



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**#252-23**

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June 12, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Janet Huettig of 217 Suffolk Road, Chestnut Hill 02467 as a member of the Health and Human Services Advisory Council. Her term of office shall expire on January 1, 2026 and her appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

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NEWTON, MA, 02459

### Application Form

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#### Profile

Janet

First Name

E

Middle Initial

Huettig

Last Name

janethuettig4@gmail.com

Email Address

217 Suffolk Rd

Home Address

Suite or Apt

Chestnut Hill

City

MA

State

02467

Postal Code

#### What Ward do you live in?

Ward 7

Home: (617) 731-2080

Primary Phone

Mobile: (617) 974-4624

Alternate Phone

Retired

Employer

Job Title

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#### Which Boards would you like to apply for?

Health and Human Services Advisory Council : Submitted

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#### Interests & Experiences

Please tell us about yourself and why you want to serve.

#### Why are you interested in serving on a board or commission?

After nearly fifty years working in the field of health and human services as a social worker, I am now retired. I have lived in Newton for 45 years and would like to participate and share my expertise as a member of the Health and Human Services Advisory Council.

[2023 Janet Resume JH edits.docx](#)

Upload a Resume

**Janet E. Huettig**  
**217 Suffolk Rd**  
**Chestnut Hill, Massachusetts 02467**

**Education**

CAGS (Certificate of Advanced Graduate Study) Health Care Administration,  
Simmons College  
Interpersonal and Organizational Skills in Management, Harvard University  
M.S. Simmons Graduate School of Social Work  
Certificate for Secondary School Teaching, Suffolk University  
B.A. Wellesley College

**Licensure/Certification**

Board Certified Diplomate in Clinical Social Work, American Board of Clinical  
Examiners in Social Work  
Diplomate in Social Work, National Association of Social Workers  
Licensed Independent Clinical Social Worker (LICSW) in Massachusetts  
Academy of Certified social Workers (ACSW), National Association of Social  
Workers  
Massachusetts Teaching Certification for Secondary School Social Studies

**Professional Experience**

2013-2020	Director of Social Work, Volunteers, Spiritual Care and Music Therapy, Massachusetts Eye and Ear (MEE)
1992-2013	Director of Social Work/Case Management, MEE
1990-1992	Chief Social Worker, Social Work Department, MEE
1982-1990	Supervisor and Eye Social Work Unit Chief, MEE
1978-1982	Supervisor, ENT Social Work Unit, MEE
1971-1978	Clinical Social Worker, Eye and ENT Units, MEE
1970-1971	Clinical Social Worker, Veteran's Hospital, Bedford, Massachusetts

**Academic Appointments and Teaching**

2004-2020	Research Associate in Ophthalmology, Harvard Medical School
1996-2004	Instructor in Ophthalmology, Harvard Medical School
1987-1996	Lecturer for Biopsychosocial Issues of Visual Impairment Course, Harvard Medical School

1977-2019	Practice Placement Supervisor, Simmons School of Social Work
1986	Lecturer for course on Illness and Disability, Simmons School of Social Work
1987	Guest Lecturer for course on Adjustment to Illness and Disability, Salem State BA Social Work Program
2015-2017	Practice Placement Supervisor, Lesley University Music Therapy Program

**MEE Hospital Committees**

2015-2020	Patient Care Leadership Team
2012-2020	Co-chair, Patient Family Advisory Council
2000-2020	Community Benefits Advisory Committee
1993-2020	Human Studies Committee (Investigational Review Board)
1993-2020	Ethics Committee
1992-2020	Disaster Safety Subcommittee
1992-2020	Joint Commission Task Force
1990-2020	Hospital Leadership Group
1977-2020	Utilization Review Committees for Eye and ENT
2004-2013	Domestic Violence Task Force
1995-2020	Medical Records Review Committee
1992-1996	Inpatient Ophthalmology Multi-disciplinary Committee
1986-1993	Co-chair, Social Service Advisory Committee
1986-1992	Patient Education Committee
1977-2020	Patient Care Committee

**Appointments**

2004-2006	Health Care Administration Alumnae Board, Simmons College
1998-2000	MEE Social Work Department Community Educational Initiative – Coordinated and presented educational programs on vision and hearing loss for health care professionals in the Greater Boston Community
1993-1996	Board of Directors of Healthfront Home Health Services
1992-1998	Regional Chairperson, Massachusetts Society of Hospital Social Work Directors
1992	Peer Review on Clinical Practice Guidelines for Management of Functional Impairment due to Cataract in the Adult, Independent

- Panel Commissioned by the Agency for Home Care Policy and Research, US Public Health Service
- 1991 Fundraising Committee, National Society of Social Workers Annual Conference
- 1990 Chairperson of Hospitality, National Society of Social Work National Conference
- 1989-1992 Advisory Committee, Massachusetts Commission for the Blind
- 1988-1991 Regional Representative, Board of Massachusetts Society of Hospital Social work Annual Conference
- 1979 Advisor, United Way Community Planning task Force to study information and referral patterns among agencies serving the visually impaired
- 1977-1982 Advisory Committee, Mental Health Services for the Deaf and Hearing Impaired
- 1973-1975 Alumnae Council Board, Simmons School of Social Work

**Professional Affiliations**

- 2007-2020 Boston Teaching Hospitals Social Work Directors
- 2015-2020 Board member Friendship Works of Boston
- 2016-2019 Friendship Works, Liaison to "Far Sighted Team for Visual Impairment"
- 2007 Boston Teaching Hospitals Social Work Directors/ NASW Collaborative Group
- 1995-2020 National Society for Social Work Leadership in Health Care
- 1988-2014 American Board of Examiners in Social Work
- 1982-1999 Massachusetts Federation of Agencies Serving the Visually Impaired
- 1977-1983 National Association of Oncology Social Workers
- 1971--- National Association of Social Workers

**Research and Publications**

Participation and collaborative research project between Boston Teaching Hospital Social Work Directors and Smith College School of Social Work to identify key issues, leading to referrals for social work in hospital and the types of interventions that social workers provide in response to these referrals (2008-2010).

Patient and Staff Perceptions of Social Work Counseling before Surgical Therapy for Head and Neck Cancer, *Health and Social Work*, Volume 40, Issue 2, May 2015, Pages 120-124

Life Stage Adjustment Issues for the Adult Blind Person. Huettig JE, in Albert DM and Jakobiec, FA (eds): *Principles and Practice of Ophthalmology*. Published in 1994, 2nd edition published in 2000.

Coping with Blindness: The Importance of the Ophthalmologist in Referral. *Journal of Visual Impairment and Blindness*, 1979.