



Programs & Services Committee Agenda

City of Newton In City Council

Wednesday, February 21, 2024

7:00 PM
Room 211

The Programs & Services Committee will hold this meeting as a hybrid meeting on Wednesday, February 21, 2024 at 7:00 PM that the public may access in-person or virtually via Zoom. To attend this meeting via Zoom use this link: <https://newtonma-gov.zoom.us/j/87810706627> or call 1-646-558-8656 and use the Meeting ID: 878 1070 6627.

Items Scheduled for Discussion:

- #95-24 Appointment of Daniel Green to the Newton Commonwealth Foundation**
HER HONOR THE MAYOR appointing Daniel Green, 46 Glen Avenue, Newton as a member of the Newton Commonwealth Foundation for a term of office set to expire on June 30, 2025. (60 Days: 04/05/2024)
- #121-24 Request for Amendments to Council Rules and Ordinance Regarding Start Time of City Council Meetings**
CITY CLERK requesting amendments to City Council Rules and Sec. 4-1 of the Newton Revised Ordinances to change "7:45 p.m." to "7:30 p.m."

Referred to Programs & Services and Finance Committees

- #106-24 Request for creation of NPS Stabilization Fund**
HER HONOR THE MAYOR requesting authorization to establish a NPS Educational Stabilization Fund.

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the City of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

Referred to Programs & Services and Finance Committees

#107-24

NPS Educational Stabilization Fund Appropriation

HER HONOR THE MAYOR requesting authorization to appropriate from Overlay Surplus (\$18,200,000), interest income that has accumulated as part of the \$18.2 million Overlay Surplus (\$800,000) which can be allocated from Free Cash, and June 30, 2023 Certified Free Cash (\$3,000,000) to the NPS Educational Stabilization Fund, for a total of \$22 million.

#55-24

Requesting Update Regarding City Seal Redesign

HER HONOR THE MAYOR requesting to provide the Programs & Services Committee with an update regarding the City Seal redesign.

**Respectfully Submitted,
Josh Krintzman, Chair**



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#95-24
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(617) 796-1100
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(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

January 29, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Daniel Green of 46 Glen Avenue, Newton 02467 as a member of the Newton Commonwealth Foundation. Daniel Green's term of office shall expire on June 30, 2025 and the appointment is subject to your confirmation. Daniel Green's term has been shortened to stagger the terms in accordance with Newton Commonwealth Foundation ordinance. The term will expire June 2025.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller
Mayor

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CLERK
MA 02459

Application Form

Profile

Daniel (Dan)

First Name

Green

Last Name

Middle Initial

[Redacted]

Email Address

46 Glen Ave

Home Address

Suite or Apt

Newton Centre

City

MA

State

02459

Postal Code

What Ward do you live in?

Ward 6

Primary Phone

Alternate Phone

Employer

Job Title

Which Boards would you like to apply for?

Newton Commonwealth Foundation: Submitted

Ethnicity

Caucasian/Non-Hispanic

Gender

Male

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

As part of the Newton Commonwealth Foundation rules and regulations, the Conservation Commission must have one representative on the Foundation. I have an interest in golf, conservation and giving back to the City of Newton where my family has resided for 4 generations. I would like to be the Newton Conservation Commission member of the Newton Commonwealth Foundation.

Upload a Resume

Daniel (Dan) Green

Daniel Green
President, The Green Company

Daniel Green is President and a principal of The Green Company, a Massachusetts-based construction and development firm that creates, designs and builds award-winning residential communities.

Builder Magazine, Professional Builder Magazine, and the National Association of Home Builders (NAHB) have recognized The Green Company with 11 Builder's Choice Design awards (more than any other builder in the country), 14 Best in American Living (BALA) awards, more than 50 National Sales and Marketing awards and 5 business management and customer satisfaction awards.

Green, a third generation builder, graduated from Harvard University and earned his Master's in Business at Duke University's Fuqua School of Business. He is on the board of directors of The Newton Conservators, a local non-profit charged with promoting the preservation of open space and environmentally sensitive areas in the City of Newton, Mass. He also sits on the City of Newton Conservation Commission and was previously on City of Newton Community Preservation Committee. He was actively involved in the National Association of Home Builders (NAHB) holding a number of appointed positions, including National Center on the Housing Industry trustee and chair of its education subcommittee, as well as Builder Trustee of the National Sales and Marketing Council. He was a member of the Executive Board of the Builders Association of Greater Boston, and was President of the association in 2007. Green is currently a judge and standards writer for the National Housing Quality Award, which is modeled after the Malcolm Baldrige National Quality Award and represents the housing industry's highest recognition for achievements in total quality management.

CITY OF NEWTON

IN CITY COUNCIL

ORDINANCE NO.

March , 2024

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEWTON that the Revised Ordinances of Newton, Massachusetts, 2017, as amended, along with the City Council Rules and Orders be and are hereby further amended with respect to **Chapter 4 City Council, Article I Committees and Article II Council Meetings and Procedures** as follows:

- I. **DELETE** the phrase "7:45 p.m." where it appears in **Sec. 4-1. Time, place for city council meetings** and replace with the phrase "7:30 p.m."
- II. **DELETE** the phrase "7:45 p.m." where it appears in **Article I Section 4(C)(4)** of City Council Rules and Orders and replace with the phrase "7:30 p.m."
- III. **DELETE** the phrase "7:45 p.m." where it appears in **Article II Section 1 Regular meetings** of City Council Rules and Orders and replace with the phrase "7:30 p.m."

Approved as to legal form and character:

Alissa O. Giuliani
City Solicitor

Under Suspension of Rules
Readings Waived and Approved

(SGD) Carol Moore

City Clerk

(SGD) RUTHANNE FULLER

Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#106-24

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rfuller@newtonma.gov

February 12, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to establish a NPS Educational Stabilization Fund.

Stabilization funds may be created under M.G.L. c. 40, § 5B for capital budget purposes and purposes for which the city (or town) may lawfully borrow money. Creation of a special purpose stabilization fund requires a two-thirds vote of the legislative body. The vote must clearly define the purpose(s) of the fund. Appropriations into a fund requires a simple majority vote by the legislative body. Appropriation of funds from a special purpose stabilization fund shall also be approved by a majority vote, as approved by the Governor on November 28, 2023, Section 8 of Chapter 77 of the Acts of 2023.

The NPS Educational Stabilization Fund, including interest earned from investment income, will be utilized in conjunction with general fund appropriations to provide funding for educational purposes including but not limited to faculty, staff, initiatives, programs, services, curriculum and any such expenditures that relate to the provision of educational services by the Newton Public Schools.

This fund is intended to be part of the City of Newton's overall financial strategy to support programs and services for School operations.

We look forward to discussing this important work with you. Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#107-24

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February 12, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to appropriate from Overlay Surplus (\$18,200,000), interest income that has accumulated as part of the \$18.2 million Overlay Surplus (\$800,000) which can be allocated from Free Cash, and June 30, 2023 Certified Free Cash (\$3,000,000) to the NPS Educational Stabilization Fund, for a total of \$22 million.

Under M.G.L. c. 40, § 5B, appropriations into a stabilization fund requires a simple majority vote by the legislative body.

The purpose of the NPS Educational Stabilization Fund, including interest earned from investment income, will be to provide funding for educational purposes including but not limited to faculty, staff, initiatives, programs, services, curriculum and any such expenditures that relate to the provision of educational services by the Newton Public Schools.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



Ruthanne Fuller
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Office of the Mayor

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January 8, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Honorable City Councilors:

I respectfully submit a docket item to your Honorable Council providing an update regarding the City Seal redesign.

The City Council's Programs and Services Committee deliberated on this request in the spring of 2023, unanimously approved it, and referred it to a Committee of the Whole where it was unanimously approved proceeding with the process of updating the City Seal and submitting an RFP for a graphic design professional(s).

On October 19, 2023, the RFP process began with proposals due on November 16, 2023. Three proposers completed the RFP process which the Evaluation Committee then reviewed. The Evaluation Committee consisted of Lisa Dady (Director Historic Newton), Shubee Sikka (Urban Designer in the Newton Planning Department), Bill Humphrey (City Council Ward 5) and Hattie Kerwin Derrick (Director of Community Engagement & Inclusion).

On December 15 and 18, the three proposers were interviewed by the Evaluation Committee. On December 22, 2023, the Chief Procurement Officer awarded the contract to Sebastian Ellington Ebarb Design (SEED). This decision was based on the superior qualitative rankings. The cost for the services is \$36,000 which will come from the DEI Consulting funding previously approved by the City Council.

Please see the attached memo from Hattie N. Kerwin Derrick, Director Community Engagement & Inclusion.

Thank you for your consideration of this matter.

Sincerely,

Mayor Ruthanne Fuller

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2024 JAN -8 PM 3:18
CITY CLERK
NEWTON, MA, 02459



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

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(617) 796-1089

Email

rfuller@newtonma.gov

Date: January 8, 2024

To: Mayor Ruthanne Fuller

From: Hattie N. Kerwin Derrick, Director Community Engagement & Inclusion

Subject: Request for Docket Item for City Seal Redesign Update

I am respectfully requesting that we docket with the Honorable City Council an update regarding the City Seal redesign.

In the Fall of 2019, our then City Clerk David Olson, Director of Historic Newton Lisa Dady and my predecessor Dana Hanson, Director of Community Engagement & Inclusion, were asked to look at the history, origin and iconography of the City seal (which also appears on our City flag) and to discuss the seal's role in representing the City. The Newton City Seal was created 155 years ago.

The Ad Hoc City Seal Working Group was convened, met from September 2020 to March 2021, and submitted a final report to Mayor Fuller in November 2021. During that time, the Working Group solicited input through public meetings and letters from community members and Indigenous leaders, local and regional.

The Ad Hoc City Seal Working Group was asked to provide recommendations about whether the image depicted is still relevant and meaningful and whether there were graphics and/or words that would better portray the values, identity, and spirit of Newton. The Working Group developed a full report ([click here](#)) as well as a two-page report which summarizes the full report ([click here](#)). The Creative Brief (Appendix 1) in the Working Group's final report would serve as a guide for the graphic designers.

The current City Seal is described in the [City Ordinance Section 1-8](#). Updating the City Seal requires the City Council to amend this Ordinance.

We docketed a request to the City Council to move forward in the process of updating the seal and to do a Request for Proposal (RFP) for graphic design services on February 14, 2022.

The City Council's Programs and Services Committee deliberated on this request in the spring of 2023, unanimously approved it, and referred it to a Committee of the Whole.

The City Council on April 18, 2023, unanimously approved proceeding with the process of updating the City Seal and submitting an RFP for a graphic design professional(s).

On October 19, 2023, the [RFP](#) process began with proposals due on November 16, 2023. Three proposers completed the RFP process which the Evaluation Committee then reviewed. The Evaluation Committee consisted of Lisa Dady (Director Historic Newton), Shubee Sikka (Urban Designer in the Newton Planning Department), Bill Humphrey (City Council Ward 5) and Hattie Kerwin Derrick (Director of Community Engagement & Inclusion).

On December 15 and 18, the three proposers were interviewed by the Evaluation Committee. On December 22, 2023, the Chief Procurement Officer awarded the contract to Sebastian Ellington Ebarb Design (SEED). This decision was based on the superior qualitative rankings. The cost for the services is \$36,000, which will come from the DEI Consulting funding previously approved by the City Council.

The City Seal Team will be meeting with Sebastian Ebard to set up a schedule of meetings. These meetings will include Community Forums to solicit additional input from residents and others. We will keep everyone informed about the meetings through the Mayor's Update and the website [here](#).

Potential designs will be presented to the City Council. We anticipate that members of the community will provide feedback as well and that the final design will be done in an iterative process. Ultimately, the City Council approves the final design.

Sincerely,

Hattie N. Kerwin Derrick
Director, Community Engagement & Inclusion

cc: Lisa Dady