

CITY OF NEWTON

IN BOARD OF ALDERMEN

BUDGET

PROGRAMS & SERVICES COMMITTEE AGENDA

THURSDAY, MAY 6, 2010

Present: Ald. Sangiolo (Chairman), Linsky, Hess-Mahan, Fischman, Rice, Blazar, Merrill and Baker

Also Present: Ald. Danberg

Others Present: Jayne Colino (Director, Senior Services), Donnalynn Kahn (Acting City Solicitor), Nancy Perlow (Director, Newton Library), Linda Walsh (Acting Commissioner, Health and Human Services), Maureen Lemieux (Chief Financial Officer), Kathy Laugher (Clinical Social Worker), Mary Claflin (Council on Aging), Ellen Krasney (Council on Aging), Audrey Cooper (Council on Aging and Senior Citizens Fund), Lynn Fineman (Aging in Place Projects Manager), Marion Knapp (Council on Aging), Ouida Young (Associate City Solicitor), Marie Lawlor, Bob Waddick, Angela Smagula (Assistant City Solicitors), Ryan Hanson (Asst. Director, Library), Beth Wilkinson, Barbara Litzke, Rob Klivens (Library Trustees), and Karyn Dean (Committee Clerk)

The Chair would like to extend her gratitude to the Department Heads for their excellent presentations and also wishes to again thank Vice Chair Linsky for leading the discussion and profusely extends her appreciation to Karyn Dean for compiling the report.

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

#121-10 HIS HONOR THE MAYOR, in accordance with Section 5-1 of the City of Newton Charter, submitting the FY'11 Municipal/School Operating Budget totaling \$340,073,328, passage of which shall be concurrent with the FY'11-FY'15 Capital Improvement Program. [04/13/10 @ 7:09 PM]  
**EFFECTIVE DATE OF SUBMISSION: 04/20/10**

**REFERRED TO FINANCE AND APPROPRIATE COMMITTEES**

#376-09 HIS HONOR THE MAYOR submitting the FY11-15 Capital Improvement Program, totaling \$140,377,285 and the FY10 Supplemental Capital budget, which require Board of Aldermen approval to finance new capital projects over the next five years.

*The following report primarily includes questions from the Committee. Please refer to the attached presentations for the major points of the Senior Services, City Solicitor, Library and Health and Human Resources Departments budgets.*

**SENIOR SERVICES DEPARTMENT BUDGET****VOTE TO REFER TO THE COMMITTEE OF THE WHOLE APPROVED 6-0 (Ald. Baker and Merrill not voting)**Department Summary

Jayne Colino, Director of Senior Services addressed the Committee. She explained that her department uses Serve Tracker software and most of the data in this presentation has been generated from that. The comparative data is 2009-2009 vs. 2009-2010. Recreation is the largest category of programs that are offered through Senior Services and includes fitness, art, music, educational computer, games and special events and there has been an increase in their use. In Senior Transportation Services there has been a decrease in the number of rides due to cuts in the system, but an increase in the number of riders.

Ms. Colino said there has been a decrease in their meals program which has been a national trend that reflects the changing demographic. They are partnering with Springwell Elder Services to adapt and be flexible in that program to draw some new seniors into the program. The fitness programs units of service have grown but not the number of participants. She explained that they were limited by the size of their building. Ms. Colino said that they received an Older Americans Act Title 3 fund to start a home contractor referral program and this is their first year. They also used some state grant funds. Their goal in applying for this service was to reach out to 200 seniors and they are well beyond that. This program provides referrals for contractors to do home modification and safety changes. The contractors are checked out by the Senior Services Department to be sure they meet certain criteria. Their social services function continues to rise as well, but their staff has not grown.

The Consumer Affairs office is also part of the Senior Services Department. They recently were displaced from their offices in City Hall due to the floods. It was established in 1977 by Frank Bellotti in order to reach out to municipal government to provide in-kind services for staff that is funded by the Attorney Generals office. They have been level funded for the past few years at \$44K. They provide consumer mediation and they have saved \$49K this year. Ms. Colino said they provide a valuable service to the City.

Please refer to the presentation for the many programs and services of the Senior Services Department.

FY10 Accomplishments

- House of worship and long-term care visit trips were reinstated to Senior Transportation services
- Completed a needs assessment with houses of worship to determine what services are being provided to their congregants and how they might partner with the City on programs/resources
- Received Older Americans Act grant for home contractor referral program
- Implemented case management data-tracking makes many processes more efficient
- Increased community awareness about Senior Services Department. They are attempting to bring more services outside the walls of the Senior Center. They will receive a small

increase in CDBG funds that will support the social worker, the outreach worker and the program coordinator.

### FY11 Goals

Ms. Colino said the focus of two of their goals is to let the senior citizens in the City know what is available to them through Senior Services before they expend their limited funds on fee-based services. They will give public presentations by staff and Council on Aging members and work with The Tab on delivering the message of Senior Services and what is available. They have some commitments from some houses of worship for space to expand programming. Senior Services will also continue to evaluate the transportation services to be sure it is meeting needs and being run efficiently. Ms. Colino said she would like, at some future point, to expand the transportation services to a Homer Street drop off for service to City Hall and the Library.

### Committee Questions

#### Durable Medical Equipment

Ald. Sangiolo asked where Senior Services was getting the durable medical equipment they were lending out. Ms. Colino said it was donated by individuals and organization. Last year they served 89 people with 117 pieces of equipment. This year they served 155 people with 263 pieces of equipment. There is a waitlist for some items and they can not accept all items. Storage is a problem as there is not enough space available to keep the equipment. The borrowers sign a waiver that the equipment is taken "as-is". They can keep it as long as they like and either return it to the Center when they're done with it or pass it along to someone else in need.

#### Replication of Services

Ald. Linsky asked about the FY11 goal to provide information to senior citizens regarding all the programs and services available to them through the City. Ms. Colino said there have been some "concierge" services popping up and *Newton At Home* is one such service (they are a 501C3 company). It will be a membership service that will open up this winter. They will charge a fee for people to get information about services available to them and access to some services. So before a senior invests their money in services, the Senior Center would like to make sure that they know what is available to them through the City. This avoids duplication of effort and allows seniors to decide what type and level of services they want before they expend any limited resources. And for people with resources, a place like *Newton At Home* may have further services that might appeal to them.

#### Aging in Place

Ald. Fischman wondered if Senior Services got involved with helping people decide on next steps for care for seniors. Ms. Colino said that is primarily addressed through their Social Services office. They do not recommend any specific facilities or plans but they will meet with families to help them understand the landscape of options. Their involvement is at different levels depending upon what the families need or want. She noted that the most visited page on their website is the Resource page and it is kept up-to-date.

### Grants for Staffing/Off Site Programs

Ald. Sangiolo asked how they work things out if a grant is made year to year. When the funding ends, the service ends and that can be difficult. Ms. Colino said it is difficult. The larger Older Americans Grant is a three year grant and she hopes to use that time to build a case for permanent staffing. She noted that state funding has been fairly consistent and they've been able to retain the per capital amount. That allows her some flexibility. She said they are careful about implementing new positions for just this reason. The programs that will be brought out into the community will be handled with the current staff person. The Council on Aging members will be involved in the implementation and facilitation of those programs and the Senior Citizen Fund added funds to the transportation budget to restore services. They do not want to put any additional workload on the hosts that are offering sites for these programs.

### Driving

Ald. Rice asked if there was any program to address seniors and driving. Ms. Colino said there was recent program in collaboration with AARP on driving safety that was well attended and generated a waiting list. Newton Wellesley Hospital does an on-the-road driver retraining program as well.

### Non-City Contributions

Ald. Sangiolo asked how much the Senior Citizen Fund contributed. Last year's contribution was over \$25K to the Senior Center to replace the fences. The contributions have been mainly for one-time expenditures with the exception of this year's contribution to the Transportation Services which will be a more ongoing venture. Ald. Sangiolo believes these contributions should be attributed in the budget book.

### Revolving Accounts

Ms. Colino said there is no line item that supports the expense of the programs at the center and they rely on the revolving account for that. Memorial donations that come into the Center are held in a separate revolving account.

### CIP

Ms. Colino said she applied for a CDBG grant under the architectural barrier removal process to install a permanent vestibule on the main entrance in the rear of the Senior Center building. It was approved for FY12 for \$75K so that item can be removed from her department's CIP.

### Grants/Revolving Funds

Ms. Colino noted the Federal 3B grant is not for transportation as noted in the budget book, but for the Aging in Place Project Manager position. The transportation line item shows money coming from the transportation revolving fund for the first time this year. It will not deplete the fund and it will take them into next year. The Council on Aging revolving fund takes in the money from the sale of the commemorative throw blankets and uses that to give small grants to other senior service entities in the community. Ms. Colino pointed out that the Federal FEMA emergency food and shelter grant should not be under Senior Services and should be under Health and Human Services.

### Other Errors in the Budget Book

Ms. Colino said the transportation line item in the budget book states that \$416K has been spent year to date which is not accurate. The correct figure is about \$220K. She brought this to the attention of Sarah Ecker but it has not yet been corrected. That line item skews some of the other numbers. Ald. Linsky said the budget showed that her FY10 budget was exceeded by about \$90K. Ms. Colino said she reviewed the budget and she did not see anything else inaccurate in the line items. Maureen Lemieux was present at the meeting and took note of these discrepancies.

## **CITY SOLICITOR BUDGET**

### **VOTE TO REFER TO THE COMMITTEE OF THE WHOLE APPROVED 8-0**

#### Department Summary

Donnalynn Kahn, Acting City Solicitor, addressed the Committee. She explained that the Law Department provides legal advice and representation to all elected and appointed officials and City departments. They are experienced in many areas of law and handle all sorts of claims as well. Most claims are potholes, then auto accidents (on either side), water and sewer claims, collections, trees and street light issues. She has changed the way the claims are handled by appointing a solicitor to each type of claim for consistency and oversight. The Law Dept. has recouped over \$48K on claims so far this calendar year, and has paid out approximately \$45K in settlements and claims in the same time period. Many of these claims/settlements were in vehicle damage and she would like to get a handle on those by working with department heads on repeat offenders in their departments.

#### Personnel Changes

Ms. Kahn explained that FY11 will have some personnel changes. There will be a City Solicitor, 1 Associate City Solicitor, 6 Assistant City Solicitors, an Office Manager and a Legal Secretary. The department will be advertising soon for an experienced labor law attorney and Maura O'Keefe will be hired on July 1, 2010 as back up labor counsel and litigation attorney. Ms. Kahn hopes that she will be named the new City Solicitor.

#### Changes for FY11

- All attorneys will handle a specific type of claim to become an expert in that area
- Better notification system to advise the Department of Public Works about potholes that are known through claims
- Shrink book library and increase on-line legal research skills
- Take advantage of local seminars and free legal seminars

## **Committee Questions**

### Research Services

Ald. Sangiolo asked if there was some way to share on-line research services with other communities. Ms. Kahn replied that services like WestLaw or Lexis require individual license agreements, so there is no way to share. She said it might be worth looking into a local college or university to see if they have capability for sharing. The Mass Bar Association allows some access but they can't always get everything they need. They are currently limited to the New

England area and really need wider access. The Law Dept. is paying \$1500 a month for these limited services (8 user licenses). Ald. Baker said he would do some research on possibilities.

#### Settlement Appropriation

Ald. Linsky asked about the amount budgeted for legal settlements (\$70K). Ms. Kahn said that amount assumes fewer big settlements for the upcoming year. Many big cases that have been lingering for a long time have just been settled and she knows what else is in the pipeline for FY11. The forecast shows cases that are either heading to trial or into the settlement stage and she feels comfortable with this amount.

Ald. Hess-Mahan asked if grievances have been taken into account. Ms. Kahn said the fortunate part is that with the grievances and arbitrations, the Law Dept is taking a different approach by working with the unions. By avoiding outside counsel, relationships are being mended and good will is being generated. They have been meeting regularly with the Fire and Police unions and others to talk about claims. There will always be some that can't be agreed upon, but there don't seem to be that many at this time.

### **LIBRARY BUDGET**

#### **VOTE TO REFER TO THE COMMITTEE OF THE WHOLE APPROVED 8-0**

##### Department Summary

Nancy Perlow, Director of the Newton Free Library, addressed the Committee. Ms. Perlow explained that the library provides an extensive collection of print, non print and electronic resources; comprehensive reference services; educational and cultural programming; a full range of children's services; and 24/7 virtual library services via their website.

##### Changes in the Budget

Ms. Perlow said the custodians and all associated costs (\$321K) will be residing with the Public Buildings Department. The budget has gone up by \$30,000 to accommodate library hours on Sundays. The materials budget has gone up \$16K in part because in order to maintain certification, the municipal appropriation has to be increased by 2.5% of the average of the last three years.

##### Meeting FY10 Goals

*The Library will meet patrons' reference and circulation needs in FY10*

The Library loans more items than any other library building in the state with circulation slightly increased from FY08 to FY09 and loans to libraries higher than loans from other libraries. The Newton staff charges out more items per hour open and per FTE than any other library in the area.

*The Library will provide suitable and ample collections of materials to meet the needs of the community*

Newton patrons borrowed 8% of materials from other communities' libraries which is comparatively low. This means Newton's collection satisfies the needs of the patrons.

*Promote and develop on-line resources so that Library users are able to further access a 24/7 Newton Free Library at [www.newtonfreelibrary.net](http://www.newtonfreelibrary.net)*

The number of hits to the website has increased with a projected FY10 total of 550,000. Many new online resources were added including blogs, a database of recommended books by subject, online index to Newton newspapers, booklists for children, better search capabilities as well as online renewal, paying of fines and reserving titles.

*Ensure that the Newton Free Library makes use of the most cutting edge technology in its operations.*

The Library replaced 15 public computers with funds from the Gates Grant. Three Express Lane workstations were installed last August to allow patrons to check out their own materials, renew books and pay fines with credit cards. The circulation of the Express Lane works stations is about 12.7% of the total circulation.

*Library users will have digital access to local history resources*

A digitization plan was developed for the Library. The Library received a CPA grant to digitize and preserve historical documents along with the City Clerk and the History Museum. They also applied for an LSTA federal grant to digitize additional collections, maps and photographs.

*Patrons will be offered continuing excellent customer service*

Audiovisual equipment was upgraded in Druker Auditorium and the grand piano was refurbished. Both of these were accomplished through generous donations and allow better utilization of the auditorium for presentation and meetings and the piano for concerts. The Metrowest Regional Library System presented workshops on excellent customer service techniques in the Library. The Children's libraries studied new technology tools through online programs.

#### FY10 Accomplishments

- The number of visitors to the Newton Free Library continues to grow with 373,509 visitors in the first half of FY10. There were 735,280 for the entirety of FY09.
- The Library is top-ranked for libraries of its size/budget in the country, ranking 6<sup>th</sup> in Hennen's American Public Library Ratings.
- The Newton Library earned a star rating in the LJ Index of Public Library Service. Of the 7,268 libraries scored, Newton was among 258 libraries identified as delivering exceptional service.

#### FY11 Goals

- Evaluate and upgrade services to the library's website
- Establish an intranet by March 2011 for better communication for library staff
- Continue to satisfy customer service demands effectively with current circulation staff
- Offer access to online digitized local history resources
- Establish a gallery for young adult art on the second floor of the library
- Purchase 12 additional public computers through the Gates Grant
- Provide customer service and technology training for staff

- Track and analyze various library statistics to help determine staffing and other needs

### **Committee Questions**

#### Growth

Ald. Baker asked if the increase in circulation and visitors would put a strain upon the resources of the Library. Ms. Perlow said they could receive more revenue generated by more fines. They do receive some reimbursement from the state on materials borrowed by other cities and towns but the amount provided has been going down. She said the parking lot is an issue with more visitors but the Mayor will be implementing a plan to remove City cars from the lot. She finds that they are very successful with their programs and they are managing well with what they have.

#### Express Lane workstations

Ald. Sangiolo asked for the cost breakdown of the Express Lane stations and she wondered if more might be added. Ms. Perlow said she would get the costs for Ald. Sangiolo. She also said they would like to see the use of the Express Lane stations go up to about 20% of total circulation (they are at 12.7% now). If the percentage of use goes up they may consider purchasing more but they are not at that point yet. Ald. Sangiolo said if there was less staff available it would force patrons to use them.

#### Auburndale Branch

Ald. Sangiolo wanted a cost breakdown of getting the Auburndale branch library group onto the Minuteman Library system as part of the Newton Free Library system. Auburndale is very focused on library services and it would be helpful. There is a movement afoot to hire a part-time librarian. Ms. Perlow said the Mayor is planning on speaking with her, the Trustees and the community groups relative to the branch libraries issue. Ald. Sangiolo asked Ms. Perlow or Ms. Lemieux to let her know when that happens. Ald. Merrill said the neighborhood groups have done a wonderful job with the branches. He hopes that someday they can be reinstated through the City.

#### Certification Requirement

Ald. Danberg asked if the 2.5% increase each year was sustainable to maintain certification. Ms. Perlow said they have been able to maintain the minimum and they expect that to continue.

#### Computers

Ald. Danberg asked if the new audiovisual equipment was compatible for both Macs and PCs. Ryan Hanson said the upgrade was quite good and can accommodate both.

#### Tracking Inquiries

Ald. Danberg asked how the library tracked the number of inquiries answered. Ms. Perlow explained that they keep track 4 times a year for a week. They count the questions and track the zip code of the person asking the question. This was a requirement in the past because Newton was a regional reference provider for the Metrowest region, but next year due to budget cuts the state will only have two regions and the legislature voted that they are no longer required to have



a regional reference center. Newton will lose \$40K in funds for no longer serving as a regional reference center.

#### Digitization

Ald. Danberg asked how much of the materials they would like to have scanned are covered by the CPA grant they received. Mr. Hanson said they are organizing in order to determine some priorities. This grant takes care some of the most important historic documents in the City. Ms. Perlow noted that no materials were lost in the recent flooding.

#### Advertising

Ald. Fischman asked how the Library advertises for the literacy programs. Ms. Perlow said there are about 300 tutors and 400 students with a waiting list. She's not sure how the word gets out but it's extremely popular and successful. The head of the literacy program is wonderful and she works very hard. She received a grant from the Harmony program and is always looking for new opportunities for advertising. There is information on the homepage and a collection on the third floor. She also believes there are some pamphlets. The head of the program has pretty much maxed out her time so Ms. Perlow isn't sure there was much more she could do.

#### Security System

Ald. Hess-Mahan asked if the security detectors were functioning. Ms. Perlow said the system stopped being maintained by the vendor and they are not working. She was hoping that perhaps they would have an RFID system and then get the new equipment to match that.

#### Non-City Contributions

Ald. Sangiolo said the contributions that come into the Library from friends and Trustees should be documented in the budget book.

#### Revolving Funds

Ms. Perlow said the Library State Aid line item is what they anticipate receiving from the state in FY11 of \$100K. She thinks this might be a little high and they probably will receive about \$94K. The LSTA technology grant was what they applied for with the City Clerk and Historic Newton. The FINRA grant was applied to for literacy based programs and ESL programs. They hope to have educational models loaded on their website that students can access for meetings and special programs. The Library equipment and revolving account is \$40K which they anticipate raising.

#### Annual Fundraising

The proceeds from the annual fundraising for FY10 are about \$100K. The Friends of the Library contribute about \$40K.

### **HEALTH AND HUMAN SERVICES DEPARTMENT BUDGET**

#### **VOTE TO REFER TO THE COMMITTEE OF THE WHOLE APPROVED 8-0**

Linda Walsh, Interim Commissioner of Health and Human Services, addressed the Committee. She explained that she has been in department for 23 years in a nursing capacity. When David Naparstek retired she was appointed the Interim Commissioner.

### Department Summary

Ms. Walsh said there were three divisions of the Health and Human Services Department including Administration, Environmental Health, and Health and Human Services. They work out of City Hall as well as at 294 Centre Street. There are 3 administrative assistants, 3 inspectors for food establishments, pools, funeral homes, tanning, mosquito control, animal inspections and body art. There is 1 housing inspector to enforce regulations regarding public buildings, dorms, rooming houses, lead paint and asbestos and tenant occupancy. The housing inspector also responds to all complaints regarding housing violations. Health and Human Services cover the school health program and social services and includes a public health program specialist and public health nurses.

The School Health Program includes 24 nurses and 3 health assistants, and Social Services has 1 community social worker who provides an array of services to the community including emergency oil, food, shelter and financial assistance as well as legal and mental health referrals and domestic violence support.

The Public Health Program Specialist concentrates on emergency preparedness and wellness programs such as Activate Newton. She also provides school health support and oversees the Medical Reserve Corps. The Public Health nurses (2 full time nurses and 2 part time mental health nurses) run adult health clinics, immunization clinics, monitor communicable diseases, visit homebound elders, provide health education and wellness programs as well as mental health counseling for elders.

### City Funded Program Support

There are several programs that the City supports including Riverside Community Care, Barry Price Rehabilitation Center and the Charles River Association for Retarded Citizens. Ms. Walsh said they were all phenomenal programs.

### Meeting FY10 Goals

#### *Household Sharps Disposal Program (needles, syringes, lancets, etc)*

This is a program that will be required by law next year but they started it this year. They will do twice a year sharps pick-up/disposal at the Rumford facility. Ms. Walsh said they often had questions about a program like this so it will be meeting a need in the City.

#### *Pool inspections for new drain requirement*

The inspectors checked every pool in the City to be sure that drains met current requirements for safety. There had been some accidents nationwide with people being pulled down to the bottom of pools by drains and drowning or being terribly injured.

### FY10 Accomplishments

The Department has been offering the Shingles Vaccine for adults over 60. The vaccine is \$200 and is not covered by insurance so it has been a very popular program. Federal stimulus monies purchased them at the state level and then offered them to cities and town. They have given about 110 so far and they have 300 doses. The state has exhausted its supply.

The AED (Automated External Defibrillator) Program has been expanded to 15 elementary school buildings as well as the Education Center and the Newton Free Library.

The H1N1 pandemic took up a large amount of the Department's time this year. They administered 7,500 vaccines and they partnered with Newton Wellesley hospital for an additional 8,000 vaccinations. There was also effort expended on tracking cases in Newton (200 reported) and a public health campaign to keep people informed.

#### FY11 Budget

Ms. Walsh said they were able to maintain all the core positions and programs in the FY11 budget which included school nurses, public health nurses, health inspectors, the social worker and mental health and emergency readiness programs.

#### Personnel Changes

Ms. Walsh reported that the Director of Human and Volunteer Services position has been eliminated. The responsibilities of that position will be shared between several entities. The Parks & Recreation Dept. will take on volunteer services and the NewtonServes program. The Planning Dept. will undertake the ADA and Fair Housing functions as well as the staffing of the Disabilities Committee. The Human Rights Commission and Youth Commission will continue to be staffed by Health and Human Services. Ms. Walsh said she was working with all those involved to make the transition as smooth as possible.

Childcare Commission funding has been reduced by almost 50% which required elimination of the part time administrative assistant. They were able to adjust and some surplus funds were utilized to help them move forward with their mission.

#### FY11 Goals

Ms. Walsh said they are looking to move to electronic record keeping and data collection. She has spoken with Ann Canaro and they have a plan in place. They need to get onto the Massachusetts virtual gateway and need updated hardware. The department could be much more efficient with these upgrades.

New programs and practices have been put in place for body art and temporary food events. The inspectors felt like there should be more controls around food events such as carnivals that come to the City and are requiring hand washing stations. They are also working on more vaccine clinics for seasonal flu into the schools and other sites.

#### Committee Questions

##### Privacy Laws

Ald. Hess-Mahan asked if the privacy laws posed a problem for electronic record keeping and data collection. Ms. Walsh explained that the system they use is a multiple layered system with many safeguards. They currently use it for communicable disease reporting which is highly confidential information.

### Director of Human and Volunteer Services Position

Ald. Hess-Mahan acknowledged Bev Droz's contribution. He said he understands that it must be very difficult to lose her in this process. Ald. Sangiolo also expressed her thanks for Ms. Droz's hard work and was not pleased that she had been cut from the budget. Ald. Sangiolo also thanked Ms. Walsh for explaining how Ms. Droz's responsibilities will be carried out. She asked why Health and Human Services was keeping the Youth Commission within their department. Ms. Walsh felt it was the appropriate place as they do the Youth Interagency Task Force four times a year. Ruth Oshino will be staffing the Youth Commission and she thinks the group will be reenergized. If some parts of these reassignments don't work out, Ms. Walsh said they all need to work together to figure out the best fit. She noted that no one can replace Ms. Droz because she had a tremendous amount of energy and worked extremely hard.

### Tobacco Control

Ald. Hess-Mahan asked if there was any money for tobacco enforcement. Ms. Walsh said there was no money for this but there was an effort to form a Youth Medical Reserve Corp and get them involved with this effort.

### Newton Wellesley Hospital

Ald. Blazar asked if Newton Wellesley Hospital was involved with the City. Ms. Walsh said they have ongoing interaction with the Newton Wellesley Hospital for many projects and programs. She said they are very responsive to any ideas for partnering with the City.

### Centre Street Building

Ald. Rice noted that the building that houses Health and Human Services is in serious disrepair. Ms. Walsh agreed that it was a big problem. Within the first month of her tenure, she had repairs made to the front walkway. She is concerned that the building is not energy efficient at all but replacing the windows is a huge expense. There is termite damage in the building as well. It is a beautiful building at a beautiful location but it is very old and in need of much attention and she's not sure how to deal with this. Bob Rooney asked her to collect information on how much is spent on heat and electricity and it was astronomical. Energy auditors did come through and make some improvements. Ms. Walsh also noted that the façade of the building had some architectural features that might be dangerous and that a piece over the front entrance appears to be rotting.

Ald. Sangiolo said CPA funds could be eligible for some work since it was an historic building. Ms. Walsh said she spoke with Alice Ingerson about that and Ms. Ingerson said they would only give money for a building that was sure to be in use for a long period of time. Ald. Sangiolo said it would be.

### Revolving Funds

Ald. Linsky noted that the Emergency Shelter Grant was listed in the Senior Services budget but thought it should be in the Health and Human Services Department budget. Ms. Walsh said that Ana Gonzalez has a small amount of money (\$3K) in her revolving fund for emergency assistance. Activate Newton also has a revolving account for wellness programs. The Essential Health Services grant is received every year and is down to \$174K a year from \$300K in years

past. It supports all of the computer systems in the school health rooms, one school nurse, and part of a school nurse supervisor. They also support 15 private schools in Newton that get a part of this money as well as Wellesley and Dover-Sherborn. They each get \$15K as part of the regionalization of school health services. Emergency Preparedness receives some money from the CDC. The FIR grant was a one time allocation for public health readiness which will be spent primarily on H1N1 activities. The Holiday food gift and donations fund is for Ana Gonzalez's holiday program. She believes the grant from Med Safe and Springwell is expended. They just finished doing programs for medication safety and the money was used for medication reminders, pillboxes, etc. Medical Reserve Corp (MRC) money is for ongoing training (CPR, first aid). They just received another \$5K grant to support the MRC. The last of the monies will be the NewtonServes funds that come in but will have to move the Parks & Recreation budget.

Motion to adjourn.

Respectfully Submitted,

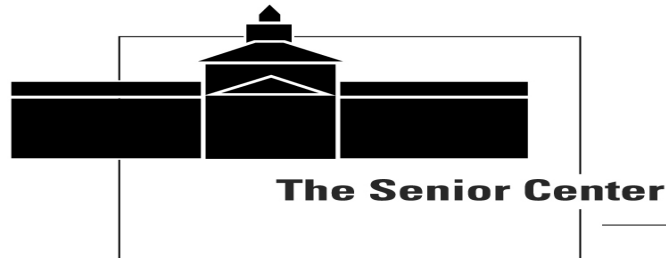
Amy Mah Sangiolo, Chairman

# Department of Senior Services

## City of Newton, Massachusetts

**City of Newton  
Department of Senior Services**

**Newton Council on Aging**



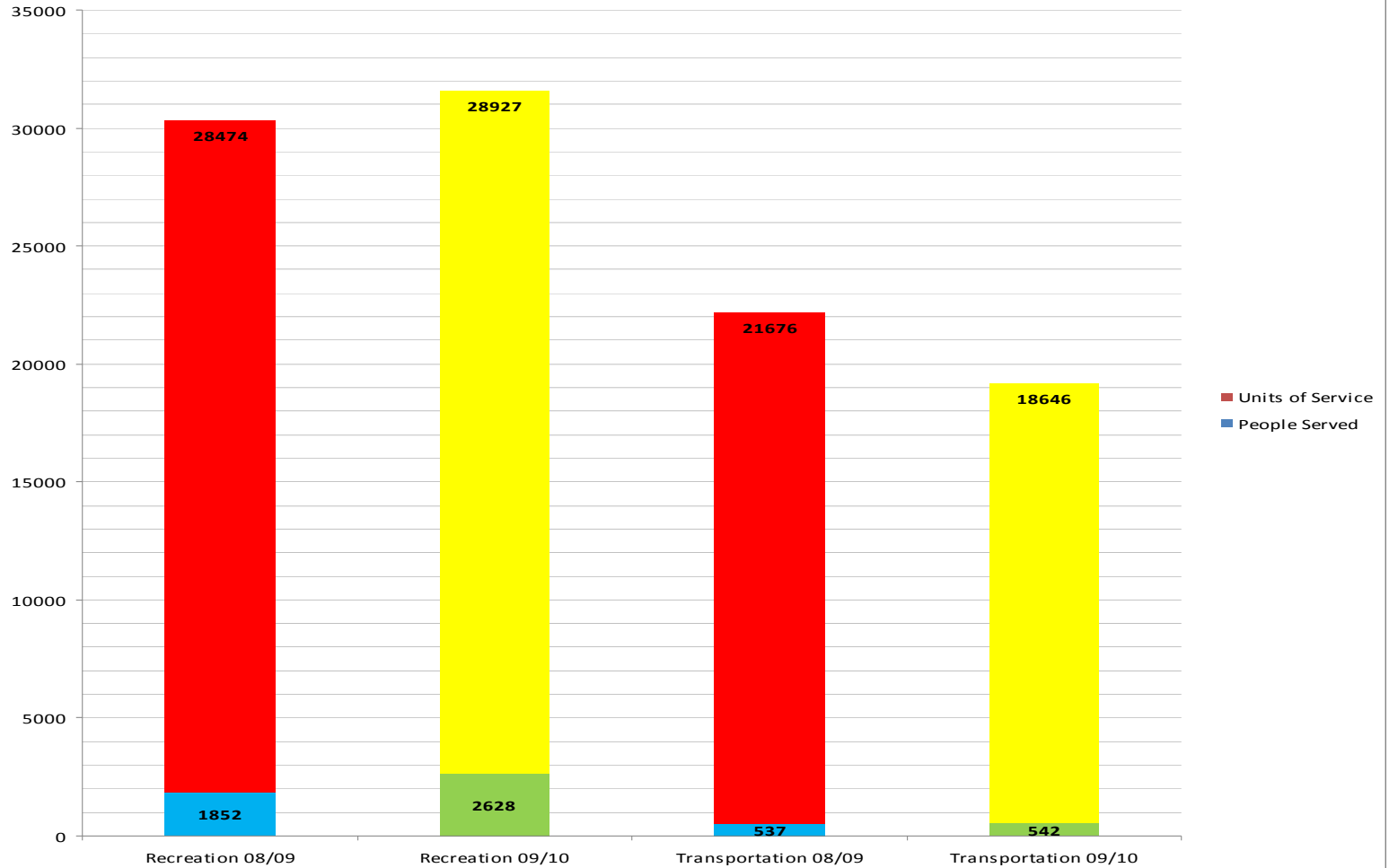
**345 Walnut Street, Newtonville, MA 02460**

**617-796-1660**

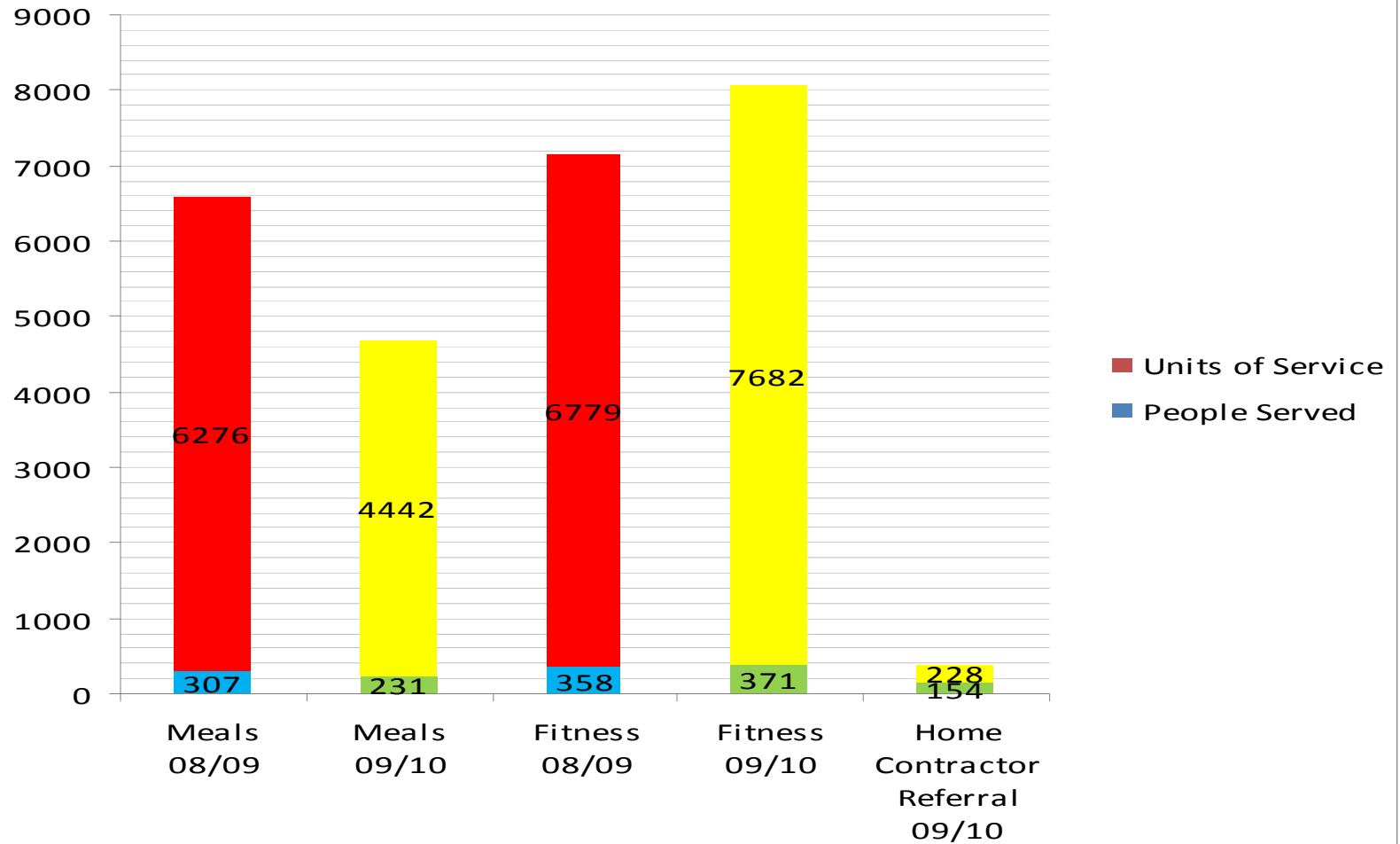
**Monday-Friday 8:30-4:00**

***[www.newtonseniors.org](http://www.newtonseniors.org)***

### Newton Department of Senior Services Comparative Data 08/09-09/10



# Newton Department of Senior Services Comparative Data 08/09-09/10

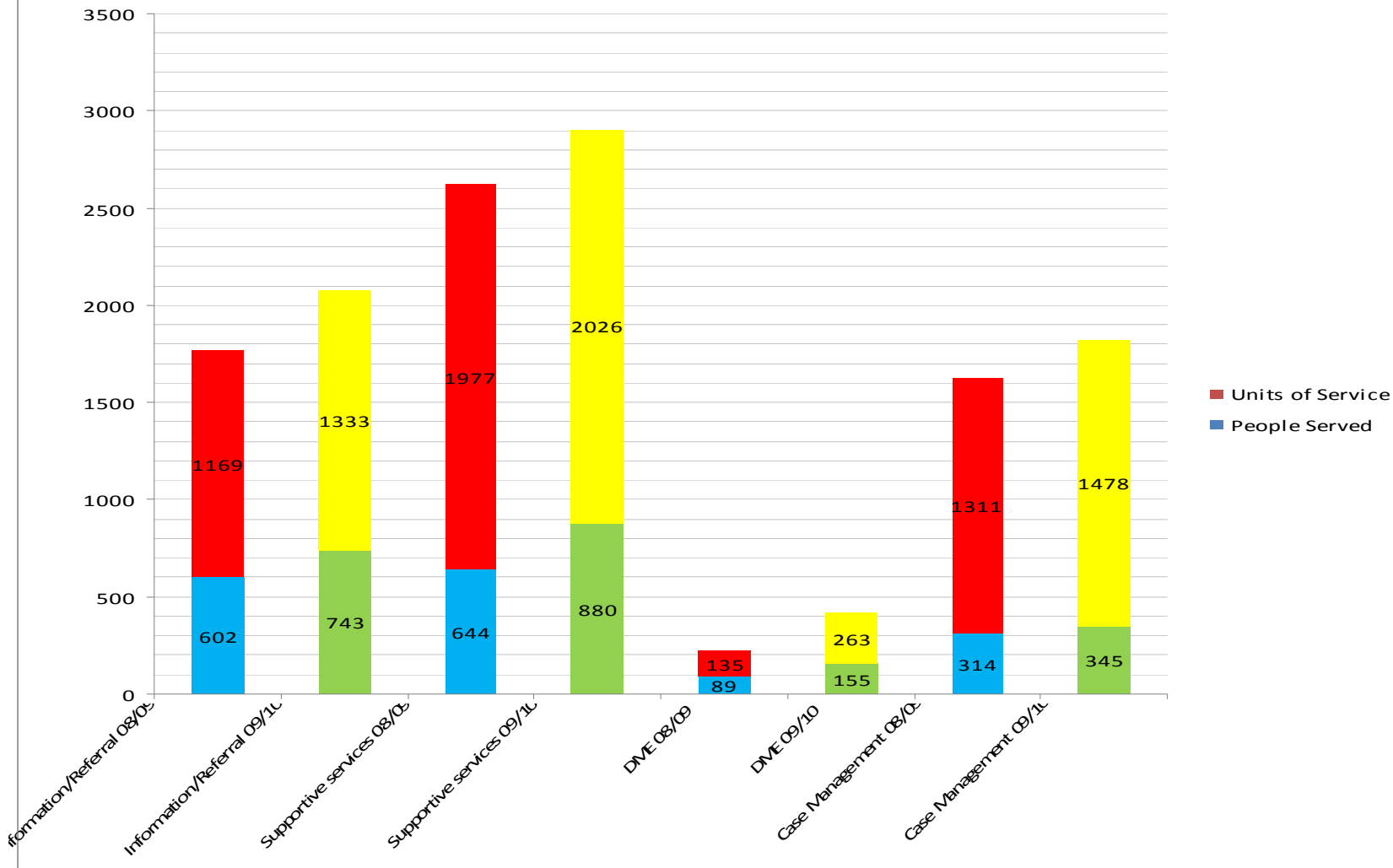




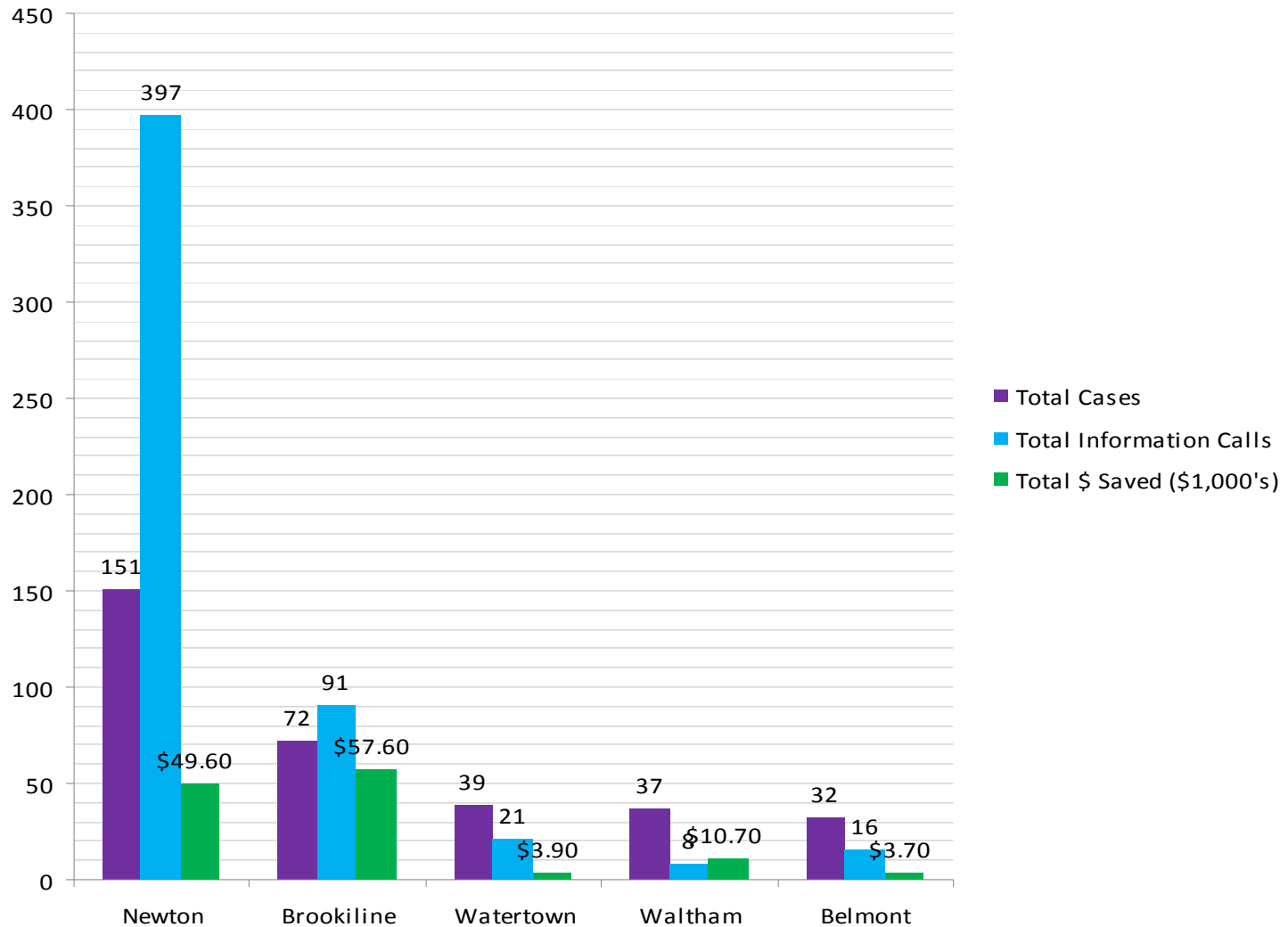
# Newton Department of Senior Services

## *Social Services*

### *Comparative Data 08/09-09/10*



## Newton/Brookline Consumer Office FY 09



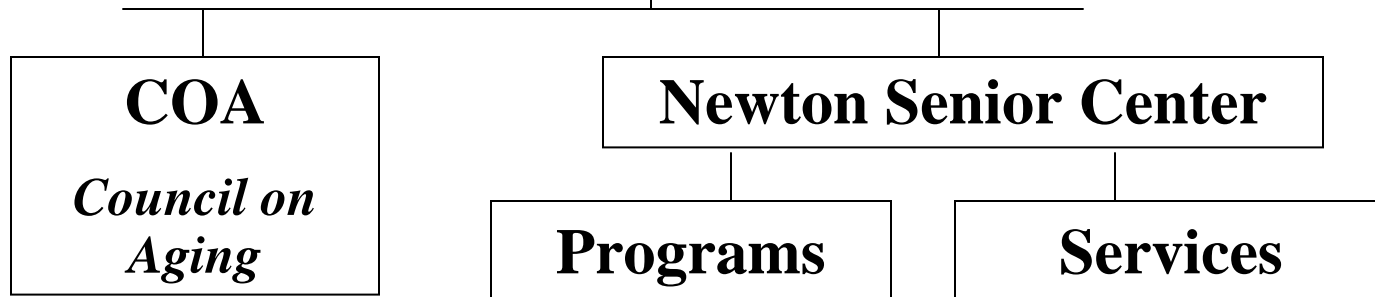
# **FY 10 Accomplishments**

- **Reinstated previously cut services to the Senior Transportation System**
- **Completed a needs assessment through survey/interviews with houses of worship**
- **Received an Older Americans Act grant**
- **Implementation of the Case Management data-tracking**
- **Increased Community awareness about the Department of Senior Services**

# **FY 11Goals**

- **To promote the Department of Senior Services as the leader in establishing Newton as a livable community**
- **To increase the numbers of seniors who benefit from participating at the Newton Senior Center by replicating some of the quality programs offered there out in the community**
- **Evaluate transportation services to assess that the services are meeting the priority needs, to plan for future changes to the system based on rider needs, and to assure that the funds are being utilized in the most effective manner.**

# Department of Senior Services



Website... [www.newtonseniors.org](http://www.newtonseniors.org)

*Jayne Colino*

**Director of Newton Senior Center since 1990**

**Department Head, Newton Department of Senior Services**

*since July 2005*

# **Department Mission Statement**

**The Department of Senior Services was established in July 2005 to carry out programs and services that assist and enrich the lives of Newton Seniors. These responsibilities include the oversight of programs and services, offered through the Newton Senior Center and in the community, and the coordination of the functions of the Newton Council on Aging.**



# Council on Aging Mission Statement

**The Newton Council on Aging is a group of interested volunteers, appointed by the Mayor, to serve the needs and improve the quality of life for all Newton Seniors, focusing on advocacy, education, outreach and legislation.**



# **Newton Council on Aging - COA**

- **Members of the Council on Aging and the Advisory Board are appointed by the Mayor.**
- **Members serve limited terms.**
- **Members meet monthly with staff representation by the Department Head.**
- **Members serve on sub-committees and work on projects.**
- **Members are chosen to reflect the diversity of the city of Newton.**



# **Newton Senior Center Mission Statement**

**The Newton Senior Center is a place for older adults to gather in an atmosphere that promotes and utilizes life experiences and skills. The Center's goal is to provide an environment that validates the changing needs and interests of the individuals and enhance growth, dignity and connection with each other and the greater community. Through creative programming, the Newton Senior Center provides participants with opportunities and resources in the areas of physical and mental health, nutrition, recreation and education.**

# The Newton Senior Center

*The nationally accredited Newton Senior Center is located in a renovated branch library in bustling Newtonville. The center is home to programs focusing on health, fitness, education, recreation, social opportunities and services.*

*Volunteers provide a wide array of programs and much needed operational support.*

*The center has become a hub for services, activities and information.*

*This is truly a “center for connection” bringing together all 13 villages of the city.*



# Welcome to the Newton Senior Center

- **Handicapped Accessible Building**
- **Public Access Computers**
- **Publicly Accessible Park Surrounding Building**
- **Wireless Access Throughout Building**







# Health/Fitness Programs

- Durable Medical Equipment Loan Closet
- Fitness Classes
- Health Information Programs
- Health Maintenance Clinic
- Health Screenings
- Mental Health Support
- Support Groups



# **Mental Health & Social Services**

- Advocacy**
- Case Management**
- Clinical Services / Individual & Family Counseling**
- Concrete Services**
- Durable Medical Equipment Loan Closet**
- Information & Referral**
- Outreach /In-home Assessments**
- Social Service Assistance, as needed**



# Educational Programs

- **Arts**
- **Bridge**
- **Computer Training**
- **Discussion groups**
- **Informational Fairs**
- **Languages**
- **Lectures/  
Workshops**



# Recreational Programs

- **Billiards**
- **Bingo**
- **Bridge**
- **Chess**
- **Scrabble**
- **Mah-Jongg**
- **Movies**
- **Music**
- **Poker**





# Social Opportunities

- Barbecues
- Daily Lunch
- Friendly Meeting Space Inside & Out
- Parties
- Performances
- Special Events
- Visits by Local Officials



# Volunteer Opportunities

- **Administrative Support**
- **Lunch Service**
- **Program Leaders**
- **Project/ Special Event Facilitators**
- **Receptionists**
- **Store Clerks**
- **Teachers**



# Transportation Services Provide Transport to...

- **Medical Appointments** (*within Newton and specified locations outside of the city*)
- **Grocery Stores** (*within Newton*)
- **The Newton Senior Center**
- **Houses of Worship** (*within Newton*)
- **Visits to Long-Term Care facilities** (*within Newton*)



# Aging in Place Services

- **Home Contractor Referral List**
- **Tax Work-Off Program**
- **Older Employee Training Program**
- **Community Based Programs**



# More Services

- **Legal Consultation**
- **Information & Referral**
- **SHINE** (*Serving Health Information Needs of Elders*)
- **Tax Preparation Assistance**





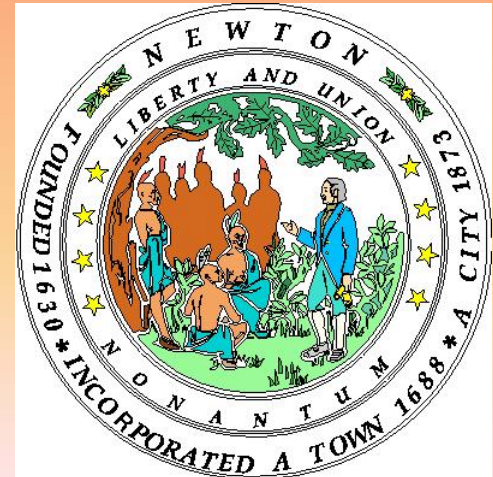




The City of Newton

# LAW DEPARTMENT

## *Budget Presentation*



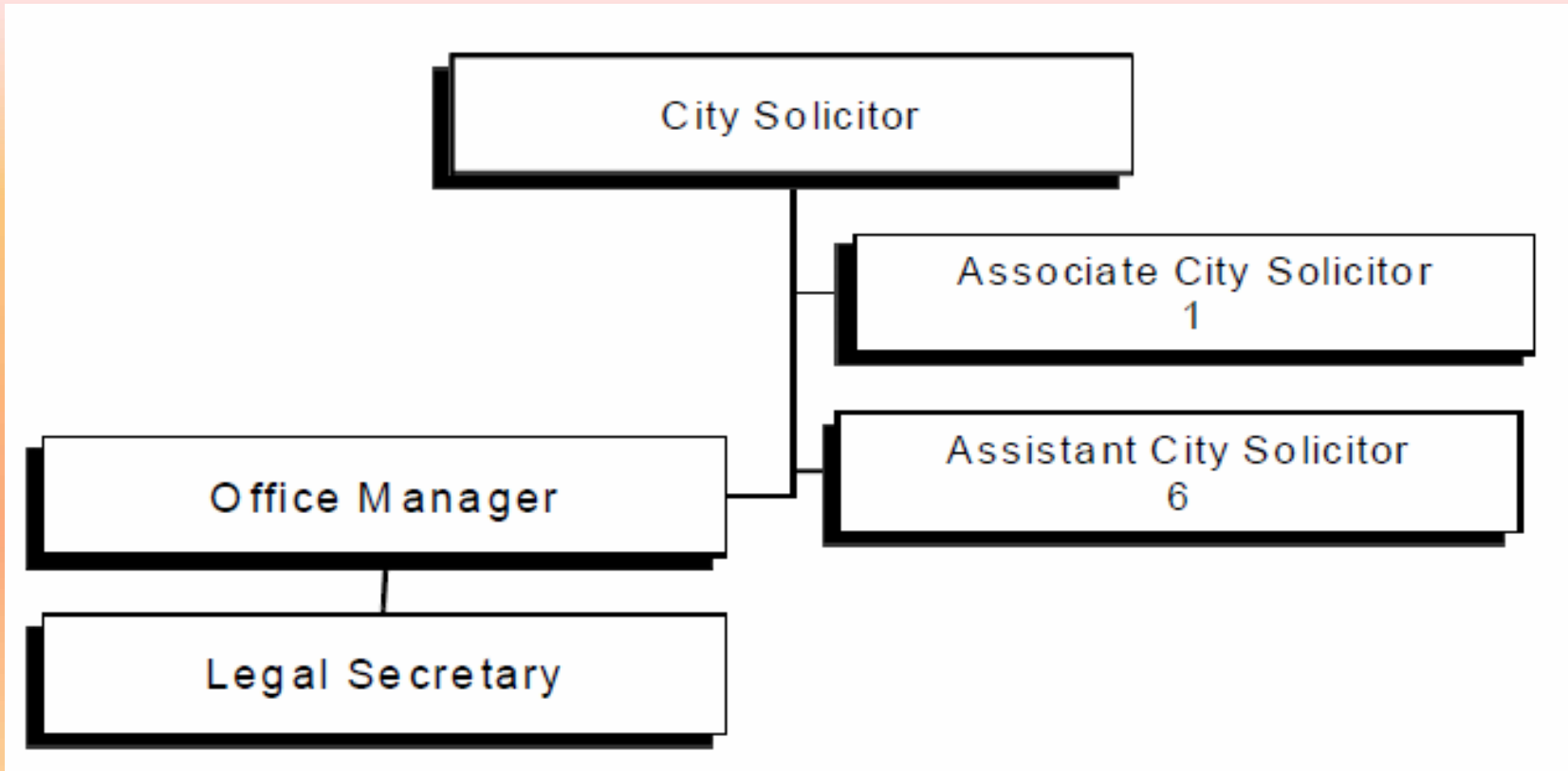


# Who Are We?

A dedicated and experienced group of attorneys and staff who provide effective and efficient legal advice and representation to all elected and appointed officials as well as to all City departments in order to enable the City government to operate at maximum potential with minimal risk.



# How Are We Organized?



# What Are Our Areas of Expertise?

- Litigation  
*(incl. appellate work)*
- Contracts
- School Law
- Construction law
- Retirement Law
- Worker's Compensation
- Civil Service
- Zoning
- Land Use
- Public Safety
- Licensing
- Ordinances
- And much, much more!

# Do We Handle Claims?

Yes We Do!

The Law Department handles the following claims on an ongoing basis:

Potholes      Auto Accidents      Tree Claims

Collections      Street Light Issues

Water and Sewer

And more!

# Statistics on Calendar Year 2010 Claims

January - April 2010

<b>Recoups/Claims</b>	\$27,996.23
<b>Collections:</b>	
Police Details	\$3,529.16
Fire Details	\$352.00
School Tuition	\$800.00
Back Rent/Carr School	\$799.04
<b>Court Ordered Restitution</b>	\$2,342.50
<b>Workers' Comp Liens/Medicals/Lost Wages</b>	\$0
<b>Miscellaneous:</b>	
Fines/Criminal Zoning Violations	\$12,750.00
License Fee/Re-use	\$1,000.00
Witness Fees/Copies/Public Records Requests	\$70.00
Filing Fee/Cable TV Franchise	\$100.00
<b>TOTAL:</b>	<hr/> <b>\$48,587.89</b>

# Judgments and Settlements

January 1, 2010 – April 30, 2010

File No.	Claimant	Description	Payment Amount	Payment Date
09-442	Jonathan and Gail Yeo	Vehicle damage/deductible/City tree limb	\$500.00	1/4/10
08-661	Ralph Stanley	Damage to basement/sewer back-up/ 1/3 settlement	\$833.33	1/4/10
07-552	Mutual/Linda Traiger	Vehicle damage/sunken sewer cap	\$1,360.12	1/6/10
09-551	Ying Wang & Qianshen Bai	Vehicle damage/City tree limb	\$4,695.94	1/6/10
09-505	Peter Forte	Vehicle damage/struck by Parks & Recreation vehicle	\$1,235.27	2/1/10
09-254	Ann Breslauer	Tire damage/pothole	\$121.84	2/1/10
07-437	Commerce Ins./Ignazio Saladino	Vehicle damage/struck by DPW vehicle	\$4,990.00	2/3/10
09-466	Robert Tiberio/LA Auto Body	Vehicle damage/struck by NFD vehicle	\$1,872.17	2/3/10
09-145	Gladys Carter	Vehicle damage/struck by City snowplow	\$362.52	2/3/10
00-558	Marilyn Perez	Fence damage/City tree limb	\$250.00	2/8/10
10-42	Susan R. Heyman	Vehicle damage/struck by DPW vehicle	\$2,384.55	2/8/10
08-28	Lisa Andrews	Rental costs/vehicle damage/struck by City snowplow	\$270.21	2/22/10
08-28	Commerce Ins./Greg Lujan	Vehicle damage/struck by City snowplow	\$525.25	2/22/10
09-71	Benjamin A. Langkopf	Vehicle damage/struck by City snowplow	\$2,964.60	2/22/10
07-460	Mutual Ins./Donna Mackintosh	Vehicle damage/City tree limb	\$2,500.00	3/8/10
09-260	Joe Caruso Landscaping Gardener	Vehicle damage/struck by DPW vehicle	\$209.81	3/8/10
10-58	One Beacon Ins./Alison Klein	Vehicle damage/struck by City snowplow	\$451.02	3/15/10
08-443	Amica Mutual Ins. Co./Joyce Traister	Vehicle damage/City tree limb	\$1,129.26	3/15/10
06-502	Peter Karg	Defamation claim by former employee	\$10,00.00	3/15/10
09-192	USAA/Lee Hope Betcher	Vehicle damage/struck by City sander	\$3,276.95	3/15/10
09-559	Sandra Gaillardetz	Vehicle damage/struck by City fence	\$300.50	3/22/10
10-166	Sani-Kan	Payment for use of portable toilet	\$1,000.00	3/29/10
09-384	Ethel Sinofsky	Damage to basement/sewer back-up	\$800.00	3/29/10
08-647	OneBeacon Ins./Rachel Proia	Vehicle damage/struck by DPW vehicle	\$1,433.27	3/29/10
10-72	A. Salvucci	Vehicle damage/City tree limb	\$500.00	4/5/10
09-536	Murielle Berke	Repair to 2 <sup>nd</sup> floor toilet/trapped air caused while DPW crews drained water main/gate valve closed	\$274.07	4/12/10
09-442	Commerce Ins./Jonathan Yeo	Vehicle damage/City tree limb	\$523.12	4/12/10

**TOTAL: \$44,763.80**

# Who Are We, Really?

Donnalyne Kahn, Interim City Solicitor

1990 graduate Boston University Law School Cum Laude

Clerkship to Justices of the Superior Court

Big firm background

Attended Second City School of Improv Acting in Chicago

Ouida Young, Associate City Solicitor

1976 graduate University of Toledo Law School

Municipal law expert

Got rifle for Christmas in seventh grade

Eileen McGettigan, Assistant City Solicitor

1991 graduate Boston College Law School Cum Laude

Big firm background

College award for Best Flip Book Animation, "Mice Guys Finish Last"

# Who Are We, Really?

Marie Lawlor, Assistant City Solicitor

1979 graduate Suffolk University Law School Cum Laude  
Assistant Corporation Counsel, City of Boston  
General Counsel, City of Boston and State Retirement Board  
General Counsel, State Treasury  
1994 American Swing Dance Champion, NYC

Angela Smagula, Assistant City Solicitor

1999 graduate Georgetown University Law Center  
Clerkship, Federal District Court, Georgia  
Big firm background  
Starred in Coca-Cola TV commercial as a child

Robert Waddick, Assistant City Solicitor

1988 graduate Northeastern University Law School  
Firm experience  
Assistant City Solicitor, City of Waltham  
Jimmy Carter impersonator

# Who Are We, Really?

Karen Pignatelli, Office Manager

Only Law Department staffer who grew up in the City of Newton  
Saw The Beatles in Boston Garden

Donna Becker, Legal Secretary

Superior Legal Secretary at Law Department for 11 years  
Won business award for fastest typist in high school

Maura O'Keefe, soon-to-be Assistant City Solicitor

2008 graduate New England Law School Cum Laude  
Clerkship to Boston Municipal Court  
*Jeopardy* contestant



# Changes for Fiscal Years 2010/2011

- I hope to be officially named City Solicitor.
- The Law Department currently has two openings.
  - One will be filled by an experienced labor attorney.
  - The other will be filled by Maura O’Keefe who will serve as back-up labor attorney and litigation attorney.
- All attorneys will handle a specific type of claim to become an expert in that area. For example, Robert Waddick is now our water and sewer claim expert.
- Better notification system to advise the Department of Public Works about potholes that we know through claims.
- The Law Department will be looking to shrink its book library and increase its on-line legal research skills.
- Take advantage of local seminars and free legal seminars.

Thank You!

# Newton Free Library

Programs and Services Committee  
Meeting

May 6, 2010

## Library Mission Statement

The mission of the Newton Free Library is to provide in an accessible and equitable manner the widest possible range of library services for the informational, educational, cultural and recreational enrichment of all members of the Newton Community.\*

In pursuit of that goal, the Library provides:

- An extensive collection of print, non print and electronic resources
- Comprehensive reference services
- Educational and cultural programming
- A full range of services for Children
- Virtual Library services (24/7 Reference, Databases, Catalog, Reserves),
- [www.newtonfreelibrary.net](http://www.newtonfreelibrary.net)

\*Approved by the Newton Free Library Board of Trustees, March 2, 2004.

## FY10 Goals

**Goal 1: The Library will meet patrons' reference and circulation needs in FY10**

## Accomplishments

The Library continues to loan more items than any other library building in the state

Circulation increased slightly from FY08 to FY09:

Circulation	FY08	FY09
Adult	1,285,145	1,321,971
Children's	669,880	633,918
<b>Total Circulation</b>	<b>1,955,025</b>	<b>1,955,889</b>

Interlibrary loans TO libraries were higher than loans FROM libraries:

Activity	FY09
Interlibrary Lending	135,399
Interlibrary Borrowing	113,990

## Circ by FTE and Hours Open

Newton staff charges out more items per hour open and per FTE than any other library in the area

Community	Loans Per FTE FY08	Loans Per Hrs Open FY08	Loans Per FTE FY09	Loans Per Hrs Open FY09
Brookline	23,951	162	25,775	176
Cambridge	13,967	69	12,802	74
Framingham	19,167	143	19,835	146
Lexington	19,485	205	22,300	246
Natick	17,652	175	20,541	195
Needham	20,608	159	23,696	180
<b>Newton</b>	<b>25,826</b>	<b>305</b>	<b>25,842</b>	<b>579</b>
Waltham	21,185	197	23,196	189
Watertown	17,629	178	20,367	208
Wellesley	18,402	200	20,260	127

- Library catalogs available for searching in Russian and Chinese.
- Circulation of print and nonprint materials is rising in FY10.
- We are continuing to satisfy customer service demands effectively with current circulation staff.
- Reference staff answered 141,921 questions in FY09.

## FY10 Goals

### Goal 2: The Library will provide suitable and ample collections of materials to meet the needs of the community.

Continue to maintain a collection that satisfies the great majority of our borrower's needs.

- 8% of the 1,955,889 items that the Newton Free Library loaned to its patrons in FY09 came from another library in the Minuteman Library Network.

Evaluate and extensively develop book, audio visual, and electronic collections using FY10 Collection Goals and Objectives.

- Areas designated for development are based on a yearly analysis of user needs.
- Areas that are developed should show significant increases in circulation from FY09.

## % of Total Circ Borrowed from another MLN library

Community	% of Circ Borrowed
Brookline	5%
Natick	12%
Needham	15%
<b>Newton</b>	<b>8%</b>
Watertown	10%
Wellesley	8%

## Circulation where Funding was Directed

Areas of the Collection	March 2009	March 2010	% increase
Economics	1370	1566	14.3%
Social Services	693	751	8.4%
Playaways	37	981	2551%

## FY10 Goals

**Goal 3: Promote and develop on-line resources so that Library users are able to further access a 24/7 Newton Free Library at [www.newtonfreelibrary.net](http://www.newtonfreelibrary.net)**

www.newtonfreelibrary.net hits			
FY '08	FY '09	% Change	Proj. FY '10
486,842	534,219	+10%	550,000

- Evaluated on-line databases and in FY10 purchased Literature Resource Center, Searchasaurus (children's), Mango Languages (AV), and Consumer Reports Health.
- Created online database of recommended books by subject.
- Developed blogs.
- Created online index to Newton newspapers accessed from the Library's website
- Created web-appropriate format for presentation of popular booklists for children.
- Made the website more user friendly.
- Patrons can search the catalog, renew materials, pay fines, and reserve titles.

## FY10 Goals

**Goal 4: Ensure that the Newton Free Library makes use of the most cutting edge technology in its operations.**

In FY10

- With funds from the Gates Grant the library replaced 15 computers for the public with low-power, low-heat terminals.
- The library purchased and installed three Express Lane workstations that allow patrons to check out their own materials, renew books, and pay their fines with a credit card.

## FY10 Goals

**Goal 5: Library users will have digital access to local history resources.**

In FY10

We developed a digitization plan for the library.

Library, City Clerk, and Historic Newton applied and received a CPA grant to digitize and preserve Newton history collections.

Library applied for LSTA federal grant with City Clerk and Historic Newton to digitize additional local history collections and photographs.

## FY10 Goals

**Goal 6: Patrons will be offered continuing excellent customer service.**

In FY10

Through generous donations the audiovisual equipment in Druker Auditorium was upgraded and the grand piano was refurbished.

Metrowest MA Regional Library System presented workshops to library staff on delivering excellent customer service skills.

Children's librarians studied new technology tools through online programs.

## Library Use and Rankings

The number of visitors to the Newton Free Library continues to increase

FY08	FY09	% Increase	July-Dec 2009
656,214	735,280	12%	373,509

The Library is top-ranked for libraries of its size/budget

- Hennen's American Public Library Ratings
  - Ranked 6<sup>th</sup> compared to public libraries in communities of the same size
- LJ Index of Public Library Service
  - Earned a star rating based on operating expenditures compared to peer libraries. Out of 7,268 libraries nationwide that were scored, we were among 258 libraries identified as delivering exceptional service.

## FY11 Goals

**Making Government More Effective**

**Goal 1:** The library's website [www.newtonfreelibrary.net](http://www.newtonfreelibrary.net) will be evaluated, offer additional services, made more user friendly and promoted by April 2011. The number of hits on the library website will increase by 10% in FY11 over FY10.

**Goal 2:** The library will establish an Intranet by March 2011 for paperless exchange, better communication, and ease of updating information for library staff.

**Goal 3:** The circulation at the library will rise in FY10, and we will continue to satisfy customer service demands in FY11 effectively with current circulation staff.

## FY11 Goals

### Investing For the Future

**Goal 1:** Through CPA funds, the library will offer users online access to digitized local history resources, including 2 maps, 38 monographs, and 35 photographs by the end of FY11.

**Goal 2:** Working with Newton high schools, the library will establish by March 2011 a gallery for young adult art on the second floor of the library, opposite the young adult area.

**Goal 3:** The library will use funds from the Gates Grant to offer patrons 12 new computers in the Internet Technology Training Center and 8 new computers in the Children's Room that will be faster and easier to maintain by September 15, 2010.

## FY11 Goals

### Stretching For Excellence

**Goal 1:** Library staff will receive customer service training and ongoing technology training in FY11 that will provide patrons with knowledgeable, helpful, and responsive librarians.

**Goal 2:** Throughout FY11 the library will keep and analyze statistics of library operations, including circulation, programs, reference questions, number of visitors, website hits, number of volunteers and usage of library databases. These statistics will help determine staffing needs and provide relevant information for ongoing evaluation of databases purchased for the public.



Photo credit: Steve Rosenthal

# Department of Health and Human Services



Linda Walsh RN,BSN

Interim Health and Human Services Commissioner



Health and Human Services Commissioner

Environmental Health Services

General Support

Health and Human Services Director

Sr. Environmental Health Specialist (2)

Grants/Purchasing Clerk

Accounting Clerk

Permits/Payroll Clerk

School Nurse Supervisor (.6)

Community Social Worker (1)

Public Health Nurse (2)

Public Health Program Specialist (1)

Environmental Health Specialist (2)

School Nurse (22)

Physician (.31)

School Health Aide (2.7)

Substitute Nurse (.3)

Special Needs Nurse (1)

Audiologist (.1)

# 3 Divisions (functional elements)

- Administration (General Support)
- Environmental Health
- Health and Human Services

---

City funded program support to:

Riverside Mental Health Services

Barry Price Center

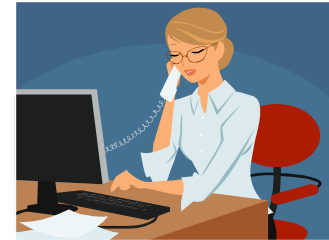
Charles River Association for Retarded Citizens

# Administration

3 administrative assistants

General administrative duties

- public information providers



Issue permits

- burial, food establishments, tanning, animals, tobacco



# Administration

Distribute vaccine



Organize and staff rabies vaccine clinics



# Environmental Health

3 inspectors enforce state and local regulations

## Food Establishments

- 394 establishments  
(restaurants, schools,  
coffee shops,  
gas stations)

## Pools

- 19 indoor pools
- 41 outdoor pools
- 1 bathing beach  
(crystal lake)

- Funeral Homes (9)
- Tanning (9)
- Mosquito control (20)
- Animal inspections (33)
- Body Art (3)

# Environmental Health

1 housing inspector

Enforce state and local regulations regarding:

- Tenant occupancy
- Public buildings, dormitories, rooming houses
- Issue certificates of habitability (enforce state housing codes)

Test for lead in paint and asbestos

- advice on proper abatement procedures

Respond to all complaints regarding housing violations

# Health and Human Services

School health program

Social services

Public health program specialist

Public health nurses

# School Health Program

24 nurses, 3 health assistants

## Health services

- illness, first aid and emergency care
- 100,000 visits to health room a year

## School entry requirements

- immunizations, physical exams

## Mandated programs

- hearing and vision screening
- scoliosis screening
- immunization compliance

Special health care needs – individualized plans





# Social Services

1 community social worker

- Serves residents and families until age 60
- Provides information and referral
- Chairs the Newton Hoarding Task Force
- Partners with other city and state programs



# Social services

## SERVICES:

Emergency Oil  
Evictions  
Emergency food  
Legal referrals  
Mental health referrals for  
families and youth  
Emergency shelters  
Financial assistance  
Utilities (shut-offs)  
Domestic violence

## Example of typical caseload:

Families	82%
Individuals	12%
Disabled	6%
White	67%
Hispanic	18%
African American	13%
Asian	2%

# Increasing demand...

## Fuel assistance

2007-2008	151 clients
2008-2009	190 clients
2009-2010	208 clients to date



# Public Health Program Specialist

## Emergency preparedness

- 4b region
- drills and exercises
- community outreach

## Wellness programs

- Activate Newton

## School health support

## Medical Reserve Corps

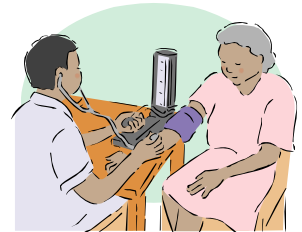


# Public Health Nurses

2 full time nurses, 2 part time mental health nurses

## Public health and mental health nurses

- Adult health maintenance clinics
- Communicable disease control, surveillance and information
- Immunization clinics
- Home visits to homebound elders
- Health education and wellness programs
- Mental health counseling for elders



# City Funded Program Support

## **Riverside Community Care**

youth outreach

outpatient center

crisis services

## **Barry Price Rehabilitation Center**

vocational services

social skills training

after school programs

## **Charles River Association for Retarded Citizens**

family support services including respite

social and recreational services

# Notable accomplishments of FY '10

- \*Household Sharps Disposal Program
  - With DPW environmental affairs



Shingles Vaccine for adults



\*Pool inspections for new drain requirement



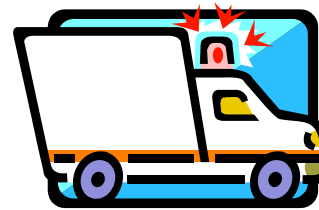
\*FY10 goal met



# Notable accomplishments of FY '10

## AED program expansion

- 15 units to elementary school buildings
- 1 unit at education center
- 1 unit at Newton Free Library



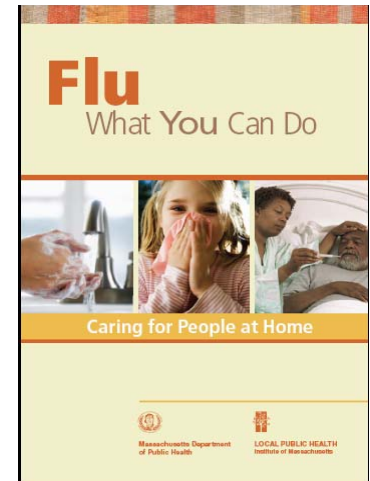
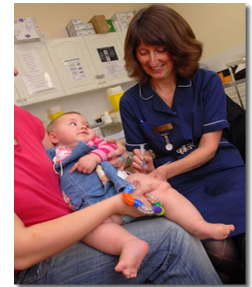
**Emergency**

# Most notable...H1N1 Pandemic

7500 H1N1- community and school vaccinations

8000 H1N1 – Newton Wellesley Hospital Collaborative clinic

- Multiple clinic sites  
Schools  
NWH  
Newton Free Library  
Home visits
- 200 influenza cases reported
- Public health information campaign  
Hand washing  
Flu care at home



# FY '11 Budget challenge

## Maintain CORE services

Guiding principles:

- Streamline services
- Look for efficiencies
- Avoid duplication

# FY '11 Budget

Successfully maintained core positions and programs:

school nurses

public health nurses

health inspectors

social worker

mental health programs

emergency readiness programs

# FY '11 Budget reductions

The Director of Human and Volunteer Services position has been eliminated

Plan:

- 1) Volunteer services and Newton Serves programs moved to Parks and Recreation Department
- 2) ADA and Fair Housing functions integrated into planning department
- 3) Human Rights Commission and Youth Commission continue to be staffed by Health and Human Services
- 4) Disabilities Committee will be staffed by planning department

# FY '11 Budget reductions

The Childcare Commission funding has been reduced

Part time administrative assistant eliminated

Plan:

- 1) budget re worked to reflect reduction
- 2) surplus funds utilized



# Looking forward to FY '11

## Electronic record keeping and data collection

- public health nurses and inspectors reports
- Massachusetts virtual gateway for social worker
- Emergency Dispensing Site plans



## New programs and practices

- Body art and temporary food events
- Vaccine clinics



Thank you