



## Programs & Services Committee Agenda

### City of Newton In City Council

Wednesday, December 6, 2023

7:00 PM

The Programs & Services Committee will hold this meeting as a virtual meeting on Wednesday, December 6, 2023 at 7:00 pm. To view this meeting using Zoom use this link: <https://newtonma.gov.zoom.us/j/81479727325> or call 1-646-558-8656 and use the Meeting ID: 814 7972 7325.

#### Items Scheduled for Discussion:

- #345-23**      **Appointment of Emma Zhang as a member of the Youth Commission**  
HER HONOR THE MAYOR appointing Emma Zhang of Newton South High School as a member of the Youth Commission for a term of office set to expire on November 30, 2026. (60 Days: 01/05/23)
- #346-23**      **Appointment of Zach Gusenoff as a member of the Youth Commission**  
HER HONOR THE MAYOR appointing Zach Gusenoff of Newton South High School as a member of the Youth Commission for a term of office set to expire on November 30, 2026. (60 Days: 01/05/23)
- #347-23**      **Appointment of Sarina Chand as a member of the Youth Commission**  
HER HONOR THE MAYOR appointing Sarina Chand of Newton South High School as a member of the Youth Commission for a term of office set to expire on November 30, 2026. (60 Days: 01/05/23)
- #348-23**      **Appointment of Phoebe Anthony as a member of the Youth Commission**  
HER HONOR THE MAYOR appointing Phoebe Anthony of Newton South High School as a member of the Youth Commission for a term of office set to expire on November 30, 2026. (60 Days: 01/05/23)

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The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the City of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

- #349-23 Appointment of Nick Makura as a member of the Youth Commission**  
HER HONOR THE MAYOR appointing Nick Makura of The Roxbury Latin School as a member of the Youth Commission for a term of office set to expire on November 30, 2026. (60 Days: 01/05/23)
- #350-23 Appointment of Chloe Lee as a member of the Youth Commission**  
HER HONOR THE MAYOR appointing Chloe Lee of Newton North High School as a member of the Youth Commission for a term of office set to expire on November 30, 2026. (60 Days: 01/05/23)
- #420-23 Discussion and possible amendment to the City Council Rules to add an Ethics Commission or Committee**  
COUNCILORS NOEL, HUMPHREY, BOWMAN, GREENBERG, ALBRIGHT, LIPOF, LUCAS, KALIS, AND WRIGHT requesting a discussion and possible amendment to the City Council Rules to add an Ethics Commission or Committee for the purpose of creating and enforcing a City Council Code of Ethics.
- #402-23 Reappointment of Rakashi Chand as a Jackson Homestead Trustee**  
HER HONOR THE MAYOR reappointing Rakashi Chand, 65 Stony Brae Road, Newton as a Trustee of Jackson Homestead for a term of office set to expire on December 15, 2026. (60 Days: 02/02/2024)
- #403-23 Reappointment of Russel Feldman as a Jackson Homestead Trustee**  
HER HONOR THE MAYOR reappointing Russel Feldman, 85 Langley Road, Newton as a Trustee of Jackson Homestead for a term of office set to expire on November 1, 2026. (60 Days: 02/02/2024)
- #404-23 Reappointment of Rabbi Keith Stern to the Human Rights Commission**  
HER HONOR THE MAYOR reappointing Rabbi Keith Stern, 115 Hunnewell Avenue, Newton as a member of the Human Rights Commission for a term of office set to expire on November 30, 2026. (60 Days: 02/02/2024)

Respectfully Submitted,  
Josh Krintzman, Chair



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

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2023 OCT 30 PM 4:51

**#345-23**  
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CITY CLERK  
NEWTON, MA. 02459

October 30, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Emma Zhang of Newton South High School, Newton as a member of the Youth Commission. Her term of office shall expire on November 30, 2026 and her appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

Emma Zhang, 2023-2024 year

**Youth Commission  
Statement of Purpose – Writing Prompts**

1. Why are you interested in being a commissioner? Why are you the best candidate for this role? What are your goals or areas of interest to influence change?
2. What has inspired you to get involved with the Youth Commission and local government? What does the Youth Commission mean to you and what do you hope to influence?
3. Describe what youth voice means to you? Why is youth voice important, what can it lead to? How would you leverage youth voice in adult spaces/local government?
4. Open ended – free write.

The Youth Commission is “by the youth, for the youth”. That mission statement perfectly sums up the impact and role of the Youth Commission to me, and it’s a mission that continues to inspire me today.

I joined Youth Commission last fall, driven by the desire to express my voice as a young person and evoke change, along with a group of equally passionate teens. The Youth Commission to me is the perfect opportunity to express my voice and collaborate at the same time and amplify all of our voices, as a collective. Too often, young people are discredited for their ideas and visions; however, just as all age groups have valuable perspectives and contributions, youth, in particular, represent the voices and change of the future. With climate change rapidly worsening, gun violence rising to worrying levels, and substance use/abuse becoming a hot topic among the teen demographic, it is more important than ever to listen to what we as youth have to say about the very topics that impact/will impact *us* the most.

So far, my experience on the Youth Commission has been incredibly fulfilling. I’ve been active in the communications committee, aiming to evoke change by

spreading information. After all, how can you have a role in shaping your community if you don't *know* what is going on in your community? I actively worked on the newsletter last year, informing the community about everything from the history of AAPI Heritage Month to local volunteer events. I hope to continue leveraging the outreach of the Youth Commission to spread information about events and topics that impact Newton youth, hopefully expanding the outreach of the newsletter to more people and adding features such as summarizing what is going on over at City Hall to get more youth civically engaged and aware, bridging the rift that often occurs between municipal government and the residents, particularly young people.

All in all, my past year on the Advisory Board has inspired me to become more involved in this community of teens with ideas that can—and will—come to fruition. Thus, I'm applying to become a Commissioner to turn ideas into reality, one newsletter, one youth-centered event, and one *dream* at a time.



Ruthanne Fuller  
Mayor

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CITY CLERK  
NEWTON, MA. 02459

October 30, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Zach Gusenoff of Newton South High School, Newton as a member of the Youth Commission. His term of office shall expire on November 30, 2026 and his appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

Prompt: Why are you interested in becoming commissioner, what would you like to achieve/work on/ and why are you the best candidate?

I, Zack Gusenoff, would like to further my involvement with the City of Newton Youth Commission by taking on the role of commissioner. Since my first commission meeting back in September 2021, I have felt like a part of something bigger than myself. The idea that, my family and my friends could see the impact of my work made me eager to participate, and the concept that a group, spanning over five years in age, could have a say in local government appealed to me. I have been on the Commission's advisory board for two years, and have loved being involved in the projects, discussions, and events that we take on. After the conclusion of last year's meetings, I considered what I could achieve and help others accomplish if I am allowed to become a commissioner.

Becoming a commissioner would allow me to not only get more involved, but also to become more vocal in terms of pitching ideas, and helping those who are less comfortable. I know from many experiences that speaking out loud can be difficult, especially when it is in front of a group of people that you do not know very well. As a result, many advisory board members' ideas are never discussed due to their sense of unfamiliarity. As a commissioner, I want to make sure everyone has a chance to speak and develop the skill of public speaking which is important for both local government and life. I will also lead the advisory board by determining which groups people are most interested in while helping to set reasonable and achievable goals for each sub-committee.

On a larger scale, I am going to work hard to limit antisemitism within Newton schools and help the ever-growing mental health crises that many students experience. Both of these issues are common in my public school system and are not addressed nearly as much as they should be. It is important to have experiences and events for students that are purely fun, taking their minds off of school stress while helping them build social skills. If appointed, my goal is to create an annual event that the students of Newton can look forward to, rather than stress about. I know from experience,

having gone through two demanding years of high school, that these events are crucial in helping students both mentally and physically. Additionally, I want to strengthen the Newton school's response to antisemitic incidents and racism. This means more serious investigations into hate speech and a better attempt at consoling students through the use of after-school meetings and WIN blocks.

Out of the other equally deserving candidates, I believe I am the best candidate for this position because of my persistent determination and my ability to take ideas and make concrete plans. In 2018, I was interested in creating a book club with the non-profit organization The Home for Little Wanderers. As part of this book club, I would facilitate a fun and educational discussion among kids ranging in age from 5-11, helping them develop better social and emotional bridges between both their lives and their peers. As an eighth grader, I was in regular contact with the organization's CEO, and board of directors. After many Zoom calls and emails, the first meeting was held in 2021. Now in my junior year of high school, I am still having regular meetings with the CEO, I have been running my book club, named Page Turners, for four years. My passion when working on projects is unparalleled and my commitment drives the success of not just my work but those around me.

I have been leading for the past four years through my book club and it is something that I do not take for granted. I believe that if I am honored with the role of commissioner, there is no limit to how much progress the commission can make and how we can improve the City of Newton.

Thank you for your consideration,

Zack Gusenoff





Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

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CITY CLERK  
NEWTON, MA. 02459

October 30, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Sarina Chand of Newton South High School, Newton as a member of the Youth Commission. Her term of office shall expire on November 30, 2026 and her appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

## Sarina Chand - Newton Youth Commissioner Statement of Intent

Prompt: What has inspired you to get involved with the Youth Commission and local government? What does the Youth Commission mean to you and what do you hope to influence?

Growing up in Indian culture meant my path had always stemmed to be pre-set. When I was 8, my Dad told me to decide what I wanted to do when I grew up. When I was 10 and I visited DC, my aunt told me I should be the president of the United States. By the time I was 12, I decided that if everyone would insist on a medical career, I would specialize in {eye specialty} At 14, my mom had decided that I would be an excellent lawyer. While I'm appreciative of the confidence these sureties built for me, they never gave me a real sense of passion. I never decided what I wanted to be, only that I wanted to create change. I wanted to be a changemaker. I wanted to make decisions that would help bolster those around me, and inspire a confidence similar to what I had, but without the restrictions of one path. I would watch as decisions were made on different sized scales and ponder over what I would've done differently or how it could have been done better. I watched as our world was hosted by adults, and the growing issues that would impact my generation were largely ignored in favor of present, less pressing issues.

The Youth Commission presented to me an opportunity to open doors not just for myself, but also for the youth around me. The decisions made on the youth commission impact not just the adults of our city, but help to create change among the youth as well, offering youth, like me, a chance to voice our opinions and form our paths.

It is hard to be taken seriously as a youth, as I've experienced firsthand. The Youth Commission opens pathways for me to use my voice to make sure that we are heard, in ways many youth don't have the privilege of demanding. The Youth Commission is a place where we can address issues that matter to the youth, which is often drastically different from the views of adults. The commission offers a new perspective to our community, and allows us to make decisions that matter through proposing ideas to better our city. Even further, the youth commission helps to create a space where individuals such as myself, changemakers, are able to come together in order to voice the concerns of those who are often overlooked. The Commission gives me a way to shape my own future and gives light to issues I am passionate about.

The youth voice is of utmost importance, with our futures in mind, we are the driving force of the next generation. Being involved with the commission in the past and helping to create awareness on different topics, including mental health and recycling, has

helped me realize how to prioritize issues that matter to me and has helped learn how to work with others of my age to develop solutions. Involvement with the youth commission in the past few years and involvement with different departments of city hall has reignited my passion for change, and has given me the means to influence the future of myself and those around me. The Youth Commission allows me to have a chance to influence younger generations and to influence adults who are making decisions today. Through the community engagement committee, I've been able to discuss with a wide range of people, giving me the experience necessary to push the commission to have even more of a voice within our communities and cities. I would help to elevate voices not often heard, to lessen biases and ignorance that exist in our city.

While the youth commission allows me to inspire others, it has also inspired me. The ideas and frameworks we have laid out have bolstered my desire to work towards a political career, offering an entry to a world where I can further my ambitions in order to help effect positive change not just within our community, but also throughout our world.



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
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CITY CLERK  
NEWTON, MA. 02459

October 30, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Phoebe Anthony of Newton South High School, Newton as a member of the Youth Commission. Her term of office shall expire on November 30, 2026 and her appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

When I initially joined the Youth Commission as an Advisory Board member, I aimed to represent youth who may not feel comfortable giving opinions and ensure everyone's voice is heard. I hoped to help shape Newton into a safe space for young people of diverse backgrounds, and I want to increase my efforts and involvement by becoming a Commissioner.

As an avid member of the Newton South Public Forum Debate Team, I have gained particular knowledge and understanding of the important traits of good policymakers. These include listening to everyone's perspectives with a sense of integrity and funneling this information into an action/policy to promote a certain cause; I hope to put these traits into use through my work as a Commissioner.

Last year, I was involved with both the Community Engagement and Communications subcommittees and one of the things we aimed to do as part of the Community Engagement Subcommittee was to increase awareness of bike lanes and biking in general. I represented the Newton Youth Commission at Newton's Earth Day Event; I collaborated with Bike Newton and Safe Routes to School to educate the public on biking and plug the Bike Rodeo. In speaking to many adults at the event, I noticed many mentioned how important youth voice is in the local community and government, and I completely agree. I strongly believe the youth voice can influence those "in power," like policymakers and representatives.

For example, on the NPS school district's Superintendent Search Committee this year, I was the sole Student Representative for over 11,000 K-12 students. I am sensitive to the needs of various student groups and wanted to ensure that the next Superintendent would listen to their concerns (yay, Anna Nolin!) But it became clear that it would be challenging for me, the sole youth member, to get my voice heard by the rest of the Committee – 16 adults. I needed to change how I interacted and presented myself. I believed the best way to have fellow committee members listen to me was to take diligent notes during interviews - in fact, I took more notes than I thought was possible to have objective quotes to reference when speaking about the candidates. During the discussions, the quotes enabled me to make credible arguments. In fact, one of the committee chairs commented that she was thoroughly impressed with my analysis of the candidates, so I believe I was able to get my voice heard.

A few areas of interest to influence change within the Newton youth include educating and providing workshops for domestic violence, teen dating violence, and safe biking. I would also like to implement a workshop that perhaps the Community Engagement takes on; this workshop would focus on educating middle-high schoolers about the foundation of civic engagement and youth voice. I would have benefited from having the opportunity in middle school to learn how to speak out and have a voice in a community where it may feel hard at times, so I would like to provide this experience for others and hopefully get them interested in joining the Youth Commission (plug!)

I appreciate your time reading my Commissioner statement, and thank you for your consideration!

- Phoebe Anthony



Ruthanne Fuller  
Mayor

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CITY CLERK  
NEWTON, MA. 02459

October 30, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Nick Makura of The Roxbury Latin School, Boston as a member of the Youth Commission. His term of office shall expire on November 30, 2026 and his appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

Nick Makura

Nick Makura

**Statement of Purpose**

Hello, my name is Nick Makura. I'm a junior at the Roxbury Latin School. At my school, I have participated in a lot of extracurricular activities. I'm a member of our Model UN club, have won an award at an international conference, and I have represented my school in several debate competitions. I've also held several leadership roles at my school. I have served as a Community Service Representative for my grade, including organizing fundraising for charity events and collecting donations. I have also organized local visits to various sites around the area, including old folks' homes. I was selected by my school to attend the AISNE Middle & High School Diversity conferences, where we focused on the importance of intersectionality and diversity in our society. I've had leading roles in school plays and concerts, as a member of my school's Glee Club and Chamber Music group. I'm active in class discussions and I'm a moderator for my school's Community Forum. I am also a member of my school's Chess club and have represented my school in chess tournaments.

Outside of my school, I am a devout Christian and I am actively involved with my local church. I was confirmed two years ago and I am a member of my church's youth group. I've also given several bible readings in front of a church audience. Most notably, yearly I participate in a 20-mile "Walk for Hunger" organized by my local church, where we also take the opportunity to visit several sick and shut-in church members and raise money for local charities. This

experience has illustrated to me how vital community service is and the importance of giving back to others.

As for my hobbies, I am an avid sports fan. I enjoy playing baseball and I played 3 years of Little League baseball in the Newton Southeast Little League, my local league, and one year of Newton Senior League baseball. I also enjoy playing tennis and I frequently visit my local tennis court. I also enjoy reading, board games, and outdoor activities like hiking and camping.

I'm interested in becoming a Commissioner, as I believe that it would allow me to continue being an active voice in the community here in Newton, and allow me to engage in several causes that are incredibly important to me. My first year on the Youth Commission helped me foster my passion for community service and activity. Additionally, my experience on the Youth Commission further highlighted to me the importance of youth activism and voice in a community. Seeing the impact that myself and my colleagues were able to have, by engaging in discussions with local officials, or participating in community initiatives, was incredibly fulfilling. In particular, the opportunity that I had to speak at the annual Martin Luther King Day Celebration here in Newton earlier this year illustrated the power that my own voice can have in the community. I believe that youth voice is vital, as the youth help shape our future, so by encouraging, we are shaping the leaders of the next generation. Lastly, becoming a Commissioner would allow me to accomplish and realize several goals I have for the community. I would look to potentially hold forums and discussions over crucial



topics like diversity, equity and inclusion, transportation access, and school outreach, while continuing the great work that the Youth Commission has done over many years in other areas, as well. All in all, I'd be honored to become a Commissioner of the Newton Youth Commission, and am excited to see what we can do in the future



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

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CITY CLERK  
NEWTON, MA. 02459

October 30, 2023

Honorable City Council  
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To the Honorable City Councilors:

I am pleased to appoint Chloe Lee of Newton North High School, Newton as a member of the Youth Commission. Her term of office shall expire on November 30, 2026 and her appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

**Youth Commission  
Statement of Purpose – Writing Prompts**

1. Why are you interested in being a commissioner? Why are you the best candidate for this role? What are your goals or areas of interest to influence change?

I am a Newton North High School sophomore and actively involved in playing Varsity Field Hockey. I also hold the role of being a Key Club officer/webmaster. Last year, I was on the Advisory Board, and I am eager to step up to a Youth Commission commissioner.

I am interested in becoming a commissioner on the Youth Commission because I believe in the power of youth to effect meaningful change within our community. My experience as an Advisory Board member over the past year has given me valuable insights into the workings of the commission and has ignited a passion within me to take on a more active role. I plan to be fully committed and dedicated to this role and bring new ideas to the table.

I am a strong candidate for this role because I can work well with diverse groups, brainstorm effectively, and implement innovative solutions. I'm enthusiastic about problem-solving, generating new ideas, and contributing to the commission's initiatives.

My primary goal as a commissioner is to influence change in areas that directly impact our youth. I am particularly interested in addressing mental health and safety issues. These are crucial aspects of youth well-being, and I believe that my passion and dedication make me a strong advocate for these causes.

*Alvin  
Humphrey  
Bowman  
Greenberg*

**Carol Moore**

**From:** Pamela Wright  
**Sent:** Thursday, November 30, 2023 10:40 AM  
**To:** Carol Moore  
**Subject:** Fw: Code of Conduct/ethics docket item  
**Attachments:** Code of Conduct.Ethics Memo.pdf; text 1.2023-11-21 .pdf; text 2. 2023-11-21 .pdf

please add me

*Karen  
Lipin  
Lucas  
Wright*

**From:** Brenda Noel <bnoel@newtonma.gov>  
**Sent:** Thursday, November 30, 2023 9:00 AM  
**To:** City Council <citycouncil@newtonma.gov>  
**Cc:** Carol Moore <cmoore@newtonma.gov>  
**Subject:** Code of Conduct/ethics docket item

Colleagues,  
Please consider signing on to the following docket item:

**xx-23 Discussion and possible amendment to the City Council Rules to add an Ethics Commission or Committee**

COUNCILORS NOEL requesting a discussion and possible amendment to the City Council Rules to add an Ethics Commission or Committee for the purpose of creating and enforcing a City Council Code of Ethics.

I have attached back-up materials illustrating the need for this discussion.

Best,  
Brenda

Brenda Noel  
Ward 6 City Councilor  
1025 Walnut Street  
617-620-2721

*Please note, the Massachusetts Secretary of State has determined that most email is public record and therefore cannot be kept confidential.*

# City Council

2022-2023

City of Newton



November 30, 2023

Dear Colleagues,

During the City Council meeting on Monday November 20th, I received the attached text messages from a City Council colleague. This exchange was inappropriate, unwanted, and unwelcome.

The next day I spoke with Ms. Michelle Pizzi O'Brien, Director of Human Resources for the City of Newton, regarding the text messages. She informed me, after consulting Newton's Law Department, that Human Resources and Law have no oversight in regard to City Council conduct.

I reached out to Carol Moore, the City Clerk, and she expressed that there was no mechanism in our rules, or any sort of ethics commission to address unwanted or unwelcome behavior, or behavior that is unbecoming of a City Councilor. I then met with the Council President, and she stated that while there is no current mechanism to investigate and escalate conduct issues, she agreed the Council should have such a process.

I recognize my time on this council is short. It is my intention by docketing this discussion item that we can begin the conversation to establish a set of standards by which we conduct business that is more in line with what you might expect in professional settings, so no one on the council must ever be the recipient of such an inappropriate exchange. And, if one finds themselves the recipient of any inappropriate, unwelcome, or unwanted conduct from a sitting City Councilor, there is a clear process through which the conduct can be investigated and individual(s) can be held accountable, at a bare minimum. I look forward to discussing it further.

Regards,

Brenda Noel  
Ward 6 City Councilor



Add and share your name and photo

Set Up

Yesterday 8:01 PM

Do you know how much I love you. You know how much I'm gonna miss you. Please don't be mad at me, but I have to say that we have nothing to gain to piss on the other side like they have pissed on us tonight and the night before. We wanna get mbta done, and we can vote for a Auburndale. Let's leave it high and classy. It has a snow good to getting all the jabs. We rightfully deserve to jab, but in the end, it's not gonna be a good luck. In the words of the anchorman: keep it classy, San Diego!

You can tell me to go F myself, but I just felt like saying that and you're not the only one I've sent it to

I'm not sure what you are trying to say

Don't let anybody push your buttons tonight

Ok?

You really are an odd duck

Sorry

Nevermind

I always think it's funny you lecture me when I'm really the least of your problems

Please don't dwell on this. You are my assignment tonight. There were several. Now I know why I got the assignment.

I really like you and I always want to give it a shot but I understand I sound preachy and you're taking it negatively. I love your passion I love that you let it fly and I was just gaming tonight and wanted to say sometimes we keep our passion inside to get through something and I piss people off. That's all. I'm sorry if you took it badly. Now I feel bad.



Add and share your name and photo

Set Up



I'm not sure what you are trying to say

Don't let anybody push your buttons tonight

Ok?

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You should feel bad- I was your assignment- like what the actual fuck?

Delivered

I knew you would love that

I owe you a drink. A dinner. A foot massage. I need to figure this out.

OK the foot massage sounds creepy but it's always with my wife wants

Can I blame this whole discussion on Covid fog please



iMessage



**From:** Carol Moore <[cmoore@newtonma.gov](mailto:cmoore@newtonma.gov)>  
**Sent:** Tuesday, December 5, 2023 12:01 PM  
**To:** Brenda Noel <[bnoel@newtonma.gov](mailto:bnoel@newtonma.gov)>  
**Cc:** Alissa O. Giuliani <[agiuliani@newtonma.gov](mailto:agiuliani@newtonma.gov)>; Jonah Temple <[jtemple@newtonma.gov](mailto:jtemple@newtonma.gov)>  
**Subject:** Code of Conduct/ethics examples

Hi Brenda,

Here are some of my findings from both local cities/towns and across the US:

Gloucester has a detailed Code of Conduct with enforcement included: <https://gloucester-ma.gov/DocumentCenter/View/8623/2022-City-Council-Code-of-Conduct#:~:text=City%20Councilors%20are%20expected%20to,contributes%20to%20voter%20and%20staf>

This example from Evans, Colorado is very descriptive and may be too much, but it has some good points: [https://www.evanscolorado.gov/media/City\\_Council/code\\_of\\_conduct.pdf](https://www.evanscolorado.gov/media/City_Council/code_of_conduct.pdf)

This Code of conduct from Kirkland, WA is brief but to the point. I like having a signature line at the bottom: <https://www.kirklandwa.gov/files/sharedassets/public/v/1/boards-and-commissions/code-of-conduct.pdf>

Resources from MMA: <https://www.mma.org/resource/code-of-conduct-for-town-boards-and-committees/>

Harvard, MA code of conduct include an enforcement section. [https://www.harvard-ma.gov/sites/g/files/vyhlf676/f/uploads/code\\_of\\_conduct\\_-\\_final\\_-\\_adopted\\_march2022\\_0.pdf](https://www.harvard-ma.gov/sites/g/files/vyhlf676/f/uploads/code_of_conduct_-_final_-_adopted_march2022_0.pdf)

Let me know if you need anything else,

Carol Moore, CMC  
City Clerk/Clerk of the Council





Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**#402-23**  
Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

October 30, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to reappoint Rakashi Chand of 65 Stony Brae Road, Newton 02461 as a Trustee of the Jackson Homestead. Her term of office shall expire on December 15, 2026 and her appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

**Application Form**

**Profile**

Rakashi

First Name

Chand

Last Name

Middle Initial

[Redacted]

Email Address

65 Stony Brae Road

Home Address

Suite or Apt

Newton

City

MA

State

02461

Postal Code

**What Ward do you live in?**

Ward 5

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Massachusetts Historical Society

Employer

Senior Library Assistant

Job Title

**Which Boards would you like to apply for?**

Human Rights Commission: Submitted

Jackson Homestead: Submitted

Newton Cultural Council: Submitted

**Ethnicity**

Prefer not to Answer

**Gender**

Female

**Interests & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

I am the former President of the United India Association of New England 2018-2019, I am a member of the Attorney General's New American Advisory Board and I am a Librarian at the prestigious Massachusetts Historical Society. In both my professional and volunteer works, I am fully immersed in the celebration and appreciation of culture. I have worked at the Massachusetts Historical Society for over 15 years, a research Library, Museum, and Archive, but we also provide Public Programs throughout the year and house the Center for the Teaching of History. We are now the official host for Massachusetts History Day. In my free time, I am the 2018-2019 President of a non-profit cultural Institution, the United India Association of New England. The United India Association Of New England seeks to promote, educate and share Indian culture while supporting the Indian community in New England. As President I oversaw five to seven public events annually, which range from cultural shows featuring dances and music from India, to Children's Events to Women's Day. I would love to bring my wealth of knowledge and experience to use for the benefit of my city, as a Newton resident since 2011.

[Rakashi Chand Resume 2021.docx](#)

Upload a Resume

# Rakashi Chand

80 Wade Street  
Newton Highlands, MA 02461

## EXPERIENCE

**Massachusetts Historical Society, Boston MA — Senior Library Assistant**

July 2016 - PRESENT

Library Management, Reference Triage, Public Programs, Social Media Outreach, Diversity and Inclusion, Library Statistics, Onboarding

**Massachusetts Historical Society, Boston MA — Library Assistant**

May 2007 - June 2016

Reading Room Supervision, Circulation, Database Management, Visitor Services

**Massachusetts Historical Society, Boston MA — Assistant Reference Librarian**

September 2003 - May 2007

Library Management, Hiring and Onboarding, Supervision of Library Staff and Visitor Services, Scheduling, Class Visits and Library Tours, Manage Rights and Reproductions, Oversee Reference Services and Researcher Services

## EDUCATION

**Northeastern University, Boston MA — Bachelor of Science in History 2002**

Magna Cum Laude

Phi Alpha Theta and Alpha Sigma Lamda Honor Societies

**Attorney General Maura Healey Advisory Board on New Americans 2017-present**

**President, United India Association of New England, 2018 and 2019**

## SKILLS

Reference Services.  
Project Management.  
Archival Research.  
Public Outreach.  
Public Programs.  
Event Management.  
Diversity and Inclusion.  
Cultural Advocacy and Promotion.

## AWARDS and APPOINTMENTS

**Trustee Jackson Homestead, Joint Board of Historic Newton, appointed by Mayor Ruthanne Fuller**

**Newton Cultural Council, appointed by Mayor Ruthanne Fuller**

**India New England Woman of the Year Nominee, 2016**

**Walk Ambassador, Multiple Sclerosis Walk Providence, RI 2016**



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**#403-23**

Telephone  
(617) 796-1100

Fax  
(617) 796-1113

TDD/TTY  
(617) 796-1089

Email  
rfuller@newtonma.gov

October 30, 2023

Mr. Russel Feldman  
85 Langley Road  
Newton, MA 02459

Dear Mr. Feldman,

I am pleased to reappoint you as a Trustee of the Jackson Homestead for a term expiring November 1, 2026 pending confirmation by the City Council.

In accordance with Section 3-3 of the City Charter, an appointment to a city board or commission shall become effective 60 days after the date on which the City Clerk is notified, unless the City Council rejects the appointment within the 60 day period by a two-thirds majority vote.

On behalf of the City of Newton, I wish to extend my appreciation for your willingness to serve.

Warmly,

Ruthanne Fuller  
Mayor

NEWTON, MA 02459  
CITY CLERK

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[Jackson\\_Homestead\\_R.Feldman.pdf](#)

Upload a Resume



**Mark Russel Feldman, AIA, NCARB**

**Registration:** Registered Architect: Commonwealth of Massachusetts, States of New York, Rhode Island and Florida; Certified by the National Council of Architectural Registration Boards  
Certified by the Massachusetts Certified Public Purchasing Official Program

**Education:** Kennedy School of Government, Harvard University  
Masters Degree in Public Policy  
Syracuse University, Syracuse, New York  
Bachelor of Architecture Degree, *cum laude*  
Bachelor of Arts Degree in Architectural History, *magna cum laude*

**Professional Experience:**

TBA Architects, Inc., Concord, Massachusetts

1986 - Principal with responsibilities in project management, planning and historic preservation;  
firm operating standards and professional practice.

Selected Project Experience

- . Plymouth County Land Records Facility, Plymouth MA
  - . Master Plan, Mt Auburn Cemetery, Watertown MA
  - . Swenson Field Facilities, Bridgewater State University, Bridgewater MA
  - . Edward J Sullivan Courthouse Master Plan, State Division of Capital Asset Management
  - . Plymouth County Sheriff's Department Headquarters, Plymouth MA
  - . Peter Y Flynn Correctional Facility, Plymouth MA
  - . Ground Zone Shop & Tractor Repair Facilities, U Mass, Amherst and South Deerfield MA
  - . Lexington High School Modular Expansion, Lexington MA
- Consulting to the Profession: procurement, contracts and professional practice.

**Awards:**

Selfless Labor Award, Boston Architectural College  
Award for Excellence in Teaching, Boston Society of Architects College of Fellows  
City of Newton Historic Preservation Award (three years)  
City of Newton Mayor's Beautification Awards (two years)  
Honorary Member; Honorary Alumnus, Boston Architectural College, Boston MA  
Massachusetts Historic Commission Preservation Award  
Governor's Commendation for Economic Development - Bostonian Industrial Complex, Whitman, MA  
Golden Shovel Award, First Place, Professional Category (three years)  
Sandcastle Competition Cranes Beach, Ipswich, Massachusetts

**Presentations:**

Mass Municipal Association, Mass Mayors Association, Build Boston, World Organization of Building Officials, Construction Specification Institute, U Mass - Amherst, American Institute of Architects, etc.

**Public Service:**

American Institute of Architects  
Member, Board of Directors; 2006 President, Massachusetts Chapter  
Boston Society of Architects, Boston, Massachusetts  
Designee to the Mass Construction Industry Council; Delegate to AIA State Government Network  
Member and past Chair, Government Affairs Committee  
Boston Architectural College, Boston, Massachusetts  
Overseer Emeritus; co-chair Education Committee 2015-present  
member, Board of Trustees 2003-2013; Chair 2008-2013  
past Overseer; Chair of Thesis, Student Affairs and Academic Appeals Committees  
instructor 1979 - present  
Commonwealth of Massachusetts, Boston, Massachusetts  
past Member, Special Commission on Construction Reform  
Policy author, District Improvement Financing, MGL c149A Construction Management at Risk  
past Governor's Appointee and Chair, State Designer Selection Board.  
City Museum of Newton, Newton, Massachusetts  
Trustee and member of the Executive Board; past President





Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

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Email  
rfuller@newtonma.gov

October 10, 2023

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to reappoint Rabbi Keith Stern of 115 Hunnewell Avenue, Newton 02458 as a member of the Human Rights Commission. His term of office shall expire on November 30, 2026 and his appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

NEWTON, MA 02459  
CITY CLERK

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**Application Form**

**Profile**

keith \_\_\_\_\_ stern \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

115 Hunnewell Ave \_\_\_\_\_  
Home Address Suite or Apt

Newton \_\_\_\_\_ MA \_\_\_\_\_ 02458 \_\_\_\_\_  
City State Postal Code

**What Ward do you live in?**

Ward 1

\_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

TBA \_\_\_\_\_ senior rabbi \_\_\_\_\_  
Employer Job Title

**Which Boards would you like to apply for?**

Human Rights Commission: Submitted

**Interests & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

I am the longest-serving rabbi in Newton. The city of Newton is very important to me, as the leader of a local congregation, and as a long-time resident. I have a deep interest in social justice that moves me to volunteer to become a part of the commission that looks out for the rights of all in our community.

\_\_\_\_\_  
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← [Back to Team Avodah](#)

## Keith Stern

*Rabbi Keith Stern serves on the Rabbinic Cabinet at Avodah.*

He began his tenure in the pulpit of Temple Beth Avodah in July 1997. He succeeded Rabbi Robert Miller, beloved spiritual leader of Beth Avodah for over a quarter century, who remains with us as Rabbi Emeritus. Rabbi Stern brings his unique vitality, ideas, warmth and sense of humor to our congregation. Rabbi Stern holds a Master of Arts degree in Social Work from the University of Southern California, and two MA degrees from Hebrew Union College-Jewish Institute of Religion in Hebrew Letters and Jewish Communal Service. He demonstrates an energetic and passionate enthusiasm for Jewish living, worship, and learning, and is deeply committed to teaching at all levels. Rabbi Stern and his wife Liza (a respected rabbi as well) have 5 children. Both have New England roots: Keith grew up in Middletown, Connecticut, and Liza spent her childhood in Newton. Rabbi Stern's interests are many and varied and he has written sermons on many subjects during his years at Temple Beth Avodah. In addition, he sends a weekly "Before Shabbat" e-mail to the congregation with his thoughts on Temple, our community, and world events each week.