



Ruthanne Fuller
Mayor

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February 27, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit this docket item to your Honorable Council requesting authorization to accept and expend \$69,878.60 in grant funding from MassDEP's Electric Vehicle Incentive Program - Public Access Charging for 5 EV chargers with 10 total ports: 2 chargers on Washington Street itself across from 1385 Washington St (in accordance with the West Newton Village Square Enhancement project), 2 chargers at Pleasant St Lot, and 1 charger at the Pearl St Lot. No funding match is required.

The City's vendor, Greenspot, will purchase, install and operate these EV charging stations.

Attached is a memo from Planning & Development Director Barney Heath requesting the docket item and the grant award letter from the MassDEP.

Thank you for your consideration of this matter.

Sincerely,

Mayor Ruthanne Fuller

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2023 FEB 27 PM 4:50
CITY CLERK
NEWTON, MA, 02459



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
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Barney S. Heath
Director

MEMORANDUM

Date: February 24, 2023
To: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
From: Barney Health, Director – Planning & Development
Nicole Freedman, Planning Consultant
Subject: Request to Docket Item to Accept MassDEP Electric Vehicle Incentive Program
Grant Funding

Please docket this item to request approval from the Honorable City Council to accept and expend \$69,878.60 in grant funding from MassDEP's Electric Vehicle Incentive Program - Public Access Charging for 2 chargers on Washington Street at Washington/Elm, 2 chargers at Pleasant St Lot and 1 charger at the Pearl St Lot. No match is required.

The City's vendor, Greenspot will purchase, install and operate these stations.

Attached:

- Award Letter



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Bethany A. Card
Secretary

Martin Suuberg
Commissioner

October 18, 2022

City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

Dear Nicole Freedman,

The Massachusetts Department of Environmental Protection (MassDEP) is pleased to announce that City of Newton (Grantee) has been awarded a grant of \$69,878.60 to acquire five electric vehicle charging station(s) under the Massachusetts Electric Vehicle Incentive Program (MassEVIP) Public Access Charging (PAC) Program at the following location(s):

- An amount not to exceed \$13,252.40 for four ports at 26-28 Pleasant Street, Newton, MA; and
- An amount not to exceed \$50,000.00 for four ports at 1395 Washington Street, Newton, MA; and
- An amount not to exceed \$6,626.20 for two ports at 16-18 Pearl Street, Newton, MA.

Contract documents are attached. You will need to sign and return those that require signatures within **30** business days of receipt. The Grantee is authorized to proceed with the acquisition of the EV charging station(s) with the receipt of this approval letter. The contract documents include:

- *Contractor Authorized Signatory Listing*, **to be signed** by one of the parties specified on the listing
- *End User Agreement*, **to be signed** by an authorized signatory (if on master agreement)
- ADA Acknowledgement form, **to be signed** by an authorized signatory

Please email scanned copies of documents requiring signatures to MassEVIP.MassDEP@mass.gov.

MassDEP will execute the *Commonwealth of Massachusetts - End User Agreement* and email you a scanned copy for your records.

You have up to 6 months from the contract documents' execution date to make the EV charging stations operational. You have up to 60 days from the date the EV charging stations are operational to request payment by completing and submitting the *Payment Request Form* and required attachments. MassDEP will not authorize the payment until receiving a complete *Payment Request Form* and required attachments. Required attachments can include:

- Final invoices for EV charging stations with line items for individual EV charging station costs.
- Final invoices for EV charging stations installation costs.
- Photographs of installed EV charging stations. Pictures should clearly show parking spaces, ADA accessible EV parking spaces and EV designated signage.

Please email scanned copies of the of documents requiring signatures to: MassEVIP.MassDEP@mass.gov.

You may begin to move forward with your project. However, grant funding is not guaranteed until there is fully executed contract, signed by both you and MassDEP. You may order equipment or hire a contractor but will not be reimbursed for any equipment delivered or work conducted before the effective date (i.e., the date of MassDEP's signature) on the contract.

Any work begun prior to a fully executed contract will be performed at your own risk.

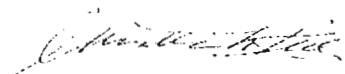
The state's fiscal year (FY) begins on July 1st and ends on June 30th. Payment requests for any equipment that was delivered and/or installation work that occurred on or before June 30th must be submitted for payment no later than July 15th for payment to be processed - even if the entire project is not yet complete and the EV charging station is not yet operational.

No payment for equipment delivered or installation work completed through June 30 can be made if the payment request is received after July 15. All payments will be made directly to the grantee.

On behalf of Commissioner Suuberg, I want to congratulate City of Newton for taking this important step towards making Massachusetts a leader in deploying electric vehicle charging equipment and helping the Commonwealth achieve its ambitious climate goals.

If you have any questions or comments regarding MassEVIP or the awarded grant, please contact us at MassEVIP.MassDEP@mass.gov.

Sincerely,



Christine Kirby
Assistant Commissioner
Bureau of Air and Waste