

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

MONDAY, JANUARY 12, 2015

7 PM

Room 211 (Formerly Room 222)

**ITEMS SCHEDULED FOR DISCUSSION:**

- #12-15      HIS HONOR THE MAYOR requesting authorization to expend the sum of five thousand dollars (\$5,000) for the 2015 Unaccompanied Homeless Youth Grant awarded by the Massachusetts Department of Housing and Community Development as part of the Brookline-Newton-Waltham-Watertown Continuum of Care to be used to conduct a count and survey of unaccompanied homeless youth in January 2015. [12/30/14 @ 11:48 AM]
- #13-15      HIS HONOR THE MAYOR requesting authorization to expend the sum of one thousand two hundred forty dollars (\$1,240) for the reimbursement of costs related to administrative expenses for the 2014 Unaccompanied Homeless Youth Grant awarded by the Massachusetts Department of Housing and Community Development, which the City of Newton served as the lead agency of the Brookline-Newton-Waltham-Watertown Continuum of Care. [12/30/14 @ 11:48 AM]
- #14-15      HIS HONOR THE MAYOR requesting authorization to expend a Mass Works reimbursable grant for one million five hundred thousand dollars (\$1,500,000) and a Mass Department of Transportation identified contingency fund of up to an additional three hundred fifty thousand dollars (\$350,000) to be used to support the purchase and installation of new traffic signal equipment and construction of the proposed roadway improvements to better align Oak and Christina Streets. [12/30/14 @ 11:48 AM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #16-15      HIS HONOR THE MAYOR proposing amendments to the City of Newton Revised Ordinances, 2012 Section 11-15. **White goods.** by striking the fee of twelve dollars (\$12) and replacing it with eighteen dollars (\$18) wherever the fee is mentioned. [12/30/14 @ 11:48 AM]  
**PUBLIC FACILITIES APPROVED 8-0 on 01/07/15**

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, please contact John Lojek, at least two days in advance of the meeting: [jlojek@newtonma.gov](mailto:jlojek@newtonma.gov), or 617-796-1064. For Telecommunications Relay Service dial 711.

**PROGRAMS & SERVICES REFERRED TO FINANCE COMMITTEE ON 9/17/14**

- #254-12(2) THE PROGRAMS & SERVICES COMMITTEE recommending an ordinance to ban single-use plastic bags at certain retail establishments in the City of Newton. [01/10/14 @ 3:36 PM]  
**PROGRAMS & SERVICES APPROVED 8-0 on 9/17/14**

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #468-14 HIS HONOR THE MAYOR requesting authorization to reallocate the Carr Elementary School Renovation Project Budget to replenish funds for the Mayor's Contingency Budget Line, as well as to cover the costs of various project related expenses. [11/24/14 @ 4:23 PM]  
**PUBLIC FACILITIES VOTED NO ACTION NECESSARY on 01/07/15**

**REFERRED TO PROG & SERV, PUB. FAC., ZAP, AND FINANCE COMMITTEES**

- #256-12 ALD. HESS-MAHAN, SANGIOLO & SWISTON proposing an ordinance promoting economic development and the mobile food truck industry in the City of Newton. [08/06/12 @ 4:46 PM]  
**PROG & SERV VOTED NO ACTION NECESSARY 6-0 on 11/19/14**  
**PUBLIC FAC VOTED NO ACTION NECESSARY 6-0 on 12/3/14**  
**ZAP VOTED NO ACTION NECESSARY 7-0 on 12/08/14**

**ITEMS NOT SCHEDULED FOR DISCUSSION:**

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #15-15 COMMUNITY PRESERVATION COMMITTEE recommending the appropriation of nine hundred eighty thousand dollars (\$980,000) from the Community Preservation Fund's general fund balance and reserve to the Parks and Recreation Department for the Waban Hill Reservoir at Manet Road and Reservoir Drive in Chestnut Hill, including: real property acquisition; a grant to the Newton Conservators for monitoring and enforcing a conservation restriction; initial dam safety compliance, public safety and accessibility improvements; and a master plan, as described in the proposal submitted November 13, 2013. [12/22/14 @ 8:57 AM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #471-14 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of four hundred thousand dollars (\$400,000) from Free Cash to fund the design, construction, and relocation of modular buildings from Zervas Elementary School to Newton South High School for special education program needs. [11/24/14 @ 3:43 PM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #470-14 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of one million dollars (\$1,000,000) from bonded indebtedness for the purpose of funding the installation of an elevator and other accessibility improvements at the War Memorial at City Hall. [11/24/14 @ 3:43 PM]

**REFERRED TO PUBLIC SAFETY & TRANS AND FINANCE COMMITTEES**

- #465-14 ALD. SANGIOLO, GENTILE AND HARNEY requesting a discussion regarding reducing the fee charged to residents for permit parking programs. [11/17/14 @ 12:40 PM]

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #464-14 ALD. SANGIOLO requesting discussion with the Department of Veteran's Services and the Executive Department regarding updates on programming at the Newton Senior Center and budgeting for new initiatives. [11/24/14 @ 3:41 PM]
- #461-14 ALD. FULLER AND JOHNSON requesting a report from the Executive Department regarding the current open positions with a report listed by Department of the days open, current month/quarter forecasted to fill, and candidate pipeline/strategy for hiring. [11/17/14 @ 9:22 AM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #455-14 HIS HONOR THE MAYOR recommending amendment to Chapter 29, Section 80 **Sewer/Storwater use charge.** of the City of Newton Ordinances to create a storm water rate fee structure based upon square footage of impervious surface area.

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #375-14 HIS HONOR THE MAYOR submitting the FY16-FY20 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/15/14 @ 3:01 PM]
- #373-14 HIS HONOR THE MAYOR submitting the FY16- FY20 Five-Year Financial Forecast for Board of Aldermen review/acceptance. [10/15/14 @ 3:01 PM]

**REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES**

- #315-14 ALD. HESS-MAHAN, ALBRIGHT, CROSSLEY AND DANBERG proposing an amendment to Chapter 2 of the City of Newton Ordinances setting forth requirements for procurement of materials and services by non-governmental recipients of federal, state or local funds administered by the City, such as CDBG and CPA funds. In order to encourage non-profit and other private organizations to participate in affordable housing, cultural and other public-private collaborations, such procurement requirements should accommodate the needs of non-governmental recipients for flexibility given the multiple public and private sources of funds necessary for any project by not placing undue or unreasonable burdens on them. [08/04/14 @ 5:08PM]

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #216-14 ALD. HESS-MAHAN, ALBRIGHT, BAKER, CROSSLEY, NORTON AND SANGIOLO proposing the following amendments to Chapter 12 Health and Human Services of the Revised Ordinances to:
- require owners of dwellings requiring a Certificate of Habitability under Section 12-1 and real estate agents/brokers who receive compensation in connection with the particular real estate transaction to notify the Commissioner of Health and Human Services whenever an apartment, tenement, or room in a lodging house is vacated by the occupant or when an area in an existing building is converted to a condominium prior to being reoccupied by a new tenant, lodger or occupant;
  - require educational institutions to disclose addresses of undergraduates living off-campus in Newton;
  - require a fee for certification; and
  - impose a fine for violation of these provisions. [05/14/14 @ 11:51 AM]

**REFERRED TO LAND USE AND FINANCE COMMITTEES**

- #49-14 LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]
- #34-14 ALD. FULLER requesting a discussion with the Executive Office regarding the current status and challenges related to the City of Newton pension and retiree healthcare (OPEB) systems. [01/11/14 @ 5:22 PM]

**REFERRED TO FINANCE AND PROGRAMS & SERVICES COMMITTEE**

- #402-13 ALD. FULLER, GENTILE, RICE and LINSKY requesting a Home Rule Petition to amend Article 9 of the Charter to clarify that Neighborhood Area Councils shall maintain and control their own financial accounts and records, independent of City finances; and to further clarify that such independent financial accounts and records shall remain subject to City audit. [10/28/13 @ 10:18 AM]

**REFERRED TO ZAP, PROG & SERV AND FINANCE COMMITTEES**

- #397-13(3) ALD. SANGIOLO AND DANBERG requesting creation of an ordinance to protect trees deemed ~~historie~~ significant by the ~~Historical Commission and the~~ City's Tree Warden with the advice and counsel of the Urban Tree Commission. [05-05-14 @ 4:32 PM]

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #257-12 RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #41-13 ALD. CROSSLEY, FULLER AND SALVUCCI requesting a discussion with the administration to review how the city inventories, plans for, budgets and accounts for needed smaller capital expenditures (currently set at under \$75,000), which are excluded from the Capital Improvement Plan (CIP); how to make these non-CIP capital maintenance items visible, and how to integrate them with the overall planning, CIP, and budgeting processes. [01/14/13 @ 5:02 PM]

**REFERRED TO ZONING & PLANNING, LAND USE & FINANCE COMMITTEES**

- #273-12 ALD. CROSSLEY & HESS-MAHAN requesting a restructuring and increase in fees for permits charged by the Inspectional Services Department and fees charged by the Planning Department and City Clerk to assure that fees are both sufficient to fund related services provided and simple to administer.
- #248-12 RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.
- #247-12 RECODIFICATION COMMITTEE recommending that Chapter 18 MEMORIAL FUNDS AND TRUSTS be reviewed relative to the consequences and practices of special legislation passed by the General Court in 2007, Chapter 75 of the Acts of 2007, in which the City sought and was granted an exemption from G.L. Chapter 44 §54, which intent was to allow the City greater flexibility in terms of investments.

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #257-12 RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #185-12 ALD. BAKER, BLAZAR, SANGIOLO, LINSKY, ALBRIGHT & DANBERG requesting that the Board of Aldermen adopt a RESOLUTION to His Honor the Mayor asking that, when the Mayor seeks future Board approval for bonding the cost of additional capital facilities or equipment for the schools, he include in that funding request, as well as in the city-wide Capital Improvement Plan, the estimated costs needed for funding the capital technology needs of the Newton Schools, including the appropriate portions of the estimated project costs of the School Committee's three-year district-wide technology plan not anticipated to be funded by the Information Technology Department budget; the anticipated technology grants from Boston College for the elementary schools; and/or estimated revenue from the E-rate Technology Reimbursement Program.  
**PROGRAMS & SERVICES APPROVED 6-0 on 07/11/12**

**REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES**

- #102-11 ALD. HESS-MAHAN, JOHNSON, COMMISSIONER LOJEK, AND CANDACE HAVENS requesting an amendment to Chapter 17 to establish a fee for filing a notice of condo conversion. [03-29-11 @ 4:55PM]  
**ZONING & PLANNING APPROVED 6-0 on 6/10/13**

**REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES**

- #95-11 ALD. HESS-MAHAN proposing an ordinance requiring that a notice of conversion to condominium ownership be filed with the Inspectional Services Department and that the property be inspected to determine compliance with all applicable provisions of the state and local codes, ordinances and the rules and regulations of all appropriate regulatory agencies. [03-24-11 @ 9:30AM]  
**ZONING & PLANNING APPROVED 6-0 on 6/10/13**

- #41-11(2) ALD. CICCONE requesting implementation of the fees associated with the Winter Overnight Parking Pilot Program. [09/19/13 @ 3:49 PM]

**REFERRED TO PS&T, PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #310-10(2) ALD. DANBERG, BLAZAR, KALIS, SCHWARTZ, ALBRIGHT, HESS-  
(#409-12) MAHAN, RICE, COTE, LEARY, AND NORTON requesting amendments to Sec. 26-8D of the City of Newton Ordinances to modify and make permanent the trial program for removal of snow and ice from sidewalks and to provide for enforcements and fines for violations. [09/10/14 @ 2:12 PM]

**REFERRED TO LAND USE & FINANCE COMMITTEES**

- #276-10 ALD. FULLER, CROSSLEY, DANBERG, LINSKY requesting a review of guidelines for mitigation fund provisions to maximize the use of such funds on behalf of the city together with mechanisms by which the city can better track such funds to ensure they are used in a timely fashion.

Respectfully submitted,

Leonard J. Gentile, Chairman



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#12-15

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swarren@newtonma.gov

December 30, 2014

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to accept and authorize the expenditure of the sum of \$5,000 for the 2015 Unaccompanied Homeless Youth Grant awarded by the Massachusetts Department of Housing and Community Development.

These funds have been awarded as part of the Brookline Newton Waltham Watertown Continuum of Care and will be used to conduct a count and survey of unaccompanied homeless youth in January 2015.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

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DAVID A. OLSOBI, CLERK  
NEWTON, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

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Setti D. Warren  
Mayor

**City of Newton, Massachusetts**  
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James Freas  
Acting Director

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## INTEROFFICE M E M O R A N D U M

To: Mayor Setti D. Warren  
Fr: James Freas, Acting Director  
Eve Tapper, Acting Associate Director  
Robert Muollo, Interim Housing Programs Manager  
Re: 2015 Unaccompanied Homeless Youth Count Grant  
Date: December 5, 2014  
Cc: Maureen Lemieux, Chief Financial Officer

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I wish to request authorization by the Board of Aldermen and its Finance Committee for acceptance and expenditure of \$5,000 for the administration of the 2015 Unaccompanied Homeless Youth Grant awarded by the Massachusetts Department of Housing and Community Development.

### BACKGROUND

The Commonwealth of Massachusetts' 2015 budget includes resources to enhance the work of the Unaccompanied Homeless Youth Commission to better understand the scope and needs of unaccompanied homeless youth. As a result, the Massachusetts Department of Housing and Community Development has awarded the Brookline Newton Waltham Watertown Continuum of Care (CoC) \$5,000 to conduct a count and survey of unaccompanied homeless youth in January, 2015.

Participation by the CoC will be important as part of the statewide count to obtain an improved data set that will inform policy and program design across the Commonwealth. With a clearer understanding of this population, the state will be better positioned to obtain the ultimate goal of ending homelessness among youth. Last year, five unaccompanied homeless youth in the CoC were identified and completed a survey (1 from Newton, 2 from Waltham, 2 from Brookline).

### ACTION REQUESTED

To docket for consideration as authorization is needed from the Board of Aldermen to allow for acceptance and expenditure of a \$5,000 grant from the Massachusetts Department of Housing and Community Development (DHCD).





SETTI D. WARREN  
MAYOR

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Office of the Mayor

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December 30, 2014

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to accept and authorize the expenditure of the sum of \$1,240 for the reimbursement of costs related to the 2104 Unaccompanied Homeless Youth Grant awarded by the Massachusetts Department of Housing and Community Development.

Newton Planning Staff had been understood that the Town of Brookline would pay the intern and request that DHCD reimburse Brookline directly. However, the Town of Brookline did not do that. The City of Newton has since received the reimbursement and accordingly must pay the intern directly.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

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Newton, MA 02459

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Setti D. Warren  
Mayor


**City of Newton, Massachusetts**  
Department of Planning and Development  
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James Freas  
Acting Director

---

## INTEROFFICE M E M O R A N D U M

To: Mayor Setti D. Warren  
Fr: James Freas, Acting Director   
Eve Tapper, Acting Associate Director  
Robert Muollo, Interim Housing Programs Manager  
Re: 2014 Unaccompanied Homeless Youth Count Grant  
Date: December 9, 2014  
Cc: Maureen Lemieux, Chief Financial Officer

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I wish to request authorization by the Board of Aldermen and its Finance Committee for acceptance and expenditure of \$1,240 from Account 19-489003 for administrative costs related to the 2014 Unaccompanied Homeless Youth Grant awarded by the Massachusetts Department of Housing and Community Development. Details of the program are below for your reference.

### BACKGROUND

In 2014, the City of Newton, serving as lead agency of the Brookline-Newton-Waltham-Watertown Continuum of Care (CoC), was awarded a grant of up to \$5,000 from the Massachusetts Department of Housing and Community Development to conduct a service-based count and survey of unaccompanied homeless youth (under the age of 25) during the course of seven nights in January, 2014. The grant could be used for the following activities:

- Administrative costs for conducting counts of unaccompanied homeless youth, recruiting volunteers, collect and report data, etc.
- Pay stipends to participating youth
- Training and materials

The CoC's strategy to conduct the count was led by an intern from the Town of Brookline's Housing and Community Development Division. The intern, who is familiar with other CoC responsibilities, compiled a list of over 100 organizations that likely interacts with this population. The intern then contacted these organizations to educate them about the initiative and how to administer the survey.

The intern also procured CVS gift cards for the five unaccompanied homeless youth that completed the survey (1 from Newton, 2 from Waltham, 2 from Brookline). <sup>#13-15</sup>

A total of \$1,240 of eligible work is payable toward this effort. At the onset of this effort, Newton Planning Staff was of the understanding that the Town of Brookline would pay the intern, and request that DHCD reimburse the Town directly. However, the Town of Brookline did not pay the intern directly and did not accept DHCD's reimbursement. The City of Newton has since received the reimbursement and accordingly must pay the intern directly for her diligent work.

#### **ACTION REQUESTED**

To docket for consideration as authorization is needed from the Board of Aldermen to allow for acceptance and expenditure of \$1,240 in grant funds in account 19-489003 to pay for staff time.



SETTI D. WARREN  
MAYOR

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December 30, 2014

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

RECEIVED  
NEWTON CITY HALL  
2014 DEC 30 AM 11:48  
DAVID A. ORSINI, CLERK  
NEWTON, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to accept and authorize the expenditure of a Mass Works reimbursable grant for \$1,500,000 and a Mass DOT identified contingency fund of up to an additional \$350,000.

These funds have been awarded as part of the Highland Avenue (Needham) and Needham Street (Newton) Roadway Corridor Improvement Project and will be used to complete the final design, prepare bid documents and allow the City to oversee installation of the signal equipment and construction of roadway improvements.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE

City of Newton



DEPARTMENT OF PUBLIC WORKS  
OFFICE OF THE COMMISSIONER  
1000 Commonwealth Avenue  
Newton Centre, MA 02459-1449

Setti D. Warren  
Mayor

December 9, 2014

To: Honorable Mayor Setti D. Warren

Via: Maureen Lemieux, Chief of Staff, Chief Financial Officer

From: David F. Turocy, Commissioner Public Works  
James Freas, Acting Director, Planning and DevelopmentSubject: Request for Expenditure Authorization of Grant Funds  
Mass Works Needham Street Roadway Improvements, \$1,500,000

As part of the Highland Avenue (Needham) and Needham Street (Newton) Roadway Corridor Improvement Project, the City has been awarded a Mass Works program grant, for \$1,500,000. The grant is a reimbursable type grant similar to Chapter 90. I request authorization of expenditure of grant funds of up to \$1,850,000, which includes the \$1,500,000 grant plus a Mass DOT identified contingency fund of up to an additional \$350,000.

These funds will support purchase and installation of new traffic signal equipment and construction of the proposed roadway improvements to better align Oak and Christina Streets, improving the safety and function of this intersection.

Planning Department and Public Works Department are currently working to prepare a contract between the Executive Office of Housing and Economic Development (who administers the Mass Works program) and the City, to be signed by the Mayor. Once this contract is in place, we will enter into an agreement with Mass DOT (who owns the roadway) to complete the final design, prepare bid documents and allow the City to oversee installation of the signal equipment and construction of roadway improvements. The City will then bid the work and execute a contract with a contractor.

Please forward this request as a docket item to the Honorable Board of Aldermen.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Turocy".

David F. Turocy  
Commissioner, DPW

A handwritten signature in black ink, appearing to read "James Freas".

James Freas  
Acting Director, Planning & Development



SETTI D. WARREN  
MAYOR

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Office of the Mayor

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December 30, 2014

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to revise Newton City Ordinance Sec. 11-15 - White Goods by striking the fee of "twelve (\$12)" and replacing it with "eighteen (\$18)" wherever the fee is mentioned.

As stated in the Commissioner's request, the City initiated a fee based curbside collection of white goods in October 2011. That 3 year contract expired in June 2014. Under the newly negotiated contract the fee has increased to \$18 and therefore, the ordinance must be changed accordingly.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

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David A. Olson, CMC  
Newton, MA 02459

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City of Newton



DEPARTMENT OF PUBLIC WORKS  
OFFICE OF THE COMMISSIONER  
1000 Commonwealth Avenue  
Newton Centre, MA 02459-1449

Setti D. Warren  
Mayor

December 1, 2014

To: Honorable Mayor Setti D. Warren  
Via: Maureen Lemieux, Chief of Staff  
From: David F. Turocy, Commissioner of Public Works  
Subject: Request to Raise White Goods Collection Fees

The Department Public Works initiated a fee based curbside collection of white goods in October 2011. At that time, we contracted with CRTR, who was the only vendor capable of meeting our requirements. That three year contract expired in June 2014 and we began a new contract with CRTR in July 2014. With this contract, the cost per collection/stop increased from \$12 to \$18.

Accordingly, we need to revise the City Ordinances to reflect the new \$18 cost for collection as follows:

**Sec. 11-15. White goods.**

White goods may be removed and disposed of by the department of public works upon application to the commissioner of public works by the owner or occupant of a building or premises who shall pay a fee of **eighteen dollars (\$18.00)** per stop, which will include one cathode ray tube item (TV or computer monitor). Each additional cathode ray tube item (TV and/or computer monitor) shall be charged an additional **\$18.00** fee. All other white good items, as defined in Section 11-1 shall be included in each stop for no additional charge. All white goods offered for removal by application shall be of such form and so prepared and placed as the commissioner of public works may specify or accept, otherwise they shall not be removed by the city. (Ord. No. Z-87, 05-16-11)

Please docket this matter with the City Clerk for Board of Aldermen consideration.

Respectfully,

David F. Turocy  
DPW Commissioner

without charge. All the materials put out for removal shall be of such form and so prepared and placed as the commissioner of public works may specify or accept, otherwise they shall not be removed by the city.

(b) The commissioner of public works in his sole discretion may remove and dispose of more than five (5) bulky waste items per household per week in accordance with the provisions relating to cleanouts and moveouts. (Rev. Ords. 1973, § 8-49; Ord. No. 11, 8-15-74; Ord. No. 90, 10-6-75; Ord. No. S-1, 7-11-83; Ord. No. Z-68, 06-21-10)

**Sec. 11-15. White goods.**

White goods may be removed and disposed of by the department of public works upon application to the commissioner of public works by the owner or occupant of a building or premises who shall pay a fee of twelve dollars (\$12.00) per stop, which will include one cathode ray tube item (TV or computer monitor). Each additional cathode ray tube item (TV and/or computer monitor) shall be charged an additional \$12.00 fee. All other white good items, as defined in Section 11-1 shall be included in each stop for no additional charge. All white goods offered for removal by application shall be of such form and so prepared and placed as the commissioner of public works may specify or accept, otherwise they shall not be removed by the city. (Ord. No. Z-87, 05-16-11)

**Sec. 11-16. Annual appropriation for publicizing recycling program.**

The recycling program shall receive an annual appropriation to be used to advertise the program on a regular basis and to inform citizens of their collection days. (Rev. Ords. 1973, § 8-50; Ord. No. 11, 8- 15-74; Ord. No. S-1, 7-11-83; Ord. No. Z-68, 06-21-10; Ord. No. Z-87, 05-16-11)

**Secs. 11-16—11-33. Reserved.**

**ARTICLE II.  
PUBLIC LANDFILLS AND RECYCLING DEPOTS**

**Sec. 11-34. Control of operation and use.**

The commissioner of public works shall have custody and control and charge of the operation of all landfills and recycling depots maintained by the city. He is authorized, subject to the provisions of this article and to any other applicable order of the board of aldermen, to prescribe, and from time to time amend, rules and regulations governing the operation and use thereof. (Rev. Ords. 1973, § 8-56; Ord. No. 90, 10-6-75; Ord. No. T-92, 6-18-90)

**Sec. 11-35. Regulations of use.**

Use of landfills, transfer haul stations and recycling depots maintained and/or operated by the city or by a contractor under contract with the city to do the same, by other than city employees acting within the scope of their employment, shall be limited to residents of the city, to owners or employees of commercial or industrial establishments located within the city and to such other persons as may establish to the satisfaction of the commissioner of public works that they are engaged in business activities within the city which require the disposal of trash or depositing of recyclable materials from such operations. All such use shall be upon permission of and in accordance with the rules of the commissioner of public works. No person shall dispose of any trash or deposit any recyclable materials originating outside the limits of the city to any such landfill, transfer haul station or recycling depot. All persons and commercial haulers, except city employees acting within the scope of their employment, using any such landfill, transfer haul station or recycling depot shall do so at their own risk. (Rev. Ords. 1973, § 8-57; Ord. No. 60, 2-18-75; Ord. No. 90, 10-6-75; Ord. No. T-92, 6-18-90)



CITY OF NEWTON

IN BOARD OF ALDERMEN

ORDINANCE NO. \_\_\_\_

September \_\_\_\_, 2014

BE IT ORDAINED BY THE BOARD OF ALDERMEN  
OF THE CITY OF NEWTON AS FOLLOWS:

That the Revised Ordinances of Newton Massachusetts, 2012, as amended, be and hereby are further amended as follows:

Add a new **ARTICLE IX.** to Chapter 12 as follows:

**Section 12-71 Plastic Bag Reduction Ordinance.**

(a) **Short Title.** This Section may be cited as the "Plastic Bag Reduction Ordinance" of the City of Newton.

(b) **Declaration of findings and policy—Scope.**

(1) The Board of Aldermen hereby finds that the reduction in the use of plastic bags by commercial entities in the City of Newton (the "City") is a public purpose that protects the marine environment, advances solid waste reduction and protects waterways. This Ordinance seeks to reduce the number of plastic bags that are being used, discarded and littered, and to promote the use of reusable checkout bags by retail stores located in the City. Further, this Ordinance seeks to reduce the use of paper bags, due to their greater use of natural resources and higher cost impacts on retailers.

(c) **Definitions.**

(1) The following words shall, unless the context clearly requires otherwise, have the following meanings:

(a) "Department" means the City's Department of Health and Human Services.

(b) "Commissioner" means the City's Commissioner of Health and Human Services.

(c) "Checkout Bag" means a carryout bag provided or sold by a Retail Establishment to a customer at the point of sale. A Checkout Bag shall not include:

(i) bags, whether plastic or not, in which loose produce or products are placed by a consumer to deliver such items to the point of sale or check-out area of a Retail Establishment;

(ii) laundry or dry-cleaner bags; or

(iii) newspaper bags.

(d) "Recyclable Paper Bag" means a paper bag that is 100 percent recyclable and contains at least 40% post-consumer recycled content, and displays the words "Recyclable" and "made from 40% post-consumer recycled content" in a visible manner on the outside of the bag.

(e) "Reusable Bag" means a bag with handles that is specifically designed and manufactured for multiple reuse and is either polyester, polypropylene, cotton or other durable material, or durable plastic that is at least 3.0 Mills in thickness.

(f) "Retail Establishment" means any commercial entity with retail space of 3500 square feet or larger or with at least two (2) locations under the same name within the City of Newton with retail space that totals 3500 square feet or larger, whether for or not for profit, including, but not limited to retail stores, restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary businesses.

(d) **Requirements.**

(1) If a Retail Establishment provides or sells Checkout Bags to customers, such bags shall be either a Recyclable Paper Bag or a Reusable Bag.

(2) The Commissioner shall have the authority to promulgate regulations to accomplish any of the provisions of this Section.

(3) Each Retail Establishment as defined herein shall comply with this Section.

(e) **Effective Date.**

This Section shall take effect one hundred and eighty (180) days from the date of enactment.

(f) **Exemption.**

(1) The Commissioner may exempt a Retail Establishment from the requirements of this Section for a period of up to six (6) months, upon a finding by the Commissioner that the requirements of this Section would cause undue hardship to a Retail Establishment. An "undue hardship" shall only be found in circumstances where a Retail Establishment requires additional time in order to draw down an existing inventory of single-use plastic check out bags or paper bags which do not meet the definition of recyclable paper bag. Any Retail Establishment receiving an exemption shall file with the Commissioner monthly reports on inventory reduction and remaining stocks.

(2) Any Retail Establishment shall apply for an exemption to the Commissioner using forms provided by the Department, and shall allow the Commissioner or his or her designee, access to all information supporting its application.

(3) The Commissioner may approve the exemption request, in whole or in part, with or without conditions

(4) The Commissioner, by regulation, may establish a fee for exemption requests.

(g) **Enforcement.**

(1) **Fine.** Any Retail Establishment which violates any provision of this Section or any regulation established by the Commissioner shall be liable for a fine as follows: First offense, warning; second offense, \$100.00; third offense, \$200.00; fourth and subsequent offenses, \$300.00. Each day a violation occurs shall constitute a separate offense.

(2) Whoever violates any provision of this Section or any regulation established by the Commissioner may be penalized by a noncriminal disposition as provided in G.L. c. 40, §21D. For purposes of this section, the Commissioner of the Health and Human Services, or his or her designee, shall be enforcing persons.

(h) **Severability.**

Each separate provision of this Section shall be deemed independent of all other provisions herein, and if any provision of this Section be declared to be invalid by a court of competent jurisdiction, the remaining provisions of this Section shall remain valid and enforceable.

**In Sec. 20-21. Enforcing persons and revised ordinances subject to civil fine.**

Amend paragraph (b), HEALTH AND HUMAN SERVICES DEPARTMENT, by adding after CITY ORDINANCES, Any offense, the following:

.....PENALTY

Section 12-71. Plastic Bag Reduction Ordinance

- ( ) First offense..... Warning
- ( ) Second offense.....\$100.00
- ( ) Third offense.....\$200.00
- ( ) Fourth or subsequent offenses.....\$300.00

Approved as to legal form and character:

(SGD) \_\_\_\_\_  
City Solicitor

Under suspension of Rules  
Readings Waived and Adopted  
\_\_\_ yeas and \_\_\_ nays

(SGD) \_\_\_\_\_  
City Clerk

(SGD) \_\_\_\_\_  
Mayor

## Response to Questions from Finance Committee

### CVS –No numbers available.

I visited the Newtonville and Needham Street CVS stores, In Newtonville I spoke to the manager, Jim P. He estimates that 10% to 15% of their customers bring their own bags. When I pressed him further on the plastic bag numbers, he said was uncomfortable with me asking him these questions. He gave me the phone number to the regional business office on Needham Street ([781-433-7450](tel:781-433-7450)). When I called there, the woman answering the phone gave me the email of Martin Breen, the District Manager of CVS Caremark Corp. Email sent to Mr. Breen on Dec 2<sup>nd</sup> 2014. No response received.

Left contact information with store manager Dennis Purdy at Needham Street store. No call back.

The only information regarding CVS came from a discussion that Marcia Cooper; President of Green Decade Newton had with a manager of the CVS on Rt 9, who said that, "very few customers bring in reusable bags when they shop at her store. Could be less than 1 % and many customers ask for double bags for their purchases! Sadly, the employees often have to clean up bags that are found as litter outside their store. Millions of bags are given to customers each year!"

**SHAW'S** -The new manager at Shaw's in Newtonville gave me numbers right away. The store uses both plastic and paper and sells re-usable bags. **Plastic Bags- Use 24,000/ week, Paper bags- 7,500/week**

He also said that Shaw's has a commitment to "zero waste" and that they re-use and recycle as much as they can. This includes organics -go to a pig farm. They recycle all the plastic film & bags they collect. And he said they would continue to offer plastic bag recycling containers even with a ban in place. Increasing numbers of customers are bringing their own bags.

**Marty's** on Washington Street I spoke to Mark Reilly, the General Manager ([markr@martysfinewine.com](mailto:markr@martysfinewine.com)). He had a very casual attitude about a ban and said it wouldn't have much impact. He does have some of the targeted plastic bags for customers that request them. They use paper bags much more often. He said "he was fine with a ban".

**MARSHALL'S** Store manager Kerry Snow, Plastic Bags -**Use 25,000 plastic bags a week. They do not use any paper**, but do sell re-usable bags. The Asst Manager reports very few customers bring their own re-usable bags,

**TJ MAX-** Store manager Larry Farrell,. He estimated that 20% of customers bring their own bags and they sell re-usable bags for .99 cents. **About 5000 customers a week and most would get at least one bag. They only use plastic bags.**

**Michael's on Needham Street** – Store manager Chris Sharry (who was recently transferred from CA and is familiar with plastic bag bans). **No one got back to me with numbers.** The store only uses plastic bags.

**Walgreen's-Newton Corner. No numbers available.** Manager Amy Alexander. Only use plastic bags. Spoke with Amy on phone and requested numbers but never got a call back. Asst manager reported he has never seen a customer bring their own re-usable bags.

**Eastern Mountain Sports-** Store manager Mike, reports store uses **approximately 1,200 of the targeted plastic bags per month.** Also uses thicker, non-targeted bags.

**WEGMAN'S-** Manager estimates the store uses **480,000 bags/month (120,000 per week) and 6000 paper bags per month.** Not able to track how many reusable bags are brought back in for reuse. Store sells reusable bags.

Stores that received Letter

CVS Pharmacy  
www.cvs.com  
978 Boylston St  
Newton, MA

(617) 244-0858  
CVS Pharmacy  
825 Centre Street  
Newton, MA

(617) 332-4900  
CVS Pharmacy -  
www.cvs.com  
999 Watertown St  
West Newton, MA

(617) 964-7736  
**CVS Pharmacy - Photo**  
304 Walnut St  
Newtonville, MA 02460

Walgreens  
www.walgreens.com  
1101 Beacon St  
Newton, MA  
(617) 332-6880

Walgreens  
www.walgreens.com  
399 Washington St  
Newton, MA  
(617) 527-2310

Walgreens  
www.walgreens.com  
22 Langley Rd  
Newton Centre, MA  
(617) 964-0231

TEDESCHI  
1639 Centre St.  
Newton Highlands, MA, 02461

612 Washington St.  
Newton, MA, 02458

Shaw's Supermarket  
www.shaws.com  
33 Austin St  
Newton, MA  
(617) 964-6825

Star Market  
www.shaws.com  
2040 Commonwealth Ave  
Newton, MA  
(617) 965-1793

WEGMAN's  
200 Boylston St.  
Chestnut Hill, MA 02467  
(617) 762-2000

MARTY's Liquor  
675 Washington St  
Newton, MA 02460  
(617) 332-1230

NEWTONVILLE CAMERA  
249 Walnut Street  
Newtonville, MA 02460

Lakeshore Learning Store  
www.lakeshorelearning.com  
230 Needham St  
Newton, MA  
(617) 969-1171

Boston Ski + Tennis  
www.bostonskiandtennis.com  
180 Needham St  
Newton, MA  
(617) 964-0820

Modell's Sporting Goods  
www.modells.com  
210 Needham St  
Newton, MA  
(617) 965-4839

The Vitamin Shoppe  
230 Needham St  
Newton Upper Falls, MA  
(617) 527-7500

Upper Falls Beverage Store Inc  
upperfallsliquors.com  
150 Needham St  
Newton, MA  
(617) 969-9200

Waban Market  
10 Windsor Rd.  
Waban, MA 02468  
(617) 332-4100

Swartz True Value  
353 Watertown St, Newton, MA 02458  
(617) 244-4580

Marshall's  
275 Needham St, Newton, MA 02464  
(617) 964-4987

TJ MAXX  
260 Needham St, Newton, MA 02464  
(617) 527-0401

Eastern Mountain Sports  
300 Needham St #1, Newton, MA 02464  
(617) 559-157





SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#468-14  
Telephone  
(617) 796-1100  
Facsimile  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
E-mail  
swarren@newtonma.gov

November 24, 2014

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a re-allocation of the Carr Elementary School Renovation Project Budget to replenish funds for the Mayor's Contingency Budget Line as well as to cover the cost of various project related expenses.

Below is a summary, by Budget Line Item, of the requested Transfers:

- \$29,008.11 from Telephone/Comm Equipment to Public Property Repair & Maintenance
- \$ 1,125.55 from Telephone/Comm Equipment to Building Improvements
- \$ 395.56 from Construction Clerk of the Works to Building Improvements
- \$ 5,687.98 from Architectural Services to Building Improvements
- \$ 7,119.00 from Consultants to Building Improvements
- \$22,640.25 from Board of Aldermen Contingency to Building Improvements
- \$27,659.75 from Board of Aldermen Contingency to Mayor's Contingency

A revised Project Budget and the items associated with the above transfers is attached for your information and use.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren  
Mayor

RECEIVED  
NEWTON CITY CLERK  
2014 NOV 24 PM 4:23  
DAVID A. OLSON, CLERK  
NEWTON, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



DEDICATED TO COMMUNITY EXCELLENCE

City of Newton



Setti D. Warren  
Mayor

## PUBLIC BUILDINGS DEPARTMENT

Joshua R. Morse, Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY (617) 796-1089

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

October 2, 2014

The Honorable Setti D. Warren  
Mayor  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Re: Carr Elementary School Renovation Project Budget Re-Allocations

Dear Mayor Warren:

The Public Buildings Department is requesting a re-allocation of the Carr Elementary School Renovation Project Budget as per the attached spreadsheet to replenish funds for Mayor's Contingency Budget Line as well as to cover the cost of various project related expenses.

Below is a summary, by Budget Line Item, of the requested Transfers:

\$ 30,133.66 from Telephone/Comm Equipment to Public Property Repair and Maintenance  
\$ 4,814.17 from Board of Aldermen Contingency to Public Property Repair and Maintenance  
\$ 395.56 from Construction Clerk of the Works to Building Improvements  
\$ 5,707.98 from Architectural Services to Building Improvements  
\$ 7,119.00 from Consultants to Building Improvements  
\$ 23,765.80 from Board of Aldermen Contingency to Building Improvements  
\$ 21,720.03 from Board of Aldermen Contingency to Mayor's Contingency  
\$ 100.00 from Telephone/Comm Equipment to Mayor's Contingency

A revised Project Budget and the items associated with the above transfers are also attached for your information and use.

Should you have any questions, please feel free to contact my office.

Sincerely,

Joshua R. Morse  
Commissioner of Public Buildings

CC: Maureen Lemieux, Chief of Staff/CFO  
Dori Zaleznick, Chief Administrative Officer

CITY OF NEWTON, MASSACHUSETTS  
 SCHOOL BUILDING IMPROVEMENT FUND  
 CARR ELEMENTARY SCHOOL RENOVATION PROJECT  
 BUDGET TO ACTUAL REPORT  
 LEGAL LEVEL OF CONTROL

	Original Budget BO# 113-12	BO# 321-12	BO# 138-13	#138-13(2)	#138-13(3)	Mayor's Contingency	PROPOSED	Amended Budget
4910 BOND SALE PROCEEDS	\$ 300,000.00	695,558.00	11,749,118.00	(118.00)	-	-	-	12,744,558.00
<b>Total Financing Budget</b>	<b>300,000.00</b>	<b>695,558.00</b>	<b>11,749,118.00</b>	<b>(118.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,744,558.00</b>
530205 CONTRACTUAL SERVICES	-	-	55,000.00	-	-	-	(395.56)	54,604.44
CONSTRUCTION CLERK OF THE WORKS	-	-	55,000.00	-	-	-	(395.56)	54,604.44
5301 CONSULTANTS	-	-	-	5,120.00	-	10,225.00	(7,119.00)	8,226.00
530202 ARCHITECTURAL SERVICES	300,000.00	695,558.00	167,318.00	-	-	(2,500.00)	(5,687.98)	1,154,688.02
530219 BLDG SYSTEM COMMISSIONING	-	-	39,000.00	(10,120.00)	-	-	-	28,880.00
5210 ELECTRICITY	-	-	40,000.00	(40,000.00)	-	-	-	-
52409 PUBLIC PROPERTY R&M	-	-	-	40,000.00	-	52,795.00	34,947.83	127,742.83
5530 CONSTRUCTION SUPPLIES	-	-	-	-	-	1,000.00	-	1,000.00
5793 MAYOR'S CONTINGENCY	-	-	150,000.00	(118.00)	142,500.00	(285,822.00)	21,820.03	28,380.03
5825 BOARD OF ALDERMEN CONTINGENCY	-	-	287,800.00	(137,500.00)	-	-	(50,300.00)	100,000.00
58520 GENERAL CONTRACTOR	-	-	10,835,000.00	-	-	224,302.00	36,968.34	11,096,270.34
58520 COMMUNICATIONS EQUIPMENT	-	-	70,000.00	-	-	-	(30,233.66)	39,766.34
585FFE FURNITURE/FIXTURES/EQUIPMENT	-	-	105,000.00	-	-	-	-	105,000.00
<b>Total Expenditure Budget</b>	<b>\$ 300,000.00</b>	<b>\$ 695,558.00</b>	<b>\$ 11,749,118.00</b>	<b>\$ (118.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,744,558.00</b>

#468-14

**CARR SCHOOL REVISED BUDGET - NOVEMBER 14, 2014**

Account	Account Title	Budget	YTD Expenses/Receipts	Encumbrances/R receivables	Balance	Revised Budget	Updated Account Balances after Transfers	Known Outstanding Items	Potential Project Savings
5210	ELECTRICITY	\$ 98,795.00	\$ 55,014.83	\$ 1,900.00	\$ 29,980.17	\$ 133,742.83	\$ 64,928.00	\$ (64,928.00)	\$ -
52409	PUBLIC PROPERTY R-M	\$ 15,345.00	\$ 8,226.00	\$ -	\$ 7,119.00	\$ 8,226.00	\$ -	\$ -	\$ -
5301	CONSULTANTS	\$ 1,160,376.00	\$ 1,118,460.69	\$ 16,355.65	\$ 5,687.98	\$ 1,154,688.02	\$ -	\$ -	\$ -
530202	ARCHITECTURAL SERVICES	\$ 55,000.00	\$ 54,604.44	\$ -	\$ 395.56	\$ 54,604.44	\$ (0.00)	\$ -	\$ (0.00)
530205	CONSTR CLERK OF THE WORKS	\$ 28,880.00	\$ 22,424.99	\$ -	\$ 6,455.01	\$ 28,880.00	\$ 6,455.01	\$ (3,455.01)	\$ 3,000.00
530219	BLDG SYSTEM COMMISSIONING	\$ 1,560.00	\$ -	\$ -	\$ 1,560.00	\$ 23,380.03	\$ 23,380.03	\$ -	\$ 23,380.03
5793	PROJECT CONTINGENCY	\$ 150,300.00	\$ -	\$ -	\$ 150,300.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
5795	UNDISTRIBUTED BUDGET	\$ 11,059,302.00	\$ 10,733,658.76	\$ 329,761.58	\$ -	\$ 36,968.34	\$ 36,968.34	\$ (36,968.34)	\$ -
5825	BUILDING IMPROVEMENTS	\$ 70,000.00	\$ 24,802.04	\$ 14,964.30	\$ 30,233.66	\$ 39,766.34	\$ 0.00	\$ -	\$ 0.00
58520	TELEPHONE COMM EQUIP	\$ 105,000.00	\$ 19,310.82	\$ 62,341.67	\$ 23,347.51	\$ 105,000.00	\$ 23,347.51	\$ (23,347.51)	\$ -
585FFE	FURN/FIXTURES/EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R5301	CONSULTANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R530202	ARCHITECTURAL SVS	\$ 12,744,558.00	\$ 12,036,502.57	\$ 425,323.20	\$ 255,078.89	\$ (0.00)	\$ 255,078.89	\$ (128,698.86)	\$ 126,380.03

**SUMMARY OF REQUESTED TRANSFER OF FUNDS:**

\$	From	To
\$ 30,133.66	31P5916-58520	31P5916-52409
\$ 4,814.17	31P5916-5795	31P5916-52409
\$ 34,947.83		
\$ 395.56	31P5916-530205	31P5916-5825
\$ 710.98	31OH916-530202	31OH916-5825
\$ 4,977.00	31P5916-530202	31P5916-5825
\$ 7,119.00	31P5916-5301	31P5916-5825
\$ 23,765.80	31P5916-5795	31P5916-5825
\$ 36,968.34		
\$ 21,720.03	31P5916-5795	31P5916-5793
\$ 100.00	31P5916-R58520	31P5916-5793
\$ 21,820.03		