#### CITY OF NEWTON

#### IN BOARD OF ALDERMEN

#### FINANCE COMMITTEE REPORT

MONDAY, MAY 9, 2011

Present: Ald. Gentile (Chairman), Ciccone, Linsky, Salvucci, Rice, Danberg, Fuller, and

Freedman

Also present: Robert DeRubeis (Commissioner of Parks and Recreation), Bruce Proia (Chief of Fire), David Turocy (Acting Commissioner of Public Works), Elaine Gentile (Director of Environmental Affairs; Public Works Department), Fred Russell (Utilities Director; Public Works Department), Maureen Lemieux (Chief Financial Officer), and David Wilkinson (Comptroller)

#141-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend

the sum of ten thousand dollars (\$10,000) from the BAA Boston Marathon Contributions Fund for the purpose of purchasing basketball equipment to supplement the current basketball court renovations underway at the Emerson

Community Center. [04-20-11 @ 5:57 AM]

**ACTION:** APPROVED 4-0 (Ciccone, Danberg, Freedman and Rice not voting)

NOTE: Chairman Gentile explained that this is a request for funds from the Boston Athletic Association (BAA) Boston Marathon Contribution Fund to purchase basketball equipment for the Emerson Community Center. The Parks and Recreation Department is currently renovating the basketball court floor with funds that were available in their budget. However, there were not enough funds to replace the basketball hoops and other associated equipment. The additional money would complete the renovation at one of the City's gyms that is in poor condition.

The BAA contribution funds are generally used for seed money to enhance playgrounds but this is also an appropriate use of the funds. The BAA Boston Marathon Contribution Fund has a healthy balance and this appropriation will not affect the funds that go towards neighborhood playgrounds each year. Ald. Salvucci moved approval, which carried unanimously.

#### REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#142-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of fifty thousand dollars (\$50,000) from the BAA Boston Marathon Contributions Fund for the purpose of supplementing current and future fundraising from local community groups to purchase playground equipment to

enhance neighborhood playgrounds. [04-20-11 @ 5:57 AM] **PROGRAMS & SERVICES APPROVED 6-0on 05/04/11** 

**ACTION:** APPROVED 4-0 (Ciccone, Danberg, Freedman and Rice not voting)

**NOTE:** Parks and Recreation Commissioner Robert DeRubeis explained that this is a request for funding to provide seed money to local community groups to enhance fundraising efforts to purchase playground equipment for neighborhood playgrounds. The City usually

provides seed money to two playgrounds; however, the Mayor is requesting that two additional playgrounds be funded this year. The Boston Athletic Association Boston Marathon Contributions Fund has a large balance this year, which permits the City to provide funds for the two additional playgrounds. The funds will be used as seed money for the Mason Rice Elementary School Playground, Williams Elementary School Playground, Lower Falls Community Center Playground, and the Underwood Elementary School Playground. Each of the projects will receive \$12,500 in seed money. After the money has been disbursed, there will be approximately \$100,000 remaining in the fund. Ald. Salvucci moved approval of the item, which carried unanimously.

#### REFERRED TO PUBLIC SAFETY & TRANS AND FINANCE COMMITTEES

#144-11 <u>HIS HONOR THE MAYOR</u> requesting authorization to appropriate and expend

the sum of twenty-four thousand three hundred dollars (\$24,300) from FY11 Budget Reserve to supplement the Fire Department's Vehicle Repair and Maintenance Account to fund emergency/upkeep repair work on the fire apparatus. [04-20-11 @ 5:57 AM]

PS&T APPROVED 7-0 on 05/05/11

**ACTION:** APPROVED 6-0 (Ciccone and Freedman not voting)

**NOTE:** Fire Chief Bruce Proia gave details regarding the request for \$24,300 from the Budget Reserve to provide additional funds for repair and maintenance of fire vehicles. The funds will be used to address emergency/upkeep repair work on fire apparatus. There is a backlog of repair work on fire vehicles. The Fire Chief began the year with a budget of \$26,400 for apparatus repair. Chief Proia has transferred additional funds from the Fire Department budget into the apparatus repair account but no longer has any funds available for transfer.

The Chief provided a list (attached) of repairs and maintenance for all fire apparatus that includes a priority ranking for each repair. The additional funds would be used to address the high priority repairs. The Committee understood the need for the funds and Ald. Fuller moved approval, which carried unanimously.

#### REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#145-11 HIS HONOR THE MAYOR requesting authorization to transfer the sum of three hundred seventy-three thousand dollars (\$373,000) from the Snow and Ice Regular Overtime Account to the Sand and Salt Account and to transfer the sum of ten thousand dollars (\$10,000) from the Snow and Ice Regular Overtime Schools Account to the Sand and Salt Account. [04-25-11 @ 5:55 PM]

PUBLIC FACILITIES APPROVED 8-0 on 05/04/11

**ACTION:** APPROVED 6-0 (Ciccone and Freedman not voting)

**NOTE:** Acting Commissioner David Turocy presented the request to transfer funds within the department's Snow and Ice Regular Overtime Account and the Snow and Ice Regular Overtime Schools Account to the Sand and Salt Account. A transfer within a department from personnel expenses to operating expenses requires the approval of the Board of Aldermen. The transfer is necessary to provide funds to pay outstanding operating expenses related to snow and ice operations. The department has paid all of its salary expenses; therefore, the money is available for transfer. Ald. Danberg moved approval, which carried unanimously.

#### REFERRED PUBLIC FACILITIES AND FINANCE COMMITTEES

#129-11(4) HIS HONOR THE MAYOR recommending the City of Newton Revised Ordinances 2007 be amended to establish a fee for the collection of "white goods," such as washing machines, dryers, water heaters, refrigerators, air conditioners, computers, monitors, televisions, and printers and to further assign responsibility for pick-up and disposal of said white goods and collection of such fees to a third- party administrator. [04/11/11 @5:59 PM]

PUBLIC FACILITIES APPROVED 8-0 on 05/04/11

**ACTION:** APPROVED 8-0

**NOTE:** Director of Environmental Affairs Elaine Gentile negotiated a deal with a third-party vendor to collect "white goods" for a fee of \$12 per stop, which will include one television or computer monitor. However, if there is more than one television or computer monitor there will be an additional fee of \$12 per television and/or monitor. The disposal of a television or monitor is more expensive, which necessitates the additional fees.

The City will set-up a dedicated phone line that will forward to the vendor, who will schedule appointments and arrange for payment. The vendor will collect the "white goods once a week on Saturdays. The vendor has also agreed to make a monthly stop at the City's recycling depot to collect any "white goods" that have been dropped off by residents who do not wish to pay the curbside fee. Residents who drop off at the depot will still be charged a \$12 fee for each television or monitor. The new "white goods' collection option is also available to businesses and commercial properties.

A draft ordinance was provided to the Board of Aldermen on Friday, May 6, 2010 at the request of the Public Facilities Committee. However, after further review of the draft language it was determined that the draft needed to be amended by deleting the words "to the city," as the City is not collecting the fee for the service.

Ald. Linsky asked if there was any concern that the "white goods" program may encourage illegal "white goods" dumping. Ms. Gentile responded that illegal dumping has been a problem in the City for years and the Environmental Affairs Division of Public Works has been working to address the problem. Ald. Linsky clarified that he is in favor of implementing the fee. Ald. Ciccone stated that he is in favor of this fee but is concerned that the City is proposing to implement or increase a number of fees. With that, Ald. Danberg moved approval and the Committee voted unanimously in favor of the motion.

#### REFERRED PUBLIC FACILITIES AND FINANCE COMMITTEES

#129-11(3) <u>HIS HONOR THE MAYOR</u> recommending that Section 29-67A of the City of Newton Revised Ordinances 2007 be amended to increase the fee for sewer cleanouts to more accurately reflect the City's cost of providing such a service.

[04/11/11 @5:59 PM]

PUBLIC FACILITIES APPROVED 6-1-1 (Salvucci opposed, Lappin

abstaining) on 05/04/11

ACTION: APPROVED 5-3 (Ciccone, Freedman, Salvucci opposed)

**NOTE:** The Public Facilities Committee approved the request for an increase in the fees for private sewer clean-outs with a request that the Department of Public Works provide the

Board of Aldermen with the true cost of providing the service, which includes the fringe benefits. Acting Commissioner of Public Works David Turocy provided the attached letter and break out of the costs to the Board on May 6, 2011. The full recovery cost for a 2 ½-hour straight time sewer clean-out appointment is \$220.66. The Mayor is proposing a \$150 charge per appointment. The true cost of providing response to an emergency private sewer back-up is \$228.81 for a response lasting 2 ½ hours. The Mayor is proposing a fee of \$200 for emergency response during non-business hours.

There were questions from Public Facilities members regarding the Board of Aldermen's authority to amend the Mayor's proposal. At the Public Facilities Committee meeting, Ald. Gentile stated that he would check with the Law Department before the Finance Committee discussed the item. Ald. Gentile provided the attached e-mail correspondence between himself and Assistant City Solicitor, stating the Board of Aldermen does not have the authority to amend the Mayor's proposal but could docket its own item to amend the fees. The Executive Department would like to implement the proposed fee, monitor the sewer clean-out program for a year, and possibly propose a change in fee or elimination of the service next year. Ald. Gentile pointed out that if the Board of Aldermen does not act on the item, the fee will remain at \$25 per response during straight time hours and \$75 per overtime hours until a docket item is filed and approved to address the fees.

Ald. Fuller stated that she would like the Executive Office to report to the Finance Committee in six months on how the program is working and how many property owners utilize the service. Ald. Danberg and Ald. Crossley suggested that if the service is going to be offered the City should consider advertising the service. Ald. Danberg moved approval of the item as proposed, stating that it would at least recoup some of the City's cost for providing the service. Ald. Freedman added that he is surprised by the Law Department's opinion regarding the Board of Aldermen's ability to amend the Mayor's proposal. He proposed an amendment to include a four-month sunset clause on the increased fees in order to provide an impetus to Aldermen to docket an item requesting the recovery of the true cost of the program. There was concern among Committee members that if the four months passed without a vote to approve a new docket item, the fees would revert to the \$25 straight time fee and the \$75 overtime fee. There was also a question of whether or not the Board of Aldermen had the authority to do this. Ald. Crossley assured Ald. Freedman that she is very committed to cost recovery for this service and will continue to pursue the full cost recovery. Ald. Freedman withdrew the amendment but stated that he would not support the item. Ald. Ciccone and Ald. Salvucci stated that he is not in favor of increasing the fee for sewer clean-outs. Ald. Danberg's motion for approval carried by a vote of five in favor and three opposed.

#### REFERRED TO COMMITTEES ON COMMUNITY PRESERVATION & FINANCE

#103-11 COMMUNITY PRESERVATION COMMITTEE recommending that \$1,103,500 be appropriated from the fiscal 2011 housing & general reserves of the Community Preservation Fund to the control of the Director of Planning & Development, for a grant to create 4 units of affordable ownership housing in a mixed-income development at 112-116 Dedham Street, as detailed in the Committee's funding recommendation to the Board of Aldermen. [03-21-11 @ 8:48AM]

COMMITTEE ON COMM. PRES. APPROVED 6-0-1 (Yates abstained

## ACTION: REFERRED TO COMMITTEE ON COMM. PRES. 6-0(Ciccone, Freedman not voting)

**NOTE:** The Chairman of the Committee on Community Preservation has requested that the docket item be referred back to the Committee on Community Preservation in order to offer a public comment period during a Committee on Community Preservation meeting. The Committee voted in favor of a motion to refer the item back to the Committee on Community Preservation by a vote of six in favor and none opposed.

The Committee adjourned at 9:15 p.m. and all other items before the Committee were held without discussion. Draft Board Orders for the above items are attached.

Respectfully submitted,

Leonard J. Gentile, Chairman

#### **CITY OF NEWTON**

#### IN BOARD OF ALDERMEN

2011

#### ORDERED:

That in accordance with the recommendation the Finance Committee through its Chairman, Leonard J. Gentile the sum of ten thousand dollars (\$10,000) to be appropriated from Marathon Receipts, be and is hereby appropriated, granted and expenditure authorized under the direction of the Commissioner of Parks and Recreation for the purpose of purchasing basketball equipment for the Emerson Community Center.

TO: Emerson Community Ctr Equipment C602087-58524.....\$10,000

**Under Suspension of Rules** 

(SGD) DAVID A. OLSON
City Clerk
(SGD) SETTI D. WARREN
Mayor

I	Mayor	

Date \_\_\_\_\_

#### CITY OF NEWTON

#### IN BOARD OF ALDERMEN

#### 2011

#### ORDERED:

That in accordance with the recommendation of the Program and Services Committee through its Chairman, Amy Mah Sangiolo and the Finance Committee through its Chairman, Leonard J. Gentile the sum of fifty thousand dollars (\$50,000) to be appropriated from Marathon Receipts, be and is hereby appropriated, granted and expenditure authorized for the purpose of providing \$12,500 in seed money to supplement future and current fundraising by four community groups for the purchase of playground equipment at the Mason Rice Elementary School Playground, Williams Elementary School Playground, Lower Falls Community Center Playground, and the Underwood Elementary School Playground.

ROM:	BAA Marathon Receipts 14G602-5901	\$50,000
TO:	Playground Improvements C602088-58524 C602089-58524 C602090-58524 C602091-58524	\$12,500 \$12,500

**Under Suspension of Rules** 

(SGD) DAVID A. OLSON City Clerk (SGD) SETTI D. WARREN Mayor

Date			
Date			



# CITY OF NEWTON, MASSACHUSETTS FIRE DEPARTMENT HEADQUARTERS

1164 Centre Street, Newton Center, MA 02459-1584 Chief: (617) 796-2210 Fire Prevention: (617) 796-2230 FAX: (617) 796-2211 EMERGENCY: 911



Setti D. Warren Mayor

April 14, 2011

Honorable Setti D. Warren, Mayor City of Newton 1000 Commonwealth Avenue Newton, MA 02459

Dear Mayor Warren:

I respectfully request an additional appropriation of \$24,300.00 from Budget Reserve to supplement the Fire Department's repair and maintenance (outside repair) account (0121006-52403) so that we can pay for emergency/upkeep repair work on the apparatus. Attached, is the list of repairs and normal wear and tear items that should/must be done.

The department started the year with \$26,400.00, and, after making transfers of funds within the current budget, I am at a point where I must ask for additional funds. As of today, the current balance in the account is \$424.92.

I appreciate your consideration and prompt attention to this matter.

Very truly yours,

Bruce A. Proia Acting Chief

BAP/cf

Encl.

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High Priority	\$400							THE REAL PROPERTY.	\$1,300	\$2,500					\$200				\$100		,				\$500	\$1,300	\$400
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Apparatus	Ladder 1						Ladder 2					Ladder 3		C-2	W-2				9-2	C-7	0 5

#### <u>CITY OF NEWTON</u>

#### IN BOARD OF ALDERMEN

2011

#### ORDERED:

That, in accordance with the recommendation of the Public Safety & Transportation Committee through its Chairman, Allan Ciccone, Jr. and the Finance Committee through its Chairman, Leonard J. Gentile, a transfer of funds in the amount of twenty-four thousand three hundred dollars (\$24,300) from FY 2011 Budget Reserve to supplement the Fire Department's Vehicle Repair and Maintenance Account be and is hereby approved as follows:

From: Budget Reserve

0110498-5790 ...... \$24,300

To: Fire Expenses

0121006-52403 ......\$24,300

Under Suspension of Rules Readings Waived and Adopted

(SGD) DAVID A. OLSON City Clerk (SGD) SETTI D. WARREN Mayor

Date		
Date		

#### <u>CITY OF NEWTON</u>

#### IN BOARD OF ALDERMEN

2011

#### ORDERED:

That, in accordance with the recommendation of the Public Facilities Committee through its Chairman Sydra Schnipper and the Finance Committees through Chairman Leonard J.

Gentile, a transfer of funds in the amount of three hundred eighty-three thousand dollars (\$383,000) from Department of Public Works' snow and ice overtime salary accounts to Department of Public Works' Sand and Salt Account be and is hereby approved as follows:

From: DPW Salaries

To: DPW Expenses

0140110-5532 ......\$383,000

Under Suspension of Rules Readings Waived and Adopted

(SGD) DAVID A. OLSON City Clerk (SGD) SETTI D. WARREN Mayor

Date		

### SUMMARY OF PROPOSED ORDINANCE AMENDMENTS TO ESTABLISH A FEE FOR WHITE GOODS REMOVAL

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#### **BACKGROUND:**

The Interim Commissioner of Public Works is proposing to establish a fee for the removal of white goods.

#### **CHAPTER 11: RECYCLING AND TRASH**

- 1. Section 11-1 would be modified to add a definition for "White goods."
- 2. Section 11-16 would be added to establish a fee for white goods.

### PROPOSED ORDINANCE AMENDMENTS IN CONNECTION WITH ESTABLISHING A FEE FOR WHITE GOODS REMOVAL

#### **CHAPTER 11: RECYCLING AND TRASH**

1. Section 11-1 Definitions;

Amend Section 11-1 by adding the following definition:

"White goods: Large household appliances such as washing machines, clothes dryers, refrigerators, stoves and the like, formerly finished with white enamel but now often with varied finishes as well as electronic devices such as televisions and computers."

2. Section 11-16---11-33 Reserved.

Amend by adding a Section 11-16 as follows:

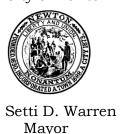
"White goods may be removed and disposed of by the department of public works upon application to the commissioner of public works by the owner or occupant of a building or premises who shall pay a fee of twelve dollars (\$12.00) per stop, which will include one cathode ray tube item (TV or computer monitor). Each additional cathode ray tube item (TV and/or computer monitor) shall be charged an additional \$12.00 fee. All other white good items, as defined in Section 11-1 shall be included in each stop for no additional charge. All white goods offered for removal by application shall be of such form and so prepared and placed as the commissioner of public works may specify or accept, otherwise they shall not be removed by the city."

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City of Newton



### DEPARTMENT OF PUBLIC WORKS

#### OFFICE OF THE COMMISSIONER

1000 Commonwealth Avenue Newton Centre, MA 02459-1449

May 6, 2011

To: Honorable Mayor Setti D. Warren

Via: Robert R. Rooney, Chief Operating Officer

Maureen Lemieux, Chief Financial Officer

From: David F. Turocy, Interim Commissioner of Public Works

Subject: Private Sanitary Sewer Cleaning – revised fees

The Utilities Division of the DPW provides a service to Newton residents for cleaning/flushing their private sanitary sewer service lines, for both scheduled preventative maintenance and emergency response. Currently, the Utilities Division charges a fee of \$25.00/appointment for both scheduled preventative maintenance as well as emergency response during normal business hours and \$75.00/appointment for emergency response during non-business hours. In the FY 12 Budget, I recommended an increase in these fees to \$150.00/appointment for both scheduled preventative maintenance as well as emergency response during normal business hours and \$200.00/appointment for emergency response during non-business hours.

At the Public Facilities Committee meeting on May 4, 2011 to discuss these fees, the committee asked that we provide them a "full cost recovery" fee structure that also included fringe benefits, administration and management. Attached is a fact sheet with those cost figures. In this instance, the fees would be \$220.26/appointment for both scheduled preventative maintenance as well as emergency response during normal business hours and \$228.81/appointment for emergency response during non-business hours.

Respectfully,

David F. Turocy Interim DPW Commissioner

CC: Fred Russell, Utilities Director

Ryan Ferrara, DPW Chief of Budget and Finance

Telephone: (617) 796-1008 • Fax: (617) 796-1050 • dturocy@newtonma.gov

	Current	Proposed
	fee structure:	fee structure:
Straight Time (M-F 7:00AM to 3:00PM):	\$25.00	\$150.00
Overtime (All other times to include holidays):	\$75.00	\$200.00

#### Full Cost Recovery Fee structures:

#### Straight Time (non-holiday, M-F 7:00AM to 3:00PM):

Scheduled preventative maintenance & emergency calls

•	Foreman (\$25.52/hr @ 2.5 hrs) =	\$ 63.80
•	HMEO (\$22.03/hr @ 2.5 hrs) =	\$ 55.08
•	Fringe Benefits (\$9.36/hr @ 2.5 hrs x 2 personnel)	\$ 46.80
•	Utility vehicle & power equip (\$12.50/hr @ 2.5 hrs)=	\$ 31.25
•	Administration, call taking & enter into Hansen=	\$ 4.92
•	Management supervision & billing=	<u>\$ 18.81</u>

\$220.66

#### Overtime (all other times to include holidays):

Emergency calls that require immediate response:

Note: Per Union contract, one on-call employee guaranteed minimum stipend for week, and minimum 4 hour charge/employee per call-in.

•	Foreman (\$25.52/hr @ 2.0 hrs) =	\$51.04 <sup>(1)</sup>
•	HMEO (\$33.05/hr @ 4.0 hrs) =	\$132.20
•	Utility vehicle & power equip (\$12.50/hr @ 2.5 hrs) =	\$31.25
•	Administration, enter into Hansen=	\$4.92
•	Management & billing=	<u>\$9.40</u>

\$228.81

### <u>Fringe Benefits – Average by Category</u>

Medicare	\$0.24
Longevity	\$0.35
Clothing	\$0.24
Health Insurance	\$5.37
Dental Insurance	\$0.11
Life Insurance	\$0.02
Retirement	\$3.03
Total Benefits Ave.	\$9.36

<sup>(1)</sup> Difference in cost between guaranteed on-call (4 hrs @ 25.52/hr=\$102.08) and minimum 4 hour call-back at time and a half (4 hrs @ \$38.28=\$153.12).

Page 1 of 2

Re: Municipal Fees

#129-11(3)

```
From: Robert J. Waddick <rwaddick@newtonma.gov>
    To: lennypmgi <lennypmgi@aol.com>
    Cc: donnalyn Kahn <dkahn@newtonma.gov>
Subject: Re: Municipal Fees
  Date: Mon, May 9, 2011 11:30 am
Alderman Gentile,
The Board can't amend the Mayor's proposal.
However, the Mayor could seek an amendment
to his proposal or the Board could initiate
its own item to change the fees.
I think those are options for changing the
fees to something other than what is
before you.
I hope that answers your questions.
Bob Waddick
On 6 May 2011 at 12:20, lennypmgi@aol.com wrote:
> Bob,
> Thanks for the reply. How about the situation in front of us where the Mayor
has proposed raising
> the sewer cleanout fee from $25 to $150. Does the Board have the authority to
amend the
> Mayor's proposal to raise the fee higher or does that have to be done some
other way? It seems
> to me that since it has already before us, initiated by the Mayor, we could
amend his figure then
> he could decide to accept the amended figure or veto it?
> Lenny
>
> ----Original Message----
> From: Robert J. Waddick < rwaddick@newtonma.gov>
> To: lgentile < lgentile@newtonma.gov>
> Cc: donnalyn Kahn < dkahn@newtonma.gov>
> Sent: Fri, May 6, 2011 11:44 am
> Subject: Municipal Fees
> Alderman Gentile,
> Donnalyn asked me to respond to you question
> regarding the Board's power to change municipal fees.
> The Board can initiate the change to a municipal fee
> in the same way that it initiates changes to any of the
> ordinances. The Board's action would need to
> be presented to the Mayor who could approve it
> or veto it under Sec. 3-8 of the Charter.
> If that doesn't answer your question, please let me know
> and I will provide further assistance.
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> Thank you.

# SUMMARY OF PROPOSED ORDINANCE AMENDMENTS TO INCREASE SEWER CLEANING FEES

#### **BACKGROUND:**

The Interim Commissioner of Public Works is proposing to increase sewer cleaning fees.

#### **CHAPTER 29: WATER, SEWER AND DRAINS**

3. Section 29-67A would be modified to add a subsection (a) designation to the first paragraph and to change the rates for sewer cleaning fees by raising the flat rate for a service call during normal hours from \$25.00 to \$150.00 and by raising the flat rate for a service call during overtime hours from \$75.00 to \$200.00.

## PROPOSED ORDINANCE AMENDMENTS IN CONNECTION WITH INCREASING SEWER CLEANING FEES

#### **CHAPTER 29: WATER SEWER AND DRAINS**

1. Section 29-67A. Sewer cleaning fees;

Amend the first sentence as follows:

(a) Whenever the city is engaged to rod-out, unclog or otherwise clean a building sewer, a fee shall be charged.

Amend the second sentence as follows:

Except in those cases involving excavation, such fees shall be as follows:

\$150.00 flat rate for a service call during normal hours;

\$200.00 flat rate for a service call during overtime hours.