

Finance Committee Report

City of Newton In City Council

Monday, September 23, 2024

Present: Councilors Gentile (Chair), Greenberg, Malakie, Grossman, Lipof, Bixby and Micley

Absent: Councilor Humphrey

Also Present: Councilor Farrell

City staff present: Financial Analyst II Trevor Goehring; Manager of Financial Planning & Analysis Perry Rosenfield; Comptroller Stephen Curley; Deputy Comptroller Stela Zaloshnja; Commissioner Anthony Ciccariello and Administrative Assistant Deb Finamore, Inspectional Services; Community Preservation Program Manager Mollie Hutchings; and Director of Parks & Open Space Luis Perez Demorizi

Others Present: Meghan Kennedy, Pastor Jana Yeaton, Tower Project Chair Dick Ransom, Architect Scott Aqulina, Executive Director Maureen Lister and Anne Dugan Family Access

All Finance agendas and reports, both past and present, can be found at the following link: https://www.newtonma.gov/government/city-clerk/city-council/council-standing-committees/finance-committee

For more information regarding this meeting, a video recording can be found at the following link: https://youtu.be/6TqwNFOubqY

#337-24 Appointment of Christopher di Bonaventura

HER HONOR THE MAYOR appointing Christopher di Bonaventura, 2 Knowles Street as a trustee of the Other Post-Employment Benefits Trust Fund for a term of office set to

expire on October 7, 2027. (60 days: September 24, 2024)

Action: Finance Held 6-0, Councilor Micley not voting

Note: Christopher di Bonaventura did not attend tonight's discussion.

Without discussion, Councilor Grossman made a motion to hold, which passed unanimously 6-0, Councilor Micley not voting.

#350-24 Appointment of Meghan Kennedy to the Horace Cousens Industrial Fund

HER HONOR THE MAYOR appointing Meghan Kennedy, 62 Newtonville Avenue, Newton as a member of the Horace Cousens Industrial Fund for a term of office set to expire on

June 1, 2027. (60 days: 11/15/24)

Action: <u>Finance Approved 6-0, Councilor Micley not voting</u>

Note: Meghan Kennedy joined the committee to discuss her appointment as a member of the Horace Cousens Industrial Fund. Ms. Kennedy stated that she was the former City's Director of Social Services until March 2024. Ms. Kennedy is now a clinician with the Brookline Police Department assisting them with training in mental health and substance abuse. She has worked with the Cousens Fund in her previous role and knows how well it supports families, she now can support and help residents.

A Councilor asked Ms. Kennedy if she goes on mental health calls with the NPD or is it mainly training? Ms. Kennedy answered both, I do follow ups in Brookline, but sometimes co-respond.

Councilors thanked Ms. Kennedy for her willingness to serve.

Councilor Grossman motioned to approve, which passed unanimously 6-0, Councilor Micley not voting.

#312-24 Appropriate \$25,000 for Inspector Training

<u>HER HONOR THE MAYOR</u> requesting the authorization to appropriate and expend the sum of twenty-five thousand dollars (\$25,000) from Account number 5520R220-472000 (Ch. 148A ISD Fines-Court Fines) for continuing education and training of our inspectors.

Finance Held 6-0 on 09/09/24

Action: Finance Approved 6-0, Councilor Micley not voting

Note: Commissioner Ciccariello joined the Committee to discuss the appropriation of \$25,000 for continuing education and training of Inspectional Services inspectors. He explained that building inspector training includes continuing education to keep certification credits valid and seminars. In 2025, it will be necessary to purchase new code books.

A Councilor referenced Mass MGL and asked whether a minimum amount must be used to provide continuing education? Commissioner Ciccariello answered that it is slated for education, seminars and code books.

A Councilor asked whether we would receive more than \$25,000? How often are the new code books issued? Commissioner Ciccariello answered that account is solely for education. It has been six years since new code books have been issued, its typically every three years.

Councilor Malakie motioned to approve which passed unanimously 6-0, Councilor Micley not voting.

#353-24 Acceptance of a \$1,240,000 Municipal Vulnerability Preparedness State grant

HER HONOR THE MAYOR respectfully requests authorization to accept and expend onemillion two-hundred forty-thousand dollars (\$1,240,000) Municipal Vulnerability Preparedness State grant to address flooding challenges around Cheesecake Brook by

Albemarle Park.

Action: Finance Approved 6-0, Councilor Micley not voting

Note: Director of Parks & Open Space Mr. Demorizi joined the Committee to discuss the acceptance of a \$1,240,000 Municipal Vulnerability Preparedness State grant to address stormwater improvements, sediment reduction measures and subsurface infiltration basin under the field along Cheesecake Brook. This is part of the Phase 1 improvements project for Albemarle Park.

A Councilor asked whether we recently approved stormwater funds for this area? Mr. Demorizi answered yes, the previous approval was for the McGrath Park. Council approved additional funding for the planning of the subsurface infiltration and flood mitigation.

A Councilor asked whether these funds will be used to hire staff? Is there a master plan being produced for all of Cheesecake Brook? Mr. Demorizi answered no funds will be used to hire staff; this is for construction. We hope that the implementation of the sediment controls and plantings will serve as an example for what we can do across other sections of Cheesecake Brook, it's going to improve a large area of the Cheesecake Brook and the pool.

Will the funds be used for the area through West Newton into McGrath Park? Mr. Demorizi answered no, this money is for Albemarle Park.

Councilor Lipof motioned to approve which passed unanimously 6-0, Councilor Micley not voting.

Referred to Zoning & Planning & Finance Committees

#334-24 CPC Recommendation to appropriate \$2,000,000 in CPA funding

COMMUNITY PRESERVATION COMMITTEE recommending appropriation of two million dollars (\$2,000,000) with two hundred and eighty thousand dollars (\$280,000) from Acct. # 5810-335810 (Historic Funds Balance), five hundred thousand dollars (\$500,000) from Acct. # 58B10498-57900B (Historic Budgeted Reserves) and one million two hundred and twenty thousand dollars from Acct. # 58R10498-579000 (FY25 Unrestricted Fund Balance) to the control of the Planning & Development Department for a grant to the First Baptist Church for the restoration of their bell tower.

Zoning & Planning Approved Subject to Second Call 7-0 on 09/09/24

Action: Finance Approved As Amended Changing "FY25 Unrestricted Fund Balance" to "CPA

Unrestricted Budgeted Reserves" 3-1-3, Councilor Micley opposed, Councilors Gentile,

Bixby and Malakie abstaining.

Note: Community Preservation Program Manager Ms. Hutchings, Pastor Yeaton, Mr. Ransom and Mr. Aqulina joined the Committee to discuss the appropriation of \$2,000,000 for a grant to the First Baptist Church for the restoration of the bell tower.

Ms. Hutchings provided a PowerPoint presentation, attached. The bell tower state of disrepair has led to the closing of the entire building, as well as the grounds. The church is doing fundraising and have a capital campaign scheduled to start this fall. After considering multiple options for how to fund the project, the CPC chose to fund the entire amount requested, but reimburse the church at the match percentage on remaining project expenses calculated at 49.4%. The CPA funding comes in under 50%.

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Other grants are pending approval or have been confirmed. The historic fund balance has a current balance of approximately \$930,000, there's an additional request for \$650,000 from the historic funds balance. If both projects are approved, the account would be emptied. \$500,000 is almost all historic budgeted reserves for this fiscal year leaving a buffer because we don't know what the exact amount of the state match.

Mr. Aquilina provided an updated PowerPoint on sources of funding, attached to the agenda. He stated that the project is critical, the tower is not safe. Church groups have been displaced. We went through a bid process to align with the requirements from Mass Historic Commission to move the project. We are promoting the project as a Historic Preservation Initiative. Without the \$2 million support from the City, there isn't a project.

Questions, answers, comments and concerns:

The church donation of \$1,640,000 is extremely generous. How real are the project budget source numbers? Is this money on hand or is the church planning to raise this money? Mr. Ransom answered that in the beginning, we had approximately \$1.1 million in our parsonage fund, we decided to devote that fund for the tower. We've spent approximately \$400,000 for the existing stabilization, analysis and the removal of the bells. Approximately \$800,000 is available. We planned a \$500,000 capital campaign to make up the difference.

What if the money can't be raised? Mr. Ransom answered that if we don't raise the money, we will continue trying.

Is the Amelia Peabody Charitable Fund money secured? Mr. Ransom answered that we can't apply for it yet because their philosophy is that they want to see how well we do with fundraising.

Is the National Fund for Sacred Places money secured? Mr. Ransom answered that the amounts are out of date. We're seeking \$175,000, we applied for a \$250,000 grant this year, but were denied.

The Amelia Peabody Charitable Fund is approximately 7-8% of total cost of the project. Is that percentage high or low and will they support it? Ms. Yeaton answered that Mr. Ransom explained to them the scope of our project and the total budget. They informed us it would be right in line. A \$300,000 to \$400,000 range was an appropriate ask.

If the money doesn't come to fruition, we have to be prepared that you will return for more money. How does the community fundraising differ from the money that you're raising in the capital campaign or the parsonage fund? Ms. Yeaton answered that the parsonage fund is cash on hand. The church capital campaign works different from other fundraising, because it works within the church community. \$500,000 is a reasonable number that members can contribute.

Is there a mechanism for ensuring expenses are on track as opposed to you having to spend money in early stages, and you're going to have problems later? Ms. Hutchings answered that the amount that we've decided to award the church is appropriated up front and invoices are submitted for

reimbursement. I would review the expenses up to \$2 million to determine if their eligible to be reimbursed.

What if the expenses cost more than anticipated. Does that get caught, or is the bid such that we don't have to worry? Ms. Hutchings answered that the CPA doesn't get involved, it is up to the church. Ms. Yeaton added that there are contingencies built into our budget, we are prepared to account for some wiggle room. We have 7.5% on the hard costs and an additional 7.5% combined totaling approximately \$500,000 in contingencies.

If the project costs less, do we pay less, or do those savings go to the church? Ms. Yeaton answered that because our match is at the rate of 49.4%, CPC pays that off of every invoice. If the project is less, the CPC pays less at that percentage rate.

Why did the CPC request \$2 million? Ms. Yeaton answered that we were aiming to come in under that 50% match, some church funds could be available for a loan but are not necessarily available for a grant, because of the way restrictions are written. We don't have a lot of money to put towards this project, \$1.6 million is what we're able to do. \$2 million was an amount to make the project doable.

There is a critical timeline of when this money has to be available. Is it correct that a significant amount of work needs to be complete by April or May? Ms. Yeaton answered that a many of the upfront costs are for the steel frame. Our goal is to have steel fabrication underway this winter and the masons can complete as much work as possible during the 2025 masonry season.

In reviewing your budget, approximately \$3,350,000, and \$1,700,000 are coming from private sources. The critical work is \$3,350,000 meaning you need an additional \$1,600,000 in private funding. How will you raise \$600,000 in the next year? Unless you're anticipating the CPC money to be \$1.7 million, \$600,000 in capital campaign community money, and money that you have in hand doesn't equal \$3.3 million. This is a serious concern. Mr. Ransom answered that our tower restoration expenses in 2024, 2025 and 2026 costs will total \$2,165,000. We will have another \$1.25 million in 2026. It's not true that we will have \$3 million by next fall, we will have approximately \$2.16 million, making us raise \$1.25 million the following year.

What is the approximate cost of steel fabrication? Mr. Aquilina answered approximately \$500,000 including the steel structure and foundation.

How are these projects evaluated and balanced? What other projects could we be doing with these funds? Ms. Hutchings answered that the Planning Department, CPC and CPP review project eligibility, criteria, financials and based on need. We review projects as they come in.

In support of the money for this project, reference was made to the openness to the community for this church. There have been discussions about some type of guarantee that would continue to be the case if the taxpayers are going to contribute \$2 million to this project. Most people would find it reasonable for the City would want assurances that the community would operate as it has been in the past and

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being generous in its use of the building and other resources. Can you speak to these discussions? Ms. Hutchings answered that she recently conversed with the Law Department around adding something to the preservation restriction which would be required. Any historic resource project that we fund, a preservation restriction is placed on the property, a deed restriction. It restricts what can be done on the exterior of the building. Any change to the exterior would have to go before the Newton Historical Commission for review and approval. That is a standard condition of this funding. What was proposed at the Zoning and Planning Committee was to put a condition on the usage of the building and how it's been open for community events. After conversing with the Law Department, they said that the best way to have that conversation procedurally is to send it back to CPC after it goes to City Council, because the subcommittees can't add conditions. They can hold it at City Council and send it back to the CPC, then it would go back to City Council again. It would restart the application process, and the application would not have to go back through Zoning and Planning and the Finance Committees. It would not be a long process, approximately a month. The CPC is open to putting that on their agenda to discuss that condition. The Chair is Susan Lunin, and the Vice-Chair is Buzz Dunker.

If it was important to the CPC, they could call an emergency meeting to discuss. Mr. Ransom answered that the church has serious concerns, about this requirement. We knew coming into the project that we would have to grant an architectural deed restriction. We've granted a similar restriction to the Mass Historic Commission. That's standard, but the use restriction goes beyond that, as long as we're operating the church. If it ever came in the future that it was appropriate to sell the property a use restriction would be a serious encumbrance on the title. If we want to sell the property, people would not be willing to buy it unless the use restriction was filled in, which would basically give the City control over the sale. If we were willing to enter into that, we would then have to get that approved by the church because our bylaws state that we cannot impose any encumbrances on the property without full church approval.

My concern is the future, if it becomes necessary to sell the church. Would the next owner continue to use this as a performance space or would we have a preservation restriction on the outside of the building, but anything could be done on the inside that would not involve us still having the public benefit.

This money is to preserve the building, and that's how we need to focus. It's wrong that we are micro managing the program, into what the church is doing, and potentially the next owner of this property.

It's clear there's a lot of community interest from various groups and residents.

We haven't discussed the concept and importance of the separation between the church and state. It is concerning that this is the third CPC project which has become increasingly more expensive. We have to hit minimum targets of 10% for historic preservation projects over the lifetime of the CPA program, we have done that around 17-18%. If we are hitting the minimum state requirements we should be thinking about what's best for the City and residents, what's in line with our philosophy of how and what the government should fund.

The broader topic of CPC dollars and spending on buildings with both historical and religious significance is our history linked with religious institutions. In many of development debates, we've heard from residents who want Newton to look as it has looked in their lifetime and their experience living here. These landmarks are still here representing our past and we can't change that, it is part of the CPC requirement.

Chair Gentile stated that this item is before the Finance Committee. We have a responsibility to make sure that taxpayer funds are being protected and how we are spending. There's nothing that prevents the church from selling and we have to be aware of that possibility. We need to ensure that this money is protected. I wish there was an agreement making it clear that one of the reasons for contributing this taxpayer money and that we're doing it in part, not just for the preservation but for the many important things that go on in the inside the building. This isn't just about the exterior of the building, it's about all the good that they have done. Perhaps there is language that folks would be comfortable with that will not make Mr. Ransom and others feel as though their hands are being unfairly and unnecessarily tied. We must make it clear of why we're doing this and the desire to have the community have the same access it's had in the past, and hopefully will continue for many years.

Chair Gentile asked if I were to ask for a vote to send this to the CPC tonight for review, that's not an option, correct? Ms. Hutchings read into the record an email received today from the Law Department. "The full City Council would have to vote to send the item back to CPC with a request that CPC revise a recommendation to include a condition of continued community access and then postpone action on the item".

We were asked to amend the language on this docket item. We received an email from Ms. Flynn regarding the docket item language, from "FY25 Unrestricted Fund Balance" should be amended to read "CPA Unrestricted Budgeted Reserves".

Councilor Lipof motioned to approve as amended changing the docket language from "FY25 Unrestricted Fund Balance" to "CPA Unrestricted Budgeted Reserves", which passed unanimously 7-0. Councilor Greenberg motioned to approve as amended to "CPA Unrestricted Budgeted Reserves", which passed 3-1-3, Councilor Micley opposed, Councilors Gentile, Bixby and Malakie abstaining.

Referred to Zoning & Planning & Finance Committees

#335-24 CPC Recommendation to appropriate \$650,000 in CPA funding

COMMUNITY PRESERVATION COMMITTEE recommending appropriation of six hundred and fifty thousand dollars (\$650,000) from Acct. #5810-335810 (Historic Fund Balance) to the control of the Planning & Development Department for a grant to the Newton Family Access for the renovation of the historic former Davis School Building, which will allow for necessary code-related upgrades.

Zoning & Planning Approved 7-0 on 09/09/24

Action: Finance Approved 7-0

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Note: Community Preservation Program Manager Ms. Hutchings, Ms. Lister and Ms. Dugan joined the Committee to discuss the appropriation of \$650,000 for a grant to the Newton Family Access for the renovation of the historic former Davis School Building, which will allow for necessary coderelated upgrades.

Ms. Hutchings provided a PowerPoint presentation, attached. The accessibility improvements and fire protection upgrades that comprise the scope of work are required by code. The organization has been working with the Inspectional Services Department to get up to date. The request for this project is \$650,000 which is about 54% of the total project funding. The project is scheduled to be completed in the third shift, which would allow Family Access to continue operating childcare facilities during the day. The current fund balance is \$933,000 of our Historic Funds Balance.

Questions and answers:

Can Family Access make their parking lot available after hours? Ms. Lister answered we have a relationship with the Allen Center allowing them to use our parking lot for their events, we also rent out our gym to local sports teams who need parking for a cost. It would be necessary to have a discussion what specifically would be involved.

Is the entire building used for Family Access or do you rent out space to different organizations? Ms. Lister answered that the entire building is used by our three programs (learning center, literacy services program and a counseling program). Our building is used for board and foundations meetings. We use the building 8am to 6pm. It's 100% used by us, owned by us, mortgage free.

How much is the gym used? Ms. Lister answered that it depends on the time of year. Sports teams usually rent it out in the fall and winter.

When the City first transferred the building there was specific language about making the gym available to community groups at a favorable rate. Is it being used this way? Perhaps we could review this language if we are looking for language for community groups.

Councilor Grossman motioned to approve which passed unanimously 7-0.

The Committee adjourned at 8:53 p.m.

Respectfully submitted,

Leonard Gentile, Chair

Date: _____

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, authorization to appropriate and expend the sum of twenty-five thousand dollars (\$25,000) from Account number 5520R220-472000 (Ch. 148A ISD Fines-Court Fines) for continuing education and training of our inspectors be and is hereby approved as follows:

FROM: ISD Fines- 148A ISD Court Fines

(5520R220-472000)\$25,000

TO: ISD Chap. 148A Training

(01C22003-531900) \$25,000

Under Suspension of Rules Readings Waived and Approved DRAFT

(SGD) CAROL MOORE	(SGD) RUTHANNE FULLER
City Clerk	Mayor

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, the authorization to accept and expend the sum of one-million two-hundred forty-thousand dollars (\$1,240,000) Municipal Vulnerability Preparedness State grant to address flooding challenges around Cheesecake Brook by Albemarle Park is hereby approved.

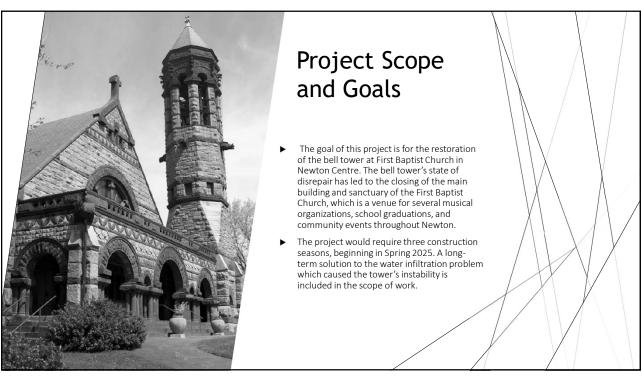
Under Suspension of Rules Readings Waived and Approved DRAFT

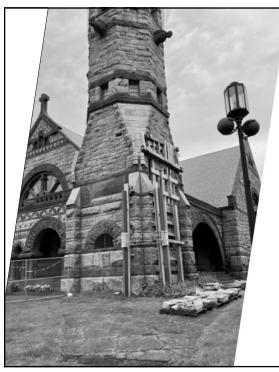
(SGD) CAROL MOORE City Clerk (SGD) RUTHANNE FULLER
Mayor

Date: _____



1





Project Eligibility

- Historic Significance: The building was constructed by Mead, Mason and Co in 1888. It was designed by John Francis Lyman in the Richardsonian Romanesque style. The bell tower is particularly significant in its dedication to Samuel Francis Smith, who was minister of the church from 1842 -1854 and author of My Country, 'Tis of Thee (America). The building is listed individually on the National Register of Historic Places, and meets the eligibility criteria for CPA Historic Resource funding.
- Religious Structures: The topic of using CPA funds to for improvements on religious buildings was raised as part of previous discussions on other projects.

It was determined that religious projects must be reviewed in the same manner that any historic resource project would be considered: based on the historic significance of the structure, its importance to the community, and the merits of its restoration process and plan.

3

Funding and Fundraising

After considering multiple options for how to fund the project, the Committee chose to fund the entire amount, but <u>reimburse</u> the Church at the match percentage on remaining project expenses (49.4%).

For example: if the First Baptist Church submits for approval an invoice for \$100,000, with proof of payment from their accounts, they will be reimbursed with \$49,400 of CPA funds.

This decision was made to ensure that the Church was contributing to the project alongside the CPC contribution, but also allow them to start with the necessary work without delay.

Project Budget Sources

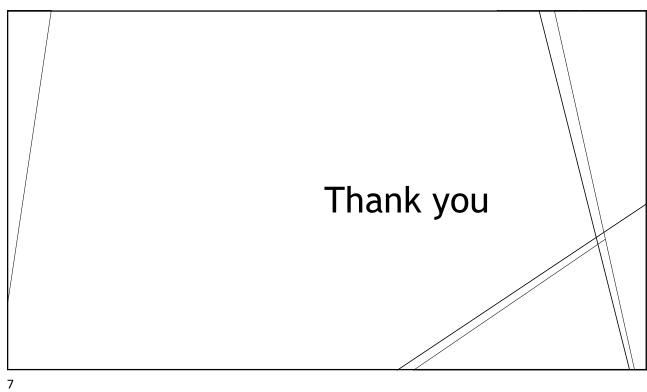
Funding Source	Amount
First Baptist Church Funding	\$1,640,000.00
Community Funding	\$60,000.00
Amelia Peabody Charitable Fund	\$350,000.00
National Fund for Sacred Places	\$250,000
MHC Emergency Grant	\$150,000
CPA Funding	\$2,000,000
Total Funding	\$4,450,000

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Account Name	Account Number	Proposed Amount	Current Fund Balances
Historic Funds Balance	5810-335810	\$280,000.00	\$930,000.00*
Historic Budgeted Reserves	58B10498- 57900B	\$500,000.00	\$513,000.00
General Unrestricted Reserves	58R10498	\$1,220,000.00	\$6,523,250.50
	Total	\$2,000,000.00	

Funding both of the CPA projects being presented to night would result in the emptying of Account 5810-335810.

Recommended Funding



CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Community Preservation Committee through its Chair Eliza Datta, the Zoning & Planning Committee through its Chair R. Lisle Baker, and the Finance Committee through its Chair Leonard Gentile, recommending of two million dollars (\$2,000,000) with two hundred and eighty thousand dollars (\$280,000) from Acct. #5810-335810 (CPA Historic Funds Balance), five hundred thousand dollars (\$500,000) from Acct. # 58B10498-57900B (CPA Historic Budgeted Reserves) and one million two hundred and twenty thousand dollars from Acct. # 58R10498-579000 (CPA Unrestricted Budgeted Reserves) to the control of the Planning & Development Department for a grant to the First Baptist Church for the restoration of their bell tower is hereby approved as follows:

FROM:	CPA Historic Fund Balance	
	(5810-335810)\$280,000	
	CPA Historic Budgeted Reserves	
	(58B1098-57900B)\$500,000	
	CPA Unrestricted Budgeted Reserves	

(58R10498-579000) \$1,220,000

TO: First Baptist Church Restoration (58B11420-579700)\$2,000,000

Under Suspension of Rules Readings Waived and Approved DRAFT

(SGD) CAROL MOORE	(SGD) RUTHANNE FULLER
City Clerk	Mayor



1

Family ACCESS Goals and Community Need

Family ACCESS of Newton is a nonprofit "focusing on strengthening children, families, and the community by providing programs that nurture child development, promote effective parenting skills, and support working parents."

Family ACCESS is seeking \$650,000 in CPA Historic Preservation Funds to provide adequate egresses to code, install a sprinkler system for fire safety, and improve accessibility at the former Davis Elementary School building.

Without the ability to make these code-related improvements, Family ACCESS reports that they would be forced to reduce childcare slots for children 2.9 years and younger by 80%.

Project Eligibility

 Code Upgrades: The accessibility improvements and fire protection upgrades that comprise the scope of work are an approved use of CPA Historic Resource funds.

The expenses listed in the project budget are all allowable expenses, as the CPA defines Rehabilitation work as "including, but not limited to, improvements to comply with the Americans with Disabilities Act and other federal, state or local building or access codes." Both accessibility and fire protection systems are, separately, common uses of CPA funds throughout the state.

► Historic Significance: Building was constructed in 1921, and is listed on the National Register of Historic Places as part of the West Newton NR District.

Receipt of this funding would require a preservation restriction be placed on the property.



3

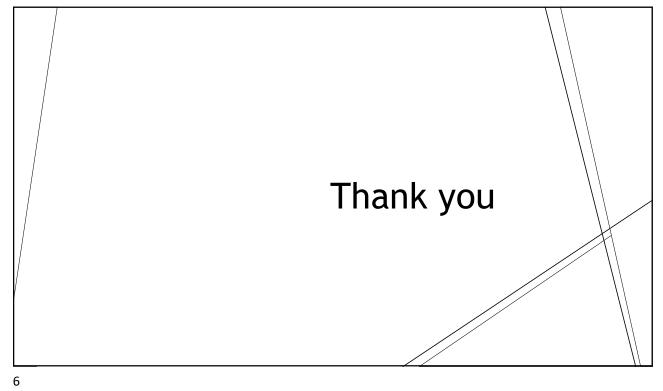
Amount
\$50,000
\$500,000
\$650,000
\$1,200,000

Project Budget

The request for the project is \$650,000, which is 54% of the total project funding.

The project is scheduled to be completed in the third shift, allowing Family ACCESS to continue operating childcare facilities during the day.

Account Name Historic Funds Balance	Account Number 5810-335810	Proposed Amount \$650,000.00	Current Fund Balances \$930,000.00	
	Total	\$650,000.00		
Recomr	nended	l Fundin	g	



CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Community Preservation Committee through its Chair Eliza Datta, the Zoning & Planning Committee through its Chair R. Lisle Baker, and the Finance Committee through its Chair Leonard Gentile, recommending of six hundred and fifty thousand dollars (\$650,000) from Acct. #5810-335810 (CPA Historic Fund Balance) to the control of the Planning & Development Department for a grant to the Newton Family Access for the renovation of the historic former Davis School Building, which will allow for necessary coderelated upgrades is hereby approved as follows:

Under Suspension of Rules Readings Waived and Approved DRAFT

TO:

(SGD) CAROL MOORE	(SGD) RUTHANNE FULLER
City Clerk	Mayor
	Date: