



# Finance Committee Agenda

## City of Newton In City Council

Tuesday, October 15, 2024

The Finance Committee will hold this meeting as a virtual meeting on Tuesday, October 15, 2024, at 7:00 pm. To view this meeting using Zoom use this link: <https://newtonma.gov.zoom.us/j/89473518197> or call 1-646-558-8656 and use the following Meeting ID: 894 7351 8197

### Items scheduled for discussion:

#### Referred to Land Use and Finance Committees

#157-24

**Request for proposals from outside special counsel to ensure compliance and enforcement of applicable permits at the Turtle Lane site in Auburndale**

Councilors Gentile, Block, Laredo, and Krintzman requesting that the Mayor through the Law Department solicit proposals from outside special counsel to assist the City in the analysis of the City's rights and remedies to ensure compliance with, and enforcement of, applicable permits and approvals at the Turtle Lane site in Auburndale.

**Finance Held 7-0 on 03/24/24**

#337-24

**Appointment of Christopher di Bonaventura**

HER HONOR THE MAYOR appointing Christopher di Bonaventura, 2 Knowles Street as a trustee of the Other Post-Employment Benefits Trust Fund for a term of office set to expire on October 7, 2027. (60 days: September 24, 2024)

#368-24

**Appropriation to accept and expend a \$50,000 grant for an Economic Development Plan**

HER HONOR THE MAYOR requesting authorization to accept and expend the sum of a fifty-thousand-dollar (\$50,000.00) grant from the FY25 Community Compact grant program for the development of an Economic Development Plan.

#370-24

**Authorization to accept and expend a \$217,800 grant from MassDOT's Shared Streets and Spaces Program**

HER HONOR THE MAYOR requesting authorization to accept and expend a two hundred seventeen thousand- and eight-hundred-dollar (\$217,800) grant from MassDOT's Shared Streets and Spaces Program for BlueBikes bike share operations in the City of Newton.

---

The location of this meeting is accessible and reasonable accommodations will be provided to persons with disabilities who require assistance. If you need a reasonable accommodation, please contact the city of Newton's ADA Coordinator, Jini Fairley, at least two business days in advance of the meeting: [jfairley@newtonma.gov](mailto:jfairley@newtonma.gov) or (617) 796-1253. The city's TTY/TDD direct line is: 617-796-1089. For the Telecommunications Relay Service (TRS), please dial 711.

**#367-24 Authorization to accept and expend a \$50,000 grant from the FY25 Community Compact Grant Program**

HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of a fifty-thousand-dollar (\$50,000.00) grant from FY25 Community Compact grant program for the development of a Wage and Classification Plan.

**#366-24 Appropriate and expend \$14,350 for Fire training**

HER HONOR THE MAYOR requesting authorization to appropriate and expend the sum of fourteen-thousand three-hundred fifty dollars (\$14,350) from Fire Prevention Fine Receipts Reserve for Appropriation, Account #5500-335519 for enforcement, training and education of Fire Prevention Officers

**#371-24 Authorization to accept and expend a \$585,989.09 grant from the Federal Emergency Management Agency**

HER HONOR THE MAYOR requesting authorization to accept and expend a five-hundred eighty-five thousand nine hundred eighty-nine dollars and nine cents (\$585,989.09) Assistance to Firefighter Grant from the Federal Emergency Management Agency (FEMA) for the purchase of AEDs, training and fitness/wellness classes.

**Respectfully submitted,**

**Leonard Gentile, Chair**



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**337-24**

Telephone  
(617) 796-1100  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

August 26, 2024

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

To the Honorable City Councilors:

I am pleased to appoint Christopher di Bonaventure of 2 Knowles Street, Newton Centre as a trustee of the Other Post-Employment Benefits Trust Fund. Christopher di Bonaventura's term of office shall expire on October 7, 2027 and the appointment is subject to your confirmation.

Thank you for your attention to this matter.

Warmly,

Ruthanne Fuller  
Mayor

# Application Form

## Profile

Christopher \_\_\_\_\_ A \_\_\_\_\_ di Bonaventura \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_  
 Email Address

2 Knowles St \_\_\_\_\_  
 Home Address Suite or Apt

Newton Center \_\_\_\_\_ MA \_\_\_\_\_ 02459 \_\_\_\_\_  
 City State Postal Code

## What Ward do you live in?

Ward 7

\_\_\_\_\_  
 Primary Phone Alternate Phone

Retired \_\_\_\_\_  
 Employer Job Title

## Which Boards would you like to apply for?

Other Post-Employment Benefits Trust Fund Trustees: Submitted

## Ethnicity

Caucasian/Non-Hispanic

## Gender

Male

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on a board or commission?

I have financial expertise and would like to offer it in service to the Town.

[Chris\\_di\\_Bonaventura\\_Bio.pdf](#)

Upload a Resume

**Christopher A. di Bonaventura**

Christopher (Chris) di Bonaventura has been a Newton resident since 1999 after he and his family relocated for personal reasons. He retired from Fidelity Investments in 2020 after a long career in the financial services industry. Most recently at Fidelity Chris was Executive Vice President for the firm's Family Office Services business. Before joining Fidelity in 2009, Chris was Managing Director in Morgan Stanley's Private Wealth Management unit, joining the business briefly after the Citigroup/Morgan Stanley wealth management joint venture was consummated. Chris was Managing Director in, and then led, the Citi Family Office group at Citigroup until he joined Morgan Stanley.

Chris began his financial services career as a CPA on the audit staff of Coopers & Lybrand and after business school joined the investment banking staff of Smith Barney Harris Upham & Company in its Public Finance Division in 1984. Subsequently, he was a coverage investment banker for corporate energy and power clients of the firm, and then in 2000 Chris joined Smith Barney's Private Wealth Management business, where he worked to support the businesses of Smith Barney's largest financial advisors.

Chris is a graduate of Yale College, where he received a B.A. in Psychology, and of New York University's Stern School of Business where he received his M.B.A. in Finance.

His most important focus, however, is his family. Chris and his wife, Ellen, have three daughters and seven grandchildren.



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**368-24**  
Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

September 30, 2024

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Dear Honorable Councilors:

I respectfully submit this docket item to your Honorable Council requesting authorization to accept and expend a \$50,000 grant from the FY25 Community Compact "Best Practices" grant program for the development of an Economic Development Plan.

The Planning & Development Department will work with a consultant and the Economic Development Commission to develop the plan with input from City Councilors and businesses. Attached is a memo and backup information from Barney Heath, Director of Planning & Development. Director Heath will be available at the committee meetings to answer any questions you may have.

Sincerely,

Ruthanne Fuller  
Mayor



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone (617) 368-2400  
Telefax (617) 796-1142  
TDD / TTY (617) 796-1089  
www.newtonma.gov

Barney Heath  
Director

---

MEMORANDUM

To: Mayor Ruthanne Fuller  
Jonathan Yeo, Chief Operating Officer

From: Barney Heath, Director of Planning & Development  
Jennifer Calra, Deputy Director of Planning & Development  
John Sisson, Director of Economic Development

Date: September 27, 2024

Subject: Docket Request for the Acceptance of two FY25  
Community Compact "Best Practices" grants

---

As you are aware, the City received two FY25 Community Compact "Best Practices" grants in August from Governor Healey's administration. One of the grants was \$50,000 in support of an Economic Development Plan to be completed by Planning & Development staff.

We respectfully request that you docket an item requesting the City Council accept this State funding which will enable both departments to engage the assistance of external consultants.

**Submittal to Community Compact Grant Program for  
Economic Development Plan  
(Planning & Development Department)**

**368-24**

**Economic Development - Best Practice Focus Area**

Create an Economic Development Plan that engages diverse stakeholders, leverages local and regional economic strengths and assets, encourages innovation and entrepreneurship, and/or promotes workforce development planning and implementation

**Why did you choose this best practice and what assistance would you need to accomplish this best practice?**

The City of Newton last completed an economic development strategy plan in 2019, just prior to the pandemic and its economic repercussions. Like other municipalities, we are now wrestling with fundamental changes in real estate: high vacancy rates in commercial office and lab markets, strong housing development needs, and aging industrial buildings. Unlike some neighboring communities, Newton has a small and shrinking commercial base. For the city's long-term fiscal wellbeing, we need an updated economic development assessment and a cogent strategic plan to leverage our new mixed-use, village-center zoning; sustain the strong retail market; boost the range of commercial office offerings; and promote Newton's proximity to transit and regional networks.

It is worth noting that, in spite of recent challenges, the City has advanced several goals enumerated in the 2019 action plan: village center zoning, the revitalization of the Needham Street and Washington Street corridors, major mixed-use developments underway, and the passage of multiple business-friendly zoning amendments.

We would like to continue advancing goals already identified and tackle new challenges and opportunities, including the following:

1. Establish goals for the City's economic resiliency.
2. Examine commercial, mixed-use, and industrial assets and interview stakeholders to determine how properties and City policies are performing in the post-pandemic market.
3. Conduct a S.W.O.T. analysis of Newton's commercial office space and its position in the Greater Boston market.
4. Engage village center businesses with needs assessments, policy discussions, permitting process updates, support and retention, and general problem-solving.
5. Identify growth sectors and innovations in retail, entrepreneurship, and working-from-home and facilitate zoning that enables beneficial growth.
6. Partner with local universities, Newton-Wellesley Hospital, and other stakeholders to advance existing workforce development programs and cultivate new ones.
7. Identify underutilized commercial properties, constraints, and potential solutions.

To engage stakeholders and perform this analysis, City staff and volunteers on the Economic Development Commission will require the professional guidance and expertise of an economic development consultant.

By completing an economic development assessment and formulating an action plan, the City of Newton can ensure its fiscal health, be better positioned to leverage economic upturns, and be prepared for future turbulence.





Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Department of Planning and Development

1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone (617) 796-1120  
Telefax  
(617) 796-1142  
TDD / TIY  
(617) 796-1089  
www.newtonma.gov

Barney Heath  
Director

---

## MEMORANDUM

To: Councilor Leonard J. Gentile, Chair, Finance Committee  
Members of the Finance Committee

From: Barney Heath, Director  
Jennifer Caira, Deputy Director  
John Sisson, Director of Economic Development

Date: October 10, 2024

Subject: **#368-24. Appropriation to accept and expend a \$50,000 grant for an Economic Development Plan.** HER HONOR THE MAYOR requesting authorization to accept and expend the sum of a fifty-thousand-dollar (\$50,000.00) grant from the FY25 Community Compact grant program for the development of an Economic Development Plan.

CC: Mayor Ruthanne Fuller  
Jonathan Yeo, Chief Operating Officer

---

The City has received a \$50,000 Community Compact “Best Practices” grant from Governor Healey’s administration. Planning staff applied for and the State awarded this funding in support of an Economic Development Plan to be completed by a consultant in collaboration with Planning staff and the Economic Development Commission (EDC).

We respectfully request authorization to accept and expend the sum of \$50,000 for an economic development assessment and strategy plan. The entirety of the grant funding will be used to engage a consultant for stakeholder interviews, market analysis, and actionable recommendations.

Planning staff and the EDC last engaged a consultant to complete an economic development study and action plan in 2019—less than a year before the COVID-19 pandemic began. Since that time, market dynamics and the commercial drivers of our local economy have changed considerably. Staff and EDC volunteers are eager to begin work on this updated study and action plan.

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, the authorization to accept and expend the sum of fifty-thousand-dollar (\$50,000.00) grant from the FY25 Community Compact grant program for the development of an Economic Development Plan is hereby approved.

Under Suspension of Rules  
Readings Waived and Approved  
DRAFT

(SGD) CAROL MOORE  
City Clerk

(SGD) RUTHANNE FULLER  
Mayor

Date: \_\_\_\_\_



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**370-24**  
Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

September 30, 2024

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Dear Councilors:

I respectfully submit this docket item to your Honorable Council requesting authorization to accept and expend \$217,800 in grant funding from the MassDOT's Shared Streets and Spaces Program for BlueBikes bike share operations in the City of Newton.

The grant which extends to December 31, 2026 will cover all operations of the BlueBikes Program in Newton between now and then.

Attached is a memo and backup information from Jenn Martin, Director of Transportation Planning. Ms. Martin will be available at the committee meetings to answer any questions you may have.

Sincerely,

Ruthanne Fuller  
Mayor



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Department of Planning and Development  
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone  
(617) 796-1120  
Telefax  
(617) 796-1142  
TDD/TTY  
(617) 796-1089  
www.newtonma.gov

Barney S. Heath  
Director

MEMORANDUM

**Date:** September 25, 2024  
**To:** Jonathan Yeo, Chief Operating Officer  
Maureen Lemieux, Chief Financial Officer  
**From:** Jenn Martin, Director of Transportation Planning  
**Cc:** Barney Heath, Director of Planning  
**Subject:** Request to Docket Item to Accept MassDOT Shared Streets and Spaces Grant  
FY'24

We request approval to accept and expend \$217,800 in grant funding from the MassDOT's Shared Streets and Spaces Program for BlueBikes bike share operations in the City of Newton.

Please note, this is the fourth of four Shared Streets grants we have received from the MassDOT Shared Streets and Spaced program. We have fully completed the first three projects.

The grant has a deadline of December 31, 2026.

Attached:

- Award Letter
- Lyft contract



Maura Healey, Governor  
Kimberley Driscoll, Lieutenant Governor  
Monica Tibbitts-Nutt, Secretary and CEO  
Jonathan L. Gulliver, Highway Administrator



July 30, 2024

Nicole Freedman  
Transportation Planning Coordinator  
City of Newton  
1000 Commonwealth Avenue  
Newton, MA 02459

Via email: [nfreedman@newtonma.gov](mailto:nfreedman@newtonma.gov)

Dear Nicole Freedman:

Thank you for your submission to the Shared Streets and Spaces Program during the Fiscal Year 2024 application solicitation. I am pleased to notify you that Newton's Bikeshare Equipment application for Newton Bluebikes Operating Funds has been approved for \$217,800.00.

Awarded municipalities will enter into a contract with MassDOT for the completion of approved work. A member of the Community Grants Group will reach out shortly to gather all necessary information to begin the contracting process. It is anticipated that the Notice to Proceed (NTP) for this award will be issued by November 1, 2024, and the deadline for all contracted work will be December 31, 2026. MassDOT-funded work may not proceed until the NTP is issued.

Reimbursement requests are processed by your District State Aid Engineer on MassDOT's Grant Central. Learn more about this process as well as other implementation details for the program at: <https://madothway.my.site.com/GrantCentral/s/>

Please email [SharedStreets@dot.state.ma.us](mailto:SharedStreets@dot.state.ma.us) with questions related to this award. Thank you for your commitment to improving safety, access, and mobility for all roadway users in your community and for your participation in the Shared Streets and Spaces Program.

Sincerely,

Jonathan L. Gulliver  
Highway Administrator

cc: Kristen Rebelo, MassDOT Community Grants Program Administrator



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Department of Planning and Development

1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone (617) 796-1120  
**370-24**  
Telefax  
(617) 796-1142  
TDD / TIY  
(617) 796-1089  
www.newtonma.gov

Barney Heath  
Director

---

MEMORANDUM

To: Councilor Leonard J. Gentile, Chair, Finance Committee  
Members of the Finance Committee

From: Barney Heath, Director  
Jenn Martin, Director of Transportation Planning

Date: October 10, 2024

Subject: **Authorization to accept and expend a \$217,800 grant from MassDOT's Shared Streets and Spaces Program**  
HER HONOR THE MAYOR requesting authorization to accept and expend a two hundred seventeen thousand- and eight-hundred-dollar (\$217,800) grant from MassDOT's Shared Streets and Spaces Program for BlueBikes bike share operations in the City of Newton.

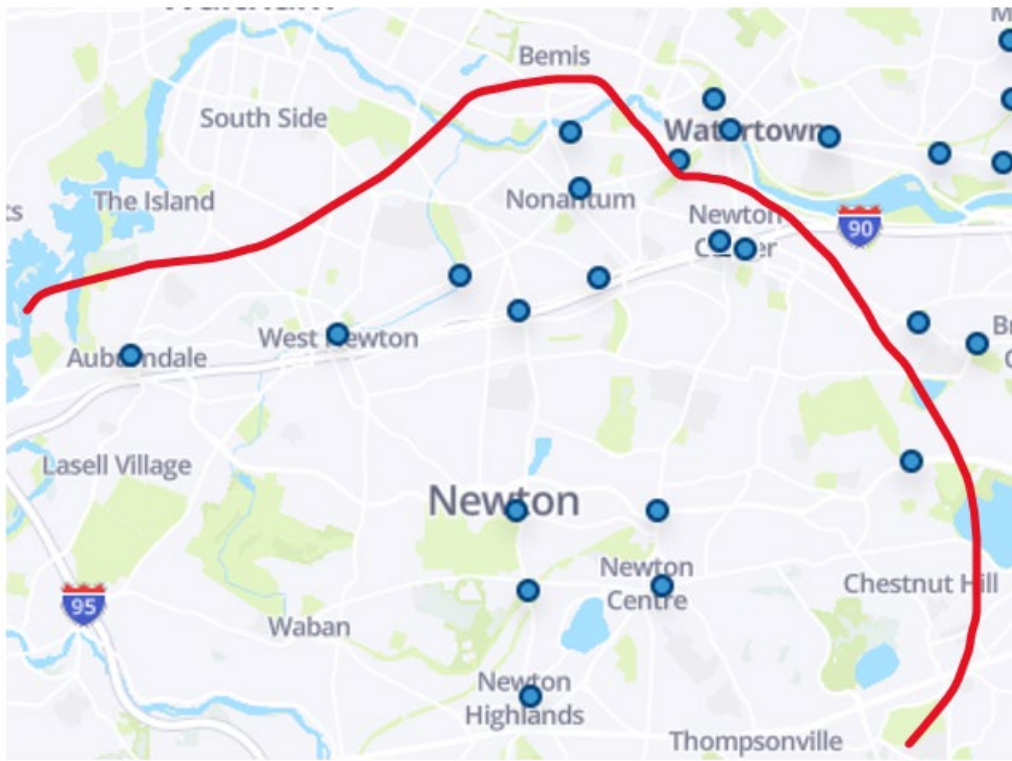
CC: Mayor Ruthanne Fuller  
Jonathan Yeo, Chief Operating Officer

---

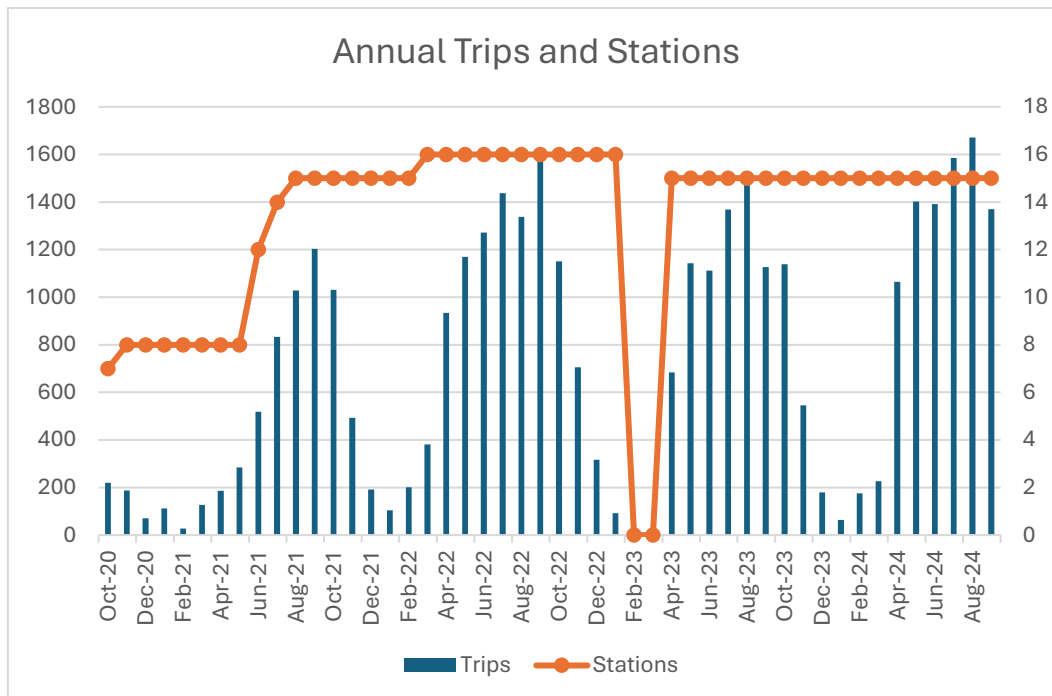
The City has received a \$217,800 Shared Streets and Spaces grant from MassDOT for Bluebikes bike share operations. Please note, this is the fourth Shared Streets grant we have received from the MassDOT Shared Streets and Spaces program to support bike share. We have fully completed the first three projects.

We respectfully request authorization to accept and expend the sum of \$217,800. The award will pay for two years of Bluebikes operations.

Newton currently has 194 Bluebikes docks spread across fifteen stations, see Figure 1, and has close to 9,000 rides per year, see Figure 2. Fourteen of our stations operate seasonally April-November; the popular Boston College Station remains in operation year-round.



**Figure 1.** Station Map, October 2024, at Centre St. at Commonwealth, Newton Free Library, Watertown St at Albemarle Road, Beacon St at Walnut St, Auburndale, West Newton, Centre St. at Washington St., Washington St. at Walnut St., Washington St. at Crafts St., Newton Highlands T, Newton Centre Langley Lot, Nonantum Library, Bacon St. at Washington St., California St. at Chapel, Boston College MBTA Station.



**Figure 2.** Trips by month and station count: Oct 2020-Sept 2024

**Attached:** Award Letter

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, the authorization to accept and expend the sum of two hundred seventeen thousand- and eight-hundred-dollar (\$217,800) grant from MassDOT's Shared Streets and Spaces Program for BlueBikes bike share operations in the City of Newton is hereby approved.

Under Suspension of Rules  
Readings Waived and Approved  
DRAFT

(SGD) CAROL MOORE  
City Clerk

(SGD) RUTHANNE FULLER  
Mayor

Date: \_\_\_\_\_





Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**367-24**  
Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

September 30, 2024

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Dear Honorable Councilors:

I respectfully submit this docket item to your Honorable Council requesting authorization to accept and expend a \$50,000 grant from the FY25 Community Compact "Best Practices" grant program for the development of a Wage and Classification Plan.

The Human Resources Department will work with a consultant to complete the plan. Attached is a memo and backup information from Michelle Pizzi O'Brien, Director of Human Resources. Director Pizzi O'Brien will be available at the committee meetings to answer any questions you may have.

Sincerely,

Ruthanne Fuller  
Mayor



Ruthanne Fuller  
Mayor

## City of Newton, Massachusetts

### Department of Human Resources

1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone (617) 552-1120 **367-24**  
Telefax  
(617) 796-1142  
TDD / TTY  
(617) 796-1089  
[www.newtonma.gov](http://www.newtonma.gov)

Michelle Pizzi O'Brien  
Director

---

### MEMORANDUM

To: Mayor Ruthanne Fuller  
Jonathan Yeo, Chief Operating Officer

From: Michelle Pizzi O'Brien, Director of Human Resources

Date: September 27, 2024

Subject: Docket Request for the Acceptance of FY25  
Community Compact "Best Practices" grant

---

As you are aware, the City received two FY25 Community Compact "Best Practices" grants in August from Governor Healey's administration. One of the grants was \$50,000 in support of a Wage and Classification Plan to be completed by Human Resources Department. Attached is the scope submitted to the state in the grant application.

We respectfully request that you docket an item requesting the City Council accept this State funding which will enable both departments to engage the assistance of external consultants.

**Submission to Community Compact Grant Program for  
Classification and Compensation Study  
(Human Resources Department)**

**367-24**

**Human Resources - Best Practice Focus Area**

Develop a formal Wage and Classification Plan that details, at a minimum, job descriptions, employee grades, and salary ranges, thereby providing the municipality with a tool to make pay decisions that are reasonable in comparison to similar work being carried out in all areas of city/town government.

**Why did you choose this best practice and what assistance would you need to accomplish this best practice?**

In the 1990s, the City completed a classification and compensation study with an outside vendor called the Hay Associates. Since that time, there have been several internal reviews of the classification plan, but we have not developed a comprehensive formal wage and classification plan that would detail position descriptions, position grades and recommended salary ranges.

We envision many benefits to both the City of Newton and our valued employees.

As an employer, we are eager to complete a comprehensive classification and compensation study for many reasons, some which include:

1. Increase our competitiveness in this challenging municipal employment market in order to both attract and retain talent.
2. Create a fair and equitable compensation structure across the City, reducing issues like pay compression or inversion.
3. Review and update position descriptions and classifications to accurately reflect current responsibilities and Department/City needs.
4. We would like our decision making to be driven by equity and fairness and be data-driven. This study will provide us with objective labor market data which will allow the City of Newton to make informed compensation decisions and strategies.
5. We would like to have a positive impact on the employee experience. Employees who understand the compensation model and their potential growth, as well as having clear position descriptions outlining expectations can increase employee satisfaction, boost morale and productivity.
6. This study will help us to have competitive pay and transparent career paths which can boost our retention rates.

For our employees, we envision many benefits from completing a comprehensive classification and compensation study, some which include:

1. Employees gain assurance that their pay is fair and competitive and in line with our labor market rates for similar roles.
2. We hope to see this study result in defined position descriptions, classifications and transparent paths for potential career advancement.
3. The study process and resulting compensation structure provides more transparency around how pay is determined resulting in employee confidence and understanding of the City's pay structure.
4. While this is yet to be determined, we envision that some employees may see pay increases to align with market rates or internal equity considerations.
5. Enhanced job satisfaction. Employees who know that they are being fairly compensated have higher rates of overall job satisfaction and engagement.

By conducting a comprehensive classification and compensation study, the City of Newton can have more equitable, competitive, and transparent compensation system that benefits both the City of Newton and its valued employees. This work will lead to improved organizational performance, increased competitive talent acquisition ability, improved employee retention rates, and the overall satisfaction of our employee's experience as a City of Newton employee.

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, the authorization to accept and expend the sum of fifty-thousand-dollar (\$50,000.00) grant from FY25 Community Compact grant program for the development of a Wage and Classification Plan is hereby approved.

Under Suspension of Rules  
Readings Waived and Approved  
DRAFT

(SGD) CAROL MOORE  
City Clerk

(SGD) RUTHANNE FULLER  
Mayor

Date: \_\_\_\_\_



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**366-24**  
Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

September 25, 2024

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Honorable Councilors:

I respectfully submit a docket item to your Honorable Council, requesting authorization to appropriate and expend the sum of fourteen-thousand three-hundred fifty dollars (\$14,350) from Fire Prevention Fine Receipts Reserved for Appropriation, Acct # 5500-335519. In compliance with MGL 148A, these funds will be used for enforcement, training, and education of Fire Prevention Officers.

Thank you for your consideration of this matter.

Sincerely,

Ruthanne Fuller  
Mayor



Greg Gentile  
Chief

**CITY OF NEWTON, MASSACHUSETTS**  
**FIRE DEPARTMENT HEADQUARTERS**

*1164 Centre Street, Newton Center, MA 02459-1584*  
*Chief: (617) 796-2210 Fire Prevention: (617) 796-2230*  
*FAX: (617) 796-2211 EMERGENCY: 911*



Ruthanne Fulle  
Mayor

September 3, 2024

Maureen Lemieux  
Chief Financial Officer  
1000 Commonwealth Avenue  
Newton, Massachusetts 02459

Dear Maureen,

Massachusetts General Law Chapter 148A, Section 5 requires that all fire prevention fines collected in connection with Chapter 148A be earmarked for enforcement, training, and education of Fire Prevention Officers. Accordingly, all such fines collected by the Newton Fire Department are deposited to a separate receipt reserved for appropriation account for this purpose, that budget account would be 5500-335519 currently there is \$14,350.00 in that account. These funds may only be obligated after they are appropriated by the City Council.

I would respectfully request that this sum be appropriated to a Newton Fire Department fire CH.148A Fire Prevention special appropriation budget account for fire prevention purposes.

Respectfully yours,

Greg Gentile  
Chief of Department

A handwritten signature in black ink, appearing to read "Greg Gentile", written over the typed name.

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, authorization to appropriate and expend the sum of fourteen-thousand three-hundred fifty dollars (\$14,350) from Fire Prevention Fine Receipts Reserve for Appropriation, Account #5500-335519 for enforcement, training and education of Fire Prevention Officers be and is hereby approved as follows:

FROM:	Fire Prevention Fines Receipts Reserved (5500-335519).....	\$14,350.00
TO:	Fire Prevention Activities (01C210208-531900) .....	\$14,350.00

Under Suspension of Rules  
Readings Waived and Approved  
DRAFT

(SGD) CAROL MOORE  
City Clerk

(SGD) RUTHANNE FULLER  
Mayor

Date: \_\_\_\_\_



Ruthanne Fuller  
Mayor

City of Newton, Massachusetts  
Office of the Mayor

**371-24**  
Telephone  
(617) 796-1100  
Fax  
(617) 796-1113  
TDD/TTY  
(617) 796-1089  
Email  
rfuller@newtonma.gov

September 30, 2024

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton Centre, MA 02459

Dear Honorable Councilors:

I respectfully submit this docket item to your Honorable Council requesting authorization to accept and expend a \$585,989.09 Assistance to Firefighter Grant from the Federal Emergency Management Agency (FEMA).

The funding will be used to purchase equipment (AEDs) and related items, for EMT training classes, and for fitness/wellness classes.

The grant is a reimbursable grant, so we are seeking authorization to expend the amount of the grant, and when reimbursed by FEMA we will replenish departmental accounts.

Attached is a memo and backup information from Fire Chief Greg Gentile. Chief Gentile will be available at the committee meetings to answer any questions you may have.

Sincerely,

Ruthanne Fuller  
Mayor





**CITY OF NEWTON, MASSACHUSETTS**  
**FIRE DEPARTMENT HEADQUARTERS**  
1164 Centre Street, Newton Center, MA 02459-1584  
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230  
FAX: (617) 796-2211 EMERGENCY: 911

Gregory J. Gentile  
Chief

**371-24**



Ruthanne Fuller  
Mayor

September 20, 2024

Maureen Lemieux  
Chief Financial Officer  
City of Newton  
1000 Commonwealth Ave  
Newton, MA 02459

Maureen,

I respectfully request to docket funding of \$585,909.09 from a grant by the Federal Emergency Management Agency (FEMA) Assistant to Firefighter Grant (AFG) that was awarded to Newton Fire for firefighter health and wellness, training and to purchase equipment.

The funding is going to be used to purchase equipment (AED's) and related items, training for EMT classes and fitness/wellness classes.

The Grant is a reimbursement grant; therefore, we would respectfully request authorization to expend the grant and when refunded FEMA to replenish our account of expenditure.

Thank you for your consideration to this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Greg Gentile", written over a circular stamp or seal.

Greg Gentile  
Chief of Department

CITY OF NEWTON

IN CITY COUNCIL

DRAFT

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chair Leonard Gentile, the authorization to accept and expend the sum of five-hundred eighty-five thousand nine hundred eighty-nine dollars and nine cents (\$585,989.09) Assistance to Firefighter Grant from the Federal Emergency Management Agency (FEMA) for the purchase of AEDs, training and fitness/wellness classes is hereby approved.

Under Suspension of Rules  
Readings Waived and Approved  
DRAFT

(SGD) CAROL MOORE  
City Clerk

(SGD) RUTHANNE FULLER  
Mayor

Date: \_\_\_\_\_