

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

WEDNESDAY, OCTOBER 14, 2015

7 PM
Room 211

ITEMS SCHEDULED FOR DISCUSSION:

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#286-15 HIS HONOR THE MAYOR requesting authorization to appropriate three hundred fifty thousand dollars (\$350,000) from bonded indebtedness for the purpose of funding the design engineering and construction services for the replacement of the backstop at the Newton North High School baseball field. [09/28/15 @ 1:43 PM]

PUBLIC FACILITIES APPROVED 8-0 on 10/07/15

#204-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of thirty-three thousand six hundred dollars (\$33,600) from Budget Reserve to a Parks and Recreation Department Public Ground Maintenance Account to fund professional landscape architecture and engineering services for the replacement of the backstop at the Newton North High School baseball field. [08/31/15 3:08 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#285-15 HONOR THE MAYOR proposing amendments to the City of Newton Revised Ordinances, 2012, Section 11-15. **White goods.** by striking the fee of eighteen dollars (\$18) and replacing it with twenty-five dollars (\$25) wherever the fee is mentioned. [09/28/15 @ 1:43 PM]

PUBLIC FACILITIES APPROVED 7-0-1 (Lennon abstaining) on 10/07/15

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#225-15 HIS HONOR THE MAYOR requesting authorization to appropriate seven hundred twenty-five thousand dollars (\$725,000) from bonded indebtedness for the purpose of funding the Dedham Street Drainage Improvement Project. [09/01/15 @ 8:46 AM]

PUBLIC FACILITIES APPROVED 7-0 (Gentile not voting) on 10/07/15

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, *please contact Jini Fairley, at least two days in advance of the meeting: jfairley@newtonma.gov, or 617-796-1253. For Telecommunications Relay Service dial 711.*

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #283-15 HIS HONOR THE MAYOR requesting authorization to appropriate one hundred fifty thousand dollars (\$150,000) from bonded indebtedness for the purpose of funding the installation of heat trace wiring for the City Hall roof. [09/28/15 @ 1:43 PM]
PUBLIC FACILITIES APPROVED 3-0-5 (Albright, Brousal-Glaser, Crossley, Lappin, Laredo abstaining) on 10/07/15
- #279-15 HIS HONOR THE MAYOR requesting authorization to appropriate three hundred sixty-nine thousand twenty-three dollars and ninety-five cents (\$369,023.95) from the premiums earned on the Fiscal Year 2015 bond sales for debt excluded capital projects for the purpose of reducing the future debt to be issued on the below projects as follows:
- 1) Angier Elementary School Project: reduce the amount of financing from bonded debt by three hundred fifty-one thousand one hundred fifty-nine dollars and twenty-one cents (351,159.21) and increase the financing from premium earned on the sale of bonds by three hundred fifty-one thousand one hundred fifty-nine dollars and twenty-one cents (359,159.21).
 - 2) Cabot Elementary School Project: reduce the amount of financing from bonded debt by seventeen thousand eight hundred sixty-four dollars and seventy-four cents (\$17,864.74) and increase the financing from premium earned on the sale of bonds by seventeen thousand eight hundred sixty-four dollars and seventy-four cents (\$17,864.74). [09/28/15 @ 1:43 PM]
- #280-15 HIS HONOR THE MAYOR requesting authorization to appropriate ninety-five thousand two hundred twenty-six dollars and thirteen cents (\$95,226.13) from the September 21, 2015 Declaration of Overlay Surplus as declared by the Chairman of the Board of Assessors to the Statutory Interest Account in order that any liabilities ordered by the Courts or the Massachusetts Appellate Tax Board can be extinguished. [09/28/15 @ 1:43 PM]
- #281-15 HIS HONOR THE MAYOR requesting authorization to appropriate six hundred twenty-three thousand two hundred fifty-five dollars and seventy six cents (\$623,255.76) from the September 21, 2015 Declaration of Overlay Surplus as declared by the Chairman of the Board of Assessors and appropriate fifty-nine thousand ninety-nine dollars and forty-four cents (\$59,099.44) from Free Cash to the Rainy Day Stabilization Fund. [09/28/15 @ 1:43 PM]
- #282-15 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of thirty-six thousand six hundred ten dollars (\$36,610) of Homeless Transportation reimbursement revenue to the Newton Public School budget, as the reimbursement funds were accounted for in the school budget but were deposited into general fund revenue. [09/28/15 @ 1:43 PM]

REFERRED TO ZAP, PROG & SERV AND FINANCE COMMITTEES

- #397-13(3) ALD. SANGIOLO AND DANBERG requesting creation of an ordinance to protect trees deemed ~~historie~~ significant by the ~~Historical Commission and the City's Tree Warden~~ with the advice and counsel of the Urban Tree Commission. [05-05-14 @ 4:32 PM]
ZAP VOTED NO ACTION NECESSARY 7-0 on 02/19/15
PROG & SERV VOTED NO ACTION NECESSARY 3-0-1 (Kalis abstaining; Blazar and Baker not voting) on 09/09/15

ITEMS NOT SCHEDULED FOR DISCUSSION:**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #288-15 HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]
- #287-15 HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 5-Year Financial Forecast for Board of Aldermen review/acceptance. [10/01/15 @ 1:53 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #224-15 HIS HONOR THE MAYOR requesting authorization to appropriate two million dollars (\$2,000,000) from bonded indebtedness for the purpose of funding Newton's share of the cost of the repairs to the Elliot Street Bridge, which the City co-owns with the Town of Needham. [09/01/15 @ 8:46 AM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #223-15 ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #284-15 HIS HONOR THE MAYOR requesting authorization to appropriate two hundred fifty thousand dollars (\$250,000) from bonded indebtedness for the purpose of funding mechanical upgrades and interior improvements at the main library. [09/28/15 @ 1:43 PM]
- #202-15 ALD. SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Mass General Law chapter 149 section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election – Ballot question 4 – Earned Sick Time for Employees. [08/17/15 @4:09 PM]
- #190-15 ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards

and commissions and requiring them to be posted to the City's website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #133-15 HIS HONOR THE MAYOR requesting authorization to enter into negotiations for the potential lease on city properties for purposes of third-party construction, ownership, and operation of on-site renewable solar energy generation from which the City will purchase electric output and/or net metering credits. [05/11/15 @ 5:00 PM]

REFERRED TO ZONING & PLANNING, LAND USE AND FINANCE COMMITTEES

- #104-15 ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department with the following information: How many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify to be included on the State's Subsidized Housing Inventory List. If a property is not currently on the list, what can be done to make it eligible. [04/09/15 @ 12:00PM]

REFERRED TO PS&T, PUBLIC FACILITIES AND FINANCE COMMITTEES

- #85-15 ALD. SANGIOLO requesting discussion with the Director of Transportation and the Transportation Coordinator to determine whether a fee could be imposed on all residents who own automobiles in the City. Such fee to be placed into a transportation fund to pay for roadway and sidewalk improvements. Residents would get a parking sticker in return for each automobile they have registered with the City that would enable them to bypass parking restrictions in the City except for Tow Zones and Fire Hydrants and any other emergency zones determined by the Police and Fire Departments.
- #84-15 ALD. GENTILE requesting a discussion with the Newton Community Development Foundation (NCDF) regarding their plans for repayment of the deferred rental payments and accrued interest on their ground lease with the City for the former Warren Junior High School site. [03/30/15 @ 2:57 PM]
- #25-15 ALD. GENTILE requesting a discussion regarding the establishment of an Investment Advisory Committee to be comprised of the Treasurer, Chief of Staff/Chief Financial Officer, Comptroller, Chairman of Finance and three residents of the City of Newton. [01/09/15 @ 1:57 PM]

REFERRED TO PUBLIC SAFETY & TRANS AND FINANCE COMMITTEES

- #465-14 ALD. SANGIOLO, GENTILE AND HARNEY requesting a discussion regarding reducing the fee charged to residents for permit parking programs. [11/17/14 @ 12:40 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #464-14 ALD. SANGIOLO requesting discussion with the Department of Veteran's Services and the Executive Department regarding updates on programming at the Newton Senior Center and budgeting for new initiatives. [11/24/14 @ 3:41 PM]
- #461-14 ALD. FULLER AND JOHNSON requesting a report from the Executive Department regarding the current open positions with a report listed by Department of the days open, current month/quarter forecasted to fill, and candidate pipeline/strategy for hiring. [11/17/14 @ 9:22 AM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #455-14 HIS HONOR THE MAYOR recommending amendment to Chapter 29, Section 80 **Sewer/Storwater use charge.** of the City of Newton Ordinances to create a storm water rate fee structure based upon square footage of impervious surface area.
PUBLIC FACILITIES HELD 7-0 on 04/08/15

REFERRED TO LAND USE AND FINANCE COMMITTEES

- #375-14(5) HIS HONOR THE MAYOR requesting that Sec. 17-3. **Fees for certain licenses and permits.** of the Revised Ordinances of the City of Newton, 2012, relative to Special Permit fees, be amended by striking in (15)a) "\$350.00" and in (15b) "\$750.00" and by substituting "\$500.00" and "\$1,000.00," respectively, and by deleting (15c) in its entirety and re-lettering d) to c) and e) to d), effective July 1, 2015. [04/15/15 @ 4:57 PM]
- #375-14(6) HIS HONOR THE MAYOR requesting that Sec. 17-6 **Fees for building, electrical, gas and plumbing permits.** of the Revised Ordinances of the City of Newton, 2012 be amended by deleting the section and inserting the following in to take effect July 1, 2015:
CERTIFICATION OF USE AND OCCUPANCY FEE SCHEDULE
2. Condominium Certificate of Inspection (not required for \$100.00 new construction)
FEE AMENDMENT HELD PENDING ACTION ON DOCKET ITEMS #102-11 AND #95-11

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

- #315-14 ALD. HESS-MAHAN, ALBRIGHT, CROSSLEY AND DANBERG proposing an amendment to Chapter 2 of the City of Newton Ordinances setting forth requirements for procurement of materials and services by non-governmental recipients of federal, state or local funds administered by the City, such as CDBG and CPA funds. In order to encourage non-profit and other private organizations to participate in affordable housing, cultural and other public-private collaborations, such procurement requirements should accommodate the needs of non-governmental recipients for flexibility given the multiple public and private sources of funds necessary for any project by not placing undue or unreasonable burdens on them. [08/04/14 @ 5:08PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #216-14 ALD. HESS-MAHAN, ALBRIGHT, BAKER, CROSSLEY, NORTON AND SANGIOLO proposing the following amendments to Chapter 12 Health and Human Services of the Revised Ordinances to:
- require owners of dwellings requiring a Certificate of Habitability under Section 12-1 and real estate agents/brokers who receive compensation in connection with the particular real estate transaction to notify the Commissioner of Health and Human Services whenever an apartment, tenement, or room in a lodging house is vacated by the occupant or when an area in an existing building is converted to a condominium prior to being reoccupied by a new tenant, lodger or occupant;
 - require educational institutions to disclose addresses of undergraduates living off-campus in Newton;
 - require a fee for certification; and
 - impose a fine for violation of these provisions. [05/14/14 @ 11:51 AM]
- #104-14 ALD. JOHNSON requesting that the Executive Department conducts a complete review and analysis of the policies governing data privacy and the security of resident/business information on the Treasurer's website to be followed with an action plan to protect our residents' data to be completed by the end of Fiscal Year 2014. [02/26/14 @ 9:07 AM]

REFERRED TO LAND USE AND FINANCE COMMITTEES

- #49-14 LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]
- #34-14 ALD. FULLER requesting a discussion with the Executive Office regarding the current status and challenges related to the City of Newton pension and retiree healthcare (OPEB) systems. [01/11/14 @ 5:22 PM]

REFERRED TO FINANCE AND PROGRAMS & SERVICES COMMITTEE

- #402-13 ALD. FULLER, GENTILE, RICE and LINSKY requesting a Home Rule Petition to amend Article 9 of the Charter to clarify that Neighborhood Area Councils shall maintain and control their own financial accounts and records, independent of City finances; and to further clarify that such independent financial accounts and records shall remain subject to City audit. [10/28/13 @ 10:18 AM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #41-13 ALD. CROSSLEY, FULLER AND SALVUCCI requesting a discussion with the administration to review how the city inventories, plans for, budgets and accounts for needed smaller capital expenditures (currently set at under \$75,000), which are excluded from the Capital Improvement Plan (CIP); how to make these non-CIP capital maintenance items visible, and how to integrate them with the overall planning, CIP, and budgeting processes. [01/14/13 @ 5:02 PM]

REFERRED TO ZONING & PLANNING, LAND USE & FINANCE COMMITTEES

- #273-12 ALD. CROSSLEY & HESS-MAHAN requesting a restructuring and increase in fees for permits charged by the Inspectional Services Department and fees charged by the Planning Department and City Clerk to assure that fees are both sufficient to fund related services provided and simple to administer.
- #254-12 (3) PROGRAMS & SERVICES COMMITTEE proposing an ordinance to require a fee, charged to consumers, for the use of paper bags at certain retail establishments in the City of Newton. [01/10/14 @ 3:36 pm]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #185-12 ALD. BAKER, BLAZAR, SANGIOLO, LINSKY, ALBRIGHT & DANBERG requesting that the Board of Aldermen adopt a RESOLUTION to His Honor the Mayor asking that, when the Mayor seeks future Board approval for bonding the cost of additional capital facilities or equipment for the schools, he include in that funding request, as well as in the city-wide Capital Improvement Plan, the estimated costs needed for funding the capital technology needs of the Newton Schools, including the appropriate portions of the estimated project costs of the School Committee's three-year district-wide technology plan not anticipated to be funded by the Information Technology Department budget; the anticipated technology grants from Boston College for the elementary schools; and/or estimated revenue from the E-rate Technology Reimbursement Program.
PROGRAMS & SERVICES APPROVED 6-0 on 07/11/12

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

- #102-11 ALD. HESS-MAHAN, JOHNSON, COMMISSIONER LOJEK, AND CANDACE HAVENS requesting an amendment to Chapter 17 to establish a fee for filing a notice of condo conversion. [03-29-11 @ 4:55PM]
ZONING & PLANNING APPROVED 6-0 on 6/10/13

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

- #95-11 ALD. HESS-MAHAN proposing an ordinance requiring that a notice of conversion to condominium ownership be filed with the Inspectional Services Department and that the property be inspected to determine compliance with all applicable provisions of the state and local codes, ordinances and the rules and regulations of all appropriate regulatory agencies. [03-24-11 @ 9:30AM]
ZONING & PLANNING APPROVED 6-0 on 6/10/13

REFERRED TO LAND USE & FINANCE COMMITTEES

- #276-10 ALD. FULLER, CROSSLEY, DANBERG, LINSKY requesting a review of guidelines for mitigation fund provisions to maximize the use of such funds on behalf of the city together with mechanisms by which the city can better track such funds to ensure they are used in a timely fashion.

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #257-12 RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

- #248-12 RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

- #247-12 RECODIFICATION COMMITTEE recommending that Chapter 18 MEMORIAL FUNDS AND TRUSTS be reviewed relative to the consequences and practices of special legislation passed by the General Court in 2007, Chapter 75 of the Acts of 2007, in which the City sought and was granted an exemption from G.L. Chapter 44 §54, which intent was to allow the City greater flexibility in terms of investments.

REFERRED TO PS&T, PUBLIC FACILITIES AND FINANCE COMMITTEES

- #310-10(2) ALD. DANBERG, BLAZAR, KALIS, SCHWARTZ, ALBRIGHT, HESS-
(#409-12) MAHAN, RICE, COTE, LEARY, AND NORTON requesting amendments to Sec. 26-8D of the City of Newton Ordinances to modify and make permanent the trial program for removal of snow and ice from sidewalks and to provide for enforcements and fines for violations. [09/10/14 @ 2:12 PM]

Respectfully submitted,

Leonard J. Gentile, Chairman

REFERRED TO LAND USE & FINANCE COMMITTEES

- #276-10 ALD. FULLER, CROSSLEY, DANBERG, LINSKY requesting a review of guidelines for mitigation fund provisions to maximize the use of such funds on behalf of the city together with mechanisms by which the city can better track such funds to ensure they are used in a timely fashion.

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Respectfully submitted,

Leonard J. Gentile, Chairman



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#286-15

Telephone
(617) 796-1100

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(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail

arren@newtonma.gov

David A. Olson, CMC
Newton, MA 02459

2015 SEP 28 PM 1:43

RECEIVED
Newton City Hall

September 28, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the appropriation of \$350,000 and authorize a general obligation borrowing of an equal amount to fund the design engineering and construction services for the replacement of the backstop at the Newton North High School baseball field. The new backstop and netting will greatly reduce the number of foul balls leaving the field, and thus improve pedestrian and driver safety, as well as protect the adjacent properties from potential damage.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

246 Dudley Rd., Newton, MA 02459
Office: (617) 796-1500 / Fax: (617) 796-1512
TDD/TTY: (617) 796-1089
parks@newtonma.gov



ROBERT J. DERUBEIS
COMMISSIONER

September 25, 2015

Honorable Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Warren:

I am writing to respectfully request that you docket an amount of \$350,000 with the Honorable Board of Aldermen for professional design engineering and construction services for the replacement of the backstop at the Newton North High School baseball field.

Thank you for your consideration in this matter.

Sincerely,

Robert J. DeRubeis, Commissioner
Parks & Recreation

cc: Maureen Lemieux, Chief of Staff, CFO
Dori Zaleznik, M.D., Chief Administrative Officer
Rob Symanski, Financial Analyst
John Cowell, Budget Analyst

COMMISSION
MEMBERS

WARD 1 - BETHEL CHARKOUDIAN
WARD 2 - ARTHUR MAGNI, CHAIRMAN
WARD 3 - PETER JOHNSON

WARD 4 - PETER KASTNER
WARD 5 - BYRON DUNKER
WARD 6 - ANDREW STERN

WARD 7 - RICHARD TUCKER, VICE-CHAIR
WARD 8 - DONALD FISHMAN
SECRETARY-ROBIN McLAUGHLIN

ALTERNATES: MICHAEL CLARKE, JACK NEVILLE, SAM FIGLER, PAT PALMER



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#204-15

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E-mail
swarren@newtonma.gov

August 31, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer the sum of \$33,600 from Acct # 0110498-5790 FY2016 Budget Reserve to Acct # 0160201-586016 for professional landscape architecture and engineering services for the replacement of the backstop at the Newton North High School baseball field.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

David A. Olson, CMC
Newton, MA 02459

2015 AUG 31 PM 3:08

RECEIVED
Newton City Clerk

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



NEWTON PARKS AND RECREATION DEPARTMENT

246 Dudley Rd., Newton, MA 02459
Office: (617) 796-1500 / Fax: (617) 796-1512
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SETTI D. WARREN
MAYOR

ROBERT J. DERUBEIS
COMMISSIONER

August 25, 2015

Honorable Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Warren:

I am writing to respectfully request that you docket an amount of \$33,600 with the Honorable Board of Aldermen for professional landscape architecture and engineering services for the replacement of the backstop at the Newton North High School baseball field.

Thank you for your consideration in this matter.

Sincerely,

Robert J. DeRubeis, Commissioner
Parks & Recreation

cc: Maureen Lemieux, Chief of Staff, CFO
Dori Zaleznik, M.D., Chief Administrative Officer
Rob Symanski, Financial Analyst
John Cowell, Budget Analyst

COMMISSION
MEMBERS

WARD 1 - BETHEL CHARKOUDIAN
WARD 2 - ARTHUR MAGNI, CHAIRMAN
WARD 3 - PETER JOHNSON

WARD 4 - PETER KASTNER
WARD 5 - BYRON DUNKER
WARD 6 - ANDREW STERN

WARD 7 - RICHARD TUCKER, VICE-CHAIR
WARD 8 - DONALD FISHMAN
SECRETARY-ROBIN MCLAUGHLIN

ALTERNATES: MICHAEL CLARKE, JACK NEVILLE, SAM FIGLER, PAT PALMER

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Boston, MA 02109
tel: 617-412-4480 fax: 617-412-4255
www.westonandsampson.com

planning, permitting,
design, construction,
operation, maintenance

Weston&Sampson

August 25, 2015

Robert J. DeRubeis, Commissioner
Newton Parks and Recreation Department
246 Dudley Road
Newton, MA 02459

Re: Newton North High School Baseball Field Backstop

Dear Bob:

We are pleased to submit this letter proposal to provide professional landscape architecture and engineering services for the replacement of the backstop at the primary Newton North baseball field. The new backstop is intended to reduce the number of foul balls that currently leave the field premises. In essence, our continuing work constitutes the implementation of a strategy adopted during the recent feasibility study process.



Aerial image showing the senior baseball field at Newton North High School with Lowell Avenue to the left of the field and with Hull Street to the bottom of the field

Our basic scope of services shall include the following:

1. **Site Survey + Baseplan-** we will complete a field survey to locate all relevant site features and prepare a simple site baseplan for use in the development of designs and bid documents. The survey is needed because the field was constructed differently compared to what is shown on the final school/field construction plans.
2. **Soil Borings + Geotechnical Assistance-** Weston & Sampson will secure the services of a boring contractor to complete soil borings within the project vicinity. Borings will be observed by our personnel and a brief technical memo will be prepared identifying findings. The borings are required in order to confirm soil conditions and corresponding backstop support post foundation design requirements. We will need assistance from the City to

Massachusetts Connecticut Rhode Island New Hampshire Maine Vermont New York Pennsylvania New Jersey South Carolina Florida

When it's essential...it's Weston&Sampson

coordinate access and to pay for any police details that may be required during this operation, which is likely to encompass one day or less of field time.

- 3. **Preliminary Designs-** starting with preferences identified during the recent feasibility study, Weston & Sampson will prepare preliminary design documents, including plans, details, specifications and estimates for the backstop improvements. Documents will be prepared in accordance with City of Newton requirements.

If desired, Weston & Sampson will be prepared to meet with community representatives to discuss the project and present illustrative graphics conveying the nature of all desired improvements. We will also meet with you, your staff and other departments to review comments pertaining to the preliminary design submittal.

Upon the conclusion of the preliminary design phase, the scope and design of all backstop/field improvements will be fixed and the preparation of final designs and bid ready construction documents will commence.

- 4. **Final Designs + Construction Documents-** upon the receipt of preliminary design approvals, final designs and bid ready construction documents, including plans, details, specifications, and estimates will be prepared. When finished, the documents will be submitted for review by you and your staff and other departments. We anticipate that final design documents will represent a 95% complete level. After the receipt of comments and attendance at any design review meetings, we will prepare final construction documents. We assume that we will be providing final technical specifications and plans and we are prepared to assist the City in the compilation of the front end or "Boiler Plate" specifications.

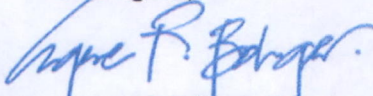
Weston & Sampson will furnish plans and specifications in paper and electronic formats. The cost of publishing contract documents has not been included in this proposal.

We have established the following fee schedule for the work described above:

Design Task or Phase	Contract Value
1. Site Survey + Baseplan	\$ 3,000
2. Soil Borings + Geotechnical Assistance	\$ 6,000
3. Preliminary Designs	\$10,000
4. Final Designs + Bid Documents	\$13,000
TOTAL FEE	\$32,000

Thank you for the opportunity to be of continued assistance to the City of Newton on this project.

Best regards,



Eugene R. Bolinger, RLA
Vice President

Please acknowledge your acceptance of the scope of work and fee schedule identified herein by signing below and by issuing an appropriate purchase order.

Name | Title Date

Z:\MA-Boston-Projects\Newton\Newton North Baseball Field\Contract\Letter Proposal\08.26.15 Newton North Baseball Letter Proposal.docx



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#285-15

Telephone
(617) 796-1100

Facsimile
(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail
swarren@newtonma.gov

September 28, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize to change the Department of Public Works a fee based curbside collection of white goods from \$18 to \$25.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

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NEWTON CIVIC CENTER
2015 SEP 28 PM 1:43
DAVID A. OLSON, CHM
Newton, MA 02459





CITY OF NEWTON, MASSACHUSETTS

Department of Public Works

Office of the Commissioner
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Hon. Setti D. Warren
Mayor

James McGonagle
Commissioner of Public Works

August 20, 2015

To: Honorable Mayor Setti D. Warren
Via: Maureen Lemieux, Chief of Staff
From: Richard Pishkin, Business Manager DPW
Subject: Request to Raise White Goods Collection Fees

The Department of Public Works initiated a fee based curbside collection of white goods in October 2011. At that time, we contracted with CRTR, which was the only vendor capable of meeting our requirements. A new contract with CRTR was amended to so that their service would expire in June, 2016 and the cost per collection/stop will increase from \$18 to \$25.

Accordingly, we need to revise the City Ordinance to reflect the new \$25 cost for collection as follows:

Sec. 11-15. White Goods:

White goods may be removed and disposed of by the Department of Public Works upon application to the Commissioner of Public Works by the owner or occupant of a building or premises who shall pay a fee of twenty-five dollars (\$25.00) per stop, which will include one cathode ray tube item (TV or computer monitor). Each additional cathode ray tube item (TV and/or computer monitor) shall be charged an additional \$25.00 fee. All other white good items, as defined in Section 11-1 shall be included in each stop for no additional charge. All white goods offered for removal by application shall be of such form and so prepared and placed as the Commissioner of Public Works may specify or accept, otherwise they shall not be removed by the city. (Ord. No. Z-87, 05-16-11)

Please docket this matter with the City Clerk for Board of Aldermen for consideration.

Respectfully submitted

Richard J. Pishkin
DPW Business Manager



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

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August 31, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
NEWTON CITY OFFICE
2015 SEP - 1 PH 2:53
DAVID A. OLSON, ONIC
NEWTON, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the appropriation of \$725,000 and authorize a general obligation borrowing of an equal amount for the Dedham Street Drainage Improvement project. The scope of the work under this project will increase the capacity of the storm drain and repair structural defects for the culvert located adjacent to 229 Dedham Street. Under the existing conditions during heavy rainfalls, the storm drain will become surcharge, therefore causing manhole covers to become dislodged and divert storm water from the public way onto private property, causing flooding damage.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

City of Newton



DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Setti D. Warren
Mayor

August 31, 2015

To: Maureen Lemieux, Chief of Staff and Chief Financial Officer

From: Jim McGonagle Commissioner

Subject: Docket Request for Dedham Street Drainage Improvements

I respectfully request a docket item be submitted for an authorization to bond \$725,000.00 for the Dedham Street Drainage Improvement project. The scope of the work under this project will increase the capacity of the storm drain and repair structural defects for the culvert located adjacent to 229 Dedham Street. Under the existing conditions during heavy rainfalls, the storm drain will become surcharge, therefore causing manhole covers to become dislodged (resulting in vehicle damage) and divert storm water from the public way onto private property, causing flooding damage.

Weston & Sampson Engineers Inc. have investigated the drainage basin for this location, performed hydraulic analysis, and completed the design for the project. Because this project is located 200' from the Countryside Elementary School it is critical that the project be constructed so as to have minimum impact on the school schedule. Should you have any additional questions or concerns, please feel free to contact me.

Please forward this request with the City's Clerk's office for consideration by the honorable Board of Alderman.

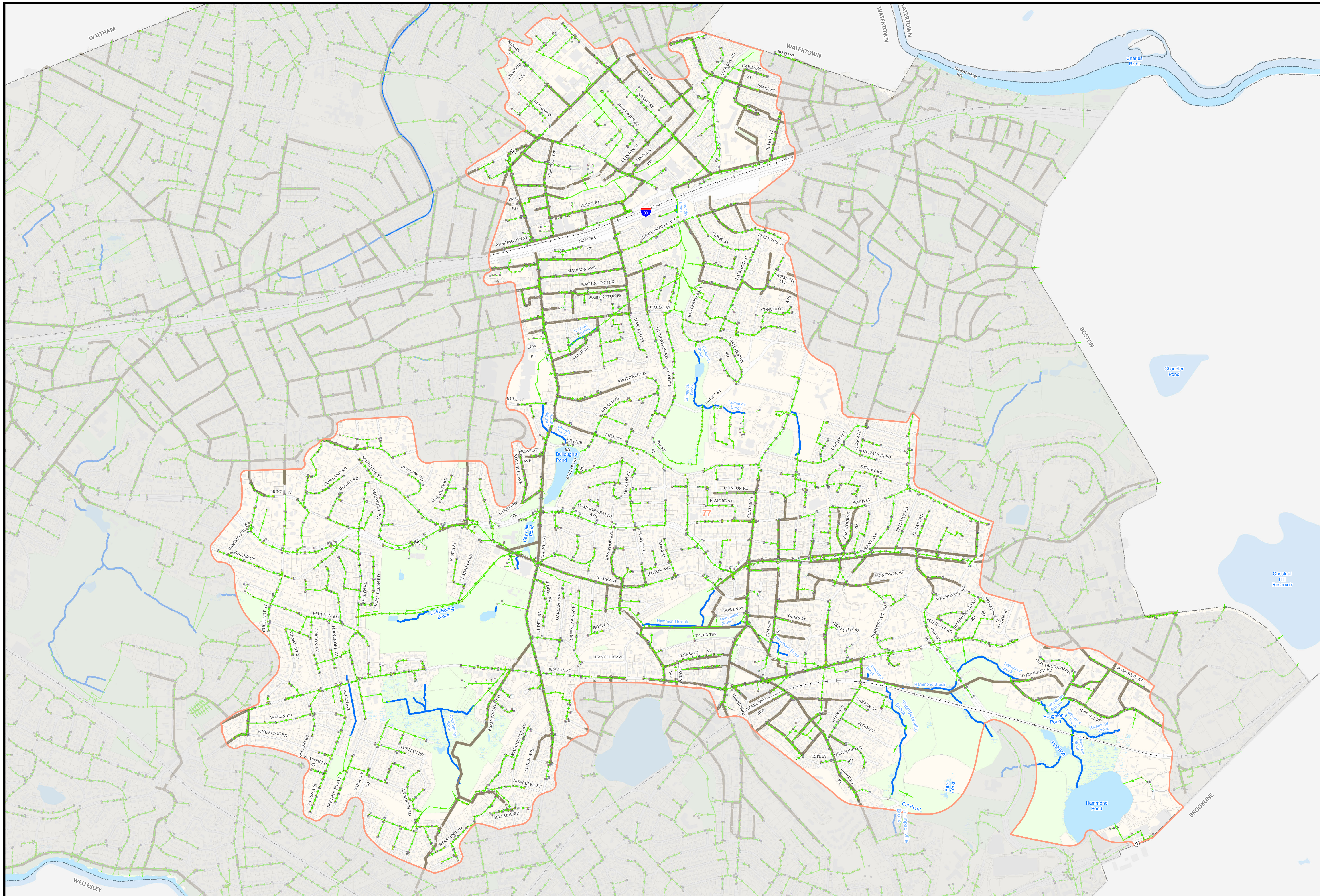
cc: David Wilkinson, Comptroller
Louis M. Taverna, City Engineer
Shane L. Mark, Operations Director
Richard Pishkin DPW Business Manager

Dedham Street Drainage Improvements – Newton, MA

Project Description

The project includes improving an existing stormwater utility on Dedham Street by replacing the existing undersized 12-inch storm drain (extending from approximately Brush Hill Road to the culvert at Dedham Street over South Meadow Brook) with 700 linear feet of 36-inch and 42-inch reinforced concrete pipe. The scope of work also includes reconnection to existing catch basins, installation of new catch basins, construction of new manholes, and curb to curb paving. The purpose of this project is to alleviate flooding at the property located at #229 Dedham Street and also to prevent upstream manholes from overflowing during heavy rain events, which poses a hazard to public safety.

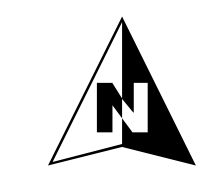
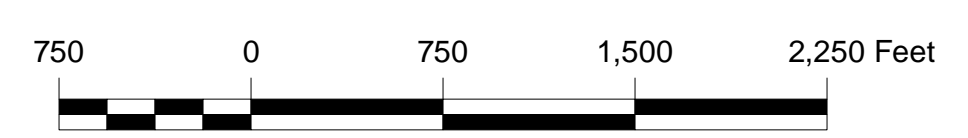
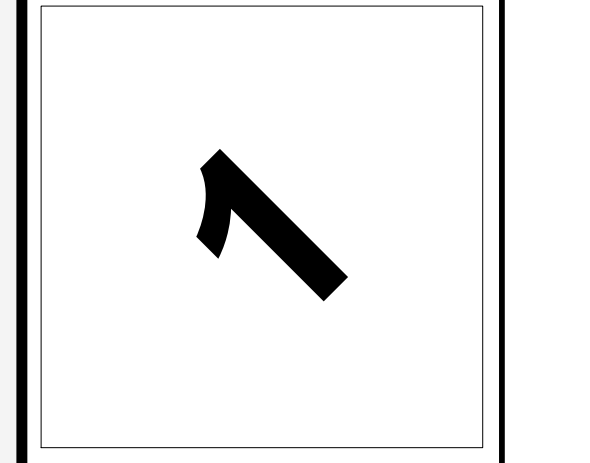
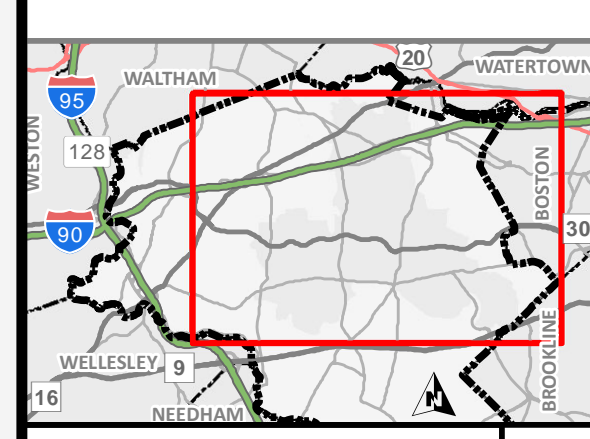
The project also includes repairs to the existing 7-foot high by 10-foot wide cast-in-place reinforced concrete box culvert at Dedham Street over South Meadow Brook that was evaluated and found to be structurally deficient. The culvert has an overall length of 62-feet. The intent of the culvert improvements is to address specific deficiencies that were identified as part of the structural evaluation. The existing culvert is in fair to poor condition, and is reaching its intended service life and is in need of rehabilitation. As part of the drainage improvements portion of the project, a new 42-inch diameter drain pipe will be installed through the south culvert wall.



Data Sources:
 Clear: Storm drain network data.
 MA: Office of Geographic Information (MassGIS): Basemapping datasets.

Disclaimer:
 This information is for planning purposes only and should not be considered exact. Field inspection and verification is required. This data was created from aerial/maps.

- Legend**
- Laundry Brook Drainage Area
 - Drain Manhole
 - Catch Basin
 - Storm Drain
 - CB-Connector
 - Underdrain
 - Rail
 - Buildings
 - Streams
 - Lake / Pond
 - Parcels
 - Wetlands



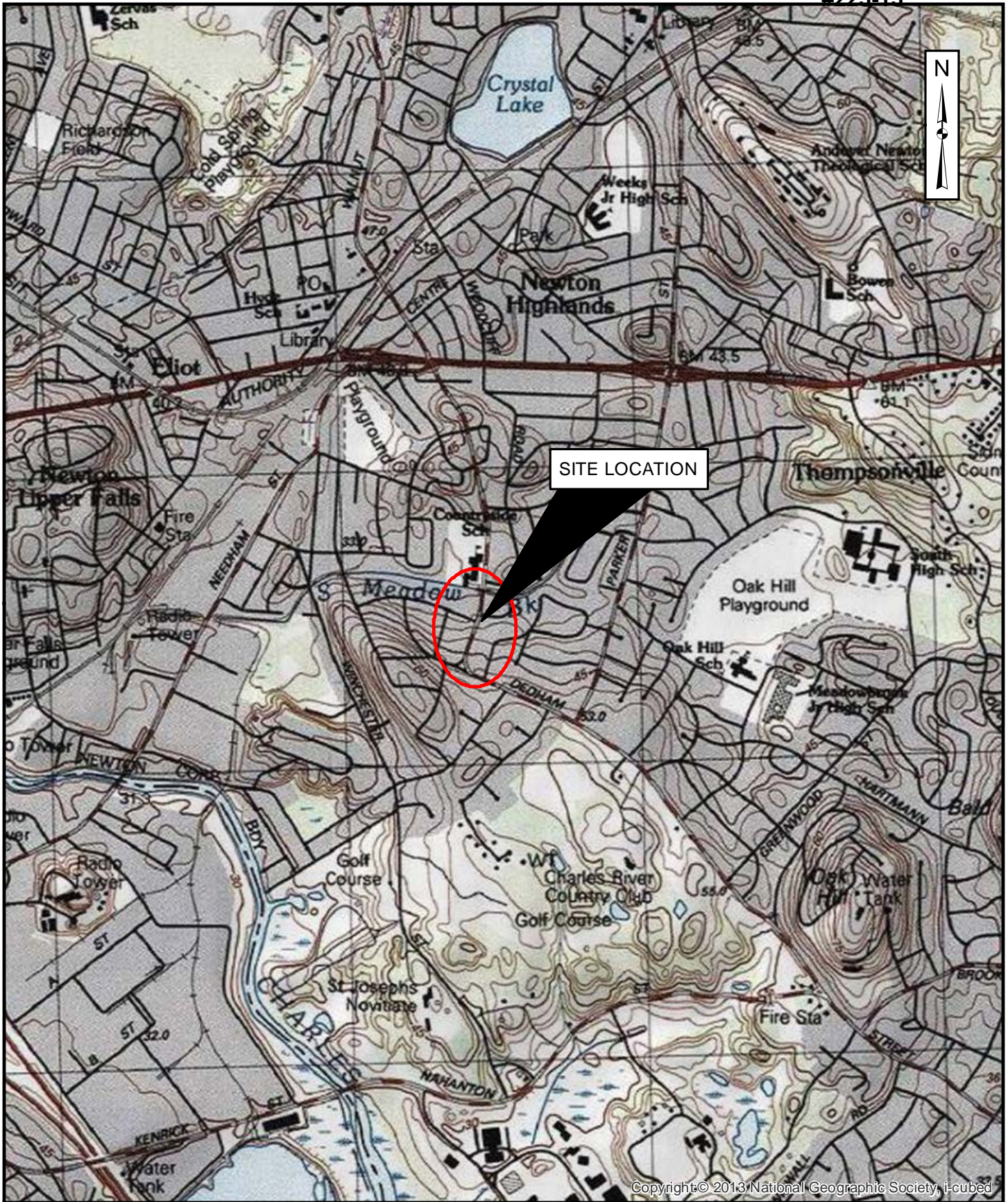
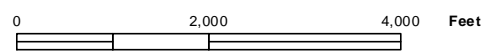


FIGURE 1
CITY OF NEWTON, MASSACHUSETTS
DEDHAM STREET DRAINAGE IMPROVEMENTS
LOCUS MAP









SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

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swarren@newtonma.gov

September 28, 2015

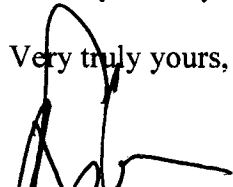
Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the appropriation of \$150,000 and authorize a general obligation borrowing of an equal amount to fund the installation of heat trace wiring for the City Hall Roof. This is to melt snow and ice around the edge of the roof and prevent ice dams.

Thank you for your consideration of this matter.

Very truly yours,


Setti D. Warren
Mayor

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Newton City Hall
2015 SEP 28 PM 1:43
DAVID A. OLSON, ONC
Newton, MA 02459



City of Newton



PUBLIC BUILDINGS DEPARTMENT

Josh Morse, Interim Building Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1608

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

Setti D. Warren

Mayor

September 3, 2015

Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Request for funds: Heat trace wiring for the City Hall Roof

Dear Mayor Warren:

The Public Buildings Department requests the sum of \$150,000.00 to fund the installation of heat trace wiring for the City Hall Roof. This is to melt snow and ice around the edge of the roof and prevent ice dams.

Should you have any questions regarding the above, please feel free to contact my office.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Program Director
Dori Zaleznik, Chief Admin Officer



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

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September 28, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
NEWTON CITY OFFICE
2015 SEP 28 PM 1:43
DAVID A. OLSON, CMO
NEWTON, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the appropriation in the amount of three hundred sixty-nine thousand twenty-three dollars and ninety-five cents (\$369,023.95) from the premiums earned on the Fiscal Year 2015 bond sales for debt excluded capital projects for the purpose of reducing the future debt to be issued on the below projects as follows:

Angier Elementary School Project: reduce the amount of financing from bonded debt by three hundred fifty-one thousand one hundred fifty-nine dollars and twenty-one cents (\$351,159.21) and increase the financing from premium earned on the sale of bonds by three hundred fifty-one thousand one hundred fifty-nine dollars and twenty-one cents (\$351,159.21).

Cabot Elementary School Project: reduce the amount of financing from bonded debt by seventeen thousand eight hundred sixty-four dollars and seventy-four cents (\$17,864.74) and increase the financing from premium earned on the sale of bonds by seventeen thousand eight hundred sixty-four dollars and seventy-four cents (\$17,864.74).

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



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SETTI D. WARREN
MAYOR

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September 28, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
NEWTON CITY CLERK
2015 SEP 28 PM 1:43
David A. Olson, Clerk
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the appropriation of \$95,226.13 from \$718,521.89 of declared overlay surplus to the Statutory Interest Account and the remaining \$623,255.76 to the Rainy Day Stabilization Fund. I would also like to request an appropriation of \$59,099.44 from Free Cash to the Rainy Day Stabilization Fund.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

City of Newton



Setti D. Warren
Mayor

ASSESSMENT ADMINISTRATION

Elizabeth Dromey, Director

Telephone
(617) 796-1160
Telefax
(617) 796-1179
tdd-tty
(617) 796-1089

Email
assessing@newtonma.gov
dromey@newtonma.gov

September 21, 2015

David C. Wilkinson, Comptroller
City of Newton
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Mr. Wilkinson:

In accordance with Chapter 59, Section 25 of the Massachusetts General Laws, please accept this letter as formal notification of declaration of overlay surplus. This declaration covers the overlay accounts delineated in the table below:

ACCOUNT	AMOUNT DECLARED SURPLUS
FY 2011	\$ 80,041.42
FY 2013	\$ 212,366.15
FY 2014	\$ 426,114.32

The total amount declared surplus is \$718,521.89.

Of this amount, I am requesting that \$95,226.13 be appropriated to the Statutory Interest Account, in order that any liabilities ordered by the Courts or the Massachusetts Appellate Tax Board (ATB) can be extinguished. This, along with amounts already set aside, will provide interest coverage through June 30, 2015 for three large telecommunications and utility cases, should the courts rule in favor of those taxpayers. Massachusetts municipal finance laws do not allow statutory interest to be charged directly to the Assessor's overlay allowance for abatement and exemption reserve.

If you require additional information regarding this matter, please let me know.

Sincerely,

Elizabeth Dromey, Director
Assessment Administration

cc: Mayor Setti D. Warren
Alderman Leonard J. Gentile, Finance Chairman
Maureen Lemieux, Chief Financial Officer
James G. Reardon, Treasurer/Collector

1000 Commonwealth Avenue, Newton, MA 02459-1449
www.newtonma.gov



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#282-15

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swarren@newtonma.gov

September 28, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

RECEIVED
NEWTON CITY CLERK
2015 SEP 28 PM 1:43
DAVID A. OLSON, OMC
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the appropriation of \$36,610 of Homeless Transportation reimbursement revenue to the Newton Public School budget. Although the Newton Public School budget accounted for this reimbursement, these funds were deposited into general fund revenue and consequently need to be transferred to the school department.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



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