

CITY OF NEWTON

IN BOARD OF ALDERMEN

PROGRAMS AND SERVICES COMMITTEE AGENDA

WEDNESDAY, May 18, 2011

7:45PM Room 222

ITEMS SCHEDULED FOR DISCUSSION:

Appointment by His Honor the Mayor:

#115-11 KATHERINE JORDAN-QUERN, 13 Prospect Street, West Newton, appointed to the Newton Child Care Commission for a term of office to expire on January 1, 2012. [04/11/11 @3:28PM] (60 days to expire on June 19, 2011)

Appointment by His Honor the Mayor:

#116-11 KIM NEAL, 71 Beethoven Avenue, Waban, appointed to the Newton Child Care Commission for a term of office to expire on January 1, 2013. [04/11/11 @3:27PM] (60 days to expire on June 19, 2011)

Re-appointment by His Honor the Mayor:

#117-11 KATHERINE DONOVAN, 46 Oakland Street, Auburndale, appointed to the Newton Child Care Commission for a term of office to expire on January 1, 2013. [04/07/11 @3:35PM] (60 days to expire on June 19, 2011)

Appointment by His Honor the Mayor:

#118-11 PENNY CAPONIGRO, 63 Hyde Street, Newton Highlands, appointed to the Urban Tree Commission for a term of office to expire on May 1, 2014. [04/11/11 @3:27PM] (60 days to expire on June 19, 2011)

Appointment by His Honor the Mayor:

#119-11 ELIZABETH WILKINSON, 14 Trowbridge Street, Newton Centre, appointed to the Urban Tree Commission for a term of office to expire on May 1, 2014. [04/11/11 @3:27PM] (60 days to expire on June 19, 2011)

Appointment by His Honor the Mayor:

The location of this meeting is handicap accessible, and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation need, please contact the Newton ADA Coordinator Kathleen Cahill, 617-796-1125, via email at KCahill@newtonma.gov or via TDD/TTY at (617) 796-1089 at least two days in advance of the meeting date.

#120-11 BARBARA DARNELL, 296 Lake Avenue, Newton Highlands, appointed to the Urban Tree Commission for a term of office to expire on May 1, 2014. [04/11/11 @3:27PM] (60 days to expire on June 19, 2011)

Appointment by His Honor the Mayor:

#121-11 MICHAEL GOLDMAN, 14 Saxon Terrace, Newton Highlands, appointed to the Newton Farm Commission for a term of office to expire on July 31, 2014. [04/11/11 @5:27PM] (60 days to expire on June 19, 2011).

Appointment by His Honor the Mayor:

#122-11 NANCY BROWN, 161 Highland Avenue, West Newton, appointed to the Council on Aging for a term of office to expire on April 1, 2013. [04/11/11 @3:27PM] (60 days to expire on June 19, 2011).

Appointment by His Honor the Mayor:

#123-11 SUSAN PALEY, 1525 Commonwealth Avenue, West Newton, appointed to the Council on Aging for a term of office to expire on April 1, 2013. [04/11/11 @5:26PM] (60 days to expire on June 19, 2011).

#143-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of ninety-seven thousand eight hundred five dollars (\$97,805) from Free Cash for the purpose of funding costs associated with tree emergencies through June 30, 2011. [04-25-11 5:54 PM]

#52-07 ALD. PARKER, SANGIOLO, MANSFIELD, HARNEY, DANBERG, VANCE, LINSKY, HESS-MAHAN, BURG, ALBRIGHT & JOHNSON requesting an ordinance amendment to create a health care advisory committee whose function would be to recommend measures to control the rate of increase of health insurance costs, as recommended by the Newton Finance & Management Working Group in 2005 and the Blue Ribbon Commission on the Municipal Budget in 2007. [02/09/07 @ 12:36 PM]

ITEMS NOT YET SCHEDULED FOR DISCUSSION:

#355-10 PRESIDENT LENNON and ALD. LAPPIN requesting a change to the rules of the Board of Aldermen to eliminate the Real Property & Reuse Committee. Issues regarding reuse of public buildings to be referred to the Public Facilities Committee and issues regarding reuse of City owned land would be referred to the Land Use Committee. Effective date of this change will be January 1, 2012. [11/26/2010 @ 11:59 AM]
REFERRED TO RULES SUBCOMMITTEE 12/8/10

#356-10 PRESIDENT LENNON and ALD. LAPPIN requesting a change to the rules of the Board of Aldermen to eliminate the Post-Audit Committee. All post audit/follow-up items will be discussed in the substantive

committee that originally heard the item. Effective date of this change will be January 1, 2012.[11/26/2010 @ 11:59 AM]

REFERRED TO RULES SUBCOMMITTEE 12/8/10

#357-10 PRESIDENT LENNON and ALD. LAPPIN requesting a change to the rules of the Board of Aldermen to eliminate the Committee on Community Preservation. All Community Preservation items will be referred to the Finance Committee. Effective date of this change will be January 1, 2012. [11/26/2010 @ 11:59 AM]

REFERRED TO RULES SUBCOMMITTEE 12/8/10

#357-10(2) ALD. YATES proposing a change in the proposed rule to eliminate the Committee on Community Preservation: community preservation items relating to housing and recreation shall be referred to the Programs and Services Committee; items relating to historic preservation and open space shall be referred to the Zoning and Planning Committee; all items shall then be referred to the Finance Committee. [12/6/2010 @ 10:57PM]

REFERRED TO RULES SUBCOMMITTEE on 01-19-11

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#130-11 PAUL COLETTI, ALD. SANGIOLO, DANBERG, & JOHNSON requesting Home Rule Legislation to create a Capital Preservation Fund for the City of Newton modeled on the Community Preservation Fund to address the capital needs of the City. [04/11/11 @9:42 PM]

#114-11 ALD. HESS-MAHAN & SALVUCCI proposing to amend section 3-26(a)(2) of the Revised Ordinances to update the list of currently designated tot lots which dogs are prohibited from entering. [04-13-11 @10:52AM]

REFERRED TO PROGRAMS & SERVICES AND PUBLIC FACILITIES COMMITTEE

#99-11 ALD. ALBRIGHT, JOHNSON, and DANBERG requesting that the Department of Public Works coordinate data on the impact of the snow removal ordinance from the Department of Public Works, Parks and Recreation Department, Executive Office, and Senior Services into a monthly report for the winters 2012 and 2013, which will be sent to the Public Facilities Committee of the Board of Aldermen that includes the following data: (1) the number of people requesting exemptions; (2) the number of exemptions awarded; (3) the number of warning letters sent; (4) the ability of the City to maintain the same standard regarding treating the surface to preserve safe passage; and (5) cost of the implementation of the program.

#207-08(2) PROGRAMS & SERVICES COMMITTEE requesting discussion with the Executive Department and various City Department heads regarding use of debt exclusions to address city needs. [03-14-11 @ 10:26AM]

#373-10 ALD. GENTILE, HARNEY, SANGIOLO requesting amendment to §20-13, *Noise Control*, of the City of Newton Revised Ordinances to prohibit outdoor athletic events from starting before 7 AM and increase the maximum fine to \$300. [12-10-10 @ 12:53 PM]

REFERRED TO FINANCE AND PROGRAMS AND SERVICES COMMITTEES

#245-06 ALD. JOHNSON AND HESS-MAHAN requesting an amendment to the City Charter to require the Mayor annually to prepare and submit to the Board of Aldermen a long-term financial forecast of anticipated revenue, expenditures and the general financial condition of the City, including, but not limited to identification of any factors which will affect the financial condition of the City; projected revenue and expenditure trends; potential sources of new or expanded revenues; anticipated municipal needs likely to require major expenditures; and a strategic plan for meeting anticipated municipal needs, to include, but not be limited to, any long or short-term actions that may be taken to enhance the financial condition of the City.
FINANCE VOTED NO ACTION NECESSARY ON 3/8/10
REFERRED TO FINANCE 02/23/2011

#95-09(2) PROGRAMS & SERVICE COMMITTEE requesting establishment of an Advisory Committee to review processes of the Board of Aldermen and report recommended efficiency improvements to the Board of Aldermen. Members of the Advisory Committee shall be appointed by the Chairman and Vice Chairman of the Programs & Services Committee and the President of the Board. [11/16/09 @ 3:59 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#422-06(2) ALD. HESS-MAHAN requesting that a task force be established to meet and prepare a report and recommendations regarding the regulation of noise, air pollution and best practices with respect to the operation of power equipment used in landscaping, property and yard maintenance, including, without limitation, leaf blowers. [01/27/09 @ 3:47 PM]

#83-07(2) ALD. YATES proposing a RESOLUTION to the City's representatives and senator in the General Court asking them to co-sponsor the legislation of the Massachusetts Municipal Association that would give cities and towns the same power to determine their health care costs that agencies of the State have.[9/13/2010 @ 9:38am]

#98-10 ALD. YATES requesting that the Board of Aldermen and His Honor the Mayor take all possible steps to change state law to save local costs by

giving cities and towns the right to negotiate health plans on the same basis as the Commonwealth. Such steps would include, but not be limited to, joining the Coalition to Save our Communities and notifying our city legislators of our urgent concern about this matter. [03/23/10 @ 4:29 PM]

- #306-08 ALD. BAKER, DANBERG, MANSFIELD & PARKER requesting discussion of how swimming at Crystal Lake might be lawfully and safely extended beyond mid-August. [08/26/08 @ 5:03 PM]

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #311-10 HIS HONOR THE MAYOR submitting the FY'12-FY'16 Capital Improvement Program, totaling \$174,246,135 pursuant to section 5-3 of the Newton City Charter and the FY'11 Supplemental Capital budget which require Board of Aldermen approval to finance new capital projects over the next several years. [10/18/10 @5:24PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- 206-10 VETERANS' AGENT requesting a discussion and support for the replacement of the WWII Honor Roll on the grounds of City Hall at the intersection of Walnut Street and Commonwealth Avenue. [07/06/10 @ 4:41 PM]

REFERRED TO LAND USE AND PROGRAMS & SERVICES COMMITTEES

- #474-08(2) ALD. HESS-MAHAN & VANCE proposing that Article X of the Rules & Orders of the Board of Aldermen be amended to conform with a proposed amendment to Chapter 30 re transfer of the special permit granting authority to the Zoning Board of Appeals and/or the Planning & Development Board for projects that are not classified as Major Projects pursuant to Article X.

REFERRED TO RULES SUBCOMMITTEE

- #287-07(2) ALD. PARKER requesting a discussion with Parks and Recreation Department in regards to an appropriate marker or plaque to honor and recognize Olympic figure skater and Newton resident Tenley Albright and her skating exhibition at the Crystal Lake upon her return from the 1956 Olympic Games where she won a gold medal. [09/20/07 @ 1:22 PM]

- #82-07 ALD. YATES requesting that the City of Newton take all possible steps to persuade the General Court to allow the cities and towns to tax all telecommunications facilities in the City (which would yield at least \$1.6 million per year for Newton). [02/27/07 @ 10:21 PM]

- #370-06 ALD. SANGIOLO, PARKER, MANSFIELD requesting home rule legislation to allow advisory questions to be asked in a Newton special election.

#298-09 ALD. MANSFIELD proposing Home Rule Legislation to amend **Article 2, Section 2-1(c) Composition; Eligibility; Election and Term** of the Newton Charter to establish four-year terms for Aldermen-at-Large with the provision for one Aldermen-at-Large to be elected from each ward at each biennial municipal election. [09-29-09 @ 6:45 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#273-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that the Executive and Human Resources Departments develop a comprehensive human capital strategy for the city to include: performance management, talent development, succession planning, and compensation. [07/17/08 @ 9:53 AM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#270-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Information Technology Departments. [07/17/08 @ 9:53 AM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES

#89-08 ALD. PARKER requesting the following:

- A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)
- B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility
- C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds.

[02/13/08 @ 12:07 PM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

PUBLIC FACILITIES NO ACTION NECESSARY ON 11/3/10

#329-05(3) ALD. YATES requesting a discussion relative to amending the noise control ordinance to (A) prohibit the cumulative noise level from multiple pieces of equipment operating simultaneously on the same site to exceed the maximum noise levels allowed when measured at the nearest lot line and (B) to eliminate various exemptions in residential districts.

Respectfully Submitted,

Amy Sangiolo, Chairman

Katherine Jordan-Quern

Work Experience

Early Child Education

<p>Tiny Tots Day Care of Newton</p> <p>Decided to give my daycare a name in 2002. Currently working with children 3 months – 3 years of age. Work on many areas to help the children develop a well rounded lifestyle including: art, music, dance, imagination, and free play. Teach the children numbers, ABCs, and spelling. Day care is operated out of my house. Became Large Family Day Care in 2006</p>	2002-Present
<p>Family Day Care</p> <p>Self employed. Always run out of my house. Care given to children ages 3 months – 3 years old. Taken care of 3-6 children at a time.</p>	1980-2002
<p>Private Nanny</p> <p>Operated out of my employer's house to take care of children and various tasks around the house.</p>	1976-1980

Education

<p>Continuing Education Units</p> <p>Remained up to date on all state regulations of family daycare licensure.</p>	1980-Present
<p>Credits Towards College Degree</p> <p>Have taken various college courses to help excel in the business of family daycare. Beneficial for the kids enrolled in my program through additional knowledge gained through these courses (6 credits)</p>	2000-Present
<p>Newton North High School</p> <p>Graduated one year early to meeting all my major credit requirements</p>	1972-1975

Professional Membership/Certifications

<p>Large Family Day Care License</p>	2006-Present
<p>Family Day Care License</p>	1980-Present
<p>First Aid/CPR Certifications</p>	1980-Present

References Available Upon Request

KIM NEAL

EXPERIENCE

2008-2010 Boston, MA

Freelance writer/editor/photographer

- Event photographer for independent schools, the International Interior Design Association of New England, and private clients
- Feature and profile writer for Noble and Greenough School alumni publications

2005-2007 Noble and Greenough School Dedham, MA

Communications Specialist

- Generated and edited content for online and print publications, including school website and alumni magazines and newsletters.
- Provided digital photography for publications and website.
- Contributed to media relations effort, including releases and feature articles.
- Managed graphic designers, printers, writers and other vendors.
- Served on award-winning viewbook team.

2003-2005 Belmont Hill School Belmont, MA

Director of Alumni Communications

(in addition to responsibilities of previous position, below)

- Helped manage website redesign and relaunch.
- Wrote/edited website news and content for alumni and development, general school.
- Communicated with designers and IT to identify and resolve technical issues.
- Worked with web designers to bring Class Notes online and to create alumni career-networking tool.
- Conducted ongoing competitive research to drive site improvements.
- Coordinated all photography and cataloging for publications and web.
- Wrote speeches and letters for the Director of Development, Head of School, Board Chair, Alumni President and other committee chairs for major events.
- Wrote alumni and donor correspondence for development office.
- Oversaw content and layout of semi-annual CD-ROM newsletters.
- Managed online/print vendor relationships.
- Determined content of publications and collaborated with designers on layout.

2001-2003 Belmont Hill School Belmont, MA

Coordinator of Publications and Public Relations

- Produced semi-annual alumni magazine and two newsletters.
- Worked with Director of Annual Giving to compile and publish Annual Report.
- Wrote for and edited alumni publications.
- Coordinated photography and printing.

- Supported Director of Admission with local media relations, including all media releases, crisis communications and feature articles.
- Assisted Director of Admission in creation of new admission viewbook.

2000-2001 Boston Communications, Inc. Boston, MA
Public Relations Account Executive

- Conducted strategic positioning, branding, marketing and launch services for hi-tech companies.
- Wrote contributed articles, press releases and marketing collateral.
- Planned and coordinated national trade show, press and analyst tours.
- Developed business and hi-tech media and analyst relations.

1996-2000 Angier Elementary School Newton, MA
Classroom Teacher, Grades 3-5

- Created, adapted and presented curricula for all core academic subjects.
- Addressed students' psychological and academic needs through behavior modification, individualized teaching and regular meetings with a team of specialists and parents.
- Strengthened home-school relations through presentations, correspondence and conferences.

1995-1996 Rawls-Byrd Elementary School Williamsburg, VA
Student Teacher, Grade 4

- Assumed responsibility for teaching all core subjects within second month of classroom placement.
- Led statewide 1st prize project on slavery for the Virginia Geographical Society.
- Organized parent volunteers and activities for annual cultural arts festival.

1995 International Hospitality Center Honolulu, HI

- Planned program itineraries and cultural activities for international scholars and government grantees; recruited and trained hosts/volunteers.

EDUCATION

1995-1996 The College of William and Mary Williamsburg, VA

- Master's in Education, GPA 4.0, Kappa Delta Pi Honor Society

1990-1994 Occidental College Los Angeles, CA

- Bachelor of Arts, English, minor in Psychology
- Sigma Tau Delta English Honor Society, Dean's List
- Study abroad at Regent's College (London, U.K.) and the Institute of European Studies (Vienna, Austria) 1992-1993

SKILLS

Writing/editing, photography, MS Office, Photoshop, basic InDesign

Katherine (Katie) F. Donovan

- Lifelong resident of Newton; My husband Mark and I are both 1972 graduates of Newton High School and both children graduated from the Newton Public Schools
- Undergraduate and Graduate degrees in Education
- 25 years at Auburndale Community Nursery School (Auburndale and Newtonville); 15 years as a lead teacher , 10 years as a director
- Commissioner –Newton Child Care Commission & Fund
- Board Member – Newton Early Childhood Assn
- Member of NAEYC (National Assn of the Education of Young Children)
- Grandmother of 1!

11 APR - 7 P 3 35
CITY CLERK
NEWTON, MA. 02189

Penny Caponigro

March 2011

These are my current Newton volunteer activities.

I'm mainly involved with Newton Community Pride in raising up seedlings each spring in the greenhouse at the Cultural Center; then helping to plant them, in late May, in the Newton Centre garden, after having removed the bulbs planted the previous fall. Also helping throughout the summer and fall to maintain this garden -- weeding, trimming the perennials, removing the annuals each fall, then planting bulbs for the following spring.

I sporadically help out caring for the plantings at City Hall and the Library as well.

I participated in the annual Newton Community Pride Beautification Awards from 2003 up through 2008, and was the chairperson of that activity for several years. Currently we aren't doing this, but it may start up again at some point. This was an effort to give recognition to residences, businesses and community projects which contribute to maintaining Newton's reputation as the "Garden City."

I was a member of the Newton Highlands Garden Club when that existed; the main job of members was to care for the Arthur English garden in Newton Highlands village. Since the Club disbanded I have continued to try to maintain this garden more or less on my own.

About eight years ago, as a personal project, I started work on a small traffic island on Lake Avenue which had been neglected for several years. I have enjoyed planting, weeding, watering and generally caring for this space.

Elizabeth (Beth) Wilkinson

Position: Newton Tree Commissioner

An appointment to the Newton Tree Commission would enable me to continue my advocacy for the city's public trees. Shortly after moving to Newton, I requested permission to plant two trees on the berm of our property, and that was the beginning of my work on behalf of city trees. While on the Newton Centre Task Force, I lobbied for plans that would save city trees and increase their number. Later, I joined with a group of neighbors to find ways to preserve the Copper Beech in Newton Centre. As a result of our efforts, funds from a developer were donated to its care. As soon as I learned of the Newton Tree Conservancy, I joined with board members in the 2010 community tree planting and have continued that work. Recently, I have been attending meetings of the Tree Commission and would like to become an official member.

Related Education:

Received certificate in Field Botany from New England Wild Flower Society. 2009.

Course work included Framework Trees of New England, Native New England Shrubs, Taking Botanical Inventories, New England Plant Communities, Basic Botany, Wetlands Plant Identification, and several courses in Plant Systematics. In addition, I have completed many of the requirements for the Advanced Certificate in Field Botany.

Certified as Principal Master Gardener. 2003.

Eight-week course included botany, tree identification, and tree pruning.

Related Experience:

Member of Board, Crystal Lake Conservancy. March 2010 to present.

Part of team that wrote successful grant application to New England Grassroots Environment Fund and conducted water testing on Crystal Lake.

Unofficial Board Member, Newton Tree Conservancy, April 2010 to present.

Member of Board, Newton Conservators, February 2011-present.

Massachusetts Plant Conservation Volunteer. 2009 to present.

Work with other amateur botanists to conduct surveys of rare and endangered plants and their habitats.

Volunteer in Horticulture/Propagation Dept. of New England Wild Flower Society.

2007 to present

Member of Mass. Horticultural and Master Gardener's Speaker's Bureau. 2004-2009.

Volunteer in horticulture department at Elm Bank for Mass Hort. Society. 2004-2008.

Other Community Activities

Library trustee from 2005-2010 and President of the Board, 2008-2010.

Member of Advisory Council, Historic Newton, 2008 to present.

Member of Ward 6 Democratic City Committee, 2005 to present.

Member of Newton Centre Task Force, 2005-2006.

Board Member Friends of Newton Free Library and Co-chair of Book and Author Luncheon, 2001-2005.

Board member, Newton League of Women Voters. 1999-2003.

Legislative Chair, 1999-2002. Host of Legislative Round Table on NewTV, 2000-2002.

Co-Chair Newton PTO Council, 1997-1999.

Co-president and President, Day Middle School PTO. 1995-1997.

Elizabeth (Beth) Wilkinson, page 2.

General Education

BA in English, University of Rochester, 1977

MA in English, Boston University, 1978

All class work and exams for Ph.D., Boston University, 1979-1982

BARBARA DARNELL

professional experience

INDEPENDENT CONSULTANT

2002-present

Bodkin Design & Engineering, LLC, Wellesley, MA

2002-2007

Multi-disciplinary position managing government contracts and commercial projects, as well as sales, marketing & business development opportunities.

DIRECTOR, SALES & MARKETING

2000-2002

Jenoptik GmbH & Liebmann Optical Co., Inc. Easthampton MA

U.S. sales & marketing responsibility for the Optics Business Unit of Jenoptik (formerly Carl Zeiss, East Germany) a 350-person manufacturer of customized, high-performance optical systems, OEM systems for machine vision, laser components and lenses for laser machining, telecentric lenses and components, coating and filters for the IR, UV & DUV. Also responsible for Liebmann Optical, Jenoptik's U.S. manufacturing operations, specializing in micro-optic fabrication. Responsibilities included sales forecasting statistical analysis, budgeting and reporting.

PRESIDENT

1995-2000

ScinTech, Cambridge, MA

Managed U.S. sales and marketing for Hilger Crystals, a British manufacturer of scintillation and infrared crystalline optical components for medical imaging, security imaging and IR spectroscopic markets.

Represented Korth Krystalle, GmbH, a German manufacturer of Calcium, Magnesium and Barium Fluoride crystalline optical components for the excimer laser and microlithography markets.

OEM SALES MANAGER

1988-1995

Spectral Systems, East Fishkill, NY

- Developed OEM accounts internationally for small U.S. optics manufacturer specializing in infrared crystalline optics for spectroscopic, astronomic, communications and laser applications.

MARKETING MANAGER

1985-1988

Optovac, North Brookfield, MA

Managed all aspects of marketing and sales activity from initial customer identification and contact through the manufacture and delivery of specialized products for a \$1.75m international optics company. Directed public relations and advertising efforts and managed office and sales staff.

PRODUCT MANAGER

1981-1985

Gallard-Schlesinger Chemical Mfg. Co., Carle Place, NY

Sold imported laser, IR and UV transmitting materials to industrial and research accounts.

ASSISTANT SCIENTIST/FOOD TECHNOLOGIST

1977-1980

Warner-Lambert Company, Morris Plains, NJ

BARBARA DARNELL

PAGE 2

BA, Chemistry, New York University 1977

Senior Project with Dr. Seymour Z. Lewin "Crystallization Rates of Organic Crystals"

Additional Coursework:

Graduate Study, Advanced Inorganic Chemistry, NYU 1978
Diploma, Callebaut Chocolate Academy, 1997
Dynamic Functional Imaging, IEEE MIC, 1999
Radiation Detection & Measurement, IEEE 1999
Practical Optical System Design SPIE 2003
Sensor Systems Engineering SPIE 2004
Multispectral & Hyperspectral Imaging Sensors SPIE 2005
Infrared Focal Plane Arrays SPIE 2006
Bio-Optical Detection Systems SPIE 2006
Practical Radiometry, SPIE 2007
Adaptive Optics SPIE 2007
Optical Design for Biomedical Imaging SPIE 2008
Essential Skills for Engineering Project Leaders, Auxilium 2008

Papers:

"Development of 8" BaF₂ Crystals for 157nm Microlithography"
F. Richter, Korth Krystalle; B. Darnell, ScinTech;
157nm Symposium, International Sematech, 2000

Affiliations: SPIE Education Committee, Chair 2007-2009;
Strategic Planning Committee 2007-2009;
Education Fund Task Force 2009; Education
Outreach Grant Subcommittee Chair 2010-present
New England Section of Optical Society of America
(President, 2005; Secretary, 2010-present)
"Defense Optics in the Northeast", 2005, Conference Chair
New England Section of American Association for Crystal Growth
Nuclear Science Symposium, Organizing Committee, 2001

civic involvement:

Newton Community Pride, Board of Advisors 2007-present

Newton Highlands Neighborhood Area Council 2009-present

Newton Tree Conservancy member, 2009-present

Work Experience

2001-Present

Families First Parenting Programs**Cambridge, Massachusetts**

Director, Finance & Administration: Responsible for overseeing all financial operations and of administration. Manage agency strategic planning, annual budgeting, and yearly audits. Manage contracts, negotiate with vendors, and supervise day-to-day agency accounting. Responsible for agency's human resource function, including the diversity program; manage employee benefits programs, including the pension plan; coordinate recruitment and hiring. Ensure high level and effective functioning of all technology and telecommunications services and contribute to grant work for technology projects. Report to the Executive Director and serve as staff liaison to the Board's Executive Committee, Budget and Finance, and Personnel Committees.

1997-2000

Columbia Books, Inc.**Washington, DC**

President: Responsible for all operations of twelve person, 35 year-old directory publishing company. Duties included strategic planning, information technology, marketing, fulfillment, financial, and human resource management. Led cost efficient, complete transformation of company's publishing, book fulfillment, and financial management systems. Achieved highest profit levels in company history. Came in as company's first outside executive and retained key personnel throughout tenure.

1991-1996

Toucan Chocolates, Inc.**Waban, Massachusetts**

President: Founded chocolate company start-up. Built national distribution for high end products. Managed every function of organization including product development, contracted manufacturing, marketing, production, distribution, and finances. Committed company to environmental awareness through innovative use of recycled packaging materials, product sourcing, and financial support for efforts to preserve rainforests and cultures of people depending on them. Company won awards from gourmet food industry for quality of its products.

1988-1990

The Altwell Group**Waltham, Massachusetts**

General Management Consultant: Provided strategic planning, cost structure evaluation, and operations analysis consulting. Performed competitive overview, evaluated store-level operations, identified major operational improvement opportunities for national retail clients. Observations, presentation to client, and recommendations later proved accurate when rival acquired client. Also provided research for a leasing industry client.

1987

Strathmore Paper Company**Westfield, Massachusetts**

Consultant: While a business school student, evaluated manufacturing reporting system and determined need for major revamping of systems. Work required interviewing of senior managers across financial, manufacturing, and marketing functions. Presented final report to company president.

1981-1985

Heifer Project International**Bamenda, Cameroon**

Agricultural Advisor: Countrywide livestock project. Determined returns to farm operations to determine their commercial potential. Developed marketing network and accounting system for dairy cooperatives. Produced first commercial marketing of

pasteurized milk in Cameroon. Trained farmers, civil servants, and initiated agricultural economic research program for Cameroonian government.
 Also served as **Acting Project Manager**.

1980-1981

United States Department of Agriculture **Washington, DC**

Economist: Office of International Cooperation and Development.
 Helped implement research program in developing countries to evaluate food consumption effects agricultural policies.

1978-1980

University of Connecticut **Storrs, Connecticut**

Graduate Student /Research Assistant: Conducted field research to determine most efficient machinery combinations for use on private dairy farms in Connecticut. Provided results to state agricultural extension agents.

1975-1977

Common Ground Food Cooperative/VISTA **Danielson, Connecticut**

Founder and Manager: Assembled membership groups in four rural towns by grassroots commu organizing. Developed supplier networks and directed fiscal management, food procurement and distribution. Developed multi-site, coop food business in one year's time. The work brought high quality, nutritious food at affordable cost to low income populations. Program supervisors at the University of Connecticut's Department of Nutrition considered the program one of their most successful VISTA efforts.

Education

1986-1988

The Amos Tuck School **Dartmouth College**
 Master of Business Administration (MBA) **Hanover, New Hampshire**

1978-1981

University of Connecticut **Storrs, Connecticut**
 Master of Science in Agricultural Economics

1968-1972

Brandeis University **Waltham, Massachusetts**
 Bachelor of Arts in Psychology

11 APR 11 P 5 28
 CITY CLERK
 NEWTON, MA 02459

Application for Committee Appointment
City of Newton, MA

122-11



Name: Nancy L. Brown Date: 9/10/03

Home Address: _____ Home Phone: _____

Business Address: _____ Bus. Phone: _____

Email: _____ Fax: _____

Occupation, if applicable: Retired

Committee(s) you might wish to serve on: Council on Aging

What activities or issues interest you? Senior housing: spec. enabling people to stay in ^{their} homes.
Expanding role of Sr. Ctr. - outreach + service to wider community -
integrated w/ other community services

Relevant expertise, experience, and education: _____

BS - Simmons; Ed. M. - Harvard

School Librarian, Newton Public Schools - 25 years

List your community activities with offices held, if any: Newton Senior Center, Exec. Bd (1996 - 2002)

Senior Citizens Fed of Newton (treasurer (2002 -)); Council on Aging Advisory Committee (2002 - 3)

Library volunteer (ongoing); School volunteer (1960's)

Please provide the names of three references:

Name Address Phone Number

Ashley Cooper _____

Joyce Collins _____

Brooke Lipsitt _____

Feel free to add any additional information in support of this application.

Susan M. Paley

Susan joined The Village Bank in June 2007 as a Mortgage Originator and was promoted to her current position of Community Relations Office/Assistant Vice President in September 2007.

Susan currently sits on the Board of the Newton Cultural Alliance and of Historic Newton, is Vice Chair of Newton's Fair Housing Committee, and serves on the Council on Aging Advisory Board. She is a volunteer for the Child Assault Prevention Program out of the Newton Community Service Center and a member of the School Council at Newton North High School. She is treasurer of the Theatre Arts Opportunities Council of Newton North High School, as well.

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CITY CLERK
NEWTON, MA 02159

Susan M. Paley

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CITY CLERK
NEWTON, MA. 02459

Career Development

May 2001 – March 2007: Boston Private Bank, Wellesley, MA. Vice President / Senior Mortgage Underwriter. Responsible for underwriting portfolio and secondary market loans for the Newton and Wellesley offices of regional private bank. Also responsible for underwriting new construction loan product and coordinating with Commercial Real Estate Department.

January 1999 – April 2001: The Boston Company / Mellon Private Bank, Boston, MA. Vice President / Mortgage Underwriting Manager. Responsible for managing a team of Underwriters serving a team of national Originators, working primarily with high net worth individuals seeking jumbo loan products. Also responsible for training Junior Underwriters and Account Executives in all aspects of credit and underwriting.

1997 – 1999: Charter Bank, Newton, MA. Mortgage Loan Originator

1995 – 1997: World Savings Bank, Newton, MA. Mortgage Loan Originator.

1994 – 1995: Cambridgeport Savings Bank, Newton, MA. Mortgage Loan Originator.

1991- 1994: BayBank, Waltham, MA. Vice President / Commercial Loan Officer, Small Business Resource Center.

1980 – 1991: Bank of New England, Boston, MA. Began as a Commercial Credit Investigator. Graduated from Commercial Lending Training Program and became the Lending Training Officer. Also held positions as Credit Administration Officer, Loan Review Officer and Loan Review Manager. Last position held was Vice President / Commercial Loan Officer, Small Business Lending.

Community Activities

Currently serve on the Board of Directors of Congregation Mishkan Tefila and Board of Overseers of the Massachusetts Society for the Prevention of Cruelty to Animals, as well as serving as Treasurer of the Parent Association of the Solomon Schechter Day School of Greater Boston. Past positions include: President, Newton –Needham Chamber of Commerce; Vice-Chair, Planning and Development Board, City of Newton; and, Secretary, Newton Senior Center.



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#143-11

Telephone
(617) 796-1100

Facsimile
(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail
swarren@newtonma.gov

April 25, 2011

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate and expend the sum of \$97,805 from free cash for the purpose of funding costs associated with tree emergencies through June 30, 2011.

As you know the City has more than 30,000 street trees and many more thousands in the parks and playgrounds. Tree emergencies may be a single instance of a tree being damaged by an accident, or a weather related emergency requiring one, two, or more crews to respond for cleanup. This appropriation includes the rental cost for a tub grinder which will be utilized for all of the brush that was picked up after this winter.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

11 APR 25 1 P 5 54
CITY CLERK
NEWTON, MA 02159

From:	Free Cash	
	01-3497	\$97,805
To:	Parks Dept. Expenses	
	01602011-5273	\$97,805

AW
04/27/2011

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



SETTI D. WARREN
MAYOR

NEWTON PARKS AND RECREATION DEPARTMENT

70 Crescent Street, Newton, MA 02466
Office: (617) 796-1500
Fax: (617) 796-1512
TDD/TTY: (617) 796-1089



ROBERT J. DERUBEIS
COMMISSIONER

April 19, 2011

Honorable Mayor Setti D. Warren
Newton City Hall
1000 Commonwealth Avenue
Newton, Mass. 02459

Dear Mayor Warren:

I am writing to respectfully request that you docket with the Honorable Board of Aldermen for consideration a request to appropriate ninety-seven thousand, eight hundred and five dollars for the purpose of tree emergencies through June 30, 2011.

Tree Emergency costs – actual and pending invoices from 1/1/11 to 4/1/11:

Equipment Rental	\$ 70,402.00	Requesting	\$ 52,805.00
Department Overtime	\$ 1,565.00	Requesting	\$ -
Other Department Overtime	\$ -	Requesting	\$ -

Tree Emergency costs – estimated from 4/1/11 to 6/30/11:

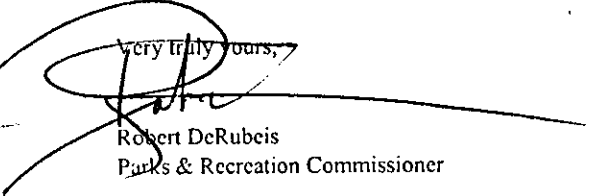
Equipment Rental (tub grinder \$ 20,000 plus \$25,000 anticipated Spring emergencies)	\$ 45,000.00	Requesting	\$ 45,000.00
Grand Total:			\$ 97,805.00

In the above request, equipment rental for tree emergencies has been primarily Northern Tree Service. This contractor was procured on a bid process. Department overtime includes Department Supervisory staff and in-house crews. In some instances Other City Departments have augmented in-house crews.

A tree emergency maybe a single instance of a tree being damaged by an accident, or a weather related emergency requiring one, two or more crews to respond for cleanup. These expenses have occurred since January 1, 2011.

This request will cover the actual and estimated Forestry Emergency Equipment Rental expenditures from January 1, 2011 to June 30, 2011.

Very truly yours,


Robert DeRubeis
Parks & Recreation Commissioner

01602011 5273	\$ 97,805.00	Tree/ Equipment Rental
01602011 513001	\$ -	Tree/ Department Overtime
	\$ 97,805.00	TOTAL APPROPRIATION REQUEST

cc: Maureen Lemieux, Chief Financial Officer