

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE REPORT

MONDAY, MAY 14, 2012

Present: Ald. Gentile (Chairman), Ciccone, Linsky, Salvucci, Rice, Blazar, Fuller, and Lappin
Also present: Robert DeRubeis (Commissioner of Public Works), Bruce Proia (Fire Chief),
David Wilkinson (Comptroller) and Maureen Lemieux

#129-12 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of forty-five thousand dollars (\$45,000) from B.A.A. Marathon Receipts for the purpose of purchasing \$20,000 of Fibar and playground equipment to replace worn, defective, or unsafe playground equipment and parts and to purchase \$25,000 of playground equipment at Reverend Ford Playground and Emerson Playground. [04-30-12 @ 5:07 PM]

ACTION: **APPROVED 6-0 (Linsky, Ciccone not voting)**

NOTE: Commissioner of Parks and Recreation Robert DeRubeis explained that this is a request for \$45,000 from the Boston Athletic Association Boston Marathon Contributions Fund. The Parks and Recreation Department would use \$20,000 to purchase Fibar, which is a playground surface, and playground hardware to replace or repair any unsafe equipment.

The remaining \$25,000 would be used to provide seed money to local community groups to enhance fundraising efforts to purchase playground equipment for the Reverend Ford Playground and the Emerson Playground. Each of the projects will receive \$12,500 in seed money. The seed money is on average 22% of the cost of the playground renovations. The attached list provides a breakdown of the seed money and community contributions by playground. The Commissioner informed the Committee that the community has a significant amount of time to raise the funds. However, if the funds are not raised and the playground is found to be unsafe it is shut down until it is renovated.

After the money is disbursed, there will be approximately \$67,000 remaining in the fund. The Committee asked if there was enough money dedicated to Fibar material. The Commissioner responded that it is enough funding for the current project but the Memorial Spaulding Elementary School Playground is now the only sand playground that the City is responsible for maintaining. It would be helpful to change over to the Fibar in that location, as it is much safer than sand. Committee members suggested that Commissioner DeRubeis speak with the Administration regarding the Memorial Spaulding Playground. Commissioner DeRubeis and Chief Financial Officer Maureen Lemieux agreed to meet on the topic.

Ald. Rice moved approval, which carried by a vote of six in favor and none opposed.

#130-12 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of two thousand five hundred five dollars and seventy-two cents (\$2,505.72) from the Newton Highlands Veterans Memorial Account for the purpose of purchasing materials needed for the installation of irrigation lines on the Little League field at the Hyde Playground. [04-30-12 @ 3:45 PM]

ACTION: **APPROVED 6-0 (Linsky not voting, Rice excused)**

NOTE: Commissioner of Parks and Recreation Bob DeRubeis informed the Committee that this a request to fund the purchase of materials to install irrigation lines on the Little League field at the Hyde Playground. The cost of the materials would be funded through the Highlands Veterans Memorial Account, which was established after the City received an insurance payment for a vehicular accident that damaged the memorial. The memorial has been restored and there are funds left in the account.

The Parks and Recreation Department would install the irrigation system in the field. The Newton South Little League has committed to seeding, fertilizing, and aerating the field once a year and the Hyde Community Center has committed to providing the water for the fields. The Commissioner felt that this was an appropriate use of the funds, as they were being spent near the site of the accident in Newton Highlands.

The Committee voted in favor of a motion for approval by a vote of six in favor and none opposed. Ald. Rice was excused from the discussion and voting, as he directly connected to the operation of Hyde Community.

#127-12 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of twenty thousand dollars (\$20,000) from the Newton Marriott Norumbega Park Maintenance Account for the purpose of improvements at Norumbega Park per Condition #26 of Special Permit #385-08, approved on February 17, 2009, for the Newton Marriott. [04/30/12 @ 5:09 PM]

ACTION: **HELD 6-0 (Ciccione, Linsky not voting)**

NOTE: When Special Permit #385-08 for the Newton Marriott was approved on February 17, 2009, Condition #26 required the Marriott to provide a \$40,000 letter of credit to pay for a crosswalk and pedestrian signal in front of the Marriott on Commonwealth Avenue. The condition further provides that if the necessary approvals from the City's Traffic Council were not received within four years of the approved special permit, the Marriott would not be required to pay for the signal and crosswalk but would be required to provide \$20,000 to the Conservation Commission for improvements at Norumbega Park. The Traffic Council denied the request for a crosswalk and pedestrian site at the prescribed location. Therefore, the City returned the letter of credit to the Marriot and the Marriott issued a check for \$20,000, as required.

The docket item is a request to appropriate the \$20,000 to begin making improvements to Norumbega Park. The special permit condition states that the money is to be used for "public improvements in Norumbega Park, such as for a study and/or implementation of pathways to access the shoreline or other features that enhance its use as a public conservation area."

Committee members were concerned that there were no details on the specific improvements to be made. Comptroller David Wilkinson stated that the City had already received the funds and if the item were held, the funds would remain in the receipts reserve fund. The Committee requested that the Administration submit additional information on the park improvements. Ald. Fuller moved hold, which carried unanimously.

#128-12 HIS HONOR THE MAYOR requesting authorization to transfer the sum of eleven thousand dollars (\$11,000) from Wage Reserve to the Planning Department's salaries account the sum of six thousand dollars (\$6,000) and to the Treasury Department's salaries account the sum of five thousand dollars (\$5,000).
[04/30/12 @ 5:09 PM]

ACTION: **APPROVED 8-0**

NOTE: Chief Financial Officer Maureen Lemieux stated that the request for \$11,000 from Wage Reserve to rectify the omission of regular overtime expenses in the Fiscal Year 2012 budget for the Planning Department and Treasury Department. Under some collective bargaining agreements, employees have the option of taking compensation time or overtime. If the employee decides on overtime compensation, the City must pay the overtime.

The Administration did not immediately request the overtime funding in the hope that there would be salary savings that would be generated in each of the departments. However, there were not enough savings to cover the overtime expenses. The Planning Department requires \$6,000 and the Treasury Department requires \$5,000.

The money is available in the Wage Reserve Account because money was set aside at the beginning of FY 2012 to fund possible Hay Grade increases. The Administration spent close to \$100,000 to fund the Hay Grade increases leaving approximately \$75,000 available for funding other things. The Administration felt that Wage Reserve was the appropriate funding source for this request. With that, Ald. Lappin moved approval, which carried unanimously.

#311-10(B2) HIS HONOR THE MAYOR requesting that Board Order #311-10(B) be amended by rescinding the forty thousand dollar (\$40,000) bond authorization and appropriating the forty thousand (\$40,000) from FY12 Free Cash for the purpose of funding design work for the Manet Road Emergency communications Equipment Building. [04-30-12 @ 3:46 PM]

ACTION: **APPROVED 8-0**

NOTE: The Mayor is requesting that the funding source for the site-plan design work for the Manet Road Emergency Communications Equipment Building be changed from bonded indebtedness to Free Cash. This appropriation of \$40,000 will leave \$139,000 in the Free Cash Account. The construction phase of this project was expected to begin in Fiscal Year 2012 and then the entire project could have been bonded but construction was delayed. Therefore, as the City does not bond for such a small amount of money, the Administration is requesting the change in funding source. The attached schedule of authorized and unissued bonds was provided

by Chief Financial Officer. The Committee voted unanimously in favor of Ald. Salvucci's motion of approval.

#367-10(C) HIS HONOR THE MAYOR requesting that Board Orders #367-10(B1), #367-10(B2A), #367-10(B2B), and #367-10(B2D) be amended as follows:

- Rescind the sum of \$375 from Board Order 367-10(B1)
- Rescind the sum of \$45 from Board Order 367-10(B2A)
- Rescind the sum of \$117 from Board Order #367-10 (B2B)
- Rescind the sum of \$194 from Board Order 367-10(B2D)

The bonds are issued in thousand dollar increments; consequently, the above listed amounts were not included in the bond sale. [04-30-12 @ 3:46 PM]

ACTION: **APPROVED 8-0**

NOTE: The request is to amend four of the Board Orders related to the most recent modular classrooms. The modular classrooms were funded through bonded indebtedness. The bonds are only sold in \$1,000 increments; therefore, the Board of Aldermen needs to rescind the sums reflected in the above request. The Administration will request funding for items that are to be funded through bonded indebtedness in \$1,000 increments.

#131-12 HIS HONOR THE MAYOR requesting authorization to transfer the sum of seventy-five thousand dollars (\$75,000) from the Fire Department's Salaries to Fire Department Expenses for the purpose of covering additional electrical and heating oil expenses as a result of the temporary Station #7 facility on Elliot Street. [04-30-12 @ 3:45 PM]

ACTION: **APPROVED 7-0 (Linsky not voting)**

NOTE: Fire Chief Bruce Proia joined the Committee for discussion of this item. The fire Department does not have enough money in its utility accounts to pay electricity and heating oil for the remainder of the fiscal year. The shortage is a result of an increase in oil prices and operating the temporary Station #7 on Elliot Street until the renovation of Station #7 was complete.

The Fire Department has extra funds in the salary accounts due to retirements and additional money from the retroactive payments associated with the union contracts. Therefore, the Administration is requesting a transfer of the extra funds in the salary account to the utility accounts within the Fire Department.

Ald. Ciccone moved approval, which carried unanimously. The Committee questioned the number of vacancies in the Fire Department. Chief Proia explained that there would be ten vacancies by the end of May. The City will not hire any new firefighters until the beginning of August.

The Committee adjourned at 7:50 p.m. and all other items before the Committee were held without discussion. Draft Board Orders for the above items that are recommended for Board of Aldermen action are attached.

Respectfully submitted,

Leonard J. Gentile, Chairman

Newton Parks and Recreation Department Playground Renovations 2002 - 2012

15-May

Site	Year	BAA Granted (Marath)	BAA	Community Contributions	Notes
Upper Falls	Spring 08	FY04	\$ 12,500.00	\$ 9,240.00	
Newton Centre	Spring 08	FY04	\$ 12,500.00	\$ 342,500.00	
Cabot Tot Lot	Summer 07	FY05	\$ 12,500.00	\$ 10,500.00	
Farlow Tot Lot	Fall 07	n/a	\$ -	\$ 74,200.00	
Bowen School	Spring 07	FY06	\$ 12,500.00	\$ 45,500.00	
Hunnewell Park	Fall 07	FY05	\$ 12,500.00	\$ 16,100.00	
Charlesbank	Fall 10	FY06	\$ 12,500.00	\$ 106,153.00	CDGB
Angier	Spring 04	n/a	\$ -	\$ 56,500.00	
Angier	Spring 07	FY07	\$ 12,500.00	\$ 37,750.00	
Albemarle	Spring 04	FY03	\$ 37,500.00	\$ 312,500.00	
Lincoln Warren	Fall 03	FY02	\$ 12,500.00	\$ 61,850.00	
Peirce	Fall 08	n/a	\$ -	\$ 21,300.00	
Carr School	Spring 09	FY07	\$ 12,500.00	\$ 14,200.00	
Newton Highlands	Planning Process	FY09	\$ 12,500.00	\$ -	
Solomon Schecter	Fall 10	FY09	\$ 12,500.00	\$ -	
Lincoln Eliot	Fall 08	FY09	\$ 12,500.00	\$ 13,300.00	
Burr School	Spring 09	FY09	\$ 12,500.00	\$ 8,210.00	
Franklin School	Spring 09	FY10	\$ 12,500.00	\$ 75,000.00	
West Newton Common	Planning Process	FY10	\$ 12,500.00	\$ -	
Memorial Spaulding	Spring 03	FY02	\$ 12,500.00	\$ 13,500.00	
Lower Falls CC	Planning Process	FY11	\$ 12,500.00	\$ -	
Underwood School	Planning Process	FY11	\$ 12,500.00	\$ -	
Mason Rice	Fall 11	FY12	\$ 12,500.00	\$ 77,879.00	
Williams School	Planning Process	FY12	\$ 12,500.00	\$ -	
Crescent St Playground		Scheduled FY13			
Emerson		Scheduled FY13			
Total			\$ 287,500.00	\$ 1,296,182.00	
%			22%	78%	

CITY OF NEWTON, MASSACHUSETTS
 SCHEDULE OF AUTHORIZED AND UNISSUED LONG TERM BONDS

	Beginning Balance	New Authorizations	Issued	Ending Balance
Energy Audits - Various Public Buildings (#59-09)/(#59-09(2))	\$ 167,400	\$ -	\$ -	\$ 167,400
Sewer I&I Removal - MW PAT (#195-98)	2,995,073	-	-	2,995,073
Sewer System Improvements MWRA (#149-07)	102,155	-	-	102,155
Sewer System Improvements MWRA (#361-09)	1,009,800	-	(575,300)	434,500
Sewer System Improvements (#191-11)	2,277,000	-	(2,277,000)	-
Water Meter Replacement (#118-08)	2,528,000	-	-	2,528,000
Water Main Rehabilitation - MWRA (#18-12)	-	13,602,000	-	13,602,000
Elementary School Modularity (#367-10(B-1))	-	923,375	(923,000)	375
Elementary School Modular Design (#367-10(B-2A))	-	86,545	(86,500)	45
Elementary School Modular Design (#367-10(B2B))	-	102,117	(102,000)	117
Elementary School Sprinkler Systems (#367-10(B2D))	-	1,474,194	(1,474,000)	194
Fire Engine #10 Replacement (#369-11)	-	600,000	(600,000)	-
Gath Pool Electrical & Mechanical Repairs (#363-11)	-	100,000	(100,000)	-
Bobby Braceland Playground Improvements #364-11)	-	150,000	(150,000)	-
Public Works Equipment Replacement (#381-11)	-	300,000	(300,000)	-
Public Works Equipment Replacement (#407-11)	-	90,000	(90,000)	-
City Hall Electrical, Mechanical & Boiler Improvements (#382-11)	-	300,000	-	300,000
Manet Rd Emergency Communications Equipment Building (#311-10(B))	-	40,000	-	40,000
F A Day Middle School Renovations (#367-10((B2C))	-	643,500	(643,500)	-
School Accessibility Upgrades (#376-11)	-	300,000	(300,000)	-
School Masonry Repairs (#380-11)	-	485,000	-	485,000
School Mechanical Upgrades (#379-11)	-	450,000	(450,000)	-
School Emergency Generator Upgrades (#378-11)	-	315,000	(315,000)	-
School Electrical Upgrades (#377-11)	-	200,000	(200,000)	-
North High School Construction (#56-07(2))	6,329,692	-	-	6,329,692
Authorized and Unissued Debt	\$ 15,409,120	\$ 20,161,731	\$ (8,586,300)	\$ 26,984,551

{1} Rescind and appropriate from free cash

Governmental - General Fund
Governmental - Community Preservation Fund
Sewer Utility Fund
Water Utility Fund
Total Authorized and Unissued Debt by Funding Source:

\$ 7,322,823
 3,531,728
 16,130,000
 \$ 26,984,551

#311-10(B2)

CITY OF NEWTON

IN BOARD OF ALDERMEN

2012

ORDERED:

That, in accordance with the recommendation of Finance Committee through its Chairman, Alderman Leonard J. Gentile, the sum of eleven thousand dollars (11,000) be and is hereby transferred from Executive Department Salaries as follows: \$6,000 to Planning Department Salaries and \$5,000 to Treasury Department Salaries for the purpose of paying overtime costs and/or temporary services.

FROM:	Executive Department Salaries (0110301-5197).....	\$11,000
TO:	Planning Salaries (0111401-513001).....	\$6,000
	Treasury Salaries (0110701-513001).....	\$5,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2012

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the sum of forty-five thousand dollars (\$45,000), to be appropriated from Marathon Receipts, be and is hereby appropriated, granted and expenditure authorized for the purpose of playground maintenance and providing \$12,500 in seed money to supplement future and current fundraising by two community groups for the purchase of playground equipment at the Reverend Ford Playground and the Emerson Playground.

FROM:	BAA Marathon Receipts 14K602-5901	\$45,000
TO:	Playground Maintenance C602055-52409..... Reverend Ford Playground Improvements C602092-58524..... Emerson Playground Improvements C602093-58524.....	\$20,000 \$12,500 \$12,500

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2012

ORDERED:

That, in accordance with the recommendation of Finance Committee through its Chairman, Alderman Leonard J. Gentile, the sum of two thousand five hundred five dollars and seventy-two cents (\$2,505.72) be and is hereby appropriated from Newton Highland Veteran Memorial Repairs Account to the Hyde Playground Irrigation Account for the purpose of funding the purchase of the materials needed for the installation of irrigation lines on the Little League field at the Hyde Playground.

FROM:	Newton Highland Veteran Memorial Repairs (C602057-R52409)	\$2,505.72
TO:	Hyde Playground Irrigation (C602094-52409)	\$2,505.72

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2012

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, amendment of Docket Item #311-10(B), approved December 19, 2011, by changing the funding source from bonded indebtedness to an appropriation from FY12 Free Cash is hereby granted, and expenditure authorized to fund the design work for the Manet Road Emergency Communications Equipment Buildings:

FROM:	Free Cash	
	01-3497	\$40,000
TO:	Transfer to Muni Bldg Impv Fund	
	0110499-593038	\$40,000

Under Suspension of Rules
Readings Waived and Approved)

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2012

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the following Board Orders, are hereby amended by rescinding the reflected balances that remain authorized but unissued debt for bonds issued in 2012 for expenses related to the installation of modular classrooms at Horace Mann, Zervas, and Countryside Elementary Schools:

- \$375 from Board Order 367-10(B1)
- \$45 from Board Order 367-10(B2A)
- \$117 from Board Order #367-10 (B2B)
- \$194 from Board Order 367-10(B2D)

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

2012

ORDERED:

That, in accordance with the recommendation of Finance Committee through its Chairman, Alderman Leonard J. Gentile, the sum of seventy-five thousand dollars (\$75,000) be and is hereby transferred from Fire Department Salaries to Fire Department Expenses for the purpose of paying additional utility expenses for electricity and heating related to the operation of the temporary Station #7 facility.

FROM:	Fire Department Salaries (0121001-5197).....	\$75,000
TO:	Fire Department Expenses (0121005-5210).....	\$35,000
	(0121005-5412).....	\$40,000

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____