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RECEIVED
By City Clerk at 1:45 pm, Jul 22, 2024

Amy Zarechian
Executive Director

July 17, 2024



NOTICE OF BOARD MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 as amended of the General Laws that the Regular Session of the Newton Housing Authority Board of Commissioners is scheduled as a virtual Zoom meeting on Wednesday, July 24, 2024 at 1:00pm accessed by the following link:

<https://us02web.zoom.us/j/89373988356?pwd=XGriZzVtW4upRD2Bk2qpzCSXpJIaBz.1>

Meeting ID: 893 7398 8356

Passcode: 042385

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 893 7398 8356

Passcode: 042385

Find your local number: <https://us02web.zoom.us/u/kOplJrWna>

Amy Zarechian
Executive Director/Secretary

Newton Housing Authority
82 Lincoln Street
Newton Highlands, MA 02461
Amy Zarechian, Executive Director

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BOARD MEETING AGENDA
Regular Session
July 24, 2024 1:00pm

1. Consent Agenda
 - A) Vote to approve June 2024 Disbursement Report
 - B) Vote to approve June 21, 2024 Regular Session Minutes

2. Capital Improvement Votes
 - A) Vote to approve Change Order #001 for Aegean Builders LLC (FISH 211115) for additional repairs on the east elevation of 515 Walnut Street in the amount of Twelve Thousand Five Hundred Seventy-Seven and seventy-six cents (\$12,577.76) Dollars.

 - B) Vote to approve Change Order #1 for Vareika Construction, Inc. at 45 Pelham Street ADA Ramp project in the amount of Four Thousand Seven Hundred Fifty-Nine and no cents (\$4,759.00) Dollars for additional repairs needed due to unforeseen conditions revealing rotted sill, adjustment to stairs location, patch/flush abutting concrete sidewalk, and the extension of framing and decking.

 - C) Vote to approve a 3-year contract for Marcum Accountants & Advisors for Fee Accounting Services per the following fee schedule: 2024-25 - \$69,600; 2025-26 - \$73,800; and 2026-27 - \$78,200. This bid was the only bid received after soliciting fee proposals through prescribed procurement practices.

 - D) Vote to approve a contract for Pest Control Services for a one-year term with a possible extension of two one-year terms TBD (bids due 7/24/24).

 - E) Vote to approve Contract for Rescue Plumbing Services LLC in the amount of Twenty-Five Thousand and no cents (\$25,00.00) Dollars for emergency sewer line repair and replacement at 35 Hargrave Circle FISH 211118. DCAMM Emergency Waiver Request Regarding the Public Bidding Process and Advertising Requirements under MGL c.149 sec. 44A4 & 44J(6) was approved on June 25, 2024 and Emergency Waiver No. 4717 has been incorporated into the permanent record.
 - i. Vote to approve Certificate of Substantial Completion for Rescue Plumbing Services LLC FISH 211118 – 35 Hargrave Circle. The date of Substantial Completion for the project is June 27, 2024.

 - ii. Vote to approve Certificate of Final Completion for Rescue Plumbing Services, LLC FISH 211118 – 35 Hargrave Circle. The date of Final Completion for the sewer line repair and replacement work is June 29, 2024. Application for Payment No. 2 is due in the amount of \$1,250.00.

 - F) Vote to approve the Contract for Aegean Builders LLC FISH 211078 for the gutter and downspout replacement at 515 Walnut Street in the amount of Nine Thousand Five Hundred Sixty-Eight and 58/100 (\$9,568.58) Dollars.
 - i. Vote to approve the Certificate of Substantial Completion for Aegean Builders LLC at 515 Walnut Street, FISH 211078. The date of substantial completion is June 20, 2024.

 - ii. Vote to approve the Certificate of Final Completion for Aegean Builders LLC at 515 Walnut Street, for the installation of gutters and downspouts, FISH 211078.

 - iii. The date of Final Completion is June 24, 2024.

 - G) Vote to approve Change Order #2 for Vareika Construction, Inc. at 45 Pelham Street, for the replacement and installation of a new concrete sidewalk in the amount \$18,447. This work was necessary due to the replacement of

the new ADA Ramp and existing conditions of the sidewalk were unsafe for users due to pavement lifts due to tree roots.

- H) Vote to approve a Contract for MassFloors, Inc. for the replacement of LVT flooring in units 302 and 203 at the New Hyde Development (FISH 211112) in the amount of Eighteen Thousand Three Hundred Foty-Three and 85/100 (\$18,343.85) Dollars. This project is funded by ARPA monies.
- I) Board vote to approve CFA Amendment 4050 in the amount of \$470,838 to fund ARPA project FISH 211109- Fire Panel Replacements at New Hyde, Centenary Village, 515 Walnut St. and Echo Ridge development sites. Further, to amend the Board vote of June 21, 2024 approving the contract for Jupiter Electric for this work to reflect the funding through CFA Amendment 4050.
- J) Vote to approve Certificate of Substantial Completion for Vareika Construcrtion, Inc. for the ADA ramp replacement at 45 Pelham Street. The date of Substantial Completion is TBA.
- K) Vote to approve a contract not to exceed \$75,000 for the balconies repair/replacement at Horace Mann Development - TBD. Bids are due July 25, 2024.

3. Executive Director Announcement

<u>Old Business</u>	<u>Action</u>
CPC Meeting	Update
Haywood House	Update