

# Microfulfillment Centers

## Last Mile Delivery - Proposed Regulation Requirements

Docket #127-22

ZAP April 25, 2022  
Public Hearing

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## Agenda

- Introduction
- Background
- Zoning Proposal
- Options
- Recommendation
- Next Steps



Image source: The Boston Globe

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## Introduction

- Microfulfillment centers (or last mile delivery services/dark stores/mini warehouses) are storefronts, not open to the public, stocked with groceries and other home goods that are markets as deliverable within 15-30 minutes.
- Would be considered retail under existing zoning and allowed by-right in all business zones

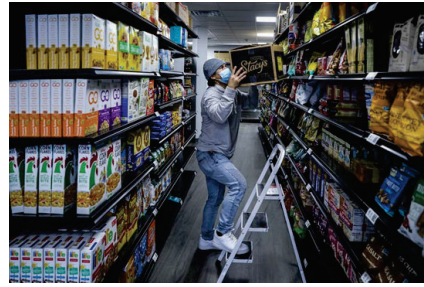


Image source: The Boston Globe

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## Background

First presented at January 24, 2022 ZAP Meeting

Draft zoning options were presented at the March 14 and March 28, 2022 ZAP Meetings

Consensus on allowing in Mixed Use and Manufacturing districts

Discussion primarily focused on how and if to regulate in village centers

Revisions to date include eliminating an option to locate in village centers with an in-store retail component and a reduction in the parking requirements



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## Advisory Group

### Members

- Jodie Zussman - Charles River Regional Chamber
- Peter Doeringer - Planning & Development Board (Chair)
- Chuck Tanowitz - Economic Development Commission (Commissioner)

### Meetings

- 7 Advisory Group meetings between Feb. 3 - Mar. 23
- Presented at the Real Estate/Restaurant Chamber Sub-committee, Planning Board, and EDC
- Staff input from Law, ISD, Transportation, and Economic Development Director
- Engaged other municipalities (Boston, Cambridge, Brookline, and Watertown)
- Data gathered from Gopuff, operator in Newton

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## Zoning Proposal - Use Definition

### 6.4.XX Microfulfillment Center

- A. Defined. A facility whose primary use is for the receipt, transfer, short-term storage, dispatching, coordination, preparation, routing of package delivery, and parking of vehicles, associated with the delivery of goods directly to consumers.

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## Zoning Proposal - Allowed Districts

Use Table (Sec. 4.4.1) -

Business, Mixed Use & Manufacturing Districts	BU1	BU2	BU3	BU4	MU1	MU2	MU3	MU4	M	LM	Definition / Listed Standards
<b>Microfulfillment Center</b>	- or L or SP	- or L or SP	-	L	L	L	-	-	L	L	6.4.XX

L = allowed subject to listed standards

SP = Special Permit Required

- = not allowed

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## Zoning Proposal - Parking Requirements

Number of Parking Stalls (Sec. 5.1.4) -

Use	Parking Stalls Required	Allowed by Special Permit
<b>Microfulfillment Center</b>	1 per 1,000 sf plus and 1 per 4 employees	Can be waived

Off-Street Loading Requirements (Sec. 5.1.12)

Table of Off-street Loading Requirements		
Number of bays required for new or expanded uses by gross floor area of structure of land use (in sf)		
Uses	Under 5,000 sf	5,000 - 50,999 sf*
<b>Microfulfillment Center</b>	0	1

\* Note - Microfulfillment Centers have a maximum size of 10,000 sf

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## Zoning Proposal - Standards for Allowed Uses

### Size

Zoning District	Maximum Gross Floor Area
Business 1* and 2*	5,000 square feet
Business 4, Mixed Use 1 and 2, Manufacturing and Limited Manufacturing	10,000 square feet

## Zoning Proposal - Standards for Allowed Uses

### Parking

- Microfulfillment centers shall provide a minimum of two off-street parking stalls dedicated for deliveries for the first 2,500 square feet of gross floor area and an additional one stall for every additional 2,500 square feet of gross floor area.
- 5,000 sf microfulfillment center = 3 delivery stalls
- 10,000 sf microfulfillment center = 5 delivery stalls

# Zoning Proposal - Standards for Allowed Uses

## Design

In the Business 1\*, 2\*, and 4 and Mixed Use 1 and 2 Districts, if the microfulfillment center is located at street level, the use shall be:

- Located more than 16 feet from the street-facing building facade; or
- Any point of the building containing the use is located at least 30 feet from a street



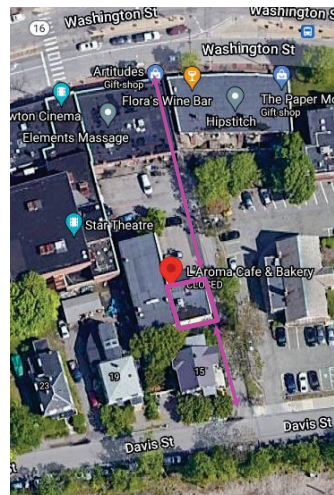
\*Current GoPuff location on Needham Street

# Zoning Options

Prohibit in Business 1 and Business 2 districts or allow subject to design standards?



Use located at least 16 feet from the street-facing facade



Building is at least 30 feet from street

## Planning Recommendation

Adopt proposed zoning amendment, allowing microfulfillment centers in BU1 and BU2 subject to listed design standards

- Mitigates impacts on the vitality at the street in village centers
- Locations which can meet all design standards are limited
- Could provide an option for spaces that are otherwise difficult to lease
- Provides a service in a central location, reducing vehicular trips and potentially allowing for e-bike/scooter deliveries
- Will be revisited as use tables are updated for village center zoning

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## Next Steps

- Working with the advisory group, Planning has spoken to property owners, business owners and real estate brokers and it has become clear that in addition to regulating microfulfillment centers, larger zoning reforms are needed to support desirable businesses such as:
  - Eliminate parking for ground floor non-residential uses under a certain size
  - Revise the use table for commercial and industrial uses to create categories, introduce 21st century economy uses (ex. co-working), and remove or modify specific rules relating to certain uses

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