

CITY OF NEWTON, MASSACHUSETTS
PURCHASING DEPARTMENT
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May 20, 2024

ADDENDUM #1
INVITATION FOR BID #24-72

SUPPLY & DELIVER RECYCLED COPY PAPER

THIS ADDENDUM IS TO: ANSWER THE FOLLOWING QUESTION:

Q1. I had a question regarding the inside deliveries requirement. Do all of the schools require a liftgate or are there docks? Would our driver just be dropping a pallet off inside the building or is more expected of them? We would not be able to assist with putting cartons away but we can certainly drop a pallet off inside the building.

A1. The only schools that have a loading dock are Bigelow Middle School and the (2) high schools. All other schools will require liftgate delivery. The driver is only required to deliver a pallet inside the building.

All other terms and conditions of the IFB remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR
BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD
RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.**

Thank you.



Nicholas Read
Chief Procurement Officer