



82 Lincoln Street
Newton Highlands, Massachusetts 02461

Telephone: (617) 552-5501
Fax: (617) 964-8387
TDD: (617) 332-3802

RECEIVED

By City Clerk at 11:00 am, Jan 09, 2024

Amy Zarechian
Executive Director

January 9, 2024



NOTICE OF BOARD MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 as amended of the General Laws that the Regular Session of the Newton Housing Authority Board of Commissioners is scheduled as a virtual Zoom meeting on Friday, January 12, 2024 at 2:00pm accessed by the following link:

<https://us02web.zoom.us/j/86581176438?pwd=by8veUVUajBadGZsbkYrQ0R2bnE5UT09>

Meeting ID: 865 8117 6438

Passcode: 757011

One tap mobile

+13017158592,,86581176438#,,, *757011# US (Washington DC)

+13052241968,,86581176438#,,, *757011# US

Dial by your location

+1 929 205 6099 US (New York)

Amy Zarechian

Executive Director/Secretary

Newton Housing Authority
82 Lincoln Street
Newton Highlands, MA 02461
Amy Zarechian, Executive Director

Telephone: 617.552.5501
Fax: 617.964.8387
TDD: 617.332.3802

BOARD MEETING AGENDA
Regular Session
January 12, 2024 2:00pm

1. Consent Agenda
 - A) Vote to approve November 2023 Disbursement Report
 - B) Vote to approve December 2023 Disbursement Report
 - C) Vote to approve Regular Session minutes – December 1, 2023

2. Capital Improvement Votes
 - A) Vote to approve Contract Award through prior Administrative Approval for Northern Business Machines, Inc. (NBM) through Statewide Contract ITC-80 Sharp Electronics for a five (5) year lease.
Monthly charge is \$658.88 totaling base contract at \$39,532.80;
B & W copies @.0055/copy; Color copies @.045/copy.
 - B) Vote to approve Certificate of Substantial Completion for Lambrian Construction Corporation for the window project at Jackson Gardens and Horace Mann. The date of substantial completion as extended by change order is December 15, 2023.
 - C) Vote to approve Certificate of Final Completion for Lambrian Construction Corporation for the window project at Jackson Gardens and Horace Mann. The date of final completion is January 5, 2024. The total project cost is \$1,059,675.62.
 - D) Vote to approve Change Order for Vareika Construction, Inc. at 223/225 Tremont Street, FISH 211107 in the amount of \$6,124.37.
 - E) Vote to approve Certificate of Substantial Completion for Vareika Construction, Inc. The date of substantial completion is December 21, 2023.
 - F) Vote to approve Contract Award with Aden Construction Inc. for RE-BID of ADA bathroom upgrades at New Hyde Apartments Unit 205 (FISH 211111) in the amount \$77,250. References currently under review.
 - G) Vote to approve Certificate of Final Completion for Daniel’s Asphalt Services, Inc. at 52/54 and 68/70 Wyman St. The date of Final Completion is November 22, 2023.
 - H) Vote to approve Contract Award for 502 Enterprises for seasonal snow and ice removal services in the amount of \$39,000.00. The contract is for the period from January 2024 through April 30, 2024.
 - I) Vote to allow Administrative Approval for the renovations of Unit 205 New Hyde estimated to be in the amount of \$130,000.00. This project is using ARPA monies and needs to begin as soon as possible.
 - J) Vote to approve Certificate of Substantial Completion for Fairway Roofing & Maintenance LLC at 45 Pelham Street for the roof replacement and associated work thereof. The date of substantial completion is January 5, 2024.

3. Haywood House Update

4. Vote to approve Section 8 Payment Standards

<u>Old Business</u>	<u>Action</u>
CPC Meeting	Update
Strategic Plan	Update

<u>New Business</u>	<u>Action</u>
CLN Smoking Issues	Update
Board Elections	Discussion