

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

MONDAY, MAY 9, 2011

7 PM
Room 222

PLEASE BRING YOUR BUDGET AND CIP BOOKS

ITEMS TO BE DISCUSSED:

#141-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of ten thousand dollars (\$10,000) from the BAA Boston Marathon Contributions Fund for the purpose of purchasing basketball equipment to supplement the current basketball court renovations underway at the Emerson Community Center. [04-20-11 @ 5:57 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#142-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of fifty thousand dollars (\$50,000) from the BAA Boston Marathon Contributions Fund for the purpose of supplementing current and future fundraising from local community groups to purchase playground equipment to enhance neighborhood playgrounds. [04-20-11 @ 5:57 AM]
PROGRAMS & SERVICES APPROVED 6-0 on 05/04/11

REFERRED TO PUBLIC SAFETY & TRANS AND FINANCE COMMITTEES

#144-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of twenty-four thousand three hundred dollars (\$24,300) from FY11 Budget Reserve to supplement the Fire Department's Vehicle Repair and Maintenance Account to fund emergency/upkeep repair work on the fire apparatus. [04-20-11 @ 5:57 AM]
PS&T APPROVED 7-0 on 05/05/11

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#145-11 HIS HONOR THE MAYOR requesting authorization to transfer the sum of three hundred seventy-three thousand dollars (\$373,000) from the Snow and Ice Regular Overtime Account to the Sand and Salt Account and to transfer the sum of ten thousand dollars (\$10,000) from the Snow and Ice Regular Overtime Schools Account to the Sand and Salt Account. [04-25-11 @ 5:55 PM]
PUBLIC FACILITIES APPROVED 8-0 on 05/04/11

The location of this meeting is handicap accessible, and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation need, please contact the Newton ADA Coordinator Kathleen Cahill, 617-796-1125, via email at KCahill@newtonma.gov or via TDD/TTY at (617) 796-1089 at least two days in advance of the meeting date.

REFERRED PUBLIC FACILITIES AND FINANCE COMMITTEES

- #129-11(4) HIS HONOR THE MAYOR recommending the City of Newton Revised Ordinances 2007 be amended to establish a fee for the collection of “white goods,” such as washing machines, dryers, water heaters, refrigerators, air conditioners, computers, monitors, televisions, and printers and to further assign responsibility for pick-up and disposal of said white goods and collection of such fees to a third- party administrator. [04/11/11 @5:59 PM]
PUBLIC FACILITIES APPROVED 8-0 on 05/04/11

REFERRED PUBLIC FACILITIES AND FINANCE COMMITTEES

- #129-11(3) HIS HONOR THE MAYOR recommending that Section 29-67A of the City of Newton Revised Ordinances 2007 be amended to increase the fee for sewer clean-outs to more accurately reflect the City’s cost of providing such a service. [04/11/11 @5:59 PM]
PUBLIC FACILITIES APPROVED 6-1-1 (Salvucci opposed, Lappin abstaining) on 05/04/11

REFERRED TO COMMITTEES ON COMMUNITY PRESERVATION & FINANCE

- #103-11 COMMUNITY PRESERVATION COMMITTEE recommending that \$1,103,500 be appropriated from the fiscal 2011 housing & general reserves of the Community Preservation Fund to the control of the Director of Planning & Development, for a grant to create 4 units of affordable ownership housing in a mixed-income development at 112-116 Dedham Street, as detailed in the Committee’s funding recommendation to the Board of Aldermen. [03-21-11 @ 8:48AM]

Chairman’s Note: The Budget discussions will begin at 8 PM.

BUDGET & CIP DISCUSSIONS:

**Assessing
Treasurer
Purchasing
Comptroller**

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #129-11 HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY12 Municipal/School Operating Budget passage of which shall be concurrent with the FY12-FY16 Capital Improvement Program (#311-10). [04-11-11 @5:59 PM]
EFFECTIVE DATE OF SUBMISSION: 04/20/11; LAST DATE TO PASS BUDGET 06/4/11

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #311-10 HIS HONOR THE MAYOR submitting the FY’ 12-FY’ 16 Capital Improvement Program, totaling \$174,246,135 pursuant to section 5-3 of the Newton City Charter and the FY’ 11 Supplemental Capital budget which require Board of Aldermen approval to finance new capital projects over the next several years. [10/18/10 @5:24PM]

ITEMS NOT SCHEDULED FOR DISCUSSION:**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #146-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of one hundred twenty thousand dollars (\$120,000) of Federal Emergency Management Agency (FEMA) reimbursement funds for expenses incurred during the March 2010 flooding for the purpose of funding renovations to the former Newton Corner Branch Library, repair of the Senior Center elevator, abatement and restoration of the stairs at the Homer Street entrance to City Hall and other building maintenance expenditures. [04-25-11 @ 5:55 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #143-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of ninety-seven thousand eight hundred five dollars (\$97,805) from Free Cash for the purpose of funding costs associated with tree emergencies through June 30, 2011. [04-25-11 5:54 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #309-10(2) HIS HONOR THE MAYOR requesting authorization to transfer the sum of six hundred twenty thousand dollars (\$620,000) from the Water Fund to the Sewer Fund to restore the full transfer from the Water Fund to the Sewer Fund that was reduced to address a projected shortfall in the Water Fund, which was approved by the Board of Aldermen on November 15, 2010.
- #140-11 ALD. HESS-MAHAN requesting acceptance of MGL Chapter 59 §5c which allows communities to shift the tax burden away from homeowners who live in lower than average valued single and multi-family homes to owners of higher valued homes, second homes, and most apartment buildings. {04-15-11 @ 3:07 PM]

REFERRED TO PROG & SERV, PUB. FAC. AND FINANCE COMMITTEES

- #130-11 PAUL COLETTI, ALD. SANGIOLO, DANBERG, & JOHNSON requesting Home Rule Legislation to create a Capital Preservation Fund for the City of Newton modeled on the Community Preservation Fund to address the capital needs of the City. [04/11/11 @9:42 PM]

REFERRED PUBLIC FACILITIES AND FINANCE COMMITTEES

- #129-11(2) HIS HONOR THE MAYOR submitting recommended FY2012 Water and Sewer Rates for implementation on July 1, 2011. [04/11/11 @5:59 PM]

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

- #102-11 ALD. HESS-MAHAN, JOHNSON, COMMISSIONER LOJEK, AND CANDACE HAVENS requesting an amendment to Chapter 17 to establish a fee for filing a notice of condo conversion. [03-29-11 @ 4:55PM]

REFERRED TO PUBLIC FACILITIES & FINANCE COMMITTEES

- #89-11 FINANCE COMMITTEE recommending that **Sec. 29-72(b) Same— Assessments upon owners of estates passed by new sewers.** of the City of Newton Rev Ordinances, 2007, be amended to increase the fixed uniform rates assessed upon owners of all estates passed by new sewers to rates that more accurately represent the estimated average cost of installing such sewers. [03-07-11 @9:30 AM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #60-11 HIS HONOR THE MAYOR requesting the budget for the Newton North High School construction project be amended by transferring funds from the owner's contingency line item to the construction manager at risk line item for the purpose of funding additional costs related to the demolition phase of the project. [02/10/11 @ 9:18 AM]

REFERRED TO PROG. AND SERVICES AND FINANCE COMMITTEES

- #373-10 ALD. GENTILE, HARNEY, SANGIOLO requesting amendment to §20-13, *Noise Control*, of the City of Newton Revised Ordinances to prohibit outdoor athletic events from starting before 7 AM and increase the maximum fine to \$300. [12-10-10 @ 12:53 PM]
PROGRAMS & SERVICES HELD on 02/09/11

REFERRED TO PROG & SERV, PUBLIC FACIL. AND FINANCE COMMITTEES

- #367-10 HIS HONOR THE MAYOR requesting authorization to appropriate an amount not to exceed five million dollars (\$5,000,000) from bonded indebtedness for the following:
(B) installation of up to six modular classrooms at five elementary schools as well as the addition of permanent classrooms and renovations to the core of F.A. Day Middle School. [11/29/10 @ 3:23 PM]

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

- #363-10 ALD. ALBRIGHT & DANBERG proposing a trial of parking meter free Saturdays between Thanksgiving and New Year for the shopping areas to support shopping at local businesses in Newton. [11/15/10 @ 6:30 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #311-10(A) HIS HONOR THE MAYOR requesting an appropriation in the amount of three million three hundred thirty-five thousand dollars (\$3,035,000) from bonded indebtedness for the purpose of funding the FY 2011 Capital Improvement Plan projects as follows:
(A) Architectural Design and Engineering/Next Scheduled Fire Station \$400,000
A-2 - HELD \$270,000 for final design bidding and construction admin
[11/29/10 @ 3:23 PM]

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

- #311-10(B) HIS HONOR THE MAYOR requesting an appropriation in the amount of three hundred thousand dollars (\$300,000) from bonded indebtedness for the purpose of funding the Manet Road Emergency Communications Radio Tower Replacement, which is included in the FY 2011 Capital Improvement Plan. [11/29/10 @ 3:23 PM]
PUBLIC SAFETY & TRANSPORTATION APPROVED 7-0 on 12/08/10

REFERRED TO PUBLIC FACILITIES, PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #312-10 ALD. LENNON, LAPPIN, SCHNIPPER, SANGIOLO requesting a discussion with the School Committee on its plans to address space needs in the Newton public schools. [10-27-10 @ 11:07 AM]
- #259-10 COMPTROLLER transmitting Annual Financial Report for the audit of fiscal year ending June 30, 2010 for Board of Aldermen review/acceptance. [09/13/10 @ 12:26 PM]

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

- #391-09(2) ALD. DANBERG, MANSFIELD, VANCE & HESS-MAHAN requesting the establishment of a municipal parking mitigation fund whose proceeds, derived from payments-in-lieu of providing off-street parking spaces associated with special permits, will be used solely for expenses related to adding to the supply of municipal parking spaces, improving existing municipal parking spaces, or reducing the demand for parking spaces.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #87-09 ALD. SANGIOLO, BRANDEL, FREEDMAN AND HESS-MAHAN requesting a Home Rule Petition to allow the City of Newton to require elected officials to contribute a higher percentage rate for health insurance benefits than is required for other employee groups. [03-10-09 @ 9:17 AM]
PROGRAM & SERVICES APPROVED 5-1-1 (Baker opposed; Merrill abstaining; Parker not voting) on 4/15/09

Item recommitted by full Board on 03/07/11:

REFERRED TO FINANCE AND PROGRAMS AND SERVICES COMMITTEES

- #245-06 ALD. JOHNSON AND HESS-MAHAN requesting an amendment to the City Charter to require the Mayor annually to prepare and submit to the Board of Aldermen a long-term financial forecast of anticipated revenue, expenditures and the general financial condition of the City, including, but not limited to identification of any factors which will affect the financial condition of the City; projected revenue and expenditure trends; potential sources of new or expanded revenues; anticipated municipal needs likely to require major expenditures; and a strategic plan for meeting anticipated municipal needs, to include, but not be limited to, any long or short-term actions that may be taken to enhance the financial condition of the City.

Respectfully submitted,

Leonard J. Gentile, Chairman



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#141-11

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(617) 796-1100

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(617) 796-1113

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(617) 796-1089

E-mail
swarren@newtonma.gov

April 20, 2011

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

11 APR 20 11 A 5:51
CITY CLERK
NEWTON, MA. 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate and expend the sum of \$10,000 from the BAA Boston Marathon Contributions Fund for the purpose of purchasing basketball equipment to supplement the current basketball court renovations that are underway at the Emerson Community Center.

This money will be utilized to purchase and install new backboards and wall pads in conjunction with the floor replacement project at this heavily utilized community center.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

From:	BAA Marathon Receipts Reserved	
	14G602-5901	\$10,000
To:	Emerson Community Ctr Equipment	
	C602087-58524	\$10,000

AW 04/27/2011

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

70 Crescent Street, Newton, MA 02466

Office: (617) 796-1500

Fax: (617) 796-1512

TDD/TTY: (617) 796-1089



NEWTON
Parks & Recreation

ROBERT J. DERUBEIS
COMMISSIONER

Wednesday, April 20, 2011

Honorable Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton, Mass. 02459

Dear Mayor Warren:

I am writing to respectfully request that you docket with the Honorable Board of Aldermen for consideration a request to appropriate ten thousand dollars from Marathon receipts.

This \$10,000 will be utilized to purchase and install two (2) fiberglass backboards and breakaway rims for use at the Emerson Community Center and to furnish and install twenty (20) standard wall pads to be attached behind the main court backstops at Emerson Community Center.

Thank you for your consideration in this matter.

Sincerely,

Robert J. DeRubeis
Parks & Recreation Commissioner



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#142-11

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swarren@newtonma.gov

April 20, 2011

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

11 APR 20 A 5:51
CITY CLERK
NEWTON, MA 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate and expend the sum of \$50,000 from the BAA Boston Marathon Contributions Fund for the purpose of supplementing current and future fundraising from local community groups to purchase playground equipment to enhance neighborhood playgrounds.

As has been the case with appropriations of Marathon funds in the past, these funds will be used as seed money at Underwood Elementary School Playground, Lower Falls Community Center Playground, Williams Elementary School Playground, and Mason Rice Elementary School Playground with each school receiving \$12,500.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

From:	BAA Marathon Receipts Reserved	
	14G602-5901	\$50,000
To:	Playground Improvements	
	C602088-58524	\$12,500
	C602089-58524	\$12,500
	C602090-58524	\$12,500
	C602091-58524	\$12,500

Handwritten signature and date: [Signature] 4/20/11

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



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SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

70 Crescent Street, Newton, MA 02466

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Fax: (617) 796-1512

TDD/TTY: (617) 796-1089



Wednesday, April 20, 2011

Honorable Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton, Mass. 02459

Dear Mayor Warren:

I am writing to respectfully request that you docket with the Honorable Board of Aldermen for consideration a request to appropriate Twenty-five thousand dollars from Marathon receipts.

This \$25,000 will be utilized to purchase playground equipment at Williams Elementary School Playground and Mason Rice Elementary School Playground, with each site receiving an appropriation of \$ 12,500.

As has been the case with appropriations of Marathon funds in the past, these funds will be used as seed money and will be combined with future fundraising from local community groups to enhance the playgrounds. Mason Rice has already done significant fund raising and has raised approximately \$70,000 toward the purchase of a new playground.

Thank you for your consideration in this matter.

Sincerely,

Robert J. DeRubeis
Parks & Recreation Commissioner



SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

70 Crescent Street, Newton, MA 02466
Office: (617) 796-1500
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ROBERT J. DERUBEIS
COMMISSIONER

Tuesday, September 28, 2010

Honorable Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton, Mass. 02459

Dear Mayor Warren:

I am writing to respectfully request that you docket with the Honorable Board of Aldermen for consideration a request to appropriate Twenty-five thousand dollars from Marathon receipts.

This \$25,000 will be utilized to purchase playground equipment at Underwood Elementary School Playground and Lower Falls Community Center Playground, with each site receiving an appropriation of \$ 12,500. As has been the case with appropriations of Marathon funds in the past, these funds will be used as seed money and will be combined with future fundraising from local community groups to enhance the playgrounds.

Thank you for your consideration in this matter.

Sincerely,

Robert J. DeRubeis
Parks & Recreation Commissioner

COMMISSION
MEMBERS

WARD 1 - BETHEL CHARKOUDIAN
WARD 2 - ARTHUR MAGNI, CHAIRMAN
WARD 3 - PETER JOHNSON

WARD 4 - FRANCIS J. RICE
WARD 5 - WALTER S. BERNHEIMER II
WARD 6 - ANDREW STERN

WARD 7 - RICHARD TUCKER
WARD 8 - KATHLEEN A. HEITMAN, VICE-CHAIR
COMM. SECRETARY-ROBIN MCCLAUGHLIN

ALTERNATES: MICHAEL CLARKE, PETER KASTNER, JACK NEVILLE, DONALD FISHMAN



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#144-11

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swarren@newtonma.gov

April 25, 2011

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate and expend the sum of \$24,300 from FY2011 Budget Reserve to supplement the Fire Department's Vehicle Repair and Maintenance Acct (0121006-52403) to fund emergency/upkeep repair work on the fire apparatus.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

11 APR 25 P 5:54
CITY CLERK
NEWTON, MA 02159

From: Budget Reserve	
0110498-5790	\$24,300
To: Fire Expenses	
0121006-52403	\$24,300

RM
04/27/2011

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



Bruce A. Proia
Acting Chief

**CITY OF NEWTON, MASSACHUSETTS
FIRE DEPARTMENT HEADQUARTERS**

**1164 Centre Street, Newton Center, MA 02459-1584
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230
FAX: (617) 796-2211 EMERGENCY: 911**



Setti D. Warren
Mayor

April 14, 2011

Honorable Setti D. Warren, Mayor
City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Warren:

I respectfully request an additional appropriation of \$24,300.00 from Budget Reserve to supplement the Fire Department's repair and maintenance (outside repair) account (0121006-52403) so that we can pay for emergency/upkeep repair work on the apparatus. Attached, is the list of repairs and normal wear and tear items that should/must be done.

The department started the year with \$26,400.00, and, after making transfers of funds within the current budget, I am at a point where I must ask for additional funds. As of today, the current balance in the account is \$424.92.

I appreciate your consideration and prompt attention to this matter.

Very truly yours,

Bruce A. Proia
Acting Chief

BAP/cf

Encl.

Apparatus	Repair	High Priority	Low Priority	Notes	Status	Priority
Engine 1	Power Pack Strobe Lights	\$400				H
	Front Suction Valve Cracked		\$400			L
	Rear Mud Flaps		\$50			L
Engine 2	Front Tires		\$1,400		Complete	H
	Replace Doors			Warrenty Work	Complete	
Engine 3	Windshield		\$600		Complete	H
	Fuel Gauge		\$100		Complete	L
	Rear Lights	\$1,300				H
	Front Bumper Damage & Strobe Light	\$2,500				H
Engine 4	Front Bumper Marker Light			Warrenty Work	Complete	L
	Drivers side Mirror				Complete	L
Engine 7	Roll Down Doors			Warrenty Work	Ready 4/1/11	H
	LED Strip Light	\$200				H
	Inspection Sticker					H
Engine 10	Rotating Beacn Light				Complete	H
	Drain Valves Leaking	\$100				L
	Wheel Replacement		\$120	Paid for	Ready 3/14	H
Engine 11	Replace Ball Valves		\$300		Complete	H
Engine 12	Rear Strobe Lights		\$200		Complete	H
	Replace air seat	\$500				
	Brake Shoes	\$1,300				H
Engine 14	Door latches	\$400		3/15/2011		H

Apparatus	Repair	Cost Estimate	Notes	Status	Priority
Ladder 1	Guards at tip of Aerial Ladder	\$500			H
	Circuit Board for Aerial Nozzle	\$1,200			H
	New Tires (4)	\$1,000			H
	Circuit Board in Dash	\$5,000			H
	Bumper	\$2,500			L
	Strobe Light	\$150			H
Ladder 2	Body Work	\$20,000	Accident		L
	Chains	\$1,000			L
	Check Engine Light		Warrenty Work	Complete	
	New Tires (8)	\$4,000			H
	Air Conditioner	\$750			L
Ladder 3	New Tires (8 snow)	\$5,000			H
	Rear Bumper & Body work	\$8,000			L
C-2	Windshield Cracked	\$250			
W-2	New Tires (4)		Paid for	Ready 3/14	
	55 Gallon drum fuel	\$500			
	Total	\$24,300	Total		
C-6	Radio Draining Battery	?			MHQ
C-7		?			
C-9		?			



SETTI D. WARREN
MAYOR

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#145-11

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April 25, 2011

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

11 APR 25 P 5:55
CITY CLERK
NEWTON, MA. 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer the sum of \$373,000* from Account # 0140110-513001 Snow and Ice Regular Overtime to Acct # 0140110-5532 Sand and Salt and to transfer the sum of \$10,000 from Account # 0140110-513001A Snow and Ice Regular Overtime Schools to Acct # 0140110-5532 Sand and Salt.

These transfers are necessary to 'balance' the additional Snow & Ice appropriations that were transferred throughout the year with the actual expenditures.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

From:	DPW Salaries	373,000
	0140110-513001	\$351,852.87
	0140110-513001A	\$ 10,000.00
To:	DPW Expenses	
	0140110-5532	\$361,852.87

383,000
* ONLY \$351,852.87
AVAILABLE
KAW 4/28/2011 04/27/2011

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

City of Newton



Setti D. Warren
Mayor

DEPARTMENT OF PUBLIC WORKS

#145-11

OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

To: Mayor Setti D. Warren
From: David Turocy, Interim Commissioner of Public Works
Via: Robert Rooney, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer
Date: April 25, 2011
Subject: Rebalancing of Snow and Ice Accounts

The Department of Public Works respectfully requests the Honorable Board docket for consideration a request to transfer funds among accounts within the Snow and Ice budget to better reflect actual spending within each line item. Prior distributions from Free Cash into the Snow and Ice account did not accurately reflect spending among the personnel vs. expense line items. DPW is accordingly requesting available funds be rebalanced to better reflect actual spending within the Snow and Ice account as follows:

4/20/11 Year End Snow and Ice Transfer Request - By Line Item

From Budget Code	Account	To Budget Code	Account	Amount
0140110 - Snow and Ice	513001A - Regular Overtime Buildings/Schools	0140110 - Snow and Ice	5532 - Sand and Salt	10,000
0140110 - Snow and Ice	513001 - Regular Overtime	0140110 - Snow and Ice	5532 - Sand and Salt	373,000

Thank you for your consideration.

Sincerely,

David Turocy
Interim Public Works Commissioner

City of Newton



DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Setti D. Warren
Mayor

RECEIVED
By City Clerk at 5:06 pm, Apr 29, 2011

April 29, 2011

To: Honorable Mayor Setti D. Warren
Via: Robert R. Rooney, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer
From: David F. Turocy, Interim Commissioner of Public Works
Subject: **White Goods Collection Fee**

The Department of Public Works is responsible for the collection and disposal of solid waste and recyclable materials in the City of Newton. The Department of Environmental Protection (DEP) has banned white goods and cathode ray tube (CRT) electronics from the normal solid waste collection stream and imposed separate disposal requirements for these items. As such, the DPW has contracted out separately for their collection and disposal. For FY 2012, the DPW is proposing a White Goods Fee to recover our costs for this separate collection and disposal program.

Based on research of other community programs, knowledge of solid waste practices and historical Newton statistics, my staff reviewed several options; from scheduling calls and payment collections in-house, to our vendor scheduling calls and collecting payments. We also compared this information to private collection firms and prior pricing for white goods during contract negotiations.

Based on review and discussions with our current contract, I am proposing a Fee of \$12.00 for the collection and disposal of white goods. The process would work as follows:

- Residents call the DPW vendor, CRTR, to schedule an appointment for collection and make the payment to the vendor.
- The vendor will charge \$12.00 per stop, which will include up to one TV or computer monitor. Each additional TV or computer monitor will cost an additional \$12.00, as they require additional handling.
- The \$12.00 fee will be assessed per stop, not for each individual item, other than CRT's.
- On one Saturday each month CRTR will be on hand at the Recycling Depot to collect accepted material from residents who do not wish to pay the curbside fee. However, there will still be a \$12.00 fee for any TV and/or computer monitor.
- The vendor will collect any fee at the depot on site.

Respectfully,

David F. Turocy
Interim DPW Commissioner

CC: Elaine Gentile, Director of Environmental Affairs
Ryan Ferrara, DPW Chief of Budget and Finance

PROPOSED APPLIANCE AND ELECTRONICS PROTOCOL
July 2011

SCHEDULING:

- City will acquire a separate telephone number to be used by Newton residents only.
- Calls will be forwarded from this number to the CRTR number.
- The message will instruct residents on how to schedule a pickup, what is accepted and how to make a payment.
- If a resident wishes to schedule on line, there will be a direct link from Newton's 311 system to an online web form with the same instructions.
- Calls made through Wednesdays at 3:30 PM will be scheduled for the Saturday of the same week.
- Calls received on Thursdays and Fridays will be scheduled for the Saturday of the following week.

PAYMENT:

- Resident will make a payment by contacting Paypal online where they will be able to pay by credit card, debit card or a bank transfer.
- If a resident wishes to pay by check, CRTR must receive payment before the item is scheduled for collection.
 - If a resident chooses not to pay online, CRTR drivers will be able to take the payment from the resident by check or cash on the day of collection.

TROUBLESHOOTING:

- If a resident is having a problem scheduling an item or items or has questions, CRTR will return the call within one business day. If there is an issue, CRTR will notify Environmental Affairs.

EDUCATION AND OUTREACH:

- The City will mail a postcard announcing the new appliance and electronics collection protocol prior to the start of the program.
- The website and online customer service center will also contain this information.
- Customer service staff will be educated on the new program to answer questions to assist residents.

ATTACHMENT 1

Acceptable for White Goods Collection

APPLIANCES/OTHER METAL ITEMS:

Washers
Dryers
Hot Water Heaters
Dishwashers
Stove/Ranges
Ovens
Microwaves
Computers, Monitors
Printers/Scanners
TVs

FREON ITEMS:

Air Conditioners
Refrigerators
Freezers
Dehumidifiers

City of Newton



Setti D. Warren
Mayor

DEPARTMENT OF PUBLIC WORKS
OFFICE OF THE COMMISSIONER
1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

RECEIVED

By City Clerk at 5:05 pm, Apr 29, 2011

April 29, 2011

To: Honorable Mayor Setti D. Warren

Via: Robert R. Rooney, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer

From: David F. Turocy, Interim Commissioner of Public Works

Subject: **Private Sanitary Sewer Cleaning – revised fees**

The Utilities Division of the DPW provides a service to Newton residents for cleaning/flushing their private sanitary sewer service lines, for both scheduled preventative maintenance and emergency response. Currently, the Utilities Division charges a fee of \$25.00/appointment for both scheduled preventative maintenance as well as emergency response during normal business hours and \$75.00/appointment for emergency response during non-business hours.

I am proposing to increase the fee for these services to be in line with actual costs borne by the Utilities Division. The attached "fact sheet" gives a detailed breakdown of costs. Based on this information, I am proposing the following revised fee structure:

- Normal Business hours (Monday-Friday; 7:00AM to 3:00PM)
Scheduled preventative maintenance & emergency calls: \$150.00/appt
- Non-business hours (Overtime-all other times, including holidays)
Emergency calls that require immediate response only: \$200.00/appt.

Respectfully,

David F. Turocy
Interim DPW Commissioner

CC: Fred Russell, Utilities Director
Ryan Ferrara, DPW Chief of Budget and Finance

