

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

MONDAY, APRIL 13, 2009

7:45 pm
Room 222

ITEMS SCHEDULED FOR DISCUSSION:

TO BE DISCUSSED JOINTLY WITH FINANCIAL AUDIT SUBCOMMITTEE

Chairman's Note: Please Bring Your Comprehensive Annual Financial Report

1) Chris Rogers, CPA, Sullivan, Rogers & Co., LLC will join the Committee for the FY08 audit exit conference.

#97-09 HIS HONOR THE MAYOR requesting authorization to accept and expend an additional six hundred three thousand five hundred thirteen dollars (\$603,513) in FY09 Community Development Block Grant funds and a grant of nine hundred twenty three thousand nine dollars (\$923,339) from the U.S. Department of Housing and Urban Development to fund the Homelessness Prevention and Rapid Re-housing Program made available through the American Recovery and Reinvestment Act of 2009. [03/31/09 @ 6:11 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#469-08 HIS HONOR THE MAYOR requesting to appropriate five hundred seventy five thousand dollars (\$575,000) from Free Cash to the School Department for the costs related to the conversion of the boilers at nine school buildings. The School Committee agreed to spend this amount from the school utility budget with the understanding that it would be restored once free cash became available. Including this sum, it is estimated that the school department will require a smaller supplemental appropriation to cover of heating this winter than would have been necessary without this conversion. [11-25-08 @ 4:58 PM]
PUBLIC FACILITIES APPROVED 7-0 on 12-17-08

#353-08 ALD. COLETTI requesting monthly report by Executive Office before Post Audit and Oversight Committee on snow and salt expenditure from November 2008 through April 2009. [09-30-08 @ 1:54 PM]
HELD 5-0 on 03-23-09

- #352-08 ALD. COLETTI requesting discussion monthly reports from the Chief Budget Officer and Comptroller on the status of the Health Insurance Trust Fund. [09-30-08 @ 1:54 PM]
HELD 4-0 (Ald. Freedman, Johnson and Parker not voting) on 02-23-09

The Comptroller has prepared a "First Call Report" for the following item (see attached memo dated April 13, 2009)

REFERRED TO PROG & SERV AND FINANCE COMMITTEES

- #98-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend twenty one thousand seven hundred thirty two dollars (\$21,732) from Free Cash for the purpose of funding payments to the East Middlesex Mosquito Control Project (EMMCP) to conduct mosquito larva control in catch basins to control the spread of West Nile Virus. [03/31/09 @ 6:11 PM]

ITEMS NOT SCHEDULED FOR DISCUSSION:

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #100-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend sixty thousand five hundred twenty three dollars (\$60,527) from Budget Reserve for the purpose of supplementing the Building Department FY09 budget for fuel costs. [03/31/09 @ 6:11 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #99-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend thirty eight thousand two hundred sixty-one dollars (\$38,261) from Budget Reserve for the purpose of supplementing the Building Department FY09 budget for HVAC repairs. [03/31/09 @ 6:12 PM]

REFERRED TO CMTE ON COMMUNITY PRES. AND FINANCE COMMITTEE

- #91-09 COMMUNITY PRESERVATION COMMITTEE requesting to appropriate and expend \$37,750, including \$750 for legal costs, from the FY09 Community Preservation Fund's historic resources and general reserves, to survey undocumented archaeological resources throughout the City including a ground-penetrating radar survey of the East Parish Burying Ground, and produce a report of the findings. [03/06/09 @ 2:20 PM]
COMMUNITY PRESERVATION HELD 4-0 on 03-24-09

REFERRED TO CMTE ON COMM PRES. PUB. FACIL & FIN. COMMITTEES

- #90-09 COMMUNITY PRESERVATION COMMITTEE requesting to appropriate and expend \$138,244, including \$2,000 for legal costs, from the FY09 Community Preservation Fund's historic resources and general reserves, to preserve and rehabilitate the exterior of the Jackson Homestead. [03/06/09 @ 2:20 PM]
COMMUNITY PRESERVATION APPROVED 4-0 on 03-24-09

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #87-09 ALD. SANGIOLO, BRANDEL, FREEDMAN AND HESS-MAHAN requesting a Home Rule Petition to allow the City of Newton to require elected officials to contribute a higher percentage rate for health insurance benefits than is required for other employee groups. [03-10-09 @ 9:17 AM]

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #70-09 HIS HONOR THE MAYOR submitting the FY10-14 Capital Improvement Program, totaling \$192,908,572, and the FY09 Supplemental Capital budget, which require Board of Aldermen approval to finance new capital projects over the next five years.

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #60-09 ALD. SANGIOLO, GENTILE AND HARNEY requesting the installation of traffic islands on CONCORD STREET to be funded with the Cabot, Cabot and Forbes Traffic Mitigation Fund for Lower Falls (Ward 4). [02/03/09 @ 1:01 PM]

ITEM RECOMMENDED TO PUB. FAC. AND FINANCE COMMITTEES ON 02-17-09**REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #13-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend three hundred eighty-five thousand dollars (\$385,000) from bonded indebtedness to the Public Works Department for the purpose of replacing both the salt shed and the Quonset hut at Crafts Street. [12-30-08 @ 5:04 PM]
PUBLIC FACILITIES APPROVED 4-0-2 (Ald. Gentile and Mansfield abstaining) on 01-07-09
FINANCE APPROVED 2-1-3 (Ald. Gentile opposed; Ald. Parker, Lennon and Freedman abstaining) on 02-09-09
- #354-08 ALD. COLETTI requesting monthly report on cash and receivable reconciliations by Treasurer and status of Consultant work in Treasurer's Office. [09-30-08 @ 1:54 PM]
HELD 6-0 on 02-09-09
- #349-08 ALD. COLETTI requesting discussion on preparation and submission of a new Capital Improvement Plan by the Executive Office. [09-30-08 @ 1:54 PM]
HELD 6-0 on 02-09-09
- #348-08 ALD. COLETTI requesting discussion on the Executive Department submission of a new 5-year forecast for FY2010 budget preparation. [09-30-08 @ 1:54 PM]
HELD 5-0 on 03-23-09

REFERRED TO POST AUDIT & OVERSIGHT AND FINANCE COMMITTEES

- #300-08 ALD. JOHNSON AND SWISTON requesting discussion with Mayor David Cohen and Superintendent Jeffrey Young as to the procedures that are in place to ensure accountability of their staff in respect to adherence to the authorization of purchasing and expenditures policy and procedures. [07-21-08 @ 9:03 AM]
POST AUDIT & OVERSIGHT HELD on 11-25-08
HELD 8-0 on 01-12-09
- #299-08(2) HIS HONOR THE MAYOR requesting that the Board of Aldermen accept the provisions of §19 of Chapter 32B (as amended) of the General Laws to allow all subscribers for whom the City provides health insurance to transfer to the Group Insurance Commission (GIC) pursuant to Section 19(e) of Section 32B, which authorizes the City to engage in so-called coalition bargaining re the issue of the City joining the GIC. [08-04-08 @ 12:35 PM]
HELD 6-0-2 (Ald. Freedman and Salvucci not voting) on 01-12-09

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #274-08 ALD. JOHNSON AND SANGIOLO proposing a RESOLUTION to His Honor the Mayor requesting that he create a plan to move the Child Care Commission to a self-sustaining model for FY2010. [07-17-08 @ 9:53 AM]

**REFERRED TO PROG. & SERV., ZONING & PLANNING, PUB. FACIL.
PUB. SAFETY AND FINANCE COMMITTEES**

- #273-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that the Executive and Human Resources Departments develop a comprehensive human capital strategy for the city to include: performance management, talent development, succession planning, and compensation. [07-17-08 @ 9:53 AM]
PUBLIC SAFETY & TRANSPORTATION HELD 6-0 (Ald. Ciccone and Coletti not present and voting) on 09-03-08

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #272-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Human Resources Departments. [07-17-08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #270-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Information Technology Departments. [07-17-08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #261-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding moving the Director of Arts in the Parks' salary to the Arts in the Parks revolving account. [07-08-08 @ 1:29 PM]
PROGRAM AND SERVICES HELD 7-0 (Ald. Baker not voting) on 09-17-08

ITEM RECOMMITTED TO FINANCE COMMITTEE on 11-3-08**REFERRED TO PUBLIC FACILITIES & FINANCE COMMITTEES**

- #265-08 HIS HONOR THE MAYOR requesting authorization to appropriate and expend one hundred fifty thousand five hundred eighty seven dollars (\$150,587) from capital stabilization for the purpose of restoration of the exterior of the Jackson Homestead. [7-8-08 @ 5:17 PM]
RECOMMITTED TO PUB FAC & FINANCE COMMITTEES ON 10-20-08
PUBLIC FACILITIES APPROVED 1-0-3 (Ald. Lennon, Albright and Mansfield abstaining, Salvucci and Gentile not voting) on 10-22-08
FINANCE APPROVED AS AMENDED 4-2-1 @ \$122,976 (Ald. Lennon and Gentile opposed; Johnson abstaining) on 10-27-08

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #260-08 ALD. SANGIOLO proposing the establishment of a revolving account to receive contributions and rental income to go directly to fund branch libraries for each individual branch. [07-08-08 @ 1:29 PM]
PROGRAM AND SERVICES APPROVED AS AMENDED 5-0-3 (Ald. Baker, Freedman, Hess-Mahan abstaining) on 09-03-08
HELD 6-0 (Ald. Johnson not voting) on 09-22-08

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #259-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding moving the salaries of the Parks & Recreation Commissioner and the Recreation Programs Director to the revolving accounts for various programs. [07-08-08 @ 1:28 PM]
PROGRAM AND SERVICES HELD 7-0 (Ald. Baker not voting) on 09-17-08

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #258-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding reorganization of senior transportation services and establishment of intra-village transportation systems. [07-08-08 @ 1:29 PM]
PROGRAM & SERVICES HELD 7-0 on 01-07-09

- #213-08 ALD. LINKSY, JOHNSON, ALBRIGHT, FREEDMAN, HARNEY, HESS-MAHAN, VANCE, MANSFIELD & PARKER requesting the evaluation of the following in conjunction with the contemplated conversion of general fund monies from operational budget uses to debt service use in regard to the Newton North High School project:
- (a) the impact on city and/or school services,
 - (b) the process by which criteria and prioritization will be established when choices need to be made between services, and
 - (c) whether additional revenue will be required in the form of debt exclusions or otherwise. [04-29-08 @ 11:26 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #207-08 ALD. BRANDEL AND SANGIOLO proposing that the following question be put before the Newton voters:
 “Shall the City of Newton be allowed to exempt from the provisions of Proposition 2 ½ the amounts required to pay for the bond issuance in order to fund Newton North High School?” [05-21-08 @ 12:58 PM]
PROGRAM & SERVICES HELD 7-0 (Ald. Parker not voting) on 03-04-09

REFERRED TO PUB. SAFETY & TRANSPORTATION & FINANCE COMMITTEES

- #174-08(2) PUBLIC SAFETY/TRANSPORTATION COMMITTEE proposing changes to the rate structure and/or enforcement hours for parking meters as well as installation of additional meters citywide. [06-18-08 @ 8:00 PM]
PUBLIC SAFETY & TRANSPORTATION HELD 4-0-1 (Ald. Vance abstaining) on 02-18-09

REFERRED TO COMMUNITY PRESERVATION & FINANCE COMMITTEES

- #147-08 COMMUNITY PRESERVATION COMMITTEE recommending that the sum of \$359,400, including \$2,000 for legal costs, be appropriated from the FY'08 Community Preservation Fund's historic resources and general reserves, for a project to rehabilitate and expand storage space for the research library and archives at the Newton History Museum, to preserve the existing collections, and enhance public access to the collections. [04-01-08 @ 4:10 PM]
COMMUNITY PRESERVATION APPROVED 6-0 on 4-29-08
(A) DESIGN FUNDS ESTIMATE \$37,500.00
(B) BALANCE OF PROJECT ESTIMATE \$321,900.00
Voice vote APPROVED Motion to amend docket to add referral to Public Facilities Committee on 5-19-08.
FINANCE APPROVED (A) Design Funds at \$37,500 6-0 on 07-21-08
FINANCE HELD (B) Balance of Project on 07-21-08

REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES

- #89-08 ALD. PARKER requesting the following:
- A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)
 - B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility
 - C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds.

[02-13-08 @ 12:07 PM]

**PROGRAMS AND SERVICES HELD 6-0 (Ald. Freedman not voting)
on 04-09-08**

REFERRED TO PROG & SERV, PUB FAC AND FINANCE COMMITTEES

- #54-08(3) PUBLIC FACILITIES COMMITTEE offering a RESOLUTION to His Honor the Mayor requesting that he request and receive from the State Treasurer a review of the project plans and a review of the project's finance plan and submit said reviews to the Board of Aldermen in order to preserve cost-saving options.
PROGRAMS & SERVICES APPROVED 4-2-1 (Ald. Baker and Hess-Mahan opposed; Merrill abstaining; Parker not voting) on 03-12-08
PUBLIC FACILITIES APPROVED 5-3 (Ald.Gentile, Salvucci, Schnipper opposed) on 02-20-08

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #33-08 ALD. COLETTI requesting review of the scope of work and performance of Turner Construction and review of proposed 18-month extension of the Turner Construction contract. Included in discussion will be the process for review of future invoices of Dimeo and other vendor invoices by Turner. [01-15-08 @ 11:14]
PUBLIC FACILITIES NO ACTION NECESSARY 7-0 on 12-03-08
HELD 6-0 on 12-08-08

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #31-08 ALD. COLETTI proposing a RESOLUTION to His Honor the Mayor expressing a no confidence vote pertaining to the current status of the Newton North High School Construction Project and related Financing Plan. [01-15-08 @ 11:14 AM]

REFERRED TO PUB. SAFETY & TRANS. AND FINANCE COMMITTEES

- #30-08 ALD. COLETTI requesting a list of current vacancies in the Police, Fire and Public Works Departments, with specific discussion in Committee relative to Police Department vacancies. [01-15-08 @ 11:15 AM]
PUBLIC SAFETY & TRANSPORTATION HELD 7-0 on 01-21-09
HELD 8-0 on 09-08-08

**ITEM RECOMMITTED TO PUBLIC FACILITIES AND FINANCE ON 6/19/08
REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

- #11-08 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$1,200,000 from bonded indebtedness for the purpose of funding the installation of four modular classrooms. [01-02-08 @ 4:53 P.M.]
B) \$1,225,000 from bonded indebtedness
NOTE: Letter received from Mayor on 1/4/08 requesting that appropriation amount be amended to \$1.3 million. Letters received 5/7 and 5/21 requesting that the funding source to capital stabilization for costs incurred for design work and the remaining \$1,225,000 from bonded indebtedness be voted no action necessary. Part A) \$75,000 from Capital Stabilization approved on 6/19/08.
- #207-07(4) ALD. COLETTI proposing that the city's Financial Management Guidelines adopted under board order #207-07 be amended to allow the adjustment of self-funded health insurance plan rates in the event that rates and any accumulated excess resources not meet actual resource requirements. [7-2-08 @ 12:12 PM]
HELD 8-0 on 09-08-08
- #207-07(3) ALD. COLETTI proposing that the sum of \$300,000 be removed from various municipal and school department budgets for FY09 and placed in a separate "employee compensation" reserve account until the Mayor and School Committee present to the Board of Aldermen performance pay plan policies. [7-2-08 @ 12:12 PM]
HELD 8-0 on 09-08-08
- #207-07(2) ALD. COLETTI proposing that the city's Financial Management Guidelines adopted under board order #207-07 be amended, effective FY10, as follows:
 (A) total resources devoted to all forms of employee compensation shall not exceed the estimated growth in total general fund revenue for the following fiscal year;
 (B) funds for salary and wage adjustments shall not exceed the difference between total estimated revenue growth and resources needed to fund growth in health/dental and life insurance benefits and growth in the actuarial required contribution for the city's retirement system for each fiscal year;
 (C) if collective bargaining contracts are not resolved at the time of budget submission, funds budgeted for such contracts shall be held in "municipal and compensation" reserve. [7-2-08 @ 12:12 PM]
HELD 5-0 (Ald. Parker and Johnson not voting) on 02-23-09

REFERRED TO PROGRAMS AND SERVICES AND FINANCE COMMITTEES

- #83-07 ALD. YATES requesting that the City of Newton take all possible steps to persuade the General Court to adopt the proportion of Governors Municipal Partnership that would allow the City to reduce employee health insurance costs by joining the Group Insurance Commission. [02-27-07 @ 10:21 PM]
PROGRAM & SERVICES HELD 6-0 ON 02-04-09

**ITEM RECOMMITTED TO PUB. FACIL. & FINANCE COMMITTEES 3/19/07:
REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES**

#76-07 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$300,000 from Free Cash for the purpose of conducting a study of the municipal buildings throughout the city. [02-27-07 @ 4:16 PM]
**PUB FACILITIES APPROVED 6-0-1 (Ald. Gentile abstaining) on 03-07-07
 FINANCE MOTION TO APPROVE FAILED TO CARRY 2-4-1 (Ald. Lennon, Salvucci, Gentile and Coletti opposed; Linsky abstaining) on 3-12-07
 PUBLIC FACILITIES APPROVED AS AMENDED 5-0 @ \$250,000 on 10-15-07**

#453-06 LEON JR. AND MARION D. SEMONIAN, 373 Dedham Street, requesting total abatement of betterment assessment in the amount of \$2,690 (assessed for sidewalk/curbing/road improvements to Countryside Road and Patten Circle). [11-16-06@11:02 AM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#345-06 ALD. SCHNIPPER requesting that the contingency on smaller Public Buildings projects be increased from 5% to at least 8%.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#267-06(3) ALD. PARKER, BURG, LINSKY, FISCHMAN, HESS-MAHAN, VANCE, HARNEY, JOHNSON, & DANBERG proposing Home Rule Legislation authorizing the City of Newton to apply the ordinance proposed in item #267-06(2) to assets held by the City's retirement system.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#245-06 ALD. JOHNSON AND HESS-MAHAN requesting an amendment to the City Charter to require the Mayor annually to prepare and submit to the Board of Aldermen a long-term financial forecast of anticipated revenue, expenditures and the general financial condition of the City, including, but not limited to identification of any factors which will affect the financial condition of the City; projected revenue and expenditure trends; potential sources of new or expanded revenues; anticipated municipal needs likely to require major expenditures; and a strategic plan for meeting anticipated municipal needs, to include, but not be limited to, any long or short-term actions that may be taken to enhance the financial condition of the City.
PROGRAM & SERVICES HELD 8-0 on 11-05-08

#93-06(2) ROBERT E. & ANNE M. SULLIVAN, 391 Dedham Street, applying for abatement of a street betterment assessment in the amount of \$15, 880 levied by the Board of Aldermen in Board Order #93-06 which improved Countryside Road by the laying out, grading and acceptance of it as a public way. [07-02-07 @ 2:24 PM]
HELD 5-0 (Ald. Johnson, Coletti and Freedman not present and voting) on 02-11-08

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

35-06 ALD. JOHNSON AND HESS-MAHAN requesting discussion with the School Department and School Committee members regarding the results of the studies addressing compensation for management and executive personnel and organizational structure of central administrative salaries.

**PROGRAM & SERVICES NO ACTION NECESSARY 6-0 on 04-18-07
HELD 6-0 (Ald. Salvucci and Gentile not voting) on 10-27-08**

#29-06 ALD. JOHNSON AND PARKER requesting creation of a Citizen Financial Advisory Committee to work with city officials and staff to facilitate bench markers, strategic planning, and other initiatives to improve the financial operation of the City.

(President's Note: While not formally referred to the Long Range Planning Committee, this item might usefully be discussed there in light of prior discussions of similar issues.)

**ITEM RECOMMENDED ON 3-5-07 TO FINANCE COMMITTEE ONLY:
REFERRED TO PROGRAMS AND SERVICES AND FINANCE COMMITTEES**

#23-06 ALD PARKER AND LINSKY requesting that the City adopt §19 of MGL Chapter 32B to allow retiree coalition bargaining of health care benefits
**PROGRAM AND SERVICES NO ACTION NECESSARY 4-0-2 (Ald. Parker and Merrill abstaining; Sangiolo not voting) on 03-08-06
FINANCE NO ACTION NECESSARY 5-0-3 (Ald. Lennon, Linsky and Parker abstaining) on 02-12-07
HELD 8-0 on 09-08-08**

#209-05 ALD. STEWART requesting that the Mayor provide the Board of Aldermen with a list of all salaried City employees who receive additional compensation (other than overtime) along with an explanation of the exact reasons for said additional payments.

REFERRED TO PS&T., FINANCE AND PROG & SERV. COMMITTEES

#273-04(3) ALD. GENTILE requesting home rule legislation to reclassify the two "dedicated fire apparatus mechanic" positions from Group 1 to Group 2 in the State Retirement System. [02/13/09 @ 4:11 pm]
PUBLIC SAFETY & TRANSPORTATION HELD 6-0 (Ald. Ciccone and Fischman not voting) on 03-04-09

REFERRED TO PROG. & SERVICES AND FINANCE COMMITTEES

#264-03(3) ALD. JOHNSON AND BAKER requesting update on the work of the Taxation Aid Committee established by the Board of Aldermen in March 2004 in administering aid to the elderly taxation fund.
PROGRAM & SERVICES HELD 6-0 (Ald. Parker not voting) on 04-23-08

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

- #168-02 HIS HONOR THE MAYOR requesting that the Board of Aldermen establish new civil fines under Section 20-21 of the City of Newton Ordinances for the violation of various environmental provisions enforced by the Conservation Commission.
ZONING & PLANNING APPROVED 6-0 on 12-13-04
HELD 7-0 on 02-14-05

REFERRED TO PUBLIC FACILITIES & FINANCE COMMITTEES

- #55-02 ALD. YATES requesting that the water/sewer discount rate be made available to homeowners who receive Fuel Assistance, Supplementary Security Income, Food Stamps, Supplementary Disability Income, General Relief, Low Income Sewer and Water Assistance, School Breakfast and Lunch and other income based State and Federal programs.
PUBLIC FACILITIES APPROVED 6-0 on 06-16-04

REFERRED TO PROG. & SERV., PUB. FAC. AND FINANCE COMMITTEES

- #309-01 ALD. PARKER requesting increase in the income eligibility level of the 30% water/sewer discount for low-income senior citizens.

Respectfully Submitted,

Paul E. Coletti, Chairman



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#97-09

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
dcohen@newtonma.gov

March 31, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to increase the FY09 Community Development Block Grant authorization by \$603,513 to \$2,826,736. I also request the authorization to expend \$923,339 in a grant from the US Department of Housing and Urban Development. This grant is funds the Homelessness Prevention and Rapid Re-housing Program. These funds have been made available through the American Recovery and Reinvestment Act of 2009.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

09 MAR 31 PM 6:11
CITY CLERK
NEWTON, MA 02159

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE



CITY OF NEWTON, MASSACHUSETTS

Department of Planning and Development
Michael J. Kruse, Director

Telephone (617)-796-1120

TDD/TTY (617) 796-1089

Telefax (617) 796-1142

E-mail

mkruse@newtonma.gov

David B. Cohen
Mayor

March 30, 2009

Mayor David B. Cohen
City Hall
1000 Commonwealth Avenue
Newton, MA 02458

Dear Mayor Cohen:

I write to ask you to docket an item requesting the acceptance of and authorization to expend certain grant funds awarded directly to the City of Newton, as outlined in the attached letter from Shaun Donovan, Secretary of the U.S. Department of Housing and Urban Development, dated March 6, 2009. These funds were made available through the American Recovery and Reinvestment Act of 2009, which was signed into law by President Obama on February 17, 2009.

09 MAR 31 PM 5:11
CITY CLERK
NEWTON, MA 02458

Table with 2 columns: Recovery Act of 2009 Program, Grant Amount. Rows include Community Development Block Grant (\$603,513), Homelessness Prevention and Rapid Re-housing Program (\$923,339), and TOTAL (\$1,526,852).

I would also ask that you request an increase in the FY'09 Authorization to Expend Budget Summary for the Federal Community Development Block Grant line item from \$2,223,223 to \$2,826,736 and to add a new Homelessness Prevention and Rapid Re-housing Program line item in the amount of \$923,339. If you have any questions regarding this request, please let me know. Thank you.

Sincerely,

Handwritten signature of Michael Kruse

Michael Kruse, Director

Cc: Sanford Pooler, Chief Administrative Officer
Susan Burstein, Chief Budget Officer
David Wilkinson, Comptroller



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
THE SECRETARY
 WASHINGTON, DC 20410-0001

March 6, 2009

The Honorable David Cohen
 Mayor of Newton
 City Hall
 1000 Commonwealth Avenue
 Newton Center, MA 02459-1400

09 MAR 31 PM 6:11
 CITY CLERK
 NEWTON, MA 02459

Dear Mayor Cohen:

I am pleased to inform you that the U.S. Department of Housing and Urban Development has allocated \$10.1 billion, made available through the American Recovery and Reinvestment Act of 2009 (Recovery Act) (Public Law 111-5) signed into law by President Obama on February 17, 2009.

This letter provides the allocations from the Recovery Act for the following programs administered by the Department: Community Development Block Grants; Public Housing Capital Fund; Lead Hazard Reduction; Section 8 Project-Based Rental Assistance; Homelessness Prevention Fund; and Tax Credit Assistance. These programs provide funding for housing, community and economic development, and assistance for low- and moderate-income persons and special populations across the country.

Table 1 reflects the level of funding directly available for those programs in your community. Table 2 identifies funding available through other partners in your community, and finally, Table 3 identifies the allocation provided to your state for which you may apply:

Table 1 – Grants awarded directly to your community

<i>Recovery Act of 2009 Program</i>	<i>Grant Amount</i>
Community Development Block Grant	\$603,513
Homelessness Prevention Fund	\$923,339
Lead Hazard Reduction	\$0

Table 2 – Grants awarded to partners in your community

<i>Recovery Act of 2009 Program</i>	<i>Grant Amount</i>	<i>Percent of Units in Your Community</i>
Public Housing Capital Fund*	\$384,526	100%
Section 8 Project-Based Rental Assistance**	\$867,000	
Lead Hazard Reduction Grant	\$0	

*Some housing authorities serve areas larger than the city or county. The Grant Amount reflects the total grant to the housing authority(ies), and Percent of Units in Your Community reflects the percent of its (their) public housing units that are in your community.

**The Project-Based Rental Assistance reflects the funding needed to meet the Federal Government's contractual obligation with project-based owner(s).

Table 3 – Grants awarded to the state. Partners in your community might be able to apply for these funds.

<i>Recovery Act of 2009 Program</i>	<i>Grant Amount</i>
Tax Credit Assistance	\$59,605,630

Additional competitive funding will become available in the near future for the Neighborhood Stabilization Program, the Public Housing Capital Fund Program (renovation and energy conservation), and the Section 8 Project-Based Rental Assistance Program (energy conservation).

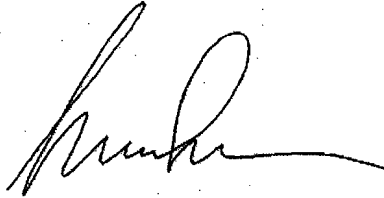
Investments made with Recovery Act funds must be efficient, effective, and without waste, fraud, or abuse. To this end, the Recovery Act requires unprecedented levels of transparency, oversight, and accountability – measures that HUD rigorously will enforce. Effective performance measurement and accountability are crucially important in all formula grant programs, and it is essential that HUD have complete performance data to report to President Obama, the Congress, and the American people. Your dedication to complete accurate reporting of performance measurement data will be necessary to demonstrate the effectiveness of your investments specifically, and of HUD formula grant programs and the Recovery Act at large. To ensure transparency and accountability for Recovery Act investments, public reports will be disclosed through a central website, www.Recovery.gov, and through HUD's Recovery website, www.hud.gov/recovery.

Local governments nationwide are grappling with effects of the current economic challenge. The timely expenditure of Recovery Act funds being announced in this allocation, in addition to the competitive funds that will be made available in the near future, are targeted to help communities and families recover from the economic situation. Furthermore, many of these Recovery Act funds make it possible for communities to reap the three benefits of energy retrofitting: the creation of local green jobs, utility cost savings, and a reduction in carbon emissions. HUD strongly encourages its grantees to focus on this opportunity.

As with all HUD Recovery Act programs, your community has HUD's commitment to be as flexible as possible to help communities such as yours address local needs in the most effective manner.

I look forward to establishing a partnership to help strengthen your community for years to come. HUD is always available to help you implement your programs effectively. If you or your staff have any questions, please contact your local HUD Field Office.

Sincerely,



Shaun Donovan

09 MAR 31 PM 6:11
CITY CLERK
NEWTON, MA. 02159



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

Telephone
(617) 796-1100
Telefax
(617) 796-1113
TDD
(617) 796-1089
E-mail
dcohen@newtonma.gov

#469-08

November 25, 2008

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

08 NOV 25 PM 4:58
CITY CLERK
NEWTON, MA. 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate five hundred seventy five thousand dollars (\$575,000) from free cash to the School Department for the costs related to the conversion of the boilers at nine school buildings. The School Committee agreed to spend this amount from the school utility budget with the understanding that it would be restored once free cash became available. Including this sum, it is estimated that the school department will require a smaller supplemental appropriation to cover of heating this winter than would have been necessary without this conversion.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC:srb

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE

#469-08

Cost breakdown for Gas Conversion Project for Nine (9) School Buildings, City Hall and Newton Cultural Center (former Carr School)

28-Nov-08

<u>Building</u>	<u>Cost</u>
City Hall	\$ 50,850
Newton Cultural Center	\$ 26,250
Angier School	\$ 75,100
Bigelow Middle School	\$ 75,100
Brown Middle School	\$ 75,100
Cabot School	\$ 70,000
Franklin School	\$ 70,000
Memorial-Spaulding School	\$ 70,000
Oak Hill Middle School	\$ 75,100
Williams School	\$ 70,000
Ed Center	\$ 75,100
Low Bidder Contract Total	\$ 732,600
Contingency	\$ 17,400
Project Budget Total	\$ 750,000
Appropriation BO #355-08	\$ 175,000
Current Request	\$ 575,000

08 DEC 12 PM 3:20
CITY CLERK
NEWTON, MA 02459

04

351-08

BOARD OF ALDERMEN

05 SEP 30 PM 10:54

CITY OF NEWTON

CITY CLERK
NEWTON, MA 02459

DOCKET REQUEST FORM

DEADLINE NOTICE: Aldermanic Rules require items to be docketed with the Clerk of the Board NO LATER THAN 7:45 P.M. TUESDAY, PRIOR TO THE MONDAY FULL BOARD MEETING in order to be voted to be assigned to Committee(s) that evening.

To: Clerk of the Board of Aldermen Date: 9/30/2008

From (Docketer): ALD PAUL E. COLETTI

Address/phone/email: WESI 49 @ aol.com

Additional sponsors:

1. Please docket the following item (edit if necessary):

ALD COLETTI REQUESTING DISCUSSION ON STATUS OF SBAG REIMBURSEMENT TO CITY OF 46.6 MILLION ANHS MONIES

2. The purpose and intended outcome of this item is:

- Fact-finding & discussion
- Appropriation, transfer, expenditure, or bond authorization
- Special permit, site plan approval, zone change (public hearing required)
- Ordinance change
- Resolution
- License or renewal
- Appointment confirmation
- Other

3. I recommend that this item be assigned to the following committee(s):

- Programs & Services
- Zoning & Planning
- Public Facilities
- Post Audit & Oversight
- Committee on Community Preservation
- Finance
- Public Safety
- Land Use
- Real Property
- Special Committee
- No Opinion

4. This item should be taken up in committee:

- Immediately (Emergency only, please). Please state nature of emergency: CITY NEEDS FUNDS TO PAY FOR CONSTRUCTION WITHOUT BORROWING MONIES VIA BONDS
- As soon as possible, preferably within a month
- In due course, at discretion of Committee Chair
- When certain materials are made available, as noted in 7 & 8 below
- Following public hearing

PLEASE FILL OUT REVERSE SIDE

BOARD OF ALDERMEN

CITY OF NEWTON

DOCKET REQUEST FORM

08 SEP 30 PM 1:54

CITY CLERK
NEWTON, MA. 02159

DEADLINE NOTICE: Aldermanic Rules require items to be docketed with the Clerk of the Board NO LATER THAN 7:45 P.M. TUESDAY, PRIOR TO THE MONDAY FULL BOARD MEETING in order to be voted to be assigned to Committee(s) that evening.

To: Clerk of the Board of Aldermen

Date: 9/30/2008

From (Docketer): ALD PAUL COLETTI

Address/phone/email: NESSI49@aol.com
(617) 293-6455

Additional sponsors:

1. Please docket the following item (edit if necessary):

ALD COLETTI REQUESTING MONTHLY REPORT FROM BUDGET DIRECTOR + COMPTROLLER ON THE STATUS OF THE HEALTH INSURANCE TRUST FUND

2. The purpose and intended outcome of this item is:

- Fact-finding & discussion
- Appropriation, transfer, expenditure, or bond authorization
- Special permit, site plan approval, zone change (public hearing required)
- Ordinance change
- Resolution
- License or renewal
- Appointment confirmation
- Other

3. I recommend that this item be assigned to the following committees:

- Programs & Services
- Zoning & Planning
- Public Facilities
- Post Audit & Oversight
- Committee on Community Preservation
- Finance
- Public Safety
- Land Use
- Real Property
- Special Committee
- No Opinion

4. This item should be taken up in committee:

- Immediately (Emergency only, please). Please state nature of emergency: _____
- As soon as possible, preferably within a month
- In due course, at discretion of Committee Chair
- When certain materials are made available, as noted in 7 & 8 below
- Following public hearing

PLEASE FILL OUT REVERSE SIDE

5. I estimate that consideration of this item will require approximately:

- One half hour or less
- More than one hour
- More than one meeting
- Up to one hour
- An entire meeting
- Extended deliberation by subcommittee

6. The following people should be notified and asked to attend deliberations on this item. (Please check those with whom you have already discussed the issue, especially relevant Department Heads):

City personnel

Citizens (include telephone numbers/email please)

SUSAN BURSTEIN
DAVE WILKINSON
SANDY POOLER

7. The following background materials and/or drafts should be obtained or prepared by the Clerk's office prior to scheduling this item for discussion *:

MONTHLY PREPARED REPORT ON IBNR,
MONTHLY EXPENDITURES, CURRENT SURPLUS/DEFECIT

8. I ___ have or ___ intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. *

(*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk's office by 2 p.m. on Friday before the upcoming Committee meeting when the item is scheduled to be discussed so that Aldermen have a chance to review all relevant materials before a scheduled discussion. Materials not submitted 48 hours in advance of a meeting to discuss an item will require a vote to suspend the rules the night of the Committee's discussion.)

Please check the following:

- 9. ___ I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.
- 10. I would like the Clerk's office to contact me to confirm that this item has been docketed. My daytime phone number is:
- 11. ___ I would like the Clerk's office to notify me when the Chairman has scheduled the item for discussion.

Thank you.

Paul E Colett
 Signature of person docketing the item

[Please retain a copy for your own records]

COMPTROLLER'S OFFICE
CITY OF NEWTON, MASSACHUSETTS
1000 Commonwealth Avenue
Newton, Massachusetts
(617) 796-1305
dwilkinson@newtonma.gov

April 6, 2009

TO: Mayor Cohen and Members of the Board of Aldermen
FROM: David Wilkinson
SUBJECT: **Group Health Self Insurance Fund**

09 APR 10 PM 1:23
CITY CLERK
NEWTON, MA 02159

Enclosed is the monthly update on the status of the City's group health self insurance program as of March 31, 2009. The combined fund balance for both the Tufts and Harvard Health plans was \$9.7 million.

The **Tufts Health Plan** ended the third quarter of the City's current fiscal year with a fund balance of \$9.1 million, \$1.1 million or 10.4% less than the fund balance at the start of the current fiscal, however \$123,788 or 1.4% ahead of the fund balance at December 31, 2008. The reduction in fund balance is the planned result of the fact that the City did not increase Tufts Health Plan premiums for the current year.

Total paid claims for the July 1 – March 31 period were \$22.9 million, a \$2.6 million (12.7%) increase over total paid claims for the first nine months of the prior fiscal year. A summary of monthly claims experience for the Tufts Health Plan is presented on page 3. Monthly claims have averaged \$2.5 million thus far this fiscal year, compared to a monthly average of \$2.3 million during the first nine months of last fiscal year.

The \$9.1 million Tufts Health Plan fund balance represents approximately 3.6 months of average claims experience, which is roughly double the target claims reserve for the plan. Excess resources of \$4 million to \$5.2 million are therefore available to off-set future year premium increases for both the City and participating employees and retirees.

The **Harvard-Pilgrim Health Plan** ended March with a fund balance of \$649,815, \$803,195 (55.3%) less than the plan's fund balance at the start of the current fiscal year and almost unchanged from the December 31, 2008 fund balance. The decline in the plan's fund balance has occurred in spite of the fact that plan premiums were increased by slightly more than 5% effective July 1, 2008.

Total paid claims for the first nine months of the current year totaled \$9.5 million, \$1.7 million or 21.2% higher than total paid claims for the first nine months of the prior fiscal years. Please refer to page 5 for a month by month summary of claims experience.

Monthly claims have averaged \$1.1 million compared with an average of \$869,258 for the nine seven months of the prior year.

As a result of the fact that monthly expenditures continue to exceed revenue generated from premiums, the plan's already small fund balance currently lags the target fund balance by between \$1.6 and \$2.1 million.

CC: Dolores Hamilton
Paul Deschenes
Sandy Pooler
Susan Burstein

CITY OF NEWTON, MASSACHUSETTS
GROUP HEALTH SELF INSURANCE FUND
 COMPARATIVE BALANCE SHEET
 March 31, 2009
 (with comparative totals for March 31, 2008)

	<u>March 31, 2009</u>		<u>March 31, 2008</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS:					
Cash & temporary investments	\$ 13,510,217	\$	14,929,362	\$ (1,419,145)	-9.5%
Health benefit deposits	357,670		353,521	4,149	1.2%
Total Assets	<u>13,867,887</u>		<u>15,282,883</u>	<u>(1,414,996)</u>	<u>-9.3%</u>
LIABILITIES & FUND BALANCES:					
Accrued self insurance claims payable	4,164,081		4,672,016	(507,935)	-10.9%
Total Liabilities	<u>4,164,081</u>		<u>4,672,016</u>	<u>(507,935)</u>	<u>-10.9%</u>
Fund Balance - Group Health Claims - Tufts Health Plan	9,053,991		9,834,003	(780,012)	-7.9%
Fund Balance - Group Health Claims - Harvard Health Plan	649,815		776,864	(127,049)	-16.4%
Total Fund Balances	<u>9,703,806</u>		<u>10,610,867</u>	<u>(907,061)</u>	<u>-8.5%</u>
Total Liabilities & Fund Balances	<u>\$ 13,867,887</u>	<u>\$</u>	<u>15,282,883</u>	<u>\$ (1,414,996)</u>	<u>-9.3%</u>

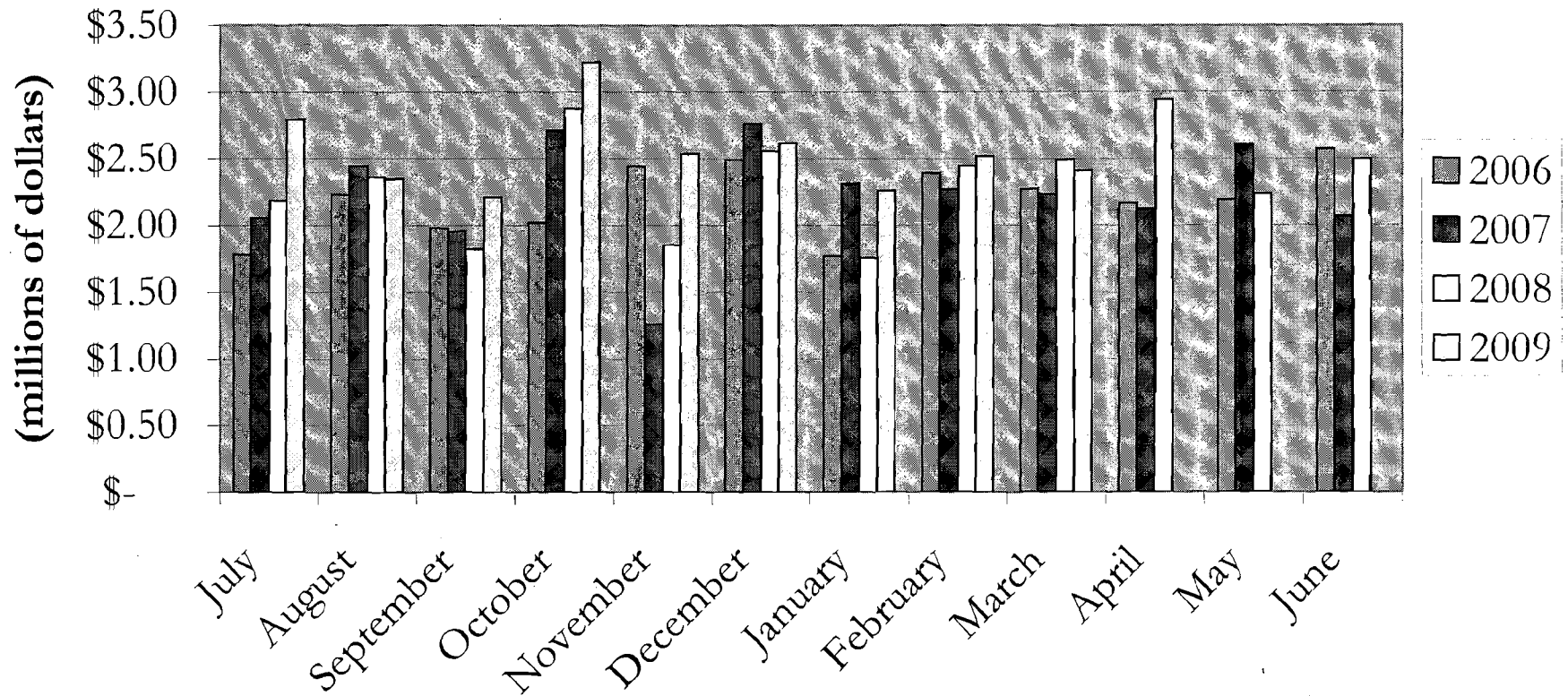
CITY OF NEWTON, MASSACHUSETTS
GROUP HEALTH SELF-INSURANCE FUND
TUFTS HEALTH PLAN
COMPARATIVE OPERATING STATEMENT

July 1, 2008 - March 31, 2009

(with comparative activity for the first nine months of the prior fiscal year)

	<u>Fiscal Year</u> <u>2009</u>	<u>Fiscal Year</u> <u>2008</u>	<u>\$</u> <u>Change</u>	<u>%</u> <u>Change</u>
Revenue:				
Investment income	\$ 219,299	\$ 409,774	\$ (190,475)	-46.5%
Employee contributions	4,707,315	4,803,924	(96,609)	-2.0%
Employer contributions	18,471,831	18,736,606	(264,775)	-1.4%
Insurance recoveries	16,700	-	16,700	n/a
Total Revenue	<u>23,415,145</u>	<u>23,950,304</u>	<u>(535,159)</u>	<u>-2.2%</u>
Expenditures:				
Administrative services	1,245,606	1,207,158	38,448	3.2%
Stop loss insurance premiums	287,562	226,821	60,741	26.8%
Health claims (paid claims)	22,934,301	20,347,952	2,586,349	12.7%
Health claims - change in IBNR estimate	-	7,221	(7,221)	n/a
Total Expenditures	<u>24,467,469</u>	<u>21,789,152</u>	<u>2,678,317</u>	<u>12.3%</u>
Fund Balance - beginning of fiscal year	<u>10,106,315</u>	<u>7,672,851</u>	<u>2,433,464</u>	<u>31.7%</u>
Fund Balance - March 31	<u>\$ 9,053,991</u>	<u>\$ 9,834,003</u>	<u>\$ (780,012)</u>	<u>\$ -7.9%</u>

CITY OF NEWTON, MASSACHUSETTS TUFTS HEALTH PLAN MONTHLY CLAIMS TRENDS



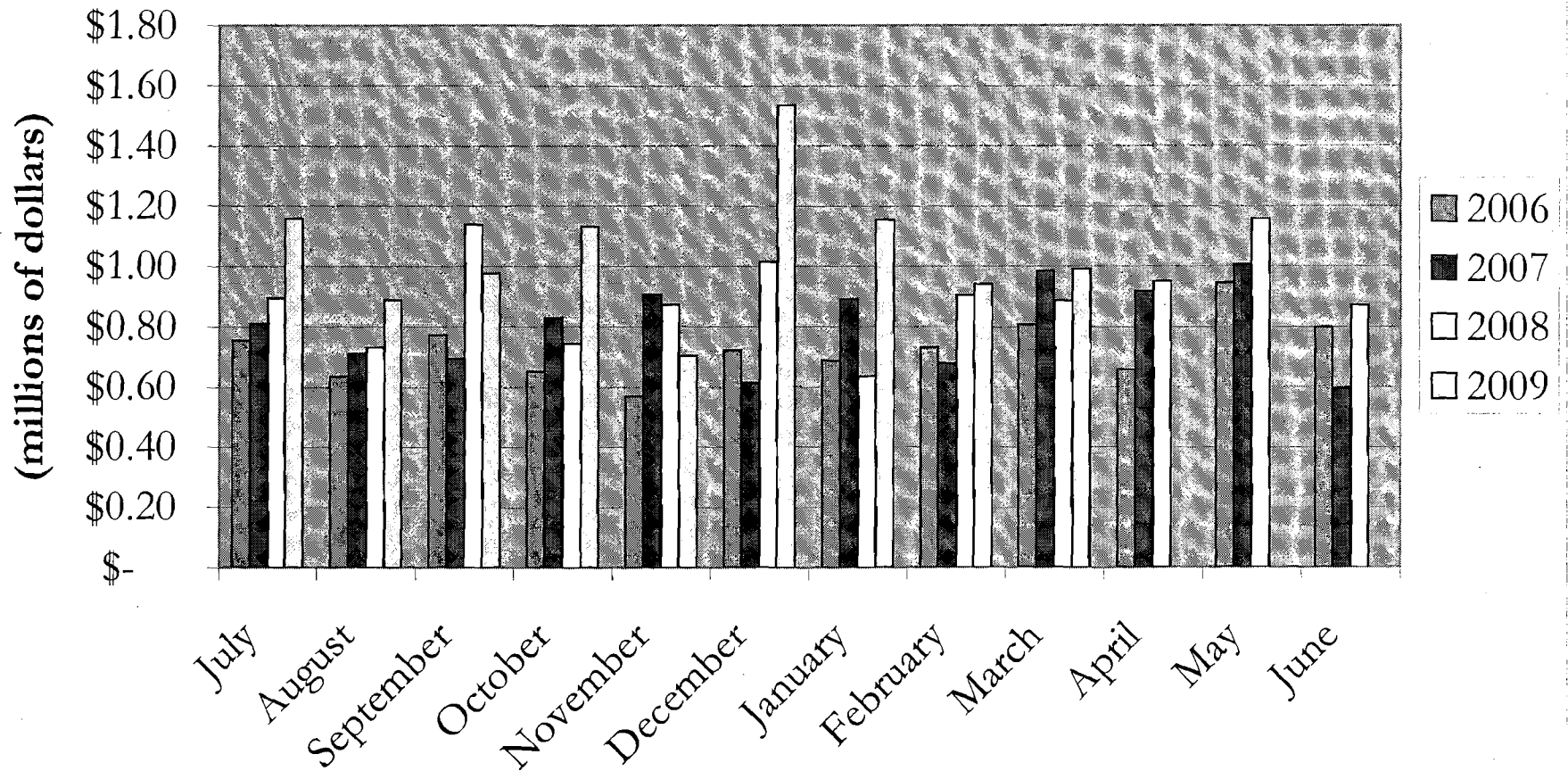
CITY OF NEWTON, MASSACHUSETTS
GROUP HEALTH SELF INSURANCE FUND
HARVARD-PILGRIM HEALTH PLAN
COMPARATIVE OPERATING STATEMENT

July 1, 2008 - March 31, 2009

(with comparative activity for the first nine months of the prior fiscal year)

	Fiscal Year 2009	Fiscal Year 2008	\$ Change	% Change
Revenue:				
Investment income	\$ 24,125	\$ 49,809	(25,684)	n/a
Employee contributions	1,905,188	1,656,052	249,136	15.0%
Employer contributions	7,490,873	7,325,328	165,545	2.3%
Insurance recoveries	-	18,039	(18,039)	0.0%
Total Revenue	9,420,186	9,049,228	370,958	4.1%
Expenditures:				
Administrative services	596,170	631,588	(35,418)	-5.6%
Stop loss insurance premiums	142,568	111,693	30,875	27.6%
Health claims (paid claims)	9,484,643	7,823,318	1,661,325	21.2%
Health claims - change in IBNR estimate	-	107,543	(107,543)	n/a
Total Expenditures	10,223,381	8,674,142	1,549,239	17.9%
Fund Balance - beginning of fiscal year	1,453,010	401,778	1,051,232	261.6%
Fund Balance - March 31	\$ 649,815	\$ 776,864	(127,049)	-16.4%

CITY OF NEWTON, MASSACHUSETTS HARVARD. PILGRIM HEALTH PLAN CLAIMS TRENDS



PRG
F



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#98-09

Telephone
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
dcohen@newtonma.gov

March 31, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate twenty-one thousand, seven hundred thirty-two dollars (\$21,732) from Free Cash for the purpose of funding payments to the East Middlesex Mosquito Control Project (EMMCP) to conduct mosquito larva control in catch basins in order to control the spread of West Nile Virus. The extent and cost of this treatment is determined annually. We do not know from year to year if a treatment will be necessary and what the type and scope of the treatment will be. The EMMCP has notified the City of Newton of the exact cost of mosquito control treatments for this summer, and the Health Department is requesting funding so it can move forward with this important health initiative. By attacking the mosquitoes in the larva stage, the Health Department has been able to minimize or eliminate the need to spray to control adult mosquitoes.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

09 MAR 31 PM 6:11
NEWTON, MA. 02159
CITY CLERK

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE

#98-09

City of Newton



David B. Cohen
Mayor

HEALTH AND HUMAN SERVICES DEPARTMENT

J. David Naparstek, Commissioner

1294 Centre Street

Newton, MA 02459-1544

Telephone 617.796.1420 Fax 617.552.7063
TDD/TTY 617.796.1089



Public Health
Prevent. Promote. Protect.

March 30, 2009

Honorable David B. Cohen, Mayor
City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Cohen

I hereby request an appropriation of \$21, 732.00 for West Nile virus control for 2009.

West Nile virus is well established in the bird and mosquito populations in Newton and its surrounding communities. While there were no human cases in Newton last year, there was a high peak in Newton and its surrounding communities because of the high numbers of positive birds and mosquitoes. Each year, the department works with the Massachusetts Department of Public Health and the East Middlesex Mosquito Control Project (EMMCP) to determine if the city needs to continue the program of treating catch basins for the larva of the mosquito that transmits the disease. That need continues through 2009.

Last year, the EMMCP used a product called Altosid. Altosid disrupts the development cycle of mosquitoes, preventing them from becoming adults. It was used in order to prevent mosquitoes building up resistance to the preferred product, Vectolex. Vectolex uses a bacteria that specifically targets the mosquito species that transmits the West Nile virus. In addition to it being more targeted, Vectolex is now more economical to use than Altosid.

We will continue our community education program focusing on eliminating standing water around houses along with mosquito-proofing them. We also will promote the safe use of repellents to reduce mosquito exposure. We collect and transmit dead birds to the State Laboratory Institute for testing. The EMMCP monitors mosquito density in Newton and submits mosquito samples to the state laboratory for virus testing.

I am attaching a proposal from the East Middlesex Mosquito Control Project that details this important public health program along with surveillance data from 2009. Thank you for considering my request.

Very truly yours

J. David Naparstek
Commissioner of Health

Enclosures

Email: dnaparstek@newtonma.gov

09 MAR 31 PM 10:50
CITY CLERK
NEWTON, MA 02459

#98-09

Arlington
 Bedford
 Belmont
 Brookline
 Burlington
 Cambridge
 Concord
 Framingham
 Lexington
 Lincoln
 Malden
 Maynard
 Medford

THE COMMONWEALTH OF MASSACHUSETTS
 STATE RECLAMATION & MOSQUITO CONTROL BOARD

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

11 Sun Street, Waltham, MA 02453-4101
 Phone: 781-899-5730 Fax: 781-647-4988
www.town.sudbury.ma.us/services/health/emmcp
emmcp.ma@verizon.net

Melrose
 Newton
 North Reading
 Reading
 Sudbury
 Wakefield
 Waltham
 Watertown
 Wayland
 Wellesley
 Weston
 Winchester

December 15, 2008

David Naparstek
 Newton Health Dept.
 1294 Centre St.
 Newton, MA 02459

David,

The East Middlesex Mosquito Control Project proposes to control *Culex* mosquitoes in catchbasins as part of a West Nile Virus prevention plan. The cost to apply VectoLex WSP to 9,480 catchbasins will be \$21,732.00.

For this proposal the East Middlesex Mosquito Control Project will employ seasonal workers who have obtained West Nile Virus Larvicide Permits from the Massachusetts Pesticide Bureau that allows for mosquito larvicide applications to catchbasins. Bicycles will be the primary mode of transportation for these applications. Each worker will carry a photo identification that indicates the individual is an employee of the East Middlesex Mosquito Control Project.

Subject to funding, the application will be scheduled to start in July 2009. The Newton Public Works Department will be contacted to prevent conflicts between the catchbasin cleaning program and the application of mosquito larvicides. The East Middlesex Mosquito Control Project staff will provide oversight to the application and determine the efficacy of the treatment.

Should you require any additional information concerning this proposal, let me know.

Yours truly,

David M. Henley
 Superintendent

cc. John McNally

09 MAR 31 PM 01
 CITY CLERK
 NEWTON, MA. 02

#98-09

**Massachusetts Department of Public Health
Arbovirus Surveillance Program Report
Report Date: October 6, 2008**

WNV and EEE Virus Surveillance Summary	
Results contained in this report reflect data through MMWR Week 40 (Sunday, 9/28/08 - Saturday, 10/4/08)	
Avian Surveillance	
Number of Dead Bird Reports	2517
Number of Birds Tested	142
Number of WNV Positive Birds	63
Mosquito Surveillance	
Number of Mosquito Pools Tested	4397
Number of WNV Positive Pools	131
Number of EEE Positive Pools	13
Equine/Mammal Surveillance	
Number of Mammal Specimens Tested	14
Number of WNV Positive Horses	0
Number of EEE Positive Horses	1
Human Surveillance	
Number of Human Specimens Tested	385
Number of Human WNV Cases	0
Number of Human EEE Cases	0

09 MAR 31 PM 6:11
CITY CLERK
NEWTON, MA 02459

I. AVIAN WNV SURVEILLANCE

**Table 1. WNV Avian Surveillance: Top Towns Reporting WNV Susceptible Birds (Blue Jays, Crows)
Cumulative as of 9/26/08 (date of WNV hotline close)**

	Town	Birds Reported					Positive	Species Tested
		Blue Jay	Crows	Gulls	Other	Tested		
1	Newton	15	9	58	82	3	1	Blue Jay (x3)
2	Framingham	10	11	51	73	3	1	Blue Jay, Crow (x2)
2	Boston	12	11	87	110	4	2	Blue Jay (x2), Hawk, Owl
3	Springfield	13	8	22	43	3	1	Blue Jay (x2), Crow
4	Fall River	8	8	68	84	2	2	Blue Jay (x2)
5	Chicopee	7	10	32	49	1	1	Blue Jay



CITY OF NEWTON, MASSACHUSETTS

CITY HALL

1000 COMMONWEALTH AVENUE

NEWTON CENTRE, MA 02459

TELEPHONE (617) 796-1305

dwilkinson@newtonma.gov

David Wilkinson, Comptroller

April 9, 2009

TO: Finance Committee

FROM: David Wilkinson, Comptroller

SUBJECT: April 13, 2009 Finance Committee "First Call" Report

Docket item #98-09: Health and Human Services Director requesting a \$21,732 appropriation from free cash in order to provide funding for this year's mosquito control program. This is the City's annual appropriation for funding payments to the East Middlesex Mosquito Control Project for purposes of conducting mosquito control in catch basins for purposes of controlling the spread of West Nile Virus. Funding for this ongoing program has not been included in the annual operating budget, but continues to be funded by annual supplemental appropriation. If the mosquito control program is going to be an ongoing program, funding should be included in future year annual operating budgets. Free cash and budget reserve status reports are attached. Weekly updates are posted on the City web site.

09 APR 10 AM 8:52
 CITY CLERK
 NEWTON, MA. 02159

CITY OF NEWTON, MASSACHUSETTS
GENERAL FUND
FREE CASH STATUS REPORT

July 1, 2008 Certified Free cash \$ 10,923,805

Free cash appropriations:

#399-08	Parks - supplemental snow & ice funding	(100,000)
#400-08	DPW - supplemental snow & ice funding	(1,500,000)
#398-08	NSHS tennis court improvements	(40,000)
#466-08	Fire support vehicle replacement	(127,577)
#468-08	Environmental remediation	(105,000)
#397-08(A)	Assessing/ISD vehicle replacement	(83,000)
#487-08	Rock crushing services - landfill	(100,000)
#397-08(B)	Assessing/ISD vehicle replacement	(37,500)
#29-09	Parks Dept. supplemental snow and ice funding	(468,756)
#41-09	DPW supplemental snow and ice funding	(1,000,000)
#68-09	Supplemental library overtime	(16,000)
#86-09	Supplemental snow & ice - Parks Dept.	(102,121)
#88-09	Supplemental snow & ice - Public works Dept.	(450,000)

Total appropriations (4,129,954)

Pending Free cash appropriations:

#469-08	School-boiler conversions to natural gas	(575,000)
#98-09	Mosquito control	(21,732)
	Designated for FY 2010 budget {1}	(2,400,000)
	Designated for municipal wage reserve {2}	

Total pending appropriations (2,996,732)

Unobligated free cash balance: \$ 3,797,119

{1} Mayor's 12/29/2008 budget briefing document

{2} Retroactive contracts for police and laborers

09 APR 10 AM 8:53
 CITY CLERK
 NEWTON, MA. 02159

CITY OF NEWTON, MASSACHUSETTS
GENERAL FUND
BUDGET RESERVE (CONTINGENCY) ACCOUNT ACTIVITY

FY 2009 Original Budget Reserve Appropriation:	650,000
Supplemental Budget Reserve Appropriation:	1,829,836
Total Budget Reserve Appropriation	<u>2,479,836</u>
 Budget Reserve Appropriations (transfers):	
#266-08 Public building natural gas conversion	(30,000)
#316-08 Parks tree emergencies	(43,829)
#344-08 Annual financial audit new contract funding	(15,100)
#370-08 Legal claim-vehicle accident	(14,456)
#369-08 Legal claim-vehicle accident	(14,336)
#357-08 Crystal Lake master plan supplemental funding	(25,000)
#395-08 Human services emergency housing assistance	(1,810)
#394-08 Comptroller office equipment - gift match	(500)
#355-08 Public buildings natural gas conversation	(175,000)
#459-08 Unpaid Fire communication maintenance bill - FY 2008	(13,200)
#462-08 Legal claim- vehicle accident	(6,668)
#484-08 City Hall Café repairs	(12,500)
#31-91 Fire Rapid Intervention Team equipment	(57,898)
#39-09 Fire Utility Truck w/ plow	(31,100)
#36-09 Community-Plus software upgrade	(18,850)
#38-09 Supplemental heating oil/motor fuels funding	(276,725)
#35-09 MUNIS software upgrade	(13,860)
#54-09 Finance Plus software upgrade	(10,500)
#69-09 Senior Center utilities supplemental funding	(7,100)
 Year to date appropriations (transfers)	 <u>(768,432)</u>
 Pending Budget Appropriations:	
#100-09 Public Building energy supplemental funding	(60,527)
#99-09 Public Building supplemental maintenance funding	(38,261)
Designated for 2009 state aid reductions {1}	(712,726)
Designated for Supplemental school utility funding {2}	(89,347)
Pending appropriations	<u>(900,861)</u>
 Unobligated Budget Reserve account balance	 <u>\$ 810,543</u>

{1} Governor's 9c budget reductions

{2} Newton Public Schools 03/09/2009 Budget Update