



Ruthanne Fuller
Mayor

City of Newton, Massachusetts

Office of the Mayor
2023 JUL -3 PM 3:28

#246-23

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CITY CLERK
NEWTON, MA, 02459

July 3, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit this docket item to this Honorable Council requesting the appointment of Anthony Ciccariello to the position of Commissioner of Inspectional Services.

Anthony will succeed John Lojek who is retiring as Commissioner of Inspectional Services today, June 30, after 18 years of outstanding service to our City. Over those 18 years, Commissioner Lojek's leadership transformed our Inspectional Services into a professional, knowledgeable, responsive department through his own efforts and, in part, because he had just the right person serving as his Deputy Commissioner for the past 6 years, Anthony Ciccariello.

Anthony has the professional qualifications, personal qualities, breadth of experience, and depth of knowledge needed to run this important and very active department. The Commissioner ensures all building in our City is done safely and legally in accordance with federal, state and local regulations, oversees a staff that issues approximately 10,000 permits annually, and collaborates intensely and daily with a wide variety of people and staff across City and School departments.

Anthony is a person of integrity. He is fair and balanced. He is accessible, approachable and calm, even unflappable. He is respectful of the wide variety of people with whom ISD interacts. He has the respect and trust of department staff. He is a hard worker. He is smart. He is curious. He stays on top of new building code issues, including those related to energy.

Since assuming the role of Deputy Commissioner and serving as the Department's Plans Examiner, he has issued every new commercial building, large addition, and new home permit in the City. This includes city projects such as schools and other public buildings. Anthony knows our code and all its ambiguities. He says "no" when necessary in a respectful way and works with a wide cross section of people to help them find a safe and legal way to "yes."

Anthony also played a pivotal role on the team that implemented our state-of-the-art online permitting and management information system, NewGov. This is a massive undertaking, streamlining and simplifying the permitting process by allowing residents, contractors, and businesspeople to apply for building approvals, work permits and licenses online. NewGov has also been a huge step forward for transparent information sharing, making the history and progress of work being done across Newton readily accessible to anyone anytime.

To make this important decision about the next leader of Inspectional Services, I invested a significant amount of time listening to a wide range of people about the strengths and challenges of our Department of Inspectional Services, and the characteristics that our City needs in our next Commissioner. This group spanned builders, lawyers, architects, and other professionals with whom the Department and the Commissioner often interacts. I also spoke with the many people internally that our Commissioner and Department coordinates and collaborates with, such as department heads and other key staff. Lastly, but very importantly, I sought valuable feedback from the very staff our Commissioner supports and manages. In addition to the long process of seeking this feedback, Anthony also met with key leaders within our organization to discuss his interest and goals for this position and the Department. These conversations were helpful.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink that reads "Ruthanne Fuller". The signature is written in a cursive style with a large initial "R" and a long horizontal line extending from the end of the name.

Mayor Ruthanne Fuller

ANTHONY CICCARIELLO**INSPECTIONAL SERVICES****Planning/Scheduling • Problem Solving • Deadlines • Leadership/Teamwork**

An experienced Building Official with ongoing success supporting, scheduling, planning, and reviewing projects within the high volume ISD Department. Combines strong organizational skills with proven ability to lead teams, manage relationships, and communicate project status. Proactively identifies problems & offers solutions that promote efficiency, minimize risk, and ensure customer satisfaction. Actively pursuing the Building Commissioner's Certification.

Core Competencies

- Organizational Skills
- Reporting/Documentation
- Clear Communications
- Customer Service/Satisfaction
- Relationship Building
- Analytical Problem Solving
- Train/Mentor New Hires
- Process Improvements/Efficiency
- Task Prioritization

Professional Experience

CITY OF NEWTON, Newton, MA

March 2013 to Present

The City of Newton has approximately 80,000 residents and 26,000 homes. Housing Boston College, UMass Campus and Lasell College.

Deputy Commissioner of Inspectional Services

Manage and coordinate resources and relations between ISD, Health, Engineering, Planning, Historic, Fire, Police, City Counselors and the Mayor's office. Review and approve plans for medium and large residential and commercial projects.

- Responsible for the general management of the office operations of the Inspectional Services Department.
- Supervision of the front counter, issuance of permits, customer interface, customer relations, organization of personnel.
- Performs plan examination for compliance with all Massachusetts State Building Codes and the City of Newton Zoning Ordinances prior to issuance of building permits.
- Meets with Architects, Engineers, Contractors, Developers and Attorneys to examine plans and interpret building and zoning code.
- Ensures compliance with the terms of special permit and variance conditions for permit issuance and certificates of occupancy.
- Knowledgeable of Massachusetts General Laws 40A and 40B
- Performs the duties of the Commissioner in his absence.

Building Code and Zoning Enforcement Officer

April 2015-March 2016

- Enforce compliance with State Building Codes as well as the City of Newton Zoning Ordinances.
- Meet with residents onsite and conduct inspections and guide them through compliance.

Periodic Building Inspector

June 2013-April 2015

- Inspect periodically existing buildings and structures and parts in accordance with the Schedule for Periodic Inspections of Existing Buildings.
- Responsible for the entire City of Newton's Periodic Inspections.

Owner/Sole Proprietor A.C. Construction, Billerica, Massachusetts*April 1981 – June 2013*

Construction supervisor with a 30-year record of success overseeing all phases of construction, commercial and private-sector clients. Experience includes managing employees, an extensive array of construction projects, project design, and plan review. Established construction company, managing all phases of commercial and residential projects. Including all levels of commercial building maintenance, interior and exterior.

Education

- Burlington High School, Burlington Massachusetts, 01803
- Wentworth Institute of Technology plan review and estimating course

Professional Licenses & Certificates

- Certified Building Official License BO-1874
- Member-International Code Council
- Licensed Construction Supervisor- CS-044221
- Home Improvement Contractor License 174064
- Southeastern Massachusetts Building Officials Association SEMBOA
- Massachusetts Building Commissioners and Inspectors Association Inc. MBCIA