

| Required for | Check if included | WESTMETRO HOME CONSORTIUM APPLICATION HOME-ARP TBRA & SUPPORTIVE SERVICES CHECKLIST |
|--|-------------------|--|
| APPLICATION | | |
| All Proposals | | Application |
| ORGANIZATION INFORMATION & QUALIFICATIONS | | |
| All Proposals | | Organization mission , including how this project fits mission |
| | | Previous similar projects completed and capacity to undertake project |
| | | Most recent audited organizational annual financial statement |
| | | Most recent annual organizational operating budget |
| Nonprofits | | Description of board of directors : including skills, experience, tenure & affiliations |
| | | Copy of articles or organization, by-laws and 501(c)(3) letter |
| CHDO | | Copy of current CHDO certification from WestMetro HOME Consortium |
| For-profit | | Corporate organizational document(s) , identifying owner and/or general partner |
| MANAGEMENT TEAM INFORMATION | | |
| All Proposals | | Resumes of key management team members |
| | | Contact information (for management team) |
| ATTACHMENTS (Included in RFP) | | |
| As Needed | | Certificate of Non – Collusion |
| | | Certificate of Tax Compliance |