



Finance Committee Budget Agenda

City of Newton In City Council

Monday, May 13, 2024

The Finance Committee will hold this meeting as a virtual meeting on Monday, May 13, 2024 at 7:00 pm. To view this meeting using Zoom use this link:

<https://newtonma.gov.zoom.us/j/89370867310> or call 1-646-558-8656 and use the following Meeting ID: 893 7086 7310

Items scheduled for discussion:

#204-24 Submittal of the ACFR, and external audit reports
COMPTROLLER transmitting the Annual Comprehensive Financial Report and external audit reports for fiscal year ending June 30, 2023 for City Council review/acceptance.

[Audit Back-up](#)

#190-24 Authorization to accept and expend a Massachusetts Office of Travel and Tourism FY24 State budget earmark grant

HER HONOR THE MAYOR requesting authorization to accept and expend a Massachusetts Office of Travel and Tourism FY24 State budget earmark grant in the amount of fifty-thousand dollars (\$50,000) for improvements at the Pellegrini Field House.

Referred to Programs & Services and Finance Committees

#192-24 Authorization to transfer \$85,000 for HHS nursing staffing

HER HONOR THE MAYOR requesting authorization to transfer the sum of eighty-five thousand dollars (\$85,000) from Account # 0150103-511001 Health & Human Services Clinical Health, Full Time Salaries to Account # 0150103-531300 Temporary Staffing for nursing staff.

Programs & Services Approved 6-0 05/08/24

Referred to Programs & Services and Finance Committees

#197-24 Requesting authorization to transfer \$125,000 for Law Department legal services

HER HONOR THE MAYOR requesting authorization to transfer the sum of \$125,000 from Account # 0110851-511001 Law Department, Full Time Salaries to Account # 0110851-530900 Legal Services.

Programs & Services Approved 6-0 05/08/24

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: jfairley@newtonma.gov or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

Referred to Public Safety & Transportation and Finance Committees

- #215-24 Appropriation of \$1,350,000 for Fire Rescue Overtime**
HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of one million three hundred and fifty thousand dollars (\$1,350,000) from June 30, 2023 Certified Free Cash to Acct # 0121022-513010 Fire Rescue - Regular Overtime.
Public Safety & Transportation Approved 5-0 (Councilor Downs not voting) on 05/08/24

Referred to Public Safety & Transportation and Finance Committees

- #219-24 Appropriation of \$450,000 for Police Department Overtime**
HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of four hundred and fifty thousand dollars (\$450,000) from Comptroller's Snow and Ice budgeted reserves to Acct# 0120103-513010 Police Patrol- Regular Overtime
Public Safety & Transportation Approved 6-0 05/08/24
- #222-24 Authorization to enter into a five year contract**
HER HONOR THE MAYOR requesting authorization to enter into a five year contract with a substitute staffing vendor for Newton Public Schools.
- #223-24 Appropriation of \$13,597.21 to Newton Public Schools**
HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of thirteen thousand five hundred ninety-seven dollars and twenty-one cents (\$13,597.21) from June 30, 2023 Certified Free Cash (0001-3240) to Newton Public Schools for funds collected from the FY23 Helpsy textile collection and recycling.
- #217-24 Transfer \$5,000 for additional salary expenses for the Presidential Primary**
HER HONOR THE MAYOR requesting authorization to transfer the sum of five thousand dollars (\$5,000) from Acct # 01C10104-513010 Special Election, Regular Overtime to Acct # 0110162-512001 Elections, Seasonal Wages for the purpose of funding additional salaries required for the Presidential Primary held on March 5, 2024.

Please Note: Budget materials can be found on the City's website at the following link:

<https://www.newtonma.gov/government/comptroller/budget>

DEPARTMENT BUDGET & CIP DISCUSSIONS:

**Assessing
Financial Services
Executive/Sustainability**

Referred to Finance and Appropriate Committees

- #8-24** **Submittal of the FY2025 to FY 2029 Capital Improvement Plan**
HER HONOR THE MAYOR submitting the Fiscal Years 2025 to 2029 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter.
- #194-24** **Submittal of the FY2025-FY2029 Supplemental Capital Improvement**
HER HONOR THE MAYOR submitting the FY25 – FY29 Supplemental Capital Improvement Plan.
- #195-24** **Submittal of the FY25 Municipal/School Operating Budget**
HER HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY25 Municipal/School Operating Budget, passage of which shall be concurrent with the FY25-FY29 Capital Improvement Program (#8-24). EFFECTIVE DATE OF SUBMISSION 04/16/24; LAST DATE TO PASS THE BUDGET 05/31/24

Respectfully submitted,

Leonard Gentile, Chair



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

190-24

Telephone
(617) 796-1100

Fax

(617) 796-1113

TDD/TTY

(617) 796-1089

Email

rfuller@newtonma.gov

April 8, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to accept and expend a Massachusetts Office of Travel and Tourism FY24 State budget earmark grant requested by State Rep. John Lawn in the amount of \$50,000 for improvements at the Pellegrini Field House.

The Pellegrini Field House improvements include replacement of the old main entrance doors and the old gym doors, the high roof, and the drafty single pane windows with new energy efficient aluminum windows. Additionally, the interior gymnasium walls will be scraped and painted, and spot repainting and repair of the exterior brick masonry will be completed.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



Newton Parks, Recreation & Culture Department
246 Dudley Road, Newton, MA 02459
Office: (617) 796-1500
parks@newtonma.gov
Nicole Banks, Commissioner

March 19, 2024

Honorable Mayor Ruthanne Fuller
Newton City Hall
1000 Commonwealth Ave
Newton, MA 02459-1449

Dear Mayor Fuller:

In compliance with Newton City Ordinance, Section 2-10, para (b), and Massachusetts General Law, Chapter 44, Section 53A, I respectfully request authorization to accept a Commonwealth of Massachusetts MOTT grant in the amount of \$50,000.

These funds will be used to do improvement work to the Pellegrini Field House. The improvements will include the replacement of the drafty single pane windows with new energy efficient aluminum windows. It will also include the replacement of the old main entrance doors and the old gym doors. The high roof will be replaced as the current is old and leaking. The interior gymnasium walls will be scraped and painted. Lastly, a spot repainting and repair of the exterior brick masonry will be completed. These projects are a cooperative effort between Parks, Recreation & Culture and the Public Buildings Department.

Respectfully,

Nicole Banks, Commissioner
Parks, Recreation & Culture

Cc: Maureen Lemieux, CFO

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, the authorization to accept and expend grant funds a Massachusetts Office of Travel and Tourism FY24 State budget earmark grant in the amount of fifty-thousand dollars (\$50,000) for improvements at the Pellegrini Field House is hereby approved.

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

192-24

Telephone
(617) 796-1100

Fax

(617) 796-1113

TDD/TTY

(617) 796-1089

Email

rfuller@newtonma.gov

April 8, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer the sum of \$85,000 from Acct # 0150103-511001 Health & Human Services Clinical Health, Full Time Salaries to Acct # 0150103-531300 Temporary Staffing.

As a result of nursing shortages, this year the City of Newton has seen a greater need to supplement our full-time complement of school nurses with "contracted nurses". We continue to aggressively recruit full-time school nurses.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

City of Newton



Ruthanne Fuller
Mayor

HEALTH AND HUMAN SERVICES DEPARTMENT

Linda Walsh, Commissioner

1000 Commonwealth Avenue

Newton, MA 02459-1544

192-24

(617) 796-1420

Fax

(617) 552-7063

TTY/TTD 617-796-1089

TTY/TRS 711

April 5, 2024

Dear Mayor Fuller,

Please docket an item to transfer funds from personnel vacancies into the temporary staffing account.

0150103-511001 - \$85,000 to 0150103-531300

These funds will be used for utilizing temporary school nursing staff from an agency as we continue to recruit full-time nurses into our open positions.

Sincerely,

Linda Walsh
Commissioner
Newton Health and Human Services

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Programs & Services Committee through its Chair Joshua Krintzman and the Finance Committee through its Chair Leonard Gentile, authorization transfer the sum of eighty-five thousand dollars (\$85,000) from Account # 0150103-511001 Health & Human Services Clinical Health, Full Time Salaries to Account # 0150103-531300 Temporary Staffing for nursing staff is hereby approved as follows:

FROM:	HHS Clinical Health Full Time Salaries (0150103-511001).....	\$85,000
TO:	HHS Clinical Health Temporary Staffing (0150103-531300).....	\$85,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

197-24

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(617) 796-1100

Fax

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Email

rfuller@newtonma.gov

April 8, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer the sum of \$125,000 from Acct # 0110851-511001 Law Department, Full Time Salaries to Acct # 0110851-530900 Legal Services.

As you know, our Deputy City Solicitor, Jeff Honig, passed away suddenly in October 2022. Jeff was a vital contributor in our Law Department, handling and advising on all labor relations matters.

In March of 2023 we engaged the law firm of Murphy, Hesse, Toomey and Lehane, LLP (MHTL) to provide legal services for labor related matters. While the Law Department continues its search for an experienced Assistant City Solicitor for Labor Relations to resume much of this work in-house, we continue to require the services of MHTL to assist us in accomplishing this work effectively and successfully.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor

LAW DEPARTMENT



CITY OF NEWTON, MASSACHUSETTS
CITY HALL

1000 COMMONWEALTH AVENUE
NEWTON CENTRE, MA 02459
TELEPHONE (617) 796-1240
FACSIMILE (617) 796-1254

CITY SOLICITOR
ALISSA O. GIULIANI

DEPUTY CITY SOLICITOR
JONAH M. TEMPLE

SENIOR ASSISTANT CITY SOLICITOR
ANDREW S. LEE

ASSISTANT CITY SOLICITORS
JACLYN R. ZAWADA
CAROLYN A. WEISMAN
JENNIFER M. WILSON
KRISNA M. BASU
JENNIFER S. KELLY
KRISTEN N. ANNUNZIATO

April 5, 2024

Ruthanne Fuller, Mayor
City of Newton
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Request for Legal Services Funding

Dear Mayor:

Please allow this letter to serve as a formal request for additional funding to be added to the Law Department's FY2025 budget for legal services. As you know, in March of 2023 we engaged the law firm of Murphy, Hesse, Toomey and Lehane, LLP (MHTL) to assist us in handling and advising on labor relations matters that were previously handled by our colleague Jeff Honig who passed away suddenly in October 2022.

Since their engagement, MHTL has assisted the City in its union contract integration project, advised the city on a number of labor matters and has represented the City at the bargaining table with multiple unions to negotiate renewal of expiring contracts as well as important interim agreements. Most significantly, MHTL will be representing the City through the upcoming Joint Labor-Management Committee process to come to terms on a new contract with the Newton Police Association.

The Law Department still continues its search for an experienced Assistant City Solicitor for Labor Relations to resume much of this work in-house; however, until such time as we identify a suitable candidate, we continue to require the services of MHTL to accomplish this work effectively and successfully.

April 5, 2024
Page 2 of 2

Therefore, in order to cover these outside legal costs, I respectfully request additional funding be added to the Law Department's budget for legal services.

Very truly yours,



Alissa Giuliani

cc: Maureen Lemieux, CFO

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Programs & Services through its Chair Joshua Krintzman and the Finance Committee through its Chair Leonard Gentile, authorization to transfer the sum of \$125,000 from Account # 0110851-511001 Law Department, Full Time Salaries to Account # 0110851-530900 Legal Services is hereby approved as follows:

FROM:	Law Dept. Full Time Salaries (0110851-511001).....	\$125,000
TO:	Law Dept Legal Services (0110851-530900).....	\$125,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#215-24
Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

April 29, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to appropriate and expend the sum of \$1,350,000 from June 30, 2023, Certified Free Cash to Acct # 0121022-513010 Fire Rescue - Regular Overtime.

As you will see in the attached request from Chief Gentile, several factors contributed to this shortfall in Overtime funds including an unprecedented number of structure fires during these past few months and the fact that the department will incur approximately \$1,150,000 for "Injured On Duty Expenses," which is more than anticipated.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



Gregory J. Gentile
Chief

CITY OF NEWTON, MASSACHUSETTS
FIRE DEPARTMENT HEADQUARTERS
1164 Centre Street, Newton Center, MA 02459-1584
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230
FAX: (617) 796-2211 EMERGENCY: 911

#215-24



Ruthanne Fuller
Mayor

April 29, 2024

Maureen Lemieux
CFO
City of Newton
1000 Commonwealth Ave
Newton, MA 02459

Maureen,

I respectfully request to docket funding of \$1,350,000.00 to cover overtime costs for the Fire Department for the remainder of fiscal year FY24.

The winter staffing clause in the CBA requires an extra person on each engine company during the period of January 1 through March 31. We are also still not up to full capacity on our roster for workforce; it is a six to nine month wait for entry into the Fire Academy.

Thank you for your consideration to this matter.

Greg Gentile
Chief of Department

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile and the Public Safety & Transportation Committee through its Chair Rebecca Walker Grossman, authorization to appropriate and expend the sum of one million three hundred and fifty thousand dollars (\$1,350,000) from June 30, 2023 Certified Free Cash to Acct # 0121022-513010 Fire Rescue - Regular Overtime be and is hereby approved as follows:

FROM:	Free Cash (0001-3240).....	\$1,350,000
TO:	Fire Rescue Overtime (0121022-513010).....	\$1,350,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

#219-24

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(617) 796-1089

Email

rfuller@newtonma.gov

April 29, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer the sum of \$450,000 from Comptroller's Snow and Ice budgeted reserves to Account # 0120103-513010 Police Patrol – Regular Overtime.

As you will see in the attached request from Chief Carmichael, several factors contributed to this shortfall in Overtime funds including the fact that the department will incur approximately \$80,000 resulting from the Newton Teachers Association Strike and approximately \$370,000 more than we anticipated for "Injured On Duty Expenses."

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



City of Newton
Police Department



TELEPHONE
(617) 796-2101
FAX # (617) 796-3679

Office of the Chief of Police
HEADQUARTERS
1321 WASHINGTON STREET
NEWTON, MASSACHUSETTS 02465

JOHN F. CARMICHAEL, JR.
CHIEF OF POLICE

April 29, 2024

Hon. Ruthanne Fuller
Newton City Hall
1000 Commonwealth Avenue
Newton, Massachusetts 02459

Re: Special Appropriation Request, Police Overtime

Dear Mayor Fuller,

After running reports for our payroll accounts and projecting expenses for the remainder of the fiscal year, we anticipate a shortfall of approximately \$450,000.00 in our overtime accounts. This is after offsetting our overtime deficit with the remaining funds in unused salaries. In addition to this, the cost of Police Details for the Teacher's Strike and No Place for Hate in the amount of \$84,000.00 were absorbed temporarily by our overtime budget.

There are many factors contributing to this shortfall. Some of the major factors are:

When Lieutenant Bruce Apotheker retired on October 31, 2022, there were no remaining Lieutenant candidates on the Civil Service promotional list. The 2022 promotional exam had to be retaken by all candidates a year later due to a lawsuit filed against Civil Service and the new list did not come out until February 15, 2024. This led to the hiring of overtimes to cover the OIC (Officer- In-Charge) position in Patrol. Through April 6, approximately \$109,000.00 was spent on overtime for this purpose.

The Newton Police Department no longer sought national accreditation from CALEA (Commission on Accreditation for Law Enforcement Agencies), instead seeking accreditation on the state level from MPAC (Massachusetts Police Accreditation Commission.) As part of the state accreditation process, the Newton Police Department must comply with the state's POST (Peace Officer Standards and Training) requirements which became effective in 2021 after the creation of POST in 2020. The overtime costs of preparation for our on-site accreditation assessment in April 2024 were approximately \$62,000.00 through April 6, 2024.

All sworn personnel were required to be trained on our new electronic ticketing system which cost approximately \$34,000.00 in overtime.

Dispatch coverage overtime, including that worked by NPSOA members as call takers, has cost the department approximately \$350,000.00 through April 6, 2024. The Department continues to deal with staffing shortages in Dispatch, with seven positions still vacant as of this date.

Respectfully,

John Carmichael
Chief of Police

FIRST ACCREDITED CITY POLICE DEPARTMENT IN MASSACHUSETTS



CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile and the Public Safety & Transportation Committee through its Chair Rebecca Walker Grossman, authorization to appropriate and expend the sum of four hundred and fifty thousand dollars (\$450,000) from Comptroller’s Snow and Ice budgeted reserves to Acct# 0120103-513010 Police Patrol- Regular Overtime be and is hereby approved as follows:

FROM:	Comptroller’s Snow and Ice Budgeted Reserves (0110498-579400).....	\$450,000
TO:	Police Patrol Overtime (0120103-513010).....	\$450,000

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

222-24
Telephone
(617) 796-1100
Fax
(617) 796-1113
TDD/TTY
(617) 796-1089
Email
rfuller@newtonma.gov

April 29, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to enter into a 5-year contract, with a substitute staffing vendor for the Newton Public Schools. Due to the complexity of this particular RFP process, we request a five-year contract to ensure we complete a thorough review of all potential vendors. This contract will be comprised of one initial term of one-year, followed by four optional one-year extensions.

A memo from the Newton Public Schools is attached, explaining the process in more detail.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



Office of Business, Finance and Planning
100 Walnut Street
Newtonville, MA 02460
617-559-9025

TO: Maureen Lemeiux, Chief Financial Officer

FROM: Liam Hurley, Assistant Superintendent / Chief Financial and Administrative Officer

DATE: 3/25/24

RE: Request for Five Year Substitute Staffing

A vote of the City Council is requested to authorize the School Department to issue an RFP for a substitute staffing contract with a five-year term that is comprised of a one year initial term and four renewable one year terms.

The memo requesting this vote to the School Committee as well as the vote from school committee is attached.

Thank you.



Office of Business, Finance and Planning
100 Walnut Street
Newtonville, MA 02460
617-559-9025

TO: School Committee

FROM: Liam Hurley, Assistant Superintendent / Chief Financial and Administrative Officer

DATE: March 20, 2024

RE: Request for Five Year Substitute Staffing

Newton's current Substitute Staffing contract with Precision Human Resources Solutions, expires on 6/30/24, which requires that we follow the Request for Proposal (RFP) process to solicit a successor vendor and contract. I am requesting School Committee approval for a five-year contract duration as we prepare to publish our bid document.

MGL, Part I, Title III, Chapter 30B, Section 12 states that "(b) Unless authorized by majority vote, a procurement officer shall not award a contract for a term exceeding three years, including any renewal, extension or option. Such authorization may apply to a single contract or to any number or type of contracts, and may specify a uniform limit or different limits on the duration of any such contract. "

Given the complexity of the RFP process for Substitute Staffing and the ongoing operational complexity, I am requesting a five-year contract with an initial award year with the option of four additional years that will be awarded as amendments upon satisfactory performance of the vendor that is awarded the successor contract.

Should the School Committee vote to approve this five-year contract duration, we will then request the same approval through Newton City Council.



NEWTON SCHOOL COMMITTEE

WARD	
I	Rajeev Parlikar
II	Christopher Brezski, Chair
III	Anping Shen
IV	Tamika Olszewski
V	Emily Prenner, Vice-Chair
VI	Paul Levy
VII	Amy Davenport
VIII	Barry Greenstein

MAYOR RUTHANNE FULLER– EX OFFICIO

MEMO

To: Liam, Director of Business Operations
From: Lisa Mazzola
Re: School Committee Approval
Date: March 28, 2024

On March 20, 2024 the School Committee voted to approve the following items:

1. McKinney-Vento State Reimbursement for Homeless Students and Foster Care Transportation
2. Transfer Textile Recycling Funds
3. Request to solicit Five-Year Substitute Staffing Vendor bids

Motion to approve was made by Levy and seconded by Olszewski

The motion passed 9-0.

Lisa Mazzola

Secretary, School Committee

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Lenoard Gentile the City Council hereby authorizes Her Honor the Mayor to enter into a five-year contract with a substitute staffing vendor for Newton Public Schools.

Under Suspension Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

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April 29, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councilors:

I respectfully submit a docket item to your Honorable Council requesting authorization to appropriate and expend the sum of \$13,597.21 from 0110498-579400 - Comptroller Reserve-Budget Reserve/Snow & Ice, to Newton Public Schools for funds collected from the FY23 Helpsy textile collection and recycling.

Helpsy collects unwanted textiles for reuse and recycling. Since 2022, Helpsy textile collection bins have been placed at multiple school buildings throughout the city. NPS is paid 11 cents per pound and receives quarterly payments for the collected materials. This revenue will be used to support sustainability initiatives and Green Team Leaders in the schools.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



Office of Business, Finance and Planning
100 Walnut Street
Newtonville, MA 02460
617-559-9025

TO: Maureen Lemeiux, Chief Financial Officer

FROM: Liam Hurley, Assistant Superintendent / Chief Financial and Administrative Officer

DATE: 3/25/24

RE: Docket Request – McKinney Vento and Homeless Students State Reimbursement

A vote of the City Council is requested to appropriate the funds collected from the Helpsy Textile bins to the School Department. Current receipts in the amount of \$ 13,597.21 are housed in the following general revenue accounts.

0130101-432046
FY23 \$13,597.21

The memo requesting this vote to the School Committee as well as the vote from school committee is attached.

Thank you.



Office of Business, Finance and Planning
100 Walnut Street
Newtonville, MA 02460
617-559-9025

TO: School Committee
FROM: Liam Hurley, Assistant Superintendent / Chief Financial and Administrative Officer
DATE: March 20, 2024
RE: Vote to Transfer Textile Recycling Funds

We are requesting a vote of the School Committee to approve a request to the Mayor's office to docket a vote of City Council to appropriate the Funds collected from the Helpsy Textile bins.

Current receipts in the amount of \$ 47,493.38 are housed in the following general revenue accounts.

0130101-432046
FY23 \$13,597.21
FY24 \$33,896.17

Helpsy collects unwanted textiles for reuse and recycling. Since 2022, Helpsy textile collection bins have been placed at several school buildings throughout the city. NPS is paid .11 per pound of collected materials and receives quarterly payments for the collected materials. This revenue will be used to support sustainability initiatives and Green Team Leaders in the schools.

CC: Stephen Curley, Comptroller
Maureen Lemeiux, Chief Financial Officer



NEWTON SCHOOL COMMITTEE

WARD	
I	Rajeev Parlikar
II	Christopher Brezski, Chair
III	Anping Shen
IV	Tamika Olszewski
V	Emily Prenner, Vice-Chair
VI	Paul Levy
VII	Amy Davenport
VIII	Barry Greenstein

MAYOR RUTHANNE FULLER— EX OFFICIO

MEMO

To: Liam, Director of Business Operations
From: Lisa Mazzola
Re: School Committee Approval
Date: March 28, 2024

On March 20, 2024 the School Committee voted to approve the following items:

1. McKinney-Vento State Reimbursement for Homeless Students and Foster Care Transportation
2. Transfer Textile Recycling Funds
3. Request to solicit Five-Year Substitute Staffing Vendor bids

Motion to approve was made by Levy and seconded by Olszewski

The motion passed 9-0.

Lisa Mazzola

Secretary, School Committee

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile and the Public Safety & Transportation Committee through its Chair Rebecca Walker Grossman, authorization to appropriate and expend the sum of thirteen thousand five hundred ninety-seven dollars and twenty-one cents (\$13,597.21) from June 30, 2023 Certified Free Cash (0001-3240) to Newton Public Schools for funds collected from the FY23 Helpsy textile collection and recycling be and is hereby approved as follows:

FROM:	Free Cash (0001-3240).....	\$13,597.21
TO:	School Sustainability Initiatives (01C30109-579500)	\$13,597.21

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

217-24
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(617) 796-1100
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April 29, 2024

Honorable City Council
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

Councillors:

I respectfully submit a docket item to your Honorable Council requesting authorization to transfer the sum of \$5,000 from Acct # 01C10104-513010 Special Election, Regular Overtime to Acct # 0110162-512001 Elections, Seasonal Wages for the purpose of funding additional salaries required for the Presidential Primary held on March 5, 2024. Unspent funds that had originally been appropriated for the March 2023 special election are the source for this request.

The Newton City Clerk's Office operated three elections in FY2024, the local preliminary in September, the General Municipal Election in November, and the Presidential Primary in March. We continue to increase our vote by mail participation. Using the 2023 Municipal Election data, Newton saw a 79% increase in vote by mail applications processed from the 2021 Municipal Elections. Consequently, we incurred additional costs for part-time seasonal staff to process ballots.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller
Mayor



April 29, 2024

Mayor Fuller:

The City Clerk respectfully requests the transfer of \$5,000 from the Special Election fund to the Elections, Seasonal Wages for the purpose of covering the overages in the salaries spent to our Election Workers for the March Presidential Primary.

With an average of 50% of Newton voters utilizing our vote by mail system, more hours are spent mailing out and processing returned ballots at every election. This means more seasonal wages were incurred than initially planned before we confirmed that vote by mail data is holding steady. For FY25, I have factored this information into the Elections Seasonal Wages section.

Thank you for your consideration on this matter.

Sincerely,

Carol Moore
City Clerk/Clerk of the Council

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile authorization to transfer the sum of five thousand dollars (\$5,000) from Acct # 01C10104-513010 Special Election, Regular Overtime to Acct # 0110162-512001 Elections, Seasonal Wages for the purpose of funding additional salaries required for the Presidential Primary held on March 5, 2024 be and is hereby approved as follows:

FROM:	March 2023 Special Election (01C10104-513010)	\$5,000.00
TO:	Elections- Seasonal Wages (0110162-512001).....	\$5,000.00

Under Suspension of Rules
Readings Waived and Approved
DRAFT

(SGD) CAROL MOORE
City Clerk

(SGD) RUTHANNE FULLER
Mayor

Date: _____