

Week of	Sun		Mon		Tue		Wed		Thur		Fri		Sat	
TASKS (WEEKLY)	WHO Day 1	DONE Day 1	WHO DAY 2	DONE DAY 2	WHO DAY 3	DONE DAY 3	WHO DAY 4	DONE DAY 4	WHO DAY 5	DONE DAY 5	WHO DAY 6	DONE DAY 6	WHO DAY 7	DONE DAY 7
Shelving Cleaned														
Ceiling as Necessary														
Light Shields as Necessary														
Grease Trap as Necessary														
Refrigeration Shelving														
Bulk Food Bins														
Inside Cooking Equipment														
Inside refrigeration units														
Compressors Vacuumed														
Freezers Defrosted and Cleaned as Necessary														
Walls Throughout as Needed														
Trash barrels washed														
Grease Filters														
Hood														
TASKS (MONTHLY)	WHO Day 1	DONE Day 1	WHO DAY 2	DONE DAY 2	WHO DAY 3	DONE DAY 3	WHO DAY 4	DONE DAY 4	WHO DAY 5	DONE DAY 5	WHO DAY 6	DONE DAY 6	WHO DAY 7	DONE DAY 7
Grease Trap Serviced by Plumber														
Ventilation Service (90 Days?)														
Pest Control														