



CITY OF NEWTON, MASSACHUSETTS
PUBLIC BUILDINGS DEPARTMENT
52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse
Building Commissioner

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April 4, 2022

Members of the City Council,

The Public Buildings Department respectfully requests the approval of \$80,000 to fund the reconfiguration of the Health and Human Services, HH&S, offices. The reconfiguration will allow all the members of the HH&S Department to work within the same office suite. Currently, the Social Services staff work in a remote portion of City Hall. This project will allow the Social Services staff to be relocated to join the rest of the HH&S Department in one central location. This will improve the constituent services, department collaboration, cross-training, and supervision. The cost breakdown for this project is as follows:

HVAC (All-Electric Heat Pumps): \$55,425
Construction Materials: \$10,700
Labor: \$13,875

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Jonathan Yeo, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer
Alex Valcarce, Deputy Buildings Commissioner