

CITY OF NEWTON

BOARD OF ALDERMEN

PROGRAMS AND SERVICES COMMITTEE AGENDA

WEDNESDAY, MARCH 18, 2009

7:45PM – ROOM 222

ITEMS SCHEDULED FOR DISCUSSION:

Appointment by His Honor the Mayor

#77-09 ROBERT L. KLIVANS, 69 Pine Ridge Road, Waban, appointed as a Trustee of THE NEWTON FREE LIBRARY for a term to expire on June 30, 2012. (60 days: 05/15/09) [02/27/09 @ 1:56 PM]

Appointment by His Honor the Mayor

#78-09 LOUISE HAUSER, 47 Windermere Road, Auburndale, appointed as a member of the NEWTON COUNCIL ON AGING for a term to expire on March 1, 2012. (60 days: 05/15/09) [02/27/09 @ 1:56 PM]

Re-Appointment by His Honor the Mayor

#79-09 ANDREW DIBNER, 51 Beaumont Avenue, Newtonville, appointed as a member of the NEWTON COUNCIL ON AGING for a term to expire on March 1, 2012. (60 days: 05/15/09) [02/27/09 @ 1:56 PM]

Re-Appointment by His Honor the Mayor

#80-09 AUDREY COOPER, 114 Berkeley Street, West Newton, appointed as a member of the NEWTON COUNCIL ON AGING for a term to expire on March 1, 2012. (60 days: 05/15/09) [02/27/09 @ 1:56 PM]

#64-09 TOM SHEFF et al. filing on February 17, 2009, a group petition pursuant to Section 10-2 of the City Charter for a public hearing to discuss appointing a group of volunteers to: analyze the functions of the Board of Aldermen; analyze the functions of employees at City Hall; and to lay the groundwork for any Charter Commission that is elected by the citizens of Newton in the near future. ***NB: Board action shall be taken not later than three months from the date the petition was filed with the City Clerk.***
[02/17/09 @ 12:09 pm]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #86-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend one hundred two thousand one hundred twenty-one dollars (\$102,121) from Free Cash for the purpose of supplementing the snow and ice budget in the Parks and Recreation Department. [03-10-09 @ 4:58 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #85-09 HIS HONOR THE MAYOR requesting authorization to appropriate and expend twenty-six thousand seven hundred fifty dollars (\$26,750) from Cable receipts for the purpose of purchasing equipment for the TV studio at Newton North High School. [03-10-09 @ 4:59 PM]

ITEMS NOT SCHEDULED FOR DISCUSSION:

REFERRED TO FINANCE AND PROGRAMS & SERVICES COMMITTEES

- #87-09 ALD. SANGIOLO, BRANDEL, FREEDMAN AND HESS-MAHAN requesting a Home Rule Petition to allow the City of Newton to require elected officials to contribute a higher percentage rate for health insurance benefits than is required for other employee groups. [03-10-09 @ 9:17 AM]

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #70-09 HIS HONOR THE MAYOR submitting the FY10-14 Capital Improvement Program, totaling \$192,908,572, and the FY09 Supplemental Capital budget, which require Board of Aldermen approval to finance new capital projects over the next five years.
- #65-09 ALD. GENTILE, SALVUCCI, LENNON, CICCONE AND JOHNSON proposing a Resolution to His Honor the Mayor to reduce aldermanic salaries by 10% in the FY10 budget. [02/24/09 @ 9:31 AM]
- #50-09 CLERK OF THE BOARD requesting that Article IX, Section 2 of the Rules of the Board be updated to reflect the use of the most current version of Robert's Rules Newly Revised 10th Edition (Cambridge, Mass; Perseus Publishing, 2000) [02/05/09 @ 12:21 PM]
- #33-09 ALD. LAPPIN requesting an amendment to the Rules of the Board of Aldermen so that appointments requiring confirmation to the Farm Commission be referred to the Committee on Community Preservation. [01/22/09 @ 9:03 AM]

REFERRED TO PUBLIC FACILITIES AND PROGRAMS & SERVICES

- #8-09 ALD. HESS-MAHAN, LINSKY, ALBRIGHT, FREEDMAN, MANSFIELD, JOHNSON, HARNEY & VANCE proposing an ordinance

requiring that the installation of synthetic in-filled turf athletic fields on city-owned property shall use sustainable, recyclable, lead-free, non-toxic products to the maximum extent feasible. [12/30/08 @ 9:55 AM]

REFERRED TO LAND USE AND PROGRAMS & SERVICES COMMITTEES

- #474-08(2) ALD. HESS-MAHAN & VANCE proposing that Article X of the Rules & Orders of the Board of Aldermen be amended to conform with a proposed amendment to Chapter 30 re transfer of the special permit granting authority to the Zoning Board of Appeals and/or the Planning & Development Board for projects that are not classified as Major Projects pursuant to Article X.

REFERRED TO PS&T AND PROGRAMS & SERVICES COMMITTEES

- #391-08 HIS HONOR THE MAYOR requesting Board of Aldermen approval to petition the General Court for an amendment to the legislation that governs the appointment of a Police Chief in the City of Newton in order to add two members to the committee: an additional representative of the Newton Superior Officers Association and an additional citizen member. [11/4/08 @ 12:31 PM]
- #306-08 ALD. BAKER, DANBERG, MANSFIELD & PARKER requesting discussion of how swimming at Crystal Lake might be lawfully and safely extended beyond mid-August. [08/26/08 @ 5:03 PM]
- #292-08(2) PROGRAMS AND SERVICES COMMITTEE requesting that His Honor the Mayor develop a written policy of standards and processes that could be uniformly followed by community groups for the use of the branch library buildings. [11/07/08 @ 11:11 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #274-08 ALD. JOHNSON AND SANGIOLO proposing a RESOLUTION to His Honor the Mayor requesting that he create a plan to move the Child Care Commission to a self-sustaining model for FY2010. [07/17/08 @ 9:53 AM]

**REFERRED TO PROG. & SERV., ZONING & PLANNING, PUB. FACIL.,
PUB. SAFETY AND FINANCE COMMITTEES**

- #273-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that the Executive and Human Resources Departments develop a comprehensive human capital strategy for the city to include: performance management, talent development, succession planning, and compensation. [07/17/08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #272-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor that he work with the Board of Aldermen, School Department, and School

Committee in order to determine the most effective and efficient way to organize the Human Resources Departments. [07/17/08 @ 9:53 AM]

REFERRED TO PROG. & SERV. AND PUBLIC FACILITIES COMMITTEES

#271-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, the Parks and Recreation Department, and the Department of Public Works in order to determine the most effective and efficient way to organize the work of managing our public resources. [07/17/08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#270-08 ALD. JOHNSON proposing a RESOLUTION to His Honor the Mayor requesting that he work with the Board of Aldermen, School Department, and School Committee in order to determine the most effective and efficient way to organize the Information Technology Departments. [07/17/08 @ 9:53 AM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#261-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding moving the Director of Arts in the Parks' salary to the Arts in the Parks revolving account. [07/08/08 @ 1:29 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#259-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding moving the salaries of the Parks & Recreation Commissioner and the Recreation Programs Director to the revolving accounts for various programs. [07/08/08 @ 1:28 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#258-08 ALD. SANGIOLO requesting discussion with the Executive Department regarding reorganization of senior transportation services and establishment of intra-village transportation systems. [07/08/08 @ 1:29 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#207-08 ALD. BRANDEL AND SANGIOLO proposing that the following question be put before the Newton voters:
"Shall the City of Newton be allowed to exempt from the provisions of Proposition 2 ½ the amounts required to pay for the bond issuance in order to fund Newton North High School?" [05/21/08 @ 12:58 PM]

#154-08 ALD. JOHNSON requesting to establish a definition and appropriate usage of the Committee of the Whole of the Board of Aldermen as are all committees of the Board. [4/10/08 @ 9:09 AM]

- #153-08 ALD. JOHNSON requesting to establish a definition and appropriate usage of the Long Range Planning Committee of the Board of Aldermen as are all committees of the Board. [4/10/08 @ 9:09AM]
- #130-08 ALD JOHNSON, SANGIOLO AND BRANDEL requesting establishment of a new Rule of Board of Aldermen requiring that referral of any and all new business, communications, petitions and orders docketed before the Board of Aldermen be restricted to one or more of the standing committees of the Board of Aldermen: Land Use, Programs and Services, Public Safety and Transportation, Zoning and Planning, Finance, Real Property Reuse, Post Audit and Oversight, Public Facilities and Committee on Community Preservation. [03/24/08 @ 9:11 AM]
- #129-08 ALD. JOHNSON, SANGIOLO AND BRANDEL requesting establishment of a new Rule of Board of Aldermen stating that any new item submitted but not yet approved or accepted by the Full Board of Aldermen is prohibited from any formal or informal discussion by any formal, informal or special committee of the Board. [03/24/08 @ 9:11 AM]
- #111-08(2) ALD. JOHNSON and PARKER requesting regularly scheduled updates and discussion each month in regard to the offering of a RESOLUTION to the Mayor, President of the Board of Aldermen, and Chair of the School Committee that they, during the budget development and review process, identify short term tactics to improve the City's operational efficiency and effectiveness. In addition, they establish a citizen advisory group to assist in planning for additional tactics and strategies to improve the City's operational efficiency and effectiveness in future fiscal years, and report progress to the Board of Aldermen, School Committee and the public before any vote is taken by the citizens of Newton for any operational override. [04/01/08 @ 11:22 AM]

REFERRED TO PROG. & SERV., PUB.FAC. AND FINANCE COMMITTEES

- #89-08 ALD. PARKER requesting the following:
- A) review of the maintenance practices for buildings, parks and other properties owned by the City (including School Department facilities and grounds)
 - B) development of a comprehensive maintenance plan that includes regular schedules for preventive maintenance for each specific site or facility
 - C) a RESOLUTION requesting that implementation of said maintenance plan be funded using operating budget funds.
- [02/13/08 @ 12:07 PM]

#287-07(2) ALD. PARKER requesting a discussion with Parks and Recreation Department in regards to an appropriate marker or plaque to honor and recognize Olympic figure skater and Newton resident Tenley Albright and her skating exhibition at the Crystal Lake upon her return from the 1956 Olympic Games where she won a gold medal. [09/20/07 @ 1:22 PM]

#262-07 ALD. VANCE AND HESS-MAHAN seeking approval by the Board of Aldermen of a home rule petition to the General Court that would authorize an amendment to the charter of the City of Newton that would change the length of terms of the members of the Board of Aldermen to three years and would provide for electing one-third of the aldermen, one from each ward, every year. [08/22/07 @ 3:53 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#83-07 ALD. YATES requesting that the City of Newton take all possible steps to persuade the General Court to adopt the proportion of Governors Municipal Partnership that would allow the City to reduce employee health insurance costs by joining the Group Insurance Commission. [02/27/07 @ 10:21 PM]

#82-07 ALD. YATES requesting that the City of Newton take all possible steps to persuade the General Court to allow the cities and towns to tax all telecommunications facilities in the City (which would yield at least \$1.6 million per year for Newton). [02/27/07 @ 10:21 PM]

#52-07 ALD. PARKER, SANGIOLO, MANSFIELD, HARNEY, DANBERG, VANCE, LINSKY, HESS-MAHAN, BURG, ALBRIGHT & JOHNSON requesting an ordinance amendment to create a health care advisory committee whose function would be to recommend measures to control the rate of increase of health insurance costs, as recommended by the Newton Finance & Management Working Group in 2005 and the Blue Ribbon Commission on the Municipal Budget in 2007. [02/09/07 @ 12:36 PM]

#422-06(2) ALD. HESS-MAHAN requesting that a task force be established to meet and prepare a report and recommendations regarding the regulation of noise, air pollution and best practices with respect to the operation of power equipment used in landscaping, property and yard maintenance, including, without limitation, leaf blowers. [01/27/09 @ 3:47 PM]

#370-06 ALD. SANGIOLO, PARKER, MANSFIELD requesting home rule legislation to allow advisory questions to be asked in a Newton special election.

REFERRED TO PROGRAMS AND SERVICES AND FINANCE COMMITTEES

- #267-06(3) ALD. PARKER, BURG, LINSKY, FISCHMAN, HESS-MAHAN, VANCE, HARNEY, JOHNSON, & DANBERG proposing Home Rule Legislation authorizing the City of Newton to apply the ordinance proposed in item #267-06(2) to assets held by the City's retirement system.

REFERRED TO FINANCE AND PROGRAMS AND SERVICES COMMITTEES

- #245-06 ALD. JOHNSON AND HESS-MAHAN requesting an amendment to the City Charter to require the Mayor annually to prepare and submit to the Board of Aldermen a long-term financial forecast of anticipated revenue, expenditures and the general financial condition of the City, including, but not limited to identification of any factors which will affect the financial condition of the City; projected revenue and expenditure trends; potential sources of new or expanded revenues; anticipated municipal needs likely to require major expenditures; and a strategic plan for meeting anticipated municipal needs, to include, but not be limited to, any long or short-term actions that may be taken to enhance the financial condition of the City.

REFERRED TO PS&T, FINANCE AND PROG & SERV. COMMITTEES

- #273-04(3) ALD. GENTILE requesting a re-vote of a previously submitted Home Rule Petition approved February 20, 2007 by the Board of Aldermen for special legislation to reclassify the two "dedicated fire apparatus mechanic" positions from Group 1 to Group 2 in the State Retirement System. [02/13/09 @ 4:11 pm]
- #171-04(2) ALD. HESS-MAHAN requesting a re-vote of a previously submitted home rule petition approved February 20, 2007 by the Board of Aldermen for special legislation authorizing local voting rights for permanent resident aliens residing in Newton. [02/13/09 @ 4:11 pm]

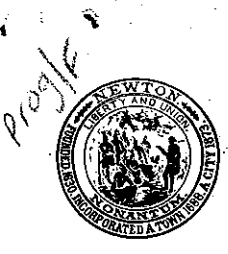
REFERRED TO PROGRAMS AND SERVICES AND FINANCE COMMITTEES

- #264-03(3) ALD. JOHNSON AND BAKER requesting update on the work of the Taxation Aid Committee established by the Board of Aldermen in March 2004 in administering aid to the elderly taxation fund.

**REFERRED TO PROGRAMS & SERVICES, PUBLIC FACILITIES
AND FINANCE COMMITTEES**

- #309-01 ALD. PARKER requesting increase in the income eligibility level of the 30% water/sewer discount for low-income senior citizens.
- #346-99 ALD. SANGIOLO requesting creation of an ordinance that would prohibit dogs (leashed or unleashed) from all elementary school playgrounds.

Respectfully Submitted,
Marcia Johnson, Chairman



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#86-09
Telephone
(617) 796-1100
Telefax
(617) 796-1113
TDD
(617) 796-1089
E-mail
dcohen@newtonma.gov

March 10, 2009

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

09 MAR 10 PM 4:58
CITY CLERK
NEWTON, MA 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate \$102,121 from Free Cash for the purpose supplementing the snow and ice expense budget in the Parks and Recreation Department.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE

NEWTON PARKS AND RECREATION DEPARTMENT #86-09



DAVID B. COHEN
MAYOR

70 Crescent Street, Newton, MA 02466
Office: 617 796-1500
Fax: 617 796-1512
TTY: 617 796-1089



3/10/2009

Honorable Mayor David B. Cohen
Newton City Hall
1000 Commonwealth Avenue
Newton, Mass. 02459

09 MAR 10 PM 4: 58
 CITY CLERK
 NEWTON, MA. 02159

Dear Mayor Cohen:

I am respectfully requesting an appropriation of \$ 102,121.00 to cover the costs incurred for tree and snow emergencies from 1/19/2009 to present

Snow Emergency costs – actual and pending invoices from 01/19/2009 to date:

Equipment Rental	\$ 221,975.00	Requesting	\$ 102,121.00
Department Overtime	\$ 19,044.45	Requesting	\$0.00
Other Department O.T.	\$0.00	Requesting	\$0.00

Tree Emergency costs – actual and pending invoices from 01/19/2009 to date:

Equipment Rental	\$0.00	Requesting	\$0.00
Department Overtime	\$ 61.36	Requesting	\$0.00
Other Department O.T.	\$0.00	Requesting	\$0.00

Grand Total: \$ 102,121.00

COMMISSION MEMBERS

WARD 1 - PAUL CAMILLI
WARD 2 - ARTHUR MAGNI
WARD 3 - PETER JOHNSON

WARD 4 - FRANCIS J. RICE, CHAIRMAN
WARD 5 - WALTER S. BERNHEIMER II, VICE CHAIRMAN
WARD 6 - LEE MOTTARD

WARD 7 - VACANT
WARD 8 - KATHLEEN A. HEITMAN
COMM. SECRETARY - VACANT

ALTERNATES: MICHAEL CLARKE, PETER KASTNER, JACK NEVILLE

www.ci.newton.ma.us/parks

In the above request, equipment rental for snow emergencies the contractors have been Marini Corp., Reliable Roofing, Newton Roofing, and Jewett Landscaping and tree emergencies has been primarily D&B Tree Service. All these contractors were procured on a bid process. Department overtime includes Department Supervisory staff and in-house crews. In some instances Other City Departments have augmented in-house crews.

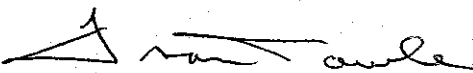
A snow emergency includes one or more of the following costs: 1) contractors removing snow from 22 School sites, Newton City Hall and Main Library; 2) in-house crews removing snow from 13 Recreation Department buildings, 4 neighborhood libraries, Newton Health Department facility, Jackson Homestead, Newton Senior Center, Brigham House, Newton Police Headquarters and Annex; 3) in-house crews sanding and salting Schools, Public Buildings and supplementing Public Works with drivers and trucks as requested.

A tree emergency may be a single instance of a tree being damaged by an accident, or a weather related emergency requiring one, two or more crews to respond for cleanup.

This request covers the needed funds to cover Snow Emergency expenditures from January 19, 2009 to date and leaves \$57,639.00 for Snow Emergency Equipment Rental and \$20,965.28 for Snow Emergency Department O.T.

At this time we are not requesting any monies for Forestry Emergencies, which will leave \$29,680.87 for Forestry Emergency Equipment Rental and \$9,499.30 for Forestry Emergency Department O.T.

Sincerely,



Fran L. Towle
Parks & Recreation Commissioner

FLT/rjd
att:

09 MAR 10 PM 4:58
CITY CLERK
NEWTON, MA 02459

01602012 5273	\$	102,121.00	Snow/Equipment Rental
01602012 513001	\$	-	Snow/Department Overtime
01602011 5273	\$	-	Tree/Equipment Rental
01602011 513001	\$	-	Tree/Department Overtime
	\$	102,121.00	TOTAL APPROPRIATION REQUEST

Parks and Recreation Department
Snow and Ice Emergencies
3/10/2009

Contractor	Date	Snow Depth	Sch. A	Sch. B-1	Sch. B-2	Sch. C	Sch. D	Haul. Op.	Totals	Trees	Maint.	St. Tils.
Reliable Roofing	1/28/2009	4.5"	\$ 10,000.00				\$ 7,000.00	\$ 4,170.00	\$ 21,170.00			
Newt. Roofing	1/28/2009	4.5"		\$ 8,489.00				\$ 510.00	\$ 8,999.00			
Jewett	1/28/2009	4.5"			\$ 9,150.00				\$ 9,150.00			
Marini	1/28/2009	4.5"				\$ 23,000.00			\$ 23,000.00			
K & D	1/28/2009	4.5"							\$ -			
TOTALS:			\$ 10,000.00	\$ 8,489.00	\$ 9,150.00	\$ 23,000.00	\$ 7,000.00	\$ 4,680.00	\$ 62,319.00		\$4,596.78	\$ 66,915.78

09 MAR 10 PM 4:58

CITY CLERK
NEWTON, MA. 02159

Contractor	Date	Snow Depth	Sch. A	Sch. B-1	Sch. B-2	Sch. C	Sch. D	Haul. Op.	Totals	Trees	Maint.	St. Tils.
Reliable Roofing	2/3/2009	4.2"	\$ 10,000.00				\$ 7,000.00	\$ 544.00	\$ 17,544.00			
Newt. Roofing	2/3/2009	4.2"		\$ 8,489.00				\$ 408.00	\$ 8,897.00			
Jewett	2/3/2009	4.2"			\$ 9,150.00				\$ 9,150.00			
Marini	2/3/2009	4.2"				\$ 23,000.00			\$ 23,000.00			
K & D	2/3/2009	4.2"							\$ -			
TOTALS:			\$ 10,000.00	\$ 8,489.00	\$ 9,150.00	\$ 23,000.00	\$ 7,000.00	\$ 952.00	\$ 58,591.00		\$7,233.85	\$ 65,824.85

Contractor	Date	Snow Depth	Sch. A	Sch. B-1	Sch. B-2	Sch. C	Sch. D	Haul. Op.	Totals	Trees	Maint.	St. Tils.
Reliable Roofing	2/23/2009	0-2"	\$ 6,000.00				\$ 4,000.00	\$ 544.00	\$ 10,544.00			
Newt. Roofing	2/23/2009	0-2"		\$ 3,698.00					\$ 3,698.00			
Jewett	2/23/2009	0-2"			\$ 5,250.00				\$ 5,250.00			
Marini	2/23/2009	0-2"				\$ 6,000.00			\$ 6,000.00			
K & D	2/23/2009	0-2"							\$ -			
TOTALS:			\$ 6,000.00	\$ 3,698.00	\$ 5,250.00	\$ 6,000.00	\$ 4,000.00	\$ 544.00	\$ 25,492.00		\$ 1,397.39	\$ 26,889.39

Contractor	Date	Snow Depth	Sch. A	Sch. B-1	Sch. B-2	Sch. C	Sch. D	Haul. Op.	Totals	Trees	Maint.	St. Tils.
Reliable Roofing	3/2/2009	8.8"	\$ 15,000.00				\$ 10,000.00	\$ 544.00	\$ 25,544.00			
Newt. Roofing	3/2/2009	8.8"		\$ 10,065.00				\$ 964.00	\$ 11,029.00			
Jewett	3/2/2009	8.8"			\$ 10,000.00				\$ 10,000.00			
Marini	3/2/2009	8.8"				\$ 25,000.00			\$ 25,000.00			
K & D	3/2/2009	8.8"							\$ -			
TOTALS:			\$ 15,000.00	\$ 10,065.00	\$ 10,000.00	\$ 25,000.00	\$ 10,000.00	\$ 1,508.00	\$ 71,573.00		\$ 5,816.43	\$ 77,389.43

Contractor	Date	Snow Depth	Sch. A	Sch. B-1	Sch. B-2	Sch. C	Sch. D	Haul. Op.	Totals	Trees	Maint.	St. Tils.
Reliable Roofing	3/2/2009	0-2"					\$ 4,000.00		\$ 4,000.00			
Newt. Roofing									\$ -			
Jewett									\$ -			
Marini									\$ -			
K & D									\$ -			
TOTALS:			\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00			\$ 4,000.00

Equipment Rental
\$ 221,975.00

Dept. O.T. Total:
\$ 19,044.45 \$ 241,019.45

FY09 Snow and Ice Spending Through Thursday, March 9, 2009

SNOW/ICE CONTROL 1602012	DESCRIPTION	A	B	C=A+B	D	E=C-D	ANTICIPATED APPROPRIATION	ANTICIPATED AVAILABLE
		ORIGINAL FY09 APPROPRIATION	TRANSFERS AND BOARD ORDERS	REVISED APPROPRIATION	EXPENDED, ENCUMBERED AND TO BE PROCESSED	AVAILABLE		
5273	RENTAL: VEHICLE & EQUIPMENT.	\$91,400.00	\$497,950.00	\$589,350.00	\$633,832.25	(\$44,482.25)	\$102,121.25	\$57,639.00
513001	REGULAR OVERTIME.	\$30,402.00	\$50,386.00	\$80,788.00	\$59,822.72	\$20,965.28	\$0.00	\$20,965.28
513004	WORK BY OTHER DEPARTMENTS - OVERTIME	\$918.00		\$918.00		\$918.00	\$0.00	\$918.00
FORESTRY SERVICES 1602011								
5273	RENTAL: VEHICLE & EQUIPMENT.	\$29,800.00	\$59,870.00	\$89,670.00	\$59,989.13	\$29,680.87	\$0.00	\$29,680.87
513001	REGULAR OVERTIME	\$9,561.00	\$2,811.00	\$12,372.00	\$2,872.70	\$9,499.30	\$0.00	\$9,499.30
513004	WORK BY OTHER DEPARTMENTS - OVERTIME	\$561.00		\$561.00	\$2,090.15	(\$1,529.15)	\$0.00	
TOTALS		\$162,642.00	\$611,017.00	\$773,659.00	\$758,606.95	15,052.05	102,121.25	118,702.45

09 MAR 10 PM 4:58
 CITY CLERK
 NEWTON, MA 02459

Pr. 9/16
F509



David B. Cohen
Mayor

City of Newton, Massachusetts
Office of the Mayor

#85-09

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(617) 796-1100

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(617) 796-1113

TDD
(617) 796-1089

E-mail
dcohen@newtonma.gov

March 10, 2009

09 MAR 10 PM 4:59
CITY CLERK
NEWTON, MA. 02159

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate twenty-six thousand seven hundred fifty dollars (\$26,750) from Cable receipts for the purpose of purchasing the equipment necessary to equip the TV studio at Newton North. This equipment is portable and will be relocated to the new building when it opens.

Thank you for your consideration of this matter.

Very truly yours,

David B. Cohen
Mayor

DBC: srb

From: CATV RECEIPT RESERVED
14L114A-593032 26,750.00

To: NNNS TV Studio
32A115CATV-58513- 26,750.00
NNNS-58513

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.ci.newton.ma.us



DEDICATED TO COMMUNITY EXCELLENCE

ACW
03/13/2009



CITY OF NEWTON, MASSACHUSETTS

Department of Planning and Development
Michael J. Kruse, Director

David B. Cohen
Mayor

#85-09

Telephone
(617)-796-1120

TDD/TTY
(617) 796-1089

Telefax
(617) 796-1142

E-mail
mkruse@newtonma.gov

March 10, 2009

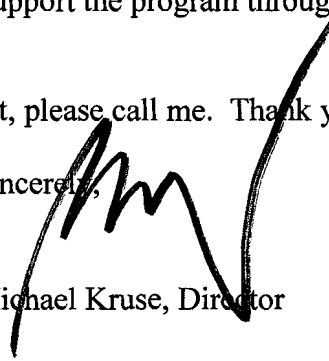
Mayor David B. Cohen
City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Cohen:

I write to ask that you docket an item to appropriate the sum of \$26,750.00 from Receipts Reserved Fund 14, Account 3314L for the purpose of funding the purchase of equipment for the TV studio at Newton North High School. All of the equipment is portable and will be used once the program is re-located to the new building. Please see the attached draft proposal. This purchase is necessary to support the program through the balance of the school year.

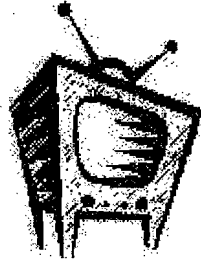
If you have any questions regarding this subject, please call me. Thank you.

Sincerely,


Michael Kruse, Director

cc: Sanford Pooler, Chief Administrative Officer
Susan Burstein, Chief Budget Officer
Jennifer Price, Principal of Newton North High School
Bob Kelly, Director of NewTV

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A proposal to enhance
Newton North's Television Production program:
academics, broadcasting, capital investment

Draft: November 24, 2008

Submitted by:

Neil Giordano, English Department/TV Studio
Diane Robbins, Director, Career and Technical Education

Statement of Purpose

With the opening of the new Newton North High School building scheduled for the Fall of 2010 comes the opportunity to augment the academic, vocational, and creative opportunities of the school's award-winning Television Production program. There is no doubt that young people today—and high school students in particular—are among our most media-savvy and media-saturated citizens. With the ever-expanding and ubiquitous visual possibilities offered up in our media universe—from high-definition television reality shows to independent socially conscious documentaries, from the silliness and fleeting glimpses on YouTube to the virtual reality of computer animation and video games—young people today find it second nature to watch and to learn from visual media. Now more than ever, they connect with the creative and educational capabilities of video, not only as consumers of these images but also as producers and creators.

The TV production program aims to expand on the successes of the past and grow into a resource for creative and career-minded students who want to learn more about video image-making in all its forms. Shifting the program from the English department into the Career and Technical Education department (CTE) will allow for growth in both the academic and vocational-training aspects of the program. Expansion will also allow for increased student-produced broadcasting, both as a curricular and vocational activity and as an extracurricular niche, creating video programming for the Newton schools and for the Newton community at large.

History

The Television Production program at Newton North High School was founded in the mid-1980s by English teacher Lynne Rossman. With a one-time grant from the Newton Community Access Corporation, Lynne furnished the TV studio at North in 1985. In addition to teaching various classes on all aspects of production—camera, editing, lighting, sound, studio and field production—the program has produced 25 editions of Tiger Magazine, a monthly or semimonthly magazine show on NewTV, winning local and regional awards in years past.

The academic program—still based out of the English Department—has consisted of an introductory class, offered as either a half-year or full-year elective, and an advanced class for those who want to continue making productions. The advanced class is responsible for producing Tiger Magazine. The courses count toward Newton North's "hands-on" requirement for graduation.

English teacher Neil Giordano took over the program after Lynne Rossman's retirement in 2007. The program continues to build enrollment numbers. In 2007-2008, only two half-year sections of introductory courses were offered, with the advanced class taught as an independent study two days per week. In the current school year, there are two half-year introductory sections and one full-year introductory section, with the advanced students working in the same block four days a week. For the 2009-2010 school year the expected enrollment for the advanced class is 20-25 students, to be scheduled in its own block, plus the two half-year and one full year introductory classes.

In addition to Tiger Magazine, the program has begun a new sportscasting initiative (a school club, at present) to involve students from outside the academic classes. The Sportscasters Club creates sports broadcasts of North athletics,

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Present capabilities

Currently, the program is set up to teach the fundamentals of both field and studio production to a maximum of 18–20 students per class. The studio equipment in-house is all 20–25 years old, and, while it is mostly functional, to say that it is technologically outdated is an understatement. The studio's VHS recording decks broke down last spring and the replacements (actually former editing decks) cannot record audio at present. Field production equipment consists mainly of consumer-grade camcorders and microphones. Editing—having moved from analog tape-to-tape machines in the last three years—is conducted on 4 desktop machines and 2 laptops outfitted with various versions of Final Cut Pro and Final Cut Express software.

That said, the program has been successful teaching the conceptual and creative fundamentals of production, but we do not have the capability to teach with up-to-date technology that students will use in a vocational setting when they leave Newton North. We also lack the capacity to teach more than 2 or at most 3 classes, given the dearth of equipment and editing space.

Furthermore, the North program isn't outfitted for any type of consistent or quality broadcasting. Tiger Magazine at present is outputted to digital tape and delivered by hand to NewTV for broadcasts. The North studio does not have its own broadcast capability, and the technological infrastructure to transmit streaming video from the school to NewTV, while existent, is not currently in use.

The future as part of Career and Technical Education

With a change in the academic program and an influx of new technology, the program has the potential to take on a new role as both a center for vocational training and a legitimate broadcasting and production studio. In Career and Technical Education, as a Chapter 74 program in TV/Radio Communication (to be approved by the state Department of Education), the curriculum will work in concert with emerging labor trends and advancing technology.

The course offerings will change to the following: (1) A 9th grade exploratory imagemaking course, 72 hours/half year, 4 block per week, with an option for a second semester exploratory; (2) 10th grade advanced imagemaking, 144 hours, full year, 4 blocks per week; (3) 11th grade major, 450 hours, full year, 12 blocks per week; (4) 12th grade major, 450 hours, full years, 12 blocks per week.

In addition, there can be coursework cross-listed in other departments (English, Art, Science, Math, etc.). For instance, the English department currently offers the Art and Technique of Film as an academic class for upperclassmen, often taken by TV Production students as further theoretical instruction. There have been further proposals to initiate courses in screenwriting and media writing to be cross-listed in English.

Chapter 74 approval process

CTE has initiated a Labor Market Analysis for the greater Boston area and beyond for TV/Radio Communication in order to assess the demand in the present and future in the production and communications fields.

The program will also need to create an Advisory Committee as part of the Chapter 74 approval process by the state DOE. The Committee will be composed of individuals from all aspects of the media industry—television, film, radio, animation, etc.—as well as representatives from Newton parents, students, alumni, and from post-secondary educational media and communications programs.

Comparative programs in adjacent communities

A wide array of TV Production vocational and non-vocational programs exist throughout eastern Massachusetts running on various models. In some communities, the entire public-access television facility and studio is located within a high school building, and all broadcasting is done out of the school itself, with students working side-by-side with producers. Watertown follows a similar model. In 2008, Brookline proposed transferring operations of its station to Brookline High School.

Waltham High School has created a model that might be the closest to the proposed set-up for Newton North. The high school hosts WE-TV, Waltham's educational television station, and runs an accompanying CTE program with a similar standards-based, projects-based curriculum as described above.

In Newton, although there are two high schools, Newton North is the only one with a studio and an array of production classes. Capitalizing on the move into the new North high school building in 2010, North would operate similarly to Waltham's program, with a CTE program plus broadcasting on NewTV's education channel, either independent of NewTV altogether, or as a sister station. (For comparison's sake, WE-TV runs independently from Waltham's WCAC-TV).

Capital investment

To achieve the above goals, the North studio will need to transform incrementally its equipment and physical plant. There are three proposed stages to the technology investments envisioned:

- (A) the current school year 2008–09;
- (B) the start of the 2009–2010 school year;
- (C) before Fall 2010 and the opening of the new North school and studio.

- (A) For the current school year, priorities are weighed toward creating an environment where teaching can look toward the future while also allowing us to create programming for NewTV more consistently and in a more timely fashion. For teaching and broadcasting purposes, a new production switcher is needed to be able to operate the studio; a portable switcher will suffice rather than purchasing any built-in studio equipment which might not be functional in the new school building. In addition, new field cameras are a must, again both for teaching and for broadcasting, especially for sportscasting. The studio also is in dire need of its own dedicated server separate from Newton North's overtaxed system, as well as DV tape decks and an up-to-date desktop computer with the latest Final Cut software, so that we can edit and produce broadcast-ready material in sync with NewTV. (We currently have no tape decks, and we produce the final edit of Tiger Magazine on a 4-year-old laptop.) (SEE ATTACHED BUDGET 1)

- (B) By the fall of 2009, the studio will need to invest in two major technologies: cameras and computer editing stations. With a probable increase in enrollment, especially in the Advanced production class (up to 20 students, from 7), equipment will quickly become scarce. Proposed acquisitions include 10–15 HDV cameras, 10 microphones, and 10 MacBookPro notebook computers or iMac desktop stations (space considerations in the current studio may require notebooks), all of which could be transferred into the new school building. (SEE ATTACHED BUDGET 2)
- (C) During the 2009–2010 school year, we will need to initiate the process of outfitting the new studio in the new school building. Among the technology necessary will be built-in control room equipment—switcher, monitors, sound mixing board, lighting control. Any investments should dovetail with two capabilities in mind—(1) technology highlighted by the CTE Advisory Board, since the studio will become a springboard for students pursuing careers in the visual media; (2) technology to allow the North studio to operate as its own broadcasting entity—though it is assumed that these two goals would go hand-in-hand.

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BUDGET 1

IMMEDIATE NEEDS

<u>Computer equipment</u>		
1 MacPro desktop computer	\$	4,899
1 Apple 20" monitor	\$	599
1 Final Cut Studio 2 Suite (educational pricing)	\$	500
	subtotal	\$ 5,998
<u>Server</u>		
Apple XServe 2TB file server	\$	8,950
Final Cut Server software—10-client license (educational pricing may be available)	\$	999
	subtotal	\$ 9,949
<u>Post-production</u>		
3 x GV-HD700 HDV tape deck @ \$1050/each	\$	3,150
	subtotal	\$ 3,150
<u>Studio equipment</u>		
NewTek Tricaster Broadcast portable switcher	\$	11,995
LiveControl LC-11 switcher module	\$	1,995
TimeWarp TW-42 effects generator	\$	995
LiveText remote graphics/titling software	\$	995
DataLink real-time streamed titling/graphics soft	\$	995
Flatscreen monitor (24" or more)	\$	600 approx
	subtotal	\$ 17,575
<u>Cameras</u>		

BUDGET 2

3 x Canon XH-A1 HDV camcorder @ \$3150/ea	\$	9,450
5 x Canon G2 DV camcorder @ \$1900/each	\$	9,500
	subtotal	\$ 18,950
TOTAL		\$ 55,622

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BUDGET 3

#85-09

for FALL 2009

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<u>Computer equipment</u>			
10 iMac (4GB RAM) (2008 pricing)	\$ 2,349	\$ 23,490	
10 Final Cut Studio 2 Suite (1008 educational p	\$ 500	\$ 5,000	
	subtotal	\$ 28,490	
<u>Cameras</u>			
5 Panasonic AG-HPX500 shouldermount cams	\$ 11,500	\$ 57,500	
10 Canon XH-A1 HDV camcorders	\$ 3,150	\$ 31,500	
		\$ 89,000	
Microphones and other assorted accessories (a	\$ 10,000	\$ 10,000	

TOTAL

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Immediate Needs from the City:

- | | |
|--|-----------|
| A. NewTek Tricaster portable switcher w/ accessories (switcher module, effects and graphics generator, monitor): | \$ 17,575 |
| B. 3 Canon GL-2 DV handheld camcorders @ \$1800/camera: | 5,400 |
| C. 2 Sony GV-HD700 HDV video tape decks @ \$1050/deck: | 2,100 |
| D. Firewire cables, video tape & supplies | 1,000 |

Total \$ 26,750

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