

CITY OF NEWTON

IN BOARD OF ALDERMEN

PROGRAMS AND SERVICES COMMITTEE AGENDA

WEDNESDAY, OCTOBER 20, 2010

8:00PM
Room 222

ITEMS SCHEDULED FOR DISCUSSION:

Appointment by His Honor the Mayor

#240-10(2) KAREN LISCHINSKY, 230 Walnut Street, Newtonville, appointed as a member of the YOUTH COMMISSION for a term of office to expire November 1, 2013 (60 days 11/29/2010). [10/01/2010@ 12:34pm]

#91-10(3) HIS HONOR THE MAYOR re-appointing LINDA WALSH Interim Director of Health and Human Services, effective October 1, 2010 until a permanent replacement is hired, but not to exceed 90 days when the temporary appointment may be extended with Board of Aldermen approval pursuant to §3- 6 of the City Charter. [09/01/10 @4:38 PM]

REFERRED TO PUB SAFETY & TRANS AND PROG & SERV COMMITTEES

#20-10 ALD. HESS-MAHAN AND HARNEY requesting special legislation prohibiting the use of handheld mobile devices to send, read or receive electronic messages while operating a motor vehicle within the City of Newton and in order to protect its citizens and to limit unnecessary motor vehicle accidents, injuries, and fatalities, and that the appropriate committees conduct a public hearing to examine the feasibility thereof. [01/04/10 @ 5:07 PM]

PUB SAFETY VOTED NO ACTION NECESSARY ON 9/22/10

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#274-08 ALD. JOHNSON AND SANGIOLO proposing a RESOLUTION to His Honor the Mayor requesting that he create a plan to move the Child Care Commission to a self-sustaining model for FY2010. [07/17/08 @ 9:53 AM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

The location of this meeting is handicap accessible, and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation need, please contact the Newton ADA Coordinator Kathleen Cahill, 617-796-1125, via email at KCahill@newtonma.gov or via TDD/TTY at (617) 796-1089 at least two days in advance of the meeting date.

REFERRED TO PROG. & SERV. AND FINANCE COMMITTEES

- #262-10 PRESIDENT LENNON AND ALDERMAN FULLER
recommending that the 2010 – 2011 Rules and Orders of the Board of Aldermen be amended to establish a FINANCIAL AUDIT ADVISORY COMMITTEE. The advisory committee will report to the Board of Aldermen through the Finance Committee. The focus of the committee's work will be on the annual financial audit of the City and any other fiscal accountability matters, as deemed important by the Finance Committee, needing review. [09-13-10 @ 1:52 PM]
APPROVED BY FINANCE 7-0
- #346-99 ALD. SANGIOLO requesting creation of an ordinance that would prohibit dogs (leashed or unleashed) from all elementary school playgrounds.
- #363-09 ALD. SANGIOLO requesting a discussion to increase the tobacco seller license fee. [09/13/10 @ 1:07 PM]

ITEMS NOT YET SCHEDULED FOR DISCUSSION:

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #360-09(2) PROGRAM & SERVICES COMMITTEE requesting a discussion to explore possible sources of revenue to fund an off leash dog park system in the City. [11/06/09 @ 10:44 AM]
FINANCE VOTED NO ACTION NECESSARY ON 3/8/10
- #254-10 ALD. FREEDMAN, SANGIOLO, JOHNSON SWISTON, & RICE requesting a discussion with the Child Care Commission regarding changes which have been made, or are planned to be made, in light of a decreasing budget. [9/13/2010 @ 4:06pm]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #125-09 THE POST AUDIT & OVERSIGHT COMMITTEE requesting creation of a public tree protection ordinance and amendment of the current tree ordinance as recommended in the Tree Preservation Ordinance Report. [04/17/09 @ 9:14 PM]
- #207-10 ALD. SANGIOLO, YATES, FISCHMAN, JOHNSON requesting a discussion with the Newton Housing Authority regarding the various housing programs offered and the process and procedures in (1) selection of appropriate housing for tenants with special needs (2) any special

services offered to tenants with disabilities (3) resolution of tenant disputes and possible eviction procedures and (4) tenant resources and recourse in the event of tenant complaints. [7/7/10 @8:53 AM]

#83-07(2) ALD. YATES proposing a RESOLUTION to the City's representatives and senator in the General Court asking them to co-sponsor the legislation of the Massachusetts Municipal Association that would give cities and towns the same power to determine their health care costs that agencies of the State have.[9/13/2010 @ 9:38am)

206-10 VETERANS' AGENT requesting a discussion and support for the replacement of the WWII Honor Roll on the grounds of City Hall at the intersection of Walnut Street and Commonwealth Avenue. [07/06/10 @ 4:41 PM] **HELD 6-0 (Ald. Hess-Mahan not voting 7-14-2010)**

#95-09(2) PROGRAMS & SERVICE COMMITTEE requesting establishment of an Advisory Committee to review processes of the Board of Aldermen and report recommended efficiency improvements to the Board of Aldermen. Members of the Advisory Committee shall be appointed by the Chairman and Vice Chairman of the Programs & Services Committee and the President of the Board. [11/16/09 @ 3:59 PM]

#98-10 ALD. YATES requesting that the Board of Aldermen and His Honor the Mayor take all possible steps to change state law to save local costs by giving cities and towns the right to negotiate health plans on the same basis as the Commonwealth. Such steps would include, but not be limited to, joining the Coalition to Save our Communities and notifying our city legislators of our urgent concern about this matter. [03/23/10 @ 4:29 PM]

#298-09 ALD. MANSFIELD proposing Home Rule Legislation to amend **Article 2, Section 2-1(c) Composition; Eligibility; Election and Term** of the Newton Charter to establish four-year terms for Aldermen-at-Large with the provision for one Aldermen-at-Large to be elected from each ward at each biennial municipal election. [09-29-09 @ 6:45 PM]

REFERRED TO PUBLIC FACILITIES COMMITTEES AND PROG AND SERV

#8-09 ALD. HESS-MAHAN, LINSKY, ALBRIGHT, FREEDMAN, MANSFIELD, JOHNSON, HARNEY & VANCE proposing an ordinance requiring that the installation of synthetic in-filled turf athletic fields on city-owned property shall use sustainable, recyclable, lead-free, non-toxic products to the maximum extent feasible. [12/30/08 @ 9:55 AM]

REFERRED TO LAND USE AND PROGRAMS & SERVICES COMMITTEES

#474-08(2) ALD. HESS-MAHAN & VANCE proposing that Article X of the Rules & Orders of the Board of Aldermen be amended to conform with a proposed amendment to Chapter 30 re transfer of the special permit granting authority to the Zoning Board of Appeals and/or the Planning & Development Board for projects that are not classified as Major Projects pursuant to Article X.

#306-08 ALD. BAKER, DANBERG, MANSFIELD & PARKER requesting discussion of how swimming at Crystal Lake might be lawfully and safely extended beyond mid-August. [08/26/08 @ 5:03 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#273-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that the Executive and Human Resources Departments develop a comprehensive human capital strategy for the city to include: performance management, talent development, succession planning, and compensation. [07/17/08 @ 9:53 AM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

REFERRED TO PROG. & SERV. AND PUBLIC FACILITIES COMMITTEES

#271-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, the Parks and Recreation Department, and the Department of Public Works in order to determine the most effective and efficient way to organize the work of managing our public resources. [07/17/08 @ 9:53 AM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#270-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Information Technology Departments. [07/17/08 @ 9:53 AM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#258-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding reorganization of senior transportation services and establishment of intra-village transportation systems. [07/08/08 @ 1:29 PM]

FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#207-08 ALD. BRANDEL AND SANGIOLO proposing that the following question be put before the Newton voters:
“Shall the City of Newton be allowed to exempt from the provisions of Proposition 2 ½ the amounts required to pay for the bond issuance in order to fund Newton North High School?” [05/21/08 @ 12:58 PM]
FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

#129-08 ALD. JOHNSON, SANGIOLO AND BRANDEL requesting establishment of a new Rule of Board of Aldermen stating that any new item submitted but not yet approved or accepted by the Full Board of Aldermen is prohibited from any formal or informal discussion by any formal, informal or special committee of the Board.
[03-24-08 @ 9:11 AM]

REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES

#89-08 ALD. PARKER requesting the following:
A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)
B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility
C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds.
[02/13/08 @ 12:07 PM]
FINANCE VOTED NO ACTION NECESSARY ON 3/8/10

#287-07(2) ALD. PARKER requesting a discussion with Parks and Recreation Department in regards to an appropriate marker or plaque to honor and recognize Olympic figure skater and Newton resident Tenley Albright and her skating exhibition at the Crystal Lake upon her return from the 1956 Olympic Games where she won a gold medal. [09/20/07 @ 1:22 PM]

#262-07 ALD. VANCE AND HESS-MAHAN seeking approval by the Board of Aldermen of a home rule petition to the General Court that would authorize an amendment to the charter of the City of Newton that would change the length of terms of the members of the Board of Aldermen to three years and would provide for electing one-third of the aldermen, one from each ward, every year. [08/22/07 @ 3:53 PM]

#82-07 ALD. YATES requesting that the City of Newton take all possible steps to persuade the General Court to allow the cities and towns to tax all telecommunications facilities in the City (which would yield at least \$1.6 million per year for Newton). [02/27/07 @ 10:21 PM]

- #52-07 ALD. PARKER, SANGIOLO, MANSFIELD, HARNEY, DANBERG, VANCE, LINSKY, HESS-MAHAN, BURG, ALBRIGHT & JOHNSON requesting an ordinance amendment to create a health care advisory committee whose function would be to recommend measures to control the rate of increase of health insurance costs, as recommended by the Newton Finance & Management Working Group in 2005 and the Blue Ribbon Commission on the Municipal Budget in 2007.
[02/09/07 @ 12:36 PM]
- #422-06(2) ALD. HESS-MAHAN requesting that a task force be established to meet and prepare a report and recommendations regarding the regulation of noise, air pollution and best practices with respect to the operation of power equipment used in landscaping, property and yard maintenance, including, without limitation, leaf blowers. [01/27/09 @ 3:47 PM]
- #370-06 ALD. SANGIOLO, PARKER, MANSFIELD requesting home rule legislation to allow advisory questions to be asked in a Newton special election.

REFERRED TO FINANCE AND PROGRAMS AND SERVICES COMMITTEES

- #245-06 ALD. JOHNSON AND HESS-MAHAN requesting an amendment to the City Charter to require the Mayor annually to prepare and submit to the Board of Aldermen a long-term financial forecast of anticipated revenue, expenditures and the general financial condition of the City, including, but not limited to identification of any factors which will affect the financial condition of the City; projected revenue and expenditure trends; potential sources of new or expanded revenues; anticipated municipal needs likely to require major expenditures; and a strategic plan for meeting anticipated municipal needs, to include, but not be limited to, any long or short-term actions that may be taken to enhance the financial condition of the City.
FINANCE VOTED NO ACTION NECESSARY ON 3/8/10
- #329-05(3) ALD. YATES requesting a discussion relative to amending the noise control ordinance to (A) prohibit the cumulative noise level from multiple pieces of equipment operating simultaneously on the same site to exceed the maximum noise levels allowed when measured at the nearest lot line and (B) to eliminate various exemptions in residential districts.

Respectfully Submitted,

Amy Sangiolo, Chairman



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

240-10(2)

Telephone
(617) 796-1100

Facsimile
(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail
swarren@newtonma.gov

September 30, 2010

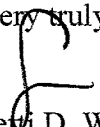
Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I am pleased to submit Karen Lischinsky of 230 Walnut St, Apt. 37 for appointment as a member of the Youth Commission for the City of Newton for a term of office expiring, November 1, 2013.

Thank you for your attention to this matter.

Very truly yours,


Setti D. Warren
Mayor

10 OCT - 1 P 12:34
CITY CLERK
NEWTON, MA. 02159

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

Attached please find the proposed rules for a new Financial Audit Advisory Committee.

The goal of establishing a formal Financial Audit Advisory Committee is two-fold. First, we want to make sure that financial audit issues are addressed regularly and thoroughly. Currently, the Finance Committee has an Audit Sub-Committee. It does not necessarily meet frequently enough or review sufficiently the full scope of financial audit issues. Second, we would like to ensure that we have sufficient expertise on the committee when reviewing these matters.

To meet these goals, we are suggesting two major changes to the Audit Sub-Committee:

Composition: We are proposing a larger group (9 members) that supplements four members of the Board of Aldermen with (1) one School Committee member since the Financial Audit Advisory Committee will continue to oversee the auditing function of the entire City, including the schools; and (2) four citizens with relevant financial expertise to bolster the expertise of the committee.

Responsibilities: As in the past, the committee will have five major areas of responsibility: financial statements, internal control, external audit, compliance, and reporting. The rules lay out these responsibilities in detail.

The Financial Audit Advisory Committee will continue to report to the Finance Committee. As the committee has citizen members, items cannot be docketed directly to it. Rather, items will be docketed to the Finance Committee and then referred to the Financial Audit Advisory Committee.

Financial Audit Advisory Committee Rules

September 28, 2010

A Financial Audit Advisory Committee is hereby established which reports to the Board of Aldermen through the Finance Committee to allow and encourage more time to be devoted to fiscal accountability matters and thereby elevate the importance of fiscal accountability through strong internal controls, budgetary and other legal compliance, accurate and timely financial reporting and a culture of strong ethical behavior.

Composition and Appointment

The Financial Audit Advisory Committee shall consist of nine voting members as follows:

- Finance Committee Chairman
- Three Aldermanic members appointed by the President of the Board of Aldermen
- Four citizens of the City with financial expertise,¹ selected by the President of the Board of Aldermen with input from the Board of Aldermen
- One School Committee member selected by the Chair of the School Committee

The Finance Committee Chairman in consultation with the President of the Board of Aldermen will select the Chair from among the appointed members of the Board of Aldermen.

Each citizen appointment shall be for a term of three years. Initial citizen terms shall be staggered as follows: one for a term of one year, one for a term of two years, and two for a term of three years.

No citizen member shall be eligible to serve as a member for more than two consecutive full terms. For purposes of this clause, the initial one and two year appointments shall be deemed not to constitute full terms.

Purpose and Authority

The Financial Audit Advisory Committee will assist Newton's Board of Aldermen in fulfilling its oversight responsibilities for the financial reporting process to ensure

¹ Financial expertise may include the person having completed a program of learning in accounting or auditing; having experience as a principal financial officer, comptroller, public accountant or auditor; having experience overseeing or assessing the performance of companies, non-profits or municipal organizations or accountants with respect to the preparation of financial statements; or having other relevant experience. For example, the person may have an understanding of generally accepted accounting principles (GAAP) and financial statements; the ability to apply such principles in connection with the accounting for estimates, accruals, and reserves; experience preparing, auditing, analyzing or evaluating financial statements that present a breadth and level of complexity of accounting issues that can reasonably be expected to be raised by the City's financial statements, or experience actively supervising one or more persons engaged in such activities; and an understanding of internal controls and procedures for financial reporting.

transparency and integrity, effective systems of internal control, auditing, and monitoring of compliance with laws and regulations and the code of conduct.

The Financial Audit Advisory Committee has authority to conduct or authorize investigations into any matters within the scope of the aforementioned responsibilities. It is empowered to:

- Recommend to the Board of Aldermen appointment of registered public accounting firms employed by the City for auditing and financial review.
- Provide oversight of registered public accounting firms employed by the City for auditing and financial review.
- Resolve any disagreements between the City and the auditor regarding financial reporting.
- Pre-approve all auditing and non-audit services.
- Request the Board of Aldermen through the Finance Committee for funding to retain independent counsel, accountants, or others to advise the committee or to assist in the conduct of an investigation.
- Seek any information it requires from employees - all of whom are directed to cooperate with the committee's requests - or external parties.
- Meet with City officials, external auditors, or outside counsel, as necessary.

The Financial Audit Advisory Committee will report as necessary to the Finance Committee. The Finance Committee will vote on all expenditures recommended by the Financial Audit Advisory Committee. As the Financial Audit Advisory Committee has citizen members, items will be docketed to the Finance Committee and then referred to the Financial Audit Advisory Committee.

Meetings

The committee will meet at least four times a year. It will meet on the Wednesday following the fourth Monday of the month when necessary. The committee will invite members of the Executive Department, management, auditors, or others to attend meetings and provide pertinent information, as necessary. It will hold meetings with auditors and, when appropriate, with the Chief Operating Officer, the Chief Financial Officer, the Treasurer, the Comptroller, the City Solicitor, or anyone else desired by the committee.

Responsibilities

The committee will carry out the following responsibilities:

Financial Statements

- Obtain from Comptroller and/or external auditors information on significant accounting and reporting issues, including complex or unusual transactions and highly judgmental areas, and recent professional and regulatory pronouncements, and understand their impact on the financial statements.

- Review the annual financial statements, and consider whether they are complete, consistent with information known to committee members, and reflect appropriate accounting principles.
- Review with City officials and the external auditors all matters required to be communicated to the committee under generally accepted auditing *Standards*.
- Review draft financial reports with management and the external auditors before filing, and consider whether they are complete and consistent with the information known to committee members.

Internal Control

- Consider the effectiveness of the City's internal control systems, including information technology security and control.
- Evaluate areas of significant risk or exposure facing the City; assess the steps City officials have taken or propose to take to minimize such risks; and periodically review compliance with such steps.
- Understand the scope of external auditors' review of internal control over financial reporting, and obtain reports on significant findings and recommendations, together with management's responses.
- Review with the Executive Office the policies and procedures with respect to use of all appropriated monies and funds, including, for example, the use of City vehicles.

External Audit

- Review the external auditors' proposed audit scope, approach, and fees, including coordination of audit effort with internal employees.
- Review the performance of the external auditors, and exercise approval on the appointment, replacement, reassignment, or dismissal of the auditors.
- Review and confirm the independence of the external auditors by obtaining statements from the auditors on relationships between the auditors and the City, including non-audit services, and discussing the relationships with the auditors.
- Establish a regular schedule for periodically discussing whether to re-bid the audit contract with an outside CPA firm.
- Review with City officials and the external auditors the results of the audit, including any difficulties encountered.
- Review City's responses to the audit.
- Review with the independent auditor all critical accounting policies and practices used and alternative treatments of financial information within generally accepted accounting principles.
- On a regular basis, meet with the external auditors to discuss any matters that the committee or auditors believe should be discussed.

Compliance

- Review the effectiveness of the system for monitoring compliance with laws and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instances of noncompliance.
- Review the findings of any examinations by regulatory agencies, and any auditor observations.
- Review the process for communicating the code of conduct and conflict of interest policies to City personnel, and for monitoring compliance therewith, including Whistleblower Policies.
- Review the procedures for the receipt, retention, and treatment of complaints (including confidential or anonymous ones) received by the City regarding accounting, internal accounting controls, auditing matters, or suspected fraud that may be submitted by internal or external parties; review any complaints that have been received, current status, and resolution.
- Obtain regular updates from management and City legal counsel regarding compliance matters.

Reporting Responsibilities

- Regularly report to the Board of Aldermen about committee activities, issues, and related recommendations.
- Provide an open avenue of communication between the Comptroller, the external auditors, the Executive branch, the Board of Aldermen, and the School Committee.

Other Responsibilities

- Perform other activities related to this charter as requested by the Board of Aldermen.
- Institute and oversee special investigations within the committee's scope of responsibilities, as needed.
- Review and assess the adequacy of the committee rules annually, requesting Board of Aldermen approval for proposed changes, and ensure appropriate disclosure as may be required by law or regulation.
- Confirm annually that all responsibilities outlined in these rules have been carried out.

DRAFT FOR DISCUSSION PURPOSES:

CITY OF NEWTON
IN BOARD OF ALDERMEN

ORDINANCE NO.

January , 2009

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF NEWTON
AS FOLLOWS:

That the Revised Ordinances of Newton, Massachusetts, 2007, as amended, be and are hereby further amended with respect to Section 3-126 *Restraint of Dogs* as follows:

1. Add a new paragraph (3) to the provisions of subsection (a) *Prohibitions*:

(3) No person owning or harboring a dog shall suffer or allow the dog, leashed or unleashed, to enter any elementary school playground.

Approved as to legal form and character:

DANIEL M. FUNK
City Solicitor

Under Suspension of Rules
Readings Waived and Adopted

EXECUTIVE DEPARTMENT
Approved:

(SGD) DAVID A. OLSON
City Clerk

(SGD) DAVID B. COHEN
Mayor

#346-99

Docket Item 346-99 Redlined : Adds new paragraph (3) – depicted in bold underscore

Sec. 3-26. Restraint of dogs.

(a) Prohibitions:

- (1) No person owning or harboring a dog shall suffer or allow it to run at large in any of the streets or public places in the city. No person owning or harboring a dog shall allow it upon the premises of anyone other than the owner or keeper of such dog without the permission of the owner or occupant of the premises. No dog shall be permitted in any street or public place within the city unless it is effectively restrained by a chain or leash not exceeding ten (10) feet in length.
- (2) Tot Lots: No person owning or harboring a dog shall suffer or allow a dog, leashed or unleashed, to enter a tot lot as hereinafter defined. For the purposes of this section, the term “tot lot” shall mean an outdoor play area located on land owned or controlled by the city intended for use by young children, the boundaries of which may be designated by a fence and/or sand, ground cover, grass or otherwise, and which may contain play equipment. Without limiting the foregoing, tot lot shall include currently designated tot lots which are listed below. Tot lots are fenced unless otherwise noted.

Albemarle Park

*Angier School (approximately 155' x 30')

*Burr Park (approximately 95' x 75')

Burr School

Carleton Street area

Cabot Park. East Side Parkway

*Crescent Street Playground (approximately 90' x 70')

Davis School Playground

Emerson Playground

Franklin School

Hawthorn Park

** Lower Falls Community Center (approximately 80' x 80')

*Memorial-Spaulding School (approximately 90' x 90')

** Newton Centre Playground, (approximately 115' x 105')

Newton Highlands Playground

Winchester Street (Centre and Needham Streets)

Newton North High School

Newton South High School

*Richardson Playground, Allen Avenue (approximately 150' x 62')

River Street Playground

Sterns Playground

Upper Falls Playground

*Ware's Cove (approximately 200' x 60')

West Newton Common, Elm and Webster Streets

*Williams School (approximately 50' x 60')

* Tot lots which are not surrounded by a fence. Area measurements of non-fenced sites are in excess of ground cover.

** Tot lots which are partially surrounded by a fence.

(3) No person owning or harboring a dog shall suffer or allow the dog, leashed or unleashed, to enter any elementary school playground.

TO: Programs and Services Committee Members

FROM: Amy Mah Sangiolo

DATE: October 13, 2010

RE: Tobacco Seller Permit Fees

Back in September of 2009, I docketed an item before the Programs and Services Committee to discuss the possibility of increasing the tobacco seller license fee. This was related to docket item: #232-09 ALD. HESS-MAHAN, DANBERG AND FREEDMAN requesting an amendment to the City of Newton Ordinances to ban the sale of tobacco products at pharmacies in Newton.

Up for discussion: Whether Newton should consider raising the current fee it charges for tobacco sellers from \$100 per year to a higher amount. Below is a list of some fees charged by other communities in Massachusetts.

Fees Charged by other communities

Wellesley: \$250

Brookline: \$250

Waltham: \$110 – 2 year permit

South Hadley \$75

Braintree: \$100

Kingston: \$100

Lowell: \$50