

IMPORTANT.....
Instructions Regarding your Excise Tax Bill

- An application for Abatement does not stay collection of the Motor Vehicle Excise Tax. In order to avoid interest, charges and fees, **your excise tax bill must be paid thirty (30) days from the bills issue date.**
- If you wish to apply for an abatement on your excise tax bill, print and fill out the form below and return it to the Excise Department at the address on the bottom of the form. Abatement applications must be filed by December 31, of the following tax year.
- In the event an abatement is granted due to **sale, trade, theft, total loss, removal of the vehicle from the City of Newton, or overvaluation**, the amount abated will be refunded to you if you owe no prior balances.
- Refunds are processed by the collector's Office within 6-8 weeks. You can reach them at 617-796-1330.

Note: Refunds and abatements of less than \$5.00 may not be granted and no abatement may reduce the excise bill to less than \$5.00. (M.G.L. Ch. 60A)

ABATEMENT FORM (All Information must be supplied for the bill to be abated.)

NAME: _____ (as shown on bill)

BILL NO.: _____ (as shown on bill)

PLATE REGISTRATION NUMBER: _____ MAKE / MODEL: _____

ADDRESS: _____ (as shown on bill)

CORRECT MAILING ADDRESS: _____ (if different)

PHONE NUMBERS: [Home] - () _____ - _____ [Business] - () _____ - _____

THE MOTOR VEHICLE WHICH THE ENCLOSED BILL REPRESENTS HAS BEEN:

Check if applicable:

Provide a copy of the following documentation:

SOLD:

Bill of Sale **AND** Plate Return Receipt or
Bill of Sale **AND** New Registration Form

TRADED:

New Registration Form **AND** Trade-In Agreement or
Plate Return Receipt **AND** Trade-In Agreement

**STOLEN OR
TOTAL LOSS:**

C-19 form (Affidavit of Lost or Stolen Plate) from Registry of
Motor Vehicles **AND** insurance company settlement letter

**MOVED FROM
NEWTON BEFORE
JANUARY 1, OF
TAX YEAR:**

(Date: ____/____/____)
Proof of Garaging before January 1, of Billing Year
Copy of Insurance Policy (Coverage Selection Page) before
January 1 of Tax Year

(Note: Moving to another city or town during the calendar year does not entitle you to an abatement)

**MOVED FROM
MASSACHUSETTS:**

Before January 1, of Tax Year (Registration Form from the
New State or Country of Registration and Plate Return Receipt).

THE MOTOR VEHICLE WHICH THE ENCLOSED BILL REPRESENTS IS:

EXEMPT:

(Proof of entitlement to statutory exemption)

OTHER (Donated, Junked): (Plate return receipt from RMV or new registration
AND a letter from donation organization or junk yard)

SUBSCRIBED THIS _____ day of _____, _____ **UNDER THE PENALTIES OF PERJURY**

SIGNATURE OF ASSESSED PERSON: _____

RETURN TO: Assessing Department, Newton City Hall, 1000 Commonwealth Ave., Newton, MA 02459