

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

MONDAY, JANUARY 13, 2014

**The meeting will begin following the 6 PM joint meeting with the Financial Audit Advisory Committee**  
Room 222

**ITEMS TO BE DISCUSSED:**

**Chairman's note: The Chairman will provide an update on the results of the December 2013 meeting with Moody's Investor Service.**

#16-14      HIS HONOR THE MAYOR requesting authorization to expend a two hundred eleven thousand five hundred sixteen dollar (\$211,516) reimbursable grant from the Commonwealth of Massachusetts to fund police overtime costs. [12/30/13 @ 4:34 PM]

#19-14      HIS HONOR THE MAYOR requesting authorization to transfer the sum of forty thousand dollars (\$40,000) from the Public Buildings Salaries Account to a Public Buildings Capital Account to cover the costs for the emergency replacement of the boiler at the Hawthorne Field House at Pellegrini Park in Nonantum. [01/06/14 @ 10:14]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

#17-14      HIS HONOR THE MAYOR requesting authorization to transfer the sum of one million five hundred thousand dollars from Budget Reserve – Snow and Ice Removal Account to the following accounts:

Personnel Costs – Overtime  
(0140110-513001).....\$500,000  
Controllable Expenditures – Sand & Salt  
(0140110-5532).....\$1,000,000  
[12/30/13 @ 4:34 PM]

**PUBLIC FACILITIES APPROVED 7-0 on 01/08/14**

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The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, please contact the Newton ADA Coordinator, Joel Reider, at least two days in advance of the meeting: [jreider@newtonma.gov](mailto:jreider@newtonma.gov) . or 617-796-1145. For Telecommunications Relay Service dial 711.

- #15-14 HIS HONOR THE MAYOR requesting rescission of the thirty thousand dollar (\$30,000) appropriation voted under Board Order #164-13 on May 20, 2013 for the purpose of funding a needs assessment of the senior population. The Newton Health Care Center has agreed to fund the assessment in its entirety. [12/30/13 @ 4:34 PM]

**ITEMS NOT TO BE DISCUSSED:**

**REFERRED TO PUBLIC SAFETY AND FINANCE COMMITTEES**

- #18-14 ALD. JOHNSON, ALBRIGHT AND NORTON requesting discussion with the Newton Police and Executive Departments regarding ticketing on Newtonville Avenue at the bottom of a handicap ramp. [12/31/13 @ 4:55 PM]

**PUBLIC SAFETY & TRANS on 01/08/14**

- #431-13 COMPTROLLER requesting acceptance of the June 30, 2013 Independent Financial Audit Report. [12-04-13 @ 10:42 AM]

- #432-13 COMPTROLLER requesting that the Board of Aldermen select a qualified public accounting firm to complete the City's annual financial audit for Fiscal years 2014 to 2018. [12-04-13 @ 10:42 AM]

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #403-13 HIS HONOR THE MAYOR submitting the FY15-FY19 Capital Improvement Plan and Long Range Projection pursuant to section 5-3 of the Newton City Charter. [10/21/13 @ 9:59 AM]

**REFERRED TO FINANCE AND PROGRAMS & SERVICES COMMITTEE**

- #402-13 ALD. FULLER, GENTILE, RICE and LINSKY requesting a Home Rule Petition to amend Article 9 of the Charter to clarify that Neighborhood Area Councils shall maintain and control their own financial accounts and records, independent of City finances; and to further clarify that such independent financial accounts and records shall remain subject to City audit. [10/28/13 @ 10:18 AM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #288-13 PUBLIC FACILITIES & FINANCE COMMITTEES requesting that the Administration update the Board of Aldermen when a funding source is determined for the Zervas Elementary School Feasibility Study. [07-11-13 @ 10:10 AM]

**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #41-13 ALD. CROSSLEY, FULLER AND SALVUCCI requesting a discussion with the administration to review how the city inventories, plans for, budgets and accounts for needed smaller capital expenditures (currently set at under \$75,000), which are excluded from the Capital Improvement Plan (CIP); how to make these non-CIP capital maintenance items visible, and how to integrate them with the overall planning, CIP, and budgeting processes. [01/14/13 @ 5:02 PM]

**REFERRED TO ZONING & PLANNING, LAND USE & FINANCE COMMITTEES**

- #273-12 ALD. CROSSLEY & HESS-MAHAN requesting a restructuring and increase in fees for permits charged by the Inspectional Services Department and fees charged by the Planning Department and City Clerk to assure that fees are both sufficient to fund related services provided and simple to administer.

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #257-12 RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

**REFERRED TO PROG & SERV, PUB. FAC., ZAP, AND FINANCE COMMITTEES**

- #256-12 ALD. HESS-MAHAN, SANGIOLO & SWISTON proposing an ordinance promoting economic development and the mobile food truck industry in the City of Newton. [08/06/12 @4:46 PM]

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #254-12 ALD. HESS-MAHAN, SANGIOLO, DANBERG, KALIS, CROSSLEY proposing an ordinance relating to plastic bag reduction that would add a fee to single-use plastic and paper bags that are not at least 40% post-consumer recycled content, at certain retail establishments in Newton [07/18/12 @4:34 PM]
- #248-12 RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.
- #247-12 RECODIFICATION COMMITTEE recommending that Chapter 18 MEMORIAL FUNDS AND TRUSTS be reviewed relative to the consequences and practices of special legislation passed by the General Court in 2007, Chapter 75 of the Acts of 2007, in which the City sought and was granted an exemption from G.L. Chapter 44 §54, which intent was to allow the City greater flexibility in terms of investments.

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #185-12 ALD. BAKER, BLAZAR, SANGIOLO, LINSKY, ALBRIGHT & DANBERG requesting that the Board of Aldermen adopt a RESOLUTION to His Honor the Mayor asking that, when the Mayor seeks future Board approval for bonding the cost of additional capital facilities or equipment for the schools, he include in that funding request, as well as in the city-wide Capital Improvement Plan, the estimated costs needed for funding the capital technology needs of the Newton Schools, including the appropriate portions of the estimated project costs of the School Committee's three-year district-wide technology plan not anticipated to be

funded by the Information Technology Department budget; the anticipated technology grants from Boston College for the elementary schools; and/or estimated revenue from the E-rate Technology Reimbursement Program.

**PROGRAMS & SERVICES APPROVED 6-0 on 07/11/12**

**REFERRED TO LAND USE AND FINANCE COMMITTEES**

- #79-12(2) **COMMUNITY PRESERVATION COMMITTEE** recommending the appropriation of nine hundred ten thousand one hundred seventy-nine dollars (\$910,179) from the Community Preservation Fund to the Planning & Development Department for a grant to Myrtle Village, LLC, to create 7 units of permanently affordable rental housing at 12 and 18-20 Curve Street, West Newton, as described in the proposal submitted in August – October 2013. [11/06/13 @ 4:08 PM]

**REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES**

- #102-11 **ALD. HESS-MAHAN, JOHNSON, COMMISSIONER LOJEK, AND CANDACE HAVENS** requesting an amendment to Chapter 17 to establish a fee for filing a notice of condo conversion. [03-29-11 @ 4:55PM]  
**ZONING & PLANNING APPROVED 6-0 on 6/10/13**

**REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES**

- #95-11 **ALD. HESS-MAHAN** proposing an ordinance requiring that a notice of conversion to condominium ownership be filed with the Inspectional Services Department and that the property be inspected to determine compliance with all applicable provisions of the state and local codes, ordinances and the rules and regulations of all appropriate regulatory agencies. [03-24-11 @ 9:30AM]  
**ZONING & PLANNING APPROVED 6-0 on 6/10/13**

- #41-11(2) **ALD. CICCONE** requesting implementation of the fees associated with the Winter Overnight Parking Pilot Program. [09/19/13 @ 3:49 PM]

**REFERRED TO LAND USE & FINANCE COMMITTEES**

- #276-10 **ALD. FULLER, CROSSLEY, DANBERG, LINSKY** requesting a review of guidelines for mitigation fund provisions to maximize the use of such funds on behalf of the city together with mechanisms by which the city can better track such funds to ensure they are used in a timely fashion.

Respectfully submitted,

Leonard J. Gentile, Chairman



SETTI D. WARREN  
MAYOR

City of Newton, Massachusetts  
Office of the Mayor

#16-14

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December 30, 2013

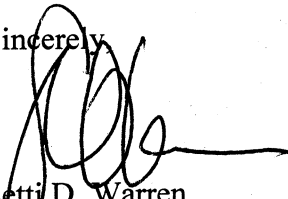
Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to accept and authorize the expenditure of the sum of \$211,516 for a reimbursable grant that the Newton Police Department has been awarded from the Commonwealth of Massachusetts for Municipal Police Staffing.

Thank you for your consideration of this matter.

Sincerely,

  
Setti D. Warren  
Mayor

RECEIVED  
Newton City Clerk  
2013 DEC 30 PM 4: 34  
David A. Olson, CMC  
Newton, MA 02459





TELEPHONE  
(617) 796-2101  
FAX # (617) 796-3679

# City of Newton Police Department

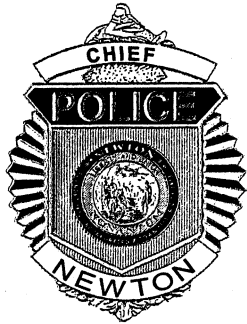
*Office of the Chief of Police*

HEADQUARTERS  
1321 WASHINGTON STREET  
NEWTON, MASSACHUSETTS 02459

DAVID J. CMC  
NEWTON, MA 02459

2013 DEC - 11 PM 1:07

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NEWTON CITY CLERK



HOWARD L. MINTZ  
CHIEF OF POLICE

December 3, 2013

Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA. 02459

I respectfully request permission to accept and expend 211,516.00 from a grant that the Newton Police has been awarded from the Commonwealth of Massachusetts for Municipal Police Staffing.

This is a reimbursable grant.

Thank you for your consideration.

Very truly yours,

Howard L. Mintz,  
Chief of Police

Cc Lt. McDonald  
Paula Lawrence





SETTI D. WARREN  
MAYOR

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Office of the Mayor

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swarren@newtonma.gov

January 6, 2014

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer the sum of \$40,000 from Acct 0111501-5197 Public Buildings Wage Reserve to 0111502-58000 to cover costs for the emergency replacement of the boiler at the Hawthorne Field House at Pellegrini Park in Nonantum. The boiler cracked on January 1<sup>st</sup> and was deemed to be irreparable. The Public Buildings Department has absorbed the costs for the replacement of the boiler in their current budget, however seeks reimbursement so that funds for repairs will still be available for the projects for which they were originally budgeted.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

RECEIVED  
Newton City Clerk  
2014 JAN -6 AM 10:14  
David A. Olson, CMC  
Newton, MA 02459

1000 Commonwealth Avenue Newton, Massachusetts 02459

[www.newtonma.gov](http://www.newtonma.gov)



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SETTI D. WARREN  
MAYOR

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swarren@newtonma.gov

December 30, 2013

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer the sum of \$1,500,000 from Acct # 0110498-5794 Budget Reserve – Snow & Ice Removal to the following accounts:

\$500,000	0140110-513001	Personnel Costs - Overtime
\$1,000,000	0140110-5532	Controllable Expenditures - Sand & Salt

The City has already incurred approximately \$1,400,000 of costs as of this date, and another storm is in the forecast for Thursday, January 2<sup>nd</sup>. We will provide expenditure updates at each Finance Committee meeting throughout the winter.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

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Newton City Clerk  
2013 DEC 30 PM 4:34  
David A. Oison, CMC  
Newton, MA 02459





ACCT	DESCRIPTION	BUDGET	TFERS IN	NET BUDGET	PREP/WATCH STANDBY	12/14 - 12/15 STORM	12/17 - 12/18 STORM	12/26 STORM	YTD EST COSTS	AVAIL BALANCE
	**Inches					8.00	6.40	0.60	16.80	
0140110 511101	PART TIME & 20 HRS/WK									
0140110 513001	REGULAR OVERTIME	\$ 200,000		\$ 200,000	\$ 20,739	\$ 132,655	\$ 54,092		\$ 207,485	\$ (7,485)
0140110 513001A	REG OVERTIME-BLDG/SCHLS	\$ 33,300		\$ 33,300		\$ 8,293	\$ 13,993		\$ 22,285	\$ 11,015
0140110 513004	WORK BY OTHER DEPTS.						\$ 1,354		\$ 1,354	\$ (1,354)
0140110 514311	SNOW STAND-BY PAY	\$ 30,000		\$ 30,000	\$ 4,929	\$ 16,677	\$ 7,965		\$ 29,571	\$ 429
0140110 514318	SNOW WATCH PAY	\$ 20,000		\$ 20,000	\$ 15,835				\$ 15,835	\$ 4,165
0140110 514321	PROMPTNESS PAY STIPEND				\$ 127	\$ 25			\$ 152	\$ (152)
	TOTAL PERSONNEL	\$ 283,300		\$ 283,300	\$ 41,630	\$ 157,650	\$ 77,403		\$ 276,683	\$ 6,617
0140110 5273	RENTAL - VEHICLES	\$ 98,375		\$ 98,375		\$ 273,325	\$ 179,905		\$ 453,230	\$ (354,855)
0140110 5273A	RENTAL-VEH BLDG/SCHLS	\$ 100,000		\$ 100,000		\$ 64,800	\$ 53,625		\$ 118,425	\$ (18,425)
	TOTAL CONTRACTORS	\$ 198,375		\$ 198,375		\$ 338,125	\$ 233,530		\$ 571,655	\$ (373,280)
0140110 52403	MOTOR VEHICLE R-M	\$ 10,212		\$ 10,212	\$ 3,081				\$ 3,081	\$ 7,131
0140110 52409	PUBLIC PROPERTY R-M	\$ 2,992		\$ 2,992	\$ 2,875				\$ 2,875	\$ 117
0140110 52410	SOFTWARE MAINTENANCE	\$ 98,750		\$ 98,750						\$ 98,750
0140110 5386	WEATHER FORECAST SVS	\$ 1,700		\$ 1,700	\$ 1,690				\$ 1,690	\$ 10
0140110 5460	GROUND MAINT SUPPLIES									
0140110 5480	GASOLINE									
0140110 5481	DIESEL FUEL	\$ 64,788		\$ 64,788		\$ 2,513	\$ 2,480		\$ 4,994	\$ (4,994)
0140110 5484	VEHICLE REPAIR PARTS	\$ 335,000		\$ 335,000	\$ 62,803	\$ 8,053	\$ 4,701		\$ 12,754	\$ (12,754)
0140110 5532	SAND & SALT								\$ 62,803	\$ 1,985
0140110 5712	REFRESHMENTS/MEALS	\$ 5,000		\$ 5,000						
0140110 5783	PRIVATE PROPERTY DAMAGE								\$ 469,100	\$ (134,100)
	TOTAL NONPERSONNEL	\$ 518,442		\$ 518,442	\$ 70,449	\$ 198,207	\$ 101,002	\$ 93,820	\$ 557,297	\$ (38,855)
	GRAND TOTAL	\$ 1,000,117		\$ 1,000,117	\$ 112,078	\$ 693,982	\$ 411,935	\$ 93,820	\$ 1,405,635	\$ (405,518)

12/30/13

\* Update on status of snow file account.

*[Signature]*



SETTI D. WARREN  
MAYOR

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#15-14

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December 30, 2013

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to rescind Board Order # 164-13 authorizing the expenditure of \$30,000 received from the Newton Health Care Center for the purpose of funding a needs assessment of the senior population in the City of Newton. The Newton Health Care Center has generously agreed to fund the assessment in its entirety. Therefore, I request that the Honorable Board authorize the expenditure of the \$30,000 gift for building improvements for the Senior Center.

Thank you for your consideration of this matter.

Sincerely,

Setti D. Warren  
Mayor

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