



Finance Committee Report

City of Newton In City Council

Monday, January 22, 2024

Present: Councilors Gentile (Chair), Grossman, Micley, Bixby, Malakie, Greenberg, Lipof and Humphrey

City staff present: Commissioner of Public Buildings Joshua Morse, Deputy Commissioner of Public Works Shawna Sullivan, Chief Financial Officer Maureen Lemieux, Senior Financial Analyst Perry Rosenfield, Senior Financial Analyst Connor Roach, Comptroller Stephen Curley, Director of Community Engagement & Inclusion Hattie Kerwin Derrick, Superintendent of Newton Public Schools Anna Nolin and Superintendent of Newton Police George McMains.

For more information regarding this meeting, a video recording can be found at the following link:
[Finance Committee - January 22, 2024 - YouTube](#)

#60-24 Reappointment of Allan S. Cohen to the Board of Assessors

HER HONOR THE MAYOR reappointing Allan S. Cohen, 12 Philmore Road, Newton as a member of the Board of Assessors for a term of office set to expire on February 1, 2027.
(60 Days: March 16, 2024)

Action: Approved 7-0 (Councilor Micley Not Voting)

Note: Chair of the Finance Committee Leonard Gentle opened the above item to the committee by explaining that Mr. Cohen has been serving the Board of Assessors in some capacity for over 30 years. Councilors echoed support of Mr. Cohen being reappointed, expressing that the city is lucky to have someone such as Allan S. Cohen to continue serving on the Board of Assessors.

Councilor Lipof motioned to approve the following docket item, which was approved 7-0 (Councilor Micley not voting).

#61-24 Requesting approval to accept and expend \$500 in a donation from the Newton Highlands Congregational Church

HER HONOR THE MAYOR requesting approval to accept and expend \$500 in a donation from the Newton Highlands Congregational Church for LGBTQ+ celebrations. The city expect to use the funds to support Pride programs, especially in the month of June.

Action: Approved 7-0 (Councilor Micley Not Voting)

Note: Director of Community Engagement & Inclusion Hattie Kerwin Derrick joined the committee to present on the following docket request. She added that Reverend Ken Bailey from the church reached out to her and explained that they give this money away each year, and the moneys will be used to run events throughout the city when it is deemed appropriate.

Councilor Malakie motioned to approve the following docket item, which passed unanimously.

#62-24 Request authorization to accept and expend \$18,720 in a grant from the State 911 Department for the Emergency Medical Dispatch Grant Program

HER HONOR THE MAYOR requesting authorization to accept and expend \$18,720 in a grant from the State 911 Department for the Emergency Medical Dispatch Grant Program to cover the cost of quality assurance for EMD services.

Action: Approved 7-0 (Councilor Micley Not Voting)

Note: Superintendent of the Newton Police Department George McMains joined the committee to present the following docket request. He explained to the committee that the Communications Dispatch Center applies for grants upwards of \$300,000 for staffing for overtime, and up to \$40,000 each year for continued education for the city's dispatchers. He continued to explain to comply with these grants, the city needs to take 10% of various types of calls they take and dispatch, and this year the department chose emergency medical dispatch. He explained the department is planning to hire a new Senior Dispatch Supervisor, and until they do they need to complete the quality assurance checks on these calls.

Superintended McMains added that with this money, the Dispatch Center will team up with the Denise Amber Lee Foundation to help with quality assurance checks. The city partnered with them to do calls that are responded to, and each call costs about \$20. He ended by explaining to the committee that essentially, that's what the money will be used for.

Councilors asked the following questions

Q – Is this the only quality assurance program that the force uses for their dispatchers?

A – This is the only one we are using outside of the city's department. The Department currently has an acting Senior dispatch supervisor who's going through and does random quality assurance checks weekly. This is something we must do to comply with the other grants, as I explained, but we do continuously do quality assurance checks throughout the year.

Q – How does quality assurance work?

A – The department has signed a nondisclosure agreement with participants. They will send these participants about 936 calls that the department has not pre-screened. They will also be sent the proper policies and procedures for dispatch. So, they'll look at all those standards, they will listen to those calls, and they'll make sure that the dispatch complies with the proper standards that have been set.

Councilor Grossman motioned to approve, which was passed 7-0 (Councilor Micley not voting).

Referred to Programs and Services & Finance Committees

#27-24 Appropriate \$925,000 Newton Public Schools Curriculum Investments

HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of nine hundred twenty-five thousand dollars (\$925,000) of June 30, 2023 Certified Free Cash for the purpose of funding curriculum materials for Newton Public Schools.

Finance Held 8-0 on 01/08/24

Programs and Services Approved 8-0 on 1/17/24

Action: Approved 8-0

Note: Chief Financial Officer Maureen Lemieux joined the committee to open the discussion on the above docket request. She began by explaining to the committee that this docket request is part of the surplus in free cash that the city declared this year. Ms. Lemieux added the administration hopes to continue to work with the council to set up a multi-year approach as to how the city would use the remainder of the free cash, given this item passes tonight.

Superintendent of Newton Public Schools Anna Nolin then joined the committee. She began by explaining to the committee that she is concerned with the whole scope of needs that emergent at this time, however she felt this one-time fund seems appropriate because NPS currently has finite work that can be done under this area, and she expressed she does not want to let go of this as a priority.

Dr. Nolin shared a visual presentation with the committee to show in elementary science the challenges the schools are currently facing, and why these types of infusions for curriculum training and resources is important.

Councilors made the following comments

Several councilors commented that this item is an important need that will do good things for the system when it is back up and running.

Several councilors expressed that this is an important approval to meet State standards.

Councilor Greenberg motioned to approve the following item, which passed unanimously.

Referred to Public Facilities & Finance Committees

#33-24

Appropriate \$11,475,000 for Newton Public Schols and Municipal Infrastructure

HER HONOR THE MAYOR requesting authorization to appropriate and expend eleven million, four hundred seventy five thousand dollars (\$11,475,000) of June 30, 2023 Certified Free Cash to fund the following: A. Newton North Pool- Air Handling Unit (\$425,000) B. Replace Entire Roof System - Peirce Elementary (\$1,200,000) C. Replace Entire Roof System - Mason Rice Elementary (\$1,100,000) D. Repave Parking Area - Brown Middle School (\$300,000) E. Replace Chiller - Newton South, Building H (\$350,000) F. Repair Auditorium Ceiling, Playground Improvement and Toilet Room Installation - Williams Elementary (\$325,000) G. Install PA Systems - Bigelow & Brown Middle Schools (\$300,000) H. Toilet Room Upgrades - Day Middle, Mason Rice, Bowen, Memorial Spaulding, and Peirce Elementary Schools (\$1,275,000) I. Paving, Road Improvements & Traffic Calming (\$5,250,000) J. Police Headquarters - Repave Parking Lot & Fencing (\$600,000) K. Fire Station 2- Heat Pumps for staff area HVAC (\$350,000).

Finance Held 8-0 on 01/08/24

Public Facilities Approved 8-0 on 1/17/24

Action: **Approved 6-0-2 (Councilors Grossman and Micley Abstaining)**

Note: Chair Gentile opened the discussion up for the following docket item. Given how the committee was given the opportunity to first hear this item during the 01/08/24 Finance Committee meeting, Chair Gentile opened the floor for any questions or comments any committee member had about any of the specific items in this docket request.

Commissioner of Public Buildings Joshua Morse, along with Deputy Commissioner of Public Works Shawna Sullivan joined the committee to answer any questions members had.

Councilors asked the following questions

Q – Can you explain the need to spend \$250,000 for the fencing work regarding item J in the list of requests (regarding the Police Headquarters parking lot)?

A – The city has concluded that this parking lot is not the place where we would want to mix pedestrians, bicyclists and the police vehicles. The Police Department has had several close calls with fleet pulling out and being close to pedestrians crossing through, so the idea of the fence would be to limit the traffic in this parking lot to just the police fleet.

Q – Weve talked about how all these requests in this item are considered urgent, given that, if this is passed tonight does the city plan on starting these projects right away, or will there be a waiting period to begin the work?

A – Both Public Works and Public Buildings will begin work and going out for bids right away, given the full city council approval.

Councilors made the following comments

Some Councilors shared that they feel discomfort about approving this item with the current teacher strikes currently taking place.

Councilor Humphrey motioned to approve the following docket request, which was approved 6-0-2 (Councilors Grossman and Micley abstaining).

Respectfully submitted,

Leonard Gentile, Chair



Ruthanne Fuller
Mayor

City of Newton, Massachusetts

Office of the Mayor

RECEIVED
2024 JAN -8 PM 4:06

60-24

Telephone
(617) 796-1100

Fax
(617) 796-1113

TDD/TTY
(617) 796-1089

Email
rfuller@newtonma.gov

CITY CLERK
NEWTON, MA. 02459.

January 5, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to reappoint Allan S. Cohen of 12 Philmore Road, Newton as a member of the Board of Assessors. His term of office shall expire on February 1, 2027 and his appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller
Mayor

Application Form

Profile

Allan S Cohen
First Name Middle Initial Last Name

[Redacted]
Email Address

12 Philmore Road
Home Address Suite or Apt

Newton MA 02458
City State Postal Code

What Ward do you live in?

[X] Ward 7

[Redacted] [Redacted]
Primary Phone Alternate Phone

City of Newton Commercial Assessor
Employer Job Title

Which Boards would you like to apply for?

Board of Assessors: Appointed

Ethnicity

[X] Caucasian/Non-Hispanic

Gender

[X] Male

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

I look forward to continuing my role as the commercial assessor and retaining my position on the Board of Assessors. Our office achieves its annual goals and represents the City with fairness in an effort to maintain the public's trust. I am proud to be a part of this office. A file with my qualifications is attached, and I am always available to speak with city staff regarding this appointment. Thank you for considering me.

ALLAN S. COHEN, MRA, MAA
Professional Qualifications for Re-Appointment to Board of Assessors

EMPLOYMENT WITH CITY OF NEWTON

July 2017 to Present	Commercial Assessor and Board of Assessors
March 1994 to July 2017	Assistant Commercial Assessor

ASSESSOR'S DESIGNATION

Massachusetts Association of Assessing Officers (MAAO), MAA Certificate No. 771

PRIMARY FUNCTIONS AS ASSESSOR

Timely complete Fiscal Year 2024 revaluation of Commercial and Industrial real estate, and Personal Property per Commonwealth of Massachusetts guidelines. Interim years objectives: inspect, measure, document and assess all (CIP) commercial, industrial, multi-family, investment, institutional, tax exempt and personal property located within the City; collect, verify, and enter data for Vision, AssessPro, and Excel databases; annually prepare forms and mail, or email, to all owners of CIP and exempt properties; analyze sales and rental data; prepare spreadsheets for internal and Department of Revenue review and other uses; author appraisal reports and provide testimony at Appellate Tax Board; train and oversee work of Assistant Assessor; represent the City of Newton's Assessment Administration with professionalism at all times.

REAL ESTATE APPRAISER LICENSE DESIGNATION

Certified General Real Estate Appraiser, Commonwealth of Massachusetts, License No. 5423
Expiration 5/7/2024

APPRAISER'S DESIGNATION

MRA, Massachusetts Board of Real Estate Appraiser's designation for commercial real estate appraisers having met educational and peer review requirements.

Allan Cohen
Professional Qualifications
Page 2

PROFESSIONAL AFFILIATIONS

Massachusetts Association of Assessing Officers member
Current service: Professional Admissions Committee

Massachusetts Board of Real Estate Appraisers member
Current service: incoming President of organization, 10+ years as a Trustee;
Government Relations Committee, Chair 2009-Present

Appraisal Institute, MA-RI-ME Chapter, associate member

SPECIALTY TRAINING

Several courses pertinent to earning and renewing real estate appraiser's license and designations; course work ranging from introductory programs to advanced studies, and biennial attendance of the *Uniform Standards of Professional Appraisal Practice*.

EDUCATION

Boston College, BA, 1984
Boston University, Center for Professional Education, Graduate with Certificate in Commercial Real Estate, 2004 and Certificate in Real Estate Finance, 2005

SPECIAL HONORS

Induction into the Massachusetts Board of Real Estate Appraisers' Hall of Fame, 2019
President's Award, Massachusetts Board of Real Estate Appraisers, 2009

ADDITIONAL INFORMATION

Resident of the City of Newton, since 1996
Work email: [REDACTED]; Direct telephone line [REDACTED]
Personal email: [REDACTED] Cellphone: [REDACTED]

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of Her Honor the Mayor and with the confirmation of the City Council, be it known Allan S. Cohen is hereby reappointed as a member of the Board of Assessors for a term to expire on February 1, 2027. (60 Days: March 16, 2024)

Under Suspension of Rules
DRAFT

(SGD) CAROL MOORE
City Clerk



RUTHANNE FULLER
MAYOR

City of Newton, Massachusetts
Office of the Mayor

617-24
(617) 796-1100

Telefax
(617) 796-1113

TDD
(617) 796-1089

E-mail
rfuller@newtonma.gov

January 8, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit this docket item to your Honorable Council requesting approval to accept and expend \$500 in a donation from the Newton Highlands Congregational Church for LGBTQ+ celebrations. We expect to use the funds to support Pride programs, especially in the month of June.

I am grateful to the Newton Highlands Congregational Church for supporting these important efforts by the City of Newton.

Please see the attached memo from Director of Community Engagement & Inclusion Hattie Kerwin Derrick.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

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2024 JAN -8 PM 3:18
CITY CLERK
NEWTON, MA 02459



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

61-24
Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

Date: January 8, 2024
To: Mayor Ruthanne Fuller
From: Hattie N. Kerwin Derrick, Director Community Engagement & Inclusion
Subject: Request to Docket Item to Accept \$500 from NHCC

We request approval to accept and expend \$500 in funding from Newton Highlands Congregational Church. These funds are being directed to LGBTQ+ initiatives ("celebrations") as City departments see fit.

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile authorization to accept and expend the sum of five hundred dollars (\$500) in donations from the Newton Highlands Congregational Church for LGBTQ+ celebrations is hereby approved.

Under Suspension of Rules

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

62-24
Telephone
(617) 796-1100
Fax
(617) 796-1113
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(617) 796-1089
Email
rfuller@newtonma.gov

January 8, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully ask for authorization to accept and expend funds in the amount of eighteen-thousand, seven-hundred twenty dollars (\$18,720) in a grant from the State 911 Department for the Emergency Medical Dispatch Grant Program. The basic purpose of the grant is to cover the cost of quality assurance for EMD services. Included in this request is a copy of the award letter, standard contract form and description of the costs that will be reimbursed by the grant.

Leadership of the Newton Police Department will be available to answer any questions you might have.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

RECEIVED
2024 JAN - 8 PM 3:18
CITY CLERK
NEWTON, MA 02459



City of Newton
Police Department



TELEPHONE
(617) 796-2101
FAX # (617) 796-3679

JOHN F. CARMICHAEL, JR.
CHIEF OF POLICE

December 5, 2023

Hon. Mayor Ruthanne Fuller
Newton City Hall
1000 Commonwealth Ave.
Newton, MA 02459-1449

Office of the Chief of Police
HEADQUARTERS
1321 WASHINGTON STREET
NEWTON, MASSACHUSETTS 02465

Re: Request to Accept and Expend Funds from Commonwealth of Massachusetts State 911 Department for the Emergency Medical Dispatch Grant Program

I respectfully request to accept and expend funds in the amount of \$18,720.00 from the State 911 Department for the Emergency Medical Dispatch Grant Program. Attached is a copy of the award letter, standard contract form and description of the costs that will be reimbursed by the grant. The basic purpose of the grant is to cover the cost of quality assurance for EMD services.

Thank you for your assistance.

Sincerely,

John Carmichael
Chief of Police

cc: CFO Maureen Lemeiux, Superintendent George McMains





The Commonwealth of Massachusetts
 EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
STATE 911 DEPARTMENT
 151 Campanelli Drive, Suite A ~ Middleborough, MA 02346
 Tel: 508-828-2911 ~ TTY: 508-947-1455
www.mass.gov/e911



MAURA T. HEALEY
 Governor

TERRENCE M. REIDY
 Secretary

KIMBERLEY DRISCOLL
 Lieutenant Governor

FRANK POZNIAK
 Executive Director

November 2, 2023

Chief John Carmichael
 Newton Police Department
 1321 Washington Street
 Newton, MA 02465

Dear Chief Carmichael:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the **FY2024 State 911 Department Emergency Medical Dispatch Grant Program**.

For your files, attached please find a copy of the executed contract for your grant. Please note your contract start date is **November 2, 2023** and will run through **June 30, 2024**. Please keep in mind that there shall be no reimbursement for costs incurred prior to the effective date of the contract and all goods and services **MUST** be received on or before **June 30, 2024**.

Reimbursement requests should be submitted to the Department within **thirty (30) days** of the date on which the cost is incurred. We have made the request for payment forms available on our website www.mass.gov/e911. For any questions related to this process, please contact Angela Pilling at 508-821-7305. Please note that funding of reimbursement requests received more than one (1) month after the close of the fiscal year under which costs were incurred cannot be guaranteed.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, and/or the budget worksheet, please e-mail those proposed changes to 911DeptGrants@mass.gov. Grantees are strongly encouraged to submit final, year-end budget modification requests on or before **March 31, 2024**.

Sincerely,

Frank P. Pozniak
 Executive Director

cc: FY2024 Emergency Medical Dispatch Grant File

FY 2024 Emergency Medical Dispatch Grant COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice forms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.mass.comptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: <u>City of Newton</u> (and d/b/a): <u>Newton Police Department</u>		COMMONWEALTH DEPARTMENT NAME: <u>State 911 Department</u> MMARS Department Code: <u>EPS</u>	
Legal Address: <u>(W-9, W-4): 100 Commonwealth Ave, North Attle</u>		Business Mailing Address: <u>151 Campanelli Drive, Suite A, Middleborough, MA 02348</u>	
Contract Manager: <u>Capt D. Dowling</u>	Phone: <u>617-786-2184</u>	Billing Address (if different):	
E-Mail: <u>ddowling@newtonma.gov</u>	Fax: <u>617-786-3884</u>	Contract Manager: <u>Cindy Reynolds</u>	Phone: <u>508-821-7299</u>
Contractor Vendor Code: <u>VC 6000192130</u>		E-Mail: <u>911DeptGrants@mass.gov</u>	Fax: <u>508-847-1452</u>
Vendor Code Address ID (e.g. "AD001"): <u>AD_001</u> (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): <u>CT EPS EMDG</u>	
FR/Procurement or Other ID Number: <u>FY24 EMDG</u>			
<input checked="" type="checkbox"/> NEW CONTRACT		<input type="checkbox"/> CONTRACT AMENDMENT	
PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____ Enter Amendment Amount: \$ _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> <u>Commonwealth Terms and Conditions</u> <input type="checkbox"/> <u>Commonwealth Terms and Conditions For Human and Social Services</u> <input type="checkbox"/> <u>Commonwealth IT Terms and Conditions</u>			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$ <u>1,8720.00</u>			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle <input type="checkbox"/> statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); <input type="checkbox"/> only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Contract is for the reimbursement of funds under the State 911 Department FY 2024 Emergency Medical Dispatch Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. <input type="checkbox"/> 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2024</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: <u>10/24/23</u> (Signature and Date Must Be Captured At Time of)		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: <u>11/2/23</u> (Signature and Date Must Be Captured At Time of Signature)	
Print Name: <u>John Carmichael</u> Print Title: <u>Chief of Police</u>		Print Name: <u>Frank Pozniak</u> Print Title: <u>Executive Director</u>	

FY 2024 Emergency Medical Dispatch Grant

Name of Eligible Entity / PSAP / RECC	<u>Newton Police Department</u>
Address	<u>1321 Washington Street</u>
City/Town/Zip	<u>West Newton 02465</u>
Telephone Number	<u>617-796-2100</u>
Fax Number	<u>617-796-3684</u>
Website	<u>newtonpolice.org</u>
Name & Title of Authorized Signatory	<u>Chief John Carmichael</u>
Telephone Number	<u>617-796-2101</u>
Email Address	<u>jcarmichael@newtonma.gov <i>an</i></u>
Name & Title Grant Contract Manager	<u>Captain Dennis Dowling</u>
Telephone Number	<u>617-796-2194</u>
Email Address	<u>ddowling@newtonma.gov</u>

Total Grant Program Funds Requested: \$18,720.00

Applicant meets the EMD requirements established by the State 911 Department by:

Providing EMD in-house utilizing certified emergency medical dispatchers and the following Emergency Medical Dispatch Protocol Reference System (EMDPRS):

APCO PowerPhone Priority Dispatch

OR

Utilizing the following Certified EMD Resource: _____

CEMDR's Emergency Medical Dispatch Protocol Reference System (EMDPRS):

APCO PowerPhone Priority Dispatch

Sign below to acknowledge having read and agreed to the grant conditions and reporting requirements listed in the grant guidelines.

Signed under the penalties of perjury this 24th day of October, 20 23.


[Signature]
Original Signature of Authorized Signatory

RECEIVED

NOV 01 2023

State 911 Department
Middleborough, MA

**FY 2024 Emergency Medical Dispatch
Grant Budget Worksheet**

Funding Category	Amount Requested	Detailed Narrative
1. Certified EMD Resource	\$	<p>Name of CEMDR:</p> <p>(Attached copy of signed contract with CEMDR)</p>
2. Emergency Medical Dispatch Protocol Reference System	\$	<p>EMD Guide/Cardsets, EMD Annual Maintenance, EMD Software (if eligible entity).</p> <p>(Attach quote(s) for this category)</p>
3. Other Emergency Medical Dispatch and Quality Assurance of Emergency Medical Dispatch Services	\$ 18,720.00	<p>Denise Amber Lee Foundation conducting Q/A review of 936 EMD calls @ \$20 per call.</p> <p><i>9,651 EMD Calls Reported</i> </p> <p>For Q/A, PSAPs must provide name of the individual(s), pay rate and number of Q/A review hours you are requesting.</p> <p>Attach signed contract for Medical Director or Third-party vendor conducting EMD case review for this category.</p> <p>For CPR Instructor, list name of instructor, # of 4-hour courses being taught and OT pay rate.</p>
Total Amount of Grant Funding Requested	\$ 18,720.00	

Denise Amber Lee FOUNDATION

SERVICES AGREEMENT

THIS SERVICES AGREEMENT (the "Agreement") is made between the DENISE AMBER LEE FOUNDATION, INC., a Florida not-for-profit corporation (the "Foundation"), and the Newton Police Department (the "Public Safety Agency").

In consideration of the mutual covenants and agreements hereafter set forth, the parties agree as follows:

Background.

The Foundation is organized and operated for the charitable purposes of providing education and training to those responsible for receiving and dispatching emergency 9-1-1 calls. Public Safety Agency wants the Foundation to provide certain of its services, as more fully described herein, and the Foundation is willing to provide such services, all on the terms and conditions of this Agreement. The Foundation is an exclusive partner with Frontline Public Safety Solutions. The Denise Amber Lee Foundation, as a Frontline Public Safety Solutions exclusive partner and reseller of the Frontline QA Tracker software, can include the software in our 3rd Party QA Evaluation Service Agreements allowing convenience and single invoicing of services and software.

1. Foundation's Services: Compensation.

A. The Foundation will perform a Pre-Implementation process to review existing policies, procedures, and scoring forms currently in place and being used by Newton Police Department. The Foundation will evaluate all 9-1-1 Calls for comparison to and compliance with any protocol or standard that the Public Safety Agency may communicate to the Foundation. If the Public Safety Agency does not so identify a standard, the Foundation will evaluate calls to the APCO/NENA ANS 1.107.1.2015 Standards for the Establishment of a Quality Assurance and Quality Improvement Program for Public Safety Answering Points (either, the "Standard").

B. The Foundation will perform up to 3 calibration sessions with our assigned QAE Team before going live. The QAEs will review 10 calls in each session and make sure all questions are weighted properly and align with your policy and protocol. If the Public Safety Agency also has in house QAEs that will continue to review calls, they will be included in the calibration sessions so that both teams are grading all calls consistently to policies, procedures, and protocols of Newton Police Department.

C. The Foundation and Public Safety Agency will work together to develop an effective procedure to allow the Foundation to receive and listen to randomly selected 9-1-1 Calls on a remote basis. The Foundation is not expected to monitor the 9-1-1 Calls on-site. The Foundation is required to provide services hereunder only as to 9-1-1 Calls that it receives from Public Safety Agency. All Pre-Implementation work can be completed remotely via conference calls and email.

The Pre-Implementation process can be accomplished at \$125/hour of consulting time/QAE Team Member.

D. The number of 9-1-1 Calls that the Public Safety Agency will provide to the Foundation for assessment will be as agreed by the parties.

E. For each 9-1-1 Call that the Foundation assesses, within 14 business days of the Foundation's receipt of the 9-1-1 Call it will provide Public Safety Agency with a written report (the "Report") containing (a) the Foundation's assessment of the 9-1-1 Call in comparison to the applicable Standard; (b) the Foundation's recommendations for changes that Public Safety Agency could implement to improve its performance under the criteria of the Standard; and (c) such other information as the Foundation and Public Safety Agency may agree.

3rd Party Quality Assurance Evaluation Service

Newton Police Department has requested the Denise Amber Lee Foundation to provide quality assurance evaluations by our Remote QA Team. The Foundation will provide quality assurance evaluations, on a random selection basis, of "Events". An "Event" is identified as a single 9-1-1 call or a single 9-1-1 dispatch. The Foundation will evaluate all "Events" for comparison to and compliance with any standard that Public Safety Agency may communicate in a writing delivered to the Foundation or, if Public Safety Agency does not so identify a standard, with the APCO/NENA ANS 1.107.1.2015 Standards for the Establishment of a Quality Assurance and Quality Improvement Program for Public Safety Answering Points (either, the "Standard").

This service can be provided to Newton Police Department for \$20.00/Evaluation. ✓
The Foundation will invoice the Public Safety Agency monthly for the call volume received.
Payment is due on receipt.

Any requests by the Public Safety Agency to perform a Detailed Analysis on a specific call, the Foundation will be compensated at a rate of \$100/hour to perform the analysis.

If Newton Police Department wishes to have the entire dispatch reviewed and realizing that some dispatch traffic can go on for a much longer time, the above pricing includes, up to, 15 minutes in length. For dispatch records longer than the initial 15 minutes, the Denise Amber Lee Foundation will bill those longer reviews at \$40 /hour after the initial 15 minutes. The above pricing includes a Monthly Conference Call between appropriate staff of the Denise Amber Lee Foundation and Newton Police Department to discuss the process and any concerns or alterations that may need to take place to improve the level of service.

1. Term of Agreement. The term of this Agreement is [check one of the boxes below]:
 - For a period of one year beginning the Effective Date and that this Agreement shall thereafter automatically renew for successive one-year periods unless either of the parties gives 30 days' written notice to the other of the termination of the Agreement. The Foundation reserves the right to terminate this agreement if the Public Safety

Agency exhibits a pattern of not sending calls for evaluation at least, on a monthly basis. This is to protect the contractual turnaround times and the integrity of the Quality Assurance Program.

2. Public Safety Agency's Use of Report; Confidentiality; Indemnity.

A. The Reports are intended solely for the education and information of the Public Safety Agency, which is under no obligation to modify or change any aspect of its 9-1-1 Call operations in any way as a result of the findings set forth in the Report.

B. The Public Safety Agency and all of its employees, agents, managers, directors, officers and members shall hold in strictest confidence the information contained in the Report, and cannot disclose the Report or any information contained therein to any person except within the scope of the Public Safety Agency's 9-1-1 Call services, and except for disclosures (1) compelled by law; or (2) to advisers or representatives who have agreed in writing to be bound by the provisions of this paragraph 2B. The Public Safety Agency agrees that the provisions of this paragraph B can be enforced by specific performance.

C. To the greatest extent allowable by all applicable laws, Public Safety Agency will indemnify the Foundation and any of the Foundation's directors, officers, members, employees and agents (any or all, the "Indemnitees") from and against any and all liability and expenses incurred or threatened to be incurred in any proceeding based in any way on Public Safety Agency's implementation, or failure to implement, any of the recommendations in a Report. As used in this paragraph C:

i. The term "expenses" includes all direct and indirect costs (including, without limitation, counsel fees, retainers, court costs, transcripts, fees of experts, witness fees, travel expenses, duplicating costs, printing and binding costs, telephone charges, postage, delivery service fees, and all other disbursements or out-of-pocket expenses) actually incurred in connection with the investigation, defense, settlement, or appeal of a proceeding.

ii. The term "liability" means the obligation to pay a judgment, settlement, penalty, fine, excise tax (including an excise tax assessed with respect to any employee benefit plan), or reasonable expenses incurred with respect to a proceeding.

iii. The term "proceeding" means any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative and whether formal or informal.

3. Attorney's Fees and Costs. If there is a breach of this Agreement, the parties responsible for the breach shall pay all costs, including attorney's fees, incurred by the non-breaching party as a result of such breach whether for negotiation, arbitration, trial court proceedings or appellate proceedings.

4. Notices. Any notice required or permitted to be given under this Agreement shall be sufficient if in writing and hand delivered or sent by mail to:

A. To the Foundation at P.O. Box 781, Englewood, Florida 34295, with a copy to John H. Kelly ENP, Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd., 1804 N. Naper Boulevard, Suite 350, Naperville, Illinois 60563 and

B. To Public Safety Agency at 1321 Washington Street, West Newton, MA 02465

5. Applicable Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Florida without giving effect to conflict of law provisions.

6. Entire Agreement. This Agreement supersedes all prior oral representations and constitutes the entire agreement between the parties and may not be modified except by an instrument in writing signed by all parties.

7. Waiver of Breach. The waiver by any party hereto of a breach of any provision of this Agreement does not operate or be construed as a waiver of any subsequent breach of any party.

8. Parties Bound. This Agreement is binding upon the parties hereto and their respective successors in interest.

9. Assignment. Neither party can assign this Agreement in whole or in part without the other's prior written consent.

10. Construction; Legal Fees for Agreement. This Agreement shall not be strictly construed against the Foundation solely because its counsel prepared it.

IN WITNESS WHEREOF, this Agreement is signed as of October 25th, 2023 (the "Effective Date").

WITNESSES:

DENISE AMBER LEE FOUNDATION, INC.
A Florida not-for-profit corporation

By: [Signature]
Its Vice President

PUBLIC SAFETY AGENCY

By: Capt. DP [Signature]
Its Newton MA Police Dept
Capt. Dennis Dowling

Denise Amber Lee Foundation Expectations

The Denise Amber Lee Foundation requests that the Public Safety Agency send calls to be evaluated at least once a month in order to respect contractual turnaround times and the integrity of the Quality Assurance Program.

CASE REVIEW CALCULATOR

The Case Review Calculator determines the minimum number of random case reviews required to meet Accredited Center of Excellence (ACE) standards. This is calculated per discipline and provided in both per year and per month format.

ANNUAL CALL VOLUMES



POLICE

0



MEDICAL

9651



FIRE

0



ECNS

0

Yearly

POLICE
Case
Reviews
0

MEDICAL
Case
Reviews
936

FIRE
Case
Reviews
0

ECNS
Case
Reviews
0

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Rebecca Walker Grossman, the authorization to accept and expend grant funds from the State 911 Department for the Emergency Medical Dispatch Grant Program to cover the cost of quality assurance for EMD services in the amount of eighteen thousand, seven hundred and twenty dollars (\$18,720), is hereby approved.

Under Suspension of Rules

DRAFT

(SGD) CAROL MOORE

City Clerk

(SGD) RUTHANNE FULLER

Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

27-24 & 33-24

Telephone
(617) 796-1100

Fax
(617) 796-1113

TDD/TTY
(617) 796-1089

Email
rfuller@newtonma.gov

December 26, 2023

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RECEIVED
2023 DEC 26 PM 1:34
CITY CLERK
NEWTON, MA 02459

Honorable Councilors:

I am requesting approval from the Honorable Council for the use of \$12.4 million dollars of FY2024 available Free Cash to support important needs of the Newton Public Schools, the Department of Public Works, the Newton Police Department and the Newton Fire Department.

The use of these one-time funds for one-time expenditures is part of the City's larger financial strategy for the FY2025 operating budget and the use of funds from Overlay Surplus and Free Cash. The City of Newton has benefited from significantly higher amounts of Free Cash both last year and this as well as an unusual declaration in August 2023 of a substantial amount of funds in Overlay Surplus. We have a financial strategy that uses these funds to support ongoing operations as well as one-time needs.

Last Year's FY2023 Available Free Cash

All cities and towns in Massachusetts annually have funds called Free Cash certified by the State. In layperson's terms, Free Cash is the remaining, unrestricted funds from a City's or Town's operations from the previous fiscal year. Free Cash comes from actual revenues received in excess of revenue estimates, unspent funds in operating budget line items, and/or unexpended Free Cash from the previous year. As recently shown in figures provided to the City Council, even with the two larger amounts of Free Cash in FY2023 and FY2024, the City of Newton has lower levels of Free Cash as a percentage of the annual budget compared to other communities.

While the City of Newton is not yet fully funding 100% of anticipated expenditures (e.g., removal of snow and ice, maintenance of roadways, etc.), the City depends on and pays close attention to the amount and uses of Free Cash.

Free Cash in the Fuller Administration is an important part of the financial strategy and is used in the following prioritized manner:

- First: The difference between the actual budget for snow and ice removal and the most recent current maximum spent;
- Second: The amount necessary to supplement the prior year's Interest Income from the Rainy Day Stabilization Fund and the amount of the required following year's Rainy Day appropriation;
- Third: Up to \$1.5 million is used as a general revenue source for the ensuing year's operating budget;
- Fourth: One-time, non-recurring expenditures and/or funding to replenish reserve funds depleted in the previous year, such as the Inclement Weather Stabilization Reserve.

If funds are still available, we prioritize capital expenditures, particularly those with bonding terms of 10 years, as well as unusual settlements and expenses.

Fourteen months ago, on October 5, 2022, the State Department of Revenue notified the City that we would have a Free Cash amount of \$28,860,460 for use in FY2023. The \$28.8 million in Free Cash derived primarily from FY2022 Revenues Received in Excess of Budget and FY2022 Municipal Department Unexpended Appropriations. More specifically, the FY2023 Free Cash was approximately \$15 million higher than the usual, stemming from a \$12.7 million Eversource payment and a \$2 million non-profit deferred payment.

Notably, NPS does not return any unexpended appropriations to the City. Rather, any unexpended NPS funds are carried forward within the NPS Budget to the following year.

Although Free Cash is declared each year in every City and Town, these are considered to be one-time funds, as the amount can vary, and is the result of the prior year's actuals.

Last year, the City utilized \$23.4 million of these FY2023 Free Cash funds with City Council approval and reserved \$5.4 million for projected needs that have not yet settled. Of the total amount appropriated of \$23.4 million, we appropriated approximately \$16.3 million (or 70%) to support our students and schools as follows:

➤ We strategically paid \$10 million in cash toward the Lincoln-Eliot Elementary School reconstruction project to reduce Debt Payments, which allows us to increase the NPS operating budget by \$600,000 per year,	\$10,000,000
➤ We provided a “Bridge Grant” to NPS for a one-year gap to fund State imposed increased tuition costs for out-of-district student placements,	\$ 1,400,000
➤ We paid NPS legal settlements totaling \$580,000, taking pressure off the NPS operating budget,	\$ 580,000
➤ Replaced Newton South Synthetic Turf Fields & Track,	\$ 3,240,000
➤ NPS McKinney-Vento Homeless Transportation and Foster Aid,	\$ 244,821
➤ Boosted the FY2024 NPS Operating Budget	\$ 810,000
TOTAL FY2023 FREE CASH DEDICATED TO NPS	\$16,274,821

Overlay Surplus and the Eversource Payment

This past summer, we had another unusual one-time source of funding. The Newton Board of Assessors’ was able to release \$26 million in principal and interest holdings that had been held for property owners that have challenged their assessments.

With the certification of significantly higher than usual Free Cash this year, we do not need to use the Overlay Surplus for one-time needs. Instead, we have the opportunity to transform the entire *one-time* surplus amount of \$26 million from Overlay Surplus and the ATB Interest & Penalties into *ongoing* funds to support the current operations of the Newton Public Schools and the overall financial health of the City.

On August 17, 2023, I submitted a docket item to the Honorable City Council requesting authorization to establish an “Operations Booster Stabilization Fund” with an initial balance of \$26 million. Seventy percent (70%) of the Operations Booster Stabilization Fund was to be used over the next eight years to “boost” the NPS budget during the period of time that we are working to fully fund our pension system.

Unfortunately, the City Council did not support our plan for this Fund.

On November 16, 2023, I once again submitted a docket item to the City Council requesting authorization to use the Overlay Surplus to establish a Debt Service Stabilization Fund, again with an initial balance of \$26 million. It was again my intent to “boost” the annual NPS budgets each year while I serve as Mayor. However, we were not able to garner the two-thirds support from the City Council to establish that Fund.

I have been working closely with Superintendent Anna Nolin and the Newton School Committee to supplement a 3.5% increase in next year's NPS FY2025 Budget with the use of one-time funding from the Overlay Surplus. These additional Overlay Surplus funds will support ongoing NPS operations in a way that will not result in fiscal hardship when these unusual, one-time funds are used up.

More specifically, I have given my commitment to using 70% of the \$26 million in Overlay Surplus plus associated interest income to augment the NPS operating budget to address pressing needs as prioritized by the Superintendent and the School Committee. I look forward to working with the City Council during the review of the FY2025 Operating Budget to secure this funding.

This Year's FY2024 Available Free Cash

Three months ago, on September 25, 2023, the State Department of Revenue notified the City that we would have a Free Cash amount of \$27,912,423 for use in FY2024, deriving again primarily from FY2023 Revenues Received in Excess of Budget, FY2023 Municipal Department Unexpended Appropriations, and Unappropriated Free Cash from FY2022. These are also *one-time* funds.

This is the second year in a row that the City has received significantly more Free Cash than usual. There are two specific and unusual reasons for the FY2024 higher than typical amount of Free Cash. First, we held \$5.4 million from last year's Free Cash for potential liabilities and settlements that we may be facing; the \$5.4 million rolled over into this year's Free Cash. Second, interest rates have risen dramatically in the past twenty months. Consequently, our actual interest earned from investments in FY2023 was \$8.4 million more than we had budgeted; this entire amount dropped into this year's Free Cash. More specifically, when we were crafting the FY2023 Budget in March 2022, the Federal Funds Rate was 0.25% to 0.50%, which was the interest rate income that we built into our Budget. By the end of our fiscal year in June 2023, the Federal Funds Rate had dramatically increased to 5.25%.

To date, December 26, 2023, we have made only a few appropriations from this year's Free Cash, totaling approximately \$3.5 million. Of this, NPS is once again the beneficiary of the largest amount of our appropriations. The City Council has recently approved (December 18, 2023) our request of \$2.4 million of funding for the replacement of the Newton North Synthetic Turf Field and Track.

Each year the City depends on approximately \$12 million of Free Cash to supplement next year's budget, as a reserve for above average costs of snow/ice removal and cleanup from inclement weather, and to cover overtime costs, legal settlements, and contingencies. While I will continue to hold funds for these potential needs, I believe it is good for our community to put the excess Free Cash to work for us now for important capital infrastructure and curriculum improvements.

For the last few budget cycles, we have heard from residents, parents & caregivers, NPS staff, the School Committee, as well as City Councilors, about the many facility maintenance needs at NPS. Through our discussions this past fall regarding the Overlay Surplus and the need for additional operational funds for NPS, we again heard clearly from many Councilors the need to devote one-time monies to NPS to address their facility maintenance needs. Following those conversations, we asked the NPS Administration to develop a list of their highest priority uses for one-time funding and they created this list of \$6.2 million in projects in addition to the \$2.4 million to replace the turf at the stadium and track at Newton North High School – for a total of \$8.6 million in Free Cash for NPS needs. The School Committee was recently briefed on the package with members expressing support for making these investments right now.

On the municipal side, we continue to need to use Free Cash to support our complete streets paving investments and we have two pressing infrastructure needs for Police Headquarters and Fire Station 2.

Therefore, I respectfully submit a docket item to your Honorable Council requesting authorization to appropriate and expend the sum of twelve million four hundred thousand dollars (\$12,400,000) from June 30, 2023 Certified Free Cash to be split equally (\$6,200,000 each) between the Newton Public Schools and several municipal departments for the purpose of funding the following capital infrastructure and curriculum investments.

Newton Public Schools - \$6,200,000

A. Newton North Pool Air-Handling Unit	\$ 425,000
B. Replace Entire Roof System – Peirce Elementary	\$1,200,000
C. Replace Entire Roof System – Mason Rice Elementary	\$1,100,000
D. Repave Parking Area – Brown Middle School	\$ 300,000
E. Curriculum Materials	\$ 925,000
F. Replace Chiller – Newton South, Building H	\$ 350,000
G. Repair Auditorium Ceiling, Playground Improvements and Toilet Room Installation – Williams Elementary	\$ 325,000

- | | |
|---|-------------|
| H. Install New PA Systems – Bigelow & Brown Middle Schools | \$ 300,000 |
| I. Toilet Room Upgrades – Day Middle, Mason Rice, Bowen,
Memorial Spaulding, and Peirce Elementary Schools | \$1,275,000 |

City of Newton Municipal Infrastructure - \$6,200,000

- | | |
|---|-------------|
| A. Paving, Road Improvements & Traffic Calming | \$5,250,000 |
| B. Police Headquarters – Repave Parking Lot & Install Fencing | \$ 600,000 |
| C. Fire Station 2 – Heat Pumps to improve staff area HVAC | \$ 350,000 |

Support of this docket request will help address even more facility and program needs in our schools. This additional financial support comes on the heels of my commitment of nearly \$275 million of investments in our school facilities, programs, and operations above and beyond the annual budget over the last four years.

With my commitment of Overlay Surplus, Free Cash and a 3.5% increase in the NPS FY2025 Budget, Superintendent Nolin is making a set of recommendations to the School Committee for uses of these funds – including reaching a fair and sustainable settlement contract with our educators and addressing some of the most acute needs of our school system and our 11,000 plus students.

I know how much the City Council supports our students and the Newton Public Schools, as well as the Department of Public Works' Transportation Network Improvement Plan, and improvements to Police and Fire facilities.

As Mayor, I believe that these infrastructure and curriculum investments are critical to the Newton community.

Thank you for your consideration of this matter.

Sincerely,



Mayor Ruthanne Fuller

To: City Council Finance Team
From: Anna Nolin, Superintendent of Schools
Re: Curriculum/Teaching and Learning Expenses
Date: January 8, 2024

We are grateful to Mayor Fuller for the opportunity to address long-standing needs within the NPS facilities and teaching and learning departments with the proposed dispersal of free cash monies.

Thank you, Finance Committee, for the opportunity to talk about the types of needs within the district for which we propose use of \$925,000 of these funds.

In the district, there has never been a formal curriculum audit for any curriculum area. The following [DRAFT audit cycle](#) for all subject areas will be enacted moving forward. The document also describes the various curriculum departments across which these funds will be split.

This audit cycle may be shifted (datewise) to align with monies available from state, federal and private grants or other developments in state curriculum expectations. For example, new state testing in science MCAS may dramatically shift the needs of the district and we would be wise to learn more about this before deploying certain changes and monies. The public will be notified of any changes. Most acutely needed are audits in the areas of Math, Science and Technology (STEM).

The monies made available to us through free cash will be used for the following types of expenses (revision subject to state dictates and the findings of our audits):

Address the Lack of State of the Art Tools for Teaching and Learning

Entry planning assessment of the district indicates many areas of need within the area of curriculum, instruction and assessment. The district does not utilize or possess many of the personalized, adaptive and data-informed tools for use in the daily classroom life of teaching and learning used in most other states and MA towns and cities. The district must undertake the audit process in all subject areas to review K-12 vertical internal alignment, alignment with state expectations, and for curriculum leaders to review the state of the art resources available to them to determine match for our district needs. When asked about updating materials and curriculum at a recent curriculum council meeting, a leader indicated that she “didn’t even know where to look or how to think about new ideas and tools,” since she had been told for so long that she could not and should focus on anything but what she should cut out of her department’s needs.”

Address Lack of Base Resources to Allow for K12 Vertical Alignment Across Schools

Currently, the Newton Public Schools is a system of schools, not a school system. A school system has aligned and coordinated curriculum, assessment and instructional resources upon which the district rests its program. In NPS currently, wide variance exists between schools serving the same grade levels. From a bank of core resources, the district should select key assessments by which it judges whether the district is meeting its teaching and support obligations. Currently, this level of coordination does not exist. Both high schools teach different sequences of courses, using different common assessments to determine mastery (as an example), yet grants the same diploma upon graduation. If we are to be a unified system, we need to align and enhance school practices and their current systems.

The district lacks core curriculum kits and texts. While no textbook or curriculum kit is the sum total of curriculum or instructional needs, use of such resources would create a base to Newton curriculum, from which local adaptations could grow, if needed. Currently, individual teachers are expected to grow their own materials and curriculum leading to deep variance in grade level and subject area curriculum. This puts extreme stress on teachers to be experts in assessment design, curriculum design, as well as pedagogical approach (in addition to mental health and social emotional learning support) and creates wide variance in expected outcomes. A recent audit of North High curriculum materials finds that only \$60,000 is spent on all teaching and learning materials for all subject areas, courses and materials for academic areas. Approximately only 6 science courses have textbooks and no other class does. English classes have novels purchased for their courses. This level of support is woefully insufficient to meet the varied demands of the average classroom today.

One example might illuminate needs in Newton relative to curriculum resources that are provided as par for the course in other Metrowest districts: materials exist now that allow social studies and science teachers to use supportive texts that allow staff to slide a lever within a digital textbook that delivers over 10 lexiles (reading levels) within one article topic and are responsive to one set of science or social studies standards. These types of differentiated materials are nonexistent in Newton, and, if they ever existed—it was due to pandemic teaching conditions and have again been cut due to budget constraints. These monies would allow us to expand the level of differentiation for student performance variance.

Massachusetts Tiered System of Support Implementation (MTSS) and The Professional development to meet the demands of the new state expectations in science and social studies assessments and to support our district's revamp of literacy curriculum implementation.

In recent years, the state has revised its implementation of science and social studies curriculum. Changes to MCAS assessments in science and social studies are in the offing. Indeed Newton schools were mandated by the state to participate in the new science and social studies MCAS tests but are not yet aligned to 2017 and 2020 changes in state standards in the respective subject areas. The outcome of the state work will result in revisions to STEM and social studies assessments and we would use the funding to address these changing

needs—purchasing curriculum materials and assessment development tools and funding the writing of curriculum training sessions to educate teachers on how to write and execute assessments to align with these new assessment expectations.

Since there are few (almost no) common assessments among teachers in NPS PK-22 and benchmark assessments are used only in K-8 literacy, tools to assist in writing common, reliable and scientifically sound curriculum and benchmark assessments should be purchased. In particular, there is no systematic assessment plan to determine the quality and rigor of writing skills PK-22. The monies can be used for training and implementation of sound and district aligned assessments (aligned across schools). Without these tools, the district will not be able to systemically move forward and guarantee student progress and identification of students in need of intervention. Depending on the results of such assessments, professional development and intervention design will also need funding.

Data and Assessment Literacy for Teacher Teams

Aligned with the above expenses, staff need training in how to collect and interpret assessment data and design interventions for those students identified as not making progress on agreed upon common assessments and benchmark assessments. Currently, secondary staff have common planning time to do the interpretation and design/intervention work, but do not regularly do it. Elementary staff do not have reliable coordinated common planning time. The planning time issue will be addressed by monies promised to the district by the Mayor by way of augmenting her traditional 3.5% yearly allocation. However, the need for training and resources to operationalize the work of these staff will need to be funded by this one-time tranche of funding.

Ongoing and Systematic Training and Unit / Lesson Design

While much focus has been placed on the district's work on equity and addressing the needs of all learners, a systematic district approach to making this vision a reality has not been funded. The district needs to obtain training on unit and lesson design that allows for a personalized learning approach within classes. A wide range of learning needs exists within every classroom and staff need training to be able to: vary and level instructional design, create leveled groups within a classroom, and develop personalized interventions for key skill acquisition.

In summary, the categories of expenses for these monies will include:

- State of the art tools for teaching and learning, including benchmark skill assessments for math K-12
- Expenses related to curriculum audits in all subject areas
- Base curriculum resources for readings, writing prompts, and intervention/personalization tools.
- Training for staff to understand assessment design, data collection and intervention design based on assessment data
- Design of leveled and differentiated personalized learning lessons for all subject areas across the system

We are grateful for this opportunity to explain the types of experiences, training and material acquisitions that will be obtained with these additional funds. Indeed, the district's needs are immense and deep and \$925,000 will not cover the comprehensive needs of the system, but it will lend a start to the work ahead.

Potential Major Paving Projects

Construction 2024

Please note these paving projects are tentative – Confirming that no utility work is scheduled.

- Lincoln Road from Crafts Street to Adams Street
- Roosevelt Road from Parker Street to Brandeis Road
- Theodore Road from Parker Street to Roosevelt Road
- Homer Street from Commonwealth Avenue to Walnut Street
- Walnut Street from Commonwealth Avenue to Homer Street
- Walnut Street from Bailey Place to Watertown Street
- Valentine Street from Commonwealth Avenue to Chestnut Street
- Waltham Street from Washington Street to Crafts Street
- Auburndale Avenue from Lexington Street to Shirley Avenue
- Meadowbrook Road from Dedham Street to Wheeler Road
- Arnold Road from Dedham Street to Sharpe Road
- Austin Street from Lowell Avenue to Chestnut Street
- Watertown Street from Albemarle Road to Walnut Street
- Lowell Avenue from Commonwealth Avenue to Austin Street

Traffic Calming Projects in Design or in Process

- Brookline St, between Dudley Rd and Oak Hill St: Construction of raised table intersection and improved pedestrian crossings at Brookline St at Spaulding Ln/Hartman Rd
- California St, between Bridge St and Dalby St: Major intersection improvements at California St at Chapel St, construction of sidewalk bump-outs and improved pedestrian crossings
- Chestnut St, between Commonwealth Ave and Beacon St: Major intersection improvements, including sidewalk bump-outs and improved pedestrian crossings, at Chestnut St at Fuller St and the installation of new pedestrian crossings at Chestnut St at Moffat Rd, Chestnut St at Byfield Rd, and at a mid-block location between Short St and Roslyn Rd
- Elliot St, between Linden St and Circuit Ave: Major intersection improvements at Elliot St at Mechanic St, construction of improved bicycle and pedestrian accommodations at both Elliot St at Linden St and at Elliot St at Cottage St
- Florence St, between Boylston St and Louise Rd (private developer funded): Construction of raised mid-block crossing between Louise Rd and Tanglewood Rd • Langley Rd at

Union St (private developer funded): Construction of sidewalk bump-outs and installation of RRFBs

- Langley Rd at Warren St/Chase St: Major intersection improvements, installation of new pedestrian crossings and RRFB • Langley Rd at Jackson St (private developer funded): Construction of sidewalk bump-outs and improved pedestrian crossings
- Lexington St, between River St and Auburndale Ave: Construction of sidewalk bump-outs and installation of RRFBs at Lexington St at Roberta Rd, and at Lexington St at Orris St
- Lowell Ave, between Otis St and Commonwealth Ave: Major intersection improvements at Lowell Ave at Highland St/Hull St, construction of sidewalk bump-outs and improved pedestrian crossings
- Lowell Ave, between Washington St and Otis St: Major intersection improvements at Lowell Ave at Austin St, construction of sidewalk bump-outs, median improvements, improved pedestrian crossings, installation of RRFB
- Waltham St at Derby St/Fairway Dr: Major intersection improvements, construction of sidewalk bump-outs, median improvements, improved pedestrian crossings, installation of RRFB
- Watertown St at Eddy St/Eliot Ave: Intersection flex-post trial and on-going analysis of design alternatives
- Waverley Ave, between Kenrick St and Church St: Construction of raised table intersection at Waverley Ave at Franklin St
- Webster St, between Cherry St and Rowe St: Installation of new pedestrian crossings with RRFBs

Sidewalk/Ramp Plan for FY24

- Williams School
- Ward School
- Investigate Underwood School area



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 3, 2024

Honorable City Council,

As part of the \$11,475,000 free cash appropriation request submitted by Mayor Fuller, \$350,000 has been included to replace the chiller that serves "H" Building at Newton South High School.

The existing chiller was installed in 2002 and failed last year, which fell within the life expectancy range for this type of equipment. To get us through the summer of 2023, a temporary portable chiller was rented and the rental cost to Newton Public Schools is roughly \$82,000 per year.

This project will improve the temperature control for the staff and students at Newton South High School, it will improve the energy efficiency of the cooling system, and it will reduce the annual costs incurred by Newton Public Schools.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 3, 2024

Honorable City Council,

As part of the \$11,475,000 free cash appropriation request submitted by Mayor Fuller, \$1,200,000 has been included to replace the roof at the Peirce Elementary School.

The existing roof was installed in 2003. This means that it is now at the end of its useful life. Our maintenance records indicate that the frequency of roof leaks and subsequent repairs has increased significantly over the last few years. As the rubber membrane ages it loses its elasticity, which makes it more prone to cracking and more difficult to repair.

Roof leaks are detrimental to the facility and systems below but are also distracting to the staff and students. This project will improve the teaching and learning environment.

The roof replacement will also make the Peirce School a viable location for the installation of rooftop photovoltaic solar panels.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 3, 2024

Honorable City Council,

As part of the \$11,475,000 free cash docket request from Mayor Fuller, the sum of \$425,000 has been requested to replace the Newton North High School pool air handling unit.

This unit was installed 14 years ago, is approaching its end of useful life, and has required fairly significant repairs and parts replacements over the last year.

Unlike the rooftop air handling units found on many of our buildings, pool air handling units are exposed to chloramines which is a product of evaporation of chlorinated pool water. Chloramines cause corrosion of metal surfaces which in turn reduces the life expectancy of pool air handling units.

This project will replace the existing pool air handling unit which will improve the air quality in the pool facility. Furthermore, this project will improve the user and spectator experience.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 3, 2024

Honorable City Council,

As part of the \$11,475,000 free cash docket request from Mayor Fuller, the sum of \$1,275,000 has been requested to upgrade various restrooms at Day, Mason Rice, Bowen, Memorial Spaulding, and Peirce.

The restrooms at these schools have not had upgrades to the finishes, partitions, and fixtures in a long time. The deteriorating conditions make it difficult for the custodial team to keep these spaces as clean and presentable as they would like them to be.

Improvements to these restrooms are a high priority at these schools for the principals, staff, students, PTO's, and many of the parents.

This project will replace restroom stall partitions, install new epoxy floor systems, replace restroom fixtures, and paint the walls. This project will have a profound impact on some of the most heavily used spaces in our schools.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner

Newton Parks, Recreation & Culture Department
246 Dudley Road, Newton, MA 02459
Office: (617) 796-1500
parks@newtonma.gov
Nicole Banks, Commissioner



1/3/2024

Dear Honorable City Council,

I have managed indoor and outdoor swimming pools for over 20 years and have held the certified pool operator (CPO) credential for the majority of this time. Though outdoor pools have their own challenges, indoor pools are particularly complex. When chlorine bonds with contaminants in the pool, chloramines are produced. Unlike in an outdoor pool where chloramines dissipate in little time in direct sunlight, they must be removed from indoor swimming facilities by an air handling unit. The current system is at end of life and is not performing its task; we have received reports of discomfort from swimmers and spectators who utilize the pool. I have managed a similar project previously and can attest to the vastly improved conditions following replacement of an air handling unit in a swim facility.

I respectfully recommend that the City Council approve the requested funds for this needed equipment replacement.

Sincerely,

Nicole Banks, Commissioner
Newton Parks, Recreation & Culture
246 Dudley Rd.
Newton, MA 02459
617-796-1500
www.newtonma.gov/parks

To:

Josh Morse

From:

Tony Byers, Principal Williams Elementary School
Maura Tynes, Director of Special Education, Prek-5th

Newton Public Schools, and Williams School, prides itself on being a welcoming and inclusive school which fosters a sense of belonging for everyone. In order to foster that sense of belonging there are certain and critical components of the school environment which will help us become the school community we strive to be.

The auditorium is a critical space here at Williams. School gatherings, concerts, music classes, enrichment presentations and many other events occur in this space. Several years ago the auditorium roof was replaced, but the previous roof leaks caused damage to the acoustical ceiling. This project will replace the broken, stained, and missing ceiling tiles to make this space presentable and welcoming.

Accessibility at Williams Elementary School is important to allow all students to participate fully in the life of the school. Recess is a critical time for joy, fun and relationship building amongst students. Williams is home to the Reflections program for students with extensive support needs. Right now, students in the Reflections program, and a number of other students with disabilities, cannot join their peers in play because the playground is not designed for students with disabilities. There are few, if any, activities they can engage in at recess. Williams school requires substantial work on its playground to ensure that students with disabilities have the same level of access to recess as their peers and can play with their friends.

Additionally, and with accessibility in mind, Williams needs another accessible restroom for the high number of students who use an adapted bathroom. This project will fund these critical accessibility needs and allow all Newton students to participate in their school community for their elementary school careers.

We support these requests to help make the facility here at Williams as welcoming and wonderful as our staff are. We are proud of our students and want them to feel and experience Williams as a school where they belong and thrive every day.



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 3, 2024

Honorable City Council,

As part of the \$11,475,000 free cash docket request from Mayor Fuller, the sum of \$350,000 has been requested to replace the ceiling in the auditorium, construct an accessible restroom, and improve the playground at the Williams School.

The auditorium ceiling was damaged as a result of several roof leaks which occurred a few years ago before the subsequent roof replacement. This project will remove the existing acoustical ceiling and replace it with a new suspended acoustical ceiling system.

The Williams School has seen a recent increase in the students that have mobility challenges. As such accessibility improvements at the Williams School have risen in priority. These funds will allow us to construct a new accessible restroom and make accessibility improvements and upgrades to the playground.

This project will improve the general conditions at the Williams School and will make the facility more welcoming and inclusive.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner

Project	Design	Construction	Contingency	Total
North High Air Handling Unit	\$ 40,375	\$ 363,375	\$ 21,250	\$ 425,000
Peirce Roof Replacement	\$ 114,000	\$ 1,026,000	\$ 60,000	\$ 1,200,000
Mason Rice Roof Replacement	\$ 104,950	\$ 944,550	\$ 50,500	\$ 1,100,000
Newton South Chiller Replacement	\$ 33,250	\$ 299,250	\$ 17,500	\$ 350,000
Williams Auditorium Ceiling, Restroom, and Playground Improvements	\$ 33,250	\$ 299,250	\$ 17,500	\$ 350,000
Bigelow and Brown PA System Upgrades	\$ 28,500	\$ 256,500	\$ 15,000	\$ 300,000
Restroom Upgrades at Day, Mason Rice, Bowen, Memorial Spaulding, and Peirce	\$ 121,125	\$ 1,090,125	\$ 63,750	\$ 1,275,000
Grand Total	\$ 475,450	\$ 4,279,050	\$ 245,500	\$ 5,000,000



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 2, 2024

Honorable City Council,

As part of the \$11,475,000 free cash docket request from Mayor Fuller, I am submitting backup for the \$5,000,000 for the following projects in Newton Public Schools:

North High Air Handling Unit, \$425,000
Peirce Roof Replacement, \$1,200,000
Mason Rice Roof Replacement, \$1,100,000
Newton South Chiller Replacement, \$350,000
Williams Auditorium Ceiling, Restroom, and Playground Improvements, \$350,000
Bigelow and Brown PA System Upgrades, \$300,000
Restroom Upgrades at Day, Mason Rice, Bowen, Memorial Spaulding, and Peirce, \$1,275,000

This backup includes a total project budget as well as letters of support from myself and the school principals and other key staff.

These projects will all result in significant upgrades to the school facilities. The staff, students, and visitors will experience direct and tangible improvements as a result of these critical projects.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner



Bowen Elementary School

Josh Morse, Public Buildings Commissioner
Public Buildings Department
City of Newton

January 2, 2024

Dear Josh,

The restroom facilities at Bowen Elementary School would benefit greatly from this investment. These spaces are heavily used by hundreds of students, staff, and community members every day. Members of the Bowen community have also made requests to improve the Bowen restroom facilities. I support this important project. The Bowen community will be thrilled to with these improvements as well!

Yours truly,

Diana Guzzi

Dr. Diana Guzzi, Principal
guzzid@newton.k12.ma.us

Memorial-Spaulding School

250 Brookline Street, Newton, MA 02459 * 617-559-9600

Tom Morris, Principal * Cecile Budelmann, Special Education Team Chair * Kim Rutherford, Executive Assistant

January 2, 2024

Dear Josh Morse, Commissioner of Public Buildings,

I am writing to advocate for restroom improvements at Memorial-Spaulding School. We currently have two restrooms on the lower level, adjacent to the cafeteria, that are not functional due to poor conditions and inaccessibility. Given that our 370 students have lunch in this area, it would be greatly beneficial to have working restrooms close by. Currently, students needing to use the restroom during the lunch period must walk through the building to the kindergarten hallway restrooms. This creates multiple issues, including difficulty allowing for adult supervision while away from the cafeteria.

Our entire school community would benefit greatly by the investment to reopen these restrooms. This will allow for easy access to nearby restrooms that are within visual distance of the school cafeteria - easily monitored by our adult lunch monitors. These restrooms will be heavily used during the lunch periods, as well as by our Early Morning and Extended Day Programs that also use the cafeteria space. Also, reopening these restroom spaces is something that our PTO and parent community frequently request.

I completely support this important project and the entire Memorial-Spaulding community will be thrilled to see these improvements.

Sincerely,



Tom Morris
Principal



City of Newton
Police Department



TELEPHONE
(617) 796-2101
FAX # (617) 796-3679

John F. Carmichael
CHIEF OF POLICE

Office of the Chief of Police
HEADQUARTERS
1321 WASHINGTON STREET
NEWTON, MASSACHUSETTS 02465

Date: January 2, 2024
To: Honorable City Council
From: Chief John Carmichael, Newton Police Department
Ref: NPD Headquarters – Rear Perimeter Security Fence

Honorable City Council,

Mayor Fuller has submitted a request for \$600,000 to repave the Police Headquarters parking lot and install new fencing around the parking lot perimeter.

Both projects have my full support, as they address longstanding safety and security needs that the entire police department welcomes. I have also communicated with the Judge Heffernan from the Newton District Court, and she is in full support of these projects as well.

The current parking lot is not functional for a first responder operations and is in poor condition. Localized puddling and flooding occur where the pavement has failed, which creates slip hazards throughout the winter months, and fall hazards throughout the year.

The parking lot is limited to Police personnel only. However, pedestrians and bicyclists often cut through the lot creating a safety risk. The fence project will secure the parking lot like the DPW and Parks and Recreation parking lots and yards. This is a site with many public safety vehicles coming and going, and as such it's important for the safety of the public that we provide better site access control. The pedestrian and bicycle pathways outside and around the Police Headquarters parking lot are more accessible, safer, and do not present any further distance to be traveled regardless of where the public is coming from or going to.

I ask that you please consider and approve this request.

Respectfully,

A handwritten signature in black ink, appearing to read 'John Carmichael', with a stylized flourish at the end.

Chief John Carmichael
Newton Police Department



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 2, 2024

Honorable City Council,

As part of the \$11,475,000 free cash docket request from Mayor Fuller, a request of \$600,000 has been made to repave the parking lot and install new fencing at Police Headquarters.

Public Works will be presenting and discussing the \$350,000 portion of the request that will cover the cost of the paving.

The Public Buildings Department is requesting \$250,000 to install the new fencing, gates, and the electrical power needed to operate the gates. A budget breakdown and letter of support have been included in the backup.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner

1/2/2024

Police Headquarters Parking Lot Security

1 Perimeter Fencing	\$ 45,000
2 Automatic Gates	\$ 95,000
3 Electrical Power for Gates	\$ 77,500
4 Contingency	<u>\$ 32,500</u>
5 Total Project Budget	\$ 250,000



Project	Design	Construction	Contingency	Total
Fire Station #2 Heat Pumps	\$ 30,000	\$ 300,000	\$ 20,000	\$ 350,000
Grand Total	\$ 30,000	\$ 300,000	\$ 20,000	\$ 350,000



CITY OF NEWTON, MASSACHUSETTS
FIRE DEPARTMENT HEADQUARTERS
1164 Centre Street, Newton Center, MA 02459-1584
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230
FAX: (617) 796-2211 EMERGENCY: 911

33-24



Gregory J. Gentile
Chief

Ruthanne Fuller
Mayor

1/2/2024

RE: Fire Station 2 HVAC

City Council

I am writing this letter to fully support the proposed HVAC project at Fire Station #2 located at 1750 Commonwealth Ave. The current heating system at Station 2 is 60 years old and has been difficult to maintain and keep in good working condition. This installation of electric heat pumps will be a great upgrade to the building.

Thank you for your time in considering this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Gregory J. Gentile".

Gregory J. Gentile
Chief of Department



CITY OF NEWTON, MASSACHUSETTS

PUBLIC BUILDINGS DEPARTMENT

52 ELLIOT STREET, NEWTON HIGHLANDS, MA 02461

Ruthanne Fuller, Mayor
Josh Morse, Building Commissioner

Telephone (617) 796-1600
Facsimile (617) 796-1601
TDD/tty # (617) 796-1608

January 2, 2024

Honorable City Council,

As part of the \$11,475,000 free cash docket request from Mayor Fuller, a request of \$350,000 has been made to install heat pumps at Fire Station #2.

The existing gas-fired steam boiler is original to the 1964 firehouse and is becoming increasingly difficult to keep operational and reliable.

In an effort to decarbonize our public buildings, we are seeking approval of the funds needed to install new electric heat pumps to provide heating and cooling for the station.

The windows at Fire Station #2 were recently replaced and the heat pump project will be completed in conjunction with air sealing and weatherization upgrades.

Sincerely,

Josh Morse
Public Buildings Commissioner

cc: Maureen Lemieux, Chief Financial Officer
Jonathan Yeo, Chief Operating Officer
Alex Valcarce, Deputy Buildings Commissioner

Peirce Elementary School

*170 Temple Street
West Newton, MA 02465
Ph: 617 559-9630
Fax: 617 552-7318*

33-24



January 5, 2024

To the Newton City Council:

I understand from Public Buildings Commissioner, Joshua Morse, that funding for roof repairs and restroom upgrades are being sought for the Peirce School. Speaking on behalf of the entire Peirce community, as principal I wholeheartedly support these much-needed building projects.

We have experienced several roof leaks at Peirce in recent years, many of them disruptive to instruction. Last year, for example, I had to suddenly relocate a second grade classroom to the library for two days due to serious leaking and damage. In turn, library was taught via traveling cart. Books and other instructional supplies had to be replaced due to water damage. Even when such extreme measures are not needed, water on the ground, buckets in our hallways, and other obstructions are distracting and unsafe. The Peirce School roof replacement would solve these issues and help us uphold the high standards for learning and safety that we promise to our families.

The restrooms at Peirce would also benefit immensely from an upgrade. These are used by approximately 240 students and 80 staff members each day. To my knowledge, student bathrooms have not received many upgrades and probably appear much the same as they did when Peirce was built. They are old, challenging to clean, and far from ideal for students of varying needs. Our PTO, parents, and staff have expressed support for restroom upgrades for several years now.

I strongly support both funding requests, and I look forward to these much-needed improvements here at Peirce.

Sincerely,

Andrea Vargas, M.Ed
Principal, Peirce Elementary School

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile authorization to appropriate and expend the sum of nine hundred twenty-five thousand (\$925,000) of June 30, 2023 Certified Free Cash for the purpose of funding curriculum materials for Newton Public Schools is hereby approved as follows:

FROM:	June 30, 2023 Certified Free Cash (0001-3240).....	\$925,000
TO:	Newton Public Schools Curriculum Materials (01C30108-542200)	\$925,000

Under Suspension of Rules
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile authorization to appropriate and expend the sum of eleven million, four hundred seventy five thousand dollars (\$11,475,000) from June 30, 2023 Certified Free Cash Account # 0001-3240 for Newton Public Schools and Municipal Infrastructure is hereby approved as follows:

FROM:	June 30, 2023 Certified Free Cash (0001-3240).....	\$11,475,000
TO:	Newton North Pool – Air Handling Unit (01C11536-524070)	\$425,000
	Replace Entire Roof System – Peirce Elementary (01C11537-524070).....	\$1,200,000
	Replace Entire Roof System – Mason Rice Elementary (01C11538-524090).....	\$1,100,000
	Repave Parking Area – Brown Middle School (01C40131-553100).....	\$300,000
	Replace Chiller – Newton South, Building H (01C11539-524070).....	\$350,000
	Repair Auditorium Ceiling, Playground Improvements and Toilet Room Installation – Williams Elementary (01C11540-524070).....	\$325,000
	Install New PA Systems – Bigelow & Brown Middle Schools (01C11541-524070).....	\$300,000

Toilet Room Upgrades – Day Middle, Mason Rice, Bowen, Memorial Spaulding, and Peirce Elementary Schools (01C11542-524070).....	\$1,275,000
Paving, Road Improvements & Traffic Calming (01C40112-553100).....	\$5,250,000
Police Headquarters – Repave Parking Lot & Install Fencing (01C40132-553100).....	\$600,000
Fire Station 2 – Heat Pumps to improve staff area HVAC (01C11543-524070).....	\$350,000

Under Suspension of Rules
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor