

CITY OF NEWTON
IN BOARD OF ALDERMEN
FINANCE COMMITTEE REPORT
THURSDAY, MAY 22, 2003

Present: Ald. Coletti (Chair), Ciccone, Bullwinkle, Stewart, Parker, Schnipper and Lipof

Absent: Ald. Gerst

City officials: Dave Wilkinson, Comptroller; Edward English, City Clerk/Clerk of the Board

#212-03 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$402.50 from Budget Reserve for the purpose of purchasing a new cassette recorder to be used in the Aldermanic Chamber.

ACTION: **APPROVED 7-0 – SEE #214-03**

#213-03 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$10,200 from Budget Reserve for the purpose of supplementing the salary accounts in the Clerk of the Board and Archivist divisions in the City Clerk's FY03 operating budget.

ACTION: **APPROVED 7-0 – SEE #214-03**

#214-03 HIS HONOR THE MAYOR requesting an appropriation in the amount of \$8,200 from Budget Reserve for the purpose of supplementing the FY03 Archival expense accounts in the City Clerk's office. This appropriation will allow the City Clerk to retain a consultant with archival experience to assess the City archival materials and make recommendations for proper storage, retention and disposal.

ACTION: **APPROVED 6-1 (Stewart opposed)**

NOTE: City Clerk/Clerk of the Board Edward English was present. The recently installed microphones and wiring in the Aldermanic Chamber have necessitated the purchase of a new tape recorder. The shortfalls in both the Clerk of the Board and City Clerk accounts occurred because of a step increase and salary adjustment that should have been included in the FY03 budget, but weren't. Both items were approved unanimously, with no discussion.

The appropriation will be used to retain an archival consultant is for a short-term contract to assess and make recommendations for the future of the voluminous materials stored in both City Hall and the Library. Ald. Stewart thought the amount of the contract rather high. He also asked for a copy of the individual's resume, which Mr. English agreed to provide. (The item was approved 6-1, with Ald. Stewart opposed. (Resume attached.)

#215-03 HIS HONOR THE MAYOR requesting that the following transfer of funds from within the FY03 Comptroller department operating budget be made in order to fund the purchase of a laptop computer:

FROM: 0110401-5302.....\$1,800
TO: 0110401-583002.....\$1,800

ACTION: **APPROVED 7-0**

NOTE: There was no discussion on this item, which was approved unanimously.

All other items were held. The Committee adjourned at approximately 9:40 p.m.

Respectfully Submitted,

Paul E. Coletti, Chairman