

CITY OF NEWTON  
IN BOARD OF ALDERMEN  
PROGRAMS AND SERVICES COMMITTEE AGENDA

WEDNESDAY MARCH 7, 2012

**7:45 PM Room 222**

**Chairman's Note: The committee will be meeting with Marc Welch of the Parks and Recreation Department for a discussion on the state of the City's trees as well as his work with the Urban Tree Commission following the public hearing on the Reorg Plan submitted by the Mayor's office. It is the expectation that the public hearing will be held open as we have been informed that neither John McGillivray and John Lojek are able to attend.**

**ITEMS SCHEDULED FOR DISCUSSION:**

*Public Hearing to be held for item 297-11(3):*

*The following item was denied by the Board of Aldermen on December 5, 2011. A resolution, #297-11(2), was approved requesting the Mayor consider locating the function in the Inspectional Services Department. In accordance with Article I section 3D of the Rules & Orders of the Board, "No petition addressed to the Board, the subject matter of which has been disposed of during the preceding 12-month period, shall be referred to any committee except by majority vote of the Board. Refusal to refer it shall constitute a denial of the petition on the ground that no further action by the Board is deemed necessary*

#297-11(3) **HIS HONOR THE MAYOR** re-submitting a reorganization request pursuant to City Charter §6-2 to change the assignment of responsibility of the Licensing Board of Commissioners Administrative Director/Agent from the Veterans' Services Department to the Department of Health and Human Services (60 days 03/06/12). [01/30/2012 @ 4:18PM]

**REFERRED TO PROG & SERV, PUB FACIL. & FINANCE COMMITTEES**

#130-11 **PAUL COLETTI, ALD. SANGIOLO, DANBERG, & JOHNSON** requesting Home Rule Legislation to create a Capital Preservation Fund for the City of Newton modeled on the Community Preservation Fund to address the capital needs of the City. [04/11/11 @9:42 PM]  
**FINANCE VOTED NO ACTION NECESSARY ON 10/12/11**  
**PUBLIC FACILITIES VOTED NO ACTION NECESSARY ON 10/19/11**

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation need, contact the Newton ADA Coordinator Trisha Guditz at 617-796-1156 or tguditz@newtonma.gov or via TDD/TTY at (617) 796-1089 at least two days in advance of the meeting.

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #422-06(2) ALD. HESS-MAHAN requesting that a task force be established to meet and prepare a report and recommendations regarding the regulation of noise, air pollution and best practices with respect to the operation of power equipment used in landscaping, property and yard maintenance, including, without limitation, leaf blowers. [01/27/09 @ 3:47 PM]

**ITEMS NOT YET SCHEDULED FOR DISCUSSION:**

- #205-11 ALD. SANGIOLO, GENTILE, HARNEY, LINSKY requesting a discussion with the School Committee regarding a proposal to enter into contractual relationships with the Newton Schools Foundation to sell naming rights on behalf of the Newton Public Schools. [06/22/2011 @ 8:32AM]

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #39-12 HIS HONOR THE MAYOR requesting authorization to establish a revolving account with an annual expenditure limit of \$2,000,000 for the purpose of receiving funds collected by the Newton Schools Foundation in connection with the sale of naming rights for Newton Public School buildings and facilities and to be distributed for the sole purpose of public school education technology and curriculum purposes. [01/30/12 @ 4:18 PM]
- #37-12(2) PROGRAMS AND SERVICES COMMITTEE requesting a discussion to consider the creation of a three-man tree crew to be under the control of the Parks and Recreation Department. [02/09/2012 @ 11:02AM]
- #329-05(3) ALD. YATES requesting a discussion relative to amending the noise control ordinance to (A) prohibit the cumulative noise level from multiple pieces of equipment operating simultaneously on the same site to exceed the maximum noise levels allowed when measured at the nearest lot line and (B) to eliminate various exemptions in residential districts.

**REFERRED TO PROG & SERV, PUBLIC FACIL. AND FINANCE COMMITTEES**

- #367-10 HIS HONOR THE MAYOR requesting authorization to appropriate an amount not to exceed five million dollars (\$5,000,000) from bonded indebtedness for the following:  
(B) installation of up to six modular classrooms at five elementary schools as well as the addition of permanent classrooms and renovations to the core of F.A. Day Middle School. [11/29/10 @ 3:23 PM]  
(A) \$75,000 for site plan work for 1 modular at Horace Mann, 2 at Zervas, and 1 at Burr was approved on December 20, 2010.  
(B1) \$923,375 for installation of 4 modulares was approved on July 11, 2011

(B2A) \$86,545 for additional expenses related to the construction and installation of modular was approved on November 21, 2011.

(B2B) \$102,117 for design of sprinkler systems at three elementary schools was approved on November 21, 2011.

(B2C) Six hundred forty-three thousand five hundred dollars (\$643,500) of the remaining \$3,812,963 for the design and other related expenses associated with the building renovations to F.A. Day Middle School was approved on December 19, 2011.

**#367-10(B2)** – \$3,169,463 (remaining balance) for renovations to the core of F.A. Day Middle School and sprinkler systems was held on December 19, 2011.

***NOTE: Item amended as shown below to reflect the following request for funding from the remaining \$3,169,463:***

**#367-10(B2D)** – One million four hundred seventy-four thousand one hundred ninety-four dollars (\$1,474,194) of the remaining \$3,169,463 for the purpose of funding construction, construction administration and related expenses for the sprinkler system installations at the Burr, Zervas, and Horace-Mann Elementary Schools.

**PUBLIC FACILITIES APPROVED 7-0 on 02/22/2012**

**FINANCE APPROVED 6-0 on 02/27/12 (Gentile not voting)**

**APPROVED 3-0-3 (Ald. Linsky, Blazar, Sangiolo abstaining)**

**#367-10(B2)** \$ 1,695,269 (remaining balance) for renovations to the core of F.A. Day Middle School and sprinkler systems.

**PUBLIC FACILITIES HELD 7-0 on 02/22/12**

**FINANCE APPROVED 6-0 (Gentile not voting) on 02/27/12**

**PROGRAMS & SERVICES HELD 6-0**

**#37-12(2)** PROGRAMS AND SERVICES COMMITTEE requesting a discussion to consider the creation of a three-man tree crew to be under the control of the Parks and Recreation Department. [02/09/2012 @ 11:02AM]

**REFERRED TO PROG. & SERV AND PUBLIC FACILITIES COMMITTEES**

**#36-12** ALD. CROSSLEY & FULLER requesting Home Rule legislation or an ordinance to require inspections of private sewer lines and storm water drainage connections prior to settling a change in property ownership, to assure that private sewer lines are functioning properly and that there are no illegal storm water connections to the city sewer mains.

A) Sewer lines found to be compromised or of inferior construction would have to be repaired or replaced as a condition of sale;

B) Illegal connections would have to be removed, corrected, and re-inspected in accordance with current city ordinances and codes, as a condition of sale. [01/24/12 @ 8:07 AM]

- #207-08(2) PROGRAMS & SERVICES COMMITTEE requesting discussion with the Executive Department and various City Department heads regarding use of debt exclusions to address city needs. [03-14-11 @ 10:26AM]

**REFERRED TO PROG & SERV, PUB. FACIL. AND FINANCE COMMITTEES**

- #312-10 ALD. LENNON, LAPPIN, SCHNIPPER, SANGIOLO requesting a discussion with the School Committee on its plans to address space needs in the Newton public schools. [10-27-10 @ 11:07 AM]  
**FINANCE VOTED NO ACTION NECESSARY on 10/12/11**  
**PUBLIC FACILITIES VOTED NO ACTION NECESSARY on 11/18/11**

- #114-11(2) ALD. HESS-MAHAN & ALD. SALVUCCI requesting a discussion on the definition of “tot lot” in the ordinance and whether there are other play areas/structures which should be protected from the presence of dogs.

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

- #383-11 HIS HONOR THE MAYOR submitting the FY13-FY17 Capital Improvement Program pursuant to section 5-3 of the Newton City Charter and the FY12 Supplemental Capital budget which require Board of Aldermen approval to finance new capital projects over the next several years. [10/31/11 @ 3:12 PM]

**REFERRED TO PROG & SERV AND PUBLIC FACILITIES COMMITTEES**

- #245-10 ALD. SCHNIPPER requesting discussion with National Grid regarding the possible damage to trees as a result of gas leaks. [09/01/10 4:00 PM]

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #273-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that the Executive and Human Resources Departments develop a comprehensive human capital strategy for the city to include: performance management, talent development, succession planning, and compensation. [07/17/08 @ 9:53 AM]  
**FINANCE VOTED NO ACTION NECESSARY on 3/8/10**

- #298-09 ALD. MANSFIELD proposing Home Rule Legislation to amend **Article 2, Section 2-1(c) Composition; Eligibility; Election and Term** of the Newton Charter to establish four-year terms for Aldermen-at-Large with the provision for one Aldermen-at-Large to be elected from each ward at each biennial municipal election. [09-29-09 @ 6:45 PM]

**REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES**

- #270-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Information Technology Departments. [07/17/08 @ 9:53 AM]  
**FINANCE VOTED NO ACTION NECESSARY ON 3/8/10**

**REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES**

#89-08

ALD. PARKER requesting the following:

- A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)
- B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility
- C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds.

[02/13/08 @ 12:07 PM]

**FINANCE VOTED NO ACTION NECESSARY ON 3/8/10**

**PUBLIC FACILITIES NO ACTION NECESSARY ON 11/3/10**

**REFERRED TO PROG & SERV. AND PUB. FACIL. COMMITTEES**

#99-11

ALD. ALBRIGHT, JOHNSON, DANBERG requesting that the Department of Public Works coordinate data on the impact of the snow removal ordinance from the Departments of Public Works, Parks & Recreation, Executive and Senior Services into a monthly report for the winters 2012 and 2013, which will be sent to the Public Facilities Committee that includes the following data: (1) the number of people requesting exemptions; (2) the number of exemptions awarded; (3) the number of warning letters sent; (4) the ability of the City to maintain the same standard regarding treating the surface to preserve safe passage; and (5) cost of the implementation of the program.

**PUBLIC FACILITIES COMMITTEE APPROVED 4-0 on 10/5/2011**

Respectfully Submitted,

Amy Sangiolo, Chairman

#297-11(3)  
297-11(3)



City of Newton, Massachusetts  
Office of the Mayor

Telephone  
(617) 796-1100  
Telefax  
(617) 796-1113  
TDD  
(617) 796-1089

SETTI D. WARREN  
MAYOR

RECEIVED  
Newton City Clerk  
2012 JAN 30 PM 4:18  
David A. Oison, CMC  
E-mail: d.ois@newtonma.gov  
Newton, MA 02459

January 30, 2012

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

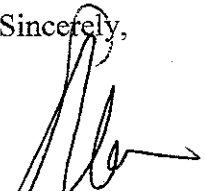
Re: Reorganization of Veteran Services Department: Licensing Administrative Director/Agent

Ladies and Gentlemen:

This letter is submitted as a request under Sec. 6-2 of the City Charter ("Reorganization Plans by Mayor") for your review, to change the assignment of responsibility of the Licensing Board of Commissioners Administrative Director/Agent from the Veteran Services Department to the Health and Human Services Department.

This change has been recommended by a group consisting of several department heads and a member of the Honorable Board who studied various reorganization options in order to streamline administrative functions and allow for improved services for veterans in our community. While this item stands on its own merits, it is part of a wider plan designed to optimize the services we provide our community while reducing administrative costs.

Thank you for your consideration of this matter. I look forward to discussing this initiative with you.

Sincerely,  
  
Setti D. Warren.  
Mayor

Encl.



City of Newton, Massachusetts  
Office of the Mayor

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(617) 796-1113

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(617) 796-1089

RECEIVED  
Newton City Clerk  
JAN 30 PM 4: 18  
David A. Olson, CMC  
Newton, MA 02459  
E-mail: warren@newtonma.gov

SETTI D. WARREN  
MAYOR

January 30, 2012

Honorable Board of Aldermen  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

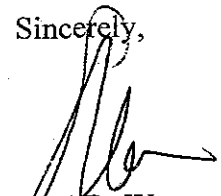
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Thank you for your consideration of this matter. I look forward to discussing this initiative with you.

Sincerely,  
  
Setti D. Warren  
Mayor

Encl.



City of Newton, Massachusetts  
Office of the Mayor

SETTID. WARREN  
MAYOR

January 30, 2012

Telephone  
(617) 796-1100

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(617) 796-1113

TDD  
(617) 796-1089

E-mail  
[swarren@newtonma.gov](mailto:swarren@newtonma.gov)

To: Alderman Amy Sangiolo, Chair  
Members of Programs & Services Committee

From: Bob Rooney, Chief Operating Officer

Subject: Review of Licensing Function Re-organization to Health and Human Services Department

This memo is in response to your question which is restated as: *"Wouldn't it make more sense to move Licensing to Inspectional Services Department instead of Health and Human Services?"*

The proposal as it stands now is to move the licensing function to Health and Human Services (HHS). This initiative has been discussed in detail with the department heads responsible for permitting, code enforcement, and licensing for business establishments now.

The main reason for the proposed reorganization is that it streamlines licensing into one department (HHS) where expertise resides on both internal City Ordinances and State laws pertaining to licensing requirements as they currently license the same establishments on an annual basis. In fact, except for package stores, for an establishment to obtain an alcohol permit, they must serve food, which then simplifys the annual review.

While Inspectional Services reviews the facility for an occupancy permit and annually follows up for zoning compliance, they do not process licenses and would need to hire personnel to accomplish this function and train staff to meet this new requirement. HHS on the other hand, has licensing expertise on staff and has shifted responsibilities out of the department to allow this additional workload to be absorbed with existing personnel. The proposed move of HHS to City Hall to be located in the Veterans wing, while not certain, would serve to reinforce this transition.

In summary, the reorganization of Licensing to HHS is most efficient, provides for redundancy, and ultimately saves operational dollars. I am confident that this organizational structure will continue to improve the support to the Board of Commissioners and businesses alike. I look forward to discussing this with the Committee in coming weeks. Feel free to contact me in the interim with any questions you may have.

Sincerely,

Robert R. Rooney  
Chief Operating Officer

Encl.



30 Jan 12

## **Reorganization Proposal**

### **Relative to the City of Newton:**

#### **Moving Licensing Administrative Director**

#### **From Veteran Services Department To**

#### **Health and Human Services Department**

This document serves as the "explanatory memo" as set forth in Sect 6-2 in the City Charter. Its intended use is to explain the reorganization of the Licensing Commission's Administrative Director/Agent from the Veteran Services Department to the Health and Human Services Department. Under this proposal the scope of duties for the Administrative Director/Agent will not change, however the assigned and supporting staff in addition to the reporting relationship within the City management structure will change.

The duties of the Licensing Board of Commissioners is to grant the Common Victualler and Alcohol Licenses in accordance with MGL chapter 138 and 140 and enforcing their rules and regulations pertaining to licenses under their jurisdiction. A City staffer, referred to as the Administrative Director/Agent supports the Commission in the execution of the regulations and State laws, and coordination with various interested departments; Health and Human Services, Inspectional Services, and the Fire Department. This is currently the duty of the Veterans' Service Officer with further a support from administrative staff.

This reorganization is proposed after thorough and thoughtful discussions with several departments in the City, pertaining to the functions, goals, efficiencies and services delivered to citizens in the City of Newton. A review of similar inspection-type functions were evaluated in the Planning, Inspectional Services, and Health and Human Services Departments. The Veterans' Service Officer, where licensing administration currently resides, possesses no role or expertise in such matters. Therefore, the impetus of this initiative is to (1) streamline the functions of the licensing of business establishments into a department familiar with implementing such tasks as required by State law, (2) create efficiencies in supporting administrative staff, (3) ensure that more than one person has a depth of knowledge of licensing and procedures so that work can continue during normal vacations or in the event of a

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**Encl A**

longer absence, and (4) allow for the singular focus of the Veterans' Service Officer on affairs that directly support veterans' services here in the City.

(1) As the Health and Human Services Department currently licenses restaurants, other food establishments, tobacco retailers, swimming pools, recreational camps, garbage transport, etc. the expertise for managing a licensing process is already in place with this department. Further, as the Health and Human Services Department is routinely in establishments to inspect for adherence to health regulations, conforming to regulations around the sale and consumption of alcohol is similar to current responsibilities making it a subset of their current inspectional demands. Thus there is already a familiarity with issues around licensing and enforcement although particular provisions of the laws around alcohol and responsibilities of the Board of License Commissioners and the Alcoholic Beverages Control Commission (ABCC) would need to be learned.

There is also economy of scale to be achieved on the customer side with this planned reorganization. Currently, a businessperson looking to open a restaurant visits Inspectional Services and Planning for zoning questions, the Health Department with food licensing issues, Veterans for alcohol licensing, and Fire. Similarly, a customer seeking a one-day permit for a company barbecue at the Cove needs to go to Parks and Recreation, Health, Licensing Commission and Fire. If at least the food and alcohol requests could be handled in one department, the process would be streamlined for the applicant.

Recently, the processing of burial permits was transferred from the Health and Human Services Department into the Clerk's Office, where the issuance of death certificates also occurs, creating a one-stop for someone seeking to take care of such business. As such, Health and Human Resource staff has capacity to accommodate the licensing demands, which is a close fit to their current duties. Support to the License Board of Commissioners would continue by the Health and Human Services Department, to include the publishing of their meeting minutes, while providing redundancy by City staff familiar with the agenda items.

(2) Full time dedicated administrative support staff (Veteran Services Contact Officer) will be dropped by this explicit title and combined with a broader range of support staff provided by the Health and Human Services Department. This staff will embark on automation of all licenses currently processed every year, working towards a common database to facilitate the operations of the Planning, Fire and Inspectional Services Departments in the course of their daily operations. Conversely, routine inspections by other departments will be documented

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**Encl A**

and shared for a business' operation, which could have direct bearing on the approval of a license application.

(3) The Health and Human Services Department routinely enforces various State statutes and local Ordinances. Licensing the sale of tobacco products and enforcement is particularly relevant to alcohol licensing. This expertise and working knowledge of the requirement to keep records and renew permits and licenses will support the licensing function should there be a need to provide coverage by other staff.

(4) This reorganization proposal allows the Veterans' Service Officer to focus all their resources on providing services to veterans throughout the community, including working with the State on services that bridge political boundaries to meet their needs (e.g. bus services to get veterans to the VA hospitals) and outreach to ensure all eligible veterans are aware of entitlements and services available.

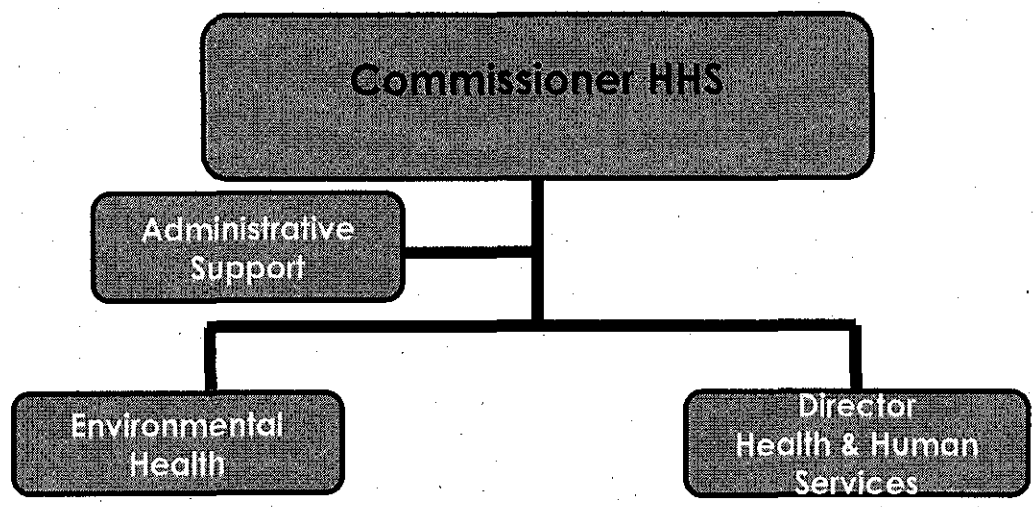
As detailed in the City Charter Sec 6-2, if approved by the Honorable Board, this reorganization plan will become effective ninety days from the date this plan was received by the Board of Aldermen unless a later date is specified.

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**Encl A**

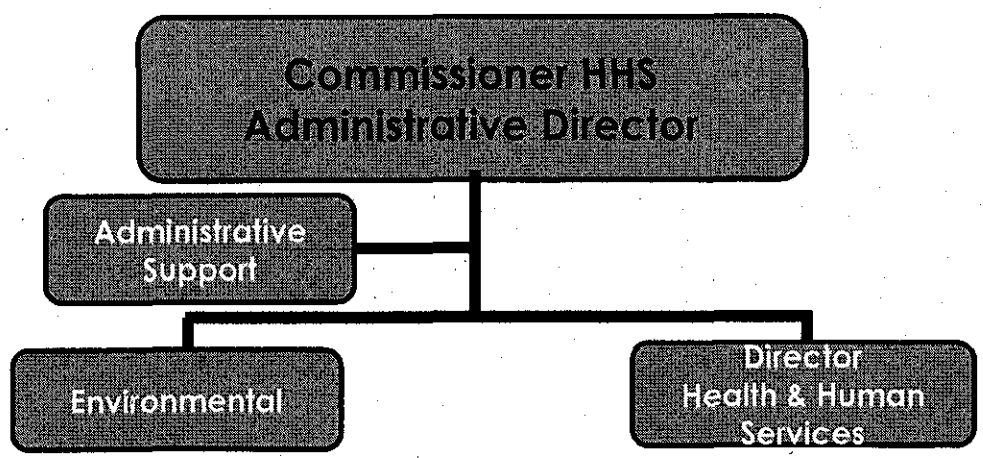
# HEALTH AND HUMAN SERVICES ORGANIZATIONAL CHART

Current



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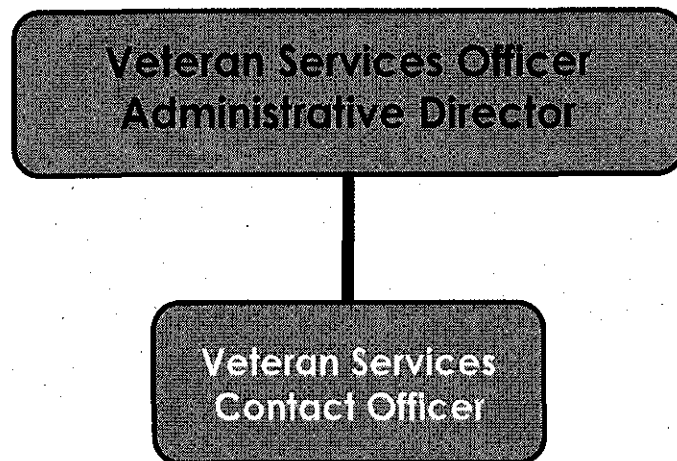
Proposed



Encl B

# VETERAN SERVICES DEPARTMENT ORGANIZATIONAL CHART

Current



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Proposed



ENCL C

Explanatory Memo -- amendments to ordinances in connection with  
reorganization of the Board of License Commissioners and the Health and Human Services Department

This reorganization plan requires one ordinance amendment, as follows:

1. section 12-18 – delete the present text of subsection (d) and insert the following new text

This amendment is illustrated below (“strikeout” shows text proposed to be deleted; underscoring shows text proposed to be added)

**Sec. 12-18. Department established.**

(a) There is hereby established a health and human services department which shall be under the charge of the commissioner of health and human services.

(b) The department shall carry out all public health functions of the city.

(c) The department shall carry out human services functions whose purpose shall be to foster, through community effort or otherwise, goodwill, cooperation and conciliation among the groups and elements of the inhabitants of the city. The department shall work towards the enrichment of the lives of all the citizens of Newton by promoting programs that develop better understanding among persons of different races, sexes, ages, colors, religious and ethnic groups, and which shall help create better communication among all of the residents of the city. The department shall operate a volunteer services program.

~~(d) The department shall coordinate the functions of the following boards and commissions, and shall aid in implementing their policies and programs: human rights commission and its advisory council; youth commission and its advisory board; and advisory council of health.~~

(d) The department shall coordinate the functions of the following boards and commissions, and shall aid in implementing their policies and programs: human rights commission and its advisory council; youth commission and its advisory board; advisory council of health; and the board of license commissioners.

**Cross references**—Inspections of food sold by hawkers and peddlers, § 17-42; Human Rights Commission § 12-50 et seq.; Youth commission §12-60 et seq; Advisory Council of Health §12-20.

**State law references**— G.L. c. 111 generally; G.L. c. 111 sections 26A to 26E; G.L. c. 138 generally.

**ENCL D**

#130-11

Proposed Home Rule Petition

ORDERED:

That the Board of Aldermen hereby requests and authorizes His Honor the Mayor to submit a home rule petition to the General Court for Special Legislation as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, the City of Newton requests authority to establish a Capital Preservation Fund. The City of Newton requests authority to impose a 1% surcharge on real estate to be deposited into the Capital Preservation Fund, which would be used exclusively to proceed with capital improvement projects identified in the Capital Improvement Plan submitted by the Mayor and adopted by the Board of Aldermen.

RECEIVED  
Newton City Clerk

2011 DEC 30 AM 11:16

David A. Olson, CMC  
Newton, MA 02459

CITY OF NEWTON

IN BOARD OF ALDERMEN

\_\_\_\_\_, 2012

BE IT RESOLVED:

WHEREAS, various studies have identified potential adverse health impacts for those exposed to the exhaust emissions, particulate matter, dust, and noise resulting from the operation of power equipment used in landscaping, property and yard maintenance, including, without limitation, leaf blowers, affecting both the operators of such equipment and the public at large; and

WHEREAS, many residents have expressed concerns that the City of Newton's Ordinances do not adequately and effectively protect its residents from exhaust emissions, particulate matter, dust, and noise resulting from the operation of such equipment; and

WHEREAS, many municipalities in the Commonwealth of Massachusetts, including neighboring communities such as Brookline and Cambridge, and in other states across the Country have implemented ordinances or by-laws that restrict the operation of such equipment, to protect the health and welfare of their residents as well as their environment; and

WHEREAS, the reduction of exhaust emissions, particulate matter, dust, and noise resulting from the operation of such equipment is a public purpose that would serve to protect the public health, welfare and environment of the City of Newton and its citizens; and

WHEREAS, a comprehensive review of the health and environmental impacts from exhaust emissions, fugitive dust, and noise caused by the use of such equipment, various approaches to regulating the use thereof, including ordinances and by-laws adopted by other municipalities, complaints and concerns of Newton residents, and the financial and operational impacts of various regulatory schemes, including enforcement challenges, would aid the Board of Aldermen in responding to these concerns;

NOW THEREFORE BE IT RESOLVED by the Newton Board of Aldermen, that

1. The Board of Alderman establish a Special Task Force to meet to review and evaluate research provided by various sources on the health and environmental impacts from exhaust emissions, particulate matter, dust, and noise caused by the use of leaf blowers and other landscaping equipment, various approaches to regulating the use thereof including ordinances and by-laws adopted by other municipalities, complaints and concerns of Newton residents, and the financial and operational impacts of various regulatory schemes, including enforcement challenges.
2. Based on the results of its review and evaluation, said Special Task Force shall prepare a report and make recommendations to the Board of Aldermen for



amendments to the City of Newton's Ordinance for the purpose of reducing exhaust emissions, particulate matter, dust, and noise resulting from the operation of power equipment used in landscaping, property and yard maintenance, including, without limitation, leaf blowers, in order to protect the public health, welfare and environment of the City of Newton and its citizens, for consideration by the Board of Aldermen.

3. The membership of said Special Task Force shall consist of:

Eight (8) citizens, one from each Ward, to be appointed by the Programs and Services Committee, from recommendations by the aldermen from each Ward. To the extent possible, residents should include interest, experience or expertise including health care and environmental policy, operating a home business, owning rental property(ies), recreation, conservation or other related field;

Two (2) aldermen (one each from Wards 1-4 and 5-8), to be appointed by the Programs and Services Committee;

One (1) representative from a landscaping firm in the City, appointed by the Programs and Services Committee, based on recommendations from aldermen;

One (1) representative from a major institution (e.g., Boston College, Lasell College, Mount Ida College), which owns substantial land and uses leaf blowers and other landscaping equipment to maintain its property, appointed by the Programs and Services Committee, based on recommendations from aldermen;

One (1) representative from one of the public or private golf courses in the City, appointed by the Programs and Services Committee, based on recommendations from aldermen;

One (1) representative of the Police Department, appointed by the Mayor;

One (1) representative of the Parks and Recreation Department, appointed by the Mayor;

One (1) representative of the Department of Public Works, appointed by the Mayor;

One (1) representative of the Department of Health, appointed by the Mayor; and

One (1) representative of the Law Department, appointed by the Mayor.

4. The members of said Special Task Force shall choose the Chair and the Vice Chair of the Special Task Force;

5. This Resolution shall be forwarded to said Special Task Force as its charge from the Board of Aldermen.

This Resolution adopted by a \_\_\_ - \_\_\_ (\_\_\_\_\_ opposed; \_\_\_\_\_ absent) vote of the Newton Board of Aldermen this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

(SGD) DAVID A. OLSON, City Clerk

DRAFT