

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE REPORT

MONDAY, OCTOBER 26, 2015

Present: Ald. Fuller (Acting Chair), Ciccone, Norton, Brousal-Glaser, Blazar, and Lappin

Absent: Ald. Gentile and Rice

City staff present: David Olson (City Clerk/Clerk of the Board), Lou Taverna (City Engineer), and Jim McGonagle (Commissioner of Public Works)

#295-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of ten thousand five hundred seventy dollars (\$10,570) from the City Clerk Full-time Salaries Account to the following accounts:

Printing (0110102-5342).....	\$3,310
Postage (0110102-5341).....	\$7,200 \$7,260

ACTION: **APPROVED AS AMENDED 5-0 (Norton not voting)**

NOTE: City Clerk/Clerk of the Board David Olson presented the request for funding to print and mail a pamphlet of the two local ballot questions on the municipal ballot with a summary that includes what a yes vote and no vote means and arguments for and against the non-binding questions. Newton received Home Rule Legislation from the State authorizing its Election Commission to send this information to registered voters. The pamphlets are in the process of being sent to approximately 27,500 household in Newton containing a registered voter. Mr. Olson provided the Committee with a pamphlet, as part of the back-up information attached to the agenda for the meeting.

There was scrivener's error in the funding breakout for printing and postage. The postage line amount should be \$7,260 instead of \$7,200. The error does not change the overall request for \$10,570. Ald. Blazar moved approval with the amendment to change the postage line to reflect the correct amount of \$7,260. The committee voted unanimously to approve the motion.

#294-15 HIS HONOR THE MAYOR requesting authorization to accept and expend a Massachusetts Board of Library Commissioners grant in the amount of sixteen thousand seven hundred nine dollars (\$16,709) received as part of the administration of federal Library Services and Technology Act grants to expand the STEAM and computer coding programming to include robotics at the Main Library. [10/14/15 @ 2:55 PM]

ACTION: **APPROVED 6-0**

NOTE: Director of the Library Phil McNulty was not available to present the request to authorize acceptance and expenditure of a grant to expand programming at the Library, there was substantial information on the grant attached to the Committee's agenda for the meeting. The grant is for \$16,709 from the Massachusetts Board of Library Commissioner's as part of a federal grant program for libraries.

The funds would be used to expand the Science, Technology, Engineering, Art, Mathematics (STEAM) and computer coding programming to include robotics for all library users. The goal of the programming is for participants to gain a greater understanding of computer coding and robotics, as well as develop related skills in engineering, circuitry, and math. The Committee was supportive of the grant purpose and Ald. Lappin moved approval, which carried unanimously.

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

#296-15 **HIS HONOR THE MAYOR** requesting authorization of the addition of 1 FTE position in the Inspectional Services Department and authorization to transfer the sum of fifty thousand dollars (\$50,000) from Budget Reserve to the Full-time Salaries line item in the Inspectional Services Department budget to fund the addition of a full-time Building Inspector. [10/19/15 @ 11:54 AM]

ACTION: **HELD 6-0**

NOTE: Commissioner Lojek was not present for the discussion of the item. The Committee was supportive of request to fund and add a Building Inspector position to the Inspectional Service Department. There were some questions related to why the funding for the new position was not coming out of Wage Reserve instead of Budget Reserve. It was also pointed out that the benefits associated with a position were not funded. The Committee felt that these questions needed to be answered before taking an action on the item. Therefore, a motion to hold the item until the Commissioner of Inspectional Services and/or the Chief of Staff could join the Committee and provide these answers. Ald. Ciccone moved hold, which carried unanimously.

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#297-15 **HIS HONOR THE MAYOR** requesting an amendment to the Sewer Fund Revenue Budget by increasing the Estimated Sewer Fund Revenue Budget by one hundred seventeen thousand twenty-nine dollars (\$117,029) and decreasing the anticipated reimbursement from Water Fund by one hundred seventeen thousand twenty-nine dollars (\$117,029). [10/19/15 @ 11:54 AM]

ACTION: **NO ACTION NECESSARY 6-0**

NOTE: The Committee received the attached letter from the Mayor's Office requesting that the item be voted no action necessary. Commissioner of Public Works Jim McGonagle explained that the item was docketed as a precautionary measure in case there was a shortfall in the Sewer Fund Revenue Budget; however, the fund is on track to generate more funds than anticipated. The attached Comparative Revenue Budget to Actual and Revenue Forecast for July

1, 2015 to September 30, 2015 provides further information. With that, Ald. Ciccone moved no action necessary, which carried unanimously.

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#298-15 HIS HONOR THE MAYOR requesting an amendment to the Water Revenue Budget by increasing surplus revenue and decreasing the revenue forecast from water usage. [10/19/15 @ 11:54 AM]

ACTION: **NO ACTION NECESSARY 6-0**

NOTE: The Committee received the attached letter from the Mayor’s Office requesting that the item be voted no action necessary. Water revenue is forecast to generate more funds than anticipated; therefore, the amendment is no longer required.

There was some concern that there are approximately 900 second outside irrigation meters have yet to be inspected and programmed. The water that is flowing through the meters is being accounted for but the City is not receiving that data; therefore, billing for that water is being delayed. The Department of Public Works is working with the Inspectional Services Department to inspect and program the outstanding meters. The plan is to send out a plumbing inspector and a Utilities Division employee together to inspect and program each meter. The Public Works Department has a list of all people that have taken a second water meter and will contact anyone who has not had a meter inspection.

There was a request that the Department of Public Works send a letter to all households that had existing irrigation meters before the new ordinance was approved to inform them of the change. Ald. Lappin will e-mail the Commissioner regarding this issue.

There was suggestion that a Committee member docket and item for referral to the Public Facilities Committee requesting an update on the second water meter program including the progress of the inspection and programming of the approximately 900 new outdoor irrigation meters. Ald. Lappin volunteered to develop language and docket the request. Ald. Ciccone moved no action necessary on the item, which carried unanimously.

#259-14(3) HIS HONOR THE MAYOR requesting approval of the following Order and Schedule of Sewer Assessments for completed Common Sewer Extensions in Aspen Avenue, Studio Road and Hawthorne Avenue:

<u>SBL</u>	<u>Names & Address of Owner</u>	<u>BK/PG</u>	<u>Amount</u>
43-37-09	Lasell College 239 Woodland Road	9135/268	\$5,529.50
43-36-03	Jerrold C. and Lisa A. Capasso 81 Vista Avenue	61174/280	\$6,127.50
43-37-10	Daniel and Shirley Yen Matloff 21 Studio Road	54242/249	\$3,063.75
43-37-11	James E. and Kathleen W. Muller	30379/29	\$3,063.75

FINANCE COMMITTEE REPORT

Monday, October 26, 2015

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43-37-12	29 Studio Road Omer A. Mendolson and Woo Chul Jung	60956/66	\$3,063.75
43-37-13	35 Studio Road Kevin R. Shea and Judith Richland	22400/129	\$4,990.00
43-37-14	47 Studio Road Susan Sansby	32299/352	\$5,321.25
43-35-09	67 Studio Road Mahmoud and Afarin Kebati	24770/205 & 22215/69	\$3,870.00
43-35-08	6 Aspen Avenue Ronald A. and Angela M. Marini	42729/58	\$2,180.75
43-35-07	14 Aspen Avenue Carol Salter	49541/392	\$1,912.75
43-46-36	24 Aspen Avenue Susan Rosen Shishko	1333/68	\$1,815.00
43-46-28	27 Aspen Avenue Robert Anderson Stuart-Vail	Cert. No. 238769 34673/496	\$2,583.25
43-46-27	33 Aspen Avenue Maria Bianchi Rosen	50933/5	\$3,741.00
43-36-02	41 Aspen Avenue Sisters of Charity Supporting Corporation	27551/117	\$4,192.50
43-46-26	50 Aspen Avenue Timothy P. Moore and Deborah W. Moore	1128/82	\$4,998.75
43-46-25	55 Aspen Avenue Frank E. Litwin and Barbara A. Weiler	Cert. No. 199632 24498/359	\$4,773.00
43-46-24	63 Aspen Avenue Annette L. Baker	25222/538	\$3,483.00
43-35-01	75 Aspen Avenue Helen R. Wallstrom	7042/290	\$5,224.50
43-35-02	51 Hawthorne Avenue John H. and Anne W. Freitas	22758/87 & 12298/90	\$2,483.25
43-35-03	57 Hawthorne Avenue Robert M. Kelley and Kristen D. Kelley	57313/157	\$3,708.75
43-35-04	63 Hawthorne Avenue Jean K. and Charles R. Jr., Mixer	33129/492	\$2,322.00
43-36-01	73 Hawthorne Avenue Robert and Kimly Lynn Hanlon	46406/45	\$5,579.25
43-35-05	78 Hawthorne Avenue Mark A. and Andrea L. Mahoney	53536/360	\$2,418.75
43-35-06	79 Hawthorne Avenue Matthew J. and Deborah B. Kuronen	63628/39	\$2,354.25
43-46-29	85 Hawthorne Avenue Marc and Donna Heimlich	1327/16	\$1,804.25
43-46-35	96 Hawthorne Avenue John J. Cronin, Jr. and Stelita M. Cronin	Cert. No. 237819 810/9	\$1,560.00
	97 Hawthorne Avenue	Cert. No. 135959	

43-46-30	Helen K. Foo 98 Hawthorne Avenue	62392/463	\$2,232.75
43-46-34	John J. Aber and Tracy J. Aber 101 Hawthorne Avenue	1262/46 Cert. No. 226396	\$1,378.00
43-46-33	Barry Robinson and Kelly Park 107 Hawthorne Avenue	1325/139 Cert. No. 237642	\$1,508.00
43-46-31	Yee Sun and Xiaoye He 110 Hawthorne Avenue	65616/20	\$2,786.50
43-46-32	Qingyun Yan and Yimin Zhu 111 Hawthorne Avenue	1448/141 Cert. No. 256015	\$1,971.25

ACTION: APPROVED 6-0

NOTE: City Engineer Lou Taverna explained that the sewer main extensions in Aspen Avenue, Studio Road and Hawthorne Avenue were completed this summer and this request is to assess the sewer betterments to the property owners. Committee members questioned how the betterments were assessed. Mr. Taverna explained that this project is being assessed through the old assessment method of using a fixed uniform rate because the project has been in process for a number of years well before the Board of Aldermen changed the betterment assessment method. A copy of the old betterment ordinance is attached and it explains how the Aspen Avenue, Studio Road and Hawthorne Avenue property owners are being assessed. The current ordinance apportions 50% of the construction costs among property owners of property, which is passed in any part by the new sewer. Mr. Taverna added that any property owners that petition for a sewer extension would be assessed under the new ordinance. There are over 200 properties in the City that are still on septic systems that will likely petition for sewer extensions at some point.

Ald. Lappin moved approval of the item and the Committee voted six in favor and none opposed in support of the motion.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#464-14 ALD. SANGIOLO requesting discussion with the Department of Veteran’s Services and the Executive Department regarding updates on programming at the Newton Senior Center and budgeting for new initiatives. [11/24/14 @ 3:41 PM]
PROG & SERV VOTED NO ACTION NECESSARY 7-0 on 10/09/15

ACTION: NO ACTION NECESSARY 6-0

NOTE: The Programs & Services Committee received an update on the Senior Center programming at its October 7, 2015 meeting. At that meeting, a Council on Aging members stated that there have been minimal requests for additional programming by the City. In addition, Director of Senior Services Jayne Colino provided an e-mail (attached) stating that there has been no further expansion of the use of the Senior Center building by Veterans Services. With that, a motion for no action necessary was made and unanimously supported by

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#254-12 (3) PROGRAMS & SERVICES COMMITTEE proposing an ordinance to require a fee, charged to consumers, for the use of paper bags at certain retail establishments in the City of Newton. [01/10/14 @ 3:36 pm]

PROG & SERV VOTED NO ACTION NECESSARY 7-0 on 10/21/15

ACTION: NO ACTION NECESSARY 6-0

NOTE: The Programs and Services Committee voted the item no action necessary in order do some addition research on the issue. After the research is complete, there may be a new docket item proposed. Ald. Lappin moved no action necessary and the Committee voted in favor of the motion.

All other items before the Committee were held without discussion and the Committee adjourned at 7:45 PM. Draft Board Orders for the above items that are recommended for Board of Aldermen action are attached.

Respectfully submitted,

Ruthanne Fuller, Chair

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Alderman Leonard J. Gentile, the transfer of the sum of ten thousand five hundred seventy dollars (\$10,570) from the City Clerk’s Full-time Salaries Account to the City Clerk’s Printing Account and Postage Account for the purpose of funding the printing and mailing of the local questions on the November 3, 2015 municipal ballot is hereby approved as follows:

FROM:	City Clerk’s Full-time Salaries (0110102-511001).....	\$10,570
	TO: Printing (0110102-5348).....	\$3,310
	Postage (0110102-5341).....	\$7,260

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, His Honor the Mayor is hereby authorized to accept and expend the Massachusetts Board of Library Commissioners Grant in the amount of sixteen thousand seven hundred nine dollars and sixty (\$16,709) received as part of the administration of Federal Library Services and Technology Act Grants to expand the STEAM and computer coding programming to include robotics at the main library.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#297-15

#298-15

Telephone
(617) 796-1100

Facsimile
(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail
swarren@newtonma.gov

October 23, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board vote no action necessary on docket items #297-15 and 298-15. Per the attachment from the Comptroller, the requested transfers are no longer necessary as Water and Sewer Revenue are forecasted to generate more funds than anticipated in the FY16 Budget.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

RECEIVED
NEWTON CITY HALL
2015 OCT 26 PM 1:20
David A. Orsini, Clerk
Newton, MA 02459



CITY OF NEWTON, MASSACHUSETTS
WATER AND SEWER FUNDS
COMPARATIVE REVENUE BUDGET TO ACTUAL and REVENUE FORECAST

July 1, 2015 - September 30, 2015
(with comparative activity for the first three months of the three prior fiscal years)

	FY 2016		FY 2015		FY 2014		FY 2013	
	Budget	Actual	Budget	Actual	Actual	% Annual	Actual	% Annual
Stormwater Management Fund Revenue								
Stormwater Revenue (receipts less refunds)	\$ 1,950,000	\$ 384,875	\$ 1,791,115	\$ 179,115	\$ 197,420	25.20%	\$ 180,280	23.60%
Less: prior year accrual (1)								
Net Stormwater Fund Revenue	\$ 1,950,000	\$ 384,875	\$ 1,791,115	\$ 179,115	\$ 197,420	25.20%	\$ 180,280	23.32%

Projected - FY 2016 @ YTD & annualization of September collections for remaining 9 months of fiscal year (1): \$ 1,827,583

	FY 2016		FY 2015		FY 2014		FY 2013	
	Budget	Actual	Budget	Actual	Actual	% Annual	Actual	% Annual
Sanitary Sewer Fund Revenue								
Sewer Fund Revenue (receipts less refunds)	\$ 30,490,166	\$ 8,662,132	\$ 8,191,869	\$ 26,146%	\$ 7,761,308	26.07%	\$ 7,591,934	25.88%
Less: prior year accrual (1)								
Net Sewer Fund Revenue	\$ 30,490,166	\$ 8,662,132	\$ 8,191,869	26.146%	\$ 7,761,308	26.07%	\$ 7,591,934	25.88%
Transfers from other Funds	648,921	531,892	648,921	100.00%		0.00%	689,753	100.00%
Net Sewer Fund	\$ 31,139,087	\$ 9,194,024	\$ 8,840,790	27.64%	\$ 7,761,308	25.58%	\$ 8,281,687	27.58%

Projected - FY 2016 @ YTD & 9/30 Median collection rate for three prior years: \$ 31,939,714 27.58%

	FY 2016		FY 2015		FY 2014		FY 2013	
	Budget	Actual	Budget	Actual	Actual	% Annual	Actual	% Annual
Water Fund Revenue								
Water Fund Revenue (receipts less refunds)	\$ 23,875,000	\$ 6,392,551	\$ 5,710,594	\$ 26.18%	\$ 5,444,609	26.01%	\$ 5,360,185	26.19%
Less: prior year accrual (1)								
Net Water Fund	\$ 23,875,000	\$ 6,392,551	\$ 5,710,594	26.18%	\$ 5,444,609	26.01%	\$ 5,360,185	26.19%

Projected - FY 2016 @ YTD & 9/30 Median collection rate for three prior years: \$ 24,410,988 26.19%

(1) Stormwater revenue for remaining 9 months of the fiscal year are forecasted based upon September actual collections, which is the first full month's collections at the FY 2016 new stormwater rates.

CITY OF NEWTONIN BOARD OF ALDERMEN

April 4, 2011

ORDERED:

That in accordance with the recommendation of the Finance Committee through its Chairman, Leonard J. Gentile, the following Order and Schedule of Sewer Assessments for completed Common Sewer Extension in Aspen Avenue, Studio Road, and Hawthorne Avenue as approved by Board Order #259-14(2), be and is hereby approved:

<u>SBL</u>	<u>Names & Address of Owner</u>	<u>BK/PG</u>	<u>Amount</u>
43-37-09	Lasell College 239 Woodland Road	9135/268	\$5,529.50
43-36-03	Jerrod C. and Lisa A. Capasso 81 Vista Avenue	61174/280	\$6,127.50
43-37-10	Daniel and Shirley Yen Matloff 21 Studio Road	54242/249	\$3,063.75
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43-37-12	Omer A. Mendolson and Woo Chul Jung 35 Studio Road	60956/66	\$3,063.75
43-37-13	Kevin R. Shea and Judith Richland 47 Studio Road	22400/129	\$4,990.00
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43-46-36	Susan Rosen Shishko 27 Aspen Avenue	1333/68 Cert. No. 238769	\$1,815.00
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43-35-05	Mark A. and Andrea L. Mahoney 79 Hawthorne Avenue	53536/360	\$2,418.75
43-35-06	Matthew J. and Deborah B. Kuronen 85 Hawthorne Avenue	63628/39	\$2,354.25
43-46-29	Marc and Donna Heimlich 96 Hawthorne Avenue	1327/16 Cert. No. 237819	\$1,804.25
43-46-35	John J. Cronin, Jr. and Stelita M. Cronin 97 Hawthorne Avenue	810/9 Cert. No. 135959	\$1,560.00
43-46-30	Helen K. Foo 98 Hawthorne Avenue	62392/463	\$2,232.75
43-46-34	John J. Aber and Tracy J. Aber 101 Hawthorne Avenue	1262/46 Cert. No. 226396	\$1,378.00
43-46-33	Barry Robinson and Kelly Park 107 Hawthorne Avenue	1325/139 Cert. No. 237642	\$1,508.00
43-46-31	Yee Sun and Xiaoye He 110 Hawthorne Avenue	65616/20	\$2,786.50
43-46-32	Qingyun Yan and Yimin Zhu 111 Hawthorne Avenue	1448/141 Cert. No. 256015	\$1,971.25

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor
Date _____

Karyn Dean

Subject: RE: written response to Programs and Services

From: Jayne Colino
Sent: Tuesday, October 06, 2015 3:18 PM
To: Karyn Dean
Cc: Dori F. Zaleznik; Marian Knapp
Subject: written response to Programs and Services

Dear Programs and Services Committee Members,

I am not able to be at the committee meeting scheduled for October 7th but did want provide you with some information.

There has been no further expansion of use of the Senior Center building by Veterans services beyond the monthly Veterans Center meeting and a few other planned programs with the VSO, Seth Bai.

New air handlers were installed and improvements continue to be made to the HVAC systems. These changes are improving air quality, efficiency and consistency of temperatures throughout the building.

We are working with the Public Buildings Department for new floor installation in the lower level through non-CIP funding. The project is slated to begin this week. The floor installation is to replace flooring that has been effected by water infiltration and wear and tear.

Thanks for your interest in the Newton Department of Senior Services/The Newton Senior Center/ Council on Aging.

Please let me know if you have any other questions.

Jayne Colino, Director
Newton Department of Senior Services
345 Walnut Street
Newtonville, MA 02460
Direct: 617-796-1671
www.newtonseniors.org
Like us on [Facebook](#)

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2015

ORDERED:

That, in accordance with the recommendation of the Programs and Services Committee through its Chairman Amy Mah Sangiolo and the Finance Committee through its Chairman Leonard J. Gentile, the following item be and is hereby voted NO ACTION NECESSARY:

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#464-14 ALD. SANGIOLO requesting discussion with the Department of Veteran's Services and the Executive Department regarding updates on programming at the Newton Senior Center and budgeting for new initiatives.

Under Suspension of Rules
Readings Waived and Item Voted NO ACTION NECESSARY

(SGD) DAVID A. OLSON, City Clerk

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2015

ORDERED:

That, in accordance with the recommendation of the Programs and Services Committee through its Chairman Amy Mah Sangiolo and the Finance Committee through its Chairman Leonard J. Gentile, the following item be and is hereby voted NO ACTION NECESSARY:

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#254-12 (3) PROGRAMS & SERVICES COMMITTEE proposing an ordinance to require a fee, charged to consumers, for the use of paper bags at certain retail establishments in the City of Newton.

Under Suspension of Rules

Readings Waived and Item Voted NO ACTION NECESSARY

(SGD) DAVID A. OLSON, City Clerk