

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

MONDAY, JANUARY 11, 2010

7:45 pm
Room 222

Chairman's Note: At the conclusion of the regularly scheduled business the Director of Communications, Sarah Ecker, will provide the Committee with a brief update on the preparation of the FY 2011 Budget. The Comptroller will provide information on the attached Group Health Self Insurance Fund – FY 2010 Mid-Year Report and the attached Mid-Year Capital Project Fund Financial Report.

ITEMS SCHEDULED FOR DISCUSSION:

- #419-09 HIS HONOR THE MAYOR requesting authorization to appropriate ten thousand dollars (\$10,000) from Budget Reserve for the purpose of settling a claim filed against the City of Newton due to damages sustained from sewage back up caused by actions of a subcontractor working for Dimeo Construction and ensuing actions on the part of City employees. [12/15/09 @ 4:04 PM]
- #12-10 HIS HONOR THE MAYOR requesting authorization to transfer three thousand one hundred ninety one dollars and fifty-cents (\$3,191.50) in the Health and Human Services Department to allow the purchase of a copy machine for use in the H1N1 flu immunization program (an additional \$3,191.50 will be paid by a Massachusetts Department of Public Health grant) *and that this item be declared an emergency measure necessary to protect the health and safety of the people and property of the City of Newton in accordance with Section 2-9 of the Newton City Charter, which requires a separate 2/3 vote of the Board of Aldermen.* [12/22/09 @ 10:09 AM]
- #421-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend nine thousand two hundred dollars (\$9,200) from Budget Reserve for the purpose of supplementing the Comptroller's expenses budget for auditing costs. [12/15/09 @ 4:05 PM]
- #423-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend thirty thousand dollars (\$30,000) from Budget Reserve for the purpose of supplementing the banking services account in the Treasurer's Department. [12/15/09 @ 4:05 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#424-09 HIS HONOR THE MAYOR requesting that the budget for the Newton North High School construction project be amended by transferring from hard costs (construction) to soft costs the sum of Two million two hundred thirty-two thousand five hundred dollars (\$2,232,500) to focus resources on project oversight by the Project Manager and the Design team, as follows:

Project Manager	\$596,000
Building System Commissioning	\$40,000
Architectural Expenses	\$570,000
Consultant Expenses/testing	\$326,500
Furnishings.....	<u>\$700,000</u>
	\$2,232,500

[12/15/09 @ 4:04 PM]

Public Facilities approved 6-0-1 (Gentile abstaining) on 01/06/10

#385-08(2) HIS HONOR THE MAYOR requesting authorization to appropriate from Receipts Reserved for Appropriation to Conservation \$6,000 received from the Newton Marriott for improvements to Norumbega Park in accordance with condition #25 in special permit board order #385-08. [12/15/09 @ 5:06 PM]

ITEMS NOT SCHEDULED FOR DISCUSSION:

Public Hearing assigned for January 25, 2010:

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

#412-09 HIS HONOR THE MAYOR requesting approval of an amended 121A Tax Agreement between the City of Newton and the New Falls Associates Limited Partnership ('the owner'), dated November 13, 2009, whereby the City will receive \$2,537,500 in deferred taxes upon the completion of refinancing by the owner and 41 affordable housing units will be extended for an additional 22 years, until 2040.

Tentatively Scheduled for Discussion on January 25, 2010:

#422-09 MAYOR-ELECT WARREN requesting to create two full time positions in the Executive Department: a Performance Analyst (H09) and a Budget Analyst (H06) for seventy-seven thousand six hundred thirty-four dollars (\$77,634) from wage reserve to fund these two positions for the second half of this fiscal year. [12/15/09 @ 4:05 PM]

#420-09 HIS HONOR THE MAYOR requesting acceptance of and authorization to expend a grant of seven hundred ninety-nine thousand six hundred dollars (\$799,600) from the U.S. Department of Energy to be used to replace the heating system in Cabot, Zervas Elementary Schools and Emerson Community Center; replace the automatic temperature control system in the Newton Free Library and replace the HVAC system in both the Crafts and Elliot Street Garages. [12/15/09 @ 4:05 PM]

ITEMS NOT SCHEDULED FOR DISCUSSION:**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #13-10 HIS HONOR THE MAYOR requesting authorization to appropriate and expend one hundred thousand dollars (\$100,000) from Budget Reserve for the purpose of supplementing the Law Department legal assistance account. [12/22/09 @ 10:09 AM]
- #207-07(5) ALD. FREEDMAN AND JOHNSON proposing that the city's Financial Management Guidelines adopted under Board Order #207-07 be amended to require that any proposed capital expenditure above a certain amount have a cost-benefit or a return-on-investment analysis performed prior to approval by the Board of Aldermen. [12/21/09 @5:55 PM]

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

- #391-09(2) ALD. DANBERG, MANSFIELD, VANCE & HESS-MAHAN requesting the establishment of a municipal parking mitigation fund whose proceeds, derived from payments-in-lieu of providing off-street parking spaces associated with special permits, will be used solely for expenses related to adding to the supply of municipal parking spaces, improving existing municipal parking spaces, or reducing the demand for parking spaces.

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #376-09 HIS HONOR THE MAYOR submitting the FY11-15 Capital Improvement Program, totaling \$140,377,285 and the FY10 Supplemental Capital budget, which require Board of Aldermen approval to finance new capital projects over the next five years.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #363-09 ALD. SANGIOLO requesting a discussion to increase the tobacco seller license fee. [09/13/09 @ 1:07 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #360-09(2) PROGRAM & SERVICES COMMITTEE requesting a discussion to explore possible sources of revenue to fund an off leash dog park system in the City. [11/06/09 @ 10:44 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #358-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend fifty five thousand dollars (\$55,000) from tax revenue from the local option meals tax to restore funding to the Senior Transportation Program. [10/09/09 @ 5:25 PM]
- #269-09 COMPTROLLER submitting FY2009 Budgetary Basis Annual Financial Report. [09/01/09 @ 4:45 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #130-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend from Cable Receipts the sum of twenty-four thousand nine hundred eighteen dollars (\$24,918) for the purpose of purchasing equipment to provide for archived web casting of the Board of Aldermen and School Committee meetings. [4/28/09 @ 6:02 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #87-09 ALD. SANGIOLO, BRANDEL, FREEDMAN AND HESS-MAHAN requesting a Home Rule Petition to allow the City of Newton to require elected officials to contribute a higher percentage rate for health insurance benefits than is required for other employee groups. [03-10-09 @ 9:17 AM]
PROGRAM & SERVICES APPROVED 5-1-1 (Baker opposed; Merrill abstaining; Parker not voting) on 4/15/09

REFERRED TO PS&T, PUBLIC FACILITIES & FINANCE COMMITTEES

- #60-09 ALD. SANGIOLO, GENTILE AND HARNEY requesting the installation of traffic islands on CONCORD STREET to be funded with the Cabot, Cabot and Forbes Traffic Mitigation Fund for Lower Falls (Ward 4). [02/03/09 @ 1:01 PM]

ITEM RECOMMITTED TO PUB. FAC. AND FINANCE COMM. ON 02-17-09**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #13-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend three hundred eighty-five thousand dollars (\$385,000) from bonded indebtedness to the Public Works Department for the purpose of replacing both the salt shed and the Quonset hut at Crafts Street. [12-30-08 @ 5:04 PM]
- #354-08 ALD. COLETTI requesting monthly report on cash and receivable reconciliations by Treasurer and status of Consultant work in Treasurer's Office. [09-30-08 @ 1:54 PM]
- #352-08 ALD. COLETTI requesting discussion monthly reports from the Chief Budget Officer and Comptroller on the status of the Health Insurance Trust Fund. [09-30-08 @ 1:54 PM]
- #348-08 ALD. COLETTI requesting discussion on the Executive Department submission of a new 5-year forecast for FY2010 budget preparation. [09-30-08 @ 1:54 PM]

REFERRED TO POST AUDIT & OVERSIGHT AND FINANCE COMMITTEES

- #300-08 ALD. JOHNSON AND SWISTON requesting discussion with Mayor David Cohen and Superintendent Jeffrey Young as to the procedures that are in place to ensure accountability of their staff in respect to adherence to the authorization of purchasing and expenditures policy and procedures. [07-21-08 @ 9:03 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #274-08 ALD. JOHNSON AND SANGIOLO proposing a RESOLUTION to His Honor the Mayor requesting that he create a plan to move the Child Care Commission to a self-sustaining model for FY2010. [07-17-08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #273-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that the Executive and Human Resources Departments develop a comprehensive human capital strategy for the city to include: performance management, talent development, succession planning, and compensation. [07-17-08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #272-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Human Resources Departments. [07-17-08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #270-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Information Technology Departments. [07-17-08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #258-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding reorganization of senior transportation services and establishment of intra-village transportation systems. [07-08-08 @ 1:29 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #207-08 ALD. BRANDEL AND SANGIOLO proposing that the following question be put before the Newton voters:
“Shall the City of Newton be allowed to exempt from the provisions of Proposition 2 ½ the amounts required to pay for the bond issuance in order to fund Newton North High School?” [05-21-08 @ 12:58 PM]

REFERRED TO COMM. PRES., PUB FAC & FINANCE COMMITTEES

- #147-08 COMMUNITY PRESERVATION COMMITTEE recommending that the sum of \$359,400, including \$2,000 for legal costs, be appropriated from the FY'08 Community Preservation Fund's historic resources and general reserves, for a project to rehabilitate and expand storage space for the research library and archives at the Newton History Museum, to preserve the existing collections, and enhance public access to the collections. [04-01-08 @ 4:10 PM]
COMMUNITY PRESERVATION APPROVED 6-0 on 4-29-08
(A) DESIGN FUNDS ESTIMATE \$37,500.00 – BOA APPROVED ON 07/21/08
(B) BALANCE OF PROJECT ESTIMATE \$321,900.00 – HELD

REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES

- #89-08 ALD. PARKER requesting the following:
- A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)
 - B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility
 - C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds.
- [02-13-08 @ 12:07 PM]
- #207-07(4) ALD. COLETTI proposing that the city's Financial Management Guidelines adopted under board order #207-07 be amended to allow the adjustment of self-funded health insurance plan rates in the event that rates and any accumulated excess resources not meet actual resource requirements. [7-2-08 @ 12:12 PM]
- #207-07(2) ALD. COLETTI proposing that the city's Financial Management Guidelines adopted under board order #207-07 be amended, effective FY10, as follows:
- (A) total resources devoted to all forms of employee compensation shall not exceed the estimated growth in total general fund revenue for the following fiscal year;
 - (B) funds for salary and wage adjustments shall not exceed the difference between total estimated revenue growth and resources needed to fund growth in health/dental and life insurance benefits and growth in the actuarial required contribution for the city's retirement system for each fiscal year;
 - (C) if collective bargaining contracts are not resolved at the time of budget submission, funds budgeted for such contracts shall be held in "municipal and compensation" reserve. [7-2-08 @ 12:12 PM]

REFERRED TO PROGRAMS AND SERVICES AND FINANCE COMMITTEES

- #83-07 ALD. YATES requesting that the City of Newton take all possible steps to persuade the General Court to adopt the proportion of Governors Municipal Partnership that would allow the City to reduce employee health insurance costs by joining the Group Insurance Commission. [02-27-07 @ 10:21 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #245-06 ALD. JOHNSON AND HESS-MAHAN requesting an amendment to the City Charter to require the Mayor annually to prepare and submit to the Board of Aldermen a long-term financial forecast of anticipated revenue, expenditures and the general financial condition of the City, including, but not limited to identification of any factors which will affect the financial condition of the City; projected revenue and expenditure trends; potential sources of new or expanded revenues; anticipated municipal needs likely to require major expenditures; and a strategic plan for meeting anticipated municipal needs, to include, but not be limited to, any long or short-term actions that may be taken to enhance the financial condition of the City.

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

- #48-06 ALD. HESS-MAHAN, BURG, JOHNSON, DANBERG, PARKER & WEISBUCH proposing that the city provide financial incentives to rent accessory apartments to low- to moderate-income households at affordable rates that can serve housing affordability goals.
- #29-06 ALD. JOHNSON AND PARKER requesting creation of a Citizen Financial Advisory Committee to work with city officials and staff to facilitate bench markers, strategic planning, and other initiatives to improve the financial operation of the City.
(President's Note: While not formally referred to the Long Range Planning Committee, this item might usefully be discussed there in light of prior discussions of similar issues.)

Respectfully Submitted,

Leonard J. Gentile, Chairman



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#419-09

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
dcohen@newtonma.gov

December 14, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate ten thousand dollars from Budget Reserve for the purpose of settling a claim filed against the City of Newton. The claim arises out of damages sustained from a sewage back-up caused by actions of a subcontractor working for Dimeo Construction and ensuing actions on the part of city employees.

This settlement is being borne by the City of Newton as well as Quigley Construction and Dimeo Construction. Ten thousand dollars is the city's share of the thirty thousand dollar settlement amount.

The City Solicitor recommends this action as a means of closure on this matter. A member of his staff will be available to describe the details of the case.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

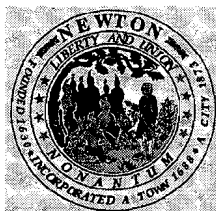
DBC: srb

FROM: BUDGET RESERVE 10,000
0110498-5790

TO: LEGAL SETTLEMENTS
1000 Commonwealth Avenue Newton, Massachusetts 02459
0110893-5725 * 10,000

09 DEC 15 PM 4: 04
CITY CLERK
NEWTON, MA. 02159

LAW DEPARTMENT



CITY OF NEWTON, MASSACHUSETTS

CITY HALL

1000 COMMONWEALTH AVENUE

NEWTON CENTRE, MA 02459

TELEPHONE (617) 796-1240

FACSIMILE (617) 796-1254

CITY SOLICITOR
DANIEL M. FUNK

ASSOCIATE CITY SOLICITORS

QUIDA C.M. YOUNG DONNALYN B. LYNCH KAHN

ASSISTANT CITY SOLICITORS

RICHARD G. CHMIELINSKI
EILEEN M. MCGETTIGAN
MARIE M. LAWLOR
ANGELA BUCHANAN SMAGULA
ROBERT J. WADDICK

09 DEC 15 PM 4:05
CITY CLERK
NEWTON, MA 02159

November 13, 2009

Mayor David B. Cohen and Honorable Board of Aldermen
City of Newton
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: *John Peters v. City of Newton*
File No. 08-479

Dear Mayor Cohen and Honorable Board of Aldermen:

On July 24, 2008, John Peters' basement at 25 Kimball Terrace flooded with sewage. After a detailed and thorough investigation, the City discovered that the sewage back-up was the result of a series of mistakes made by Quigley Construction, a company working for Dimeo Construction, the contractor on the Newton North High School project, as well as certain actions taken by the City in response to the backup.

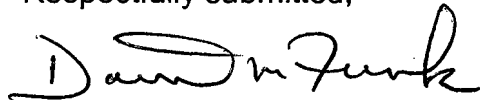
In July 2008, Kimball Terrace flooded and caused a sewer backup. The flood and resulting backup were due to heavy rains, an open sewer manhole, an unconnected drainpipe (due to the Newton North construction) left by Quigley Construction, and a City worker's incorrect opening of another sewer manhole instead of a drain manhole. This combined series of factors led to the damage.

Mr. Peters made proper and timely presentment of his claim under M.G.L. c. 258. After considerable negotiations, Mr. Peters has accepted a settlement offer of \$30,000 from Quigley Construction, Dimeo Construction and the City. Quigley and Dimeo are responsible for two-thirds of the settlement amount, and the City is responsible for one-third of the settlement.

Mayor David B. Cohen and Honorable Board of Aldermen
November 6, 2009
Page 2 of 2

Therefore, I respectfully request that you appropriate \$10,000.00 from the Reserve Account and authorize the expenditure thereof as full and final settlement of John Peters' claim against the City of Newton.

Respectfully submitted,



Daniel M. Funk
City Solicitor

09 DEC 15 PM 4:05
CITY CLERK
NEWTON, MA. 02459



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#12-10 Telephone (617) 796-1100
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E-mail dcohen@newtonma.gov

December 21, 2009

09 DEC 22 AM 10: 09
CITY CLERK
NEWTON, MA. 02159

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer \$3,191.50 from account 0150101-5500, to 0150101- 58514, Equipment Purchase in the Health Department. This transfer will allow the Health Department to buy a copy machine for use in the flu immunization program. Half of the total costs (an additional \$3,191.50) will be paid the Massachusetts Department of Public Health grant.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

From: Health Dept Expenses
0150101-5500 \$3,191.50
To: Health Dept Capital Outlay
0150101-58514 \$3,191.50

12/31/2009

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



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City of Newton



David B. Cohen
Mayor

HEALTH AND HUMAN SERVICES DEPARTMENT

J. David Naparstek, Commissioner
1294 Centre Street
Newton, MA 02459-1544

Telephone 617.796.1420 Fax 617.552.7063
TDD/TTY 617.796.1089

#12-10



Public Health
Prevent. Promote. Protect.

December 21, 2009

Mayor David B. Cohen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

09 DEC 22 AM 10:09
CITY CLERK
NEWTON, MA. 02159

Dear Mayor Cohen

I hereby request that you ask the Board of Aldermen to allow the Department of Health and Human Services to apply \$3,191.50 from the Medicare Flu Reimbursement account (0150101-5500) to be used for a capital purchase. These funds will be used to pay 50% of the cost of a photocopier.

We are in the process of immunizing thousands of people for the H1N1 Influenza virus. We will be able to capture third party reimbursement in the amount of \$11 to \$13 per covered shot. However, we must provide copies of the forms to the third party payers and our current photocopier is not able to handle the anticipated workload.

Because the records to be copied are medical records and HIPAA protected, the work must be done in house by our staff. The Massachusetts Department of Public Health has approved payment of \$3,191.50 from the PHER I & II grant that has been awarded to the department, but is requiring that half be funded by the City.

We have been informed that there is a fourteen day deadline for submitting reimbursement requests to the third party payer, hence **I am requesting that this matter be handled as an emergency request.** We anticipate that the reimbursement for H1N1 immunizations will be significant and will generate funds far in excess of those being requested for this capital expense.

Thank you for considering this request.

Very truly yours

J. David Naparstek
Commissioner of Health and Human Services

cc: David Wilkinson, Comptroller

Email: dnaparstek@newtonma.gov

City of Newton



Setti Warren
Mayor

HEALTH AND HUMAN SERVICES DEPARTMENT

Linda Walsh, Interim Commissioner
1294 Centre Street
Newton, MA 02459-1544

Telephone 617.796.1420 Fax 617.552.7063
TDD/TTY 617.796.1089



Public Health
Prevent. Promote. Protect.

#12-10

January 6, 2010

To: David Wilkinson, Comptroller

From: Linda Walsh, Interim Health & Human Services Commissioner

Cc: Re Cappoli, Procurement Officer

Re: Copy Machine Purchase

The Health & Human Services Department is in need of a new copier for billing and documenting H1N1 vaccine administration and other emergency preparedness work. We have received approval for this purchase from the grant funder – Massachusetts Department of Public Health (Mike Coughlin) and the Cambridge Health Alliance (Leigh Mansberger, Region 4b Coordinator & fiscal agent). See attached emails from Leigh and Mike granting approval.

Half of the cost will come from PHER 3 funds (18LL501B10) already in our account.

Half of the cost will be deposited into the CDC/PHEP account from the Cambridge Health Alliance (CDC-18L50110). This half is from regional CDC/PHEP money that is being allocated to Newton, similarly to the CDC/PHEP money that we get every quarter.

In order to expedite this purchase, we request permission to go ahead and order this copy machine so we can begin copying the vaccination records needed to bill for administration of the H1N1 vaccine. We are required to bill within 14 days of vaccine administration. The additional half of the money is expected to be issued in the next couple of weeks.

If you have any questions, please let us know. Thank you.

Leigh Mansberger, MD, MPH can be reached at 617-665-3688 or lmansberger@challiance.org

Mike Coughlin can be reached at 617-624-5091 or Michael.coughlin@state.ma.us

Email: lwalsh@newtonma.gov

ited by: Teresa Wood Kett
le: Re: Fwd: FW: Form : Newton.Public Schools

Thursday, January 07, 2010 11:11:28 AM

Page 2 of 3

Local PH Mgr/DPH-EPB

617-624-5091

From: Mansberger, Leigh [mailto:lmansberger@challiance.org]
Sent: Wednesday, December 16, 2009 3:47 PM
To: Dph-EPB Fiscal, (DPH)
Subject: FW: Form

Dear EPB Fiscal:




Here is a request from Newton Health Department.

Have a great holiday season!
Leigh

From: Teresa Wood Kett [mailto:Teresa_Wood_Kett@newton.k12.ma.us]
Sent: Wednesday, December 16, 2009 3:42 PM
To: Mansberger, Leigh
Subject: Form

Attached.

Teresa Wood Kett
Public Health Program Specialist
Newton Health & Human Services Department
1294 Centre St. Newton, MA 02459
Phone: (617) 796-1420
Fax: (617) 552-7063
teresa_wood_kett@newton.k12.ma.us
www.newtonma.gov

From:  Teresa Wood Kett 
Subject: Re: Fwd: FW: Form
To:  Linda Walsh
Cc:

Teresa:

See below. Mike was able to find a solution to your problem. We can tack on the difference (let me know the exact amount when you do) to your next local allocation or cut a separate check if need be sooner.

Leigh

Leigh Mansberger MD, MPH
Region 4B Emergency Preparedness Manager
Phone: 617-665-3688
Mobile: 339-221-3221
Fax: 617-665-3888
Email: lmansberger@challiance.org

From: DPH-EPB Fiscal (DPH) [<mailto:Dph-EPB.Fiscal@state.ma.us>]
Sent: Wednesday, January 06, 2010 12:22 PM
To: Mansberger, Leigh
Cc: Dean, Bob (DPH)
Subject: RE: Form

The request to purchase a copier for the City of Newton to use for H1N1 response and other emergency preparedness activity is approved based on splitting the cost between the PHER and PHEP grants to the Region 4B coalition.

Mike Coughlin



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#421-09

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
dcohen@newtonma.gov

December 15, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate nine thousand two hundred dollars (\$9,200) from Budget Reserve for the purpose of supplementing the Comptroller's expense budget for auditing costs. These additional costs are related to the audit of two federal grants that did not include funds to cover the cost of such an audit.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

From: BUDGET RESERVE
0110498-5790 9,200

To: Comptroller - Expenses
0110401-30201 9,200

09 DEC 15 PM 4:05
CITY CLERK
NEWTON, MA 02159

1000 Commonwealth Avenue Newton, Massachusetts 02459


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DEDICATED TO COMMUNITY EXCELLENCE

COMPTROLLER'S OFFICE
CITY OF NEWTON, MASSACHUSETTS
dwilkinson@newtonma.gov
(617) 796-1305

November 13, 2009

TO: Mayor Cohen and Members of the Board of Aldermen
FROM: David Wilkinson 
SUBJECT: June 30, 2009 federal funds audit fees

Funding of the audit fees for the City's Comprehensive Annual Financial Report (CAFR) is included in the Comptroller's annual operating budget. Fees for the audit of federal grant awards are, however, included within the expenditure budgets of individual federal grants subject to detailed audit.

For the fiscal year ended June 30, 2009 the City's independent auditors selected two federal grant programs for audit for which resources are not available to pay audit fees within either the Comptroller's Office budget or the grant expenditure budgets. The two programs are the SPED Medicaid reimbursement program and the American Recovery and Reinvestment Act education funds that the Governor of the Commonwealth used as substitute funding for Chapter 70 state education funds that were cut to help balance the fiscal year 2009 state budget. All resources received in connection with these two grant programs were used to fund fiscal year 2009 education obligations.

I am expecting to be receiving a final invoice from the City's auditors prior to the end of December and in order to make payment an additional appropriation of \$9,200 is necessary in account 0110401-530201.

09 DEC 15 PM 4: 05
CITY CLERK
NEWTON, MA. 02159

#423-09

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City of Newton, Massachusetts
Office of the Mayor

David B. Cohen
Mayor

December 15, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen: *thirty thousand dollars*

I write to request that your Honorable Board docket for consideration a request to appropriate *thirty thousand dollars* (\$30,000) from Budget Reserve for the purpose supplementing the banking services account in the Treasurer's Office. Backup material is contained in the attached memorandum from the Treasurer.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

*From: Budget Reserve
0110498-5790 30,000*

*To: Treasurer - Expense
0110701-730610 30,000*

09 DEC 15 PM 4:05
CITY CLERK
NEWTON, MA. 02159

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE




Treasury and Collection Department

James G. Reardon, Treasurer and Collector
1000 COMMONWEALTH AVENUE
NEWTON CENTRE, MA 02459
TELEPHONE (617) 796-1330
FACSIMILE (617) 796-1343
EMAIL jgreardon@newtonma.gov

David B. Cohen
Mayor

MEMORANDUM

TO: Hon. David B. Cohen, Mayor

FROM: James Reardon, Treasurer & Collector 

RE: Request for Special Appropriation

DATE: November 19, 2009

After reviewing the FY2010 Banking Services Appropriation to date for the Treasurer's Office with the Comptroller, I am requesting a special appropriation of an additional \$30,000 for banking services for the remainder of 2010. This amount will bring the 2010 appropriation of \$48,239 more into line with past fiscal year actual amounts paid. This request is due to increases made to fees by the banks, particularly Bank of America, in the current financial environment, and to additional services being provided, such as a remote sorter used by the Schools. At this time, all such charges are paid from the Treasurer's budget. The Treasurer's Office is working with Citizens Bank to reduce their monthly charge, but this decrease will not be sufficient to offset the total anticipated charges for the remainder of the fiscal year. I have attached a spreadsheet summarizing both the paid and the projected fees for FY2010. Thank you.

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CITY CLERK
NEWTON, MA 02459

CITY OF NEWTON, MASSACHUSETTS
TREASURER'S OFFICE
BANKING SERVICE APPROPRIATION REQUIREMENTS

	<u>FY 2008 Actual</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Projected</u>
Citizens Bank	9,621.88	17,252.53	12,610.75
Century Bank	20,442.85	18,082.76	36,057.60
Bank of America	30,017.88	34,364.02	39,026.83
PY accrual	-	500.00	-
Other	(21.44)	622.46	15.00
Total expenditures:	<u>60,061.17</u>	<u>70,821.77</u>	<u>87,710.18</u>

2010 Banking Svs appropriation	48,239.00
6/30/2009 expense accrual	7,448.80
YTD Expenditures	
Century bank- May and June 2009	(2,285.00)
Century bank - July & August	(4,885.81)
Century bank - July - November	(1,857.39)
Citizens bank - July - November	(5,254.48)
Bank of America - July - November	(16,261.18)
Other	(15.00)
11/18/2009 Unobligated balance	<u>25,128.94</u>
Projected:	
Century Bank (Sept- June)	(24,429.05)
Century Bank (December - June)	(2,600.35)
Citizens Bank (December - June)	(7,356.27)
Bank of America - (December - June)	(22,765.65)
Projected Banking Svs to 6/30/2010	<u>(57,151.32)</u>
Projected expenditures in excess of appropriation	<u>(32,022.38)</u>

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CITY CLERK
NEWTON, MA. 02159

PF/K



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

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December 15, 2009

09 DEC 15 PM 4: 04
CITY CLERK
NEWTON, MA. 02159

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board amend the budget for the Newton North High School construction project. As I indicated in my earlier communication, we have saved millions of dollars in construction cost by focusing resources on project oversight by the Project Manager and the Design team. I am therefore requesting that \$2,232,500 be transferred from hard costs (construction) to soft costs, as follows:

FROM: CONSTRUCTION (NNNS-1-530225)
NNNS-1-510220
NNNS-1-530219
NNNS-1-530202
NNNS-1-5301
NNNS-1-58516

2,232,500

Project Manager	\$596,000
Building System Commissioning	\$40,000
Architectural Expenses	\$570,000
Consultant Expenses/testing	\$326,500
Furnishings	\$700,000
Total	\$2,232,500

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE

Current OPM Services Contract

- Currently OPM staffing levels will be reduced at the end of January 2010

- Current staff:

- Full Time Project Executive

- Full Time Project Manager

- Full Time Field Operations Manager

- Full Time Clerk of the Works

- After February 1st, 2010

- Part Time Project manager (1 day per week)

- Full Time Clerk of the Works

Extended OPM Staff

- Current OPM staffing levels are recommended to maintain required MSBA oversight and to bring the project in on schedule and under budget
- \$596k supplements OPM staffing to appropriate levels through May 2011
- Revised staffing after February 1st, 2010
 - Full Time Project Executive
 - Full Time Project Manager
 - Full Time Clerk of the Work

Additional Commissioning Services

- Additional equipment and systems to be commissioned
 - Miscellaneous Mechanical Commissioning
 1. Chilled water system
 2. Exhaust fans
 3. Transfer fans
 4. Split systems
 5. Air curtain
 6. Heating system
 - Photovoltaic system
 - Demand response system

Designer Services Budget Revisions Phase I

- Designer Services contract was adjusted on 2/29/08 for acceleration and 24 months of on-site support
- Current Designer Services adjustment = \$85k/month
- The need to maintain an appropriate level of Design Team support will be required to complete the project on schedule and within budget
- Proposed Phase I Designer Services adjustment = \$300k

Designer Services Budget Revisions Phase II

- Designer's Basic Services obligation continues through September 15, 2010
- Design Team construction administration support for Phase II will be required for demolition of existing High School, Athletic Fields and other site related items
- Designer Services Contract contemplates additional services to be provided on an hourly basis per contract rates
- Estimated Phase II budget allowance = \$270k

Consultants

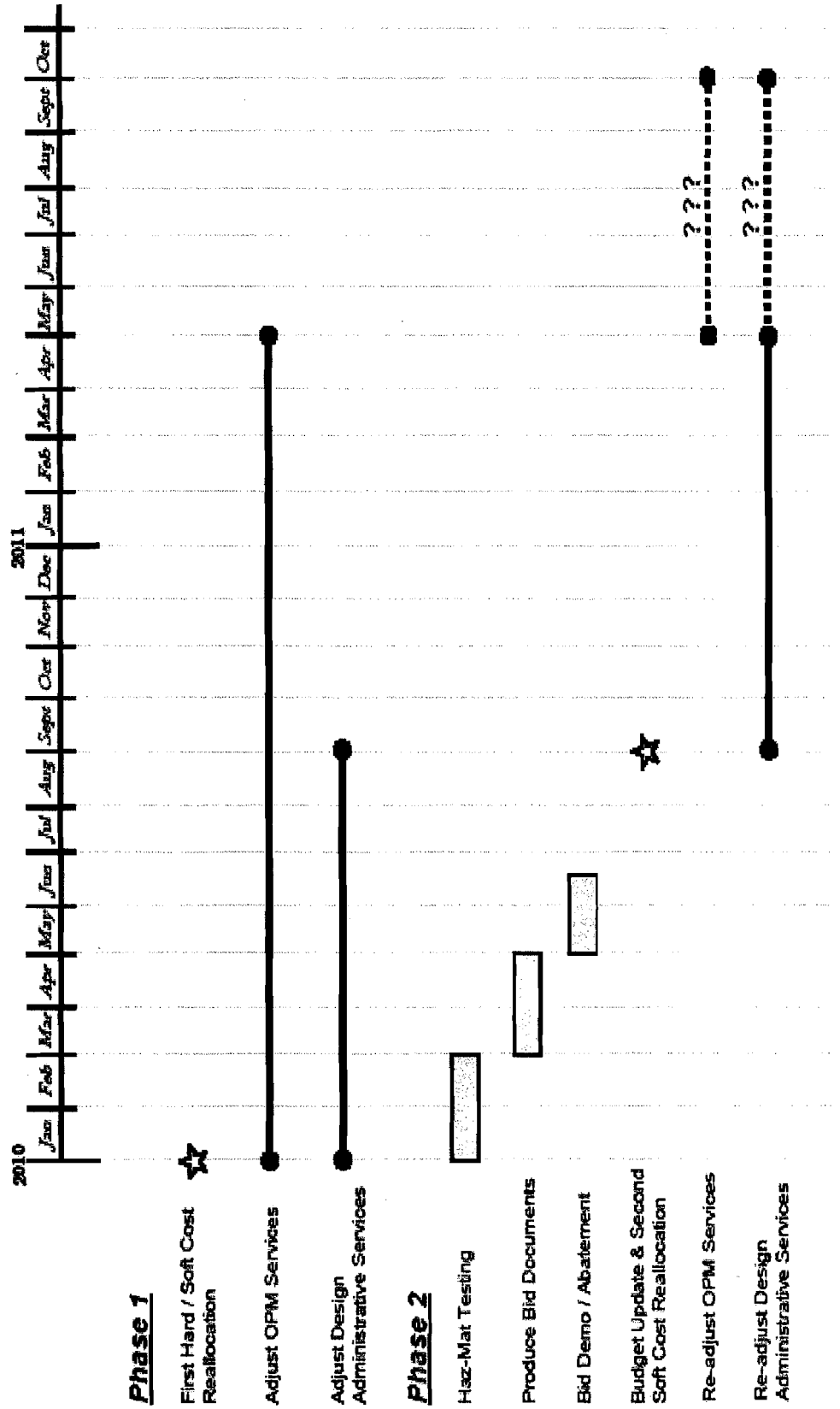
- The consultants line item funding has been spent on Phase I building quality assurance and quality control and testing
- Additional funds are required for Phase II
 - Additional asbestos and contaminant testing
 - Hazardous material specifications
 - Development of subcontractor bid documents
 - Abatement plan and approvals
 - On-site monitoring and air quality verification

Additional FF & E

- \$1.3 Million budget set in 1999 based on original project scope
- Equipment & Furniture are continuing to age
- Fire code will not allow reuse of certain items
- Categories
 - Furniture – Office and Classroom
 - Equipment – Athletic, Science, Art and Music, Custodial, etc.

Schedule

Newton North High School January 2010 Soft / Hard Cost Reallocation



CITY OF NEWTON

IN BOARD OF ALDERMEN

April 22, 2008

ORDERED:

That for the purpose of paying additional costs of constructing, equipping and furnishing a new Newton North High School, to be located at 457 Walnut St., Newton, MA, which building will consist of approximately 413,000 square feet, and for the payment of all other costs incidental and related thereto, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, there is hereby appropriated the sum of \$56,272,500, which shall result in a total appropriation for this project of \$197,500,008, to be expended at the direction of the Mayor, in accordance with the attached schedule of appropriations, which amount shall be borrowed under and pursuant to Chapter 44, Section 7(3) and Chapter 70B of the General Laws, or pursuant to any other enabling authority; that the amount appropriated hereunder, shall be in addition to the \$141,227,508 appropriated for this project to-date by the following Bond Orders of this Board: Order No 268-00(B) approved on April 17, 2001, as amended on June 27, 2006 (\$1,895,758), Order No. 320-04 approved on October 4, 2004 (\$3,800,000), Order No. 230-06(A) approved on September 5, 2006 (\$1,076,250), Order No. 230-06(B) approved on February 5, 2007 (\$2,572,500), and Order No. 56-07 approved on April 4, 2008 (\$131,883,000. The City acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the

MSBA, and any project costs incurred by the City in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City. The City further acknowledges that any grant that it may receive from the MSBA on account of the project described in this vote shall not exceed \$46,577,262. The total amount authorized to be borrowed for this project shall be reduced by any amounts received from the MSBA on account of this project prior to the issuance of any bonds or notes under this vote.

That the City Treasurer, upon the recommendation of the Board of Aldermen and the concurrence of the Mayor, is authorized to file an application with The Commonwealth of Massachusetts' Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any and all bonds or notes of the City authorized by this Order; for a term not to exceed 30 years, and in connection therewith, to provide such information and execute such documents as the Municipal Finance Oversight Board of The Commonwealth of Massachusetts may require.

Under Suspension of Rules
Readings Waived and Approved
17 yeas, 5 nays (Ald. Brandel, Johnson, Mansfield, Parker, Swiston),
2 absent (Ald. Harney, Sangiolo)

(SGD) DAVID A. OLSON
City Clerk

(SGD) DAVID B. COHEN
Mayor

Date: _____

(SGD) PAUL E. COLETTI
Chairman, Finance Committee

CITY OF NEWTON, MASSACHUSETTS
HIGH SCHOOL IMPROVEMENT CAPITAL PROJECT FUND
NEWTON NORTH HIGH SCHOOL NEW CONSTRUCTION PROJECT APPROPRIATION SCHEDULE - LEGAL LEVEL OF CONTROL {4}
BO #56-07(2)

	Original Budget	Budget Revisions	Amended Budget	Current Project Budget {1}	Revisions	Project Budget {4}	Docket Item #56-07(2) Revised Project Budget {4}
ADMINISTRATIVE SUPPORT SALARIES	\$ 383,213.37	\$ -	\$ 383,213.37	\$ 383,213.37	\$ 668.00	\$ 383,881.37	
WORK BY OTHER DEPARTMENTS	-	2,500.00	2,500.00	2,500.00	-	2,500.00	
RENTAL - EQUIPMENT (Moving)	550,000.00	-	550,000.00	550,000.00	-	550,000.00	
RENTAL-STORAGE CONTAINERS	-	3,500.00	3,500.00	3,500.00	-	3,500.00	
RENTAL-SANITARY FACILITIES	-	2,000.00	2,000.00	2,000.00	-	2,000.00	
CONSULTANTS	200,000.00	-	200,000.00	200,000.00	850,000.00	1,050,000.00	
ARCHITECTURAL SERVICES	7,000,000.00	8,860,193.51	15,860,193.51	15,860,193.51	(487,193.00)	15,373,000.51	
CONSTRUCTION CLERK OF THE WORKS	275,000.00	-	275,000.00	275,000.00	-	275,000.00	
BUILDING SYSTEM COMMISSIONING	350,000.00	-	350,000.00	350,000.00	-	350,000.00	
CONSTRUCTION PROJECT MANAGEMENT	2,500,000.00	367,850.00	2,867,850.00	2,867,850.00	526,579.00	3,394,429.00	
CONSTRUCTION MANAGER AT RISK {2}	119,358,690.33	(3,035,636.00)	116,323,054.33	116,323,054.33	48,676,946.00	165,000,000.33	
BLUEPRINTING	49,548.50	-	49,548.50	49,548.50	-	49,548.50	
LEGAL SERVICES	250,000.00	30,000.00	280,000.00	280,000.00	50,000.00	330,000.00	
REGISTRATION AND RECORDING FEES	-	50.00	50.00	50.00	-	50.00	
POSTAGE	100.00	150.00	250.00	250.00	-	250.00	
PRINTING	51.50	-	51.50	51.50	-	51.50	
ADVERTISING/PUBLICATIONS	300.00	-	300.00	300.00	-	300.00	
ATHLETIC TRANSPORTATION	350,000.00	(5,500.00)	344,500.00	344,500.00	155,500.00	500,000.00	
OWNERS CONTINGENCY {3}	6,225,107.69	(6,225,107.51)	0.18	0.18	5,000,000.00	5,000,000.18	
UNALLOCATED CONTINGENCY {4}	-	-	-	-	1,500,000.00	1,500,000.00	
BUILDING IMPROVEMENTS	497,500.00	-	497,500.00	497,500.00	-	497,500.00	
COMPUTER SERVER HARDWARE	925,000.00	-	925,000.00	925,000.00	-	925,000.00	
AUDIO-VISUAL EQUIPMENT	925,000.00	-	925,000.00	925,000.00	-	925,000.00	
CLASSROOM FURNITURE	1,387,500.00	-	1,387,500.00	1,387,500.00	-	1,387,500.00	
TOTAL	\$ 141,227,011.39	-	\$ 141,227,011.39	\$ 141,227,011.39	\$ 56,272,500.00	\$ 197,499,511.39	

{1} Current project budget as of April 17, 2008.

{2} Construction Manager at Risk line includes \$13 million of the \$19.5 in contingencies identified in the Mayor's April 4, 2008 communication to the Board of Aldermen.

The Owner's contingency, identified in the April 4, 2008 communication from the Mayor is divided between the Owners contingency and Unallocated contingency in this schedule.

{2a} Including \$480,000 reserved for landscaping.

{3} Transfers from the Owners contingency require prior approval of the Board of Aldermen.

{4} Mayor is authorized to make unlimited transfers from the Unallocated Contingency. All other account transfers require approval of the Board of Aldermen.

CITY OF NEWTON, MASSACHUSETTS
HIGH SCHOOL IMPROVEMENT FUND
NORTH HIGH SCHOOL NEW CONSTRUCTION PROJECT
BUDGET TO ACTUAL REPORT

December 31, 2009

	Original Budget {1}	Transfers Pre #56-07(2)	Amended BO# 56-07(3)	Amendment BO#85-09	Subsequent Transfers {4}	Total Amended Budget	Total Expenditures	Encumbrances	Unobligated Balance
ADMINISTRATIVE SUPPORT SALARIES	\$ 383,213.37	\$ -	\$ 668.00	\$ -	\$ (2,542.53)	\$ 381,338.84	\$ 238,541.70	\$ -	\$ 142,797.14
WORK BY OTHER DEPARTMENTS	-	2,500.00	-	-	2,542.53	5,042.53	4,736.20	-	306.33
RENTAL - EQUIPMENT	550,000.00	-	-	-	-	550,000.00	2,015.50	248.50	547,736.00
RENTAL-STORAGE CONTAINERS	-	3,500.00	-	-	7,000.00	10,500.00	8,985.37	1,453.06	61.57
RENTAL-SANITARY FACILITIES	-	2,000.00	-	-	10,000.00	12,000.00	10,450.00	700.00	850.00
CONSULTANTS	200,000.00	-	850,000.00	-	489,840.00	1,539,840.00	1,325,008.49	194,812.87	20,018.64
ARCHITECTURAL SERVICES {5}	7,000,000.00	8,860,193.51	(487,193.00)	-	548,924.00	15,921,924.51	14,256,986.44	1,664,938.07	0.00
CONSTRUCTION CLERK OF THE WORKS	275,000.00	-	-	-	-	275,000.00	80,000.00	195,000.00	-
BUILDING SYSTEM COMMISSIONING	350,000.00	-	-	-	-	350,000.00	255,000.00	95,000.00	-
CONSTRUCTION PROJECT MANAGEMENT	2,500,000.00	367,850.00	526,579.00	-	244,000.00	3,638,429.00	3,355,075.00	283,316.00	38.00
CONSTRUCTION MANAGER AT RISK {5}	119,358,690.33	(3,035,636.00)	48,676,946.00	-	-	165,000,000.33	113,653,226.00	49,111,583.00	2,235,191.33
BLUEPRINTING	49,548.50	-	-	-	-	49,548.50	6,900.25	-	42,648.25
LEGAL SERVICES	250,000.00	30,000.00	50,000.00	-	-	330,000.00	265,469.79	6,030.21	58,500.00
LEGAL SETTLEMENT	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-
REGISTRATION AND RECORDING FEES	-	50.00	-	-	-	50.00	50.00	-	-
POSTAGE	100.00	150.00	-	-	-	250.00	164.26	-	85.74
PRINTING	51.50	-	-	-	-	51.50	22.00	-	29.50
ADVERTISING/PUBLICATIONS	300.00	-	-	-	-	300.00	-	-	300.00
ATHLETIC TRANSPORTATION	350,000.00	(5,500.00)	155,500.00	-	-	500,000.00	240,079.14	-	259,920.86
OWNERS CONTINGENCY	-	-	1,500,000.00	-	(1,399,764.00)	100,236.00	-	-	100,236.00
UNALLOCATED CONTINGENCY	6,225,107.69	(6,225,107.51)	5,000,000.00	-	-	5,000,000.18	-	-	5,000,000.18
BUILDING IMPROVEMENTS	497,500.00	-	-	-	-	497,500.00	42,999.81	-	454,500.19
COMPUTER SERVER HARDWARE	925,000.00	-	-	-	-	925,000.00	-	-	925,000.00
AUDIO-VISUAL EQUIPMENT	925,000.00	-	-	26,750.00	-	951,750.00	25,619.86	663,782.00	262,348.14
CLASSROOM FURNITURE	1,387,500.00	-	-	-	-	1,387,500.00	30,926.68	-	1,356,573.32
TOTAL	\$ 141,227,011.39	-	\$ 56,272,500.00	26,750.00	-	\$ 197,526,261.39	\$ 133,902,256.49	\$ 52,216,863.71	\$ 11,407,141.19

{1} Original budget thru board order #56-07 (04/04/2007)

{2} Line item transfers authorized by Mayor per #56-07

{3} Line item revisions per #56-07(2) and agreement between Mayor Cohen and Alderman Gentile.

{4} Transfers from Owners contingency approved by the Mayor or other accounts, as approved by the Board of Aldermen.

{5} Includes \$4,940,332 in retainages payable.

Contingency Re-cap	Original Budget	Transfers	Amended	Amendment	Subsequent	Total Amended	Total	Encumbrances	Unobligated
Construction Manager at Risk Contingencies	-	-	-	-	-	-	-	-	-
Contingency Line within contract	-	-	10,200,000.00	-	-	10,200,000.00	2,783,651.00	-	\$ 7,416,349.00
Unencumbered and unexpended line item balance	-	-	2,235,191.33	-	-	2,235,191.33	-	-	2,235,191.33
Owner's Contingency (Mayor)	-	-	1,500,000.00	-	(1,399,764.00)	100,236.00	-	-	100,236.00
Unallocated Contingencies (Board of Aldermen)	-	-	5,000,000.00	-	-	5,000,000.18	-	-	5,000,000.18
Total Contingencies	-	-	\$ 18,935,191.33	-	\$ (1,399,764.00)	\$ 17,535,427.51	\$ 2,783,651.00	-	\$ 14,751,776.51



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

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December 15, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate from Receipts Reserved for Appropriation to Conservation \$6,000 that was received from the Newton Marriot for improvements to Norumbega Park.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

From: Special Permit
RECEIPTS RESERVED
14R11401-5901

6,000

To: NORUMBEGA PARK IMPROVEMENTS
C114016-52409

6,000

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NEWTON, MA. 02159

1000 Commonwealth Avenue Newton, Massachusetts 02459

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DEDICATED TO COMMUNITY EXCELLENCE



David B. Cohen
Mayor

CITY OF NEWTON, MASSACHUSETTS

Department of Planning and Development
Michael J. Kruse, Director

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December 14, 2009

Honorable Mayor Cohen
Members of the Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, Massachusetts 02459

Dear Mayor Cohen and Members of the Board of Aldermen:

The City has received a \$6,000 check from the Marriott Corporation for improvements to Norumbega Park, per the Board's special permit (#376-08) issued for the Newton Marriott. Funds have been deposited in the City's Receipts Reserved for Appropriation Fund.

The purpose of this communication is to request that the \$6,000 payment be appropriated to the Conservation Commission for purposes of making the actual improvements to the Norumbega Park.

Best regards,

Anne Phelps
Sr. Environmental Planner

Cc Mike Kruse, Planning Director
Candace Havens, Chief Planner
Mary Walsh Rines, Accounting Planner

Conserva\consarea\Norumbega donation from Marriott 2009

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CITY CLERK
NEWTON, MA 02159

Conservation Commission

1000 Commonwealth Avenue, Newton, Massachusetts 02459

Email: aphelps@newtonma.gov

www.ci.newton.ma.us

22. Parking spaces located within the Single Residence District portion of petitioner's land shall be used solely for parking of passenger automobiles accessory to the uses of said motor hotel in the adjoining Single Residence 3 District, except as may otherwise be provided in the Parking Management Plan referenced in Condition # 20.
23. The Hotel shall not book events with a projected demand totaling more than 820 parking spaces on any given day. If the Director of Planning and Development and the Commissioner of Inspectional Services determine that parking demand related to the Hotel is leading to overflow parking in the adjacent residential neighborhood, the Director and Commissioner may set a limit on the annual number of *Tier III* events as defined in the petitioner's Parking Management Plan referenced in Condition #20.
24. The petitioner shall enhance and maintain the median strip on Commonwealth Avenue nearest the "Welcome to Newton" gateway sign with seasonal flower displays consistent with the quality of seasonal plantings at the entrance to its site and will maintain that area throughout the year by watering, weeding and mulching it. The Hotel will also maintain a portion of the median strip in Commonwealth Avenue on each side adjacent to the main access drive of its site with seasonal plantings and six flowering trees as set forth in the preliminary planting plan, which is an inset in the Landscaping Plan Sheet L-1. A planting plan for seasonal displays shall be periodically submitted (no less than annually) for approval by the Parks and Recreation Commissioner. The tree species, size and location shall be subject to the approval of the City's Tree Warden and the Massachusetts Water Resources Authority ("MWRA").
25. The petitioner shall pay up to six thousand (\$6,000.00) dollars towards the costs for a new wooden bench and logs (materials, and installation) to stabilize the slope below the walking trail in Norumbega Park, which materials shall be subject to the approval of the City's Senior Environmental Planner. The City of Newton shall be responsible for the actual installation of the bench and logs. Any funds not expended for materials and installation shall be refunded to the petitioner.
26. The petitioner shall issue a letter of credit to the City for an amount not to exceed forty thousand (\$40,000) dollars to be used towards the installation of a painted crosswalk and pedestrian-activated traffic light(s) across Commonwealth Avenue in front of the subject property. The City shall seek to file for and install such signal(s) in an expeditious manner and shall have not longer than four years from the date of approval of this Board Order to obtain the necessary approvals from the City Traffic Engineer, Traffic Council, and other appropriate bodies for installation of such improvements. If within said four years, there is no final determination to install those improvements or if there is a determination that such an installation would be at an unsafe location for a pedestrian crossing, then (a) the petitioner shall provide the sum of twenty thousand (\$20,000) dollars to the City, which shall be used for public improvements in Norumbega Park, such as for a study and/or implementation of pathways to access the shoreline or other features that enhance its use as a public conservation area; and (b) and the letter of credit in the amount of forty thousand (\$40,000) dollars shall be returned to the petitioner and of no further effect with respect to

COMPTROLLER'S OFFICE
CITY OF NEWTON, MASSACHUSETTS
dwilkinson@newtonma.gov
(617) 796-1305

January 4, 2010

TO: Finance Committee and Mayor Warren

FROM: David Wilkinson

SUBJECT: Group Health Self Insurance Fund – FY 2010 Mid -Year Report

=====

The financial condition of the City's group health self insurance fund continued to improve during the month of December. At December 31, 2009 the fund's total equity position was \$9.9 million. This represents a \$643,413 (7%) improvement over the financial position of the fund at the start of the fiscal year and a \$280,909 (2.9%) improvement over the financial position of the fund exactly one year ago. Tufts health plan resources account for 94.2% of the fund equity.

The **Tufts health plan** ended the first half of fiscal year 2010 with a fund balance of \$9.3 million - the equivalent of 3.6 months of average claims experience and approximately double the target fund balance for the plan. Tufts health plan paid claims for the first six months of fiscal year 2010 were \$15.4 million - \$378,694 (2.4%) less than total paid claims during the first six months of the prior fiscal year.

The **Harvard-Pilgrim health plan** ended the first half of fiscal year 2010 with a fund balance of \$575,813, which although better than the start of the year, still amounts to only 1/3 of the target fund balance for the plan. The improved financial position of the Harvard Pilgrim plan is the result of a combination of premium adjustments and the fact that total paid claims for the first half of the current year are \$426,582 or 6.7% less than total paid claims during the first half of the prior fiscal year.

Favorable first half fiscal year 2010 operating experience combined with the healthy fund balance of the Tufts health plan offers the City the option of a freeze in health premium adjustments for the Tufts health plan for fiscal year 2011. Such a freeze in fiscal year 2009 cost the plan approximately \$1 million or 10% of the plan's fund balance. Until such time as the Harvard-Pilgrim health plan generates a fund balance sufficient to mitigate any extraordinary and unforeseen claims experience it would not appear prudent to consider any premium freeze for the Harvard-Pilgrim plan.

Cc: HR Director
Benefits Manager

CITY OF NEWTON, MASSACHUSETTS
 GROUP HEALTH SELF INSURANCE FUND
 COMPARATIVE BALANCE SHEET

December 31, 2009

(with comparative totals for December 31, 2008)

	December 31, 2009	December 31, 2008	\$ Change	% Change
ASSETS:				
Cash & temporary investments	\$ 13,905,835	\$ 13,379,528	\$ 526,307	3.9%
Health benefit deposits	359,695	356,928	2,767	0.8%
Total Assets	14,265,530	13,736,456	529,074	3.9%
LIABILITIES & FUND BALANCES:				
Accrued self insurance claims payable	4,412,246	4,164,081	248,165	6.0%
Total Liabilities	4,412,246	4,164,081	248,165	6.0%
Fund Balance - Group Health Claims -Tufts Health Plan	9,277,471	8,943,771	333,700	3.7%
Fund Balance - Group Health Claims - Harvard Health Plan	575,813	628,604	(52,791)	-8.4%
Total Fund Balances	9,853,284	9,572,375	280,909	2.9%
Total Liabilities & Fund Balances	\$ 14,265,530	\$ 13,736,456	\$ 529,074	3.9%

CITY OF NEWTON, MASSACHUSETTS
GROUP HEALTH SELF-INSURANCE FUND
TUFTS HEALTH PLAN

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

July 1 - December 31

	Fiscal Year 2010	Fiscal Year 2009	\$ Change	% Change
Revenue:				
Investment income	\$ 32,471	\$ 188,039	\$ (155,568)	-82.7%
Employee contributions	3,326,474	3,087,917	238,557	7.7%
Employer contributions	13,137,953	12,310,827	827,126	6.7%
Insurance recoveries	43,229	16,701	26,528	n/a
Total Revenue	16,540,127	15,603,484	936,643	6.0%
Expenditures:				
Administrative services	855,560	835,577	19,983	2.4%
Stop loss insurance premiums	157,661	191,362	(33,701)	-17.6%
Health claims (paid claims)	15,360,395	15,739,089	(378,694)	-2.4%
Health claims - change in IBNR estimate	-	-	-	n/a
Total Expenditures	16,373,616	16,766,028	(392,412)	-2.3%
Fund Balance - beginning of fiscal year	9,110,960	10,106,315	(995,355)	-9.8%
Fund Balance - December 31	\$ 9,277,471	\$ 8,943,771	\$ 333,700	3.7%

CITY OF NEWTON, MASSACHUSETTS
GROUP HEALTH SELF-INSURANCE FUND
HARVARD/PILGRIM HEALTH PLAN
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
July 1 - December 31

	Fiscal Year 2010	Fiscal Year 2009	\$ Change	% Change
Revenue:				
Investment income	\$ 5,108	\$ 7,935	(2,827)	n/a
Employee contributions	1,405,361	1,229,014	176,347	14.3%
Employer contributions	5,524,018	4,828,461	695,557	14.4%
Insurance recoveries	20,526	-	20,526	0.0%
Total Revenue	6,955,013	6,065,410	889,603	14.7%
Expenditures:				
Administrative services	415,489	399,141	16,348	4.1%
Stop loss insurance premiums	93,099	94,570	(1,471)	-1.6%
Health claims (paid claims)	5,969,523	6,396,105	(426,582)	-6.7%
Health claims - change in IBNR estimate	-	-	-	n/a
Total Expenditures	6,478,111	6,889,816	(411,705)	-6.0%
Fund Balance - beginning of fiscal year	98,911	1,453,010	(1,354,099)	-93.2%
Fund Balance - December 31	\$ 575,813	\$ 628,604	(52,791)	-8.4%

COMPTROLLER'S OFFICE
CITY OF NEWTON, MASSACHUSETTS
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January 7, 2010

TO: Finance Committee and Mayor Warren
FROM: David Wilkinson
SUBJECT: Mid Year Capital Project Fund Financial Report

Capital project activity, funded principally with long term debt and capital grants, is accounted for in one of the City's nine capital project funds. Unlike operating funds where budgets are generally good for only a single fiscal year, capital project fund budgets remain active until the project is complete. Any unobligated balance in a completed capital project fund account is closed to the Capital Stabilization Fund and available for funding future capital projects of a similar nature.

The enclosed eight page report summarizes the financial position of each capital project fund (pages 1 – 2) at December 31, 2009, along with operating (pages 3-4) and budgetary activity (pages 5-7) for the period July 1, 2009 thru December 31, 2009. A detailed line item expenditure budget to actual report for the North High School new construction project, since inception, is presented on page 8.

School Building Improvement Fund: The budgetary status of the six major building improvement projects that are currently active in this fund are summarized at the top of page 5. Permanent financing is in place for all but the Angier School boiler project (\$225,000) and the FA Day/Oak Hill modular classroom project (\$1,400,000). Permanent financing for these projects should take place this spring.

High School Improvement Fund: The total budget for the new North High School new construction project is \$197.5 million. At December 31, 2009, all but \$11.4 million had been either expended or obligated. The transfer of \$2.2 million of the \$11.4 million unobligated balance for other project purposes is currently pending before the Board of Aldermen.

A total of \$168.5 million in permanent project financing is currently in place. A receivable for \$2.3 million of the \$29 million in outstanding financing has been recorded for the 5% MSBA grant hold back, leaving \$26.7 million to be funded through a combination of direct and MSBA subsidized borrowings. A total of \$39.6 million in cash was on hand in the fund at December 31, 2009.

Municipal Building Improvement Fund: The status of the nine active municipal building improvement projects is reported on page 5. Permanent project financing remains to be completed for the following active capital projects: fire station improvements - \$4.5 million; Crafts Street DPW Yard fuel tank replacement - \$453,000; and energy conservation projects - \$3.8 million. Permanent financing should take place this spring.

Chapter 90 Highway Improvement Fund: State roadway improvement capital grant activity is accounted for in this fund. At December 31, 2009, \$880,687 in grant reimbursements were outstanding with the Massachusetts Highway Department. Since this is a reimbursement grant, the City is obligated to fund grant expenditures pending receipt of the reimbursements. At December 31, 2009, \$748,229 in General Fund cash advances was outstanding to this fund. The City submits grant reimbursement requests to the Commonwealth as expenditures are being made from the fund. All but \$751,110 of the \$2.8 million unobligated budget balance in the fund has been assigned to a specific highway improvement project in the City by the Massachusetts Highway Department.

Municipal Equipment Replacement Fund: A summary of the status of the active projects in this fund is presented in the middle of page 6. Permanent financing remains to be completed for the \$500,000 fire engine replacement appropriated earlier this fiscal year, and the \$2.6 million automated trash and recycling cart appropriation voted late last fiscal year. Both should be funded this spring.

Water System Improvement Fund: Separate sub funds are maintained within this fund to account for MWRA subsidized water system improvements, and those funded with local resources. The City's loan/grant agreements with the MWRA require that all investment income earned on temporarily idle grant and loan funds be retained for additional water system improvements. The \$11.5 million water meter replacement appropriation is included in this fund, \$6 million of which was funded as part of the City's April 1, 2009 bond sale. No funds have been expended against this appropriation thru December 31, 2009.

Sanitary Sewer Improvement Fund: Separate sub funds are also maintained with this fund to account for MWRA subsidized sewer system improvements and those funded locally. A summary of all active projects is reported on page 7. Investment income earned on temporarily idle MWRA sewer project loan and grant funds is reserved for additional sewer system improvements.

Capital Stabilization Fund: This fund is used to accumulate resources for future capital project financing, either directly or through General Fund debt service subsidies for completed capital project funds. No expenditures are made directly from the fund. At December 31, 2009, a total of \$15.6 million had been accumulated in this fund, \$15.2 million of which is principally intended to subsidize future year debt service requirements for the new North High School project. A summary of the other components of the fund can be found at the bottom of page 7.

CITY OF NEWTON, MASSACHUSETTS
CAPITAL PROJECT FUNDS
COMBINING LEVEL BALANCE SHEET
December 31, 2009

Attachment 2

	School Building Improvement Fund	High School Improvement Fund	Municipal Building Improvement Fund	CH 90 Highway Improvement Fund	Street Improvement Fund
ASSETS					
Cash & temporary investments	2,464,529	39,602,699	323,665	-	21,274
State and federal grants receivable	-	2,328,858	-	880,687	-
Total Assets	2,464,529	41,931,557	323,665	880,687	21,274
LIABILITIES & FUND BALANCES					
Due to General Fund	-	-	-	748,229	-
Retainage payable	-	4,940,332	-	-	-
Deferred revenue	-	2,328,858	-	-	-
Total Liabilities	-	7,269,190	-	748,229	-
Fund Balance - Reserved for Encumbrances	1,134,885	52,234,918	411,733	772,168	3,230
Fund Balance - Reserved for Future Bonded Appropriations	-	-	-	-	-
Fund Balance - Reserved for Future Water/Sewer Appropriations	-	-	-	-	-
Fund Balance - Reserved for Continuing Capital Appropriations	1,329,644	(17,572,551)	(88,068)	(639,710)	18,044
Fund Balance - Designated for Capital Plan	-	-	-	-	-
Fund Balance - Designated for Fire Station Renovations	-	-	-	-	-
Fund Balance - Designated Other Capital Purposes	-	-	-	-	-
Total Fund Balances	2,464,529	34,662,367	323,665	132,458	21,274
Total Liabilities and Fund Balances	2,464,529	41,931,557	323,665	880,687	21,274

CITY OF NEWTON, MASSACHUSETTS
CAPITAL PROJECT FUNDS
COMBINING LEVEL BALANCE SHEET
December 31, 2009

	Municipal Equipment Replacement Fund	Water System Improvement Fund	Sewer System Improvement Fund	Capital Stabilization Fund	Combining Total
ASSETS					
Cash and temporary investments	\$ -	\$ 10,234,949	\$ 3,529,702	\$ 15,588,528	\$ 71,765,346
State and federal grants receivable	-	-	-	-	3,209,545
Total Assets	-	10,234,949	3,529,702	15,588,528	74,974,891
LIABILITIES & FUND BALANCES					
Due to General Fund	1,811,590	-	-	-	2,559,819
Retainage payable	-	-	-	-	4,940,332
Deferred revenue	-	-	-	-	2,328,858
Total Liabilities	1,811,590	-	-	-	9,829,009
Fund Balance - Reserved for Encumbrances	88,422	7,643,929	1,570,177	-	63,859,462
Fund Balance - Reserved for Future Bonded Appropriations	-	-	-	61,152	61,152
Fund Balance - Reserved for Future Water/Sewer Appropriations	-	-	-	105,000	105,000
Fund Balance - Reserved for Continuing Capital Appropriations	(1,900,012)	2,591,020	1,959,525	-	(14,302,108)
Fund Balance - Designated for Capital Plan	-	-	-	15,231,617	15,231,617
Fund Balance - Designated for Fire Station Renovations	-	-	-	114,384	114,384
Fund Balance - Designated Other Capital Purposes	-	-	-	76,375	76,375
Total Fund Balances	(1,811,590)	10,234,949	3,529,702	15,588,528	65,145,882
Total Liabilities and Fund Balances	\$ -	\$ 10,234,949	\$ 3,529,702	\$ 15,588,528	\$ 74,974,891

CITY OF NEWTON, MASSACHUSETTS
CAPITAL PROJECT FUNDS
COMBINING LEVEL STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
July 1, 2009 - December 31, 2009

	School Building Improvement Fund	High School Improvement Fund	Municipal Building Improvement Fund	CH 90 Highway Improvement Fund	Street Improvement Fund
REVENUES:					
Investment income	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	-	-	-	886,718	-
Total Revenue	-	-	-	886,718	-
EXPENDITURES:					
Education	3,486,798	33,720,706	-	-	-
Public safety	-	-	1,033,942	-	-
General government	-	-	469	-	-
Culture & recreation	-	-	-	-	-
Public works	-	-	21,245	886,718	63,033
Total Expenditures	3,486,798	33,720,706	1,055,656	886,718	63,033
Excess/(Deficiency) of Revenues over Expenditures	(3,486,798)	(33,720,706)	(1,055,656)	-	(63,033)
Transfers from Other Funds	43,850	-	-	-	-
Transfers to Other Funds	-	-	-	-	-
Excess/(Deficiency) of Revenues & Transfers over Expenditures & Transfers	(3,442,948)	(33,720,706)	(1,055,656)	-	(63,033)
Other Financing Sources - Proceeds from the sale of bonds	-	-	-	-	-
Excess/(Deficiency) of Revenues, Transfers & Other Sources over Expenditures, Transfers & Other Uses	(3,442,948)	(33,720,706)	(1,055,656)	-	(63,033)
Fund Balance - beginning of fiscal year	5,907,477	68,383,073	1,379,321	132,458	84,307
Fund Balance - December 31, 2009	\$ 2,464,529	\$ 34,662,367	\$ 323,665	\$ 132,458	\$ 21,274

CITY OF NEWTON, MASSACHUSETTS
CAPITAL PROJECT FUNDS
COMBINING LEVEL STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
July 1, 2009 - December 31, 2009

	Municipal Equipment Replacement Fund	Water System Improvement Fund	Sewer System Improvement Fund	Capital Stabilization Fund	Combining Total
REVENUES:					
Investment income	\$ -	\$ 20,444	\$ 10,842	\$ 7,590	\$ 38,876
Intergovernmental	-	-	-	-	886,718
Total Revenue	-	20,444	10,842	7,590	925,594
EXPENDITURES:					
Education	-	-	-	-	37,207,504
Public safety	39,912	-	-	-	1,073,854
General government	-	-	-	-	469
Culture & recreation	39,298	-	-	-	39,298
Public works	2,460,888	1,496,977	(44,082)	-	4,884,779
Total Expenditures	2,540,098	1,496,977	(44,082)	-	43,205,904
Excess/(Deficiency) of Revenues over Expenditures	(2,540,098)	(1,476,533)	54,924	7,590	(42,280,310)
Transfers from Other Funds	-	-	-	-	43,850
Transfers to Other Funds	-	-	-	(1,107,653)	(1,107,653)
Excess/(Deficiency) of Revenues & Transfers over Expenditures & Transfers	(2,540,098)	(1,476,533)	54,924	(1,100,063)	(43,344,113)
Other Financing Sources - Proceeds from the sale of bonds	-	-	-	-	-
Excess/(Deficiency) of Revenues, Transfers & Other Sources over Expenditures, Transfers & Other Uses	(2,540,098)	(1,476,533)	54,924	(1,100,063)	(43,344,113)
Fund Balance - beginning of fiscal year	728,508	11,711,482	3,474,778	16,688,591	108,489,995
Fund Balance - December 31, 2009	\$ (1,811,590)	\$ 10,234,949	\$ 3,529,702	\$ 15,588,528	\$ 65,145,882

CITY OF NEWTON, MASSACHUSETTS
CAPITAL PROJECT FUNDS
EXPENDITURE BUDGET TO ACTUAL REPORT - LEGAL LEVEL OF CONTROL
July 1, 2009 - December 31, 2009

	July 1, 2009 Beginning Balance	Current Year Appropriations	Inter-fund Transfers	Expenditures	Encumbered	Unobligated Balance
School Building Improvement Fund:						
Newton South High Athletic Field Improvements	\$ 4,697,564	\$ -	-	3,114,004	662,167	921,393
Brown Middle School Window & Door Replacement	144,634	-	-	68,099	34,748	41,787
Peirce Elementary School Repairs	90,214	-	43,850	-	-	134,064
F.A Day HVAC Improvements	984,827	-	-	302,706	276,970	405,151
Angier School Boiler Replacement	215,238	-	-	1,989	161,000	52,249
F.A Day/Oak Hill Modulars	-	1,400,000	-	-	-	1,400,000
Total School Building Improvement Fund	6,132,477	1,400,000	43,850	3,486,798	1,134,885	2,954,644
High School Improvement Fund:						
Newton South High School Renovations	18,054	-	-	-	18,054	-
Newton North High School Renovations	97,344,711	-	-	33,720,706	52,216,864	11,407,141
Total High School Renovation Fund	97,362,765	-	-	33,720,706	52,234,918	11,407,141
Municipal Building Improvement Fund:						
City Hall Boiler Replacement	33,322	-	-	469	8,936	23,917
Energy Audits - Various Buildings	82,000	85,400	-	-	82,000	85,400
Energy Conservation - Various Buildings	-	3,670,000	-	-	-	3,670,000
Crafts St DPW Yard Fuel Tank Replacement	-	453,000	-	21,245	-	431,755
Various Fire Station Repairs/Fire Alarms	77,594	-	-	12,118	-	65,476
Fire Station #7 Renovations	259,063	4,426,000	-	140,697	91,556	4,452,810
Fire Station #4 Renovations	92,015	115,243	-	75,801	130,136	1,321
Fire Station #4 Renovations	912,856	(2,843)	-	805,326	94,634	10,053
Tier I Fire Station Improvements	4,471	-	-	-	4,471	-
Total Municipal Building Improvement Fund	1,461,321	8,746,800	-	1,055,656	411,733	8,740,732
CH 90 Highway Improvement Fund:						
Contract MA 3246207	166,641	-	-	-	-	166,641
Contract MA 0035509	22,650	-	-	-	-	22,650

CITY OF NEWTON, MASSACHUSETTS
CAPITAL PROJECT FUNDS
EXPENDITURE BUDGET TO ACTUAL REPORT - LEGAL LEVEL OF CONTROL
July 1, 2009 - December 31, 2009

	July 1, 2009 Beginning Balance	Current Year Appropriations	Inter-fund Transfers	Expenditures	Encumbered	Unobligated Balance
Contract MA 0044606	40,000	-	-	8,775	31,225	-
Contract MA0048380	108,994	-	-	6,133	-	102,861
Contract MA 0050910	4,073,048	-	-	871,810	740,943	2,460,295
Total CH 90 Highway Improvement Fund	4,411,333	-	-	886,718	772,168	2,752,447
Street & Sidewalk Improvement Fund:						
Bencliffe Circle Improvements - 2009	69,132	-	-	55,299	3,230	10,603
Street Light Replacement - 2007	15,175	-	-	7,734	-	7,441
Total Street & Sidewalk Improvement Fund	84,307	-	-	63,033	3,230	18,044
Municipal Equipment Replacement Fund:						
Public Works Equipment Replacement -2009	600,000	-	-	600,000	-	-
Parks Equipment Replacement - 2009	48,684	-	-	39,298	-	9,386
Automated Trash & Recycling Receptacles - 2009	2,560,000	-	-	1,860,888	48,510	650,602
Fire Ladder Replacement - 2008	43,400	-	-	21,699	21,701	-
Fire Engine Replacement - 2008	18,158	-	-	9,080	9,078	-
Fire Engine Replacement - 2010	-	500,000	-	-	-	500,000
Fire Equipment Replacement - 2006	18,266	-	-	9,133	9,133	-
Total Municipal Equipment Replacement Fund	3,288,508	500,000	-	2,540,098	88,422	1,159,988
Water System Improvement Fund:						
MWRA - Water System - Accumulated Interest Income	641,467	20,444	-	-	-	661,911
MWRA - Water System Improvements - Loan of 2004	195,601	-	-	195,601	-	-
MWRA - Water System Improvements - Loan of 2005	352	-	-	(104,296)	104,296	352
MWRA - Water System Improvements - Loan of 2006	175,551	-	-	81,427	8,306	85,818
MWRA - Water System Improvements - Loan of 2007	604,824	-	-	506,931	55,883	42,010
MWRA - Water System Improvements - II Transfer	217,401	-	-	82,496	134,905	-
MWRA - Water System Improvements - Loan of 2009	3,600,000	-	-	723,634	2,337,351	539,015
Water Meter Replacement - 2009	11,528,000	-	-	-	4,986,373	6,541,627

CITY OF NEWTON, MASSACHUSETTS
 CAPITAL PROJECT FUNDS
 EXPENDITURE BUDGET TO ACTUAL REPORT - LEGAL LEVEL OF CONTROL
 July 1, 2009 - December 31, 2009

	July 1, 2009 Beginning Balance	Current Year Appropriations	Inter-fund Transfers	Expenditures	Encumbered	Unobligated Balance
Waban Hill Reservoir Improvements - 2001/2003	276,286	-	-	11,184	16,815	248,287
Total Water System Improvement Fund	17,239,482	20,444	-	1,496,977	7,643,929	8,119,020
Sanitary Sewer Improvement Fund:						
Sewer Emergency Repairs (City of Newton)	10,000	-	-	-	-	10,000
Cochituate Sewer Repair (Town of Wellesley Contb)	135,478	-	-	-	-	135,478
Oakdale Rd Sewer Improvements - 2010	-	125,000	-	-	-	125,000
Farina Rd Sewer Improvements - 2010	-	125,000	-	-	-	125,000
Irving St Sewer Improvements - 2010	-	135,000	-	-	-	135,000
Old Farm Rd Sewer Improvements - 2010	-	115,000	-	-	-	115,000
MWRA - Sewer I&I - Accumulated Interest Income	242,350	10,842	-	-	-	253,192
MWRA - Infiltration/Inflow - 2007	117,892	-	-	3,350	18,148	96,394
MWRA - Infiltration/Inflow - 2007	330,574	-	-	(72,377)	402,951	-
MWRA - Infiltration/Inflow - 2008	269,301	-	-	-	172,735	96,566
MWRA - Infiltration/Inflow - 2008	59	-	-	59	-	-
MWRA - Infiltration/Inflow - 2009	933,880	-	-	15,563	4,918	913,399
MWRA - Infiltration/Inflow - 2009	1,435,244	-	-	9,323	971,425	454,496
Total Sanitary Sewer Improvement Fund	3,474,778	510,842	-	(44,082)	1,570,177	2,459,525
Capital Stabilization Fund:						
Reserved for MGL CH 44 Sec 7& 8 Appropriations	61,153	-	(1)	-	-	61,152
Reserved for Water/Sewer Appropriations	105,000	-	-	-	-	105,000
Designated for Capital Plan	16,185,792	-	(954,175)	-	-	15,231,617
Designated for Fire Station Renovations	106,794	7,590	-	-	-	114,384
Designated for Ordinary Capital Appropriations	229,852	-	(153,477)	-	-	76,375
Total Capital Stabilization Fund	16,688,591	7,590	(1,107,653)	-	-	15,588,528
Total Capital Project Funds	\$ 150,143,562	\$ 11,185,676	\$ (1,063,803)	\$ 43,205,904	\$ 63,859,462	\$ 53,200,069

CITY OF NEWTON, MASSACHUSETTS
HIGH SCHOOL IMPROVEMENT FUND
NORTH HIGH SCHOOL NEW CONSTRUCTION PROJECT
BUDGET TO ACTUAL REPORT

December 31, 2009

	Original Budget {1}	Transfers Pre #56-07(2)	Amended BO# 56-07(3)	Amendment BO#85-09	Subsequent Transfers {4}	Total Amended Budget	Total Expenditures	Encumbrances	Unobligated Balance
ADMINISTRATIVE SUPPORT SALARIES	\$ 383,213.37	\$ -	\$ 668.00	\$ -	\$ (2,542.53)	\$ 381,338.84	\$ 238,541.70	\$ -	\$ 142,797.14
WORK BY OTHER DEPARTMENTS	-	2,500.00	-	-	2,542.53	5,042.53	4,736.20	-	306.33
RENTAL - EQUIPMENT	550,000.00	-	-	-	-	550,000.00	2,015.50	248.50	547,736.00
RENTAL-STORAGE CONTAINERS	-	3,500.00	-	-	7,000.00	10,500.00	8,985.37	1,453.06	61.57
RENTAL-SANITARY FACILITIES	-	2,000.00	-	-	10,000.00	12,000.00	10,450.00	700.00	850.00
CONSULTANTS	200,000.00	-	850,000.00	-	489,840.00	1,539,840.00	1,325,008.49	194,812.87	20,018.64
ARCHITECTURAL SERVICES {5}	7,000,000.00	8,860,193.51	(487,193.00)	-	548,924.00	15,921,924.51	14,256,986.44	1,664,938.07	0.00
CONSTRUCTION CLERK OF THE WORKS	275,000.00	-	-	-	-	275,000.00	80,000.00	195,000.00	-
BUILDING SYSTEM COMMISSIONING	350,000.00	-	-	-	-	350,000.00	255,000.00	95,000.00	-
CONSTRUCTION PROJECT MANAGEMENT	2,500,000.00	367,850.00	526,579.00	-	244,000.00	3,638,429.00	3,355,075.00	283,316.00	38.00
CONSTRUCTION MANAGER AT RISK {5}	119,358,690.33	(3,035,636.00)	48,676,946.00	-	-	165,000,000.33	113,653,226.00	49,111,583.00	2,235,191.33
BLUEPRINTING	49,548.50	-	-	-	-	49,548.50	6,900.25	-	42,648.25
LEGAL SERVICES	250,000.00	30,000.00	50,000.00	-	-	330,000.00	265,469.79	6,030.21	58,500.00
LEGAL SETTLEMENT	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-
REGISTRATION AND RECORDING FEES	-	50.00	-	-	-	50.00	50.00	-	-
POSTAGE	100.00	150.00	-	-	-	250.00	164.26	-	85.74
PRINTING	51.50	-	-	-	-	51.50	22.00	-	29.50
ADVERTISING/PUBLICATIONS	300.00	-	-	-	-	300.00	-	-	300.00
ATHLETIC TRANSPORTATION	350,000.00	(5,500.00)	155,500.00	-	-	500,000.00	240,079.14	-	259,920.86
OWNERS CONTINGENCY	-	-	1,500,000.00	-	(1,399,764.00)	100,236.00	-	-	100,236.00
UNALLOCATED CONTINGENCY	6,225,107.69	(6,225,107.51)	5,000,000.00	-	-	5,000,000.18	-	-	5,000,000.18
BUILDING IMPROVEMENTS	497,500.00	-	-	-	-	497,500.00	42,999.81	-	454,500.19
COMPUTER SERVER HARDWARE	925,000.00	-	-	-	-	925,000.00	-	-	925,000.00
AUDIO-VISUAL EQUIPMENT	925,000.00	-	-	26,750.00	-	951,750.00	25,619.86	663,782.00	262,348.14
CLASSROOM FURNITURE	1,387,500.00	-	-	-	-	1,387,500.00	30,926.68	-	1,356,573.32
TOTAL	\$ 141,227,011.39	-	\$ 56,272,500.00	26,750.00	-	\$ 197,526,261.39	\$ 133,902,256.49	\$ 52,216,863.71	\$ 11,407,141.19

- {1} Original budget thru board order #56-07 (04/04/2007)
- {2} Line item transfers authorized by Mayor per #56-07
- {3} Line item revisions per #56-07(2) and agreement between Mayor Cohen and Alderman Gentile.
- {4} Transfers from Owners contingency approved by the Mayor or other accounts, as approved by the Board of Aldermen.
- {5} Includes \$4,940,332 in retainages payable.

Contingency Re-cap	Construction Manager at Risk Contingencies	Contingency Line within contract	Unencumbered and unexpended line item balance	Owner's Contingency (Mayor)	Unallocated Contingencies (Board of Aldermen)	Total Contingencies
-	-	-	-	-	-	-
-	10,200,000.00	2,235,191.33	1,500,000.00	(1,399,764.00)	-	7,416,326.00
-	2,235,191.33	5,000,000.00	5,000,000.00	-	-	2,235,191.33
-	\$ 18,935,191.33	\$ 17,535,427.51	\$ 17,535,427.51	\$ (1,399,764.00)	\$ -	\$ 14,751,117.51

CITY OF NEWTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
ISSUED AND AUTHORIZED BUT UNISSUED

	Issue Date	July 1, 2009		New Issues	Maturities	December 31, 2009	
		Beginning Balance				Ending Balance	Interest
Public schools:							
Bowen Elementary School Tier I Renovations	July 15, 2000	50,000	-	-	25,000	25,000	1,206
Williams Elementary School Tier I Renovations	July 15, 2000	800,000	-	-	400,000	400,000	19,300
Memorial Elementary School Tier I Renovations	August 15, 2001	1,410,000	-	-	500,000	910,000	28,200
High School Design	August 15, 2003	2,850,000	-	-	570,000	2,280,000	49,163
High School Renovations	February 15, 2005	8,000,000	-	-	-	8,000,000	148,438
High School Renovations	February 15, 2006	8,470,000	-	-	-	8,470,000	168,381
Countryside School Improvements	February 15, 2006	115,000	-	-	-	115,000	2,238
School Boiler Improvements	February 15, 2006	315,000	-	-	-	315,000	6,113
Peirce School Improvements	February 15, 2006	470,000	-	-	-	470,000	9,169
South High School HVAC Improvements	February 15, 2006	205,000	-	-	-	205,000	3,975
Elementary School Improvements	February 15, 2006	155,000	-	-	-	155,000	3,013
North High School Planning and Design	February 1, 2007	3,370,000	-	-	-	3,370,000	89,575
North High School Planning and Design	February 1, 2007	965,000	-	-	-	965,000	-
South High School Improvements	February 1, 2007	1,905,000	-	-	-	1,905,000	39,361
Horace Mann/Mem Spaulding School Improvements	February 1, 2007	330,000	-	-	-	330,000	6,950
Mason-Rice/Zervas School Improvements	February 1, 2007	1,255,000	-	-	-	1,255,000	26,004
North High School Construction	November 1, 2007	2,440,000	-	-	130,000	2,310,000	50,562
North High School Construction	November 1, 2007	15,600,000	-	-	835,000	14,765,000	324,300
Carr School Boiler Replacement	November 1, 2007	195,000	-	-	15,000	180,000	4,050
North High School Construction	June 15, 2008	23,080,000	-	-	-	23,080,000	506,397
Brown Middle School Window Replacement	June 15, 2008	2,090,000	-	-	-	2,090,000	38,706
North High School Construction	April 1, 2009	75,000,000	-	-	-	75,000,000	1,659,128
F.A Day Middle School HVAC Improvements	April 1, 2009	2,031,000	-	-	-	2,031,000	35,681
Underwood Boiler Replacement	April 1, 2009	230,650	-	-	-	230,650	3,960
Brown Middle School Window Replacement	April 1, 2009	778,350	-	-	-	778,350	13,646
South High School Athletic Field Improvement	April 1, 2009	3,218,000	-	-	-	3,218,000	52,550
Public school total:		155,328,000	-	-	2,475,000	152,853,000	3,290,066
Public works:							
Street Improvements - Countryside Road	February 15, 2006	360,000	-	-	-	360,000	6,925
Street Light Improvements	February 1, 2007	230,000	-	-	-	230,000	4,600
Public Works Equipment Replacement	February 15, 2006	675,000	-	-	-	675,000	13,125
Public Works Equipment Replacement	February 1, 2007	630,000	-	-	-	630,000	13,100
Public Works Equipment Replacement	June 15, 2008	560,000	-	-	-	560,000	9,900
Public Works Equipment Replacement	April 1, 2009	600,000	-	-	-	600,000	9,800

Attachment #2

CITY OF NEWTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
ISSUED AND AUTHORIZED BUT UNISSUED

	Issue Date	July 1, 2009 Beginning Balance	New Issues	Maturities	December 31, 2009 Ending Balance	Interest
Bencliffe Circle Construction	April 1, 2009	185,000	-	-	185,000	2,656
MWPAT Sanitary Landfill Closure Pool #4 (1)	February 15, 1998	1,440,800	-	133,500	1,307,300	-
Public works total:		4,680,800	-	133,500	4,547,300	60,106
Parks:						
Parks Equipment Replacement	April 1, 2009	110,000	-	-	110,000	1,706
Parks total:		110,000	-	-	110,000	1,706
General government:						
City Hall Boiler	April 1, 2009	225,000	-	-	225,000	3,863
General government total:		225,000	-	-	225,000	3,863
Sanitary sewer system:						
MWRA Sanitary Sewer Infiltration/Inflow Reduction	February 23, 2006	21,010	-	-	21,010	-
MWRA Sanitary Sewer Infiltration/Inflow Reduction	February 21, 2007	182,820	-	-	182,820	-
MWRA Sanitary Sewer Infiltration/Inflow Reduction	June 14, 2007	678,480	-	-	678,480	-
MWRA Sanitary Sewer Infiltration/Inflow Reduction	August 23, 2007	42,240	-	10,560	31,680	-
MWRA Sanitary Sewer Infiltration/Inflow Reduction	November 29, 2007	122,892	-	30,723	92,169	-
MWRA Sanitary Sewer Infiltration/Inflow Reduction	August 21, 2008	560,120	-	112,024	448,096	-
MWRA Sanitary Sewer Infiltration/Inflow Reduction	February 15, 2009	794,475	-	-	794,475	-
MWPAT Sewer I&I Program Loan Pool #5 (2)	October 6, 1999	4,001,766	-	311,766	3,690,000	-
MWPAT Sewer I&I Program Loan Pool #6 - 99-27 (3)	November 10, 2000	5,113,401	-	362,070	4,751,331	-
MWPAT Sewer I&I Program CW-00-55 {4}	July 3, 2002	91,565	-	5,130	86,435	-
Water Meter Replacement	April 1, 2009	3,000,000	(3,000,000)	-	-	-
Elgin Street Sewer Construction	March 10, 1998	-	-	-	-	-
Sanitary sewer system total:		14,608,769	(3,000,000)	832,273	10,776,496	-
Water system:						
Water Meter Replacement	April 1, 2009	3,000,000	-	-	3,000,000	87,000
MWRA Water System Improvements	September 28, 2000	214,964	-	-	214,964	-
MWRA Water System Improvements	February 15, 2001	302,240	-	107,483	194,757	-
MWRA Water System Improvements	February 14, 2002	775,806	-	-	775,806	-
MWRA Water System Improvements	August 15, 2002	1,034,408	-	258,602	775,806	-
MWRA Water System Improvements	February 28, 2004	1,293,010	-	-	1,293,010	-
MWRA Water System Improvements	November 18, 2004	1,551,611	-	-	1,293,009	-
MWRA Water System Improvements	May 18, 2006	1,810,213	-	-	1,810,213	-
MWRA Water System Improvements	May 31, 2007	2,068,815	-	-	2,068,815	-

CITY OF NEWTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
ISSUED AND AUTHORIZED BUT UNISSUED

	Issue Date	July 1, 2009 Beginning Balance	New Issues	Maturities	December 31, 2009 Ending Balance	Interest
MWRA Water System Improvements	May 21, 2009	3,600,000	3,000,000	-	6,600,000	-
Water system total:		15,651,067	3,000,000	624,687	18,026,380	87,000
Public safety						
Fire Ladder Replacement	February 15, 2006	670,000	-	-	670,000	13,031
Fire Engine Replacement	June 15, 2008	420,000	-	-	420,000	7,425
Fire Ladder Replacement	April 1, 2009	800,000	-	-	800,000	12,975
Fire Station Improvements	February 1, 2007	290,000	-	-	290,000	6,050
Fire Station Improvements	November 1, 2007	190,000	-	15,000	175,000	3,954
Fire Station Improvements	November 1, 2007	300,000	-	25,000	275,000	6,221
Fire Station Improvements	April 1, 2009	2,488,000	-	-	2,488,000	40,481
Fire Station Improvements	April 1, 2009	344,000	-	-	344,000	4,638
Public safety total:		5,502,000	-	40,000	5,462,000	94,775
Community preservation						
Kessler Woods Land Acquisition - Open Space Acquisition	December 15, 2003	2,500,000	-	500,000	2,000,000	37,875
Angino Farm Land Acquisition - Open Space Acquisition	February 15, 2005	180,000	-	-	180,000	5,625
Angino Farm Land Acquisition - Historic Preservation	February 15, 2005	60,000	-	-	60,000	-
Angino Farm Land Acquisition - Community Recreation	February 15, 2005	60,000	-	-	60,000	-
20 Rogers Street Land Acquisition - Community Recreation	November 1, 2007	2,040,000	-	255,000	1,785,000	43,669
Community preservation total:		4,840,000	-	755,000	4,085,000	87,169
Total Issued Long Term Debt		\$ 200,945,636	\$ -	\$ 4,860,460	\$ 196,085,176	\$ 3,624,685

(1) Landfill Closure Liability recorded gross of State subsidy.
FY 2010 maturity includes \$39,944 maturity subsidy.

{2} Sewer I&I Liability recorded gross of State subsidy.
FY 2010 maturity includes \$93,379 maturity subsidy.

{3} Sewer I&I Liability recorded gross of State subsidy.
FY 2010 maturity includes \$104,785 maturity subsidy.

{4} Sewer I&I Liability recorded gross of State subsidy.
FY 2010 maturity includes \$902 maturity subsidy.

CITY OF NEWTON, MASSACHUSETTS
 SCHEDULE OF LONG TERM DEBT
 ISSUED AND AUTHORIZED BUT UNISSUED

	July 1, 2009	New	Issued	December 31, 2009
	Beginning	Authorizations		Ending
	Balance			Balance
	\$	\$	\$	\$
F.A. Day Middle School HVAC improvements (#144-08)	-	-	-	-
Fire Station #4 Renovations (#196-07(5))	-	112,400	-	112,400
Fire Station #7 Renovations (#11-09(2))	-	4,426,000	-	4,426,000
Crafts St DPW Yard fuel tank replacement (#179-09)	-	453,000	-	453,000
Brown Middle School Windows (#307-07(2))	-	-	-	-
Angier School Boiler Replacement (#42-09)	225,000	-	-	225,000
Modular Classrooms (#288-09)	-	1,400,000	-	1,400,000
City Hall Boiler Replacement (#12-09)	-	-	-	-
Energy Audits - Various Public Buildings (#59-09)/(#59-09(2))	82,000	85,400	-	167,400
Energy Conservation - Various buildings (#59-09(3))	-	3,670,000	-	3,670,000
Sewer I&I Removal - MWPAI (#195-98)	2,995,073	-	-	2,995,073
Sewer System Improvements (#149-07)	338,655	-	-	338,655
Sewer System Improvements (#361-09)	-	1,009,800	-	1,009,800
Various Sewer System Improvements (#399-09)	-	500,000	-	500,000
Water Main Rehabilitation - MWRA (#38-05)	4,158,057	-	-	4,158,057
Water Meter Replacement (#118-08)	5,528,000	-	-	5,528,000
Fire Engine Replacement (#271-09)	-	500,000	-	500,000
Bencilife Circle improvements (#81-08 (2))	-	-	-	-
230 Lake Avenue Land Acquisition (#360-07)	-	-	-	-
Parks equipment replacement (#464-08)	-	-	-	-
Public Works Equipment Replacement (#467-08)	-	-	-	-
Trash and Recycling Receptacles (#89-09)	-	-	-	-
South High Athletic Field Improvements (#192-08(B))	2,560,000	-	-	2,560,000
North High School Construction (#56-07(2))	28,979,692	-	-	28,979,692
North High School Engineering, Design & Construction (#56-07)	-	-	-	-
Authorized and Unissued Debt	\$ 44,866,477	\$ 12,156,600	\$ -	\$ 57,023,077