

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCIAL AUDIT SUBCOMMITTEE AGENDA

MONDAY, JANUARY 12, 2009

6:30 PM
Room 222

ITEMS SCHEDULED FOR DISCUSSION:

- Status of June 30, 2008 MUNIS receivable reconciliations for the completion of year-end audit
- Status of September, October and November cash reconciliations
- Status of FY09 monthly receivable reconciliations (discussion to assist avoiding FY08 issue & to comply with Sullivan & Rogers recommendation)
- Status of W-2 and 1099 reporting to assure the we meet statutory guidelines
- Status of Treasurer Office staffing

Time permitting (if we do not get to these, we would request a summary in writing for next packet):

- Mid year cash & investment reconciliations
- MUNIS training for Treasury & Comptroller staff

Respectfully Submitted,

Scott F. Lennon, Chairman