

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE REPORT

MONDAY, DECEMBER 14, 2015

Present: Ald. Gentile (Chair), Ciccone, Norton, Rice, Blazar, Fuller, and Lappin

Absent: Ald. Brousal-Glaser

Also present: Ald. Leary, Hess-Mahan, Sangiolo, Yates, Danberg, Baker, and Kalis

#336-15 HIS HONOR THE MAYOR requesting authorization to expend twenty-five thousand dollars (\$25,000) received as a bequest from the Estate of Sylvia R. Goldberg to be used by the Newton Council on Aging and the Newton Senior Center. The Council on Aging intends to use the funds to support the creation of a marketing campaign to promote programs and services offered by the Department of Senior Services and the Senior Center. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 7-0**

NOTE: Marian Knapp, Chair of the Council on Aging, and Director of Senior Services presented the request to authorize expenditure of a \$25,000 bequest given by Ms. Knapp's aunt, Sylvia Goldberg. Ms. Goldberg was a resident of Needham but the Newton Senior Center was a big part of her life. The funds would be used to provide funding to support a marketing campaign to raise awareness, increase participation and engage senior residents in Senior programming.

The Director of Senior Services plans to hire a part-time Outreach Coordinator who would develop the marketing campaign. The salary and benefits would be funded through a formula grant that is given to the Senior Center each year and no City funding would be required. The position would be listed in next year's budget under the grant. The grant amount is based on the per capita senior population. The amount of the grant has seen a 15% increase over the past five years. It currently brings in about \$9 per senior resulting in a grant of \$170,000.

Ald. Rice moved approval, which carried unanimously.

#347-15 HIS HONOR THE MAYOR requesting authorization to settle a worker's compensation claim of nine thousand six hundred twenty-three dollars and six cents (\$9,623.06) from the Workers' Compensation Trust Fund for loss of function as a result of a cervical fusion suffered in a work related injury. [12/08/15 @ 9:42 AM]

ACTION: **APPROVED 7-0**

NOTE: Workers' Compensation Manager Kelly Brown reviewed the request for authorization to settle a worker's compensation claim for \$9,623.06. The employee was injured at work in 2012 and had surgery but still suffered a 24% loss of function of the cervical spine

due to a cervical fusion. A portion (\$2,271.64) of the compensation claim is for a 2” scar because of the surgery. Ald. Fuller moved approval, which carried unanimously.

#338-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of fifty thousand dollars (\$50,000) from Budget Reserve to the Human Resources Department’s Consultants Account to cover the costs associated with the development of a safety plan for City Hall and continued sensitivity training for City employees. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 7-0**

NOTE: Chief of Staff Maureen Lemieux presented the request to transfer \$50,000 to fund the continuation of sensitivity training and a safety plan for City Hall. The sensitivity training will include topics such as implicit bias and sexual harassment. The Administration is planning to provide some occupational safety, health, and wellness training in the near future. The Human Resources Department and Administration would like to continue offering training programs and it is likely funding for training will be included in next year’s budget.

The City hires consultants to do the training. It was suggested that the City consider doing some training in-house. Ms. Lemieux would love to do training in-house but it may not be realistic. The trainers often require specialized knowledge. It may be possible to send an employee to training to provide in-house training services like sexual harassment training. There was no further discussion and Ald. Ciccone moved approval, which carried unanimously.

#339-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of five thousand dollars (\$5,000) from the Law Department’s Full-time Salaries Account to the Law Department’s Legal Services Account to fund the costs associated with State Bond Counsel’s investigation into whether or not the City’s planned solar installation at the Rumford Avenue Landfill constitutes an immaterial private purpose use of State bonds. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 7-0**

NOTE: Chief of Staff Maureen Lemieux presented the request for funds to cover costs associated with the State’s investigation into whether the City could install a ground mounted solar array at the Rumford Avenue landfill. The city currently owes the State \$500,000 in installment payments for the Rumford Avenue landfill and there was a question of whether the City would have to pay off the debt before installing solar panels.

The City asked the State Bond Counsel to investigate and determine whether the City needed to pay off the debt. The State Bond Counsel has determined that the City can move forward with the install without paying off the debt. Therefore, the \$5,000 for legal services was well spent. Ald. Ciccone moved approval, which carried by a vote of seven in favor and none opposed

REFERRED PROGRAMS & SERVICES AND FINANCE COMMITTEES

#345-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of fifty-six thousand dollars (\$56,000) from Budget Reserve to the Veterans Department's Veterans Benefits Account to pay the second installment for the purchase of the quadrant of graves located in the Newton Cemetery. [11/30/15 @ 1:11 PM]

PROGRAMS & SERVICES APPROVED 7-0 on 12/09/15

ACTION: APPROVED 7-0

NOTE: Veterans' Agent Seth Bai reviewed the request for \$56,000 to pay the second installment of \$56,000 for the purchase of a quadrant of 29 graves and two cremation plots at Newton Cemetery. The City has an agreement with Newton Cemetery to make three payments for the quadrant of graves. It made an initial payment of \$28,000 in February 2015. This is the second payment and a third payment of \$56,000 would be made next year. Next year's payment will not be included as a budget item, as it is a one-time expense.

There was a request to find out if burial plots could be converted to cremation plots, if needed. During the Programs & Services Committee's discussion on the first payment on March 4, 2015, Chief Administrative Officer Dori Zaleznik stated that if the two cremation plots were used, the cemetery would consider reconfiguring the area to accommodate this. With that, Ald. Rice moved approval, which carried unanimously.

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#346-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of one hundred fifteen thousand five hundred dollars (\$115,000) from Budget Reserve to the Public Buildings Department to fund the demolition of the garage and site restoration at 525 Winchester Street Newton Highlands. [11/30/15 @ 1:11 PM]

PUBLIC FACILITIES APPROVED 7-0-1 (Lappin abstaining)

ACTION: APPROVED 7-0

NOTE: Chief of Staff Maureen Lemieux presented the request for \$115,000 to demolish the garage located at Nahanton Park, 525 Winchester Street per the Administration's agreement with the Parks and Recreation Commission for the use of a portion of Nahanton Park as Temporary Station #10 during construction of the new Station #10. The garage currently houses the Public Buildings Department's carpentry shop and stored building materials. The carpentry shop and materials will be moved to the Public Buildings Department facility.

During the Public Facilities Committee's discussion on December 9, 2015, Committee members raised the issue of whether the project should be bonded, as it was related to the Fire Station #10 project. Comptroller David Wilkinson checked with the City's bond council and they advise against bonding the project.

The Public Buildings Department provided a budget breakdown of the project, which includes funding for the demolition of the building, restoration to green space, moving the materials and carpentry, and some modifications to the Public Buildings Department facility to accommodate the carpentry shop. Ald. Fuller moved approval of the item, which carried unanimously.

#340-15 HIS HONOR THE MAYOR requesting authorization to accept and expend a United States Food and Drug Administration grant in the amount of three thousand dollars (\$3,000) to be used for the Health and Human Services Environment Health Specialists to complete training in order to become Food and Drug Administration Standardized Inspectors. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 7-0**

NOTE: Commissioner of Health and Human Services Deborah Youngblood stated that the Health and Human Services is receiving a \$3,000 grant from the Food and Drug Administration (FDA) to provide training to the Health Inspectors to become FDA Standardized Inspectors. This grant dovetails with a 2012 grant provided by the FDA to implement food health standards. Once the Health Inspectors become Standardized Inspectors, it would be their responsibility to maintain their certification. Ald. Rice moved approval of expenditure of the grant, which carried by a vote of seven in favor and none opposed. There was a request that Commissioner Youngblood review the grant requirements to ensure that all reporting requirements are met.

#341-15 HIS HONOR THE MAYOR requesting authorization to accept and expend a United States Food and Drug Administration grant in the amount of twenty thousand dollars (\$20,000) to be used for the Health and Human Services Standards Coordinator to write a community toolkit for designing and implementing a municipal food grading system. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 7-0**

NOTE: Commissioner of Health and Human Services Deborah Youngblood presented the request for acceptance and expenditure of a \$20,000 to develop a community toolkit for other municipalities to implement a food grading system that is based on the current FDA food safety codes. The City has recently developed and implemented a grading system for food safety in retail establishments that sell prepared foods. Other municipalities have shown interest in implementing a similar grading system and the toolkit would provide them with the steps to reach implementation.

The Health and Human Services Department does an inspection of a food establishment and bases its grade on food safety protocol like correct temperatures, hygiene, cleanliness, cross-contamination of foods and dishwashing. The grades are public and required to be posted in the establishment in a prominent place. In addition, the grades for establishments are available on the Health and Human Services Department's website. The Department is hoping to make the grades more prominent when the upgrade of the City's website is complete.

Establishments receive a grade each time they are inspected and whether they address the safety violation immediately or not the grade remains until the next inspection, as it encourages compliance at all times. The frequency of inspection is based on the risk of health problems if there are safety violations. For example, a sushi restaurant is inspected more frequently than a restaurant with minimal food preparation and pre-packaged items. There was a request that Commissioner Youngblood review the grant requirements to ensure that all reporting requirements are met. Ald. Rice moved approval, which carried unanimously.

#342-15 HIS HONOR THE MAYOR requesting authorization to appropriate five hundred thousand dollars (\$500,000) from CATV Regulation Receipts Reserved for Appropriation for the installation of VoIP (Voice Over Internet Protocol) Technology, fiber components, and video surveillance and security alarm systems, as well as funding the addition of one full-time employee (VoIP/Router Specialist) in the Information Technology Department to the following accounts

VoIP/Security Project	
C11103-5795.....	\$450,000
Full-time Salaries	
0111101-511001	\$50,000

ACTION: APPROVED 7-0

NOTE: Chief Information Officer Joe Mulvey presented the request for \$500,000 for the installation of Voice over Internet Protocol (VoIP) technology and security measures including video surveillance and a security alarm at City Hall. The projects would be funded through the Cable Regulation Receipts Reserved for Appropriation Fund.

A breakdown of the funding request was attached to the agenda and included conversion of several City departments to VoIP technology, equipment purchases, an alarm system, video surveillance system, and other security measures. The conversion to VoIP would continue into next fiscal year. In addition, Mr. Mulvey would also use \$50,000 to hire a new VoIP/Router Specialist in the Information Technology Department. The person would help with the City’s migration to VoIP, which will occur over a number years. The \$50,000 would fund the position for the remainder of this year and the position would be placed in next year’s budget.

The Information Technology Department made a request to enhance the physical security at City Hall and the Administration supported the request. City Hall needs an intercom system to notify people in the building of any emergency. The Information Technology Department is recommending that an employee badge system be implemented. The Public Buildings Department, School Department, and Fire Department already use a badge system and the Information Technology Department would evaluate all three departments and choose the best fit for City Hall. A badge with chip technology could also be used to control access to City Hall in the future.

Chief of Staff Maureen Lemieux responded to a question of whether funding for the continuation of the conversion would be included in next year’s Information Technology budget. She is not sure how the Administration would be funding this project, as there are other sources of technology funding.

Ald. Ciccone moved approval of the item, which carried by a vote of seven in favor and none opposed.

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

#344-15 COMMUNITY PRESERVATION COMMITTEE recommending the appropriation of seventy-two thousand six hundred fifty-two dollars (\$72,652) from the Community Preservation Fund's historic and general reserves to the control of the Planning & Development Department for a grant to the New Art Center at 61 Washington Park *to create a renovation plan for their* National Register listed building that will comply with federal standards for historic rehabilitation. [11/18/15 @ 11:45 PM]

ZONING & PLANNING APPROVED AS AMENDED 7-0 on 12/14/15

ACTION: **APPROVED AS AMENDED 7-0**

NOTE: The Committee met jointly with the Zoning and Planning Committee on the request for \$72,652 from the Community Preservation Act Fund. Community Preservation Planner Alice Ingerson explained that the requested funding is not for the renovation of the New Art Center but the creation of a renovation plan for the New Art Center. Chair of the Community Preservation Committee Jane Sender presented the request to the Committees. The Newton Art center building is listed on the National Register of Historic Places making it eligible to apply for Community Preservation Act (CPA) funding even though it is a privately owned building. The funds will primarily be used to fund architectural services and estimators to develop conceptual plan and schematic plans to make the building accessible, address building code issues, and incorporate energy efficiency improvements while meeting the historical preservation requirements for historic properties. There is \$42,421 in private funding for the renovation plans that includes a small grant from the Massachusetts Cultural Council with the majority of the private funds coming from private donors. Members of both Committees were pleased to see that there was substantial private funding included in the project.

There was a question regarding how the Community Preservation Committee thought through the use of CPA funds on a building where maintenance has been deferred. It was pointed out that the requested funds are not for renovation but the Committee would request a 10-year operating budget for a renovation project that included a maintenance budget.

Executive Director of the New Art Center Dan Elias stated that the New Arts Center meets its budget each year. The building needs upgrading but there have been several major improvements to the building like conversion from oil to gas heat and accessible restrooms. When the time comes to implement the renovation plan, Mr. Elias expects that it would be funded through a combination of private donations, grants from the Cultural Council and other State agencies, and, he expects, CPA funds. It is impossible to know what the CPA request would be until the initial design and estimation work is completed but his very rough estimate is over \$3 million dollars for the entire renovation. Mr. Elias added that he could not begin fundraising until he has a plan for the building. Community Preservation Planner put a \$2.5 million CPA ask on the project but that was really just an estimate.

There was concern regarding how project management would be handled. Mr. Elias would be the project manager for the planning phase but would expect to hire a project manager for the construction phase. With that, Ald. Hess-Mahan moved approval in the Zoning and

Planning Committee and Ald. Lappin moved approval in the Finance Committee. The motions carried unanimously in both Committees.

#335-15 COMMUNITY PRESERVATION COMMITTEE recommending the appropriation of one hundred fourteen thousand nine hundred dollars (\$114,900) from the Community Preservation Fund's historic and general reserves to the School Department to rehabilitate and display all three panels of the Maurice Compris mural originally installed in the library of Newton High School in 1936. [11/18/15 @ 11:52 AM]

ACTION: **APPROVED 6-0-1 (Ciccione abstaining)**

NOTE: Former Principal of Newton North High School Jennifer Huntington and Community Preservation Committee Chair Jane Sender presented the request for \$114,900 to restore a three-piece mural owned by the School Department that hung in Newton High School in 1936. The center mural is currently hanging in the new Newton North High School. It used to hang in the old Newton North High School library; therefore, a space in the new school was planned for the center panels. The two side panels were discovered in storage at the old Newton North High School right before it was demolished. The side panels are stained. The main panel of the mural represents education and the side panels separately represent industry and commerce. The mural was dedicated in memory of a Newton High School graduate, Stafford Leighton Brown, who died in France in a test flight crash in World War I. The Historical Commission voted to declare the mural significant in the history and culture of Newton making it eligible for Community Preservation Act funding.

The main panel of the mural currently hangs outside of the cafeteria at Newton North High School but there is not sufficient space to place the side panels next to it. The plan is to place the panels across the hall above the entrance to the career and technology area.

The funding will cover the costs of restoration, installation and a long-term maintenance program with the restorer. The restorer will also evaluate what types of conservation measures need to be added to protect the murals from things like light exposure. Committee members asked the purpose of the administration fee of \$15,600 that is included in the restoration budget attached to the agenda. Ms. Huntington believed the fee was for the restoration company to take on the administration of the project. Committee members asked for further details on the fee by the full Board of Aldermen meeting on December 21, 2015.

Although private funds are not part of funding for this project, the School Department is dedicating staff time to handle the financial aspects of the project. The Committee suggested that the monetary value of that time be added to the budget breakdown. It is a good idea to highlight contributions to Community Preservation Act projects. The School Department has also applied for \$2,000 of funding from the Massachusetts Historic Council for interpretive materials for the murals. The Committee understood that the murals are City property and; therefore, there are no matching funds for the project. They were pleased to learn that the project included a personnel contribution from the School Department and that the School Department applied for additional funding from another source.

Ald. Lappin moved approval of the item with the understanding that further information on the administration fee would be provided by the Board meeting. The Committee voted unanimously to support the motion.

#25-15 ALD. GENTILE requesting a discussion regarding the establishment of an Investment Advisory Committee to be comprised of the Treasurer, Chief of Staff/Chief Financial Officer, Comptroller, Chairman of Finance and three residents of the City of Newton. [01/09/15 @ 1:57 PM]

ACTION: **APPROVED 7-0**

NOTE The Chair spoke on the item and explained that he worked with the Mayor's Office, the Comptroller and the Treasurer to develop a draft ordinance establishing an Investment Advisory Committee. The draft ordinance is attached and has been reviewed by the Law Department. In addition, the Treasurer reviewed the draft language and stated that he is good with the draft language.

The purpose of the Committee would be to advise the Treasurer on investments vehicles that provide a higher rate of return. The goal would be to be a little more aggressive on investing funds, which could mean the City would not have to fully fund the approximately 5% annual increases in the Rainy Day Stabilization Fund. An Investment Advisory Committee could also look at how to invest funds in trusts that are not managed by a Board of Trustees.

The Treasurer would always have the final say on where funds are invested. The Investment Advisory Committee would also follow the City's financial guidelines to ensure that investment suggestions are in line with the City's guidelines and State Law.

The Chair asked the Committee for any suggestions of possible appointees to the Investment Advisory Committee, as it would be good to get the group up and running in the near future. Ald. Ciccone moved approval, which carried unanimously.

#337-15 HIS HONOR THE MAYOR requesting that the Rainy Day Stabilization Fund be converted to a formal statutory stabilization fund per Massachusetts General Law Chapter 40, Section 5B to improve investment income earnings for the Rainy Day Stabilization Fund. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 7-0**

NOTE Comptroller David Wilkinson explained that the Rainy Day Stabilization Fund, as it is currently constituted, has limited investment opportunities. By converting the fund to a formal stabilization fund, it opens up other investment opportunities. In addition, any expenditure of funds from the Rainy Day Fund would require a 2/3 vote of the Board of Aldermen. All investment of funds would still require the approval of the Treasurer. A motion for approval was made and it carried unanimously.

#343-15 HIS HONOR THE MAYOR requesting authorization to appropriate three hundred eighty-five thousand dollars (\$385,000) from Free Cash to the School Department Budget to fund the retroactive portion of the Newton Teachers Association settlement. [11/30/15 @ 1:11 PM]

ACTION: **APPROVED 6-0-1 (Blazar abstaining)**

NOTE: The Newton Teachers Association (NTA) contracts were settled at the end of August 2015. There are five different bargaining groups with the NTA, which cover about 5,000 employees. Chief of Staff Maureen Lemieux reviewed the three key negotiation items that the City focused on during the discussions.

- 1) Keeping the step date the same – the step date remains March 1.
- 2) The teachers at the top step of their grade receiving no more than a 1.82% increase each year until 2017. 55% of teachers are at the top step.
- 3) The restructure of the salary grid.

The teachers wanted some type of retroactive payment for Fiscal Year 2015. The City agreed to a one-time payment of \$180 for each member of the NTA. The above request for \$385,000 would fund those payments. The City received assurances from the School Department that they could and would cover any other costs related to the contracts within their budget.

Ms. Lemieux feels that these are fair contracts for both the City and teachers. The contracts include other small changes like additional stipends, longevity payment amounts, and maternity leave pay. The contracts are available on the School Department's website at: <http://www.newton.k12.ma.us/domain/56>.

Ald. Blazar felt that he could not vote for the request for funding, as the Board of Aldermen is not represented in the contract negotiations. It was pointed out that State Law established a School committee and gave it the right to negotiate the teachers' contracts. The Board of Aldermen is only asked to vote on any funding needed for the contracts.

There was a request for the percentage increase in the School Department's benefit and salary compensation allocated over the contract. Ms. Lemieux will provide that information. The restructure of the salary grid was done to address a disparity in pay with surrounding communities for teachers in the middle of the grid. The School Department has been successful in hiring teachers but does not want this be a problem with retaining teachers.

There was a question regarding whether the retroactive payments pushed the City over the 2.5% increase limit. Ms. Lemieux explained that the average increase in revenues has grown and the contracts reflect that growth, which is closer to 3%. There is parity between the increase in revenue and the increases in the contracts. Ald. Rice moved approval of the request, which carried by a vote of six in favor, none opposed, and one abstention.

REFERRED TO FINANCE AND PROGRAMS & SERVICES COMMITTEE

#402-13 ALD. FULLER, GENTILE, RICE and LINSKY requesting ~~a Home Rule Petition to amend Article 9 of the Charter to clarify that Neighborhood Area Councils shall maintain and control their own financial accounts and records, independent of City finances; and to further clarify that such independent financial accounts and records shall remain subject to City audit~~ approval of a RESOLUTION to be sent to each Neighborhood Area Council requesting that they establish revolving gift accounts with the City. [10/28/13 @ 10:18 AM]

PROG & SERV REFERRED TO 2016-2017 CITY COUNCIL 8-0

ACTION: APPROVED AS AMENDED 7-0

NOTE: The above item was discussed and held on May 27, 2015 in order for the Law Department to draft the attached resolution requesting that existing area councils establish a special revenue account. All Area Council expenses and finances are subject to city audit; therefore, existing and new area councils should establish special revenue funds in order to be included in the City's annual audit. The Board of Aldermen can require any new area councils to establish a special revenue fund through a condition in the Board Order that creates the area council but that does not apply to the already established councils. The least complicated solution seems to be to send a Resolution to each of the Neighborhood Area Councils with the request to establish accounts. Comptroller David Wilkinson is willing to work with Area Councils that wish to establish a revolving gift account but will not be policing the Area Councils that do not respond to the request.

The docket item needs to be amended by deleting the request for a home rule petition and replacing it with approval of a resolution to request that each Neighborhood Area Council establish a revolving gift account with the City. Ald. Fuller moved approval of the item as amended, which carried by a vote of seven in favor and none opposed.

#202-15 ALD. SANGIOLO requesting that City of Newton formally accept and/or take all necessary steps to accept Mass General Law chapter 149 section 148C, in order to qualify full-time, part-time, seasonal, and temporary employees coverage under the earned sick time regulation, 940 CMR 33, as approved by the voters of Massachusetts in the 2014 Election – Ballot question 4 – Earned Sick Time for Employees. [08/17/15 @4:09 PM]

ACTION: NO ACTION NECESSARY 7-0

NOTE: Chief of Staff Maureen Lemieux stated that the Administration is not in favor of accepting the law as it would be incredibly expensive. The City employees over a 100 high school students as camp counselors, library pages lifeguards and in number of other positions. The students work a very limited number of hours and some are seasonal employees. If the City accepted the Law, all of those students would receive sick time. Ald. Gentile will have a follow-up conversation with Ald. Sangiolo regarding the item. Ald. Blazar moved no action necessary, which carried unanimously.

REFERRED TO ZONING & PLANNING, LAND USE AND FINANCE COMMITTEES

#104-15 ALD. JOHNSON, LAREDO, AND GENTILE requesting a report from the Planning Department with the following information: How many of the affordable units developed at Commonwealth Avenue, Pearl Street, and Eddy Street qualify to be included on the State's Subsidized Housing Inventory List. If a property is not currently on the list, what can be done to make it eligible. [04/09/15 @ 12:00PM]

LAND USE REFERRED TO 2016-2017 CITY COUNCIL 7-0

ZONING & PLANNING REFERRED TO 2016-2017 CITY COUNCIL 7-0

ACTION: NO ACTION NECESSARY 7-0

NOTE: The Committee met jointly with the Zoning and Planning Committee on November 9, 2015. At that meeting, Director of Planning and Development James Freas informed the Committees that after investigating the requirements for inclusion on the State's list, the seven units of affordable housing developed at the three sites could be included on the State's list. The Planning and Development Department expected to have all paperwork submitted by the end of the year and that the units would be listed as permanently affordable on the State's subsidized housing index list.

Chief of Staff Maureen Lemieux believes that the properties have been added to the State's subsidized housing index list but will confirm with Mr. Freas. Ald. Lappin moved no action necessary, which carried unanimously.

REFERRED TO PUBLIC SAFETY & TRANS AND FINANCE COMMITTEES

#465-14 ALD. SANGIOLO, GENTILE AND HARNEY requesting a discussion regarding reducing the fee charged to residents for permit parking programs. [11/17/14 @ 12:40 PM]

PS&T REFERRED TO 2016-2017 CITY COUNCIL 4-0

ACTION: NO ACTION NECESSARY 7-0

NOTE: The Chair of the Public Safety and Transportation Committee informed the Committee that he spoke with the Police Department regarding the permit parking program. He was informed that it would take a little bit of time to develop the administrative costs of the program but the cost of the stickers for the program are over \$2,000. As a co-docketor, the Chair stated that he would be fine with a vote of no action necessary. Ald. Lappin moved no action necessary, which carried unanimously.

#461-14 ALD. FULLER AND JOHNSON requesting a report from the Executive Department regarding the current open positions with a report listed by Department of the days open, current month/quarter forecasted to fill, and candidate pipeline/strategy for hiring. [11/17/14 @ 9:22 AM]

ACTION: NO ACTION NECESSARY 7-0

NOTE: Chief of Staff Maureen agreed to provide an annual report on open positions that includes the department, the days open, how soon positions are expected to be filled and the

strategy for hiring with the annual submittal of the budget. Ald. Fuller made a motion of no action necessary, which the Committee supported unanimously.

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

#315-14 ALD. HESS-MAHAN, ALBRIGHT, CROSSLEY AND DANBERG proposing an amendment to Chapter 2 of the City of Newton Ordinances setting forth requirements for procurement of materials and services by non-governmental recipients of federal, state or local funds administered by the City, such as CDBG and CPA funds. In order to encourage non-profit and other private organizations to participate in affordable housing, cultural and other public-private collaborations, such procurement requirements should accommodate the needs of non-governmental recipients for flexibility given the multiple public and private sources of funds necessary for any project by not placing undue or unreasonable burdens on them. [08/04/14 @ 5:08PM]

ZONING & PLANNING REFERRED TO 2016-2017 CITY COUNCIL 7-0

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: Chief of Staff Maureen Lemieux explained that after some initial issues during implementation, the public bid process for the non-profit and private organizations that receive funds administered by the City working well. The Administration is pleased with the establishment of open and fair competitions and the non-profit agencies seem good with the process. Ald. Fuller moved no action necessary, which carried unanimously.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#216-14 ALD. HESS-MAHAN, ALBRIGHT, BAKER, CROSSLEY, NORTON AND SANGIOLLO proposing the following amendments to Chapter 12 Health and Human Services of the Revised Ordinances to:

- require owners of dwellings requiring a Certificate of Habitability under Section 12-1 and real estate agents/brokers who receive compensation in connection with the particular real estate transaction to notify the Commissioner of Health and Human Services whenever an apartment, tenement, or room in a lodging house is vacated by the occupant or when an area in an existing building is converted to a condominium prior to being reoccupied by a new tenant, lodger or occupant;
- require educational institutions to disclose addresses of undergraduates living off-campus in Newton;
- require a fee for certification; and
- impose a fine for violation of these provisions. [05/14/14 @ 11:51 AM]

PROG & SERV REFERRED TO 2016-2017 CITY COUNCIL 7-0

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: Alderman Norton, who is a co docketor, was fine with a vote of no action necessary on the item. A motion was made and approved unanimously for no action necessary.

#34-14 ALD. FULLER requesting a discussion with the Executive Office regarding the current status and challenges related to the City of Newton pension and retiree healthcare (OPEB) systems. [01/11/14 @ 5:22 PM]

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: The discussion requested in the above item can take place as part of the discussion of the City's 5-year Financial Forecast. Ald. Fuller moved no action necessary, which carried unanimously.

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#41-13 ALD. CROSSLEY, FULLER AND SALVUCCI requesting a discussion with the administration to review how the city inventories, plans for, budgets and accounts for needed smaller capital expenditures (currently set at under \$75,000), which are excluded from the Capital Improvement Plan (CIP); how to make these non-CIP capital maintenance items visible, and how to integrate them with the overall planning, CIP, and budgeting processes. [01/14/13 @ 5:02 PM]

PUBLIC FACILITIES VOTED NO ACTION NECESSARY on 12/09/15

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: Ald. Fuller moved the item no action necessary, which carried by a vote of seven in favor and none opposed.

REFERRED TO ZONING & PLANNING, LAND USE & FINANCE COMMITTEES

#273-12 ALD. CROSSLEY & HESS-MAHAN requesting a restructuring and increase in fees for permits charged by the Inspection Services Department and fees charged by the Planning Department and City Clerk to assure that fees are both sufficient to fund related services provided and simple to administer.

LAND USE VOTED NO ACTION NECESSARY 7-0

ZONING & PLANNING REFERRED TO 2016-2017 CITY COUNCIL 7-0

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: There has been no discussion or action on this item; therefore, a motion to vote the item no action necessary was made and it carried unanimously.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#185-12 ALD. BAKER, BLAZAR, SANGIOLO, LINSKY, ALBRIGHT & DANBERG requesting that the Board of Aldermen adopt a RESOLUTION to His Honor the Mayor asking that, when the Mayor seeks future Board approval for bonding the cost of additional capital facilities or equipment for the schools, he include in that funding request, as well as in the city-wide Capital Improvement Plan, the estimated costs needed for funding the capital technology needs of the Newton Schools, including the appropriate portions of the estimated project costs of the School Committee's three-year district-wide technology plan not anticipated to be funded by the Information Technology Department budget; the anticipated technology grants from Boston College for the elementary schools; and/or estimated revenue from the E-rate Technology Reimbursement Program.

PROGRAMS & SERVICES APPROVED 6-0 on 07/11/12

ACTION: **NO ACTION NECESSARY 6-0-1 (Lappin abstaining)**

NOTE There has been no discussion or action on this item; therefore, a motion to vote the item no action necessary was made and it carried unanimously.

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

#102-11 ALD. HESS-MAHAN, JOHNSON, COMMISSIONER LOJEK, AND CANDACE HAVENS requesting an amendment to Chapter 17 to establish a fee for filing a notice of condo conversion. [03-29-11 @ 4:55PM]
ZONING & PLANNING APPROVED 6-0 on 6/10/13

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: The last time this item and the below item were discussed the Newton land use attorneys raised concerns about the proposed ordinance amendments. There were concerns with the proposed procedural process because the proposed amendment allows mistakes to take place by recording the condominium documents first and then having Inspectional Services Department inspect the condominium(s). If there were problems with the inspection, the owner would have to redo all their documents and rerecord. In addition, if a person is unaware there is the potential that a sale could take place and a deed recorded which would result in a legal mess.

The Chair reiterated his concern that condominiums would be inspected for health and safety but single and multi-family residents would not be inspected. If the City is going to inspect condominiums, it should inspect all residential units. Other members of the Committee shared the Chairman's concern. Ald. Ciccone moved no action necessary, which carried unanimously.

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

#95-11 ALD. HESS-MAHAN proposing an ordinance p be filed with the Inspectional Services Department and that the property be inspected to determine compliance with all applicable provisions of the state and local codes, ordinances and the rules and regulations of all appropriate regulatory agencies. [03-24-11 @ 9:30AM]

ZONING & PLANNING APPROVED 6-0 on 6/10/13

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: See above note.

#375-14(6) HIS HONOR THE MAYOR requesting that Sec. 17-6 **Fees for building, electrical, gas and plumbing permits.** of the Revised Ordinances of the City of Newton, 2012 be amended by deleting the section and inserting the following in to take effect July 1, 2015:

CERTIFICATION OF USE AND OCCUPANCY FEE SCHEDULE

2. Condominium Certificate of Inspection (not required for new construction) \$100.00

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: There has been no discussion or action on this item; therefore, a motion to vote the item no action necessary was made and it carried unanimously.

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

#257-12 RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

ZONING & PLANNING REFERRED TO 2016-2017 CITY COUNCIL 7-0

PROG & SERV REFERRED TO 2016-2017 CITY COUNCIL 8-0

PS&T REFERRED TO 2016-2017 CITY COUNCIL 5-0

PUBLIC FACIL REFERRED TO 2016-2017 CITY COUNCIL 7-0

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: There has been no discussion or action on this item; therefore, a motion to vote the item no action necessary was made and it carried unanimously. Chief of Staff Maureen Lemieux stated that a request for the amendments to the fines would be submitted when it was ready to move forwards. A motion of no action necessary was made and approved unanimously

#247-12 RECODIFICATION COMMITTEE recommending that Chapter 18 MEMORIAL FUNDS AND TRUSTS be reviewed relative to the consequences and practices of special legislation passed by the General Court in 2007, Chapter 75 of the Acts of 2007, in which the City sought and was granted an exemption from G.L. Chapter 44 §54, which intent was to allow the City greater flexibility in terms of investments.

ACTION: **NO ACTION NECESSARY 7-0**

NOTE: The review is no longer needed; therefore, a motion for no action necessary was made an approved unanimously.

THE FOLLOWING ITEMS WERE REFERRED TO THE 2016-2017 CITY COUNCIL WITHOUT DISCUSSION:

#287-15 HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 5-Year Financial Forecast for Board of Aldermen review/acceptance. [10/01/15 @ 1:53 PM]

ACTION: **REFERRED TO THE 2016-2017 CITY COUNCIL 7-0**

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

#288-15 HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

ACTION: **REFERRED TO THE 2016-2017 CITY COUNCIL 7-0**

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#223-15 ALD. LAREDO requesting a discussion of the process of licensing the current and future use of city building, including: (a) how licensees may request the use of city buildings; (b) the process for determining which licensees will get the use of city buildings; (c) how the fees for the use of city buildings are set; and (d) how the current process compares to the process for permitting the use of school buildings. [08/13/15 @ 11:20 AM]

ACTION: PUBLIC FACILITIES REFERRED TO THE 2016-2017 CITY COUNCIL REFERRED TO THE 2016-2017 CITY COUNCIL 7-0

#190-15 ALD. SANGIOLO requesting a discussion with the Executive Department relative to creating a policy to require audio recordings of all meetings of boards and commissions and requiring them to be posted to the City's website, as well as posting of all documentation that is reviewed by boards and commissions and/or by their designated City staff member.

ACTION: REFERRED TO THE 2016-2017 CITY COUNCIL 7-0

#133-15 HIS HONOR THE MAYOR requesting authorization to enter into negotiations for the potential lease on city properties for purposes of third-party construction, ownership, and operation of on-site renewable solar energy generation from which the City will purchase electric output and/or net metering credits. [05/11/15 @ 5:00 PM]

ITEM SPLIT INTO PART A AND PART B

PART A – *Ground mounted solar panels at Rumford Avenue landfill, solar panels mounted on new carport structures at 60 Elliot Street, all roof mounted solar panel locations with the exception of City Hall, which is removed from the list of sites for solar panels.* – BOA APPROVED on 11/16/15

PART B – *Solar panels mounted on new carport structures at Newton South High School and solar panels mounted on new carport structures at the Library.* HELD on 11/09/15

ACTION: PUBLIC FACILITIES REFERRED TO THE 2016-2017 CITY COUNCIL REFERRED TO THE 2016-2017 CITY COUNCIL 7-0

#84-15 ALD. GENTILE requesting a discussion with the Newton Community Development Foundation (NCDF) regarding their plans for repayment of the deferred rental payments and accrued interest on their ground lease with the City for the former Warren Junior High School site. [03/30/15 @ 2:57 PM]

ACTION: REFERRED TO THE 2016-2017 CITY COUNCIL 7-0

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#455-14 HIS HONOR THE MAYOR recommending amendment to Chapter 29, Section 80 **Sewer/Storwater use charge.** of the City of Newton Ordinances to create a storm water rate fee structure based upon square footage of impervious surface area.

ACTION: PUBLIC FACILITIES REFERRED TO THE 2016-2017 CITY COUNCIL REFERRED TO THE 2016-2017 CITY COUNCIL 7-0

REFERRED TO LAND USE AND FINANCE COMMITTEES

#49-14 **LAND USE COMMITTEE** requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]

LAND USE REFERRED TO THE 2016 – 2017 CITY COUNCIL

ACTION: REFERRED TO THE 2016-2017 CITY COUNCIL 7-0

#248-12 **RECODIFICATION COMMITTEE** recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

ACTION: REFERRED TO 2016-2017 CITY COUNCIL 7-0

REFERRED TO LAND USE & FINANCE COMMITTEES

#276-10 **ALD. FULLER, CROSSLEY, DANBERG, LINSKY** requesting a review of guidelines for mitigation fund provisions to maximize the use of such funds on behalf of the city together with mechanisms by which the city can better track such funds to ensure they are used in a timely fashion.

LAND USE VOTED NO ACTION NECESSARY 7-0 on 12/15/15

ACTION: REFERRED TO 2016-2017 CITY COUNCIL 7-0

The Committee adjourned at 10:07 PM. Draft Board Orders for the above items that are recommended for Board of Aldermen action are attached.

Respectfully submitted,

Leonard J. Gentile, Chairman

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the acceptance and authorization to expend a bequest of twenty-five thousand dollars (\$25,000) from the Estate of Sylvia R. Goldberg dedicated to the Newton Council on Aging and Senior Center.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the Director of Human Resources is hereby authorized to expend the sum of nine thousand six hundred twenty-three dollars and six cents (\$9,623.06) from the Workers' Compensation Trust Fund for the purpose of settling a Workers' Compensation claim for loss of function and scarring as a result of a work related injury.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Alderman Leonard J. Gentile, authorization to transfer the sum of fifty thousand dollars (\$50,000) from Budget Reserve to the Human Resources Department Consultants account for the purpose of funding the development of a safety plan for City Hall and continued sensitivity training for City employees is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$50,000
TO:	HR Expenses (0110901-5301).....	\$50,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Alderman Leonard J. Gentile, authorization to transfer the sum of five thousand dollars (\$5,000) from the Law Department’s full-time salaries account to the Law Department’s legal services account to pay the costs associated with State Bond Counsel’s investigation of whether or not the City’s planned solar installation at Rumford Avenue would constitute an immaterial private purpose use of the state bonds be and is hereby approved as follows:

FROM:	Legal Salaries	
	(0110801-511001).....	\$5,000
	Legal Expenses	
	(0110901-5309).....	\$5,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Programs and Services and Finance Committees through their respective Chairman Amy Mah Sangiolo and Leonard J. Gentile, a transfer of funds in the amount of fifty six thousand dollars (\$56,000) from Budget Reserve to the Veterans' Department benefits account for the second installment payment for the purchase of a quadrant of Veterans graves at the Newton Cemetery be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$56,000
TO:	Veteran Grave Purchase (C50301-5810).....	\$56,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Public Facilities and Finance Committees through their respective Chairman Deborah J. Crossley and Leonard J. Gentile, a transfer of funds in the amount of one hundred fifteen thousand five hundred dollars (\$115,500) from Budget Reserve to the Public Buildings Department to fund the demolition of the garage and site restoration at 525 Winchester Street, Newton Highlands be and is hereby approved as follows:

FROM:	Budget Reserve (0110498-5790).....	\$115,500
TO:	525 Winchester St. Demolition (C11504-5795).....	\$115,500

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, His Honor the Mayor is hereby authorized to accept and expend the United States Food And Drug Administration Grant in the amount of three thousand dollars (\$3,000) received for the Health and Human Services Environment Health Specialists to complete training in order to become FDA Standardized Inspectors.

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, His Honor the Mayor is hereby authorized to accept and expend the United States Food And Drug Administration Grant in the amount of twenty thousand dollars (\$20,000) to be used by the Health and Human Services Standards Coordinator to write a community toolkit for designing and implementing a municipal food grading system .

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the addition of one full-time employee position in the Information Technology Department is approved and the appropriation of five hundred thousand dollars (\$500,000) from CATV Regulation Receipts for the purpose of funding the installation of Voice Over Internet Protocol Technology, Fiber Components, Video Surveillance, Security Cameras and other security related equipment be and is hereby approved as follows:

FROM:	CATV Receipts Reserved (14L-5901)	\$500,000
TO:	IT Salaries (0111102-511001)	\$50,000
	VoIP/Security Project (C11101-5795)	450,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON

City Clerk

(SGD) SETTI D. WARREN

Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendations of the Community Preservation Committee, through its Chairman James Robertson, the Board of Aldermen Zoning & Planning Committee through its Acting Chairman Victoria Danberg; and the Finance Committee through its Chairman Leonard J. Gentile, the sum of seventy two thousand six hundred fifty-two dollars (\$72,652) be and is hereby appropriated from Community Preservation Fund as shown below to be expended under the direction of the Director of Planning & Development for a grant to the New Art Center (Washing Park, Newtonville) to create a renovation plan for their National Register-listed building that will comply with federal stands for historic rehabilitation as detailed in the Community Preservation Committee’s December 3 2015 funding recommendation.

FROM: 2015 Historic Resources Reserve
(21R10498-5790B)\$72,652

TO: New Arts Center Grant
(21B11420-5797).....\$72,652

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date_____



Setti D. Warren
Mayor

City of Newton, Massachusetts
Department of Planning and Development
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone
(617) 796-1120
Telefax
(617) 796-1142
TDD/TTY
(617) 796-1089
www.newtonma.gov

James Freas
Acting Director

Community Preservation Committee
MEMORANDUM

**DOCKET
ITEM
#335-15**

date: 18 December 2015
from: Jennifer Huntington, Volunteer for Newton Public Schools
Cindy Brown, Purchasing Manager, Newton Public Schools
Alice Ingerson, Community Preservation Program Manager
to: The Honorable Board of Aldermen, Finance Committee
about: **reformatted budget for CPA funding of 1930s Mural (Newton North)**

Dear Alderman Gentile and members of the Finance Committee,

Thank you for considering the Community Preservation Committee's recommendation to appropriate \$114,900 to restore all three panels of the 1930s mural "Citizenship," by Maurice Compris, for display at Newton North High School. In response to your questions on Monday, 14 December 2015, we have attached a reformatted project budget clarifying

1. costs to be covered by the requested CPA funds, in particular:

- ◆ \$1,200 for internal administrative support by the restoration contractor, based on initial quotes — The much larger amount for this in the original proposal budget also included the contingency, below.
- ◆ \$14,400 contingency (approximately 14% of total costs, excluding the contingency itself) — The Newton Public Schools hope to return much of this unspent. However, the project budget is based on the lowest of the initial quotes received, all of which were based on only a very brief examination of the mural panels and proposed installation locations. Under these circumstances, a significant contingency seemed prudent.

2. costs to be covered by the Newton Public Schools (NPS) operating budget, in particular:

- ◆ \$800 already spent for professional services to move, unroll and then return the mural panels to storage, so the funding request could be based on professional quotes
- ◆ \$3,140 of project planning and management time from NPS Purchasing Manager Cindy Brown and her support staff; some of this time has already been spent
- ◆ In addition, as explained in the footnote of the attached budget, NPS will plan for and fund any regular maintenance recommended by the restorer. Professional advice to date has suggested professional cleaning of all three panels every 3-5 years, at an initial cost of \$2,500.

Finally, an interdepartmental committee of experienced and qualified people will review all bids and references received, prior to submitting the award recommendation to the City's Chief Purchasing Officer. Thank you again for your time and your interest in this project.

website www.newtonma.gov/cpa

contact Alice E. Ingerson, Community Preservation Program Manager

email aingerson@newtonma.gov phone 617.796.1144

1930s Mural Restoration Project Budget

Includes detailed conservation restoration back to original condition and professional installation for all three mural panels.

Projected Uses of CPA Funds

(estimates based on 3 previously solicited quotes)

Senior Restoration Contractor	\$ 24,000
Restoration Contractors	\$ 58,200
Contractor's Administrative Support	\$ 1,200
Installation Contractor	\$ 8,800
Installation Materials	\$ 8,300
Contingency (14%; as much as possible will be returned unspent)	<u>\$ 14,400</u>
Total CPA Funds	\$114,900

Projected Uses of Newton Public Schools Operating Funds*

Transportation and handling of murals	\$ 800
Project Manager and admin support	<u>\$ 3,140</u>
Total NPS Funds	\$ 3,940

* Preventative maintenance for all three mural panels will also be an NPS expense = \$2,500 every three to five years.

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendations of the Community Preservation Committee, through its Chairman James Robertson, and the Board of Aldermen Finance Committee through its Chairman Leonard J. Gentile, the sum of one hundred fourteen thousand nine hundred dollars (\$114,900) be and is hereby appropriated from Community Preservation Fund as shown below to be expended under the direction of the School Department to rehabilitate and display all three panels of the Maruice Compris mural originally installed in the library of Newton High School in 1936 as detailed in the Community Preservation Committee's November 18, 2015 funding recommendation.

FROM: 2015 Historic Resources Reserve
(21R10498-5790B)\$114,900

TO: M. Compris Mural Restoration
(21B10301-52407)\$114,900

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

ORDINANCE NO. A-

2015

BE IT ORDAINED BY THE BOARD OF ALDERMEN
OF THE CITY OF NEWTON AS FOLLOWS:

That the Revised Ordinances of Newton, Massachusetts, 2012, as amended, be and are hereby further amended with respect to **Division 2. COLLECTOR-TREASURER** of **Article III. FINANCE** of **Chapter 2 ADMINISTRATION** as follows:

Following Section 2-142 Access of finance committee to books and vouchers, insert a new Section as follows:

2-143 Investment Advisory Committee.

(a) Establishment

The Investment Advisory Committee is hereby established to maximize investment income earnings on temporarily idle cash in the City treasury, consistent with state and federal law and City investment policies. The activities of the Investment Advisory Committee shall be advisory only. The Committee shall take no action that is inconsistent with State law or the City Charter or Code of Ordinances, nor shall it abridge any investment management authority or responsibility assigned to the City Treasurer-Collector or Trustee by virtue of State Law, City Charter or Code of Ordinance, or trust agreement.

(b) The purposes of the Investment Advisory Committee shall be:

- 1) To advise the City Treasurer-Collector on investment management options that minimize the need for ongoing tax levy subsidies for the City's Rainy Day Stabilization Fund, while maintaining appropriate levels of liquidity and complying with State law governing the investment of Stabilization Fund assets.
- 2) To advise the City Treasurer-Collector on investment management options to maximize investment earnings on temporarily idle operating

cash that are consistent with liquidity needs, State and Federal law, and City investment policies.

- 3) To advise the City Treasurer-Collector on investment management options to maximize investment earnings on trust and internal service funds, consistent with liquidity needs, State and Federal law, and any related trust agreements.
- 4) To assist the Finance Committee in monitoring the City's compliance with state law and City investment policies.
- 5) To recommend changes in the City's investment policies and/or State law, when the Committee determines that such changes are appropriate in order to meet the City's investment management safety, liquidity and return objectives.

(c) Composition

The Committee shall consist of the Chair of the Finance Committee, the Chief Financial Officer, the Comptroller, and the City Treasurer-Collector, all ex-officio, as well as four residents of the City, who are qualified to advise on the investment of idle cash by virtue of education and professional experience. Two resident members shall be appointed by the Mayor and two by the President of the Board of Aldermen. The term of office for the appointed members shall be two years, provided that for the initial appointments made hereunder, each of the appointing authorities shall make one of its appointments for a three year term.

(d) Meetings

The Investment Advisory Committee shall meet at least quarterly in the first year and in subsequent years no less than twice a year and make a written annual report on their activities to the Mayor and Board of Aldermen within sixty (60) days following the conclusion of each fiscal year.

CITY OF NEWTON

IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of His Honor the Mayor and the Finance Committee through its Chairman Ald. Leonard J. Gentile, the Board of Aldermen hereby authorizes the conversion of an Undesignated Stabilization Fund (known as the Rainy Day Stabilization Fund) to a formal statutory stabilization fund pursuant to MGL Chapter 40, Section 5B, for the purpose of improving investment income earnings for the Rainy Day Stabilization Fund.

Under Suspension of Rules
Readings Waived and Item Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

CITY OF NEWTON
IN BOARD OF ALDERMEN

2015

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the sum of three hundred eighty-five thousand dollars (\$385,000) be and is hereby appropriated from Free Cash to the School Department's budget to fund the retroactive portion of the Newton Teachers Association Settlement.

FROM:	Free Cash	
	(01-3497).....	\$385,000
TO:	NPS	
	(98001090-5790).....	\$385,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

_____, 2015

Whereas, Area Councils are created by the Board of Aldermen in accordance with the requirements of the City of Newton Charter;

Whereas, Area Councils are subject to City audit and must adhere to the City's financial requirements and all other statutory duties, responsibilities, rights and obligations concerning the handling of funds received by the Area Councils;

Whereas, utilizing a revolving gift account to receive and expend money, in accordance with Massachusetts General Laws chapter 44 § 53A, will allow the Area Councils to comply with the requirements of municipal finance laws and the requirements of the Charter.

NOW THEREFORE BE IT RESOLVED, by the Board of Aldermen, that

1. Existing Area Councils shall establish revolving gift accounts and shall adhere to the City's "Guidelines for Neighborhood Area Council Special Revenue Funds."
2. Any Orders issued by the Newton Board of Aldermen to establish a new Area Council shall contain a condition that the Area Council create a revolving gift account through which the Area Council will conduct all financial business.