



Finance Committee Agenda

City of Newton In City Council

Wednesday, December 14, 2016

7:00 PM
Room 211

Items Scheduled for Discussion:

- 424-16** **Transfer \$22,190 from Budget Reserve for two parking kiosks**
HIS HONOR THE MAYOR requesting authorization to transfer the sum of twenty-two thousand one hundred ninety dollars (\$22,190) from Budget Reserve to the Department of Public Works for the capital costs associated with a pilot program for two parking kiosks at the Austin Street Parking Lot replacing 158 standard coin meters. [11/28/16 @4:00PM]
- #209-16** **Discussion of expenditures related to the Complete Streets Grant**
COUNCILOR FULLER requesting discussion regarding expenditures related to the Complete Streets grant with representatives of the Department of Public Works. [05/26/16 @ 1:11 PM]

Referred to Public Safety, Public Facilities and Finance Committees

- #335-16** **Request for Ord. amendments to require removal of snow from sidewalks**
COUNCILOR DANBERG requesting that §26-8 through §26-9 and §20-21 of the City of Newton Rev. Ords., 2012, be amended to establish criteria and provisions for requiring removal of snow in all districts by property owners, occupants, and property managers from sidewalks abutting their property and to review and amend enforcement provisions including structure of fines for snow removal violations. [09/27/16 @ 11:36 AM]
Public Facilities Approved 4-0-1 (Gentile abstaining) on 11/09/16
Public Safety Approved 6-0 on 12/07/16
- #425-16** **Transfer \$34,000 from Budget Reserve for an accountant position**
HIS HONOR THE MAYOR requesting authorization to transfer the sum of thirty-four thousand dollars (\$34,000) from Budget Reserve to fund a new full-time accountant position in the Comptroller's Office effective January 1, 2017 and

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

authorization to increase the authorized full-time positions in the Comptroller's Office by one position.

#397-16 **Discussion w School Administration re \$1.2 million budget deficit**
COUNCILOR GENTILE requesting a discussion with the School Department and members of the School Committee regarding the \$1.2 million deficit in the School Department budget as outlined in the 2017 Fiscal and Operational Update Memo dated October 24, 2016. [11/16/16 @ 10:48 AM]

#287-15 **Submittal by the Mayor of the 5-Year Financial Forecast**
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 5-Year Financial Forecast for Board of Aldermen review/acceptance. [10/01/15 @ 1:53 PM]

#270-16 **Referred to Zoning & Planning and Finance Committees**
Request to Amend Demolition Delay Ordinance
COUNCILORS HESS-MAHAN, LEARY, SCHWARTZ, AUCHINCLOSS, SANGIOLO, AND BAKER requesting amendments to Chapter 22, Division 2. Demolition Delay, of the Revised Ordinances to increase sanctions for failure to comply with the conditions of a demolition permit and/or demolition of a structure without an appropriate permit. [07/21/16 @11:40 AM]
Zoning & Planning No Action Necessary 7-0 10/24/16

Items Not Scheduled for Discussion at this Meeting:

Referred to Programs & Services, Public Facilities and Finance Committees

#388-16 **Authorize the Library Trustees to apply for grant funds for library renovation**
HIS HONOR THE MAYOR requesting that the City Council authorize the Board of Library Trustees to apply for any state funds which might be able to make improvements and additions to the Newton Free Library and which will defray all or part of the cost of the design, construction and equipping of the library project; and to authorize the Library Trustees to accept and expend any such funds when received without further appropriation. [10/31/16 @ 2:05 PM]

Referred to Programs & Services, Public Facilities and Finance Committees

#387-16 **Appropriate \$250,000 for renovation of 1st Floor of the Ed Center**
HIS HONOR THE MAYOR requesting authorization to appropriate and expend two hundred fifty thousand dollars (\$250,000) from the Override Capital Stabilization Fund for the purpose of renovating the space on the 1st floor of the Ed Center which has been vacated by the relocation of the Pre-K Program to the Aquinas site to house the Central High School Program, additional professional development meeting space, and general office space. [10/31/16 @ 2:05 PM]
Programs & Services Approved 4-0 on 11/09/16
Public Facilities Held on 11/09/16

Referred to Public Facilities and Finance Committees

- #386-16** **MWRA loan financing for homeowners to replace lead service lines**
COUNCILORS CROSSLEY AND GENTILE proposing to establish policies and procedures for the use of approved Massachusetts Water Resource Authority (MWRA) no interest loan financing to encourage homeowners to participate in the lead service line replacement program. [10/26/16 @ 3:12 PM]
Public Facilities Held on 11/09/16

Referred to Public Facilities and Finance Committees

- #385-16** **Discussion about the Community Solar Share Program**
PUBLIC FACILITIES COMMITTEE requesting discussion with the Administration and Public Buildings Department about the Community Solar Share Program, which intends to provide credits resulting from solar power generated at 70 Elliot Street to qualifying low income residents. [10/26/16 @ 4:20 PM]
Public Facilities Held on 11/09/16

Referred to Public Facilities and Finance Committees

- #384-16** **Appropriate \$71,000 to build an observation deck on the greenway**
HIS HONOR THE MAYOR requesting authorization to appropriate and expend seventy-one thousand dollars (\$71,000) from Free Cash for the purpose of construction an observation on the greenway walking corridor. [10/31/16 @ 2:05 PM]
Public Facilities Held on 11/09/16

Referred to Finance and Appropriate Committees

- #359-16** **Submittal of the FY 2018 to FY 2021 Capital Improvement Plan**
HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/11/16 @ 11:28 AM]

Referred to Public Facilities and Finance Committees

- #357-16** **Reallocate \$250,467.24 for decommissioning two elevated storage tanks**
HIS HONOR THE MAYOR requesting authorization to reallocate the sum of two hundred fifty thousand four hundred sixty-seven dollars and twenty-four cents (\$250,467.24) from the Waban Hill Reservoir Improvements Account to be used for the decommissioning of the Stanton Avenue and Winchester Street elevated storage tanks. [10/11/16 @ 11:29 AM]
Public Facilities Approved 6-0 on 10/19/16

- #353-16** **Review/Acceptance of the FY 2018 – FY 2022 5-year Financial Forecast**
HIS HONOR THE MAYOR submitting the Fiscal Years 2018 to 2022 5-Year Financial Forecast for City Council review/acceptance. [10/11/16 @ 11:28 AM]

Referred to Zoning & Planning, Programs & Services and Finance Committees

- #256-16 Request to extend notification area of notice for special permit petitions**
COUNCILORS COTE, NORTON, HARNEY, BLAZER, BROUSAL-GLASER, AND LEARY requesting an amendment to the City Council Rules, Article X; Section 6 – Additional Notification Requirements, to include that the area of notice for special permit petitions be expanded beyond the abutters to abutters within 300’ required by Massachusetts General Law Chapter 40A to also include property owners within 600’ of the subject property. This notification will apply to all classes of building except for residential 1 and 2-family units that will remain 1 or 2-family units after receiving a special permit. Only abutters to abutters within 300’ will be entitled to the rights conferred by Massachusetts General Law Chapter 40A. [07/01/16 @2:09 PM]

Referred to Programs & Services, Public Facilities and Finance Committees

- #175-16 Authorization to enter into a settlement agreement with National Grid.**
HIS HONOR THE MAYOR requesting authorization for the City to enter into a settlement agreement with Boston Gas Company d/b/a National Grid. [04/25/16 @ 6:52 PM]
- #173-16 Interest charges on late payment of utility bills**
COUNCILOR SANGIOLO requesting creation of a policy or ordinance related to interest charges on late payments of utility bills to the City and proportional return of interest charges if or when the utility bill is abated. [04/27/16 @ 1:39 PM]
- #112-16 Appropriation of mitigation funds for pedestrian and traffic improvements**
HIS HONOR THE MAYOR requesting authorization to appropriate and expend the following Mitigation Funds:
- | | |
|--|----------|
| A. Village Café at 719 Washington Street | \$2,500 |
| B. 258 Nevada Street at Linwood Street | \$1,500 |
| C. Cherry Street at Washington Street | \$2,000 |
| D. O’Hara’s Restaurant, Newton Highlands | \$2,500 |
| E. Rox Diner Parking & Pedestrian Improvements | \$2,500 |
| G. Canton Circle LLC, 714-724 Beacon Street | \$10,000 |
- #40-16 Request to accept MGL 149 Sec 148C related to earned sick time for employees**
COUNCILOR SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Massachusetts General Law Chapter 149, Section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election as Ballot Question 4 – Earned Sick Time for Employees. [01/19/16 @ 2:35 PM]

Referred to Public Facilities and Finance Committees

- #223-15** **Discussion on the process of licensing the use of city buildings**
ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]
- #190-15** **Discussion of policy to record all meetings and post meeting materials online**
ALD. SANGIOLLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City's website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

Referred to Zoning & Planning, Land Use and Finance Committees

- #104-15** **Qualification of affordable units developed at Comm Ave, Pearl St, and Eddy St**
ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department re how many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify for inclusion on the State's Subsidized Housing Inventory List; if a property is not on the list, what can be done to make it eligible. [04/09/15 @ 12:00 PM]

Referred to Land Use and Finance Committees

- #49-14** **Implementation of technology to monitor compliance with special permits**
LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]
- #248-12** **Ordinance amendments to Article IV Purchases and Contracts**
RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

Respectfully submitted;

Leonard J. Gentile, Chair



SETTI D. WARREN
MAYOR

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Office of the Mayor

#424-16

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swarren@newtonma.gov

November 28, 2016

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the transfer of \$22,190 from Acct # 0110498-5790 FY17 Budget Reserve to the Department of Public Works for the capital costs associated with a pilot program for two parking kiosks at the Austin Street Parking Lot, replacing 158 standard coin meters.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
November 28, 2016
2016 NOV 28 PM 4:00
DAVID A. OLSON, CMC
NEWTON, MA 02459

City of Newton



DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Setti D. Warren
Mayor

November 18, 2016

To: Maureen Lemieux, Chief of Staff, and Chief Financial Officer

From: James McGonagle, Commissioner
Nicole Freedman, Director of Transportation

Subject: Request for Docket Item for Parking Kiosk Pilot funds

I request a total of \$22,190 for capital costs to pilot two parking kiosks at the Austin Lot, replacing 158 standard coin meters. Capital costs break down as follows:

Total Capital Costs:		\$22,190
Kiosk purchase	\$12,615	
Spare Parts:	\$715	
Lot Preparation:	\$5,966	
Contingency (15%)	\$2,894	

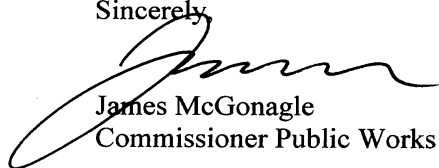
The City will be required to pay additional operations cost. Operations costs are as follows:
\$600 per year (\$25/month-kiosk) in annual fees, reports and communication fees
\$.13 gateway fee per transaction
\$.10 passport pay-by-call data push fee.

Total operations costs are unknown as the amount depends on the number of transactions which are not known. However, it is estimated that total revenue will remain the same or increase slightly due to the increased efficiency of the machines.

Implementation will take place in spring and summer 2017. Based on the results of the pilot, the City will review the feasibility of upgrading some or all of the remaining City lots with kiosks.

Please docket this request with the Honorable City Council for their consideration.

Sincerely,


James McGonagle
Commissioner Public Works

most important issues that the Council will deal with over the next couple of years and the Councilors should be informed before making the decision to spend \$325,000. Councilor Albright moved hold in the Zoning and Planning Committee and Councilor Lappin moved hold in the Finance Committee. Both motions carried by unanimous votes. Councilors also asked when the report of the management review of Planning Department would be available to the City Council, as it would help inform budget discussions. Council Vice-president Lappin stated that she spoke with the Mayor regarding the report and he expects to release it to the Council in the next few weeks.

#113-16 Grant of \$450,000 from MassDOT for Complete Streets

HIS HONOR THE MAYOR requesting authorization to appropriate and expend four hundred fifty thousand dollars (\$450,000) in grant funds from the Mass Department of Transportation (Mass DOT) as part of their Complete Streets Program to develop a Complete Streets Prioritization Plan and the construction of projects in the plan and approved by Mass DOT. [03/15/16 @ 4:52 PM]

Action: Finance Approved 8-0

Note: Commissioner of Public Works Jim McGonagle presented the request for authorization to appropriate and expend a grant from the Massachusetts Department of Transportation (Mass DOT). Mass DOT is providing grant funds to communities with a Complete Street Program. Although the City has not completed a formalized Complete Street Program, the State is allowing the City to continue to develop that in tandem with the prioritization plan.

The City will receive \$50,000 to develop a Complete Streets Prioritization Plan and up to \$400,000 in funding for associated projects that are approved by Mass DOT. The Department of Public Works expects to submit 15 projects for State approval within the next fiscal year, as required by the grant.

The Committee asked that Commissioner McGonagle provide the Public Safety & Transportation Committee and the Public Facilities Committee with the draft Complete Streets Program and draft prioritization plan as soon as they are complete and before they are sent into Mass DOT for approval. The Commissioner agreed to do that and Councilor Ciccone moved approval, which carried by a vote of eight in favor and none opposed.

#114-16 Assessment of sidewalk/driveway apron and/or curb betterments

HIS HONOR THE MAYOR requesting approval of the following mentioned sidewalk/driveway apron and/or curb betterments; said betterments to be levied under the provisions of MGL Chapter 83, Sec. 26, authorizing the assessment of betterments for construction: [03/15/16 @ 4:52 PM]

Address	Owner Name	Book/Page	Sec/Block/Lot	Total Cost

#335-16 DRAFT FOR DISCUSSION 11/9/2016

Sec. 26-8. Removal of snow and ice from sidewalks in certain districts.

Every owner or occupant of a building or lot of land abutting upon a sidewalk which is within a business, mixed use or manufacturing district, as defined by chapter 30, and every owner or occupant of a building or lot of land situated in any other district than a business district as defined by such chapter and which is used for a commercial or institutional purpose or contains more than four residential dwelling units ~~a purpose permitted in districts zoned for business but not permitted in districts zoned for single, private or general residences~~, whether or not such uses are is a nonconforming uses under the provisions of such chapter, which building or lot of land abuts upon a sidewalk, ~~or stands upon a lot of land abutting upon a sidewalk,~~ shall cause any snow to be removed from the sidewalk and any ice on the sidewalk to be removed, sanded or salted within twenty four (24) twelve (12) hours after such snow has ceased to fall or such ice has come to be formed. The preceding provision shall apply to snow and ice on accessible curb ramps in the sidewalk, and shall apply to snow and ice which falls from buildings, other structures, trees or bushes as well as to that which falls from clouds. (Rev. Ords. 1973, § 19-8; Ord. No. T-127, 3-4-91; Ord. No. T-165, 8-12-91; Ord. No. U-3, 2-22-94)

State law references—Removal of snow from sidewalks, G.L. c. 85, § 5; G.L. c. 40, § 21(2), (3), (4)

Sec. 26-8A. City snow clearing—Clearing of sidewalks used as school routes.

The commissioner of public works shall clear snow from certain city sidewalks including portions of both school pedestrian routes and specific arterial and collector roadways, subject to appropriation and the availability of city personnel and equipment. The commissioner, after consultation with the superintendent of schools, chief of police and other appropriate city personnel, shall determine the total number of miles of city sidewalks to be cleared for the purposes of this ordinance based on the availability of personnel, vehicles and funding. Each year during the month of November, the commissioner shall publish a list of said sidewalk snow clearing routes. Said list shall include the street names and, where appropriate, the names of intersecting streets up to which the sidewalks will be cleared. The commissioner shall send a copy of said list to the chief of police and the superintendent of schools. (Ord. No. U-23, 7-11-94)

Sec. 26-8B. Same—Snow clearing assistance.

The commissioner shall annually prepare lists of persons available to provide snow clearing assistance either for a fee or on a volunteer basis. The lists shall be prepared in consultation with appropriate school and senior services department personnel, interested neighborhood organizations, houses of worship, parent-teacher associations, and other similar groups that indicate a willingness to participate in snow clearing assistance. Said lists shall be made available during the month of November each year. The list of persons available to provide snow clearing assistance for a fee shall be available upon request to any Newton resident. Low income elderly or low income people with disabilities ~~handicapped persons~~ requesting volunteer snow clearing assistance shall be referred to the senior services department to be matched with available volunteers. For the purposes of this section, "elderly" shall be defined as a person sixty (60) years of age or older, "handicapped person with disability" shall be defined as a person with a physical condition which substantially limits the ability to engage in physical snow clearance activities and "low income" shall be defined in accordance with guidelines established by the United States Department of Housing and Urban Development for the Community Development Block Grant Program. (Ord. No. U-23, 7-11-94; Ord. No. 175, 05-26-05)

Sec. 26-8C. Same—Snow clearance standards.

The commissioner of public works shall endeavor to minimize the blocking of sidewalks and intersections with plowed snow so as not to hinder pedestrian passage. The commissioner shall remove plowed snow from sidewalks and intersections that block pedestrian access, to the extent that such removal is feasible, as determined by the commissioner, and subject to appropriation. (Ord. No. U-23, 7-11-94)

Sec. 26-8D. Trial program for removal of snow and ice from sidewalks.

In order to allow for safe pedestrian and wheelchair passage, every owner or occupant of a building or lot of land abutting upon a paved sidewalk or any person having charge of such property shall use reasonable efforts to remove snow and ice from the sidewalk and ~~handicap-accessible~~ curb ramps, and shall use reasonable efforts to treat said sidewalk and ramps to allow for a safe passageway of approximately thirty-six (36) inches in width, provided that where such sidewalk is less than thirty-six (36) inches in width the passageway shall encompass its entire width and ~~handicap-accessible~~ curb ramps. Snow and ice shall be removed, and sidewalks and ramps shall be treated, within thirty (30) hours after such snow has ceased to fall or such ice has formed. This section shall apply to snow and ice which falls from buildings, other structures, trees or bushes, as well as to that which falls from clouds. This section shall not apply to owners or occupants of a building or lot covered by Section 26-8. The mayor or his designee is authorized to coordinate volunteer snow clearing assistance or to grant an exemption, renewable annually, for citizens who upon written petition demonstrate hardship due to a combination of health and financial duress. The provisions of this section shall take effect on November 1, 2011 and shall expire on November 1, 20~~15~~17 unless terminated earlier or renewed or modified by the board of aldermen. During this trial period, enforcement shall be limited to issuance of notices of non-compliance for violations of any provision of this section. (Ord. No. Z-83, 3-21-11, Ord. No. A-8, 01-22-13; Ord. No. A-49, 12-01-14)

Sec. 26-9. Putting snow and ice upon streets, sidewalks and bridges.

(a) No person shall block, obstruct or otherwise hinder or impair pedestrian or vehicular traffic on the public ways of the city by placing snow or ice or permitting or causing snow or ice to be placed upon a street, sidewalk or bridge, except that snow or ice removed from a sidewalk may be piled in the adjoining gutter or on the loam border between the sidewalk and the street. This section shall not apply to municipal snow removal operations.

(b) Without limiting the applicability of the foregoing paragraph (a), the owner or occupant of property whose driveway or sidewalk is cleared of snow shall be responsible for promptly removing snow placed on the public way (street, sidewalk and/or bridge) adjoining the owner's property as a result of clearing snow from the driveway or sidewalk of the owner. For purposes of this paragraph, "clearing snow" shall include, but is not limited to, plowing, shoveling, sweeping and any other similar means of removing snow from the driveway or sidewalk. This section shall not apply to municipal snow removal operations. (Rev. Ords. 1973, § 19-9; Ord. No. T-166, 8-12-91; Ord. No. X-97, 07-12-04)

**ARTICLE III.
CIVIL FINES/NON-CRIMINAL DISPOSITION**

Sec. 20-20. Certain ordinance violations subject to civil fine.

(a) As an alternative to initiating criminal proceedings, the sections of these revised ordinances which are listed in section 20-21 may be enforced in the manner provided in General Laws c. 40, section 21D.

(b) Any such enforcing person, as listed in section 20-21, who takes cognizance of a violation of such an ordinance may give to the offender a written notice to appear before the clerk of the district court for Newton at any time during the court's office hours, not later than twenty-one (21) days after the date of such notice.

(c) *Non-criminal disposition upon payment of notice of violation.* Any person notified to appear before the clerk of a district court as hereinbefore provided may so appear and confess the offense charged, either personally or through a duly authorized agent or by mailing to the city clerk together with the notice such specific sum of money as established under section 20-21 as penalty for violation of the ordinance. Upon receipt of such notice and payment, the city clerk shall forthwith notify the district court clerk of such payment and the receipt by the district court clerk of such notification shall operate as a final disposition of the case. An appearance under this subsection shall not be deemed to be a criminal proceeding. No person so notified to appear before the clerk of a district court shall be required to report to any probation officer, and no record of the case shall be entered in any probation records.

(d) *Right of appeal and hearing in the district court.* If any person so notified to appear desires to contest the violation alleged in the notice to appear and also to avail himself of the procedure established pursuant to this section and G.L. c. 40 § 21D, he may, within twenty-one days after the date of the notice, request a hearing in writing. Such hearing shall be held before a district court judge, clerk, or assistant clerk, as the court shall direct, and if the judge, clerk or assistant clerk shall, after hearing, find that the violation occurred and that it was committed by the person so notified to appear, the person so notified shall be permitted to dispose of the case by paying the specific sum of money established as a penalty as aforesaid or such lesser amount as the judge, clerk or assistant clerk shall order, which payment shall operate as a final disposition of the case. If the judge, clerk, or assistant clerk shall, after hearing, find that the violation alleged did not occur or was not committed by the person notified to appear, that finding shall be entered in the docket, which shall operate as a final disposition of the case. Proceedings held pursuant to this subsection shall operate as a final disposition of the case. Proceedings held pursuant to this subsection shall not be deemed to be criminal proceedings. No person disposing of a case by payment of such a penalty shall be required to report to any probation office as a result of such violation, nor shall any record of the case be entered in the probation records.

(e) *Failure of appeal and return to criminal process.* If any person so notified to appear before the clerk of a district court fails to pay the fine provided hereunder within the time specified or, having appeared, does not confess the offense before the clerk or pay the sum of money established as a penalty after a hearing and finding as provided in subsection (d), the clerk shall notify the enforcing person who issued the original notice, who shall determine whether to apply for the issuance of a criminal complaint for the violation of the appropriate ordinance. (Ord. No. V-255, 8-9-99)

Sec. 20-21. Enforcing persons and revised ordinances subject to civil fine.

(d) POLICE DEPARTMENT: City police officers shall be authorized to issue written notice of the following violations:

.....	<u>PENALTY</u>
() Warning	\$0.00

Sec. 26-8. Removal of snow and ice from sidewalks in certain districts.

- () First offense in calendar year..... \$100.00
- () Second offense in calendar year \$200.00
- () Third and subsequent offenses in calendar year \$300.00

Sec. 26-9. Putting snow and ice upon streets, sidewalks and bridges

- () Placing snow or ice on a public way (street, sidewalk or bridge)
 - First offense in calendar year \$100.00
 - Second offense in calendar year \$200.00
 - Third offense and subsequent offenses in calendar year \$300.00
- () Causing or permitting snow or ice to be placed upon a public way (street, sidewalk or bridge)
 - First offense in calendar year \$100.00
 - Second offense in calendar year \$200.00
 - Third offense and subsequent offenses in calendar year \$300.00

#335-16

PROPOSED SNOW ORDINANCE AMENDMENT (11/3/2016):

Current Sec. 26-8 *Removal of snow from sidewalks in certain districts:*

- 24 hour time period for compliance
- Applies to all properties in zoned business districts and to buildings “... situated in other than a business district ... and which is used for a purpose permitted in districts zoned for business but not permitted in districts zoned for single, private or general residences.”

Changes proposed to Sec. 26-8 *Removal of snow from sidewalks in certain districts*

- Would reduce time period for compliance from 24 hours to 12 hours
- Would add mixed use and manufacturing districts to business districts (in which all properties must comply)
- Would simplify by removing outdated reference to “single, private or general residence districts” and by clarifying that section applies to commercial uses in other districts
- Would add multi-family properties containing more than 4 dwelling units and institutional uses in other districts
- Would add language clarifying that sidewalk snow removal requirements also apply to accessible curb ramps in sidewalk

Changes proposed to Sec. 26-8B *Snow Clearing Assistance*

- Would replace phrases “handicapped persons” and “handicapped person” with phrases “people with disabilities” and “person with disabilities”

Changes proposed to Sec. 26-8D *Trial Program for removal of snow and ice from sidewalks*

- Would replace phrase “handicap access ramps” with phrase “accessible curb ramps”



SETTI D. WARREN
MAYOR

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Office of the Mayor

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swarren@newtonma.gov

November 28, 2016

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Council docket for consideration a request to authorize the transfer of \$34,000 from Acct # 0110498-5790 FY17 Budget Reserve to fund a new full-time accountant position in the Comptroller's Office effective January 1, 2017. Additionally, I request that 1 FTE be added to the department tally.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren
Mayor

RECEIVED
Newton City Hall
2016 NOV 28 PM 4:00
DAVID A. OLSON, CLK
NEWTON, MA 02459

COMPTROLLER'S OFFICE




CITY OF NEWTON, MASSACHUSETTS

1000 COMMONWEALTH AVENUE
NEWTON CENTRE, MA 02459-1449
TELEPHONE (617) 796-1305
FAX (617) 796-1196
dwilkinson@newtonma.gov

DAVID C. WILKINSON
COMPTROLLER

November 25, 2016

To: Mayor Warren and Members of the City Council

From: David Wilkinson, Comptroller 

Subject: Supplemental Funding Recommendation: Comptroller's Office

In anticipation of my departure from the City early in calendar year 2017, I have been training an existing member of the Comptroller's Office, Accounting Specialist Stephen Curley, to assume responsibilities for day-to-day maintenance of the City's general ledger and assistance in the preparation of interim and annual financial statements and schedules. Stephen is a degreed accountant, with several years of experience in both the Treasury and Comptroller's Offices.

Having someone other than the Comptroller perform these essential functions will allow the new Comptroller to concentrate on ongoing evaluation of internal controls; performing an internal audit function; providing assistance to the Finance Committee; Audit Sub-Committee; and City Council; and reviewing financial statements and schedules prior to their publication.

In order for Stephen to take over these new responsibilities on a full time basis prior to my departure, it is necessary for his existing responsibilities be assigned to a new employee of the Comptroller's Office as soon as possible. I am therefore respectfully requesting that the Mayor and Council authorize the addition of a new full-time accountant position in the Comptroller's Office effective January 1, 2017 and appropriate \$34,000 for funding this position for the remainder of fiscal year 2017. Upon Stephen's promotion to the accountant position, his old position of Accounting Specialist will be filled.

Thank you for your prompt attention to this matter.

NEWTON PUBLIC SCHOOLS

Office of Business, Finance and Planning
 100 Walnut Street
 Newtonville, MA 02460
 617-559-9025

TO: David Fleishman, Superintendent

FROM: Liam Hurley, Assistant Superintendent/Chief Financial & Administrative Officer
 Susan Dzikowski, Director of Finance
 Sean Mannion, Senior Budget Analyst

DATE: October 24, 2016

RE: FY17 Fiscal and Operational Update

This is the first FY17 update on the status of the fiscal and operational aspects of the school district. As of October 1, 2016, after the first quarter of the fiscal year, *there is a projected year-end deficit of \$1.2 million, \$900,000 (75%) of which is due to one-time expenses* within safety related infrastructure maintenance projects, one year of higher natural gas supply rates, and payment for one of the six buses for Zervas to Carr. The remaining \$300,000 deficit stems mainly from health insurance, special needs transportation, electricity and tuition. Within salaries, a projected deficit in substitutes is offset by favorable salary variances in other accounts. Two state grants were eliminated in FY17, including the Full Day Kindergarten grant and the Academic Support grant. This forecast assumes the school department will absorb the 4.0 FTE teachers previously funded by the K grant. The district is especially attentive in FY17 to state government's management of the Commonwealth's deficit, as 9C cuts to spending for cities and towns will likely be necessary. Analysis of the financial impact of programs and expenses on the expected deficit will be presented monthly to the School Committee.

Included in the fiscal and operational update this month are brief recaps on seven key areas. The fiscal, utilities, and cover memo of the personnel report are attached. Available via links are the annual Staffing Reconciliation report, the full personnel report, and the Student Services and Operations Department reports.

Status of Key Areas:

1. **Financial**

As of October 11, 2016, the district has spent \$43.0 million, or 20% of the annual budget. The financial forecast includes projections of all areas of spending for the year, with a current deficit of \$1.2 million, 75% of which is *one-time* expenses. All variances to budget are discussed in the following sections. Overall staffing and benefits are within less than 0.2% of budget; all staffing needs have been met, and vacancies have been taken into account. The attached Staffing Reconciliation Report, described on the next page, compares in detail the FY17 budgeted FTE to actual staffing as of the start of the school year. Budget transfers are in place this month to reflect actual spending projections in salaries and other accounts. The Operations Department, not including utilities, has a current deficit of \$654,000 due to the unprecedented number of necessary infrastructure improvements within one year. Student Services costs are projected to be unfavorable to budget by \$280,000 due mainly to new contractual special education transportation rates, which were not known until after approval of the FY17 budget, and a variance in out-of-district tuition. All other major spending areas including supplies, contracted services and equipment are favorable to budget and partially offset the projected deficit. Refer to Appendix A for the current FY17 detailed budget forecast by account.

2. Benefits

The overall deficit in benefits is \$315,000; favorability in unemployment and payroll taxes partially offset overages, mainly in health insurance and other post-employment benefits. The FY17 general fund budget for health insurance is \$27.2 million; this forecast projects a net deficit of \$378,000 (1%). Although overall plan enrollment is within budget, there has been a significant shift to family plans which are 30 family plans over budget. At a cost of approximately \$11,000 more per each family plan, the overage adds up to \$330,000. The current forecast includes a \$220,000 contingency for 25 additional plans. Health insurance enrollments will be closely analyzed over the next few months to understand further shifts. The FY17 budget for OPEB is \$1.3 million; the current projection is over plan by \$20,000 (2%), including a contingency of \$20,000 for the remainder of the year. The FY17 OPEB rate is 3.25% of the salary of eligible employees; paid by the district, the funds go into a City trust for future retiree's health insurance. Now that the first four years of OPEB have passed, the number of new plans added each year is starting to decrease; there is an increase each year, but a smaller increase each successive year due to the growing base. The district's unemployment claims have been evaluated through the month of August 2016 and the annual expense is expected to be favorable to plan by \$30,000. Seventeen claims have been made thus far this fiscal year versus 27 one year ago.

3. Human Resources

A complete review of the current actual staffing of the school system has been completed and is accessible via the link below. The report shows that the current year staffing of 2,103.6 FTE is over the FY17 adjusted budget by 4.0 teacher FTE due to the elimination of the state funded Full Day Kindergarten grant. The Staffing Reconciliation report is shown by type of position and department. Of note this year is the shifting of staff placed on the federal special education grant from teachers to aides. This saves the district \$82,000 from having to include 9% of MTRS costs, which are levied against the salaries of professional staff.

The Personnel Report with detail by employee name can also be accessed via the link below and provides an overview of hiring patterns over time; the cover memo for the report, including summary tables, is attached to this memo. The Personnel Report details the FY17 appointments of teachers, aides, interns, administrators, secretaries, long term substitutes, ISS, and non-aligned staff members since those listed in the last report. It also includes information about resignations, retirements, leaves of absence, teachers who received Professional Teacher Status and teachers who earned transfers to higher training, also known as lane changes.

The link is as follows: <http://www.newton.k12.ma.us/fiscalandoperationsresources>

4. Student Services/Special Education

The current status of key budget areas in Student Services is summarized in Appendix A. The full Student Services Report is accessible via the following link:

<http://www.newton.k12.ma.us/fiscalandoperationsresources>

The projected annual deficit for Student Services is \$280,000, with overages in student services transportation (\$204,000) and out-of-district tuition (\$94,000) partially offset by favorable variances in other accounts (\$18,000). New transportation contractual rates are the result of a procurement process last spring, as rates were expiring at the end of FY16; these rates were not known until after the completion of the FY17 budget and resulted in a higher than anticipated increase. Furthermore, there are 50 additional students receiving transportation services as of the start of school compared to last year. Of the 467 students receiving transportation services as of September 2016, 346 students are transported within the district, and 121 are transported to private school placements. The out-of-district tuition variance assumes a contingency for additional placements during the school year. There have been 16 unilateral student placements by parents that could result in potential financial liability in addition to the current projections. As of September 30, 155 students are placed out-of-district, including 29 agreements with parents as compared to 162 students, with 34 agreements with parents one year ago. Special education aides are as budgeted; the forecast assumes 9.0 FTE additional aide hires.

The Newton Early Childhood Program currently serves 195 students within thirteen classrooms housed within the new unified location at 150 Jackson Road. The program includes 81 students with special needs enrolled in preschool classrooms, 54 students who are typically developing enrolled in preschool classrooms, and 60 students with special needs receiving related services only. Evaluation of preschool student needs is ongoing, with 36 children currently receiving evaluations. Central High School has begun the eighth full year of operation with 19 students enrolled as of October 2016, as compared to 12 students one year ago. The students continue to meet the established eligibility criteria and benefit from in-district placement rather than being placed in a more restrictive environment outside the district. This fall, Central High School will move into newly renovated space within the first floor of the Education Center.

5. **Circuit Breaker**

The Department of Elementary and Secondary Education posted the initial FY17 circuit breaker reimbursements in September 2016. Newton's FY17 amount is \$4,983,978 based on a 70% reimbursement rate as compared to the FY17 budget which was based on a rate of 73%. However, the final claims costs were higher than expected, partially offsetting the decrease in the reimbursement rate, for a positive difference of \$300,000. The current forecast assumes full spending of the \$4.98 million circuit breaker reimbursement for Student Services expenses including out-of-district tuition, aides and contracted services.

6. **Operations and Facilities**

The current status of key budget areas in the Operations Department is summarized in Appendix A. The full Operations Report is attached to this memo and is also accessible via the following link:

<http://www.newton.k12.ma.us/fiscalandoperationsresources>

As of the first monthly forecast, the Operations Department is over budget \$654,000 not including the deficit in utilities. Of the \$900,000 in one-time expenses which make up most of the FY17 projected deficit, \$650,000 is for safety related infrastructure maintenance projects. *If not for these one-time maintenance projects, the Operations Department would have a projected deficit of under \$10,000.* The above-mentioned maintenance projects include: the amelioration of lead within Burr plumbing; the purchase and set up of two-way emergency communication devices for all schools; the procurement and installation of the preschool playground, lift and ramp; and necessary street improvements to the Memorial-Spaulling bus lane.

7. **Utilities**

The total FY17 budget for electricity, natural gas and heating oil is \$4,450,000. The current projection for these utilities is \$4,685,000, with a net deficit of \$235,000 in electricity (\$80,000) and natural gas (\$160,000); *the natural gas deficit is assumed to be a one-time variance because supply rates are now locked in at a lower rate for FY18 and FY19.* There were a number of efficiency and solar projects integrated into the FY17 budget for electricity. At this point, some of these projects have been completed, but usage to date does not reflect budgeted savings. Solar projects at Angier, Bowen, Oak Hill and Newton South which were assumed to be in place for the beginning of the school year are still in process. Electricity usage has been conservatively projected based on trends from past years and revised savings from the efficiency and solar projects. Summer bills reflect higher than usual usage due to the extremely hot and dry weather, especially at the high schools. This will be the first full year of operation at the new Angier School. Zervas students are at Carr; there will be no bills for Zervas for the year. Costs for 150 Jackson Road are assumed to match the budgeted amount in this first forecast. There are two buildings using heating oil as the primary heating utility, Peirce and 150 Jackson Road. The current projection assumes the usage and spending will match the budget as the heating season has not yet begun. Please see Appendix B for detailed information on utilities usage and cost.

Thank you to the many individuals and departments that contributed to this report. Their conscientious work is represented by the range of information presented and is truly appreciated.

cc: David Wilkinson, Comptroller
Maureen Lemieux, Chief of Staff/Chief Financial Officer
Dori Zaleznik, Chief Administrative Officer
Josh Morse, Commissioner of Public Buildings

FY17 School Expenses by Account

	SC Approved Budget (April 2016)	*Adjusted Budget	Period 3 Exp. a/o 10/11/16	YTD Encumb. + Exp.	Forecast Rest of Year	FY17 Final	Surplus (Deficit)
Salaries Summary							
SALARIES	\$148,189,574	\$148,614,383	\$12,392,716	\$16,740,399	\$131,872,056	\$148,612,455	\$1,928
BENEFITS	\$33,304,529	\$33,310,529	\$2,699,950	\$4,892,513	\$28,733,240	\$33,625,753	(\$315,224)
SUSPENSE (salaries to be charged to grants)			(\$16,515)	\$50,484	(\$50,484)		
SUBTOTAL	\$181,494,103	\$181,924,912	\$15,076,151	\$21,683,395	\$160,554,812	\$182,238,208	(\$313,296)
Expenses Summary							
UTILITIES	\$4,751,554	\$4,749,554	\$541,402	\$730,261	\$4,234,689	\$4,964,950	(\$215,396)
MAINTENANCE	\$3,883,106	\$3,893,361	\$620,508	\$2,346,205	\$2,184,990	\$4,531,195	(\$637,834)
CONTRACT SERVICES	\$1,580,584	\$1,523,747	\$78,036	\$315,810	\$1,068,159	\$1,383,969	\$139,778
TUITION	\$8,694,113	\$8,273,609	\$683,863	\$10,634,950	(\$2,279,955)	\$8,354,995	(\$81,386)
TRANSPORTATION	\$5,895,648	\$5,895,648	\$251,177	\$4,954,422	\$1,242,427	\$6,196,849	(\$301,201)
SUPPLIES	\$2,376,137	\$2,354,799	\$323,513	\$1,185,723	\$1,033,453	\$2,219,176	\$135,623
EQUIPMENT	\$1,497,221	\$1,556,836	\$278,208	\$760,375	\$728,649	\$1,489,023	\$67,813
ATHLETICS	\$1,005,359	\$1,005,359		\$400,000	\$605,359	\$1,005,359	
SUBTOTAL	\$29,683,722	\$29,252,913	\$2,776,707	\$21,327,746	\$8,817,770	\$30,145,516	(\$892,603)
TOTAL FY17 Appropriation	\$211,177,825	\$211,177,825	\$17,852,858	\$43,011,142	\$169,372,582	\$212,383,724	(\$1,205,899)

FY17 Projected Deficit	(\$1,205,899)
<u>One Time Expenses:</u>	
Maintenance	\$651,000
Natural Gas Supply Rates	\$160,000
One Zervas Bus	\$81,180
Total One Time Expenses	\$892,180
FY17 Remaining Deficit	(\$313,719)

As of 10/11/16 Percent of Total Budget Expended and Encumbered **20%**

Prior Years Funds:					
	Budget	YTD Enc.+ Expenses	Forecast Rest of Year	FY16 Final	Surplus (Deficit)
FY16 Encumbrances Brought Forward	\$727,579	\$727,579		\$727,579	\$0
FY16 01D301 Accounts Payable	\$403,922	\$281,566	\$122,356	\$403,922	\$0

FY17 Adjusted Budget:

*Note the FY17 report has two columns including the School Committee budget approved in April 2016, and an adjusted budget which includes budget transfers made throughout the year to reflect actual salary and benefits costs.

FY17 School Expenses by Account

Appendix A

Account name	Account #	SC Approved Budget (April 2016)	Adjusted Budget	Period 3 Exp. a/o 10/11/16	YTD Encumb. + Exp.	Fcast Rest of Year	FY17 Final	Surplus (Deficit)
Salaries:								
Teacher Salaries	510101	\$86,486,438	\$88,504,877	\$7,363,854	\$7,372,960	\$81,116,366	\$88,489,326	\$15,551
Coordinator Salaries	510103	\$1,797,597	\$1,797,253	\$149,366	\$248,353	\$1,548,900	\$1,797,253	
Music/Drama Salaries	510104	\$108,488	\$98,488			\$98,488	\$98,488	
Psychologist Salaries	510105	\$2,446,355	\$2,281,730	\$189,399	\$192,402	\$2,053,136	\$2,245,538	\$36,192
Guidance Counselor Salaries	510106	\$3,283,984	\$3,225,310	\$265,871	\$275,328	\$2,949,982	\$3,225,310	
Counselors Non-Guidance	510107	\$1,022,550	\$1,023,397	\$83,876	\$90,034	\$933,363	\$1,023,397	
Grants Mgr Salaries	510108	\$127,015	\$126,597	\$10,548	\$31,372	\$95,225	\$126,597	
School Legal Salaries	510109	\$85,356	\$82,870	\$6,804	\$20,411	\$62,459	\$82,870	
Principal Salaries	510110	\$2,946,859	\$2,963,746	\$232,600	\$734,150	\$2,229,596	\$2,963,746	
Asst Principal Salaries	510111	\$1,480,010	\$1,463,951	\$120,642	\$120,642	\$1,343,309	\$1,463,951	
Schl Dept Head Salaries	510112	\$1,656,902	\$1,618,057	\$134,919	\$224,127	\$1,393,930	\$1,618,057	
Admin Support Salaries	510114	\$2,453,877	\$2,551,364	\$191,470	\$556,450	\$1,993,080	\$2,549,531	\$1,833
Central Staff Salaries	510115	\$1,076,761	\$1,067,349	\$88,024	\$264,072	\$803,277	\$1,067,349	
Supervisory Salaries	510116	\$379,981	\$349,439	\$28,393	\$60,743	\$284,043	\$344,786	\$4,653
Specialist Salaries	510117	\$2,178,106	\$2,254,693	\$187,482	\$187,482	\$2,067,211	\$2,254,693	
Housemaster Salaries	510118	\$727,539	\$729,371	\$60,300	\$60,300	\$669,071	\$729,371	
Asst. Directors Salaries	510119	\$57,016	\$61,475	\$5,105	\$5,105	\$56,370	\$61,475	
Directors Salaries	510120	\$543,849	\$656,419	\$54,009	\$123,600	\$532,819	\$656,419	
Tech Support Assist.Salaries	510121	\$727,872	\$657,690	\$55,457	\$150,225	\$507,465	\$657,690	
Admin Assistant Salaries	510122	\$128,354						
Vice Principals Salaries	510123	\$251,561	\$251,561	\$20,802	\$61,873	\$188,510	\$250,383	\$1,178
Medical Salaries	510133	\$868,422	\$868,422	\$69,825	\$69,825	\$790,012	\$859,837	\$8,585
Summer Day Salaries	510136	\$63,770	\$63,770			\$63,770	\$63,770	
Librarian Salaries	510138	\$1,853,823	\$1,772,576	\$144,913	\$144,913	\$1,627,663	\$1,772,576	
Social Worker Salaries	510140	\$1,495,155	\$1,391,337	\$114,199	\$114,199	\$1,277,138	\$1,391,337	
Secretarial Salaries	510221	\$4,262,978	\$4,190,132	\$361,849	\$862,100	\$3,328,032	\$4,190,132	
Summer Aide-Timesheets	510311	\$732,608	\$739,577	\$602	\$739,577		\$739,577	\$0
Aide-Timesheets	510312	\$341,556	\$341,556	\$4,835	\$5,884	\$331,832	\$337,716	\$3,840
Aide Salaries-30 Hrs	510313	\$2,091,289	\$1,759,780	\$167,560	\$167,560	\$1,592,027	\$1,759,587	\$193
Aide Salaries-32 Hrs	510314	\$1,728,117	\$1,782,567	\$182,101	\$182,101	\$1,583,272	\$1,765,373	\$17,194
Aide Salaries-35 Hrs	510315	\$2,669,776	\$2,660,906	\$274,781	\$275,912	\$2,389,841	\$2,665,753	(\$4,847)
Aide Salaries-40 Hrs	510316	\$431,754	\$431,754	\$43,372	\$45,455	\$388,730	\$434,185	(\$2,431)
Aide Specialist-35 Hrs	510317	\$4,874,712	\$4,803,575	\$478,611	\$478,611	\$4,324,964	\$4,803,575	
Aide Specialist-40 Hrs	510318	\$1,909,518	\$1,741,410	\$175,351	\$175,351	\$1,564,055	\$1,739,406	\$2,004
Aide Salaries-30.83 Hrs	510319	\$3,616,016	\$3,353,640	\$349,956	\$349,956	\$3,036,308	\$3,386,264	(\$32,624)
ISS Salaries	510320	\$996,217	\$994,213	\$38,413	\$38,413	\$841,432	\$879,845	\$114,368
Custodial/Maint Salaries	510331	\$4,353,209	\$4,353,209	\$302,331	\$937,560	\$3,212,908	\$4,150,468	\$202,741
Non-Aligned Salaries	510340	\$558,113	\$558,113	\$45,822	\$137,466	\$420,647	\$558,113	
Timesheet Salaries	510342	\$51,000	\$28,572	\$417	\$417	\$28,155	\$28,572	\$0
Elected Offcl W/Benefits	511103	\$39,000	\$39,000	\$3,250	\$9,750	\$29,250	\$39,000	(\$0)
Work Study Wages	512003	\$49,103	\$49,103	\$968	\$2,044	\$44,751	\$46,795	\$2,308
Coaches & Officials Wages	512004	\$52,545	\$75,699			\$69,998	\$69,998	\$5,701
Substitute Clerical Wages	512005	\$95,000	\$95,000	\$3,358	\$21,201	\$73,799	\$95,000	(\$0)
Substitute Teachers	512006	\$1,080,000	\$1,080,000	\$56,986	\$58,938	\$1,323,014	\$1,381,952	(\$301,952)
School Tutors	512007	\$41,628	\$41,628	\$1,418	\$6,321	\$35,307	\$41,628	(\$0)
Interns	512008	\$373,215	\$373,215	\$29,432	\$31,756	\$299,281	\$331,037	\$42,178
Music Accompanists	512009	\$48,522	\$48,522		\$1,031	\$45,000	\$46,031	\$2,491
School Chaperones	512010	\$8,500	\$8,500			\$2,550	\$2,550	\$5,950
Regular Overtime	513001	\$101,000	\$110,412	\$81,756	\$172,319	\$158,530	\$330,849	(\$220,437)
Work By Other Depts.	513004	\$76,073	\$76,073	\$6,742	\$6,930	\$67,470	\$74,400	\$1,673
Longevity	514001	\$863,168	\$863,168	\$33,467	\$71,429	\$755,300	\$826,729	\$36,439
Education Incentive Pay	514003	\$535,000	\$200,000			\$200,000	\$200,000	
Shift Differential	514004	\$219,720	\$219,720	\$15,817	\$48,165	\$156,806	\$204,971	\$14,749
Firing License	514305	\$9,000	\$9,000	\$524	\$1,777	\$5,994	\$7,771	\$1,229
Other Stipends	514309	\$585,470	\$578,470	\$111,360	\$144,664	\$354,780	\$499,444	\$79,026
School Extra Assignments	514310	\$399,983	\$403,983	\$3,920	\$4,570	\$370,791	\$375,361	\$28,622
Summer Other Stipends	514319	\$489,577	\$489,577	\$32,185	\$553,013	\$20,000	\$573,013	(\$83,436)
Other Compensation	5150	\$5,000	\$5,000			\$5,000	\$5,000	
Retirement Incentive	515001	\$75,000	\$69,000	\$3,000	\$3,000	\$42,000	\$45,000	\$24,000
Sick Leave Buy Back	515004	\$75,000	\$75,000	\$2,500	\$2,500	\$72,500	\$75,000	
Vacation Buy Back	515006	\$22,000	\$22,000	\$1,073	\$19,115	\$2,885	\$22,000	(\$0)
Incentive-Sick Leave	515010	\$14,000	\$14,000		\$19,043		\$19,043	(\$5,043)
Clothing Allowance	515101	\$47,300	\$47,300	\$1,100	\$42,900	\$4,400	\$47,300	
Non-Elective 403B Contrib.	515204	\$20,267	\$20,267		\$15,000	\$5,267	\$20,267	
SUBTOTAL SALARIES		\$148,189,574	\$148,614,383	\$12,392,716	\$16,740,399	\$131,872,056	\$148,612,455	\$1,928

FY17 School Expenses by Account

Appendix A

Account name	Account #	SC Approved Budget (April 2016)	Adjusted Budget	Period 3 Exp. a/o 10/11/16	YTD Encumb. + Exp.	Fcast Rest of Year	FY17 Final	Surplus (Deficit)
<u>Suspense - To be transferred:</u>								
Schl Fund 01 Suspense	510A			(\$16,615)	\$50,384	(\$50,384)		
Refund Payroll Deduc Susp.	510N			\$100	\$100	(\$100)		
SUBTOTAL SUSPENSE, ETC.				(\$16,515)	\$50,484	(\$50,484)		
<u>Benefits:</u>								
Unemployment Benefits	5702	\$270,000	\$270,000	\$31,668	\$47,086	\$190,000	\$237,086	\$32,914
Vehicle Use Reimbursement	5710	\$122,296	\$122,296	\$8,034	\$19,056	\$101,688	\$120,744	\$1,553
Claims/Settlements	5725	\$5,000	\$11,000		\$11,000		\$11,000	
Workers Comp Insurance	575007	\$550,000	\$550,000		\$550,000		\$550,000	
Dental Insurance	57DENTAL	\$566,730	\$566,730	\$48,369	\$59,176	\$519,566	\$578,742	(\$12,012)
Disability Insurance	57DIS	\$14,000	\$14,000			\$12,587	\$12,587	\$1,413
Health Insurance	57HLTH	\$27,193,233	\$27,193,233	\$2,339,240	\$3,855,084	\$23,716,168	\$27,571,251	(\$378,018)
Basic Life Insurance	57LIFE	\$52,000	\$52,000	\$3,790	\$7,860	\$38,259	\$46,119	\$5,881
Medicare Payroll Tax	57MEDA	\$2,074,849	\$2,074,849	\$166,920	\$218,713	\$1,802,380	\$2,021,093	\$53,756
Medicare Part B Reimb	57MEDB	\$1,187,340	\$1,187,340		\$2,391	\$1,184,949	\$1,187,340	\$0
Other Post Employment Benef	57OPEB	\$1,269,081	\$1,269,081	\$101,929	\$122,147	\$1,167,644	\$1,289,791	(\$20,710)
SUBTOTAL BENEFITS				\$2,699,950	\$4,892,513	\$28,733,240	\$33,625,753	(\$315,224)
<u>Utilities:</u>								
Electricity	5210	\$2,887,524	\$2,887,524	\$513,240	\$655,348	\$2,310,066	\$2,965,414	(\$77,890)
Natural Gas	5211	\$1,486,030	\$1,486,030	\$14,120	\$19,311	\$1,623,317	\$1,642,628	(\$156,598)
Heating Oil	5412	\$75,000	\$75,000			\$75,000	\$75,000	
Telephone	53401	\$200,000	\$200,000	\$13,028	\$24,983	\$168,440	\$193,423	\$6,577
Cellular Telephones	53402	\$60,000	\$60,000		\$5,508	\$48,400	\$53,908	\$6,092
Internet Access Charges	53404	\$27,000	\$25,000	\$1,014	\$24,038		\$24,038	\$962
Gasoline	5480	\$9,000	\$9,000		\$314	\$7,320	\$7,634	\$1,366
Diesel Fuel	5481	\$7,000	\$7,000		\$760	\$2,146	\$2,906	\$4,094
SUBTOTAL UTILITIES				\$541,402	\$730,261	\$4,234,689	\$4,964,950	(\$215,396)
<u>Maintenance:</u>								
Rental - Vehicles	5273	\$4,000	\$4,000			\$1,200	\$1,200	\$2,800
Rental - Equipment	5274	\$23,814	\$23,814	\$7,217	\$13,638	\$9,600	\$23,238	\$576
Rental/Lease - Property	5275	\$600	\$600			\$600	\$600	
Solid Waste Coll/Disposal	5292	\$5,000	\$5,000			\$3,000	\$3,000	\$2,000
Motor Vehicle Inspections	5303	\$250	\$250			\$215	\$215	\$35
Building Maint Supplies	5430	\$254,640	\$254,640	\$30,153	\$95,527	\$159,000	\$254,527	\$113
Cleaning/Custodial Supplies	5450	\$185,033	\$185,033	\$7,143	\$9,246	\$136,000	\$145,246	\$39,787
Tires & Tire Supplies	5482	\$480	\$480			\$480	\$480	
Auto Repair Parts	5484	\$2,400	\$2,400	\$2,979	\$2,979		\$2,979	(\$579)
Chemicals	5597	\$15,400	\$15,400	\$5,324	\$12,859	\$2,500	\$15,359	\$41
Office Equipment R&M	52401	\$248,006	\$248,406	\$36,382	\$107,104	\$132,058	\$239,162	\$9,244
Motor Vehicle R&M	52403	\$1,500	\$1,500	\$2,604	\$2,604	\$1,000	\$3,604	(\$2,104)
Computer Equipment R&M	52405	\$193,145	\$185,000	\$8,493	\$52,904	\$130,652	\$183,556	\$1,444
Communications Equip R&M	52406	\$7,500	\$7,500	\$485	\$485	\$6,685	\$7,170	\$330
Public Building R&M	52407	\$2,539,248	\$2,539,248	\$483,349	\$1,935,880	\$1,276,000	\$3,211,880	(\$672,632)
Departmental Equip R&M	52408			\$123	\$14,623	\$16,000	\$30,623	(\$30,623)
Software Maintenance	52410	\$368,500	\$386,500	\$32,717	\$75,269	\$300,000	\$375,269	\$11,231
Instructional Equipment R & M	52414	\$33,590	\$33,590	\$3,540	\$23,088	\$10,000	\$33,088	\$502
SUBTOTAL MAINTENANCE				\$620,508	\$2,346,205	\$2,184,990	\$4,531,195	(\$637,834)
<u>Contract Services + Travel:</u>								
Consultants	5301	\$1,139,821	\$1,103,621	\$57,047	\$256,162	\$782,584	\$1,038,747	\$64,874
Auditing Services	530201	\$27,500	\$27,500			\$15,000	\$15,000	\$12,500
Banking Services	530210							
Tutoring Services	530215	\$41,000	\$41,000	\$742	\$742	\$40,000	\$40,742	\$258
Document Preservation	5304	\$2,100	\$2,100			\$2,100	\$2,100	
Photographic Services	5306			\$530	\$675		\$675	(\$675)
Legal Services	5309	\$91,248	\$91,248	\$7,600	\$20,948	\$70,300	\$91,248	\$0
Clerical Services	5313	\$52,000	\$52,000	\$3,797	\$8,322	\$37,000	\$45,322	\$6,678
Training Expenses	5319	\$46,623	\$29,623		\$3,475	\$19,000	\$22,475	\$7,148
Public Safety Academy CGS	5322	\$1,000	\$1,000			\$1,000	\$1,000	
Fee Instructors	5350	\$1,500	\$1,500			\$1,500	\$1,500	
Fee Umpires/Officials	5351	\$17,000	\$17,000	\$455	\$455	\$16,545	\$17,000	
In-State Conferences	5711	\$116,492	\$112,855	\$6,220	\$14,986	\$61,630	\$76,616	\$36,239
Out-Of-State Travel	5720	\$42,200	\$42,200	\$1,644	\$7,944	\$21,500	\$29,444	\$12,756
Employee Honesty Bonds	575005	\$2,100	\$2,100		\$2,100		\$2,100	
SUBTOTAL CONTRACT SVCS.				\$78,036	\$315,810	\$1,068,159	\$1,383,969	\$139,778

FY17 School Expenses by Account

Appendix A

Account name	Account #	SC Approved Budget (April 2016)	Adjusted Budget	Period 3 Exp. a/o 10/11/16	YTD Encumb. + Exp.	Fcast Rest of Year	FY17 Final	Surplus (Deficit)
<u>Tuition:</u>								
Tuition Assistance	5321	\$135,500	\$135,500	\$12,101	(\$15,641)	\$150,000	\$134,359	\$1,141
In-District Tuitions	532201	\$105,475	\$105,475			\$93,690	\$93,690	\$11,785
Out-Of-District Tuitions	532202	\$8,358,138	\$7,944,603	\$663,362	\$10,625,386	(\$2,558,645)	\$8,066,741	(\$122,138)
Summer Tuitions	532203	\$95,000	\$88,031	\$8,400	\$25,205	\$35,000	\$60,205	\$27,826
SUBTOTAL TUITION		\$8,694,113	\$8,273,609	\$683,863	\$10,634,950	(\$2,279,955)	\$8,354,995	(\$81,386)
<u>Transportation:</u>								
Pupil Transportation	538301	\$1,782,060	\$1,782,060	\$930	\$1,781,860	\$81,180	\$1,863,040	(\$80,980)
Field Trip Transportation	538302	\$66,075	\$66,075			\$82,373	\$82,373	(\$16,298)
Private School Transportation	538303	\$162,360	\$162,360		\$162,360		\$162,360	
Special Ed. Transportation	538304	\$3,885,153	\$3,885,153	\$250,247	\$3,010,202	\$1,078,874	\$4,089,076	(\$203,923)
SUBTOTAL TRANSPORTATION		\$5,895,648	\$5,895,648	\$251,177	\$4,954,422	\$1,242,427	\$6,196,849	(\$301,201)
<u>Supplies, etc.</u>								
Postage	5341	\$65,735	\$68,935	\$4,525	\$10,178	\$58,700	\$68,878	\$57
Printing	5342	\$20,703	\$20,703	\$1,875	\$4,709	\$14,530	\$19,239	\$1,464
Advertising/Publications	5343	\$50,000	\$50,000	\$904	\$5,173	\$18,000	\$23,173	\$26,827
Office Supplies	5420	\$120,608	\$121,817	\$7,306	\$26,286	\$84,563	\$110,849	\$10,968
Instructional Supplies	5422	\$1,251,249	\$1,233,371	\$178,547	\$725,362	\$467,140	\$1,192,502	\$40,869
Communications Supplies	5434	\$5,500	\$5,500		\$213	\$1,800	\$2,013	\$3,487
Medical Supplies	5500	\$20,000	\$20,000		\$6,000	\$14,000	\$20,000	
Printing Supplies	5501	\$55,253	\$55,253	\$2,001	\$11,572	\$43,000	\$54,572	\$681
Paper Goods & Supplies	5523	\$85,321	\$85,321		\$60,478	\$24,843	\$85,321	\$0
Public Safety Supplies	5580	\$490	\$490		\$160	\$330	\$490	\$0
Library Supplies	5583	\$53,131	\$48,500	\$1,735	\$17,263	\$19,700	\$36,963	\$11,537
Computer Supplies	5585	\$49,654	\$44,887	\$5,376	\$9,615	\$25,847	\$35,462	\$9,425
Books/Manuals/Periodicals	5592	\$54,783	\$55,383	\$365	\$5,199	\$24,580	\$29,779	\$25,604
Textbooks	559201	\$310,789	\$311,819	\$58,505	\$151,478	\$131,725	\$283,203	\$28,616
Replacement Textbooks	559201R	\$10,000	\$10,000		(\$212)	\$10,000	\$9,788	\$212
Awards & Trophies	5593	\$2,500	\$2,500		\$1,350	\$470	\$1,820	\$680
Refreshments/Meals	5712	\$26,840	\$26,590	\$4,217	\$5,993	\$13,115	\$19,108	\$7,482
Special Event Expenses	5716	\$7,850	\$8,850	\$122	\$769	\$6,291	\$7,060	\$1,790
Scholarships/Awards	5718	\$4,550	\$4,550			\$4,550	\$4,550	
Moving Expenses	5727	\$32,300	\$32,300	\$2,948	\$6,308	\$25,993	\$32,301	(\$1)
Dues & Subscriptions	5730	\$148,881	\$148,031	\$55,089	\$137,831	\$44,276	\$182,107	(\$34,076)
SUBTOTAL SUPPLIES		\$2,376,137	\$2,354,799	\$323,513	\$1,185,723	\$1,033,453	\$2,219,176	\$135,623
<u>Equipment:</u>								
Printing Equipment	58510	\$100	\$100			\$60	\$60	\$40
Pc Hardware-Admin	585111	\$207,531	\$213,831	\$38,473	\$84,972	\$117,600	\$202,572	\$11,259
Pc Hardware-Instructional	5851111	\$698,468	\$717,808	\$177,763	\$418,537	\$289,995	\$708,532	\$9,276
Pc Software-Admin	585121	\$74,696	\$59,696	\$7,245	\$15,666	\$46,001	\$61,667	(\$1,971)
Pc Software-Instructional	5851211	\$130,020	\$184,157	\$24,396	\$96,236	\$77,739	\$173,975	\$10,182
Audio-Visual Equipment	58513	\$750	\$750	\$393	\$393	\$357	\$750	
Office Equipment	58514	\$64,063	\$64,063		\$55,444	\$6,700	\$62,144	\$1,919
Minor Office Equipment	585141	\$3,000	\$3,000		\$99	\$2,901	\$3,000	\$0
Office Furniture	58515	\$15,360	\$15,360	\$1,596	\$8,273	\$3,500	\$11,773	\$3,587
Classroom Furniture	58516	\$82,092	\$76,930	\$18,610	\$46,201	\$25,600	\$71,801	\$5,129
Housekeeping Equipment	585171	\$80,511	\$80,511			\$60,000	\$60,000	\$20,511
Radio Communic Equipment	58519	\$1,000	\$1,000			\$46	\$46	\$954
Telephone Comm Equipment	58520	\$4,604	\$4,604			\$2,600	\$2,600	\$2,004
Instructional Equipment	58521	\$135,026	\$135,026	\$9,732	\$34,553	\$95,550	\$130,103	\$4,923
SUBTOTAL EQUIPMENT		\$1,497,221	\$1,556,836	\$278,208	\$760,375	\$728,649	\$1,489,023	\$67,813
<u>Athletic Revolving Account:</u>								
Transf-Schl Revl Fund	5913S	\$1,005,359	\$1,005,359		\$400,000	\$605,359	\$1,005,359	
SUBTOTAL ATHLETIC		\$1,005,359	\$1,005,359		\$400,000	\$605,359	\$1,005,359	
Grand Total		\$211,177,825	\$211,177,825	\$17,852,858	\$43,011,142	\$169,372,582	\$212,383,724	(\$1,205,899)
FY17 Total Appropriation								(\$1,205,899)

FY17 Student Services Expenses by Account

Appendix A

	FY17 Adjusted Budget	Period 3 Exp. a/o 10/11/16	YTD Encumb. + Exp.	Forecast Rest of Year	FY17 Final	FY17 Balance
Student Services Staff (including Guidance)	\$33,060,122	\$2,704,309	\$3,494,798	\$29,559,306	\$33,054,104	\$6,018
Aide Salaries	\$14,795,547	\$1,403,636	\$2,144,792	\$12,648,751	\$14,793,543	\$2,004
SUBTOTAL SALARIES	\$47,855,669	\$4,107,945	\$5,639,590	\$42,208,057	\$47,847,647	\$8,022
SUBTOTAL BENEFITS	\$9,644,896	\$799,562	\$849,711	\$8,795,185	\$9,644,896	\$0
Contracted Services (including Tutoring)	\$765,270	\$45,304	\$157,782	\$603,527	\$761,309	\$3,961
Tuition (Out-of-District and Summer)	\$8,032,634	\$671,762	\$10,650,591	-\$2,523,645	\$8,126,946	-\$94,312
Transportation	\$3,885,153	\$250,247	\$3,010,202	\$1,078,874	\$4,089,076	-\$203,923
All Other Expenses	\$279,817	\$51,328	\$101,302	\$172,430	\$273,732	\$6,085
SUBTOTAL EXPENSES	\$12,962,874	\$1,018,641	\$13,919,877	-\$668,814	\$13,251,063	-\$288,189
Total All Student Services	\$70,463,439	\$5,926,148	\$20,409,178	\$50,334,428	\$70,743,606	-\$280,167

FY17 Operations Expenses by Account

Appendix A

	FY17 Adjusted Budget	Period 3 Exp. a/o 10/11/16	YTD Encumb. + Exp.	Forecast Rest of Year	FY17 Final	FY17 Balance
Operations Salaries without Custodial	\$451,476	\$34,524	\$104,649	\$352,512	\$457,161	-\$5,685
Custodial Salaries and Overtime	\$4,636,721	\$390,846	\$1,209,522	\$3,455,017	\$4,664,538	(\$27,817)
Work By Other Departments*	\$54,000	\$6,742	\$6,930	\$47,070	\$54,000	\$0
Work Study Wages	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL SALARIES	\$5,142,197	\$432,112	\$1,321,101	\$3,854,598	\$5,175,700	-\$33,503
SUBTOTAL BENEFITS	\$965,915	\$79,880	\$246,992	\$718,924	\$965,916	\$0
Utilities (not including Internet Access)	\$4,708,554	\$540,388	\$705,150	\$4,225,223	\$4,930,373	-\$221,819
Maintenance	\$2,959,470	\$556,973	\$2,123,905	\$1,531,546	\$3,655,451	-\$695,981
Cleaning/Custodial Supplies	\$185,033	\$7,143	\$9,246	\$136,000	\$145,246	\$39,787
Equipment	\$110,576	\$7,573	\$8,122	\$75,446	\$83,568	\$27,008
All Other Expenses	\$113,554	\$819	\$67,347	\$37,298	\$104,645	\$8,909
SUBTOTAL EXPENSES	\$8,077,187	\$1,112,896	\$2,913,770	\$6,005,513	\$8,919,283	-\$842,096
Total All Operations (with Utilities)	\$14,185,299	\$1,624,889	\$4,481,863	\$10,579,036	\$15,060,899	-\$875,599
Utilities	\$4,708,554	\$540,388	\$705,150	\$4,225,223	\$4,930,373	-\$221,819
Total Operations (without Utilities)	\$9,476,745	\$1,084,501	\$3,776,713	\$6,353,813	\$10,130,526	-\$653,780
Charter Maintenance (Subset of Above)						
Public Building Repair & Maintenance	\$2,539,248	\$483,349	\$1,935,880	\$1,276,000	\$3,211,880	-\$672,632
Office Equipment Repair & Maintenance	\$95,632	\$34,695	\$67,460	\$72,000	\$139,460	-\$43,828
Building Maintenance Supplies	\$154,500	\$30,153	\$43,542	\$194,000	\$237,542	-\$83,042
Housekeeping Equipment	\$80,511	\$0	\$0	\$60,000	\$60,000	\$20,512
Work by Other Departments*	\$54,000	\$6,742	\$6,930	\$47,070	\$54,000	\$0
PC Software - Administrative	\$20,091	\$7,245	\$7,245	\$12,846	\$20,091	\$0
Consultants	\$10,000	\$0	\$5,000	\$2,775	\$7,775	\$2,225
Chemicals	\$10,000	\$2,708	\$8,044	\$2,500	\$10,544	-\$544
Training Expenses	\$4,123	\$0	\$0	\$1,000	\$1,000	\$3,123
Solid Waste Collections/Disposal	\$5,000	\$0	\$0	\$3,000	\$3,000	\$2,000
Work Study Wages	\$0	\$0	\$0	\$0	\$0	\$0
Total Charter Maintenance	\$2,973,105	\$564,893	\$2,074,101	\$1,671,191	\$3,745,292	-\$772,186

*Work by Other Departments is made up of payments to the City for maintenance work completed by City staff and budgeted under the category of Charter Maintenance.

FY17 Electricity, Natural Gas and Heating Oil
Cost Summary

School	Sq. Ft.	FY16 Actual		FY17 Budget					FY17 Projected				
		Total	Cost/Sq. Ft.	Electric	Gas	Oil	Total	Cost/Sq. Ft.	Electric	Gas	Oil	Total	Cost/Sq. Ft.
Angier	74,900	\$60,492	\$1.39	\$89,086	\$33,040	\$0	\$122,126	\$1.63	\$106,664	\$23,575	\$0	\$130,239	\$1.74
Aquinas	51,065	\$0	\$0.00	\$40,001	\$0	\$45,000	\$85,001	\$1.66	\$40,001	\$0	\$45,000	\$85,001	\$1.66
Bowen	69,535	\$70,240	\$1.01	\$40,062	\$57,132	\$0	\$97,194	\$1.40	\$51,704	\$38,214	\$0	\$89,917	\$1.29
Burr	55,399	\$56,603	\$1.02	\$32,817	\$25,295	\$0	\$58,112	\$1.05	\$38,124	\$24,934	\$0	\$63,057	\$1.14
Cabot	43,584	\$91,814	\$2.11	\$54,536	\$46,534	\$0	\$101,070	\$2.32	\$60,239	\$50,549	\$0	\$110,788	\$2.54
Carr**	51,400	\$73,436	\$1.43	\$47,727	\$22,099	\$0	\$69,826	\$1.36	\$51,532	\$14,280	\$0	\$65,812	\$1.28
Countryside	65,000	\$95,103	\$1.46	\$76,961	\$57,368	\$0	\$134,329	\$2.07	\$62,298	\$30,923	\$0	\$93,221	\$1.43
Franklin	56,764	\$98,637	\$1.74	\$47,394	\$63,028	\$0	\$110,422	\$1.95	\$43,334	\$69,934	\$0	\$113,268	\$2.00
Horace Mann	40,600	\$66,261	\$1.63	\$47,978	\$22,576	\$0	\$70,554	\$1.74	\$50,537	\$23,718	\$0	\$74,255	\$1.83
Lincoln-Eliot	51,074	\$72,565	\$1.42	\$46,483	\$59,196	\$0	\$105,679	\$2.07	\$48,859	\$40,786	\$0	\$89,645	\$1.76
Mason-Rice	42,400	\$73,459	\$1.73	\$43,132	\$32,739	\$0	\$75,871	\$1.79	\$45,250	\$33,467	\$0	\$78,717	\$1.86
Memorial-Spaulding	68,775	\$132,000	\$1.92	\$69,741	\$63,295	\$0	\$133,036	\$1.93	\$73,750	\$74,803	\$0	\$148,552	\$2.16
Peirce	36,050	\$29,025	\$0.81	\$28,034	\$2,957	\$30,000	\$60,991	\$1.69	\$27,765	\$2,307	\$30,000	\$60,072	\$1.67
Underwood	43,300	\$88,356	\$2.04	\$32,314	\$63,208	\$0	\$95,522	\$2.21	\$33,070	\$68,439	\$0	\$101,509	\$2.34
Ward	38,000	\$68,099	\$1.79	\$25,762	\$43,757	\$0	\$69,519	\$1.83	\$29,368	\$50,556	\$0	\$79,925	\$2.10
Williams	41,700	\$82,586	\$1.98	\$37,711	\$47,345	\$0	\$85,056	\$2.04	\$40,109	\$57,385	\$0	\$97,494	\$2.34
Zervas**	35,002	\$30,237	\$2.06	\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0.00
Bigelow	92,500	\$148,756	\$1.61	\$87,889	\$68,772	\$0	\$156,661	\$1.69	\$93,668	\$73,809	\$0	\$167,477	\$1.81
Brown	146,000	\$272,244	\$1.86	\$107,988	\$145,672	\$0	\$253,660	\$1.74	\$126,177	\$176,949	\$0	\$303,126	\$2.08
Day	152,990	\$307,785	\$2.01	\$223,405	\$78,310	\$0	\$301,715	\$1.97	\$229,153	\$112,013	\$0	\$341,167	\$2.23
Oak Hill	96,200	\$171,013	\$1.78	\$108,837	\$59,695	\$0	\$168,532	\$1.75	\$113,419	\$62,105	\$0	\$175,524	\$1.82
Newton North	410,000	\$1,055,845	\$2.58	\$884,764	\$188,094	\$0	\$1,072,858	\$2.62	\$857,382	\$231,342	\$0	\$1,088,724	\$2.66
South High	383,000	\$854,827	\$2.23	\$568,874	\$226,905	\$0	\$795,779	\$2.08	\$582,469	\$288,960	\$0	\$871,429	\$2.28
Ed Center	70,000	\$217,721	\$3.11	\$146,028	\$79,013	\$0	\$225,041	\$3.21	\$160,541	\$93,580	\$0	\$254,121	\$3.63
Total	2,215,238	\$4,217,107	\$1.94	\$2,887,524	\$1,486,030	\$75,000	\$4,448,554	\$2.04	\$2,965,414	\$1,642,628	\$75,000	\$4,683,042	\$2.15

FY17 Budget minus Actual

-\$77,890 -\$156,598 \$0 -\$234,488

**For the 2016-17 school year, Zervas students will be at the Carr School while the Zervas School is under construction.

FY17 Electricity, Natural Gas and Heating Oil
Usage Summary

School	Sq. Ft.	Electricity (KWH)				Natural Gas (Therms)				Heating Oil (Gallons)			
		FY15 Actual	FY16 Actual	FY17 Budget	FY17 Projected	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Projected	FY15 Actual	FY16 Actual	FY17 Budget	FY17 Projected
Angier	74,900	0	242,020	471,560	525,928	0	13,700	26,545	27,212	0	0	0	0
Aquinas	51,065	0	0	200,666	200,666	0	0	0	0	0	0	34,091	34,091
Bowen	69,535	240,132	241,492	237,959	244,480	48,124	36,780	48,056	44,018	0	0	0	0
Burr	55,399	171,845	180,057	166,357	181,648	22,120	15,282	20,883	18,255	0	0	0	0
Cabot	43,584	281,159	302,471	276,274	301,073	46,866	31,662	39,303	37,900	0	0	0	0
Carr**	51,400	236,037	251,504	241,879	248,080	19,813	13,217	18,112	15,792	0	0	0	0
Countryside	65,000	391,277	268,106	351,848	261,447	50,519	26,687	42,055	31,889	0	0	0	0
Franklin	56,764	253,923	212,456	240,196	209,196	59,284	44,180	53,608	52,842	0	0	0	0
Horace Mann	40,600	251,531	247,837	243,131	242,800	20,242	14,376	18,525	17,209	0	0	0	0
Lincoln-Eliot	51,074	252,345	234,518	235,582	238,052	57,202	40,073	50,285	47,860	0	0	0	0
Mason-Rice	42,400	221,468	216,092	218,697	211,320	26,079	20,746	27,339	24,737	0	0	0	0
Memorial-Spaulding	68,775	287,476	287,083	287,649	285,240	58,091	46,668	52,394	55,504	0	0	0	0
Peirce	36,050	146,489	131,187	142,285	130,560	1,983	1,234	1,801	1,279	0	0	22,727	22,727
Underwood	43,300	168,507	161,428	163,848	159,328	53,322	43,446	53,764	51,886	0	0	0	0
Ward	38,000	133,719	133,108	130,659	133,680	39,941	31,679	36,895	37,946	0	0	0	0
Williams	41,700	196,290	193,076	191,262	195,680	42,057	36,067	40,006	43,199	0	0	0	0
Zervas**	35,002	199,377	81,380	0	0	37,159	9,711	0	0	0	0	0	0
Bigelow	92,500	483,400	458,386	446,173	450,500	61,789	46,533	58,590	55,919	0	0	0	0
Brown	146,000	504,960	464,764	394,348	440,068	136,328	113,432	124,828	135,145	0	0	0	0
Day	152,990	1,150,221	1,194,208	1,134,785	1,172,046	61,775	56,427	59,002	68,478	0	0	0	0
Oak Hill	96,200	643,534	620,629	613,469	592,499	51,651	39,418	50,718	47,059	0	0	0	0
Newton North	410,000	4,544,468	4,406,896	4,364,003	4,305,189	192,503	126,612	147,831	147,301	0	0	0	0
South High	383,000	3,404,300	3,326,103	3,222,307	3,181,474	193,677	157,545	179,727	187,830	0	0	0	0
Ed Center	70,000	757,916	790,982	741,359	767,548	72,539	59,695	67,472	71,227	0	0	0	0
Total	2,215,238	14,920,374	14,645,783	14,716,296	14,678,502	1,353,064	1,025,170	1,217,740	1,220,487	0	0	56,818	56,818

**For the 2016-17 school year, Zervas students will be at the Carr School while the Zervas School is under construction.



Newton Public Schools

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397-16

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Liam Hurley

*Assistant Superintendent
Chief Financial and
Administrative Officer*

TO: Councilor Gentile

FROM: Liam Hurley, Assistant Superintendent/Chief Financial and Administrative Officer

DATE: December 9, 2016

RE: **#397-16 Discussion w School Administration re \$1.2 million budget deficit**

Please note the school department will not be submitting any documents for the December 14th Finance Committee packet. The School Committee will be discussing the FY17 deficit at the December 12, 2016 meeting and the school department will be able to provide more information at the Finance Committee's December 14, 2016 meeting.

CC: David Olson, City Council Clerk



Zoning & Planning Committee Report

City of Newton In City Council

Monday, October 24, 2016

Present: Councilors Hess-Mahan (Chair), Danberg, Leary, Kalis, Baker, Albright and Yates

Absent: Councilor Sangiolo

Also Present: Councilors Crossley, Norton and Auchincloss

City Staff Present: James Freas (Deputy Director, Planning Dept.), John Lojek (Commissioner, Inspectional Services), Katie Holmes (Historical Planner), Maura O'Keefe (Assistant City Solicitor), Marie Lawlor (Assistant City Solicitor), Karyn Dean (Committee Clerk)

Referred to Zoning & Planning and Finance Committees

#270-16

Request to Amend Demolition Delay Ordinance

COUNCILORS HESS-MAHAN, LEARY, SCHWARTZ, AUCHINCLOSS, SANGIOLO, AND BAKER requesting amendments to Chapter 22, Division 2. Demolition Delay, of the Revised Ordinances to increase sanctions for failure to comply with the conditions of a demolition permit and/or demolition of a structure without an appropriate permit. [07/21/16 @11:40 AM]

Action: Zoning & Planning No Action Necessary 7-0

Note: Peter Dimond, member of the Historical Commission joined the Committee. He noted that he was speaking no his own behalf, however. In his two years on the Historical Commission, it has seen 500 applications for demolition permits. A house on Commonwealth Avenue was torn down without a permit, circumventing the entire reason and process for Historical Commission review for a demolition permit. The penalty for that action seems to be fairly minor; a percentage of the building permit. It diminishes the authority of the Historical Commission and the intent of the City to regulate demolitions. He feels there should be a delay of 3 years, for example, as a penalty for unpermitted demolition.

Katie Holmes, Historical Planner, said that in the 4 years she has seen two examples of this. One went through demo review and was signed off as a partial demolition, but the entire house was taken down. The house on Commonwealth Avenue did not apply at all and no permit was issued.

Marie Lawlor, Assistant City Solicitor, noted that the current ordinance does have fines for noncompliance in two ways: Failure to comply with the demo delay ordinance; and building code violations. The demo delay ordinance violation levies fines to the limit allowed by state law, which is \$300 a day per violation and this is enforced by the Historical Commission. The Commissioner of ISD can issue a stop work order until noncompliance has been remediated; can refuse to issue a certificate of occupancy; or can refuse to issue a permit required by state building code pertaining

to any property on which any historic structure has been demolished, up to two years. The way the ordinance is structured, the Historical Commission is authorized to enforce the ordinance section. The Commissioner has the additional authorities as mentioned above and then has the ability to take other actions under the state building code as well and may ticket \$1000 a day. Fines can only be collected under the ordinance by applying to the Newton District Court for a criminal complaint. This is a state law and usually gets people's attention pretty quickly. Fines are generally negotiated in settlement out of court. The fines under the building code are more direct. Ms. Holmes noted that a Historically Significant structure there is a definite system in place to deal with violations. There is a less punitive process if the structure is not deemed historically significant.

A Councilor noted that a previous violator was required to pay into the Historical Commission a fine of \$15K and take a mortgage for \$75K which was discharged if they stayed on the property for five years. This prevented the property from being "flipped" into something else. This was unusual and the Historic District Commission had to approve whatever else happened on that property. There is a difference between the Historical Commission and an Historic District Commission in terms of authority. This situation was a negotiated solution.

Commissioner Lojek noted that he is also able to take certain steps to make it difficult for those who violate the ordinance. He can ticket for the initial fine of \$1000 and the work is stopped. Then the Historical Commission is consulted and they have 15 days to determine if the house is historically significant. If so, they can take a period up to two years to delay the process. If not, the Commissioner then has up to 30 days to issue a building permit, and he may take the full time to do that. If there are problems, he can delay for another 30 days and so on. The carrying costs are significant on all these delays are a disincentive for people to violate the ordinance. They also have a criminal complaint and criminal record against them if they do not settle before an arraignment on the fines - people are fingerprinted and are in the "system". These are all definite disincentives.

The fines in the ordinance are the maximum allowed by state law. The fines, delays and other disincentives are at the disposal of the Historical Commission and the Commissioner of Inspectional Services. This is not a pervasive issue by any means. The Committee felt there was nothing more to be done to the demolition delay ordinance to address the issue.

The Committee voted No Action Necessary on this item 7-0.

#122-16 **Discussion with ISD re procedures to protect abutters during demo projects**
COUNCILORS NORTON AND AUCHINCLOSS requesting discussion with the Inspectional Services Department relative to the City's procedures to protect abutters during demolition projects and whether Newton is requiring developers to take sufficient steps. [03/25/16 @ 12:07 PM]

Action: **Zoning & Planning No Action Necessary 7-0**

Note: Commissioner Lojek explained that the City requires contractors who are demolishing a structure to have a 6 foot fence around the property, provide sufficient water to keep dust and