academy which deployed differentiated and personalized reading instruction/programs
 - 10th grade students scored the highest ever score on the MCAS, School moved up a level
 - Awarded perfect attendance award
- 2007- 2008** **Newton South High School Internship, Newton, MA**
Internship in Newton South High School Guidance Department
- Counsel students on a one to one basis helping them develop adjustment and problem solving abilities
 - Organize group sessions, including norms, introductions and ice breakers
 - Coordinate with Director of Guidance to create a safe and engaging environment
 - Consult with a team of five counselors to improve school services
 - Administration of career assessments to meet the needs of individuals and groups
 - Organize initiative for the Newton South Club Organization
 - Consult with parents to improve student's academic experience
- 2007-2008** **Boston English High School Practicum, Jamaica Plain, MA**
Internship, Boston English Guidance Department
- Work under the supervision of a certified guidance counselor
 - Interface with students to simplify their college application process
 - Provide computer services within the college center
- 2005-2006** **Countryside School Elementary School, Newton, MA**
Substitute teacher

EDUCATION

- 2013-2015 Educator Leadership Institute (EDCO-Endicott College) Newton, MA
M.E.D. Organizational Management
- 3.96 GPA
 - 500 hour internship at The George Kevarian Elementary/Middle School Everett, MA
 - Worked directly with school principal
 - Created School Improvement Plan (SIP)
- 2006-2008 University of Massachusetts Boston, Boston, MA
M.E.D. School Counseling
- 3.5 GPA
 - Active member of The Massachusetts School Counselors Association
- 1996-2000 Trinity College, Hartford, CT
B.A. - English Literature, Performance Arts
- Varsity Football; Varsity Lacrosse
 - Actor, Trinity College theatre productions
 - Reporter, *Trinity Tripod* campus newspaper
 - Tutor, Trinity/Hartford Learning Corridor Initiative
- 1995-1996 Phillips Academy Andover, Andover, MA
Post Graduate Year, High School Diploma
- GPA 3.5
 - Football quarterback, second undefeated season in school's 227-year history
 - Actor, Phillips Academy theatre productions
 - Winner of Hubbard lacrosse leadership award
- 1991-1995 Newton North, Newton, MA
Graduate
- Lacrosse All American; *Boston Globe* "Player of the Year"
 - Captain, State Championship lacrosse team; Football: Bay State League All Star quarterback
 - Big Brother, Boston Chapter Big Brother Big Sister
 - Future leaders program participant

COACHING

- Head Varsity Lacrosse Coach - Marian High School, Framingham, MA
- Quarterback Coach - Harlem Hellfighters, Harlem, NY
- Head Varsity Lacrosse Coach Medford, Ma High School
- Head Lacrosse Coach, U17 Team Central Lacrosse Program

Department of Elementary and Secondary Education (DESE)
Current Licensure:

School Guidance Counselor grades 5-12

Principal/Vice Principal grades k-8

Sheltered English Immersion (SEI) Administrative Certification